



**Minutes
City of Hartsville, South Carolina
Museum Commission Meeting
Wednesday, May 15 2019, 6:30 PM
The Edition—221 North Fifth Street**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON THURSDAY, MAY 9, 2019, AND DULY POSTED AT THE HARTSVILLE MUSEUM, AN ACCESSIBLE FACILITY.

Members present: Chairman Dr. Mac Chapman, John Nichols, Patty Holley, Phyllis Fields, Sue Brand, Colin Hungerpillar, Judi Elvington and Paula Alvarez.

Members Absent: Steve Tinney

Staff: Kathy Dunlap, Museum Director, Andrea Powell, Hartsville Museum Manager, Lauren Baker, City of Hartsville Public Information Officer.

Call to Order

Chairman Dr. Mac Chapman called the meeting to order at 6:35.

New Business

Museum Director, Kathy Dunlap, introduced Lauren Baker and gave a brief description of Lauren's position concerning museum operations. Baker answered questions from the group and told of her responsibilities as Department Head of the Museum

Kathy Dunlap reported that it is time to send out the annual fund-raising newsletter.

Andrea Powell, Museum Manager, gave a report on the latest rentals and events at The Edition. Powell also discussed the plans for signage and extra lighting at the back entrance of the building.

Dunlap shared a copy of the By-Laws for the Hartsville Museum Commission. After a brief discussion on the possibility of reducing the number of Commissioners from 9 to 6, everyone agreed that having 9 members and their input would continue to benefit the museum.

Adjournment

Colin Hungerpillar made a motion to adjourn the meeting at 7:30 PM with a second by Judi Elvington.

Attest _____
Museum Commission Chairman

Attest _____
Kathy Dunlap