

# 2017 Monthly Departmental Report: Navigator



## South Hartsville Neighborhood Revitalization Strategy

**January 2017:** A community meeting was held at the Butler Auditorium on Thursday, January 19, 2017 at 6:00PM. Lieutenant Tenyonde Richardson presented information regarding Crime Watch. He encouraged residents to become involved and to become block captains. Brenda Kelley provided details about the Palmetto Pride Community Pride Grant and the Palmetto Pride Enforcement Grant. Ms. Kelley also introduced Jessica Lynch, Codes and Licensing Officer. Mrs. Lynch told the audience a little about herself. She let them know that she wanted to work with the community to make the Historic Butler District safer and a cleaner neighborhood.

**February 2017:** A community meeting was held at the Butler Auditorium on Thursday, February 16, 2017 at 6:00PM. Cherish Thomas of Coker spoke to the group about a project that she is working on regarding the history of the movie theater and how it affected the African American population. She stated that upgrades are being done to the theater and she was afraid that the history would be lost if the balcony was removed. The balcony once was used to keep African Americans separate from Whites. The young woman wants to provide the history but also figure out a way to preserve the history. She asked the historians in the group to participate in interviews about their experiences at the theater.

**March 2017:** A community meeting was held at the Butler Auditorium on Thursday, March 16, 2017 at 6:00PM. The attendees spoke very openly about concerns within the neighborhoods and ways to get others engaged. Everyone shared stories about the past and the impact the past could have on the present and on the future. Brenda Kelley compiled a list of the comments. She will share the list with the attendees at the March meeting.

**April 2017:** Dr. Heatley cancelled the meeting because of conflicting schedules.

**May 2017:** A community meeting was held at the Butler Auditorium on Thursday, May 18, 2017 at 6:00p.m. The main topic of discussion was an aggressive approach to getting block captains. Dr. Heatley suggested that the core committee go door to door to let residents know what we are doing and how they can become involved.

**June 2017:** A community meeting was held at the Butler Auditorium on Thursday, June 15, 2017 at 6:00p.m. Brenda Kelley gave the community a final chance to review the trash can/recycling bin combinations that would be placed in strategic locations in the Historic Butler Neighborhood. The attendees were given a map and asked to mark the locations they thought were best for the trash can/recycling bin combinations. Ms. Kelley would use the maps to create a single map that would help her determine the placement.

**July 2017:** The July meeting was cancelled because of several conflicting schedules.

**August 2017:** A community meeting was held at the Butler Auditorium on Thursday, August 17, 2017 at 6:00p.m. Dr. Heatley presented an idea to offer a career & educational resources information session during the September 2017 meeting. The session would provide information about the degree programs, and highly-skilled craft trade workers certification courses Florence Darlington Technical College offers, the cost per year, eligibility requirements, financial aid resources, etc.

**September 2017:** The Butler Historic District Neighborhood Association and Florence Darlington Technical College hosted a career & educational resources information session at the Butler Auditorium on September 21, 2017 at 6:00p.m.

## **Palmetto Pride Grant**

**January 2017:** The City of Hartsville was awarded a \$10,000 Palmetto Pride Community Pride Grant in December 2016. The grant funds will be used to purchase trash can/recycling bins for the Historic Butler District. The receptacles will be placed in strategic locations with the highest amount of foot traffic and trash on the street. City staff will be responsible for creating and hosting a workshop that will provide the educational component of the grant.

**February 2017:** Jessica Lynch and Brenda Kelley attended the SC Annual Litter Conference in Myrtle Beach on Thursday, February 23, 2017. The conference offered two tracts. One tract was more specific to law enforcement and the other to practitioners involved with keeping South Carolina Beautiful. Both Mrs. Lynch and Ms. Kelley learned valuable information to use to help clean the streets of Hartsville.

**March 2017:** Brenda Kelley worked with Rebecca Ward, Jessica Lynch, and Jordan Braddock to prepare flyers and a press release for the Great American Clean scheduled for Saturday, April 29, 2017.

**April 2017:** The City of Hartsville participated in the Great American Clean Up on Saturday, April 29, 2017. Fifty-seven volunteers cleaned the full length of nine (9) streets within the Butler Historic District and one group did a cleanup on Davis Street.

**May 2017:** No update.

**June 2017:** No update.

**July 2017:** No update.

**August 2017:** Staff worked on plans for a celebration in November to educate the residents of the Historic Butler District about the importance of cleaning their streets and keeping them clean. The celebration would include food, games, t-shirts, music, dancing, education stations, and the unveiling of the trashcans/recycling bins.

