



**AGENDA**  
CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING  
TUESDAY, JANUARY 8, 2019 - 5:30 PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JANUARY 04, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

1. CALL TO ORDER - MAYOR
2. INVOCATION AND PLEDGE
3. APPROVAL OF MINUTES
  - a. MOTION TO WAIVE READING OF AND APPROVE MINUTES OF DECEMBER 11, 2018 REGULAR CITY COUNCIL MEETING.
4. MANAGER UPDATE
  - a. Miscellaneous Items from City Manager
  - b. Statement of Economic Interests Filing deadline 3/30/19

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports  
December 2018 Draft Minutes/Reports
- b. Departmental Reports  
December 2018 Reports

UNFINISHED BUSINESS

5. PUBLIC HEARING AND FINAL READING ORDINANCE 4357: TO PROVIDE FOR THE ESTABLISHMENT AND AMENDMENT OF FEES AND RATES THAT ARE NECESSARY FOR THE OPERATION OF THE CITY OF HARTSVILLE.
  - a. Reading by Title and Presentation
  - b. Open/Close Public Hearing (state name and address for record)
  - c. Approval of Final Reading and Waiving of Complete Reading

NEW BUSINESS

6. FIRST READING ORDINANCE 4358: APPROVAL TO LEASE A PORTION OF ALLEYWAY AT 120 SOUTH FIFTH STREET FROM THE TRUST COMPANY OF SOUTH CAROLINA.
  - a. Reading by Title and Presentation
  - b. Approval of First Reading and Waiving of Complete Reading
7. RESOLUTION 01-19-01: APPROVAL TO APPLY FOR A SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY OFFICE OF HIGHWAY SAFETY GRANT.

EXECUTIVE SESSION

8. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-

70(a)(1)(2) FOR DISCUSSION OF APPOINTMENT TO ARCHITECTURAL REVIEW BOARD AND DISCUSSION OF NEGOTIATIONS INCIDENT TO PROPOSED SALE OF TAX MAP PARCEL 056-09-03-004 CONSISTING OF 1.81 ACRES (+/-).

9. MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.
10. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.
11. RESOLUTION 11-18-02: APPOINTMENT TO ARCHITECTURAL REVIEW BOARD.
12. FIRST READING ORDINANCE 4359: AN ORDINANCE AUTHORIZING THE SALE OF TAX MAP PARCEL NUMBER 056-09-03-004 LOCATED AT 559 WEST CAROLINA AVENUE CONSISTING OF 1.81 ACRES (+/-).
  - a. Reading by Title and Presentation
  - b. Approval of First Reading and Waiving of Complete Reading

#### INFORMATION ONLY

- a. Calendars and Other Items

#### ADJOURNMENT

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Please turn off or silence all mobile devices.

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The City of Hartsville located at 100 E. Carolina Avenue, is an accessible facility.  
For assistance call 843-383-3018.



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

December 11, 2018 Regular Meeting Minutes.

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**IMPACT IF DENIED:**

**ATTACHMENTS:**

Description

- ▣ Minutes of December 11, 2018 City Council Meeting



## MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING  
TUESDAY, DECEMBER 11, 2018 – 5:30 PM  
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

### Mayor/Council:

Mayor Pennington  
Mayor Pro-Tem Andrews  
Councilmember Braddock  
Councilmember Gammage  
Councilmember Mack  
Councilmember Shirley  
Councilmember Wilson - Absent  
Attorney - None  
Press

### Executive Staff:

City Manager Zeigler  
City Clerk Skipper  
Finance Director Caulder  
Fire Chief Burr  
Police Chief Thompson  
Public Service Director Slatton  
Human Resources Director Ward

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, DECEMBER 7, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 5:30pm and asked Councilmember Shirley to lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF NOVEMBER 13, 2018 REGULAR CITY COUNCIL MEETING - APPROVED.

Motion: Shirley; Second: Gammage; Carried: All ayes.

Mayor Pennington recognized Boy Scout Matthew Black. He is with troop 523. He also recognized Claire Zeigler on her 9<sup>th</sup> birthday.

### PRESENTATIONS

Jon Shannon with the Governors School for Science and Mathematics invited Mayor and Council to the dedication of the Milliken Mill Historical Marker at GSSM on February 15, 2019 at 11am.

Mayor Pennington stated that City Council would honor Councilmember Shirley at a reception following the Council Meeting. Councilmember Shirley will be moving to Anderson and tonight is his last City Council meeting.

### MANAGER UPDATE

Lori Horton, Environmental Services Manager, introduced two new equipment operators; Bruce Hayes and Alicia DuBose.

### CONSENT AGENDA - Received as Information Only

### UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4354: RELATING TO THE APPROVAL OF THE RECOVERY OF COLLECTION COSTS AS A PART OF DELINQUENT DEBTS COLLECTED PURSUANT TO



THE SETOFF DEBT COLLECTION ACT - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Gammage;  
Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4355: TO LEASE THE PROPERTIES AT 145 AND 147 WEST CAROLINA AVENUE TO THE GOVERNORS SCHOOL FOR SCIENCE AND MATHEMATICS – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Mack; Second: Shirley;  
Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4356: AN ORDINANCE TO AMEND HARTSVILLE CITY CODE APPENDIX A. – ZONING, ARTICLE VII. SIGNS AND ADVERTISING DEVICES, SECTION 13 TO ALLOW MURALS - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Mack;  
Carried: with all ayes.

#### NEW BUSINESS

FIRST READING ORDINANCE 4357: TO PROVIDE FOR THE ESTABLISHMENT AND AMENDMENT OF FEES AND RATES THAT ARE NECESSARY FOR THE OPERATION OF THE CITY OF HARTSVILLE - APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Gammage; Second: Andrews;  
Carried: with all ayes except Mack voting nay.

RESOLUTION 12-18-01: RESOLUTION OF SUPPORT FOR THE PROPOSED BUTLER ACADEMY – APPROVED.

Motion: Gammage; Second: Mack; Discussion: Shirley; how will they fund it? Pennington; some public and some private funding, the funds follow the child. Carried: All ayes.

RESOLUTION 12-18-02: APPROVAL OF THE HARTSVILLE REGIONAL AIRPORT SIX-YEAR CAPITAL IMPROVEMENT PLAN - APPROVED.

Motion: Andrews; Second: Braddock; Carried: All ayes.

RESOLUTION 12-18-03: A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION BY CITY OF HARTSVILLE TO THE STATE OF SOUTH CAROLINA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1) FOR DISCUSSION OF APPOINTMENT TO ARCHITECTURAL REVIEW BOARD - APPROVED.

Motion: Mack; Second: Andrews; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION - APPROVED.

Motion: Gammage; Second: Mack; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 11-18-02: APPOINTMENT TO ARCHITECTURAL REVIEW BOARD – TABLED UNTIL NEXT MEETING.

Motion: Andrews to table until the next meeting; Second: Mack; Carried: All ayes.

Mayor Pennington told Councilmember Shirley that they would see him at the reception and this concludes his final meeting and City Council is very proud of his service!

ADJOURNMENT: Without objection at 6:05pm.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Misc Items from City Manager.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
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Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Reminder of SEI March 30, 2019 filing deadline.

**ATTACHMENTS:**

Description

- ▣ SEI Filing Reminder for 3/30/19

# **STATE OF SOUTH CAROLINA** **STATE ETHICS COMMISSION**

## **\*PLEASE READ ALL INFORMATION CAREFULLY BEFORE FILING ANY REPORTS ONLINE\***

The **2019** Statement of Economic Interests (SEI) report is **required** to be filed **electronically**. Paper copies of this report are **no longer accepted**. To file this report, please go to our website <http://ethics.sc.gov>. Electronic filing is **mandatory** and failure to file the required report electronically will result in a minimum **late filing penalty of \$100.00**. For new filers, please read the User's Guide found on our Home Page for (1) registering an account and (2) filing the 2019 Statement of Economic Interests report.

### **1. When is this report filed?**

- A.** The annual report is filed annually by March 30. Interims and new filers should register an account and file "upon assuming the duties."
- B. Please note:** This annual report is not required if you are not holding an elected, appointed or employee position on March 30, 2019.
- C. Please note:** Any person who is added due to promotion, new hire (including interims), change in staff organization, etc., is required to file the Statement of Economic Interests report immediately upon assuming the duties of the new position.

### **2. Where do you file this report online?** Go to our website <http://ethics.sc.gov> and click on "electronic filing."

If this is your first time filing, you must **first create a user account**. Go to our website <http://ethics.sc.gov> and click on "electronic filing." Read the information on that page carefully and click on **"create a user account."** After you create a username, create a password, and enter a valid e-mail address, then click "next." **There are several steps in creating a user account. Read and follow the instructions carefully.** Please click on **"I am a candidate or elected official"** if you are a candidate or elected. Click on **"I only need to file a Statement of Economic Interests"** if you are an appointed official or government employee.

After you create a user account you will receive this message: "You have successfully completed registration. Please [click here](#) to login to your account." You are now ready to start filing your first report.

## **Reset Password**

**NOTE: New password requirements:** Minimum of 8 characters containing at least one number, one symbol (examples: \$ ! # % & @ ? \* + ), one capital letter, and one small letter. Password cannot contain the username.

If you know your username but forgot your password, reset the password using the instructions below. If you don't know your username, contact our office.

### **Elected Officials**

#### **Instructions on how to reset your password**

Go to our website <https://ethics.sc.gov> and up top next to User Guides, click on "Electronic Filing."

Click "**forgot your password.**"

Enter your username and click "**next**".

Instructions on password retrieval will be sent to the e-mail address in your account. Please read and follow the instructions to reset your password. After you reset your password, you will be directed to your account on our website. Enter your username and password. Then click on "login." Go to the column on the left side of your screen and under Electronic Filing click on "Statements of Economic Interests" (the second little dot). Then click the yellow box that says "**start a new filing**" and complete the 2019 Statement of Economic Interests report.

### **Appointed Officials and Government Employees**

#### **Instructions on how to reset your password:**

Go to our website <http://ethics.sc.gov> and up top next to User Guides, click on "Electronic Filing."

Click "**forgot your password.**"

Enter your username and click "**next**".

Instructions on password retrieval will be sent to the e-mail address in your account. Please read and follow the instructions to reset your password. After you reset your password, you will be directed to your account on our website. Enter your username and password. Then click on "login." Scroll down and click the yellow box that says "**start a new filing**" and complete the 2019 Statement of Economic Interests report.

### **How do you file the Statement of Economic Interests report online?**

Go to our website: <http://ethics.sc.gov>.

Click **“electronic filing.”**

Enter your username and password.

Click on **“login.”**

Note: Candidates and elected officials will have to click on the second dot on the left side for **“Statements of Economic Interests”**

Note: Appointed Officials and Government Employees will just scroll down.

Click on **“start a new filing” (all elected officials, appointed officials and employees).**

**There are several steps in completing this report. Please read and follow the instructions carefully.**

**Please Note:** When you file the 2019 Statement of Economic Interests report you must select the year 2019; however, the information you enter on that report is **from the previous calendar year (2018).**

**For example:** The **2019** report is due by March 30, 2019. The filing year will be **2019**, but the information you enter on this report is from **January 1 through December 31, 2018.**

Select the filing year and click **“next.”**

Select position status and click **“next.”**

For the next sections, please **read carefully** and enter the information concerning your position status.

Next the system will ask: “How would you like to continue?” Please read carefully, select one of the items listed and click “next.” Clicking the “skip for now” box means you don’t have any information to report for that section.

## **Additional Information**

### **Effective January 1, 2017 - NEW REQUIREMENT FOR INFORMATION UNDER “INCOME & BENEFITS”**

Report anything of value that must be reported on an IRS form:

You (the filer) must disclose (1) the source (name of Employer) and (2) the type (i.e., salary, rental income, vehicle, etc.) of any private income/benefit received in the previous year (2018) by you or a member of your immediate family (dependents) under the Income & Benefits section of the 2019 SEI. The dollar amount is required **ONLY** for government income. The dollar amount box will close when you click on “private.”

**The following income is not disclosed: retirement, annuity, pension, IRA, disability, or deferred compensation payments received by you. It also does not include income received from a court order, a savings, checking or brokerage account, and a mutual or**

**similar fund. State retirement, disability, social security, and private unemployment are not disclosed.**

Report Instructions read: "Any full-time or part-time income or benefit received by you from governmental entities in South Carolina during the prior calendar year must be disclosed. 'Governmental entity' means the State, a county, municipality, or political subdivision thereof with which a public official, public member, or public employee is associated or employed. 'Governmental entity' also means any charitable organization or foundation, but not an athletic organization or athletic foundation which is associated with a state educational institution and which is organized to raise funds for the academic, educational, research, or building programs of a college or university. Generally, this amount is the same as the gross amount reported on your W-2 form. If you receive a W-2 form or 1099 MISC for use of a publicly-owned vehicle or a government residence, then it must also be disclosed.

## **Contact Us**

**For more general information about the Statement of Economic Interests Report please go to our website <http://ethics.sc.gov> and click on "Statement of Economic Interests" (located on the left side of the computer screen). You can also go to the User Guides for directions on how to file your report electronically (located on the Home Page) or contact our office if you have any questions.**

**The State Ethics Commission staff members are available to assist you with electronic filing. Please contact our office:**

**Office Hours:  
Monday - Friday  
8:30 AM – 5:00 PM  
803/253-4192**





REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Committee Draft Minutes and Reports for December 2018.

**ATTACHMENTS:**

Description

- ▣ Airport Advisory Board
- ▣ Architectural Review Board
- ▣ Museum Commission



**Agenda**  
**City of Hartsville South Carolina**  
**Airport Advisory Board Regular Meeting**  
**Monday, December 10, 2018 – 5:30pm**  
**TB Thomas Sports Center – 701 West Washington Street**

**Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Wednesday, December 5, 2018 and duly posted at TB Thomas Sports Center, and on hartsvillesc.gov.**

**Members Present:** Chair: Lee Gardner, Vice-Chair: Lex West, James Harrell,

**Members Absent:** Wayne Guttry, Bryan Drayton

**Staff Present:** Hemming Hemmingsen, Kennedy McGee, Russell Slatton, Councilmember Bob Braddock, Ex-Officio

**Guest(s):** Eddie Owen, Engineering Consultant

**CALL TO ORDER**

Board Chair Gardner called meeting to order at 5:40pm.

**MINUTES**

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF THE NOVEMBER 12 REGULAR MEETING MINUTES-Approved.

Motion: Harrell; Second: West

**RESCHEDULING OF 11/11/19 MEETING**

The board agreed to move the regularly scheduled 11/11/19 meeting to 11/4/19 so that the meeting will not fall on Veteran's Day.

**FLOOR PLAN POSSIBILITIES/ARCHITECTURAL RENDERINGS**

Board reviewed potential floor plans and exterior building designs to better establish a visual model of the future terminal.

**FBO REPORT**

The following reflects data from June through November:

- A. Number of flight operations; **June:** 232 Piston, 39 Jet, Total: 270; **July:** 250 Piston, 46 Jet, Total: 296; **August:** 252 Piston, 46 Jet, Total: 298; **September:** 168 Piston, 26 Jet, Total: 204; **October:** 280 Piston, 24 Jet, Total: 304; **November:** 320 Piston, 18 Jet, Total: 338.
- B. Fuel sales report (gallons); **June:** 420 Unleaded, 650 Jet A; **July:** 1002 Unleaded, 1194 Jet A; **August:** 1123 Unleaded, 2023 Jet A; **September:** 620 Unleaded, 1220 Jet A; **October:** 516 Unleaded, 699 Jet A; **November:** 1264 Unleaded; 427 Jet A.
- C. Flight school numbers; **June:** 4 instructors, 3 students, 2 aircraft; **July:** 4 instructors, 3 students, 2 aircraft; **August:** 4 instructors, 3 students, 2 aircraft; **September:** 4 instructors, 3 students, 2 aircraft; **October:** 4 instructors, 7 students, 2 aircraft; **November:** 4 instructors, 7 students, 2 aircraft.

**REPORT FROM THE CITY**

- A. First reading of the fee schedule will take place on December 11, 2018; 2 readings must take place before approval is possible.

- B. Repairs to airport: Upgrades to fuel farm complete; waiting on bids for hangar door repair; hangar roof repair will begin soon; hangar shed repair complete; painting will be completed the week following the meeting; hangar insulation is awaiting bids; access road apron design and construction are still on hold.
- C. Review of Airport budget. Roughly 37,000 is available for repairs.
- D. CIP will be presented to council on December 11, 2018.

**TALBERT AND BRIGHT AIRPORT CONSULTANTS/ENGINEERS REPORT**

- A. Eddie provided a draft of FAA document that will be presented to council December 11, 2018 for the board to review. Eddie further explains options regarding engineering consultancy that are possible for the future.

**ADJOURNMENT**

Chair Gardner adjourned meeting at 6:40pm.

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Lee Gardner, Chair

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Date



MINUTES  
CITY OF HARTSVILLE  
ARCHITECTURAL REVIEW BOARD MEETING  
WEDNESDAY, DECEMBER 19, 2018 - 5:15PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, DECEMBER 17, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

**Members present:** Chairman Bobby Goodson, Deborah Gandy, Danny Johnson, Marci Tuten.

**Absent:** George Walden and Albert Wingfield.

**Guest:** Sandra Hemmingsen, Angela Shumate and Austin Wheeling.

**Staff:** Shannon Munoz.

**Press:** Absent.

**Call to Order**

Chairman Goodson called the meeting to order at 5:20pm.

**Approval of Minutes**

Motion made by Johnson to approve the October 17, 2018 minutes as submitted; Second: Tuten; Carried: all in favor.

**Presentations**

None.

**Unfinished Business**

None.

**New Business**

**Applications**

**Hoof & Hound, LLC – 113 W. Carolina Ave. – rear sign**

Angela Shumate was present to participate in the discussion regarding her proposal to place a 10 square foot sign on the rear entrance. The sign would be made of cypress wood. It would be in a metal frame. It would read, "Hoof and Hound Back Entrance." The sign would also include the logo. Tuten made a motion to approve the signs as submitted. Second: Johnson; Carried: All in favor.

**Burly Bookstore – 130 W. Carolina Ave. – mural**

Sandra Hemmingsen and Austin Wheeling was present to participate in the discussion regarding their proposal for a mural on the rear of the building. Mrs. Hemmingsen said the mural will be painted on the brick and will be centered between the doors. Goodson: Will the finished product look like the picture. Hemmingsen: Yes. Mary Kline will do it. Goodson: Artistic value important. Projection on wall first, sketched, and then paint. You are accepting liability and responsibility to keep up with maintenance. Johnson made a motion approve; Second: Goodson; Carried: All in favor.

**Main Street Update – Suzy Moyd**

No update.

**Adjournment**

Chairman Goodson made a motion to adjourn at 5:33pm; Second: Johnson; Carried: All in favor.

The next meeting is scheduled for Wednesday, January 16, 2019 at 5:15PM in Council Chambers at City Hall.

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Signature

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Date



**MINUTES**  
**City of Hartsville, South Carolina**  
**Museum Commission Special Meeting**  
**Wednesday, November 14, 2018 –6:30PM**  
**The Edition at the Hartsville Museum—221 North Fifth Street**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON November 8, 2018 AND DULY POSTED AT THE HARTSVILLE MUSEUM, AN ACCESSIBLE FACILITY.**

**Members present:** Chairman Dr. Mac Chapman, John Nichols, Patty Holley, Phyllis Fields, Paula Alvarez, Jud Elvington and Sue Brand.

**Members Absent:** Colin Hungerpillar and Steve Tinney

**Staff:** Kathy Dunlap, Museum Director, Andrea Powell, Museum Manager, Gina Tiller, City of Hartsville Operations Manager

**Call to Order**

Chairman Dr. Mac Chapman called the meeting to order at 6:35 pm.

**Unfinished Business**

None

**New Business**

1. The minutes of the August 15, 2018 meeting were read and approved as written and then signed by Chairman Dr. Chapman.
2. Museum Director Kathy Dunlap gave an update on the revenue earned from the Darkside Tours in late October. A total of \$2,780.00 was collected from ticket sales. These funds were deposited into the Hartsville Museum Commission Account. Dunlap reported that public feedback to the event has been favorable. Suggestions received from the public on ways to “grow” the event were discussed with Commission members. Dunlap also gave an update on rentals booked at The Edition for fall and Winter.
3. City of Hartsville Operations Manager, Gina Tiller gave everyone a handout of the museum’s vision statement and Long range plans from 2010. Gina copied a technical leaflet sent out by the American Association for State and Local History about DIY Strategic Planning for Small Museums. The group agreed on a planning session scheduled on the same day as the regular February 20<sup>th</sup> meeting. The time will be from 4:30 PM to 7:00 PM at The Edition. All Museum Commission Members are expected to attend this important session.

**Adjournment**

The next regular Museum Commission meeting is Wednesday, February 21, 2018 at The Edition, 221 North Fifth Street.

