



**Minutes**  
**City of Hartsville South Carolina**  
**Airport Advisory Board Regular Meeting**  
**Monday, May 13, 2019 – 5:30pm**  
**Public Services Conference Room – 402 S. Leesburg Street**

**Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Thursday, May 9, 2019 and duly posted at TB Thomas Sports Center, and on hartsvillesc.gov.**

Members Present: Lee Gardner, Chair, James Harrell, Bryan Drayton  
Members Absent: Wayne Guttry, Lex West, Vice-Chair  
Guest(s) Present: Eddie Owen, Engineering Consultant  
Staff Present: Russell Slatton, Hemming Hemmingsen, Kennedy McGee

Call to Order

Board Chair Gardner called meeting to order at 5:41pm.

Minutes

Motion to approve minutes from April 8, 2019 Regular Meeting and April 16, 2019 Special Meeting; Harrell; Second; Drayton

Results of City Council Architect Proposition

Council approved board to move forward with The Middleton Group architectural firm.

Plans for Local Fund Raising, Architectural Renderings

Board hopes to have firm price estimate to submit to FAA and present to council at the July 9<sup>th</sup> meeting. Current numbers are projections based on prior airport terminal construction projects. Laura Middleton will attend the June AAB meeting to gain a better understanding for what the group hopes to achieve through construction and what a firm price point could be. Regarding fundraising, group hopes to use architectural renderings to create brochures and other visual aides to help educate potential donors and provide them with a vision of what the terminal could be and how it would benefit the city. Group hopes to have pledges/donations to report to council at July 9<sup>th</sup> meeting.

Talbert and Bright Airport Consultants/Engineers Report

Eddie Owen will submit a pre application grant request to the FAA to confirm the group is interested in doing a full grant application. The FAA should respond with a grant offer within 20-30 days of submission.

FBO Report for April

348 total flight operations; 336 piston, 12 Jet  
Fuel Sales; 774gal 100 low-lead, 650gal jet-a  
Currently 13 flight school students; 4 instructors; 2 aircraft

Report from the City

Payment has been sent for the accordion style hangar door and installation should take place any day now. The erosion that was occurring at the end of runway 3 will be reassessed and repaired as needed. The SC Aeronautics commission will be sending an herbicide applicator to administer herbicide throughout the airport.

Adjournment

Chair Gardner adjourned meeting at 6:17pm.

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Lee Gardner, Board Chair

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Date