



**MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, NOVEMBER 18, 2020 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4403, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, WITH FACE COVERINGS REQUIRED, AND FOLLOWING DHEC AND CDC GUIDELINES.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, NOVEMBER 16, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

Members present: Chairman Marci Tuten, Vice Chairman Albert Wingfield, Deborah Gandy, Patrick Rogers. **Absent:** David Leeth, Andy Newsom and George Walden **Guest:** Brandy Stellingworth and Casey Hancock. **Staff:** Brenda Kelley, Ex-officio Daniel Moore, and Shannon Munoz. **Press:** Absent.

Call to Order/Welcome

Chairman Marci Tuten called the meeting to order at 5:18pm.

Approval of Minutes

Motion made by Gandy to approve the October 21, 2020 minutes as submitted; Second: Wingfield; Carried: All in favor.

New Business

Applications

Retrofit Sip & Seat – 114 S. Fourth St. – fascia, handrails, deck & landscape plan

Brandy Stellingworth were present to participate in the discussion regarding the application. Mrs. Stellingworth presented the request for copper fascia, black metal handrails on the three entrance doors, a wooden deck on the rear, and a landscape plan that included a pebble stone ground cover, a path from the parking lot to the entrance, concrete pavers from the pathway to Fourth Street, a fire pit, and synthetic boxwoods and concrete planters. Because of the number of items presented, the board elected to vote on the items separately. Wingfield made a motion to approve the fascia as submitted; Second: Rogers. Carried: All in favor. Rogers made a motion to approve the black, metal handrails as submitted: Second: Wingfield. Carried: All in favor. Wingfield made a motion to approve the deck as submitted: Second: Rogers. Carried: All in favor. Rogers made a motion to approve the pebble stone ground cover, the boxwoods and concrete planters as submitted: Second: Wingfield. Carried: All in favor. Tuten made a motion to approve the concrete pavers as submitted: Second: Rogers. Carried: All in favor.

Coldwell Banker – 152 E. Carolina Ave. – window sign

Deborah Gandy was present to participate in the discussion regarding the application. Ms. Gandy presented a request to place a 20 square foot sign on the window. The sign would include the new logo, the business name and the broker's name. The sign would be made of white vinyl letters. The vinyl logo would have a blue background with white letters. The lettering on the door would also be changed. Wingfield made a motion to approve the application as submitted; Second: Rogers. Carried: All in favor.

Wild Heart Brewing Company – 317 Railroad Ave. – fence

Casey Hancock was present to participate in the discussion regarding the application. Mr. Hancock proposed a fence that would be constructed of treated lumber and welded wire mesh. A treated wooden board would be on the top edge of the fence and a treated 1' x 6' board would run horizontally along the center of the fence for support. Gandy made a motion to approve the fence as submitted: Seconded: Wingfield: Carried: All in favor.

2021 Architectural Review Board Calendar

Gandy made a motion to approve the 2021 Architectural Review Board Calendar as submitted: Seconded: Rogers. Carried: All in favor.

Main Street Update

Suzy Moyd reported the following:

- November 19, 2020 – Downtown Open House 6:00p.m. – 9:00p.m
- November 19, 2020 - Tree Lighting 6:00p.m.
- December 12, 2020 – Christmas Parade 3:00p.m.
- December 3, 10 & 17, 2020 – Extended Shopping Hours

Adjournment

Rogers made a motion to adjourn at 6:13p.m. Second: Wingfield. The next meeting is scheduled for Wednesday, December 16, 2020 at 5:15PM in Council Chambers at City Hall.

Signature Chairman Marci Tuten

Date