



Planning and Zoning Department

Minutes

Planning Commission Meeting
City Council Chambers, City Hall
100 East Carolina Avenue
Tuesday, July 25, 2017 5:30p.m.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON JULY 25, 2017 AND DULY POSTED IN CITY HALL.

Members present: Chairman Curtis Lee, Vice-Chairman Sandi Brown, Casey Hancock, and Chris Shirley. **Absent:** Mark Stellingworth. **Guest:** None. **Staff:** Brenda Kelley. **Press:** Absent.

Call to Order/Minutes

Chairman Curtis Lee called the meeting to order at 5:34pm. Chairman Lee then presented the June 27, 2017 meeting minutes for approval. Chris Shirley made a motion to approve the minutes as submitted. Sandi Brown seconded. All in favor.

Old Business

Food Truck Ordinance

Chairman Curtis Lee, Vice-Chairman Sandi Brown, and Mark Stellingworth attended the July 2017 City Council Meeting to participate in the discussion and answer questions related to the food truck ordinance. City Council voted unanimously to approve the first reading. Chairman Lee asked the commissioners to make plans to attend the final reading if their schedules allowed.

Hartsville Vision 20/30

Chairman Lee provided a PowerPoint presentation that covered the key trends, strengths, weaknesses, opportunities and threats, the planning hierarchy, the comprehensive plan timeline, the focus of efforts, the goals and strategic objectives, and the proposed element assignments. The commissioners made several revisions to the PowerPoint. The plan is to use it during the kick off meeting.

Chairman Lee said he had talked with Dick Puffer and Bill Perry to be facilitators. He also suggested a joint session with the county. He also reminded the commissioners of the joint meeting with City Council on August 29, 2017.

New Business

South Carolina Chapter of the American Planning Association (SCAPA) Conference

Chairman Lee thanked the commissioners that were able to attend the South Carolina Chapter of the American Planning Association (SCAPA) Conference that was held in Hartsville at the DeLoach Center on Friday, July 21, 2017. Chairman Lee and Brenda Kelley presented the Master Plan. Chairman Lee shared some of the conversations that he had with planners during the conference.

Brenda Kelley reported that all the comments that she received about the conference were very positive.

There being no further business, Sandi Brown made a motion to adjourn. Chris Shirley seconded. The next meeting is scheduled for Tuesday, August 29, 2017 at 5:30p.m.

Signature

Date

DRAFT