



**MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD SPECIAL MEETING
WEDNESDAY, AUGUST 24, 2022 5:15PM**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, AUGUST 19, 2022 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE, CALL 843-383-3018.

Members present: Chairman Bobby Goodson, Vice Chairman Marci Tuten, Candace Holcombe, Deborah Gandy, Jonathan Lee, Daniel Poaps and Patrick Rogers. **Guest:** Dr. Gregory McCord and Dr. Leroy Robinson. **Staff:** Michelle Brown, Brenda Kelley, Ex-Officio Daniel Moore, Alize Thomas, Karine Thomas and Matt Winburn. **Press:** Absent.

Call to Order/Welcome

Chairman Bobby Goodson called the meeting to order at 5:17p.m.

Introduction of New Members & City Staff

Jonathan Lee and Daniel Poaps were appointed to the Architectural Review Board in June 2022. Their terms were effective July 2022. Ms. Kelley acknowledged Mr. Lee and Mr. Poaps and asked them to introduce themselves. She then acknowledged Michelle Brown, Tourism and Communications Director; Matt Winburn, Main Street Director; Alize Thomas, Marketing and Special Projects Coordinator, and Daniel Moore, City Manager. Everyone in the room knew Ms. Kelley and Karine Thomas.

Oath of Office

Jonathan Lee, Daniel Poaps and Patrick Rogers took the Oath of Office.

New Business

Applications

Docs Humidor Cigar Wine & Jazz Lounge - 114 S. Fourth St. –projecting sign and deck extension

Dr. Gregory McCord and Dr. Leroy Robinson were present to participate in the discussion regarding the proposal for a six (10) square foot projecting sign with the business name and logo that would be placed on an existing metal arm. The sign that was submitted read, "The Humidor Cigar Wine & Jazz Lounge." Dr. McCord stated that the actual sign would read Docs Humidor Cigar Wine & Jazz Lounge. The proposal also included a 10' x 12' extension of the deck on the rear of the building. Bobby Goodson stated that the loose brick used as infill is not appropriate for the final product. He suggested horizontal 1 X 4s to skirt out the deck. Tuten made a motion to approve the extension of the deck to include the horizontal 1 X 4s; Second: Lee; Carried: All in favor. Rogers made a motion to approve the sign by eliminating the word The Humidor and replacing it with Docs Humidor; Second Tuten; Carried: All in favor.

Main Street Update

Matt Winburn provided the update.

- Hair on Carolina issued a Façade Grants
- The Bleu Daisy has opened
- Purrs McBarkin won The Best of the Pee Dee for the pet store

- Little Miss South Carolina Pageant is in town
- Shear Hairapy issued a Façade Grant
- Treats on the Streets returning.
- Downtown Open House on schedule
- August Block Party rescheduled for September 30
- Main Street South Carolina is hosting a three part series of continuing education training sessions. The first session will be a three hour in person training. The other two are online. The tentative date is December 19, 2022. The training is provided at no cost. Randy Wilson will facilitate the training. The training will count towards the State requirements for continuing education for boards and commissions.

Election of Officers

Chairman Goodson asked for nominations for Chairman. Tuten nominated Goodson; Second: Holcombe; Carried: All in favor. Chairman Goodson asked for nominations for Vice Chairman. Holcombe nominated Tuten; Second: Gandy; Carried: All in favor.

Adjournment

Goodson made a motion to adjourn without objection at 5:56p.m. The next meeting is scheduled on Wednesday, September 21, 2022 at 5:15p.m. in Council Chambers.

Chairman Bobby Goodson

Date