**September 2017:** No update.

## **Food Truck Ordinance**

**January 2017:** The ordinance is being drafted and could be presented to city staff as early as February 2017.

**February 2017:** No update.

**March 2017:** We have received the draft for the Food Truck Ordinance and have submitted it to the Planning Commission for review.

**April 2017:** The Planning Commission discussed the Food Truck Ordinance at its April 25, 2017 meeting.

**May 2017:** The Planning Commission and City Council had a joint meeting on May 30, 2017 to start discussions about the proposed food truck ordinance. No action was taken.

**June 2017:** The Planning Commission reviewed the draft ordinance during its June meeting and made a recommendation to City Council to approve the ordinance.

**July 2017:** The food truck ordinance passed first reading.

**August 2017:** The food truck ordinance passed the second and final reading. Staff prepared a packet for food truck vendors that may be interested in establishing a food truck business in Hartsville.

**September 2017:** No update.

## **Business Builder Program**

**January 2017:** The City of Hartsville will host a ceremony and reception celebrating the commencement of the Class of 2017 Business Builder Certification Program on Saturday, February 18, 2017 at 10:00am at the Butler Auditorium. Six students successfully completed the class.

**February 2017:** The commencement for the 2017 Business Builder Certification Program was held on Saturday, February 18, 2017 at the Butler Auditorium. Six students graduated. Approximately 75 people attended the ceremony. A light reception was held afterwards.

**March 2017:** Three (3) of the six (6) graduating students applied for funding.

**April 2017:** Community Works reviewed the applications for the six students. Dave Mueller of CW provided a credit memo, financial spreadsheets, and credit reports for each of them. I contacted the loan review committee to determine if each of them is still interested in serving. Once I get all the responses, I will schedule a review meeting in early May 2017.

**May 2017:** The Loan Review Committee met on May 30, 2017 to review the loan applications. Two (2) of the three (3) applications were approved and the applicants have been notified.

**June 2017:** The two (2) applicants that were approved for the loans completed the loan application packet and received the full \$10,000.

**July 2017:** No update.

**August 2017:** No update.

**September 2017:** No update.

## **Comprehensive Plan**

**February 2017:** The Planning Commission reviewed the Hartsville 20/20 Comprehensive Plan during the February meeting. State law requires that we do a new plan every ten (10) years. The City of Hartsville Comprehensive Plan should be adopted no later than December 2018. Chairman Curtis Lee will work with Brenda Kelley to develop a time line as the Planning Commission moves forward with creating a new plan.

**March 2017:** No update.

**April 2017:** During the April 25, 2017 Planning Commission meeting, Curtis Lee presented a high-level project plan by phases, milestones, and due dates on a Quarter-by-Quarter basis for the Comprehensive Plan.

**May 2017:** During a joint Planning Commission/City Council Meeting on May 30, 2017, Chairman Curtis Lee presented a Power Point presentation about the Hartsville Vision 2030 Comprehensive Plan.

**June 2017:** During the June Planning Commission Meeting, Chairman Curtis Lee provided a PowerPoint presentation that covered the strengths, weaknesses, opportunities and threats, the planning hierarchy, the comprehensive plan timeline, the focus of efforts, the goals and strategic objectives, and the proposed element assignments.

**July 2017:** The Planning Commission continued to talk about the process and the elements during the July 25, 2017 meeting.

**August 2017:** No update.

**September 2017:** The Planning Commission and City Council held a joint meeting on Thursday, September 7, 2017 and held detailed conversations about the Comprehensive Plan. Planning Commission also met on September 26, 2017 and continued discussing the elements, specific items that should or should not be included and the process.

## **Ordinance Revision**

**March 2017:** Brenda Kelley received the ordinance revisions in a Word document from Mr. Tee Coker of Alta Planning on March 30, 2017. The Planning Commission has a copy of the revisions and Chairman Curtis Lee is working with staff to the most appropriate way to work through the revisions and new ordinances that were included.

**April 2017:** During the April 25, 2017 Planning Commission meeting, Brenda Kelley presented the recommendations that Alta Planning made regarding the zoning ordinance. Ms. Kelley elaborated on the key recommendations and revisions that were addressed.

**May 2017:** City Council was provided a copy of the revisions. Staff will work with Tee Coker to present the revisions to City Council and the Planning Commission.

**June 2017:** No update. **July 2017:** No update. **August 2017:** No update.