\_\_\_\_\_  
Museum Commission Chair

Attest: \_\_\_\_\_  
Kathy Dunlap, Recording Secretary



**REQUEST FOR**  
**COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Departmental Reports for December 2018

**ATTACHMENTS:**

Description

- ▣ Animal Control - Part I
- ▣ Animal Control - Part II
- ▣ Business Navigator
- ▣ Code Enforcement Activity
- ▣ Code Enforcement - Issues Map
- ▣ Development
- ▣ Development - Permit Map
- ▣ Environmental Services
- ▣ Financial
- ▣ Financial Revenue
- ▣ Fire Incidents
- ▣ Fire Incidents by Zone
- ▣ Fire Recovery
- ▣ Grants
- ▣ Human Resources
- ▣ Main Street Hartsville
- ▣ Museum
- ▣ Parks & Recreation
- ▣ Police Statistics

## Calls between two dates by type

Criteria:

Enter the from date: 12/01/2018

Enter the to date: 12/31/2018

### Aggression

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
12/10/2018 20:54:51	H: W: C:	ACO was dispatched to a possible animal neglect. Aco requested HPD assistances when we arrived on scene me and the officer looked at the dog. It was tied up on the porch with approximately 6-8 ft of chain with a dog house no food no water. We knocked on the door of the residence, lady answered she said she didn't know who the dog belonged to. Then the officer instructed me to take the dog and carry it to the human society			118 Rogers ave Hartsville South Carolina 29532	12/08/2018 09:15:00 Mike.Burdick	12/08/2018 09:30:00	12/08/2018 Animal Released to DCHS

**Total Aggression: 1**

### Animals at large

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
12/03/2018 15:05:00	H: W: C:	Chris Morgan from Codes Enforcement called and stated he had a phone call from a lady at the Hartsville LIBrary that there was a small dog in the parking lot, but when I went round there, the dog was gone.			Hartsville SC 29550	12/03/2018 15:05:00 Sherry.Griggs	12/03/2018 15:15:00	12/03/2018 Animal Not Found

**Total Animals at large: 1**

### Stray

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
12/10/2018 21:19:31	H: W: C:	Caller stated stray walked up on the porch she gave it food and			526 Bedford Hartsville	12/10/2018 15:20:00 Mike.Burdick	12/10/2018 15:20:00	12/10/2018 Animal



		water and called ac to come pick up. Home owner did ask around the neighborhood to see if anyone lost a dog sadly they hadn't.			South Carolina 29550			Released to DCHS
12/10/2018 21:23:16	H: W: C:	City manager call fire station to advise their was a dog wondering the streets on wren and college ave . When aco arrived a passer byer picked the dog up and held it and aco took the dog to the fire department. Fed and watered the dog posted pictures on city's Facebook thankfully we received a response quickly and the puppy was able to return to its foster home. The puppy was blind and def. was a foster for DCHS			Corner of Wren and College Hartsville South Carolina 29550	12/10/2018 20:25:00 Mike.Burdick	12/10/2018 20:25:00	12/10/2018 Animal Released to Owner

**Total Stray: 2**

Report: **Animal Control -> Calls between two dates by type**

Generated by Animal Shelter Manager 41u [Sat 22 Dec 14:28:28 GMT 2018] at CITY OF HARTSVILLE FIRE DEPARTMENT ANIMAL CONTROL on 01/03/2019 by Sherry.Griggs

# City of Hartsville Fire Department

Hartsville, SC

This report was generated on 1/3/2019 9:01:31 AM



## Events for Event Type for Event Category for Date Range

EventCategory:Animal Control | EventType:Animal Control

DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
12/17/2018	912 Hampton Street - Dog loose not on chain	Animal Control	912 Hampton Street Hartsville SC	0.5
	Jeffrey Burr			
12/18/2018	509 Pressley Dr - Unable to locate dog	Animal Control	509 Pressley Dr.	0.5
	Jeffrey Burr			
12/21/2018	Howard Street- three dogs were all malnourished and abandoned.	Animal Control	609 Howard Street, Hartsville, SC, 29550	1
	Jason Bell, Jeffrey Burr, Kaylee Ethridge			
12/26/2018	412 Noel Street - two dogs roaming	Animal Control	412 Noel Street	0.5
	Kaylee Ethridge			
12/26/2018	Hartsville Animal Hospital - Dog Abandon	Animal Control	914 W Carolina Avenue	1
	Kaylee Ethridge			
12/29/2018	College Avenue - two dogs roaming	Animal Control	145 College Avenue	1.25
	Kaylee Ethridge			
12/30/2018	Marion Avenue - dog roaming	Animal Control	Marion Avenue & S Sixth Street	0.5
	Kaylee Ethridge			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.



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Doc Id: 1118  
Page # 1

# **Monthly Departmental Report: Navigator 2018**



## **Historic Butler District Neighborhood Revitalization Strategy**

**January 2018:** The community meeting was canceled. We plan to meet in February.

**February 2018:** The community meeting was held on Thursday, February 15, 2018. Councilman Tre Gammage sponsored a nonbiased forum that asked those in attendance four (4) specific questions regarding needs of the Historic Butler District and how the Byerly Foundation can address those needs.

**March 2018:** A community meeting was held on Thursday, March 15, 2018. The conversation surrounded getting back on track. The attendance dwindled and several meetings were cancelled.

**April 2018:** A community meeting was held on Thursday, April 19, 2018. Brenda Kelley presented a report of the accomplishments that had been made as outlined in the South Hartsville Neighborhood Revitalization Strategy. Mary Catherine Farrell prepared the report. Dr. Heatley informed the group that The Rotary Club wanted to partner with the Butler Heritage Foundation to do a project. The group brainstormed ideas for a project. No decision was made. Brenda Kelley announced that the Great American Clean Up was scheduled for Saturday, April 28, 2018.

**May 2018:** The May 17, 2018 meeting was cancelled because of scheduling conflicts.

**June 2018:** No update.

**July 2018:** No update.

**August 2018:** No update.

**September 2018:** No update.

**October 2018:** No update.

**November 2018:** No update.

**December 2018:** No update.

## **Comprehensive Plan**

**January 2018:** During its January 29, 2018 meeting, the Planning Commission finalized the core team members. Each commissioner gave an update from the Public Kick-Off Meeting that was held on Monday, January 8, 2018. The commissioners accepted the 2018 calendar, which included the regular planning commission meeting, team member meetings, and quarterly public meetings.

**February 2018:** The core team members for each of the elements met on Monday, February 12, 2018 at Coker College Davidson Hall. The team leaders gave an overview of the elements and the type data to be included. Members provided input into the planning process. Some teams have started to develop goals and objectives.

**March 2018:** The core team members for the elements with the exception of Education and Community Facilities met on Monday, March 12, 2018 at Coker College Davidson Hall.

**April 2018:** The core team members for the elements with the exception of Education and Community Facilities met on Monday April 9, 2018 at Coker College Davidson Hall.

**May 2018:** The teams met on Monday, May

**June 2018:** The Planning Commission held a public hearing in Council Chambers at City Hall on Monday, June 25, 2018 to give an update of the comprehensive plan. Fifteen persons signed the sign in sheet. Four persons presented their concerns and provided input.

**July 2018:** The Planning Commission held the Comprehensive Plan meeting on July 9, 2018 at Davidson Hall. The commissioners provided an update of their element at the regular Planning Commission Meeting on July 30, 2018. The plan will be submitted to City Council by October 2018.

**August 2018:** The Planning Commission held the Comprehensive Plan meeting on August 13, 2018 at Davidson Hall. The commissioners provided an update of their element at the regular Planning Commission Meeting on August 27, 2018. The commission is still scheduled to submit the plan to City Council by October 2018.

**September 2018:** No update.

**October 2018:** The Planning Commission continues to refine its narrative in preparation for the final document. Staff is providing statistical data. There has been some discussion about hiring a technical writer; however, no money is budgeted.

**November 2018:** The Planning Commission continues to refine its narrative as the final document is prepared.

**December 2018:** No update.

## **Ordinance Revision**

**January 2018:** The Planning Commission reviewed the General Provisions section of the Ordinance. They made a motion to make a recommendation to City Council to adopt the amendments.

**February 2018:** No update.

**March 2018:** No update.

**April 2018:** No update.

**May 2018:** CD of Pope Flynn is reviewing the sign ordinance to determine if it is in compliance with the Reed vs. Gilbert case.

**June 2018:** No update.

**July 2018:** The Planning Commission reviewed the sign ordinance that was drafted by attorney Rhodes of Pope Flynn. The commissioners had a difficult time following the ordinance as it was submitted. They tabled the revision and asked Ms. Kelley to redline it and resubmit for the August meeting.

**August 2018:** The Planning Commission reviewed the portion of the sign ordinance in response to the decision by the Supreme Court of the United States in Reed v. Town of Gilbert. The case dealt with Freedom of Speech and content neutrality. The commission voted unanimously to make a recommendation to City Council to adopt the revisions to bring this portion of the ordinance in compliance.

**September 2018:** City Council approved the first reading of the sign ordinance revision that would bring the City of Hartsville into compliance with the Supreme Court case.

**October 2018:** City Council approved the second and final reading of the sign ordinance revision that brought the City of Hartsville into compliance with the Supreme Court case. The Architectural Review Board and the Planning Commission reviewed a mural ordinance. The Planning Commission made a recommendation to the City Council to adopt the ordinance. The ordinance will be submitted to the city attorney prior to submitting to City Council.

**November 2018:** City Council approved the first reading of the mural ordinance during its November 13, 2018 meeting.

**December 2018:** City Council approve the second and final reading of the mural ordinance during its December 11, 2018 meeting.

CODES ENFORCEMENT ACTIVITY							
TIME STAMP	TYPE ACTIVITY	SUBJECT PROPERTY	PROPERTY OWNER NAME	OWNER'S ADDRESS	TAX MAP #	Letter/ Report sent? Date	Disposition: Open or Closed
10/19/17	IPMC	810 Butler St., Hartsville, SC	Brockington, Joseph	206 Howard ST., Hartsville, SC	057-02-01-113	10-19-17	OPEN
1/16/18	DEMO	413 Sumter Ave., Hartsville, SC	DCFLC	413 Sumter Ave., Hartsville, SC	056-14-01-002	1/16/18	OPEN
1/16/18	DEMO	210 Howard St., Hartsville, SC	DCFLC	1451 Hwy 90, Conway, SC	056-10-04-092	1/16/18	OPEN
2/26/18	IPMC	313 Lincoln ave., Hartsville, SC	Dorothy, Samuel	1210 Robinson Street, Hartsville, SC	057-02-01-083	2/26/18	OPEN
2/26/18	IPMC	1010 Myrtle St., Hartsville, SC	Bevel, Marvel	880 Boynton Ave. Apt. 3H,	057-06-02-005	2/26/18	OPEN
2/26/18	IPMC	1310 Robinson St., Hartsville, SC	Alsbrooks, Parolee	1310 Robinson St.,	057-06-03-071	2/26/18	OPEN
3/8/18	IPMC	414 Howard St., Hartsville, SC	Robenson, Leona c/o	1307 Martin Luther King	056-10-03-082	6/5/18	OPEN
4/12/18	IPMC	315 Tillotson Ave., Hartsville, SC	Forfeited Land Commission			4/11/18	OPEN
4/12/18	IPMC	322 Tillotson Ave., Hartsville, SC	Forfeited Land Commission			4/11/18	OPEN
4/12/18	IPMC	717 Pitt St., Hartsville, SC	Forfeited Land Commission			4/11/18	OPEN
4/13/18	IPMC	206 Sumter Ave., Hartsville, SC	Forfeited Land Commission			4/12/18	OPEN
4/13/18	IPMC	823 Hampton St., Hartsville, SC	Forfeited Land Commission			4/12/18	OPEN
4/13/18	IPMC	403 Howard St., Hartsville, SC	Forfeited Land Commission			4/12/18	OPEN
4/13/18	IPMC	411 Howard st., Hartsville, SC	Forfeited Land Commission			4/12/18	OPEN
4/13/18	IPMC	311 Howard St., Hartsville, SC	Forfeited Land Commission			4/12/18	OPEN
5/17/18	IPMC	907 Myrtle St., Hartsville SC	Forfeited Land Commission			5/17/18	OPEN
5/17/18	IPMC	1005 Robinson St., Hartsville, SC	Forfeited Land Commission			5/17/18	OPEN






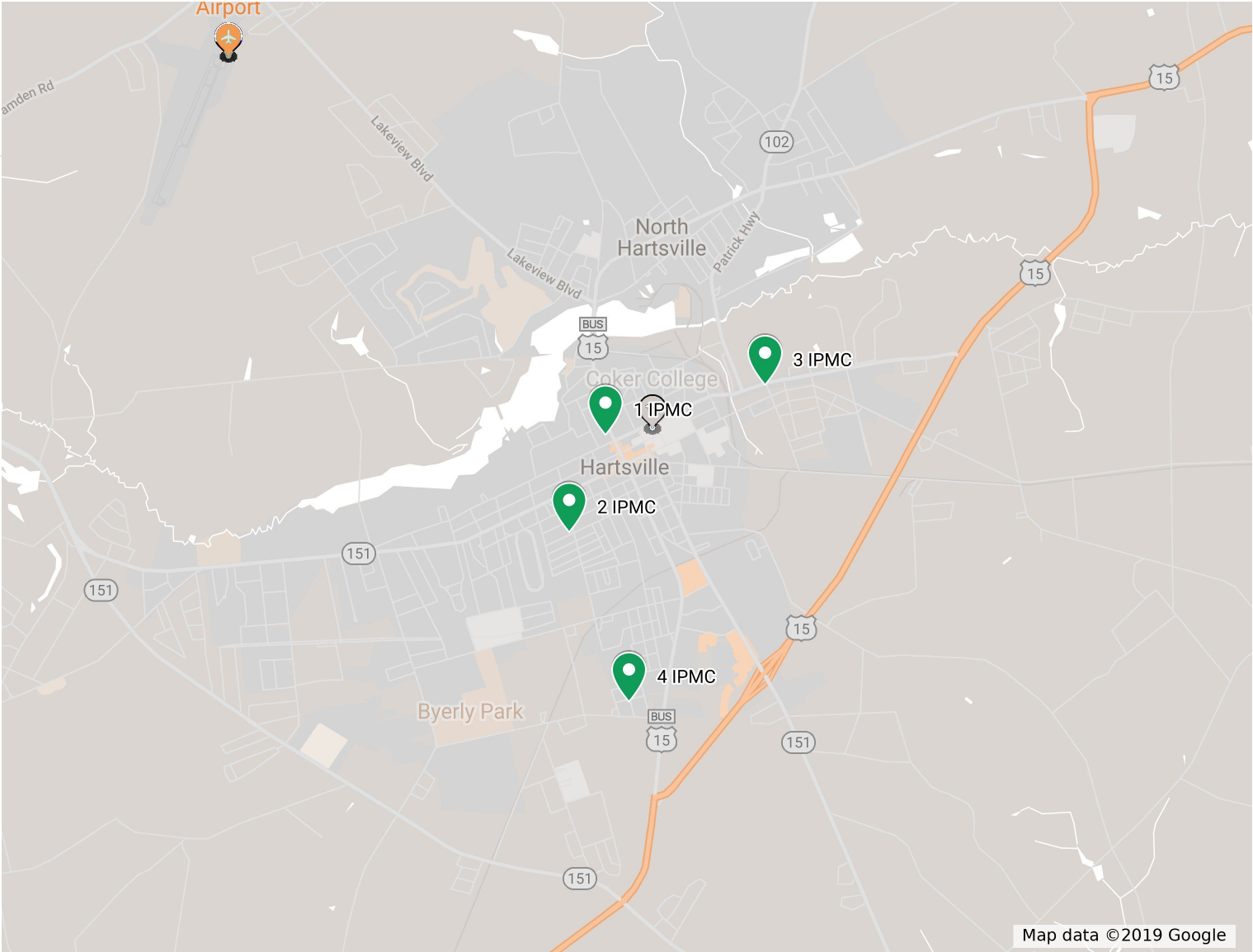
10/25/18	IPMC	745 Azalea Circle, Hartsville,	Hickman, Timothy	745 Azalea Circle, Hartsville,		10/25/18		CLOSED
10/30/18	License	416 W. College Ave., Hartsville,	Richard's Tree Service			10/30/18		OPEN
11/9/18	IPMC	127 Ridgecrest Ave., Hartsville,	Wallace, Taylor	127 Ridgecrest Ave., Hartsville,	055-10-02-028	11/9/18	12/20/18	CLOSED
11/27/18	IPMC	404 S. Eleventh St., Hartsville,	Grigg, Eilyn	404 S. Eleventh St., Hartsville,	056-13-01-075	11/27/18		OPEN
12/1/18	IPMC	District 6	Routine Patrol					
12/4/18	IPMC	District 1,3	Routine Patrol					
12/6/18	IPMC	District 4	Routine Patrol					
12/7/18	IPMC	District 2, 5	Routine Patrol					
12/7/18	IPMC	Corner of W. Homes & N. Fifth	Gandy, Harry James	5943 NC Hwy 194S, Todd, NC	056-06-01-041	12/7/18		OPEN
12/10/18	IPMC	District 4	Routine Patrol					
12/11/18	IPMC	District 5	Routine Patrol					
12/12/18	IPMC	District 6	Routine Patrol					
12/13/18	IPMC	District 1,2,3	Routine Patrol					
12/17/18	IPMC	District 1,2,3	Routine Patrol					
12/17/18	IPMC	404 Sumter Ave, Hartsville, SC	Davis, John % Rose Carraway	6454 Society Hill Rd, Society Hill,	056-14-01-004	12/17/18		OPEN
12/17/18	IPMC	729 E. Home Ave, Hartsville,	Coward Jacob Wells & Xochitt Terrace,	903 Pinetree	056-04-01-004	12/17/18		OPEN
12/18/18	IPMC	317 Arbor Dr., Hartsville, SC	Prescott, Edward Jr., & Carrie Bell	317 Arbor Dr., Hartsville, SC	057-10-02-057	12/18/18		OPEN
12/18/18	IPMC	District 5	Routine Patrol					
12/20/18	IPMC	District 4	Routine Patrol					
12/21/18	IPMC	District 6	Routine Patrol					



# City of Hartsville Monthly Codes Enforcement Issues 2018

Code Enforcement Activity Log  
for Map Dec 201812

 IPMC



## MONTHLY DEVELOPMENT REPORT

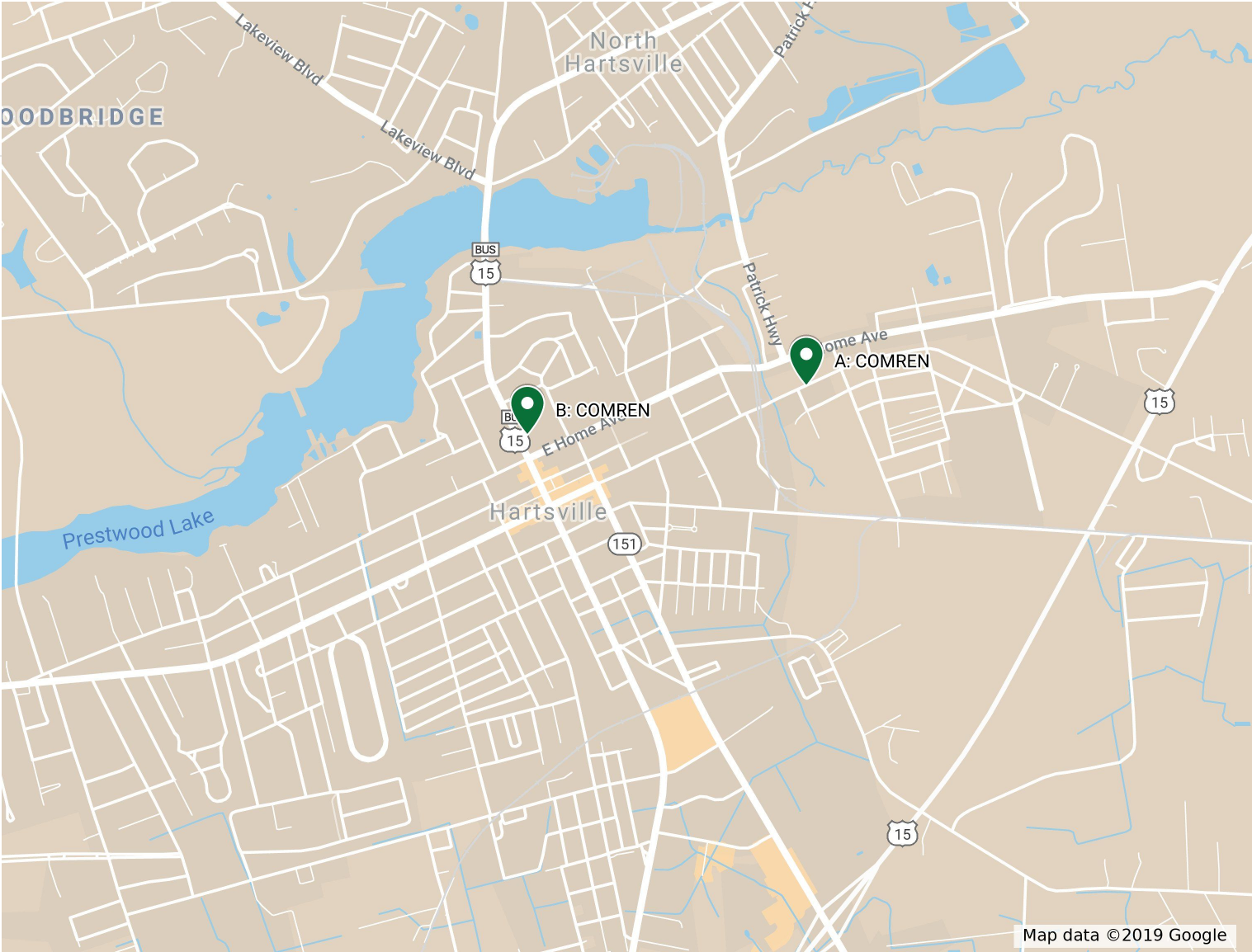
PERMITS ISSUED		Dec-18					
			Number	Est. construction		Fees	
			of permits	cost	YTD	paid	YTD
	Building		10	\$ 263,180.30	\$ 2,561,852.07	\$ 1,495.00	\$ 13,271.00
	Electrical		8	\$ 9,990.00	\$ 144,929.30	\$ 390.00	\$ 2,615.00
	Gas		3	\$ 5,498.25	\$ 8,610.25	\$ 175.00	\$ 285.00
	Mechanical		3	\$ 193,966.00	\$ 1,231,852.66	\$ 2,055.00	\$ 12,525.00
	Plumbing		6	\$ 14,082.00	\$ 58,218.65	\$ 380.00	\$ 1,310.00
	<b>TOTAL</b>		<b>30</b>	<b>\$ 486,716.55</b>	<b>\$ 4,005,462.93</b>	<b>\$ 4,495.00</b>	<b>\$30,006.00</b>
<b>PLAN REVIEWS</b>							
	Number	1					
	Fees paid	\$ 120.00					
<b>AD ZBOA</b>	Number						
	Fees paid						
<b>ZONING PERMITS (signs)</b>		2					
	Total	\$40.00					
<b>ZONING PERMITS(building)</b>		2					
	Total issued	\$40.00					
<b>Demolition</b>		5	\$ 140.00		<b>Special Use</b>	\$75.00	
<b>Well</b>		0					
<b>Re-inspection fees</b>		2	\$ 50.00				
<b>Maps</b>		0	\$ -				

# City of Hartsville Monthly New Permits 2018

City of Hartsville Permits for Map  
Dec 201812

 COMREN

New residential and commercial construction permits issued each month in 2018.

