



**MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, JUNE 17, 2020 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4389, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, AND FOLLOWING DHEC AND CDC GUIDELINES.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JUNE 12, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

Members present: Chairman Bobby Goodson, Vice Chairman Danny Johnson, Andy Newsom, Deborah Gandy, Marci Tuten, George Walden and Albert Wingfield. **Guest:** Larry Alvarez, Daniel Moore, Suzy Moyd and Brent Snyder. **Staff:** Brenda Kelley, Shannon Munoz and Karine Thomas. **Press:** Absent.

Call to Order/Welcome

Chairman Bobby Goodson called the meeting to order at 5:15pm. Staff Brenda Kelley introduced city manager Daniel Moore.

Approval of Minutes

Motion made by Johnson to approve the May 20, 2020 minutes as submitted; Second: Tuten; Carried: All in favor.

New Business

Applications

Alvarez Resident – 110 Mantissa Row – painting and light fixture

Larry Alvarez was present to participate in the discussion regarding the application. Mr. Alvarez made a request to add two light fixtures on either side of the garage door to improve visibility and aesthetics. In addition to adding two lights, he made a request to change the paint color to Valspar's Volcanic Ash (4009-1). Tuten made a motion to approve the façade improvements as submitted; Second: Johnson; Carried: All in favor.

Down South Sugar – 207 N. Fifth St – wall mounted sign, paint & planters

Brent Snyder was present to participate in the discussion regarding the application. Mr. Snyder represented a request to paint the building aloe to match the existing space, to place a 36 square foot sign above the door, and to place two planters outside. Wingfield made a motion to approve the requests as submitted; Second: Tuten. Carried: Goodson, Newsom, Gandy, and Walden voted in favor of the request. Johnson recused himself because he owns the building.

Main Street Update

Vibrancy and Facade Grants Available
Drive Thru Farmers Market was a flop

New Orientation and Continuing Education Training

South Carolina Local Government Planning Enabling Act established mandatory training requirements for all appointees and staff involved with local planning and zoning. Members of the board must complete an initial six-hour orientation training followed by at least three hours of continuing education each year to comply with state law. In the past, members were required to attend a class that was proctored or facilitated. Because of COVID-19, the Municipal Association has the approval of the South Carolina Planning Education Advisory Committee to provide this mandatory training online so that each person can do his/her training individually without a proctor or facilitator.

Staff Brenda Kelley reminded the members that the online training is available through June 30, 2020. Members will be provided a certificate of completion that they must provide to staff to put in the files.

Farewell and Adjournment

With much sadness, Staff Brenda Kelley announced that Chairman Bobby Goodson and Vice Chairman Danny Johnson terms expire on June 30, 2020. This would be their last meeting. They have to be off the board for at least one year to be eligible for reappointment. She thanked them collectively and individually for their service. She encouraged each of them to reapply when the next seat became available.

Chairman Goodson thanked staff and members of the board for the opportunity to work with them. He encouraged the members to offer their honest opinions when making decisions. He said there are multiple good ways to do things. Vice Chairman Danny Johnson also thanked staff and members of the board for the opportunity to work with them.

Adjournment

Goodson made a motion to adjourn at 5:48p.m. Second: Johnson. The next meeting is scheduled for Wednesday, July 15, 2020 at 5:15PM.

Signature