



**MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, SEPTEMBER 16, 2020 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, WITH FACE COVERINGS REQUIRED, AND FOLLOWING DHEC AND CDC GUIDELINES.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, SEPTEMBER 14, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

Members present: Chairman Marci Tuten, Vice Chairman Albert Wingfield, David Leeth, Patrick Rogers.
Absent: Deborah Gandy, Andy Newsom and George Walden **Guest:** Kevin Lear and John Sullivan.
Staff: Suzy Moyd, Shannon Munoz, and Karine Thomas. **Press:** Absent.

Call to Order/Welcome

Marci Tuten called the meeting to order at 5:15pm.

Approval of Minutes

Motion made by Wingfield to approve the August 19, 2020 minutes as submitted; Second: Rogers;
Carried: All in favor.

New Business

Applications

Kevin Lear on Main – 129 W. Carolina Ave. – wall mounted & freestanding sign, front door, paint

Kevin Lear and John Sullivan were present to participate in the discussion regarding the application. Mr. Lear made a request for a 15 square foot wall mounted sign, a new 18 Lite French door, an eight (8) square foot temporary freestanding sign and paint. The wall-mounted sign would be made of metal and it would be placed on the existing signboard that is mounted into the concrete. The existing signboard is larger than the sign proposed. The signboard would be painted Valspar Cracked Pepper (C1 57). The sign would have a black background with white lettering and logo. The freestanding sign would be made of wood. The frame would be made of corrugated plastic. The building would be painted a shade of white, specifically, Valspar Fresh Cotton (C1 199). Wingfield made a motion to approve the wall-mounted sign, the freestanding sign, and the paint as submitted; Second: Leeth. Carried: All in favor.

The French door was the last item of discussion. Mr. Lear said the existing door is barely functional and would have to be replaced. His preference is a French door. Mr. Lear said the door he was proposing was very similar to the one next door at Hi Style. A few businesses downtown have the same type door but they have wood frames and an enclave. The character of the building does not lend itself to the type door proposed. Mr. Lear said a French door would be an improvement. The board wanted to see what the door at the adjacent business looked like. Mr. Sullivan left the meeting to take a picture. Suzy Moyd gave her update during this time. Upon Mr. Sullivan's return, the board viewed pictures of the French door on the adjacent building. Wingfield made a motion to keep the door as is. No second. Rogers made a motion to accept the door as submitted; Second: Leeth. Carried: Tuten, Leeth, Rogers voted in favor. Wingfield opposed.

Main Street Update

Suzy Moyd reported the following:

- Main Street Hartsville received a Parking & Beautification Grant from Main Street South Carolina to revamp the website – allows better photography, mass online promotion. Only two (2) municipalities received the award.
- Main Street also received a Mural Grant – the location or design has not been determined.
- November 19, 2020 Holiday Open House and Tree Lighting
- Christmas Parade is scheduled.
- Treats on the Street has been cancelled.
- The Scarecrow Contest is scheduled.

New Orientation and Continuing Education Training

South Carolina Local Government Planning Enabling Act established mandatory training requirements for all appointees and staff involved with local planning and zoning. Members of the board must complete an initial six-hour orientation training followed by at least three hours of continuing education each year to comply with state law. Staff Brenda Kelley reminded the board of the importance of the training. She asked the members to complete the online training and provide certificates of completion as soon as possible.

Adjournment

Wingfield made a motion to adjourn at 5:49p.m. Second: Rogers. The next meeting is scheduled for Wednesday, October 21, 2020 at 5:15PM in Council Chambers at City Hall.

Signature Chairman Marci Tuten

Date