



**MINUTES  
CITY OF HARTSVILLE  
PLANNING COMMISSION MEETING  
MONDAY, MAY 18, 2020 - 5:30PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

**PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4389, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, AND FOLLOWING DHEC AND CDC GUIDELINES**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, MAY 14, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AN ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY.**

**Members present:** Chairman Curtis Lee, Vice Chairman Chris Shirley, Casey Hancock, Trevor McDonald, Nancy McGee and Analissa Smith. **Absent:** Dan Askins **Staff:** Brenda Kelley and Shannon Munoz. **Guest:** None. **Press:** Absent.

**Call to Order**

Chairman Curtis Lee called the meeting to order at 5:30pm.

**Approval of Minutes**

Nancy McGee made a motion to approve the March 30, 2020 meeting minutes; Second: McDonald; Carried: All in favor.

**Old Business**

**Comprehensive Plan/Vision 2020**

Chairman Lee complimented staff on the format, graphics and the information contained in the Education element. Education is a competitive advantage. He mentioned education versus learning, entrepreneurial education, lifelong learning.

In the midst of COVID-19, he mentioned the opportunity to capture the advantages of COVID and small businesses. He spoke briefly about the role of government and intervention – resiliency. He also spoke about the role of the Planning Commission as the City moves into the future. He thought it would be good for the Planning Commission to meet with the incoming city manager. He asked that staff invite him to the June meeting.

No action was taken.

**New Business**

**New Orientation and Continuing Education Requirements for Commissioners**

South Carolina Local Government Planning Enabling Act established mandatory training requirements for all appointees and staff involved with local planning and zoning. Members of the board must complete an initial six-hour orientation training followed by at least three hours of continuing education each year to comply with state law. In the past, members were required to attend a class that was proctored or facilitated. Because of COVID-19, the Municipal Association has the approval of the South Carolina Planning Education Advisory Committee to provide this mandatory training online so that each person can do his/her training individually without a proctor or facilitator.

Staff Brenda Kelley presented the various options that the board could take advantage of to take the training. The online training is available through June 30, 2020. Members will be provided a certificate of completion that they must provide to staff to put in the files.

**Strong Towns Discussion**

Chairman Lee introduced Strong Towns, a relatively new concept that focuses on the financial strength and resiliency of communities. He suggested that the commissioners read, "Strong Towns" by Charles Marohn, the founder of Strong Towns to get a better understanding of the concept. The concept is based on human centric versus vehicle centric. It includes some aspects of form-based codes and the Smart Cities principal.

**Adjournment**

McDonald made a motion to adjourn at 6:02pm; Second: McGee.

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Signature

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