



MINUTES
City of Hartsville, South Carolina
Museum Commission Special Meeting
Wednesday, August 15, 2018 –6:30PM
The Edition at the Hartsville Museum—221 North Fifth Street

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON August 9, 2018 AND DULY POSTED AT THE HARTSVILLE MUSEUM, AN ACCESSIBLE FACILITY.

Members present: Chairman Dr. Mac Chapman, John Nichols, Patty Holley, Phyllis Fields, Paula Alvarez, and Sue Brand.

Members Absent: Colin Hungerpillar, Judi Elvington and Steve Tinney

Staff: Kathy Dunlap, Museum Director, Andrea Powell, Museum Manager

Staff Absent: Gina Tiller, City of Hartsville Operations Manager

Call to Order

Chairman Dr. Mac Chapman called the meeting to order at 6:35 pm.

Unfinished Business

None

New Business

1. The minutes of the April 18, 2018 Special Meeting were read and approved as written and then signed by Chairman Dr. Chapman.
2. Museum Director Kathy Dunlap explained the new City of Hartsville Oath of Office forms for Commission members to read and sign. Dunlap will mail the forms to all 9 Museum Commission members and return them to City Clerk Sherron Skipper when signed.
3. Patty Holley made a motion to elect Dr. Raymond Chapman as Chairman of the Museum Commission and John Nichols as Treasurer. Sue Brand seconded and the group approved.
4. Dunlap reported that the 2018-2019 budget began July 1. Rentals of The Edition have been steady since the building's opening in May 2018 with little maintenance required.
5. Dunlap and Museum Manager Andrea Powell were instructed to research the Colclough family request for an exhibit on Harry "Buster" Colclough Hartsville Police Officer 1960's; determine the amount of artifacts available for the project; and research the African American Officers on the Hartsville Police force before the 1960's.
6. Andrea Powell made a short presentation on an idea she has for conducting a haunted tour of Hartsville at night to raise funds for the museum that will also add another exciting activity to Hartsville's downtown happenings

Adjournment

The next regular Museum Commission meeting is November 21, 2018 at 6:30 PM at The Edition, 221 North Fifth Street.

Museum Commission Chair

Attest: _____
Kathy Dunlap, Recording Secretary

DRAFT