



**MINUTES  
CITY OF HARTSVILLE  
ARCHITECTURAL REVIEW BOARD MEETING  
WEDNESDAY, MAY 20, 2020 5:15PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

**PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4389, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, AND FOLLOWING DHEC AND CDC GUIDELINES.**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, MAY 15, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.**

**Members present:** Chairman Bobby Goodson, Vice Chairman Danny Johnson, Andy Newsom, Marci Tuten and George Walden. **Absent:** Deborah Gandy and Albert Wingfield. **Guest:** Suzy Moyd and Orville Dyce. **Staff:** Brenda Kelley, Shannon Munoz and Karine Thomas. **Press:** Absent.

**Call to Order**

Chairman Bobby Goodson called the meeting to order at 5:21pm.

**Approval of Minutes**

Motion made by Tuten to approve the March 18, 2020 minutes as submitted; Second: Walden; Carried: All in favor.

**New Business**

**Applications**

**Beaus and Belles Boutique – 115 N. Fifth St. – projecting sign**

Staff Brenda Kelley presented the sign. The submission included a 10 square foot projecting sign. The sign would be double sided. It would have a white background and black letter and a logo with flowers and dogs. Tuten made a motion to approve the sign as described. The sign shall be not more than 10 square feet. It shall have a black metal bracket similar to others in the district. The sign shall be at least eight (8) feet above the sidewalk. Second: Johnson; Carried: All in favor.

**New Orientation and Continuing Education Training**

South Carolina Local Government Planning Enabling Act established mandatory training requirements for all appointees and staff involved with local planning and zoning. Members of the board must complete an initial six-hour orientation training followed by at least three hours of continuing education each year to comply with state law. In the past, members were required to attend a class that was proctored or facilitated. Because of COVID-19, the Municipal Association has the approval of the South Carolina Planning Education Advisory Committee to provide this mandatory training online so that each person can do his/her training individually without a proctor or facilitator.

Staff Brenda Kelley presented the various options that the board could take advantage of to take the training. The online training is available through June 30, 2020. Members will be provided a certificate of completion that they must provide to staff to put in the files.

**Term Expirations**

The term of office for each member shall be two years. Any person who has served as a member of the board for three consecutive terms shall not be eligible for reappointment for at least one year. A term of less than one year shall not be counted in determining eligibility for reappointment.

With much sadness, Staff Brenda Kelley announced that Chairman Bobby Goodson, Vice Chairman Danny Johnson and At-Large member Albert Wingfield terms expire on June 30, 2020. Wingfield has fulfilled his first term. He can continue to serve for two additional terms. Goodson and Johnson had served three consecutive terms. They have to be off the board for at least one year to be eligible for reappointment.

**Main Street Update**

- Beaus and Belles opening soon
- Tommi Mack closed
- SPC Mortgage opening soon
- Comeback Program
- Beautification and Vibrancy Grants
- Drive Thru Farmers Market had about 200 cars
- New Awning Dong Properties
- Moore Beaston Woodham awnings

**Adjournment**

Goodson made a motion to adjourn at 5:42p.m. Second: Johnson. The next meeting is scheduled for Wednesday, June 17, 2020 at 5:15PM.

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Signature

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Date