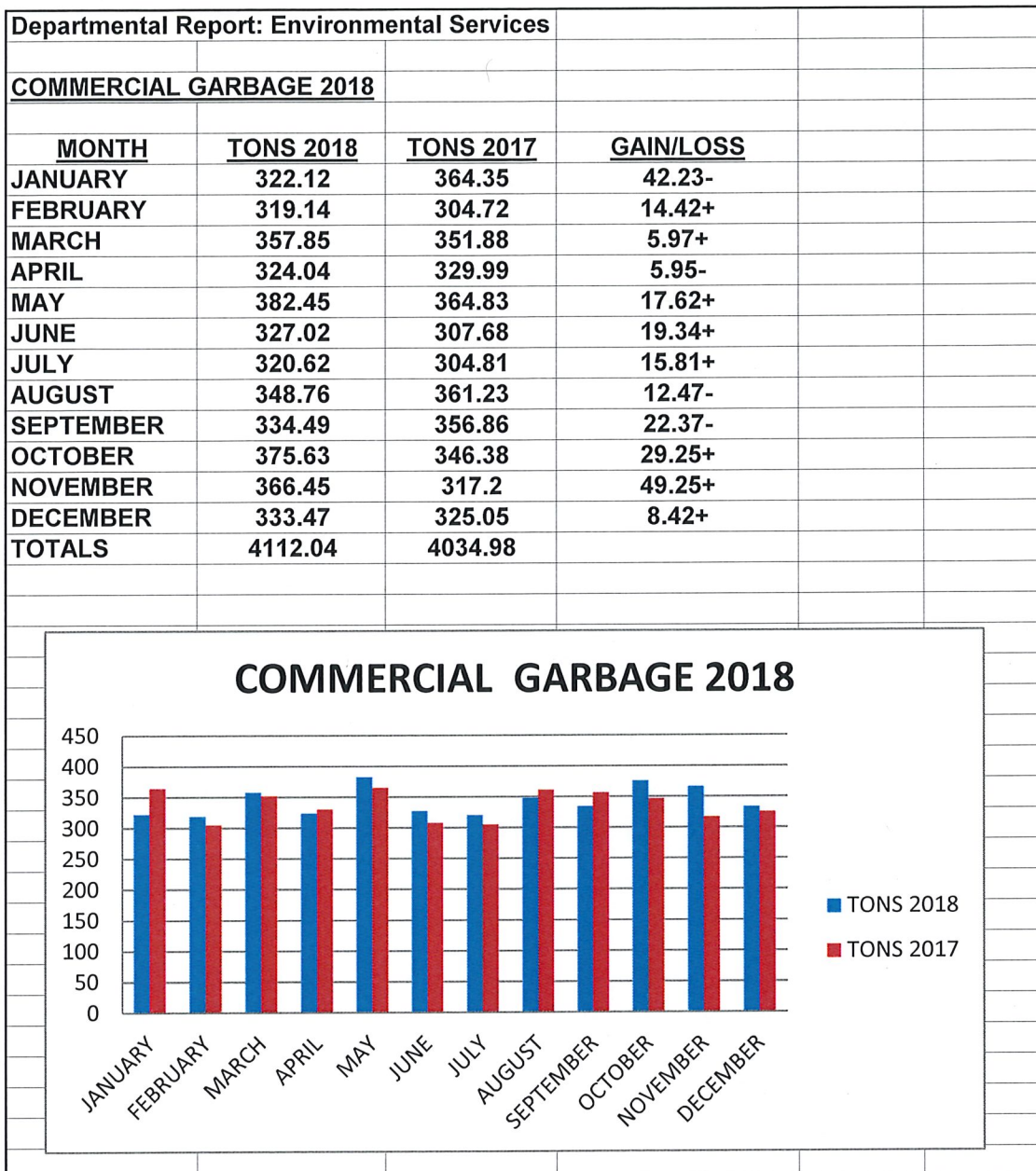


## **Monthly Departmental Report: Environmental Services**



**DECEMBER**

**2018**



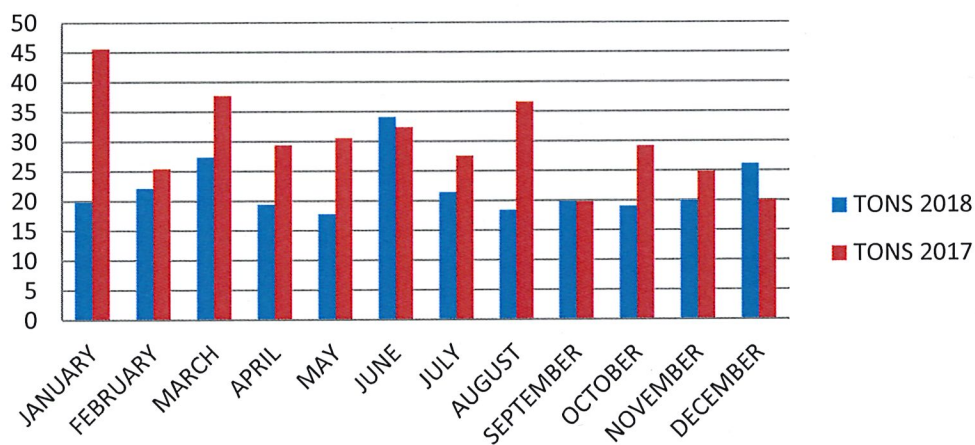


Departmental Report: Environmental Services

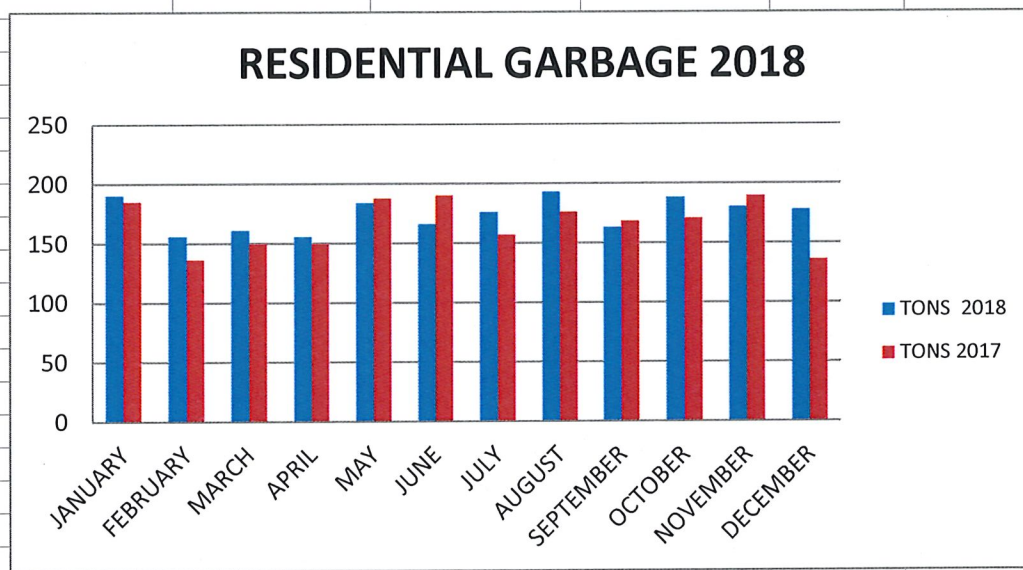
COMMINGLE MRF 2018

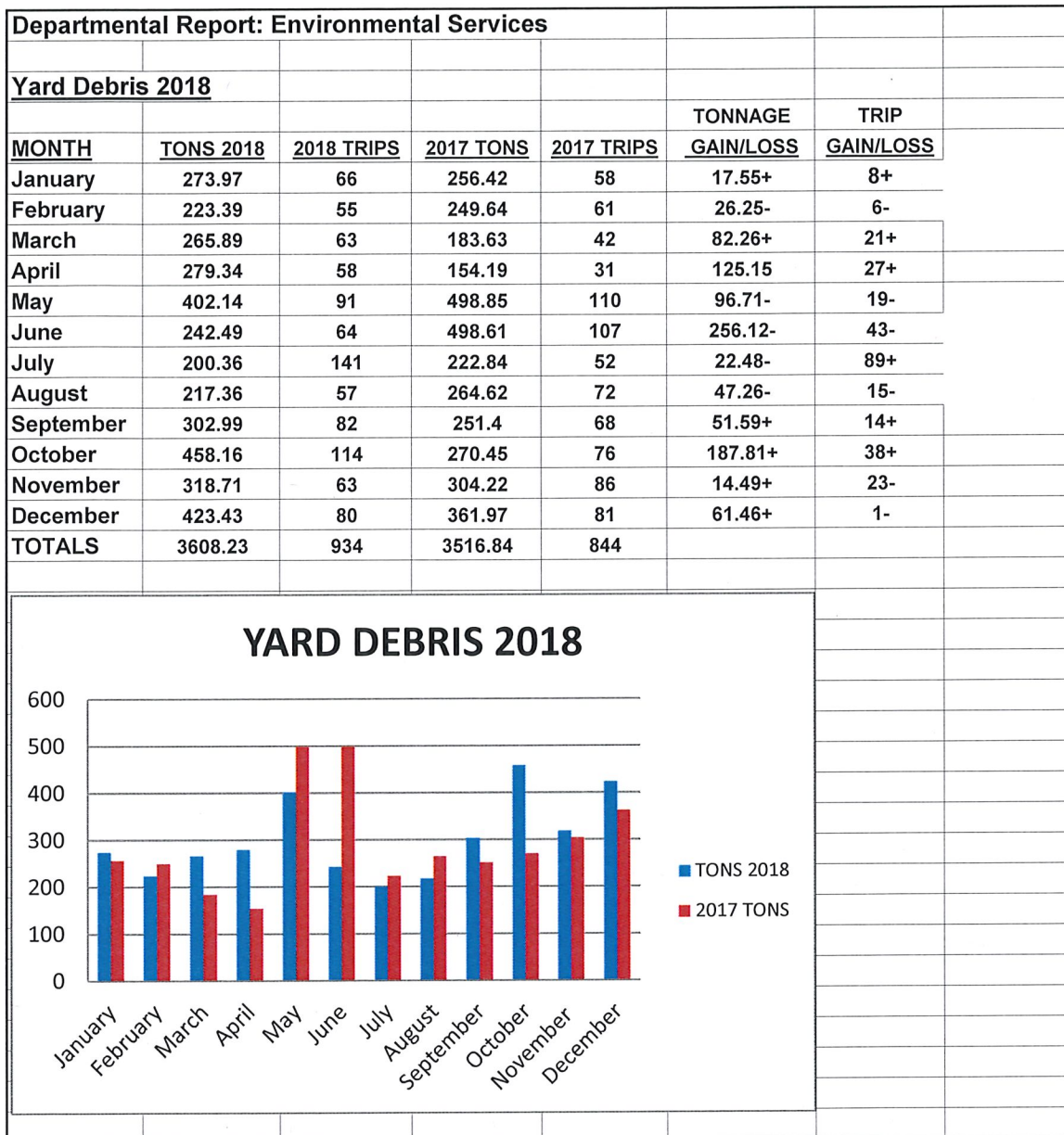
MONTH	TONS 2018	TONS 2017	GAIN/LOSS
JANUARY	19.9	45.61	25.71-
FEBRUARY	22.13	25.41	3.28-
MARCH	27.37	37.72	10.35-
APRIL	19.38	29.37	9.99-
MAY	17.79	30.54	12.75-
JUNE	34.11	32.36	1.75
JULY	21.44	27.51	6.07-
AUGUST	18.43	36.65	18.22-
SEPTEMBER	19.88	19.74	.14+
OCTOBER	19.00	29.2	10.2-
NOVEMBER	19.96	24.82	4.86-
DECEMBER	26.1	20.06	6.04+
TOTALS	265.49	358.99	

COMMINGLE MRF 2018



Departmental Report: Environmental Services			
<b>RESIDENTIAL GARBAGE 2018</b>			
<u>MONTH</u>	<u>TONS 2018</u>	<u>TONS 2017</u>	<u>GAIN/LOSS</u>
JANUARY	190.29	184.91	5.38+
FEBRUARY	155.85	136.31	19.54+
MARCH	160.95	149.85	11.1+
APRIL	155.62	149.63	5.99+
MAY	183.93	187.65	3.72-
JUNE	166.19	190.12	23.93-
JULY	176.06	157.09	18.97+
AUGUST	193.2	176.02	17.18-
SEPTEMBER	163.17	168.2	5.03-
OCTOBER	188.22	170.78	17.44+
NOVEMBER	180.45	189.46	9.01-
DECEMBER	177.9	136.1	41.8+
TOTALS	2091.83	1996.12	









# Monthly Financial Reports & Update

For the Month Ended December 31, 2018

Council Meeting 1/08/2019

**City of Hartsville**  
**General Fund Budget to Actual**

	<i>Dec-18</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
<b>Revenues</b>				
Property Taxes	31,270.41	208,092.04	2,936,000.00	92.91%
Payments in Lieu	-	6,272.39	90,000.00	93.03%
Franchise Fees	-	457,166.26	638,500.00	28.40%
Penalties & Interest - Taxes	3,494.66	11,461.75	30,000.00	61.79%
Business Licenses	7,238.55	88,888.36	1,699,600.00	94.77%
Permits	4,780.00	35,529.50	78,700.00	54.85%
Tax Revenues - State	14,166.82	730,767.12	1,566,157.00	53.34%
Public Safety Fees	54,060.42	264,437.13	790,100.00	66.53%
Parks & Recreation Fees	1,873.50	12,699.00	21,500.00	40.93%
Fines	12,276.33	44,350.31	140,000.00	68.32%
Special Assessments	5,590.00	63,015.00	115,000.00	45.20%
Investment Earnings	-	110.11	-	0.00%
Rents	1,600.00	14,450.00	30,600.00	-17.65%
Contributions & Donations	2,500.00	36,000.00	72,000.00	91.21%
Other Financing Sources	747.50	6,331.41	185,200.00	100.00%
Interfund Transfers	-	-	1,621,439.51	100.00%
Sale of Assets	1,177.00	9,428.93	15,000.00	37.14%
Extraordinary Items	-	-	-	0.00%
	<b>140,775.19</b>	<b>1,988,999.31</b>	<b>10,029,796.51</b>	<b>80.17%</b>
<b>Expenditures</b>				
General & Administrative	119,031.20	694,756.48	1,209,471.03	42.56%
Mayor & Council	15,001.26	94,758.05	206,737.48	54.17%
Court Operations	16,640.28	110,168.95	196,521.97	43.94%
City Manager	33,096.78	168,245.07	330,875.25	49.15%
Information Technology	26,823.38	147,829.79	240,000.00	38.40%
Finance	25,212.32	160,734.31	381,067.09	57.82%
Legal	2,326.34	29,861.78	75,000.00	60.18%
Human Resources	16,869.94	96,550.45	184,439.65	47.65%
Mainstreet	5,097.19	32,388.86	56,441.95	42.62%
Business Navigator	26,912.47	245,674.98	458,585.18	46.43%
Police Department	223,111.28	1,615,971.53	2,939,177.17	45.02%
Fire Department	89,584.64	861,509.73	1,621,929.34	46.88%
Victims Advocate	3,103.54	22,216.92	44,583.01	50.17%
Marketing/Tourism	16,022.09	90,426.94	162,638.10	44.40%
Operations Maintenance	6,171.38	41,109.19	70,916.14	42.03%
Parks & Recreation	43,753.43	341,953.47	728,441.15	53.06%
Streets & Grounds	47,072.60	404,866.51	772,004.18	47.56%
Museum Operations	10,663.73	67,533.64	135,817.82	50.28%
Cemetery Operations	19.56	49,656.11	104,400.00	52.44%
Airport Operations	35,441.18	76,906.13	110,750.00	30.56%
School Crossing Guards	3,949.39	15,904.01	-	0.00%
	<b>765,903.98</b>	<b>5,369,022.90</b>	<b>10,029,796.51</b>	<b>46.47%</b>
<b>Net Revenue (Expenditures)</b>	<b>(625,128.79)</b>	<b>(3,380,023.59)</b>	<b>-</b>	

**City of Hartsville  
Utility Funds**

**Water/Sewer Budget to Actual**

	<i><b>Dec-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Charges for Services	162,524.19	1,218,899.40	2,186,059.00	44.24%
Fees	168,536.96	1,076,329.40	2,321,198.00	53.63%
Investment Earnings	38.08	15,431.69	-	0.00%
Rents	34,655.32	136,442.40	125,000.00	-9.15%
Waterpark Services	2,055.99	927,765.16	1,811,600.00	0.00%
Other Financing Sources	-	1,554.49	-	0.00%
Accumulated Surplus	-	-	-	0.00%
	<u>367,810.54</u>	<u>3,376,422.54</u>	<u>6,443,857.00</u>	<u>47.60%</u>
<b>Expenditures</b>				
Water Expenditures	68,187.42	1,642,720.80	1,985,268.98	17.25%
Sewer Expenditures	54,132.16	992,187.73	2,214,924.15	55.20%
Waterpark Expenditures	38,214.79	817,945.06	1,811,600.00	0.00%
	<u>160,534.37</u>	<u>3,452,853.59</u>	<u>6,011,793.13</u>	<u>42.57%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>207,276.17</b></u>	<u><b>(76,431.05)</b></u>	<u><b>432,063.87</b></u>	

**Stormwater Budget to Actual**

	<i><b>Dec-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Stormwater Fees and Interfund transfers	4.00	24.00	106,255.43	99.98%
	<u>4.00</u>	<u>24.00</u>	<u>106,255.43</u>	<u>99.98%</u>
<b>Expenditures</b>				
Total Expenditures	5,534.34	35,890.61	105,796.87	66.08%
	<u>5,534.34</u>	<u>35,890.61</u>	<u>105,796.87</u>	<u>66.08%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(5,530.34)</b></u>	<u><b>(35,866.61)</b></u>	<u><b>458.56</b></u>	

**City of Hartsville  
Misc Funds**

**Environmental Services Budget to Actual**

	<i><b>Dec-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Fees	114,333.53	677,757.18	1,344,800.00	49.60%
Investment Earnings	-	390.45	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	-	-	0.00%
Extraordinary Items	-	-	-	0.00%
	<u>114,333.53</u>	<u>678,147.63</u>	<u>1,344,800.00</u>	<u>49.57%</u>
<b>Expenditures</b>				
Total Expenditures	88,720.53	670,686.99	1,340,315.81	49.96%
	<u>88,720.53</u>	<u>670,686.99</u>	<u>1,340,315.81</u>	<u>49.96%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>25,613.00</b></u>	<u><b>7,460.64</b></u>	<u><b>4,484.19</b></u>	

