

City of Hartsville
Architectural Review Board
Historic Designation Application Process



Dear Mrs. Moyd:

The City of Hartsville's Historic Preservation Ordinance permits any individual or organization to initiate a request for the historic designation of a property in the city limits of Hartsville to be included in the historic district.

The Architectural Review Board shall make recommendations for historic designations to City Council based on the following criteria.

A property may be designated historic if it:

- a. Has significant inherent character, interest, or value as part of the development or heritage of the community, state, or nation; or
- b. Is the site of an event significant in history; or
- c. Is associated with a person or persons who contributed significantly to the culture and development of the community, state, or nation; or
- d. Exemplifies the cultural, political, economic, social, ethnic, or historic heritage of the community, state, or nation; or
- e. Individually, or as a collection of resources, embodies distinguishing characteristics of a type, style, period, or specimen in architecture or engineering; or
- f. Is the work of a designer whose work has influenced significantly the development of the community, state or nation; or
- g. Contains elements of design, detail, materials, or craftsmanship which represent a significant innovation; or
- h. Is the part of or related to a square or other distinctive element of community planning; or
- i. Represents an established and familiar visual feature of the neighborhood or community; or
- j. Has yielded, or may be likely to yield, information important in pre-history or history.

To begin the application process, please complete the attached Application.

Should your Historic Designation Application be accepted, the Business Development Manager will place you on the next Architectural Review Board agenda, and notify you of the meeting date and time. All Architectural Review Board Meetings are open to the public.

I look forward to receiving your request and seeing you at an upcoming Architectural Review Board Meeting. Should you have any questions or would like to have preliminary discussions about your application or the process, please contact me at 843-383-3009.

Sincerely,

Brenda P. Kelley
Business Development Manager