



## Planning and Zoning Department

### Minutes

**Planning Commission Meeting**  
**City Council Chambers, City Hall**  
**100 East Carolina Avenue**  
**Monday, August 27, 2018 5:30p.m.**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON AUGUST 23, 2018 AND DULY POSTED IN CITY HALL.**

**Members present:** Chairman Curtis Lee, Casey Hancock, Nancy McGee, and Mark Stellingworth. **Absent:** Trevor McDonald and Vice Chairman Chris Shirley. **Guest:** None.  
**Staff:** Brenda Kelley and Shannon Munoz. **Press:** Jim Faile.

### Call to Order/Minutes

Chairman Curtis Lee called the meeting to order at 5:31pm. Mark Stellingworth took the official oath of office. Chairman Lee presented the July 30, 2018 meeting minutes for approval. Mark Stellingworth made a motion to approve the minutes as submitted. Nancy McGee seconded. All in favor.

### Old Business

#### Sign Ordinance Revision

The purpose of the portion of the sign ordinance revision that was presented was to bring the code into compliance in response to the decision by the Supreme Court of the United States in the case of Reed v. Town of Gilbert. The case was about Freedom of Speech and content neutrality. The City attorney reviewed the ordinance and made revisions based on the case. Mark Stellingworth made a motion to approve the revisions as submitted. Casey Hancock seconded. All in favor.

### Comprehensive Plan

- Rough drafts, identifying measureable goals,
- Rough drafts should be submitted by the end of August.
- The drafts shall be placed on Google Drive.
- List of policies, projects, programs from each group with identifying costs.
- Measures of effectiveness.

Chairman Lee suggested reviewing the plan quarterly, once the plan is complete and adopted by City Council. The quarterly meetings could be held in various locations around the city as long as it is included in the annual meeting notice.

The draft plan shall be submitted to City Council by October 2018.

**Small City, BIG IDEAS Forum**

With a grant from the Byerly Foundation, the Planning Commission will host a leadership forum. Marc Ross and Vince Graham will be the speakers for Small City, BIG IDEAS Forum: Thought leadership for the future of Hartsville. The forum will be held on Tuesday, September 11, 2018 at Davidson Hall from 6:30p.m. – 8:30p.m. Planning Commission will promote the event.

Brenda Kelley will contact Johnna Shirley to confirm which evenings the evening school program is held to determine parking availability.

There being no further business, Mark Stellingworth made a motion to adjourn at 6:50p.m. Nancy McGee seconded. All in favor.

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Signature

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Date