**Infrastructure Park Budget to Actual**

	<i><b>Dec-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Payments in Lieu of Taxes	-	-	515,000.00	100.00%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	500.00	3,000.00	5,500.00	45.45%
Extraordinary Items	-	-	-	0.00%
	<u>500.00</u>	<u>3,000.00</u>	<u>520,500.00</u>	<u>99.42%</u>
<b>Expenditures</b>				
Total Expenditures	6,149.49	25,255.04	507,416.72	95.02%
	<u>6,149.49</u>	<u>25,255.04</u>	<u>507,416.72</u>	<u>95.02%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(5,649.49)</b></u>	<u><b>(22,255.04)</b></u>	<u><b>13,083.28</b></u>	

**Debt Service Fund**

	<i><b>Dec-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Property Tax Revenues	1,714.51	5,020.51	165,000.00	96.96%
	<u>1,714.51</u>	<u>5,020.51</u>	<u>165,000.00</u>	<u>96.96%</u>
<b>Expenditures</b>				
Total Expenditures	-	-	164,621.11	100.00%
	<u>-</u>	<u>-</u>	<u>164,621.11</u>	<u>100.00%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>1,714.51</b></u>	<u><b>5,020.51</b></u>	<u><b>378.89</b></u>	

**City of Hartsville  
Special Revenue Funds**

**Hospitality Taxes Budget to Actual**

	<i><b>Dec-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Taxes	69,652.53	453,630.73	900,000.00	49.60%
Penalties & Interest - Taxes	-	3,000.31	2,600.00	-15.40%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	<u>69,652.53</u>	<u>456,631.04</u>	<u>995,100.00</u>	<u>54.11%</u>
<b>Expenditures</b>				
Total Expenditures	687.10	88,938.53	995,100.00	91.06%
	<u>687.10</u>	<u>88,938.53</u>	<u>995,100.00</u>	<u>91.06%</u>
				0%
<b>Net Revenue (Expenditures)</b>	<b><u>68,965.43</u></b>	<b><u>367,692.51</u></b>	<b><u>-</u></b>	

**Accommodations Taxes Budget to Actual**

	<i><b>Dec-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Taxes	15,686.95	121,789.69	185,000.00	34.17%
Investment Earnings	-	-	-	0.00%
	<u>15,686.95</u>	<u>121,789.69</u>	<u>185,000.00</u>	<u>34.17%</u>
<b>Expenditures</b>				
Total Expenditures	456.67	2,740.02	185,000.00	98.52%
	<u>456.67</u>	<u>2,740.02</u>	<u>185,000.00</u>	<u>98.52%</u>
<b>Net Revenue (Expenditures)</b>	<b><u>15,230.28</u></b>	<b><u>119,049.67</u></b>	<b><u>-</u></b>	

**City of Hartsville  
Recreation Enterprise Funds**

**Recreation Concessions Budget to Actual**

	<i><b>Dec-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Concessions Revenue	(373.09)	25,915.82	92,000.00	71.83%
Extraordinary Items			13,000.00	0.00%
	(373.09)	25,915.82	105,000.00	75.32%
<b>Expenditures</b>				
Total Expenditures	1,261.24	26,012.56	105,000.00	75.23%
	1,261.24	26,012.56	105,000.00	75.23%
<b>Net Revenue (Expenditures)</b>	<b>(1,634.33)</b>	<b>(96.74)</b>	<b>-</b>	

# Monthly Departmental Report: Finance



## Monthly Revenue Report

Month of: December 2018

Hospitality taxes collected:	\$68,150.97
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Accommodation taxes collected:	\$15,686.95
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Revenue collected for Cemetery Lots:	\$1,140.00

### Hospitality Tax Recap

Net Taxable Sales X .02 Discount Penalty Total Paid

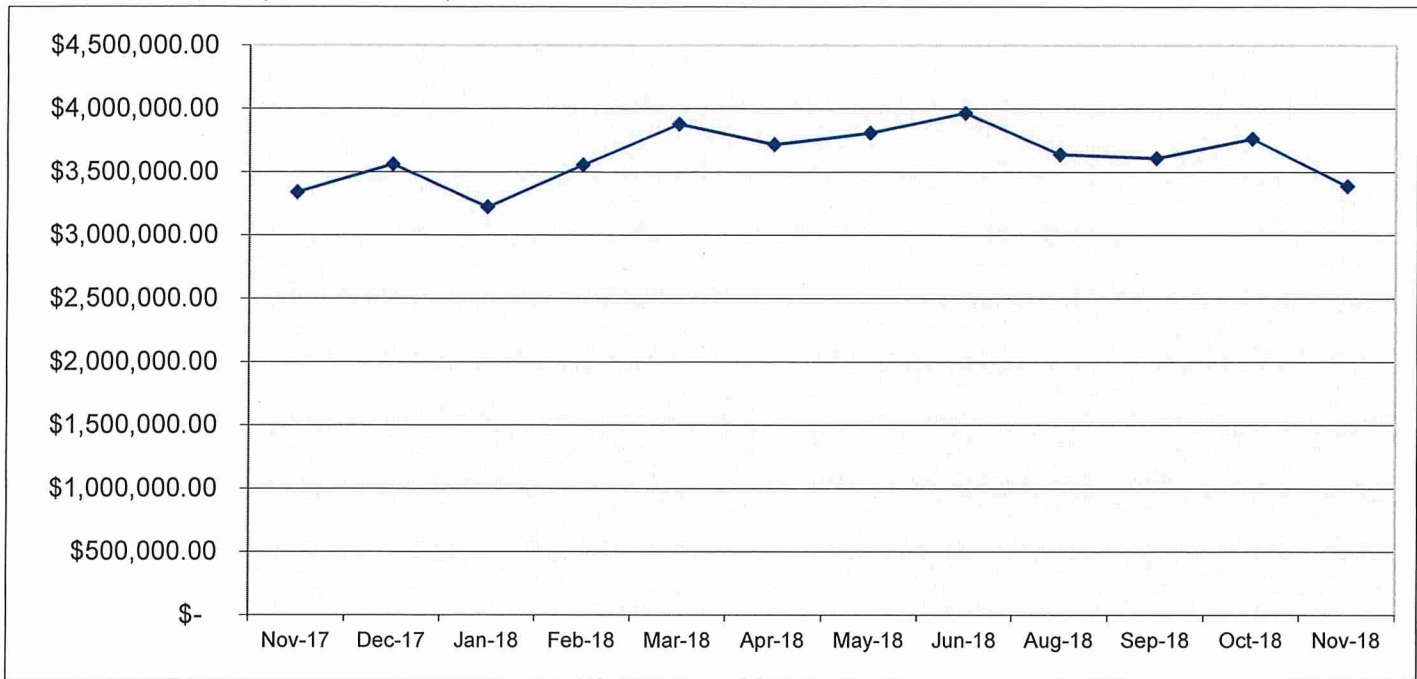
Nov-17	\$	3,342,422.27	\$	66,848.31	\$	(1,171.23)	\$	14.36	\$	65,691.44
Dec-17	\$	3,562,056.88	\$	71,307.74	\$	(1,302.15)	\$	459.91	\$	70,465.50
Jan-18	\$	3,225,202.63	\$	64,504.05	\$	(1,257.30)	\$	47.85	\$	63,294.60
Feb-18	\$	3,556,735.77	\$	71,134.72	\$	(1,400.43)	\$	47.29	\$	69,781.58
Mar-18	\$	3,881,018.48	\$	77,620.88	\$	(1,512.90)	\$	43.16	\$	76,151.14
Apr-18	\$	3,719,631.64	\$	74,392.32	\$	(1,447.86)	\$	135.73	\$	73,080.19
May-18	\$	3,810,078.02	\$	76,196.60	\$	(1,508.66)	\$	-	\$	74,687.94
Jun-18	\$	3,968,752.03	\$	79,374.80	\$	(1,555.06)	\$	104.71	\$	77,924.45
Aug-18	\$	3,642,022.58	\$	72,849.53	\$	(1,439.58)	\$	30.66	\$	71,440.61
Sep-18	\$	3,610,683.34	\$	72,213.95	\$	(1,362.32)	\$	265.26	\$	71,116.89
Oct-18	\$	3,765,121.35	\$	75,302.40	\$	(1,518.44)	\$	43.22	\$	73,827.18
Nov-18	\$	3,391,107.87	\$	66,946.28	\$	(1,274.75)	\$	82.47	\$	68,150.97
<b>TOTAL</b>		<b>\$43,474,832.86</b>	\$	<b>868,691.58</b>		<b>(\$16,750.68)</b>		<b>\$1,274.62</b>	\$	<b>855,612.49</b>

### Accommodations Tax Recap

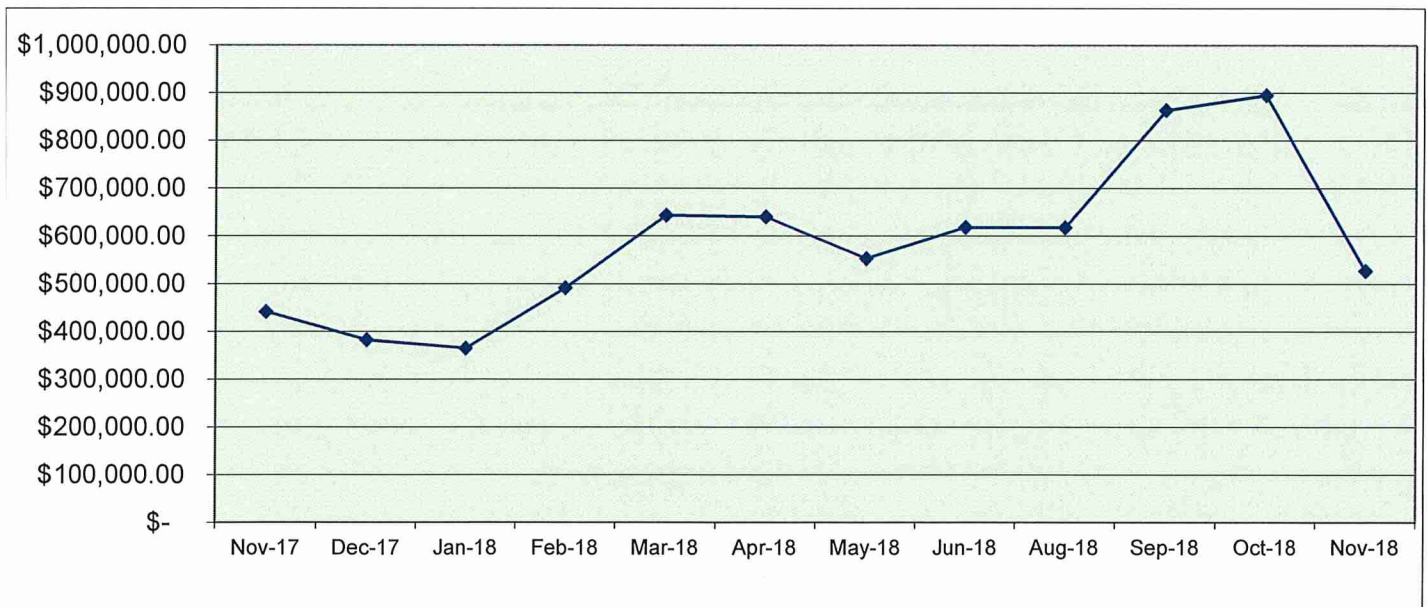
Net Taxable Sales X .03 Discount Penalty Total Paid

Nov-17	\$	442,303.84	\$	13,269.11	\$	(262.89)	\$	-	\$	13,006.22
Dec-17	\$	382,704.91	\$	11,481.15	\$	(228.06)	\$	-	\$	11,253.09
Jan-18	\$	365,716.04	\$	10,971.47	\$	(216.72)	\$	-	\$	10,754.75
Feb-18	\$	492,246.04	\$	14,767.38	\$	(293.64)	\$	-	\$	14,473.74
Mar-18	\$	644,602.41	\$	19,337.79	\$	(383.62)	\$	-	\$	18,954.17
Apr-18	\$	641,184.56	\$	19,235.53	\$	(382.00)	\$	-	\$	18,853.53
May-18	\$	554,234.14	\$	16,627.02	\$	(330.90)	\$	-	\$	16,296.12
Jun-18	\$	618,913.22	\$	18,567.40	\$	(367.25)			\$	18,200.15
Aug-18	\$	618,635.90	\$	18,559.09	\$	(366.71)	\$	-	\$	18,192.38
Sep-18	\$	864,652.12	\$	25,939.58	\$	(516.82)			\$	25,422.76
Oct-18	\$	896,252.81	\$	26,887.58	\$	(536.08)	\$	-	\$	26,351.50
Nov-18	\$	528,158.97	\$	15,844.80	\$	(287.37)	\$	129.52	\$	15,686.95
<b>TOTAL</b>		<b>\$7,049,604.96</b>		<b>\$211,487.90</b>		<b>(\$4,172.06)</b>		<b>\$129.52</b>		<b>\$103,591.62</b>

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months





# City of Hartsville Fire Department

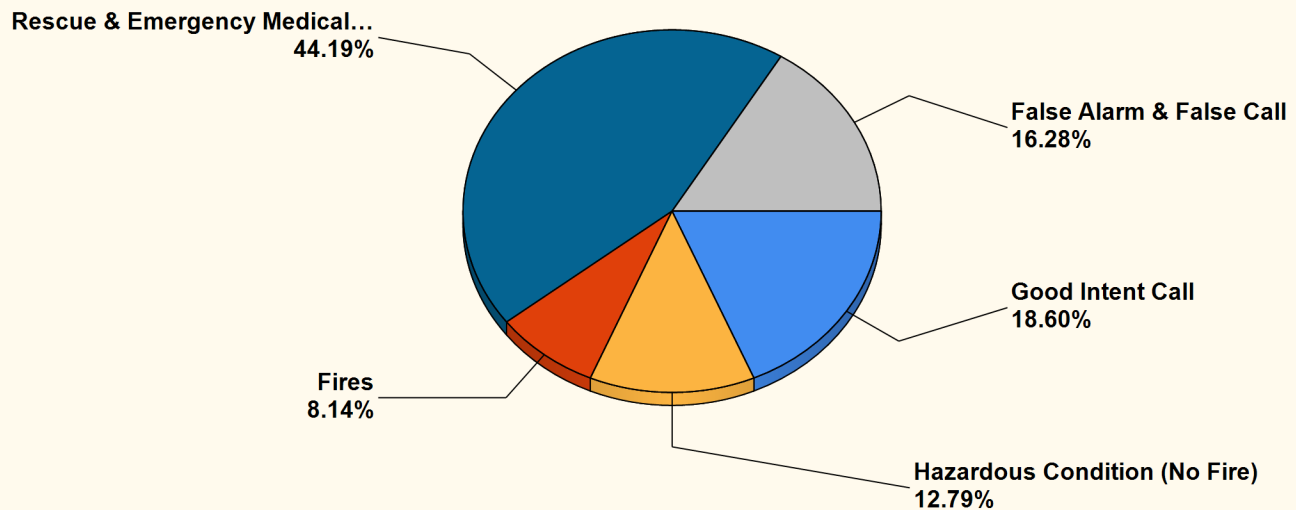
Hartsville, SC

This report was generated on 1/3/2019 8:19:37 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2018 | End Date: 12/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	8.14%
Rescue & Emergency Medical Service	38	44.19%
Hazardous Condition (No Fire)	11	12.79%
Good Intent Call	16	18.60%
False Alarm & False Call	14	16.28%
<b>TOTAL</b>	<b>86</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	1.16%
111 - Building fire	2	2.33%
113 - Cooking fire, confined to container	1	1.16%
131 - Passenger vehicle fire	1	1.16%
140 - Natural vegetation fire, other	1	1.16%
151 - Outside rubbish, trash or waste fire	1	1.16%
311 - Medical assist, assist EMS crew	16	18.60%
320 - Emergency medical service, other	2	2.33%
321 - EMS call, excluding vehicle accident with injury	4	4.65%
322 - Motor vehicle accident with injuries	5	5.81%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1.16%
324 - Motor vehicle accident with no injuries.	9	10.47%
354 - Trench/below-grade rescue	1	1.16%
412 - Gas leak (natural gas or LPG)	2	2.33%
440 - Electrical wiring/equipment problem, other	4	4.65%
441 - Heat from short circuit (wiring), defective/worn	1	1.16%
442 - Overheated motor	1	1.16%
444 - Power line down	1	1.16%
445 - Arcing, shorted electrical equipment	1	1.16%
463 - Vehicle accident, general cleanup	1	1.16%
600 - Good intent call, other	3	3.49%
611 - Dispatched & cancelled en route	12	13.95%
622 - No incident found on arrival at dispatch address	1	1.16%
700 - False alarm or false call, other	1	1.16%
733 - Smoke detector activation due to malfunction	2	2.33%
743 - Smoke detector activation, no fire - unintentional	5	5.81%
745 - Alarm system activation, no fire - unintentional	6	6.98%
<b>TOTAL INCIDENTS:</b>	<b>86</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



# City of Hartsville Fire Department

Hartsville, SC

This report was generated on 1/3/2019 8:18:33 AM



## Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 12/01/2018 | End Date: 12/31/2018

INCIDENT TYPE	Incident Status	# INCIDENTS
<b>Zone: City Limits - City Limits</b>		
113 - Cooking fire, confined to container	Reviewed	1
131 - Passenger vehicle fire	Reviewed	1
140 - Natural vegetation fire, other	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	9
320 - Emergency medical service, other	Reviewed	2
321 - EMS call, excluding vehicle accident with injury	Reviewed	2
322 - Motor vehicle accident with injuries	Reviewed	2
324 - Motor vehicle accident with no injuries.	Reviewed	5
412 - Gas leak (natural gas or LPG)	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	2
442 - Overheated motor	Reviewed	1
444 - Power line down	Reviewed	1
600 - Good intent call, other	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	7
622 - No incident found on arrival at dispatch address	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	4
745 - Alarm system activation, no fire - unintentional	Reviewed	3

<b>Zone: Darlington Co. - Darlington County</b>		
100 - Fire, other	Reviewed	1
111 - Building fire	Reviewed	2
151 - Outside rubbish, trash or waste fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	7
321 - EMS call, excluding vehicle accident with injury	Reviewed	2
322 - Motor vehicle accident with injuries	Reviewed	3
323 - Motor vehicle/pedestrian accident (MV Ped)	Reviewed	1
324 - Motor vehicle accident with no injuries.	Reviewed	4
354 - Trench/below-grade rescue	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	2

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com  
Doc Id: 384  
Page # 1 of 2

INCIDENT TYPE	Incident Status	# INCIDENTS
441 - Heat from short circuit (wiring), defective/worn	Reviewed	1
445 - Arcing, shorted electrical equipment	Reviewed	1
463 - Vehicle accident, general cleanup	Reviewed	1
600 - Good intent call, other	Reviewed	2
611 - Dispatched & cancelled en route	Reviewed	4
700 - False alarm or false call, other	Reviewed	1
733 - Smoke detector activation due to malfunction	Reviewed	2
743 - Smoke detector activation, no fire - unintentional	Reviewed	1
745 - Alarm system activation, no fire - unintentional	Reviewed	3
<b>Zone: Out of District - Out of District</b>		
611 - Dispatched & cancelled en route	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com  
Doc Id: 384  
Page # 2 of 2



# Monthly Totals For City of Hartsville Fire Department

**December, 2018**

Dear Jeff Burr,

This monthly status report gives you a quick snapshot (as of 2019-01-01) of the claims which have been submitted and paid in the previous month.

	Last Month (Dec)		All Year (2018)	
	# Claims	\$ Amount	# Claims	\$ Amount
<b>Claims Submitted</b>	4	\$2,904.00	70	\$44,116.00
<b>Payments Received By FRUSA</b>	3	\$1,044.00	37	\$18,748.00
<b>Claims Denied</b>	0	\$0.00	14	\$8,672.00
<b>Non-Billable (Other)</b>	0	-	9	-
<b>In Progress</b>	4	-	18	-



## JANUARY 2019 COUNCIL GRANT REPORT

### Active Projects:

- COPS Hiring Grant
- SC Housing NIP Award-Property Maintenance (will close once final lot has been inspected)
- Byerly Foundation Projects:
  1. Outdoor Basketball Court
  2. Wayfinding Signage
  3. Police Youth Academy
  4. Business Builder
- DOJ Bullet Proof Vests
- Land & Water Conservation Fund (LWCF)
- Palmetto Pride Community
- SC Department of Public Safety – Highway Safety 2018 (closeout phase)
- SC Department of Public Safety – Highway Safety 2019

### Applications Awarded in September 2018:

- SC Department of Public Safety – Highway Safety 2019 (\$58,950)
- USDA Community Facilities (\$29,100)
- Bullet Proof Vest – 2018 (\$1,289)

### Future Applications & Expected Awards (2 – 6 months lead time):

- SC Recovery/FEMA - S. Hartsville Drainage Improvements
- SC Recovery/FEMA – Generators for Pump Stations & Wells
- SCDPS – Highway Safety Impaired Driving
- SCDPS – Justice Program
- CDBG South Park Neighborhood Sewer Upgrades
- FEMA PMD - Generator for City Hall
- SC Department of Archives & History / SHPO - Cemetery

Should you have any questions regarding this report, please contact me at 843.383.3015 ext. 2010, 843.858.0699, or [shannon.munoz@hartsvillesc.gov](mailto:shannon.munoz@hartsvillesc.gov).

