

Administrative Services Monthly Report - September 2016

Home Department	August Headcount	September Hires	September Terms	September Transfers	September Headcount	DIVERSITY			
						Asian	African American	Hispanic or Latino	White
000411 / Mayor & Council	7	0	0	0	7	0	3	0	4
000412 / Court Operations	4	0	0	0	4	0	1	0	3
000413 / City Manager	3	0	0	0	3	0	0	0	3
000415 / Finance	6	0	0	0	6	0	1	0	5
000417 / Administrative Services	3	0	0	0	3	0	0	1	2
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1
000419 / Business Navigator	4	0	0	0	4	0	1	1	2
000421 / Police Department	36	2	0	0	38	0	8	0	30
000422 / Fire Department	33	0	1	0	32	0	2	0	30
000423 / Victim's Advocate	1	0	0	0	1	0	0	0	1
000425 / Technology Incubator	0	0	0	0	0	0	0	0	0
000426 / Tourism	1	0	0	0	1	0	1	0	0
000431 / Maintenance	1	0	0	0	1	0	0	0	1
000432 / Sanitation Dept.	12	1	1	0	12	0	6	0	6
000452 / Parks & Recreation	8	0	0	0	8	0	1	0	7
000453 / Streets & Grounds	11	0	1	0	10	0	4	0	6
000454 / Museum Operations	3	0	0	0	3	0	0	0	3
000500 / Water Utilities	7	0	1	0	6	0	2	0	4
000600 / Sewer Utilities	3	0	0	0	3	0	1	0	2
000700 / School Crossing Guards	8	0	0	0	8	0	4	0	4
000800 / Storm Water Utilities	2	0	0	0	2	0	0	0	2
Totals:	154	3	4	0	153	0	35	2	116

Training / Event Participation Statistics

September	Benefit Open Enrollment Meetings 9/28-9/30	**All Employees
	BBP + Refresher Training 9/6 & 9/27	**Police/Fire/Environmental Services
	Customer Service Initiative - Land's End Logo Wear Implementation	**All Employees

Upcoming Events

October	Training: Fire Extinguisher (Online) Benefits Open Enrollment (10/1 - 10/31)
November	City Policies & EAP Training 11/16, 11/17 & 11/18 Training: Fire Extinguisher (Hands-On)
December	Annual Employee Luncheon 12/7