

THE
HARTSVILLE
MUSEUM


Minutes
City of Hartsville, South Carolina
Hartsville Museum Commission Meeting
Wednesday, February 16, 2022 – 6:00 PM
The Hartsville Museum, 222 North Fifth Street

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, AUGUST 16, 2021 AND DULY POSTED AT THE HARTSVILLE MUSEUM LOCATED AT 222 N. FIFTH STREET AND ON HARTSVILLESC.GOV. THE HARTSVILLE MUSEUM IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3005.

Members present: Chair, Dr. Mac Chapman, Vice Chair, Sue Brand, Treasurer, John Nichols, Jr., Paula Alvarez, Davita Malloy, Colin Hungerpillar, and Jennifer Heusel

Members absent: Judi Elvington, and Phyllis Fields

Staff: Museum Manager, Andrea Steen, Assistant Museum Manager, Matt Winburn, and Director of Tourism and Communications, Lauren Baker

1. **Call to Order**

Chapman thanked everyone for coming and called the meeting to order at 6:04 PM.

2. **Motion to Approve Minutes from Commission Meeting August 18, 2021 – APPROVED**

Motion: Heusel; Second: Brand; Carried: All Ayes

3. **Oath of Office**

Administered by Baker: Commission Member Nichols took his Oath of Office.

4. **Updates**

4.1 **Financial Report** – Steen

Museum budget was included in your agenda packet. This printout included where we are with our budget and expenditures. At the midpoint of this fiscal year we are within our budget. Gallery book sales were up from two book signing events with author Dr. Will Joslin. Darkside fundraiser helped to add to our funds and we are in good shape.

4.2 **Historical Marker Program** – Winburn

The Commission has been asked to choose two new historical markers annually. Your agenda packet includes the approved list from the Darlington County Historical Commission. A brief description was given of these approved locations and the proposed two new markers. This requires an action from the Commission. Baker mentions, that City Council wants the Commission to know this is an open list and you are not required to choose from the list, but can also add to the list. We learned today that the Byerly Foundation is taking care of the Byerly Hospital marker and we will be assisting them through this process. Malloy asked to add the Hartsville Ice Plant to the list with its connection to the beginnings of Jerusalem Baptist Church. Nichols made a motion to choose the J.L. Coker building and the Mt. Pisgah Church. Second: Brand; Carried: All Ayes.

4.3 **Grand United Order of Odd Fellows Documents & Digitization Project** – Steen

The grant cycle with the SC Humanities came to an end in November 2021. During this cycle we successfully navigated through supply chain shortages and purchased all necessary digitization equipment, completed digitization training, and began the process of preserving and digitizing Odd Fellow documents. We are successfully digitizing and uploading documents to the SC State Library. We will continue to upload documents each week until the project is complete. We have a trained Coker University intern to capture the metadata and she will be working as a part-time paid intern from a grant we received from the Community for a Better Hartsville.

4.4 **Darkside Tours** – Winburn

After a year off we were excited to return to Darkside Tours and it was a lot of fun with it being my first time. We had new experiences, new guests and raised just over \$2,000. We expanded our dates and it was well received. We will continue to look for new ways to market our tour so more people are aware of our event.

4.5 **Denny Brothers Jewelers Clock** – Steen

This project began in 2017 and we are at the final stages of near completion. A project plan is in place and will be completed within the first quarter of the year. Procuring an artistic sign painter has been the greatest challenge. Our projected plan includes alternative options for lettering should the first choice of a hand sign painter fall short.

5. **New Business**

Traveling exhibit “Justice for All: South Carolina and the American Civil Rights Movement” – Heusel

I’ve been working with the South Carolina African American Commission, an arm of the Department of Archives and History in Columbia along with Dr. Bobby Donaldson from USC. He organized an exhibit at the SC Center for Civil Rights History & Research called “Justice for All.” This has now turned into a traveling exhibition with a grant from the SC Humanities and we are excited to bring it to Hartsville in January of 2023. The exhibit will include lots of photographs, large tripod panels of historical information and memorabilia artifacts of personal items, such as shoes and things they were carrying.

6. **Adjournment**

Motion to adjourn the meeting at 6:47 PM.

Motion: Heusel; Second: Brand; Carried: All Ayes

Mac Chapman, Museum Commission Chair

Attest

Andrea Steen, Museum Manager