Shannon J. Munoz  
Director of Community & Economic Development

## Human Resources Monthly Report - December 2018

Home Department**	November Headcount	December Hires / Transfers In	December Terms	December Transfers Out	December Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	1	0	7	0	3	0	4	0
000412 / Court Operations	5	0	0	0	5	0	1	1	3	0
000413 / City Manager	2	0	0	0	2	0	0	0	2	0
000415 / Finance	5	0	0	0	5	0	2	0	3	0
000417 / Human Resources	2	0	0	0	2	0	0	1	1	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	5	0	1	0	4	0	2	1	1	0
000421 / Police Department	45	0	1	0	44	0	5	0	39	0
000422 / Fire Department	31	2	1	0	32	0	2	0	30	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	3	0	0	0	3	0	0	0	3	0
000431 / Maintenance	1	0	0	0	1	0	0	0	1	0
000432 / Sanitation Dept.	14	0	0	0	14	0	7	0	7	0
000452 / Parks & Recreation	7	0	0	0	7	0	2	0	5	0
000453 / Streets & Grounds	10	0	0	0	10	0	7	0	3	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	6	0	0	0	6	0	0	0	6	0
000600 / Sewer Utilities	3	0	0	0	3	0	1	0	2	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	1	0	0	0	1	0	0	0	0	1
<b>Totals:</b>	<b>162</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>160</b>	<b>0</b>	<b>37</b>	<b>3</b>	<b>119</b>	<b>1</b>

\*\*Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421

### Completed Events/Campaigns

December Annual Employee Luncheon 12/5

### Upcoming Events

January City Training / Policies & More - Session 1  
PEBA PERKS - Prevention Partners Employee Screenings 1/18/19  
Performance Appraisals - HR Rollout

February City Training / Policies & More - Session 2  
PEBA PERKS - What are they and how do we use them? DATE: TBD  
Performance Appraisals - Supervisor Completion  
Student to Work Day - DATE: TBD



Date: January 3, 2019  
To: City of Hartsville  
From: Suzy Moyd,  
Executive Director,  
Main Street Hartsville  
Re: **Monthly Status Report for December**

Status Report & Updates

*Calendar:*

December 6<sup>th</sup>, Christmas On Carolina  
December 8<sup>th</sup>, Hartsville Farmers Market (cancelled due to weather)  
December 11<sup>th</sup>, Mtg with New MSSC Director, Jenny Boulware  
December 11<sup>th</sup>, City Council  
December 13<sup>th</sup>, Christmas On Carolina  
December 19<sup>th</sup>, ARB  
December 20<sup>th</sup>, Christmas On Carolina

Current Social Media Stats:



Facebook: 4302 Followers  
Twitter: 1317 Followers  
Instagram: 1260 Followers  
MailChimp: 520Subscribers

New businesses opening and Ribbon Cuttings soon:

Hoof & Hound  
Wooden Pineapple Boutique

Working on:

2019 Calendar of Events & Promotions

Instagram Story of Christmas Promos

Promotions and Advisory Board Committee Meetings.

Touring new businesses, developers, and visitors around our downtown.



Scheduling and coordinating Ribbon Cuttings.

Processing Main Street Hartsville Gift Certificates.

Updates to Main Street's website and social media.

New Partnerships, current Partnership Renewals & Thank Yous.

Weekly MailChimp Newsletters.

Making deposits and processing payments for farmers, vendors and sponsors.

Processing Façade Grant Applications.

Updating Gift Certificate Inserts.





Monthly Departmental Report: Museum  
December 2018

Santa Claus made a visit to the Museum on December 8<sup>th</sup>. Due to the cancellation of the Christmas parade because of bad weather Santa spent three hours in his workshop and office talking with over three hundred visitors. The Simply Christmas exhibit will remain up until Jan. 15 at the museum. African American Textile Arts will be on display in The Edition January 2-30, 2019.

Hartsville Museum Visitor Demographics:

<u>Month</u>	<u>Walk-In Count</u>	<u>Web Site</u>	<u>Facebook</u>
January	443	3273	4152
February	389	3851	4006
March	526	4772	3998
April	474	5006	4198
May	468	4996	4385
June	587	N/A	5107
July	626	N/A	5089
August	712	N/A	4906
September	388	N/A	N/A
October	581	N/A	N/A
November	402	N/A	N/A
December	734		

Total Visitors YTD: 63,940

Visitors (Walk-In) by Day of Week

Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	.
52	26	50	192	65	349	

Visitors signing guest book came from:  
States: NY, GA, VA, IL, WY Countries: Scotland, Italy, France



**December 2018**

## **Monthly Departmental Report**

### **Coach TB Thomas Sports Center**

- Hosted the 10- year anniversary of T.B. Thomas naming ceremony
- H.A.R.D has started their basketball practices 3 nights a week.
- Planning for 2019 tournament schedule has begun.
- Current programs are Zumba, cardio step, and hard bodies.
- Looking at adding a dance class to TB Thomas.
- We currently added 17 new members in December.

### **Byerly Park**

- Construction of the new basketball court has begun, expected completion date is spring/summer
- Construction of the new inclusive playground has begun.
- Water leak on complex 2 field 8 has been fixed.

# Hartsville Police Department

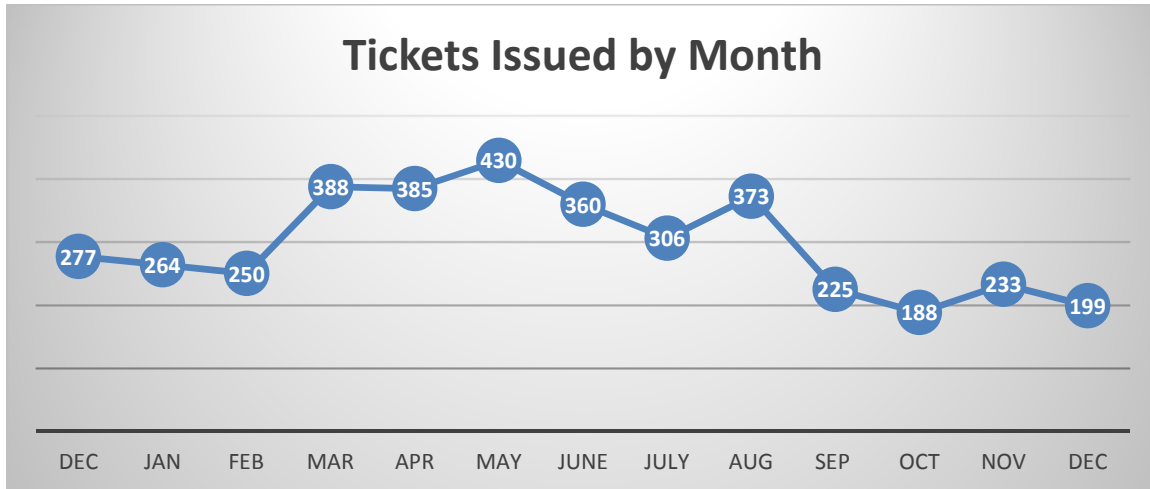


## Monthly Report

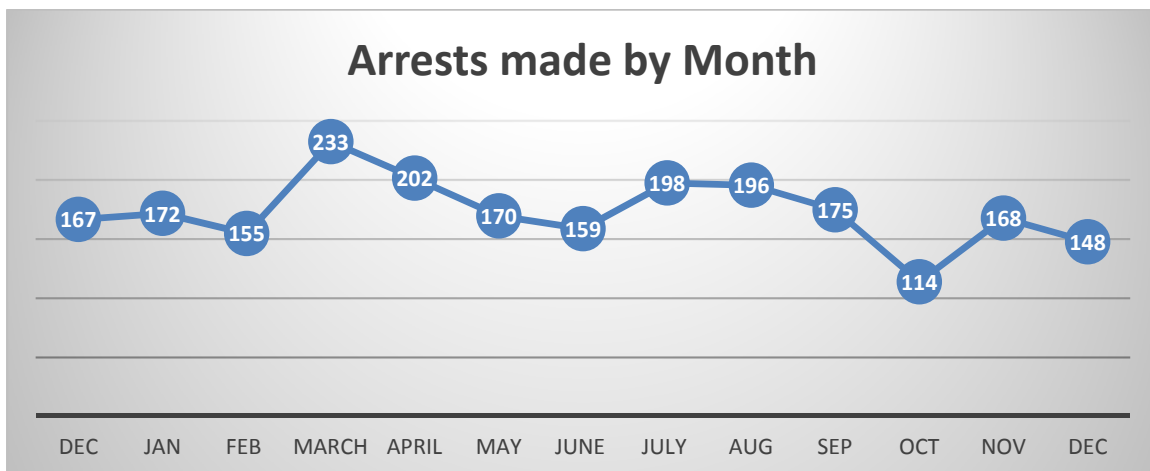
December 2018

Prepared by Mark Blair

The Hartsville Police department employs 36 sworn positions, 3 civilians, and 8 crossing guards



Spring and Summer showed a marked increase in citations, however fall and winter are showing their usual slump. May showed our highest rates of ticket issuance for the previous 12 months. Hurricanes had a drastic impact on citations in September and October. Officers were involved with Hurricane preparation and flood mitigation, and wrote fewer tickets. November Citations showed a slight increase, however December showed another winter slump.



March had a huge spike in arrests, due in large part to Operation Spring Freeze. April-June had shown a gradual drop towards average, with a large percentage of offenders being from outside the City limits. October had a marked decrease in arrests, however Arrests began returning to more of a normal level. Although November to December showed a slight decrease, there was not as much of an arrest slump as there was a citation slump.

## Arrestees and Victims

On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In December there were 148 arrests, including 14 Juveniles.

## Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

Shopliftings –	18	(61% from outside city)
Assaults –	12	(58% from outside city)
Robbery -	1	(100% from outside city)
Burglary -	2	(50% from outside city)
Thefts -	4	(75% from outside city)
Forgery/Fraud –	10	(100% from outside city)
Drug Offenses –	36	(69% from outside city)
DUI/Drunkeness-	17	(71% from outside city)
Weapons Violations-	3	(66% from outside city)
Identity Theft -	2	(100% from inside city)

Totals for all arrests (including those not listed above)

103 of 148 people arrested (69%) live outside the city limits.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: 4357 Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

To establish a Master Fee - Rate Schedule for all city operations.

**ATTACHMENTS:**

Description

- ▣ Ordinance 4357
- ▣ Ordinance 4357 - Master Fee - Rate Schedule Reference

**ORDINANCE 4357**

**TO PROVIDE FOR THE ESTABLISHMENT AND AMENDMENT OF FEES AND RATES THAT ARE NECESSARY FOR THE OPERATION OF THE CITY OF HARTSVILLE.**

**WHEREAS**, the City of Hartsville charges certain fees and rates as part of its normal operations; and,

**WHEREAS**, the fees and rates offset the costs of providing city services; and,

**WHEREAS**, Section 2-107 (a)(1) of the Hartsville City Code requires that service fees and service rates be established/amended by Ordinance; and,

**WHEREAS**, Section 2-107 (b) of the Hartsville City Code requires fees for use of city owned properties/facilities to be established/amended by resolution; and,

**WHEREAS**, the establishment and amendment of city fees and rates will be by reference and on file in the City Clerk's office.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and City Council of the City Hartsville that the following master fee/rate schedule is hereby approved and adopted by reference.

**NOW, THEREFORE BE IT ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_\_\_\_\_th day of \_\_\_\_\_, 201\_\_ and upon final reading shall become effective as shown on the master fee/rate schedule attached to this Ordinance.

---

Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading: December 11, 2018  
Public Hearing: January 08, 2019  
Final Reading:





Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Navigator	Building/Repair Permit	\$0-\$500	\$0.00	\$0.00	\$0.00	0%	No permit required
		\$501-\$1000	\$35.00	\$35.00	\$0.00	0%	
		\$1001-\$50,000	\$35.00 for the first \$1,000 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.		\$0.00	0%	
		\$50,001-\$100,000	\$280.00 for the first \$50,000 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000		\$0.00	0%	
		\$100,001 to \$500,000	\$480.00 for the first \$100,000 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.		\$0.00	0%	
		\$500,001 and up	\$1680.00 for the first \$500,000 plus \$2.00 for each additional thousand or fraction thereof.		\$0.00	0%	
Navigator	Building Inspection	Work \$500 & Under (if needed) & \$501 or greater - EACH	\$0.00	\$25.00	\$25.00		Per Inspection / Reinspection as needed.
Navigator	Plan Review	Construction Review	1/2 building permit expenditure				Shall be equal to one half of the building permit fee as shown in the fee schedule.
		\$0-\$500	\$0.00	\$0.00	\$0.00	0%	
		\$501-\$1000	\$17.50	\$17.50	\$0.00	0%	
		\$1001-\$50,000	\$17.50 for the first \$1,000 plus \$2.50 for each additional thousand or fraction thereof, to and including \$50,000.		\$0.00	0%	
		\$50,001-\$100,000	\$140.00 for the first \$50,000 plus \$2.00 for each additional thousand or fraction thereof, to and including \$100,000		\$0.00	0%	
		\$100,001 to \$500,000	\$240.00 for the first \$100,000 plus \$1.50 for each additional thousand or fraction thereof, to and including \$500,000.		\$0.00	0%	
		\$500,001 and up	\$840.00 for the first \$500,000 plus \$1.00 for each additional thousand or fraction thereof.		\$0.00	0%	
Navigator	Demolition	Permit	\$70.00	\$70.00	\$0.00	0%	per structure and would not decrease valuation on building permit
Navigator	Electrical, Plumbing, Gas	Permit	\$35.00 for the permit and \$10.00 per \$1,000 in total valuation or fraction thereof.		\$0.00	0%	New Residential project will not require electrical, plumbing, mechanical, or gas permits.
Navigator	Mechanical	Permit	\$35.00 for the permit and \$8.00 per \$1,000 in total valuation or fraction thereof.			-19%	breakout from Elect., Plumb, Gas
Navigator	Penalty	No permit acquired	Double fee on first offense and tripled for the second offense and every offense thereafter.		\$0.00	0%	
Navigator	Technical Board Appeal	Building Construction Appeal	\$0.00	Residential \$100 and Commercial \$300	\$0.00		Two Tiers
Navigator	Home Occupation Permit	Zoning Permit	\$0.00	\$25.00	\$25.00		
Navigator	Zoning	Zoning	\$20.00	\$25.00	\$5.00	25%	
Navigator	Sign Permit	Zoning	\$20.00	\$25.00	\$5.00	25%	per sign
Navigator	Mural Permit	Zoning	\$0.00	\$25.00	\$25.00		per mural
Navigator	Preliminary Plat Review	Zoning	\$25.00	\$100.00	\$75.00	300%	per plat
Navigator	Preliminary Plat Revision	Zoning	\$0.00	\$50.00	\$50.00		per plat revision
Navigator	Final Plat Review	Zoning	\$0.00	\$50.00	\$50.00		per plat
Navigator	Plat Stamp	Zoning	\$0.00	\$25.00	\$25.00		
Navigator	PUD & Plat Amendments	Zoning	\$0.00	\$100.00	\$100.00		per request
Navigator	Annexation	Zoning	\$0.00	\$0.00	\$0.00	0%	No charge
Navigator	Rezoning	Zoning	\$70.00	Single Family \$100, Multi-family \$200, and Commercial \$300.	\$30, \$130, \$230	43%, 186%, 329%	3 Tiers
Navigator	ZBOA	Zoning Appeal Variance	\$70.00	Residential \$100 and Commercial \$200	\$30, \$130	43%, 186%	2 Tiers
Navigator	Administrative Appeal	Zoning	\$70.00	Residential \$100 and Commercial \$200	\$30, \$130	43%, 186%	2 Tiers

Navigator	Special Exception	Zoning	\$70.00	Residential \$100 and Commercial \$200	\$30, \$130	43%, 186%	2 Tiers
Navigator	Development Land Variance	Zoning	\$0.00	\$100.00	\$100.00		
Navigator	Planning Commission Request	Zoning	\$0.00	\$25.00	\$25.00		per request
Navigator	Architectural Review Board Request	Zoning	\$0.00	\$25.00	\$25.00		
Navigator	PUD Developments	Zoning	\$25.00	\$100.00	\$75.00	300%	\$250 plus attorney's fees
Navigator	Zoning Verification Letter	Zoning	\$0.00	\$25.00	\$25.00		
Navigator	Food Truck Permit	Zoning	\$300/year + prorated per month + business license	\$300/year + prorated per month + business license	\$0.00	0%	Prorated per month plus business license
Navigator	Side Walk Vending	Zoning	\$100/year + business license	\$100/year + business license	\$0.00	0%	plus business license
Navigator	Special Use Permit	Zoning	\$75.00	\$75.00	\$0.00	0%	
Navigator	Demolition	Nuisance Abatement	Per Basis	15% of Corrective Action or \$100 whichever is greater	\$0.00		
Navigator	Lot clearing	Nuisance Abatement	Per Basis	15% of Corrective Action or \$100 whichever is greater	\$0.00		
Navigator	Mowing	Nuisance Abatement	Per Basis	15% of Corrective Action or \$100 whichever is greater	\$0.00		
Navigator	Small Wireless Facility Application Fee	Permit	\$0.00	\$100 (1-5 SWF) \$50 (each to 20 SWF)	\$0.00		Per Ordinance 3141
Navigator	Taxi Application/Permit	Business	\$0.00	\$5.00	\$5.00		per vehicle
Navigator	Taxi Vehicle Decal fee	Business	\$0.00	\$5.00	\$5.00		per vehicle
Navigator	Taxi Rates - Driver	Business	\$6.00	\$6.00	\$0.00	0%	
Navigator	Business License	Rate 1	Minimum on \$2,000 Inside- \$40 Outside- \$80 and per \$1,000 thereafter Inside- \$1.10 Outside- \$2.20		\$0.00	0%	
		Rate 2	Min on \$2,000 Inside- \$46.00 Outside- \$92.00 and per \$1,000 thereafter Inside- \$1.25 Outside- \$2.50		\$0.00	0%	
		Rate 3	Min on \$2,000 Inside- \$52.00 Outside- \$104.00 and per \$1,000 thereafter Inside- \$1.40 Outside- \$2.80		\$0.00	0%	
		Rate 4	Min on \$2,000 Inside- \$58.00 Outside- \$116.00 and per \$1,000 thereafter Inside- \$1.55 Outside- \$3.10		\$0.00	0%	
		Rate 5	Min on \$2,000 Inside- \$64.00 Outside- \$128.00 and per \$1,000 thereafter Inside- \$1.70 Outside- \$3.40		\$0.00	0%	
		Rate 6	Min on \$2,000 Inside- \$70.00 Outside- \$140.00 and per \$1,000 thereafter Inside- \$1.85 Outside- \$3.70		\$0.00	0%	
		Rate 7	Min on \$2,000 Inside- \$76.00 Outside- \$152.00 and per \$1,000 thereafter Inside- \$2.00 Outside- \$4.00		\$0.00	0%	
		Rate 8.1	Min on \$2,000 Inside- \$72.50 Outside- \$145.00 and per \$1,000 thereafter Inside- \$1.35 Outside- \$2.70		\$0.00	0%	
		Rate 8.2railroad	\$25 for first 1000 and \$30 for each additional 1000 according to census.		\$0.00	0%	
Navigator	Business License	8.3MASC Telecommunications					
		8.4B	First \$2,000- \$66.00 and \$1.35 per thousand thereafter- double for non-residents		\$0.00	0%	
		8.4C	First \$2,000- \$264.00 and \$1.35 per thousand thereafter- double for non-residents		\$0.00	0%	
		8.5	First \$2,000-\$33.00 and \$1.00 per thousand thereafter-double for non-residents		\$0.00	0%	
		8.6	First \$2,000-\$39.50 and \$1.15 per thousand thereafter-double for non-residents		\$0.00	0%	
Navigator	Business License	8.7MASC Insurance					
		8.8A and 8.8c	First \$2,000-\$46.20 + \$12.50 per machine and \$1.35 for thousand thereafter-double for non-residents		\$0.00	0%	
		8.9B	First\$2,000- \$264.00 and \$2.65 per thousand thereafter-double for non-residents		\$0.00	0%	
		8.9C	First \$2,000-\$132.00 \$1.35 for thousand thereafter-double for non-residents		\$0.00	0%	
		8.10A	First \$2,000- \$132.00 + \$5.00 per table and \$2.65 per thousand thereafter- double for non residents		\$0.00	0%	
Navigator	Business License	declining rates 0-1 \$millions	100%		\$0.00	0%	
		declining rates 1-4 \$millions	90%		\$0.00	0%	
		declining rates 4-7 \$millions	80%		\$0.00	0%	
		declining rates over 7	55%		\$0.00	0%	

