

## MINUTES

PARKING, BEAUTIFICATION, AND BUSINESS IMPROVEMENT COMMISSION  
MONDAY, AUGUST 13, 2018 AT 5:30 PM  
COUNCIL CHAMBERS – CITY HALL – 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, AUGUST 10, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVE, AN ACCESSIBLE FACILITY.

Commission Members Present: Chairman Carol Godwin, Emily Phillips, Gregory Alexander, Steve Fagan

Absent: Richard Porter

Members of the Public Present: None

City of Hartsville Staff: Karen Caulder, Shannon Munoz, Karine Thomas

- 1) Chairman Godwin called the meeting to order at 5:40 PM.
- 2) The Oaths of Office were led by Karen Caulder and signed by the commission members present.
- 3) MOTION TO ELECT OFFICERS: Motion: Gregory Alexander; Second: Steve Fagan; for Carol Ann Godwin to continue as Chair. Motion: Carol Ann Godwin; Second, Gregory Alexander; for Dick Porter, Vice-Chair. Motion: Steve Fagan; Second: Carol Ann Godwin; for Emily Phillips, Recorder. Carried: All Ayes.
- 4) MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 26, 2018 COMMISSION MEETING – APPROVED. Motion: Fagan; Second: Gregory; Carried: All Ayes.

### Unfinished Business

- 5) Research for membership based on district boundaries. Commission Member Phillips stated that she would research old files that she had from the previous commission members and update the commission at the next meeting. Commission Chair Godwin stated that they may be able to request information from the Governor's Office regarding the bylaws.

### New Business

- 6) Reviewing fees and boundaries. Karine Thomas gave the commission an update on all of the Parking and Beautification fee renewals received to date. Karine Thomas presented the commission with a map of the district boundaries and asked for clarification on what side of the street the boundaries were located. Discussion of fees also ensued and the commissioners were asked if they could locate Exhibit A, which amended the fee schedule in March 2016.
- 7) Discussion of dumpsters needing attention. Commission Member Fagan stated that there were several dumpsters that needed replacing. Karen Caulder stated that she has a budget line item dedicated to refurbishing dumpsters and that the city's public works department changed out one the previous day. Commission Member Alexander stated that the dumpster near his office seemed to constantly move when emptied. Commission Member Fagan stated that future dumpster fencing should be utilized around all district dumpsters and cited the terrible condition that the dumpster behind Golden Dragon was in.
- 8) MOTION TO ADJOURN at 7:00 PM: Motion: Alexander; Second: Fagan. Carried: All Ayes.

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Carol Ann Godwin Commission Chair

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Date