

## ORDINANCE 4335

### AN ORDINANCE AMENDING AND RESTATING THE CITY OF HARTSVILLE'S PURCHASING AND CONTRACTING POLICY; AND OTHER MATTERS RELATED THERETO

**WHEREAS**, the City of Hartsville, South Carolina (the "City") intends to amend and restate its Purchasing and Contracting Policy (the "Purchasing Policy") regarding the procurement of goods, services and facilities required by the City, to include goods, services and facilities acquired for the City's combined water, sewer and water park system.

**WHEREAS**, due to the unique operation of the water park system (the "Water Park"), certain provisions of this Purchasing Policy permit higher levels of discretion and purchasing approval as necessary for the Water Park to operate on a competitive basis.

**WHEREAS**, the Purchasing Policy shall amend and restate the Procurement Policy of the City dated March 13, 2012, as amended on December 15, 2016 (the "Prior Policy").

**WHEREAS**, the provisions of S.C. Code Ann. Section 11-35-50, require that the City, as a political subdivision of the State of South Carolina, adopt "procedures embodying sound principles of appropriately competitive procurement," suitable for the unique needs of the City.

**WHEREAS**, the Purchasing Policy is intended to guide City employees and the public in the process and procedures for procuring goods and services required by the City and its various departments; and

**WHEREAS**, the Purchasing Policy will help ensure the fair and equitable treatment of all persons who desire to do business with the City by selling its goods or services, and will help maximize the purchasing value of public funds and provide safeguards for maintaining a purchasing system of quality and integrity.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the City of Hartsville, the governing body of the City, as set forth below:

#### **SECTION 1**

The City formally enacts the Purchasing Policy, a copy of which is attached hereto as Exhibit A. The provisions of the Purchasing Policy as provided at Exhibit A, shall be implemented in their entirety and shall be filed with the City's other formal policies and procedures. The Purchasing Policy shall be effective as of July 1, 2018.

#### **SECTION 2**

All ordinances and other provisions in conflict with this resolution are hereby repealed in their entirety, explicitly including the Prior Policy. To the extent the changes, modifications or restatements herein create or result in any inconsistencies in the structure or application of the Purchasing Policy, such inconsistencies shall be revised and corrected in the Purchasing Policy and its provisions shall control.

**DONE AND ENACTED IN COUNCIL ASSEMBLED**, this \_\_\_th day of \_\_\_\_\_, 2018.

**CITY OF HARTSVILLE,  
SOUTH CAROLINA**

[SEAL]

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Carl M. (Mel) Pennington IV, Mayor

ATTEST:

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Sherron L. Skipper, Clerk to City Council

First Reading:           May 29, 2018  
Public Hearing  
Second Reading:

**Exhibit A**

**Purchasing and Contracting Policy**