Department	Fee Title	Description	Current Rate	Suggest Rate	Notes:
Mayor/Council/Clerk	Chamber Use	User Fee	City Resident \$25 per hr with a max of \$125	\$25 per hr w/max of \$125	Ordinance 4167 - 9-9-14
			County Resident \$50 per hr with a max of \$250	\$50 per hr w/max of \$250	
			Additional Fees may be incurred depending on type of event as prescribed by City Manager	Add'l fees at discretion of City Manager	
Mayor/Council/Clerk	FOIA	Public Records Production Fees	Charge per page for hard copy of records - \$0.25 per copy	\$0.25 per copy	Resolution 081701 - 8-1-17
			Charge for staff time to search, retrieve, or redact records - \$15.00 per hr	\$15.00 per hour	
			DVD - \$15.00	\$15.00	
			Charge for other media used to provide records - Actual Cost of media	Actual Cost of media	
			Fire and Police Incident/Accident/Criminal Background Checks Reports - \$5.00 (exception: owner/victim/fire or police scene investigator – first copy free)	\$5.00	
			Standard Map/Plats up to 11X17 B/W - \$3.00	\$3.00	
			Standard Map/Plats up to 11X17 Color - \$4.00	\$4.00	
			Standard Map/Plats Over 11X17 B/W - \$5.00	\$5.00	
			Standard Map /Plat Over 11X17 Color - \$10.00	\$10.00	
			Code Supplements – Purchase through Municode.com	Purchase through Municode.com	
			City Budget/Financial Reports – Available at hartsvillesc.gov	Available at hartsvillesc.gov	
			To review records: Actual cost for making records available for review @ hourly rate for staff time for researching/providing and attendance during the review of records.	at hourly rate of staffer providing review of records	
			Deposit for anticipated or apparent staff time exceeding 5 hours - 1/4 of estimated costs	deposit of ¼ of estimated costs	
			At the discretion of the City Manager, any portion of the rate may be waived	Waiver at discretion of City Manager	
Mayor/Council/Clerk	Election	Filing Fees	Mayor - \$324.48	\$324.48	City Code Sec. 2-32 Fee = 1% of total salary for the term (SxTx1%=F)
			Councilmember - \$203.84	\$203.84	City Code Sec. 2-32 Fee = 1% of total salary for the term (SxTx1%=F)

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Police	Fingerprinting	Fingerprinting Service	\$5.00	\$5.00	\$0.00	0.00%	Per Person
Police	Fingerprint Cards	Blue Fingerprint Card	\$2.00	\$2.00	\$0.00	0.00%	Per Card
Police	Record Check	Local Criminal Background Check	\$5.00	\$5.00	\$0.00	0.00%	Per Person
Police	Accident Report	Accident Reports	\$5.00	\$5.00	\$0.00	0.00%	Per Report
Police	Incident Report	Incident Reports	\$5.00	\$5.00	\$0.00	0.00%	Per Report
Police	Precious Metals	Precious Metal Permit	\$50.00	\$50.00	\$0.00	0.00%	Per Permit Allowed by State Law

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Fire	Fire Recovery	False Alarm - 1st alarm in 12 month calendar year	\$ -	\$ -	\$ -	100%	
Fire	Fire Recovery	False Alarm - 2nd alarm in 12 month calendar year	\$ -	\$ 100.00	\$ 100.00	100%	
Fire	Fire Recovery	False Alarm - 3rd alarm In 12 month calendar year	\$ -	\$ 200.00	\$ 200.00	100%	
Fire	Fire Recovery	False Alarm - 4th - 6th alarm in 12 month calendar year	\$ -	\$ 300.00	\$ 300.00	100%	
Fire	Fire Recovery	First Responder (No Transport)	\$ -	\$ 350.00	\$ 350.00	100%	per incident
Fire	Fire Recovery	Fire Investigation	\$275 per hour	\$308.00 per hour	\$ 33.00	12%	Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, Fire Report
Fire	Fire Recovery	Fires	\$400/hour per engine \$500/hour per truck	\$448/hour per engine \$560/hour per truck	\$48 \$60	12%	Includes: Scene Safety, Investigation, Fire/Hazard Control
Fire	Fire Recovery	Illegal Fires	\$ -	\$448/hour per engine \$560/hour per truck	\$448 \$560	100%	
Fire	Fire Recovery	Water Incidents - Level 1	\$400 plus \$50/hour per rescue person	\$448 plus \$56/hour per rescue person	\$48 + \$6	12%	
Fire	Fire Recovery	Water Incidents - Level 2	\$800 plus \$50/hour per rescue person	\$896 plus \$56/hour per rescue person	\$96 + \$6	12%	
Fire	Fire Recovery	Water Incidents - Level 3	\$2,000 plus \$50/hour per rescue person plus \$100/hr per Hazmat team member	\$2,240 plus \$56/hour per rescue person plus \$112/hr per Hazmat team member	\$240 + \$6 + \$12	12%	
Fire	Fire Recovery	Back Country or Special Rescue	\$400 first response vehicle plus \$50 per rescue person Additional rate of \$400/hour per response vehicle and \$50/hour per rescue person	\$448 first response vehicle plus \$56 per rescue person Additional rate of \$448/hour per response vehicle and \$56/hour per rescue person	\$48 + \$6 +48+\$6	12%	

Fire	Fire Recovery	Chief Response	\$250/hour	\$280/hour	\$ 30	12%	
Fire	Fire Marshal	Kitchen Hood Extinguishing System Plan Review	\$ -	\$ 75.00	\$ 75.00	100%	Each Plan
Fire	Fire Marshal	Fire Alarm Systems Plan Review	\$ -	\$ 25.00	\$ 25.00	100%	≤ 20 devices - Each plan
		Fire Alarm Systems Plan Review	\$ -	\$ 50.00	\$ 50.00	100%	21-50 devices - Each plan
		Fire Alarm Systems Plan Review	\$ -	\$ 75.00	\$ 75.00	100%	76-100 devices - Each plan
		Fire Alarm Systems Plan Review	\$ -	\$ 100.00	\$ 100.00	100%	> 100 devices (add \$25.00 for each additional 50 devices or fraction thereof)
		Fire Alarm Systems Plan Review	\$ -	\$ 25.00	\$ 25.00	100%	Each device above 100 (\$300.00 max)
		Fire Alarm Systems Plan Review	\$ -	\$ 75.00	\$ 75.00	100%	Other plans not specifically listed
Fire	Fire Marshal	New Alarm System Permit Fees	\$ -	\$ 100.00	\$ 100.00	100%	1-10 devices
		New Alarm System Permit Fees	\$ -	\$ 165.00	\$ 165.00	100%	11-25 devices
		New Alarm System Permit Fees	\$ -	\$ 220.00	\$ 220.00	100%	26-200 devices
		New Alarm System Permit Fees	\$ -	\$ 220.00	\$ 220.00	100%	>200 devices
		New Alarm System Permit Fees	\$ -	\$ 0.50	\$ 0.50	100%	each device above 200
		New Alarm System Permit Fees	\$ -	\$ 1,000.00	\$ 1,000.00	100%	Max
Fire	Fire Marshal	Fire Alarm System Remodel Permit Fees	\$ -	\$ 35.00	\$ 35.00	100%	1-5 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 75.00	\$ 75.00	100%	6-25 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 150.00	\$ 150.00	100%	26-100 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 220.00	\$ 220.00	100%	101-200 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 220.00	\$ 220.00	100%	>200 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 0.50	\$ 0.50	100%	each device above 200
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 1,000.00	\$ 1,000.00	100%	Max
Fire	Fire Marshal	Clean Agent Extinguishing System Permit Fees	\$ -	\$ 150.00	\$ 150.00	100%	1-50 heads

		Clean Agent Extinguishing System Permit Fees	\$ -	\$ 150.00	\$ 150.00	100%	>50 heads
		Clean Agent Extinguishing System Permit Fees	\$ -	\$ 0.50	\$ 0.50	100%	each head above .50
		Clean Agent Extinguishing System Permit Fees	\$ -	\$ 2,000.00	\$ 2,000.00	100%	max
Fire	Fire Marshal	Misc Fire Permit Fees			\$ -	100%	
		Dry & Wet Chemical Systems	\$ -	\$ 75.00	\$ 75.00	100%	each permit
		Standpipe Systems	\$ -	\$ 75.00	\$ 75.00	100%	each permit
		Radio Repeaters (BDA's)	\$ -	\$ 150.00	\$ 150.00	100%	each permit
		Carbon Dioxide Tanks (100 lbs or more)	\$ -	\$ 75.00	\$ 75.00	100%	each permit
		Re-inspection (New construction, remodel, no show/missed appointments)	\$ -	\$ 50.00	\$ 50.00	100%	each permit (per building)
		All other permits per IFC Section 105	\$ -	\$ 75.00	\$ 75.00	100%	each permit
Fire	Fire Marshal	<b>Fire Mashall Fees</b>			\$ -	100%	
		Fire Pump Test	\$ -	\$ 150.00	\$ 150.00	100%	per test
		Standpipe Flow Test	\$ -	\$ 100.00	\$ 100.00	100%	per test
		(additional test at same location)	\$ -	\$ 50.00	\$ 50.00	100%	per test
		Spray Paint Booth	\$ -	\$ 200.00	\$ 200.00	100%	per inspection
		Kitchen Hood Extinguishing System Test	\$ -	\$ 150.00	\$ 150.00	100%	per test
		Occupancy Card Request	\$ -	\$ 30.00	\$ 30.00	100%	per card
		Duplicate Occupancy Card	\$ -	\$ 10.00	\$ 10.00	100%	per card
		Property or Insurance Request	\$ -	\$ 15.00	\$ 15.00	100%	each request
		Special Duty Rate for Fire Marshal	\$ -	\$ 42.50	\$ 42.50	100%	per hour

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Animal Control	Pickup Fee	Charge if dog/cat is found roaming	\$ 20.00	\$40.00 - 1st offense \$80.00 - 2nd offense \$160.00 - 3rd offense	\$20 \$60 \$140	100% 300% 700%	
Animal Control	Kennel Fee	Per day cost	\$ 10.00	\$ 10.00	\$ -	0%	
Animal Control	Chicken	Chicken Permits	\$ 10.00	\$ 10.00	\$ -	0%	annual



Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Parks & Rec	Multipurpose fields (Football and Soccer)		\$0.00	\$25.00	\$25.00	New	
	Tournament/Special event		\$0.00	\$300.00	\$300.00	New	
	One field per day		\$0.00	\$100.00	\$100.00	New	
	One field per hour (2hr minimum)		\$0.00	\$25.00	\$25.00	New	
	Lights per hour		\$0.00	\$50.00	\$50.00	New	
	Security fee (refundable)		\$0.00	\$50.00	\$50.00	New	
Parks & Rec	Baseball/Softball fields						
	Tournament/Special event (Per complex)		\$0.00	\$400.00	\$400.00	New	
	One field per day		\$0.00	\$100.00	\$100.00	New	
	One field per hour (2hr minimum)		\$0.00	\$35.00	\$35.00	New	
	Lights per hour		\$0.00	\$50.00	\$50.00	New	
	Security fee (refundable)		\$0.00	\$50.00	\$50.00	New	
Parks & Rec	T. B. Thomas Gym						
	Gym per day (8 hrs)		\$400.00	\$400.00	\$0.00	0.00%	At in city rate.
	Gym half day (4hrs)		\$200.00	\$200.00	\$0.00	0.00%	At in city rate.
	Gym per hour (2hr minimum)		\$50.00	\$50.00	\$0.00	0.00%	At in city rate.
	Outside normal Hours (Per hour)		\$0.00	\$25.00	\$25.00	0.00%	Cover cost of employee salary.
	Multipurpose/Conference Room (Per hour)		\$25.00	\$25.00	\$0.00	0.00%	At in city rate.
	Security fee (refundable)		\$0.00	\$50.00	\$50.00	0.00%	At in city rate.
Parks & Rec	T. B. Thomas membership						
	Seniors (Ages 65 and up) Monthly		\$5.00	\$5.00	\$0.00	0.00%	
	Seniors (Ages 65 and up) Yearly		\$50.00	\$50.00	\$0.00	0.00%	
	Adults (Ages 22 to 64) Monthly		\$15.00	\$15.00	\$0.00	0.00%	
	Adults (Ages 22 to 64) Yearly		\$150.00	\$150.00	\$0.00	0.00%	
	Students (Ages 13 to 21) Monthly		\$10.00	\$5.00	-\$5.00	-50.00%	
	Students (Ages 13 to 21) Yearly		\$50.00	\$50.00	-\$50.00	-50.00%	
	Yearly Family Rate		\$0.00	\$250.00	\$100.00	100.00%	New rate
Parks & Rec	Lawton Park						
	Per hour (2hr minimum)		\$37.50	\$100.00	\$62.50	166.67%	
	All Day Rental (8hrs) Weekday Rate		\$300.00	\$300.00	N/A	N/A	New rate for weekday usage.
	All Day Rental (8hrs) Weekend Rate		\$300.00	\$600.00	\$300.00	100.00%	
	Security fee (refundable)		\$200.00	\$200.00	\$0.00	0.00%	

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Sponsorships, Movie Screen & Stage Rental	Screen on the Green Sponsorship		\$800.00	\$800.00	\$0.00	0%	Sponsorship for one movie screening date during the Screen on the Green summer movie series
Sponsorships, Movie Screen & Stage Rental	Community Easter Eggstravaganza	Presenting Partner Sponsorship	\$1,000.00	\$1,000.00	\$0.00	0%	Sponsorship paid by Coker College each year for partnered Community Easter Eggstravaganza
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental Fee	Individuals- In City Limits	\$600.00	\$600.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental Fee	Individuals-Out of City Limits	\$800.00	\$800.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental Fee	Businesses-In City Limits	\$800.00	\$800.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental Fee	Businesses- Out of City Limits	\$1,000.00	\$1,000.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental	Travel & personnel fee (applied to all renters)	\$25/hour	\$25/hour	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental	Non-profit organizations	\$600.00	\$600.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Individuals- In City Limits - FIRST DAY	\$300.00	\$300.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Individuals-Out of City Limits - FIRST DAY	\$600.00	\$600.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Individuals- In City Limits - EACH ADDITIONAL DAY	\$150.00	\$150.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Individuals-Out of City Limits - EACH ADDITIONAL DAY	\$300.00	\$300.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Businesses- In City Limits - FIRST DAY	\$500.00	\$500.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Businesses-Out of City Limits - FIRST DAY	\$1,000.00	\$1,000.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Businesses- In City Limits - EACH ADDITIONAL DAY	\$250.00	\$250.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Businesses-Out of City Limits - EACH ADDITIONAL DAY	\$500.00	\$500.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Non-profit Organization- FIRST DAY	\$300.00	\$300.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Non-profit Organization- EACH ADDITIONAL DAY	\$150.00	\$150.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Travel & personnel fee (applied to all renters)	\$25/hour	\$25/hour	\$0.00	0%	

**RESOLUTION 02-18-02**

**TO ADOPT AND APPROVE RENTAL FEES FOR THE EDITION AT THE HARTSVILLE MUSEUM.**

**WHEREAS**, the City of Hartsville needs to adopt and approve rental fees for the utilization of The Edition at the Hartsville Museum; and,

**WHEREAS**, the proposed fees for The Edition at the Hartsville Museum have been researched and adequately reflects the current market.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the rental fees for The Edition at the Hartsville Museum are hereby adopted and approved as follows:

**The Edition at the Hartsville Museum Rental Fees:**

The Edition Conference Room space: \$50.00 deposit, \$75.00 per hour to rent.

The Edition Entire Space: \$200.00 deposit, \$150.00 per hour to rent with a two (2) hour minimum

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all necessary documents and the City Manager has sole discretion to waive Rental Fees for Non-Profit Groups.

**NOW, THEREFORE BE IT FINALLY RESOLVED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the 13th day of February, 2018.

  
Carl M. (Mel) Pennington IV, Mayor

ATTEST:   
Sherron L. Skipper, CMC, City Clerk

Edition

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Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Airport	Ramp Fee for any aircraft over 12,500 lbs		\$0.00	\$25.00	\$25.00	100%	
Airport	Overnight Fee		\$0.00	\$15.00	\$15.00	100%	
Airport	Tie Down Fee		\$0.00	\$50.00	\$50.00	100%	Monthly Fee
Airport	Hangar Fee		\$0.00	\$85.00	\$85.00	100%	Monthly Fee

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Cemetery	Weekday burial opening and closing		\$800.00	\$800.00	\$0.00	0%	
Cemetery	Weekend burial opening and closing		\$900.00	\$900.00	\$0.00	0%	
Cemetery	Flat section lot		\$1,000.00	\$1,000.00	\$0.00	0%	
Cemetery	Upright section lot		\$1,100.00	\$1,100.00	\$0.00	0%	

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Utilities	Water Turn on After Business Hours		\$0.00	\$50.00	\$50.00	100%	Have to call in on call personnel to turn on. It is almost always OT.
Utilities	Water Disconnect Fee		\$25.00	\$25.00	\$0.00	0%	
Utilities	Water/Sewer Engineering Review		\$0.00	TBD	TBD	TBD	100% of expenditures billed by City Engineer
Utilities	3/4 " Water Tap Fee - City performs		\$850.00	\$971.00	\$121.00	14%	Price of water meter and labor.
Utilities	1" Water Tap Fee - City performs		\$1,050.00	\$1,050.00	\$0.00	0%	Price of water meter and labor.
Utilities	2" Water Tap Fee (Compound) - City performs		\$2,700.00	\$2,700.00	\$0.00	0%	Price of water meter and labor.
Utilities	2" Water Tap Fee (Turbo) - City performs		\$2,500.00	\$2,500.00	\$0.00	0%	Price of water meter and labor.
Utilities	4" Water Tap Fee - City performs		\$0.00	\$4,269.00	\$4,269.00	100%	Price of water meter and labor.
Utilities	6" Water Tap Fee - City performs		\$0.00	\$6,328.00	\$6,328.00	100%	Price of water meter and labor.
Utilities	8" Water Tap Fee - City performs		\$0.00	\$9,421.00	\$9,421.00	100%	Price of water meter and labor.
Utilities	4" Sewer Tap Fee - City performs		\$950.00	\$1,045.00	\$95.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	6" Sewer Tap Fee - City performs		\$1,100.00	\$1,210.00	\$110.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	8" Sewer Tap Fee - City preforms		\$1,300.00	\$1,430.00	\$130.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	3/4 " Water Tap Fee - Developer performs		\$250.00	\$275.00	\$25.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	1" Water Tap Fee - Developer performs		\$300.00	\$330.00	\$30.00	10%	Fee for Water Meter.
Utilities	2" Water Tap Fee - Developer performs		\$800.00	\$880.00	\$80.00	10%	Fee for Water Meter.
Utilities	4" Water Tap Fee - Developer performs		\$0.00	\$3,760.00	\$3,760.00	100%	Fee for Water Meter.
Utilities	6" Water Tap Fee - Developer performs		\$0.00	\$5,778.00	\$5,778.00	100%	Fee for Water Meter.
Utilities	8" Water Tap Fee - Developer performs		\$0.00	\$8,871.00	\$8,871.00	100%	Fee for Water Meter.
Utilities	4" Sewer Tap Fee - Developer performs		\$300.00	\$385.00	\$85.00	28%	Added 10% for inflation over last 5 years of no increase
Utilities	6" Sewer Tap Fee - Developer performs		\$350.00	\$385.00	\$35.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	8" Sewer Tap Fee - Developer performs		\$400.00	\$440.00	\$40.00	10%	Added 10% for inflation over last 5 years of no increase

Schedule A: Water Residential Charges - 3/4" Meter

**Water In Town**

Minimum bill, includes first 2,244 gallons

Volumetric rate per 1000 gallons over 2,244-gallon minimum

*\*Note: these volumetric rates apply to all customers, regardless of cus*

**Water Out of Town**

Minimum bill, includes first 2,244 gallons

Volumetric rate per 1000 gallons over 2,244-gallon minimum

*\*Note: these volumetric rates apply to all customers, regardless of cus*

Schedule B: Sewer Residential Charges - 3/4" Meter

**Sewer In Town**

Monthly fixed Charge, no usage included

Volumetric rate per 1000 gallons

*\*Note: these volumetric rates apply to all customers, regardless of cus*

**Sewer Out of Town**

Monthly fixed Charge, no usage included

Volumetric rate per 1000 gallons

*\*Note: these volumetric rates apply to all customers, regardless of cus*

Schedule C: Residential Water Minimum Charges based on Meter Size

Gallons Included in Minimum:	
3/4 Inch or less	2,244
1 Inch	4,862
1.5 Inch	11,220
2 Inch	18,700
3 Inch	44,880
4 Inch	112,200
6 Inch	149,600
8 Inch	239,360
10 Inch	465,422
12 Inch	587,319

Schedule D: Non-Residential Water Minimum Charges based on Meter Size



Gallons Included in Minimum:

3/4 Inch or less	2,244
1 Inch	4,862
1.5 Inch	11,220
2 Inch	18,700
3 Inch	44,880
4 Inch	112,200
6 Inch	149,600
8 Inch	239,360
10 Inch	465,422
12 Inch	587,319

Schedule E: Residential Sewer Minimum Charges based on Meter Size

3/4 Inch or less	No usage included
1 Inch	No usage included
1.5 Inch	No usage included
2 Inch	No usage included
3 Inch	No usage included
4 Inch	No usage included
6 Inch	No usage included
8 Inch	No usage included
10 Inch	No usage included
12 Inch	No usage included

Schedule F: Non-Residential Sewer Minimum Charges based on Meter Size

3/4 Inch or less	No usage included
1 Inch	No usage included
1.5 Inch	No usage included
2 Inch	No usage included
3 Inch	No usage included
4 Inch	No usage included
6 Inch	No usage included
8 Inch	No usage included
10 Inch	No usage included
12 Inch	No usage included

**y Council in June 2018.**

FY 2018/2019   FY 2019/2020   FY 2020/2021   FY 2021/2022   FY 2022/2023

\$ 18.82   \$ 19.38   \$ 19.96   \$ 20.56   \$ 21.18  
 \$ 3.48   \$ 3.58   \$ 3.69   \$ 3.80   \$ 3.91

tomor class or meter size.

