



## Human Resources Monthly Report - February 2020

Home Department**	January Headcount	February Hires / Transfers In	February Terms	February Transfers Out	February Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	0	4	0
000413 / City Manager	1	0	0	0	1	0	0	0	1	0
000415 / Finance	6	0	0	0	6	0	1	1	4	0
000417 / Human Resources	3	0	0	0	3	0	0	1	2	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	4	0	0	0	4	0	2	1	1	0
000421 / Police Department	43	0	0	0	43	0	4	0	39	0
000422 / Fire Department	33	0	0	0	33	0	3	0	30	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	2	0	0	0	2	0	0	0	2	0
000431 / Maintenance	2	0	0	0	2	0	0	0	2	0
000432 / Sanitation Dept.	12	0	0	0	12	0	8	0	4	0
000452 / Parks & Recreation	7	0	0	0	7	0	2	0	5	0
000453 / Streets & Grounds	9	0	0	0	9	0	6	0	3	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	8	0	0	0	8	0	2	0	6	0
000600 / Sewer Utilities	4	0	0	0	4	0	2	0	2	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	1	2	0	0	3	0	0	0	3	0
<b>Totals:</b>	<b>162</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>164</b>	<b>0</b>	<b>39</b>	<b>3</b>	<b>122</b>	<b>0</b>

\*\*Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns

### Completed Events/Campaigns

February\*\*\*

Wellness Challenge Communication (Parks & Recreation)  
 Performance Appraisals - Supervisor Completion  
 Student to Work Day: 2/7  
 Parks & Recreation Event: Bowling 2/24/20

\*\*\*NEPTUNE ISLAND JOB FAIR - February 2/8

### Upcoming Events

March\*\*\*

National Employee Appreciation Day 3/6  
 Performance Appraisal - Employee Meetings, Bonus Distribution 3/20  
 Employee Training - Session 1 3/18-3/20  
 DCSD Key to Career Interns - 1st Day  
 Wellness Challenge Roll Out (Parks & Recreation)

\*\*\*NEPTUNE ISLAND JOB FAIR - March 14 & 28

April

Administrative Professionals Day 4/22/20  
 Break With the Manager [TBA]