\$ 34.44   \$ 35.47   \$ 36.53   \$ 37.63   \$ 38.76  
 \$ 6.37   \$ 6.55   \$ 6.75   \$ 6.95   \$ 7.16

tomor class or meter size.

FY 2018/2019   FY 2019/2020   FY 2020/2021   FY 2021/2022   FY 2022/2023

\$ 17.37   \$ 17.89   \$ 18.43   \$ 18.98   \$ 19.55  
 \$ 3.54   \$ 3.65   \$ 3.76   \$ 3.87   \$ 3.99

tomor class or meter size.

\$ 31.79   \$ 32.74   \$ 33.72   \$ 34.73   \$ 35.77  
 \$ 6.48   \$ 6.68   \$ 6.88   \$ 7.08   \$ 7.30

tomor class or meter size.

<u>FY 2018/2019</u>		<u>FY 2019/2020</u>		<u>FY 2020/2021</u>		<u>FY 2021/2022</u>
In	Out	In	Out	In	Out	In
\$ 18.82	\$ 34.44	\$ 19.38	\$ 35.47	\$ 19.96	\$ 36.53	\$ 20.56
\$ 28.19	\$ 51.59	\$ 29.04	\$ 53.14	\$ 29.91	\$ 54.74	\$ 30.81
\$ 69.73	\$ 127.61	\$ 71.82	\$ 131.43	\$ 73.97	\$ 135.37	\$ 76.19
\$ 109.00	\$ 199.47	\$ 142.53	\$ 260.83	\$ 146.81	\$ 268.65	\$ 151.21
\$ 238.13	\$ 435.78	\$ 309.79	\$ 566.92	\$ 319.08	\$ 583.92	\$ 328.65
\$ 517.00	\$ 946.10	\$ 633.52	\$ 1,159.34	\$ 652.53	\$ 1,194.12	\$ 672.11
\$ 844.25	\$ 1,544.98	\$ 1,158.03	\$ 2,119.19	\$ 1,192.77	\$ 2,182.77	\$ 1,228.55
\$ 1,338.10	\$ 2,448.71	\$ 2,145.72	\$ 3,926.67	\$ 2,210.09	\$ 4,044.47	\$ 2,276.39
\$ 2,064.45	\$ 3,777.93	\$ 3,598.42	\$ 6,585.11	\$ 3,706.37	\$ 6,782.66	\$ 3,817.56
\$ 2,535.39	\$ 4,639.76	\$ 4,540.31	\$ 8,308.77	\$ 4,676.52	\$ 8,558.03	\$ 4,816.82

<u>FY 2018/2019</u>	<u>FY 2019/2020</u>	<u>FY 2020/2021</u>	<u>FY 2021/2022</u>
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In	Out	In	Out	In	Out	In
\$ 18.82	\$ 34.44	\$ 19.38	\$ 35.47	\$ 19.96	\$ 36.53	\$ 20.56
\$ 41.21	\$ 75.41	\$ 42.45	\$ 77.68	\$ 43.72	\$ 80.01	\$ 45.03
\$ 85.61	\$ 156.67	\$ 88.18	\$ 161.37	\$ 90.83	\$ 166.21	\$ 93.55
\$ 109.00	\$ 199.47	\$ 142.53	\$ 260.83	\$ 146.81	\$ 268.65	\$ 151.21
\$ 238.13	\$ 435.78	\$ 309.79	\$ 566.92	\$ 319.08	\$ 583.92	\$ 328.65
\$ 517.00	\$ 946.10	\$ 633.52	\$ 1,159.34	\$ 652.53	\$ 1,194.12	\$ 672.11
\$ 844.25	\$ 1,544.98	\$ 1,158.03	\$ 2,119.19	\$ 1,192.77	\$ 2,182.77	\$ 1,228.55
\$ 1,338.10	\$ 2,448.71	\$ 2,145.72	\$ 3,926.67	\$ 2,210.09	\$ 4,044.47	\$ 2,276.39
\$ 2,064.45	\$ 3,777.93	\$ 3,598.42	\$ 6,585.11	\$ 3,706.37	\$ 6,782.66	\$ 3,817.56
\$ 2,535.39	\$ 4,639.76	\$ 4,540.31	\$ 8,308.77	\$ 4,676.52	\$ 8,558.03	\$ 4,816.82

FY 2018/2019		FY 2019/2020		FY 2020/2021		FY 2021/2022
In	Out	In	Out	In	Out	In
\$ 17.37	\$ 31.79	\$ 17.89	\$ 32.74	\$ 18.43	\$ 33.72	\$ 18.98
\$ 17.37	\$ 31.79	\$ 17.89	\$ 32.74	\$ 18.43	\$ 33.72	\$ 18.98
\$ 51.14	\$ 93.59	\$ 52.68	\$ 96.40	\$ 54.26	\$ 99.29	\$ 55.89
\$ 71.35	\$ 130.56	\$ 127.81	\$ 233.89	\$ 131.64	\$ 240.91	\$ 135.59
\$ 134.23	\$ 245.63	\$ 253.57	\$ 464.03	\$ 261.18	\$ 477.95	\$ 269.02
\$ 204.96	\$ 375.08	\$ 395.04	\$ 722.92	\$ 406.89	\$ 744.61	\$ 419.10
\$ 539.00	\$ 986.36	\$ 1,063.11	\$ 1,945.49	\$ 1,095.00	\$ 2,003.85	\$ 1,127.85
\$ 1,108.82	\$ 2,029.14	\$ 2,202.76	\$ 4,031.05	\$ 2,268.84	\$ 4,151.98	\$ 2,336.91
\$ 1,659.00	\$ 3,035.97	\$ 3,303.12	\$ 6,044.71	\$ 3,402.21	\$ 6,226.05	\$ 3,504.28
\$ 2,091.28	\$ 3,827.04	\$ 4,167.68	\$ 7,626.85	\$ 4,292.71	\$ 7,855.66	\$ 4,421.49

FY 2018/2019		FY 2019/2020		FY 2020/2021		FY 2021/2022
In	Out	In	Out	In	Out	In
\$ 17.37	\$ 31.79	\$ 17.89	\$ 32.74	\$ 18.43	\$ 33.72	\$ 18.98
\$ 40.15	\$ 73.48	\$ 41.36	\$ 75.69	\$ 42.60	\$ 77.96	\$ 43.88
\$ 78.31	\$ 143.30	\$ 80.66	\$ 147.61	\$ 83.08	\$ 152.04	\$ 85.57
\$ 71.35	\$ 130.56	\$ 127.81	\$ 233.89	\$ 131.64	\$ 240.91	\$ 135.59
\$ 134.23	\$ 245.63	\$ 253.57	\$ 464.03	\$ 261.18	\$ 477.95	\$ 269.02
\$ 204.96	\$ 375.08	\$ 395.04	\$ 722.92	\$ 406.89	\$ 744.61	\$ 419.10
\$ 539.00	\$ 986.36	\$ 1,063.11	\$ 1,945.49	\$ 1,095.00	\$ 2,003.85	\$ 1,127.85
\$ 1,108.82	\$ 2,029.14	\$ 2,202.76	\$ 4,031.05	\$ 2,268.84	\$ 4,151.98	\$ 2,336.91
\$ 1,659.00	\$ 3,035.97	\$ 3,303.12	\$ 6,044.71	\$ 3,402.21	\$ 6,226.05	\$ 3,504.28
\$ 2,091.28	\$ 3,827.04	\$ 4,167.68	\$ 7,626.85	\$ 4,292.71	\$ 7,855.66	\$ 4,421.49

<u>1/2022</u>	<u>FY 2022/2023</u>	
Out	In	Out
\$ 37.63	\$ 21.18	\$ 38.76
\$ 56.38	\$ 31.73	\$ 58.07
\$ 139.43	\$ 78.48	\$ 143.61
\$ 276.71	\$ 155.75	\$ 285.01
\$ 601.44	\$ 338.51	\$ 619.48
\$ 1,229.94	\$ 692.27	\$ 1,266.84
\$ 2,248.25	\$ 1,265.41	\$ 2,315.70
\$ 4,165.80	\$ 2,344.68	\$ 4,290.77
\$ 6,986.14	\$ 3,932.09	\$ 7,195.72
\$ 8,814.77	\$ 4,961.32	\$ 9,079.21

<u>1/2022</u>	<u>FY 2022/2023</u>
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Out	In	Out
\$ 37.63	\$ 21.18	\$ 38.76
\$ 82.41	\$ 46.38	\$ 84.88
\$ 171.20	\$ 96.36	\$ 176.34
\$ 276.71	\$ 155.75	\$ 285.01
\$ 601.44	\$ 338.51	\$ 619.48
\$ 1,229.94	\$ 692.27	\$ 1,266.84
\$ 2,248.25	\$ 1,265.41	\$ 2,315.70
\$ 4,165.80	\$ 2,344.68	\$ 4,290.77
\$ 6,986.14	\$ 3,932.09	\$ 7,195.72
\$ 8,814.77	\$ 4,961.32	\$ 9,079.21

<u>1/2022</u>	<u>FY 2022/2023</u>	
Out	In	Out
\$ 34.73	\$ 19.55	\$ 35.77
\$ 34.73	\$ 19.55	\$ 35.77
\$ 102.27	\$ 57.57	\$ 105.34
\$ 248.14	\$ 139.66	\$ 255.58
\$ 492.29	\$ 277.09	\$ 507.06
\$ 766.95	\$ 431.67	\$ 789.96
\$ 2,063.97	\$ 1,161.69	\$ 2,125.89
\$ 4,276.54	\$ 2,407.02	\$ 4,404.84
\$ 6,412.83	\$ 3,609.41	\$ 6,605.21
\$ 8,091.33	\$ 4,554.13	\$ 8,334.07

<u>1/2022</u>	<u>FY 2022/2023</u>	
Out	In	Out
\$ 34.73	\$ 19.55	\$ 35.77
\$ 80.30	\$ 45.20	\$ 82.71
\$ 156.60	\$ 88.14	\$ 161.30
\$ 248.14	\$ 139.66	\$ 255.58
\$ 492.29	\$ 277.09	\$ 507.06
\$ 766.95	\$ 431.67	\$ 789.96
\$ 2,063.97	\$ 1,161.69	\$ 2,125.89
\$ 4,276.54	\$ 2,407.02	\$ 4,404.84
\$ 6,412.83	\$ 3,609.41	\$ 6,605.21
\$ 8,091.33	\$ 4,554.13	\$ 8,334.07

**ORDINANCE 4350**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HARTSVILLE, CAROLINA AUTHORIZING AND IMPLEMENTING A LARGE USER INDUSTRIAL RATE CLASS APPLICABLE TO THE CITY'S WATER AND SEWER SYSTEM AND OTHER MATTERS RELATED THERETO.**

**WHEREAS**, the City of Hartsville, South Carolina (the "**City**") is a municipal corporation of the State of South Carolina (the "**State**") located in Darlington County, South Carolina, which possesses all general powers granted by the Constitution and statutes of the State to public entities, including the power to operate utility systems and to furnish water and sewer operations both within and without the corporate limits of the City.

**WHEREAS**, the City currently operates a water and sewer utility system<sup>1</sup> (collectively, the "**System**").

**WHEREAS**, Section 82-176 of the City's Code of Ordinances provides that the City is authorized to prescribe monthly rates and charges of service for customers being served by the System.

**WHEREAS**, the population in and around the City is static or declining and the economic opportunities for the System are limited.

**WHEREAS**, the City is actively trying to engage, promote and maintain industrial customers of the System since large industrial customers contribute to increased economies of scale and more efficient use of the System.

**WHEREAS**, large industrial customers are often high-volume water and sewer users with high usage and load factors, which makes such customers less costly to serve than other customers.

**WHEREAS**, so long as large industrial user rates are priced to cover the variable costs of providing water treatment/distribution and wastewater treatment/disposal services and to provide a reasonable contribution to the fixed cost of operating the System, the cost for water and sewer services to all customers is reduced.

**NOW THEREFORE, BE IT ORDAINED**, by the Mayor and City Council of the City of Hartsville, South Carolina, in a meeting duly assembled, as follows:

Section 1      Recitals

Each finding or statement of fact set forth in the recitals hereto has been carefully reviewed and has been found to be in all respects true and correct.

<sup>1</sup> Pursuant to Ordinance No. 4307 dated October 10, 2017, the System was recently combined with the City's wastewater treatment plant enterprise.

Section 2      Large Water User Industrial Rate Class

A. The City hereby creates a water rate class to be known as the "Large Water User Industrial Rate Class" to be applied to all customers within the City limits who are classified as large industrial users.

A. The City hereby creates a water rate class to be known as the "Large Water Industrial Rate Class," which shall apply to any industrial customer of the System that maintains an account with average monthly water usage in excess of 3,000,000 gallons. Average monthly usage shall be calculated at the end of each fiscal year by dividing the aggregate annual water (per account) by twelve. No industrial user shall be eligible for the Large Water User Industrial Rate Class until they have been connected to the System for at least one-full fiscal year.

B. The Large Water User Industrial Rate shall consist of (1) a minimum charge (2) a volume charge. The minimum charge is structured to cover the City's fixed costs and includes an allocation of 3,000,000 gallons of monthly water usage. Volume charges are per 1000-gallons of water used.<sup>2</sup>

C. The Large Water User Industrial Rate Class for fiscal year 2018/19 shall be effective as of November 1, 2018 and the rates for fiscal years 2019/20 through 2022/23 shall become effective on July 1 of each year; the Large Water User Industrial Rate shall be implemented as follows:

	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022</u>
<u>Minimum Charge</u> <sup>3</sup>	\$7,613.05	\$9,530.10	\$10,731.51	\$11,934.86	\$13,140.00
<u>Volume Charge</u> <sup>4</sup>	\$3.48	\$3.58	\$3.69	\$3.80	\$3.91

### Section 3 Large Sewer User Industrial Rate Class

A. The City hereby creates a sewer rate class to be known as the "Large Sewer Industrial Rate Class," which shall apply to any industrial customer of the System with (i) average monthly water usage in excess of 3,000,000 gallons (ii) a discharge point not associated with a water meter, and (iii) no permanent sewer flow meter. Average monthly water usage shall be calculated at the end of each fiscal year by dividing the industry's aggregate annual water usage by twelve. No industrial user shall be eligible for the Large Sewer User Industrial Rate Class until they have been connected to the System for at least one-full fiscal year.

B. The Large Sewer User Industrial Rate Class shall be structured as follows:

Each Large Sewer User shall be charged a flat fee of \$4,155 per month.

### Section 4 Termination of Existing Agreements; Ratification

A. To the extent the City has individual agreements with customers of the System regarding rates or charges that do not conform to the City's standard water and sewer rates for the System (including the rates established under the terms of this Ordinance), the City Council hereby ratifies and approves the City's standard rates and charges.

<sup>2</sup> Volumetric rate is consistently applied to all water customers regardless of meter size or customer class. See Ordinance No. 4337 dated June 28, 2018.

<sup>3</sup> Minimum bill; includes first 3,000,000 gallons of water used.

<sup>4</sup> Volume per 1,000 gallons over 3,000,000 gallon minimum.

City of Hartsville, the governing body of the City (the "**Council**") authorizes the City Manager (the "**Manager**"), in consultation with the City's legal counsel, to take all actions necessary to terminate such agreements. In connection with the execution and delivery of any term sheets or documents, the Manager is additionally authorized to prepare, review, negotiate, execute, and agree to such additional agreements (to include any necessary amendments or extensions), and to execute all necessary certifications, documents, closing proofs, and undertakings as she shall deem necessary and advisable.

B. All prior actions of the Council, the Manager and any other officers of the City are hereby ratified and approved.

27. All prior actions of the Council, the Manager and any other officers of the furtherance of the purposes of this Ordinance are hereby ratified, approved and confirmed. All other ordinances (or parts thereof) in conflict with this Ordinance are hereby repealed to the extent of the conflict.

#### Section 5      Adjustments

The rates established in Sections 2 and 3 above shall not be static but rather shall be subject to the rate adjustments applicable to City users as they may be amended by the Council from time to time.

#### Section 6      Severability

If any one or more of the provisions of this Ordinance should be contrary to law, that provision shall be deemed severable from the remaining provisions, and shall in no way affect the validity of the other provisions of this Ordinance.

#### Section 7      Repealer

Nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired or liability incurred, or any cause of action acquired or existing under any act or Ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

#### Section 8      Inconsistency.

All ordinances, resolutions or parts of any ordinances or resolutions inconsistent with the provisions of this Ordinance are hereby repealed to the extent of the inconsistency.

#### Section 9      Effect

This Ordinance, which includes the rate schedules and other authorizations hereunder, shall be enacted and binding upon second reading by the Council.

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Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Sanitation	Roll Car P/U In Town (Residential)		\$21.19	\$21.19	\$0.00	0%	
Sanitation	Each additional Roll Cart In Town (Residential)		\$8.50	\$8.50	\$0.00	0%	
Sanitation	Roll Car P/U Out of Town (Residential)		\$0.00	\$0.00	N/A	N/A	Not a service at this time
Sanitation	Each additional Roll Cart Out of Town (Residential)		\$0.00	\$0.00	N/A	N/A	Not a service at this time
Sanitation	Shared Container (Commerical)		\$60.97	\$60.97	\$0.00	0%	
Sanitation	Roll Car P/U (Commercial)		\$44.04	\$44.04	\$0.00	0%	
Sanitation	Each additional Roll Cart		\$19.87	\$19.87	\$0.00	0%	
Sanitation	4 yard Container		\$87.40	\$87.40	\$0.00	0%	
Sanitation	4 yard Container (2 dumps per week)		\$174.78	\$174.78	\$0.00	0%	
Sanitation	4 yard Container (3 dumps per week)		\$262.18	\$262.18	\$0.00	0%	
Sanitation	4 yard Container (4 dumps per week)		\$341.63	\$341.63	\$0.00	0%	
Sanitation	4 yard Container (5 dumps per week)		\$433.00	\$433.00	\$0.00	0%	
Sanitation	4 yard Container (6 dumps per week)		\$518.40	\$518.40	\$0.00	0%	
Sanitation	6 Yard Container		\$130.10	\$130.10	\$0.00	0%	
Sanitation	6 Yard Container (2 dumps per week)		\$260.19	\$260.19	\$0.00	0%	
Sanitation	6 Yard Container (3 dumps per week)		\$389.30	\$389.30	\$0.00	0%	
Sanitation	6 Yard Container (4 dumps per week)		\$500.53	\$500.53	\$0.00	0%	
Sanitation	6 Yard Container (5 dumps per week)		\$589.90	\$589.90	\$0.00	0%	
Sanitation	6 Yard Container (6 dumps per week)		\$689.22	\$689.22	\$0.00	0%	
Sanitation	8 Yard Container		\$172.81	\$172.81	\$0.00	0%	
Sanitation	8 Yard Container (2 dumps per week)		\$329.72	\$329.72	\$0.00	0%	
Sanitation	8 Yard Container (3 dumps per week)		\$474.70	\$474.70	\$0.00	0%	
Sanitation	8 Yard Container (4 dumps per week)		\$616.93	\$616.93	\$0.00	0%	
Sanitation	8 Yard Container (5 dumps per week)		\$757.94	\$757.94	\$0.00	0%	
Sanitation	8 Yard Container (6 dumps per week)		\$902.52	\$902.52	\$0.00	0%	
Sanitation	8 Yard Container (7 dumps per week)		\$1,040.67	\$1,040.67	\$0.00	0%	
Sanitation	8 Yard Container (8 dumps per week)		\$1,179.80	\$1,179.80	\$0.00	0%	
Sanitation	8 Yard Container (9 dumps per week)		\$1,315.65	\$1,315.65	\$0.00	0%	
Sanitation	8 Yard Container (10 dumps per week)		\$1,446.16	\$1,446.16	\$0.00	0%	
Sanitation	Single Item pick up (Special)		\$17.19	\$17.19	\$0.00	0%	
Sanitation	Single Item (Probibited)		\$60.44	\$60.44	\$0.00	0%	
Sanitation	1/4 truckload 5 cu yards (Special)		\$60.44	\$60.44	\$0.00	0%	
Sanitation	1/4 truckload 5 cu yards (Prohibited)		\$129.53	\$129.53	\$0.00	0%	
Sanitation	1/2 truckload 10 cu yards (Special)		\$103.63	\$103.63	\$0.00	0%	
Sanitation	1/2 truckload 10 cu yards (Prohibited)		\$215.89	\$215.89	\$0.00	0%	

Sanitation	3/4 truckload 15 cu yards (Special)		\$138.17	\$138.17	\$0.00	0%	
Sanitation	3/4 truckload 15 cu yards (Prohibited)		\$302.25	\$302.25	\$0.00	0%	
Sanitation	Full truckload (Special)		\$172.72	\$172.72	\$0.00	0%	
Sanitation	Full truckload (Prohibited)		\$388.61	\$388.61	\$0.00	0%	
Sanitation	Deceased Animal		\$17.27	\$17.27	\$0.00	0%	



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: 4358 Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

To lease a portion of alleyway from Trust Company

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**BACKGROUND SUMMARY:**

To allow passage from alleyway to parking lot and to the businesses along the back.

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**FINANCIAL IMPACT:**

\$1.00 (one dollar)

**ATTACHMENTS:**

Description

- ▣ Ordinance 4358
- ▣ lease

**ORDINANCE 4358**

**APPROVAL TO LEASE A PORTION OF ALLEYWAY AT 120 SOUTH FIFTH STREET FROM THE TRUST COMPANY OF SOUTH CAROLINA.**

**WHEREAS**, the City of Hartsville seeks to lease a portion of the alleyway to allow continuous passage through the alleyway; and,

**WHEREAS**, landowner, Will Alexander, has agreed to lease a portion of his land to the City of Hartsville for vehicle passage through the alleyway.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the City of Hartsville that the lease for a portion of the alleyway at 120 South Fifth Street for continued traffic passageway from Will Alexander dba The Trust Company of South Carolina for one year (1) from March 1st, 2019 until February 29<sup>th</sup>, 2020, and renewable if both parties agree is hereby approved.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, that the City Manager is hereby authorized to execute the negotiated lease agreement document.

**NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_\_\_\_th day of \_\_\_\_\_ 2019 and to become effective upon final reading.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading: January 08, 2019  
Public Hearing:  
Final Reading:

STATE OF SOUTH CAROLINA     )  
   )  
COUNTY OF DARLINGTON       )                   LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2019 by and between, The City of Hartsville (hereinafter referred to as Lessee), and Trust Company of South Carolina, (hereinafter referred to as Lessor).

WITNESSETH:

In consideration of the agreement stated herein, the Lessor leases unto the Lessee and the Lessee leases from the Lessor the land and premises hereinafter described on the terms and conditions stated, to wit:

ARTICLE 1  
DEMISED PREMISES

The demised premises are described or identified as:

Alleyway located beside 120 South Fifth Street, Hartsville, South Carolina – consisting of the road or passageway approximately twelve (12) feet (+/-) in width and approximately one hundred (100) feet (+/-) in length. The Northern boundry of this easement being coincident with the Northern boundary of right-of-way of Atlantic Coast Line Railway company spur track . Part of Tax map number 056-10-01-034.

ARTICLE 2  
TERM

The original term of this Lease shall be for the period of one (1) year and said term is to begin on March 1<sup>st</sup>, 2019 and terminate on February 29<sup>th</sup>, 2020. Lessee has the option to renew for a second term, if both parties agree.

ARTICLE 3  
Lease Rate

Lessee agrees to pay Lessor as rent for the demised premises One (\$1.00) Dollar annually for the term of the Lease.



ARTICLE 4  
REPAIRS AND MAINTENANCE

Lessor agrees that Lessee shall have no obligation as to maintenance of the premises. The Lessor will maintain the alleyway while lease agreement is in effect.

ARTICLE 5  
USE OF PREMISES

It is agreed that the premises shall be used as alleyway and no other use. Furthermore, the Lessor shall at all times keep the premises, improvements and appurtenances in a safe, clean and wholesome condition and comply in all respects with all laws, ordinances and regulations of every lawful authority having jurisdiction of premises.

ARTICLE 6  
LESSEE TO CARRY LIABILITY INSURANCE

Lessee shall keep in effect at Lessee's expense during the term of this Lease: commercial liability insurance with a minimum limit of \$1,000,000 per occurrence.

ARTICLE 7  
NOTICES

All notices required to be given to Lessor hereunder shall be sent by registered or certified mail and all rent payments shall be made to Lessor's agent at: Trust Company of South Carolina, PO Box 430, Hartsville, South Carolina 29551 or to such other address as Lessor may direct from time to time by written notice to Lessee by registered or certified mail.

All notices required to be given to Lessee hereunder shall be sent by registered or certified mail to Lessee at: 100 East Carolina Avenue, Hartsville, South Carolina 29550 or to such other address as Lessee may direct from time to time by written notice forwarded to Lessor by registered or certified mail.

ARTICLE 8  
BINDING SUCCESSORS AND ASSIGNS

The covenants and agreements herein contained in the within Lease shall apply to, inure to the benefit of and be binding upon the parties hereto, their respective heirs, distributees, executors, administrators, legal representatives, successors and assigns.

ARTICLE 9  
QUIET ENJOYMENT

The Lessee, upon payment of the rent and all sums herein reserved, and upon the due performance of all the terms, covenants, conditions and agreements herein contained on the Lessee's part to be kept and performed, shall and may at all times during the term hereby granted, including any extension hereof, peaceably and quietly enjoy the demised premises, subject, however, to the terms of this Lease.

ARTICLE 10  
SIGNAGE

All signage must comply with all local codes and ordinances.

ARTICLE 11  
ENTIRE AGREEMENT

It is understood and agreed that this agreement contains the entire agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed the day and year first above written.

In the Presence of:

Witness\_\_\_\_\_ Date\_\_\_\_\_ Lessee\_\_\_\_\_

The City of Hartsville

Witness\_\_\_\_\_

Attest:\_\_\_\_\_

City Clerk

Seal

In the Presence of:

Witness\_\_\_\_\_ Date\_\_\_\_\_ Lessor\_\_\_\_\_

Trust Company of SC

Witness\_\_\_\_\_

In the Presence of:

Witness\_\_\_\_\_ Date\_\_\_\_\_ Lessor\_\_\_\_\_

Trust Company of SC

Witness\_\_\_\_\_

Federal ID#\_\_\_\_\_



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 01-19-01 - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

RESOLUTION FOR THE APPROVAL TO APPLY FOR A SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY OFFICE OF HIGHWAY SAFETY GRANT.

---

**BACKGROUND SUMMARY:**

This grant application will be a continuation of the 2017 and 2018 Highway Safety grant that the city was awarded for its DUI Officer.

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**IMPACT IF DENIED:**

If the city does not make application for this grant, it will be responsible for 100% of the DUI Officer's salary.

---

**IMPACT IF APPROVED:**

If approved, this grant reimburses the city for a substantial portion of the DUI Officer's salary.

---

**FINANCIAL IMPACT:**

For the past two years the Highway Safety grant has enabled the city to fund its DUI Officer. These funds enable the city to better protect its citizens from drunk drivers.

**ATTACHMENTS:**

Description

- ▣ Resolution 01-19-01

**RESOLUTION 01-19-01**

**APPROVAL TO APPLY FOR A SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY OFFICE OF HIGHWAY SAFETY GRANT.**

**WHEREAS**, the City of Hartsville desires to apply for Highway Safety Program grant funds in order to continue efforts undertaken over the last several years with the city's Impaired Driving Countermeasures program.

**WHEREAS**, the city seeks a grant in the amount of approximately seventy-five thousand dollars (\$75,000).

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the application for the Highway Safety Grant Program in the amount aforementioned is hereby approved.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the City Manager is hereby authorized to execute all required documents.

**NOW, THEREFORE BE IT HEREBY FINALLY RESOLVED**, in meeting duly advertised and assembled the 8th day of January, 2019.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Motion to enter Executive Session.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Verifying Executive Session Items discussed.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Council may take action on matters discussed in Executive Session.





**REQUEST FOR**  
**COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 11-18-02 - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Appointment to fill a vacancy of the Architectural Review Board with term ending 6/30/19.

**ATTACHMENTS:**

Description

- ▣ Resolution 11-18-02
- ▣ ARB List with Vacancy Highlighted

**RESOLUTION 11-18-02**

**APPOINTMENT TO ARCHITECTURAL REVIEW BOARD.**

**WHEREAS**, a vacancy currently exists on the Architectural Review Board and has been advertised.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the following appointment is hereby made to fill an unexpired term ending June 30, 2019.

<u>Committee</u>	<u>Appointed/Position</u>	<u>Term Ends</u>
Architectural Review Board		06/30/2019

**NOW, THEREFORE BE IT HEREBY RESOLVED**, in meeting duly advertised and assembled on the \_\_\_\_th day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

Architectural Review Board - At-Large	MEM	Tuten	Marcia	06/30/2019	2yrsx3+7	I
Architectural Review Board - At-Large	MEM	Gandy	Deborah	06/30/2019	2yrsx3+7	I
Architectural Review Board - Historian	CHAIR	Goodson, Jr.	Robert	06/30/2020	2yrsx3+7	I
Architectural Review Board - At-Large	Resigned	Watkins	Daniel	06/30/2019	2yrsx3+7	I
Architectural Review Board - Design	MEM	Wingfield	Albert	06/30/2020	2yrsx3+7	I
Architectural Review Board - Historic Property	V CHAIR	Johnson	Danny	06/30/2020	2yrsx3+7	O
Architectural Review Board - At-Large	MEM	Walden	George	06/30/2019	2yrsx3+7	I



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: 4359 Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

To propose sale of property at TMP 056-09-03-004.



**REQUEST FOR**  
**COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
1/8/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

City Council and Hartsville Events Calendars.  
<https://www.hartsvillesc.gov/calendar/month>

**ATTACHMENTS:**

Description

- ▣ January City Council Calendar
- ▣ February City Council Calendar
- ▣ Annual Notice of 2019 Public Meetings
- ▣ HLAD Info 2-5-19

# January 2019

January 2019							February 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	3	4	5	6	7	8	9
6	7	8	9	10	11	12	10	11	12	13	14	15	16
13	14	15	16	17	18	19	17	18	19	20	21	22	23
20	21	22	23	24	25	26	24	25	26	27	28		
27	28	29	30	31									

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 30	31 City Offices Closed - New Years Day	Jan 1, 19	2	3	4	5
6	7	8 5:30pm Council Regular Mtg - Chambers	9	10	11	12
13	14 5:30pm Airport Advisory Bd - Sports Ctr - City Council	15 3:00pm Cemetery Comm - Chambers 4:00pm Council Community Engagement	16 4:00pm Parks Comm - Public Serv Conf Rm 5:15pm ARB Mtg - Chambers	17	18	19
20	21 City Offices Closed - Martin Luther King Day (United States) 11:00am Dedication of Marion Ave Cemetery	22	23	24 5:00pm Retreat at Carolina Bay VIP Event	25	26
27	28 5:30pm Planning Comm - Chambers	29 10:00am Environmental Comm - City Hall 10:00am HHA - S. Park	30	31	Feb 1	2

# February 2019

February 2019							March 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	3	4	5	6	7	8	9
10	11	12	13	14	15	16	10	11	12	13	14	15	16
17	18	19	20	21	22	23	17	18	19	20	21	22	23
24	25	26	27	28			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 27	28	29	30	31	Feb 1	2
3	4	5 MASC Hometown Legislative Action Day - Cola 5:30pm Council Worksession -	6	7	8	9
10	11 5:30pm Airport Advisory Bd - Sports Ctr - City Council	12 5:30pm Council Regular Mtg - Chambers	13	14	15	16
17	18	19	20 4:00pm Parks Comm - Public Serv. Conf Rm 5:15pm ARB Mtg - Chambers 6:30pm Museum Comm	21	22	23
24	25 5:30pm Planning Comm - Chambers	26 10:00am Environmental Comm - City Hall 3:00pm Cemetery Comm - Chambers 4:00pm Council	27	28	Mar 1	2

## **2019 HARTSVILLE CITY COUNCIL AND COMMITTEE MEETINGS ANNUAL NOTICE**

Pursuant to SC Code 30-4-80, Hartsville City Council will hold meetings in Council Chambers at City Hall, 100 East Carolina Avenue, Hartsville, SC and so will appointed boards, commissions, and committees unless otherwise announced or noted below on the following dates and times as shown. All meetings are open to the public and are held in accessible facilities, for assistance call 843-383-3018.

### **January**

- Council Worksession – **Discussion Only** - Tuesday, Jan. 1, 5:30pm
- Council Meeting - Tuesday, Jan. 8, 5:30pm
- Airport Advisory Board – Monday, Jan. 14, 5:30pm @ Sports Ctr
- Architectural Review Board – Wednesday, Jan. 16, 5:15pm
- Parks Committee – Wednesday, Jan. 16, 4pm @ Public Serv Conf Rm
- Housing Authority – Tues., Jan. 29, 10am @ South Park Apartments
- Planning Commission – Monday, Jan. 28, 5:30pm

### **February**

- Council Worksession – **Discussion Only** – Tuesday, Feb.5, 5:30pm
- ***MASC Hometown Legislative Action Day*** – Feb. 5 – Columbia, SC
- Council Meeting – Tuesday, Feb. 12, 5:30pm
- Airport Advisory Board – Monday, Feb. 11, 5:30pm @ Sports Ctr
- Museum Commission – Wed., Feb. 20, 6:30pm @ The Edition
- Architectural Review Board – Wednesday, Feb. 20, 5:15 pm
- Planning Commission – Monday, Feb. 25, 5:30pm

### **March**

- Council Worksession – **Discussion Only** – Tuesday, March 5, 5:30pm
- Council Meeting – Tuesday, March 12, 5:30pm
- Airport Advisory Board - Monday, March 11, 5:30pm @ Sports Ctr
- Architectural Review Board – Wednesday, March 20, 5:15pm
- Housing Authority – Tues., March 26, 10am @ South Park Apartments
- Planning Commission – Monday, March 25, 5:30 p.m.

### **April**

- Council Worksession – **Discussion Only** – Tuesday, April 2, 5:30pm
- Council Meeting – Tuesday, April 9, 5:30pm
- Airport Advisory Board – Monday, April 8, 5:30pm @ Sports Ctr
- Architectural Review Board – Wednesday, April 17, 5:15pm
- Parks Committee – Wednesday, April 17, 4pm @ Public Serv Conf Rm
- Planning Commission – Monday, April 29, 5:30pm

### **May**

- Council Worksession – **Discussion Only** – Tuesday, May 7, 5:30pm
- Council Meeting – Tuesday, May 14, 5:30pm
- Airport Advisory Board – Monday, May 13, 5:30pm @ Sports Ctr
- Museum Commission – Wed., May 15, 6:30pm @ The Edition
- Architectural Review Board – Wednesday, May 15, 5:15pm
- Housing Authority – Tues., May 28, 10am @ South Park Apartments
- Planning Commission – Monday, May 27, 5:30 p.m.

### **June**

- Council Worksession – **Discussion Only** – Tuesday, June 4, 5:30pm
- Council Meeting – Tuesday, June 11, 5:30pm
- Airport Advisory Board – Monday, June 10, 5:30pm @ Sports Ctr
- Architectural Review Board – Wednesday, June 19, 5:15pm
- Planning Commission – Monday, June 24 5:30pm

### **July**

- Council Worksession – **Discussion Only** - Tuesday, July 2, 5:30pm
- Council Meeting - Tuesday, July 9, 5:30pm
- Airport Advisory Board – Monday, July 8, 5:30pm @ Sports Ctr
- ***MASC Annual Meeting*** July 18-21, 2019 Greenville, SC
- Architectural Review Board – Wednesday, July 17, 5:15pm
- Parks Committee – Wednesday, July 17, 4pm @ Public Serv Conf Rm
- Housing Authority – Tues., July 30, 10am @ South Park Apartments
- Planning Commission – Monday, July 29, 5:30pm

### **August**

- Council Worksession – **Discussion Only** - Tuesday, Aug. 6, 5:30pm
- Council Meeting - Tuesday, Aug. 13, 5:30pm
- Airport Advisory Board – Monday, Aug. 12, 5:30pm @ Sports Ctr
- Museum Commission – Wed., Aug. 21, 6:30pm @ The Edition
- Architectural Review Board – Wednesday, Aug. 21, 5:15pm
- Planning Commission – Monday, Aug. 26, 5:30pm

### **September**

- Council Worksession – **Discussion Only** - Tuesday, Sept. 3, 5:30pm
- Council Meeting - Tuesday, Sept 10, 5:30pm
- Airport Advisory Board – Monday, Sept. 9, 5:30pm @ Sports Ctr
- Architectural Review Board – Wednesday, Sept. 18, 5:15pm
- Housing Authority – Tues., Sept. 24, 10am @ South Park Apartments
- Planning Commission – Monday, Sept. 30, 5:30pm

### **October**

- Council Worksession – **Discussion Only** - Tuesday, Oct. 1, 5:30pm
- Council Meeting - Tuesday, Oct. 8, 5:30pm
- Airport Advisory Board – Monday, Oct.14, 5:30pm @ Sports Ctr
- Architectural Review Board – Wednesday, Oct. 16, 5:15pm
- Parks Committee – Wednesday, Oct. 16, 4pm @ Public Serv Conf Rm
- Planning Commission – Monday, Oct. 28, 5:30pm

### **November**

- Council Worksession – **Discussion Only** - Tuesday, Nov. 5, 5:30pm
- Council Meeting - Tuesday, Nov. 12, 5:30pm
- Airport Advisory Board – Monday, Nov. 4, 5:30pm @ Sports Ctr
- Architectural Review Board – Wednesday, Nov. 20, 5:15pm
- Housing Authority – Tues., Nov. 12, 10am @ South Park Apartments
- Museum Commission – Wed., Nov. 20, 6:30pm @ The Edition
- Planning Commission – Monday, Nov. 25, 5:30pm

### **December**

- Council Worksession – **Discussion Only** - Tuesday, Dec. 3, 5:30pm
- Council Meeting - Tuesday, Dec.10, 5:30pm
- Airport Advisory Board – Monday, Dec. 9, 5:30pm @ Sports Ctr
- Architectural Review Board – Wednesday, Dec. 18, 5:15pm
- Planning Commission – Monday, Dec. 30, 5:30 p.m.

The Hartsville City Council has several Council Committees which meet as follows:

Administrative/Personnel Committee – As needed

African American Cemetery Committee – Last Tuesday of each month at 3:00pm in Council Chambers

Community Engagement Committee – Last Tuesday of each month at 4:00pm in Council Chambers

Environmental Committee – Last Tuesday of each month at 10:00am in City Hall Conference Room

Finance, Audit, Budget Committee – As needed

Notification of Special, cancelled or rescheduled meetings will be made at least 24 hours in advance. Other boards, commissions, and committees scheduled to meet as needed or as announced are: Board of Appeals and Zoning Board of Appeals. The Parking, Beautification & Business Improvement Commission is a body politic appointed by the Governor; for information contact Carol Ann Godwin at 332-1171. Send your request to be placed on an agenda or to receive an agenda to [city.clerk@hartsvillesc.gov](mailto:city.clerk@hartsvillesc.gov) or call City Clerk's office (843) 383-3018.



## Registration Information

### Hometown Legislative Action Day

The \$100 registration fee includes lunch, the reception and all meeting materials. Lunch is a ticketed event only available to meeting registrants. Due to limited seating, guests may not attend the luncheon. The preregistration deadline is January 22. On-site registration will be available for anyone who misses the preregistration deadline.

### Municipal Elected Officials Institute of Government

The \$75 fee for Session A, Session B and the Advanced Institute includes registration, educational materials and lunch for the registrant only. Advanced Continuing Education is new this year. See the MEO Institute brochure for more information on this training. Preregistration is required. The deadline is January 22. See the MEO Institute Brochure for more details.

[Register online](#)

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## Mobile App

Download the Hometown Legislative Action Day app to connect with speakers and other attendees, receive meeting updates and post comments about the sessions. Check back for download instructions.

## Hotel Information

### Reservation deadline: January 10

The Municipal Association has reserved a block of rooms at the Columbia Marriott, 1200 Hampton Street. When making reservations, indicate you will be attending the Municipal Association's conference to ensure you receive the conference rate (\$153 plus tax). To make reservations, call 1.800.593.6465 or visit [this link](#) for the 2019 Hometown Legislative Action Day. You will be directed to the Marriott's reservation system to make reservations online. You must make reservations by January 10 to guarantee the conference rate.

For special needs requests, call the Marriott at 803.771.7000 to make arrangements.

[Hotel reservations](#)

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