



AGENDA
CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING
TUESDAY, MAY 14, 2019 - 5:30 PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, MAY 10, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

1. CALL TO ORDER - MAYOR
2. INVOCATION AND PLEDGE
3. APPROVAL OF MINUTES
 - a. MOTION TO WAIVE READING OF AND APPROVE MINUTES OF APRIL 9, 2019 REGULAR CITY COUNCIL MEETING AND MAY 7, 2019 SPECIAL CITY COUNCIL MEETING.
4. PRESENTATIONS
 - a. Proclamations
5. MANAGER UPDATE
 - a. Miscellaneous Items from City Manager

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports
April 2019 Draft Minutes/Reports
- b. Departmental Reports
April 2019 Reports

UNFINISHED BUSINESS

6. PUBLIC HEARING AND FINAL READING ORDINANCE 4364: TO LEASE THE PROPERTY AT 149 WEST CAROLINA AVENUE TO DARLINGTON COUNTY HUMANE SOCIETY.
 - a. Reading by Title and Presentation
 - b. Open/Close Public Hearing (state name and address for record)
 - c. Approval of Final Reading and Waiving of Complete Reading

NEW BUSINESS

7. FIRST READING ORDINANCE 4365: TO AMEND CHAPTER 70 "SOLID WASTE" ARTICLE I "IN GENERAL" SECTION 70-3 "COMMERCIAL SOLID WASTE USER'S FEE".
 - a. Reading by Title and Presentation
 - b. Approval of First Reading and Waiving of Complete Reading
8. FIRST READING ORDINANCE 4366: AN ORDINANCE TO ADOPT A BUDGET FOR THE CITY OF HARTSVILLE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020.

- a. Reading by Title and Presentation
- b. Approval of First Reading and Waiving of Complete Reading

9. RESOLUTION 05-19-02: AUTHORIZING THE WAIVING OF BUSINESS LICENSE FEES FOR MAIN STREET HARTSVILLE DOWNTOWN EVENTS.

EXECUTIVE SESSION

- 10. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1)(2) FOR DISCUSSION OF ANNUAL APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES AND CITY ATTORNEY AND CITY JUDGE; AND DISCUSSION OF PROPOSED LEASE OR OPTIONS FOR PROPOSED PROPERTY FOR POTENTIAL POCKET PARK DEVELOPMENT.
- 11. MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.
- 12. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

INFORMATION ONLY

- a. Calendars and Other Items

ADJOURNMENT

Please turn off or silence all mobile devices.

The City of Hartsville located at 100 E. Carolina Avenue, is an accessible facility.
For assistance call 843-383-3018.



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

April 9, 2019 Regular City Council Meeting and May 7, 2019 Special City Council Meeting Minutes.

IMPACT IF DENIED:

ATTACHMENTS:

Description

- ▣ April 9, 2019 Regular Meeting Minutes
- ▣ May 7, 2019 Special Meeting Minutes



MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING
TUESDAY, APRIL 9, 2019 - 5:30 PM
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Pennington
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Gammage
Councilmember Mack
Councilmember McGee
Councilmember Wilson
Attorney - None
Press

Executive Staff:

City Manager Zeigler
City Clerk Skipper
Human Resources Director Ward
Police Chief Thompson
Community & Economic Dev Dir. Munoz
Public Service Director Slatton

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, APRIL 5, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 5:36pm and asked Councilmember McGee to lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF MARCH 12, 2019 REGULAR CITY COUNCIL MEETING - APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

PRESENTATIONS

Charlie Barrineau, MASC Field Services Manager – Stopped in to say hello and that he looks forward to working with Hartsville. Mayor Pennington stated that Mr. Barrineau was the former City Manager in Greenwood prior to joining the Municipal Association and he is replacing Bill Taylor as our Field Services Manager.

Proclamations - Mayor Pennington proclaimed:

- a. Congenital Diaphragmatic Hernia Awareness Day on April 19, 2019 and presented the proclamation to Kirsten and Andy Dampier.
- b. Child Abuse Prevention Month and Sexual Assault Awareness Month proclamations were presented to Charlotte with the Pee Dee Coalition.
- c. Fair Housing Month proclamation was presented to Shannon Munoz and she explained that this is a program from HUD to ensure fair housing for all citizens.

Preserving Our Places in History Award for Hartsville's African American Cemetery – Councilmember Tre' Gammage expressed that it was an honor to receive this award. Adlena Graham started this project in the mid 90's and with the help of Johnny Andrews the city has adopted the cemetery as a project. Jannie Harriott made official presentation to the Mayor and Council.

Mayor Pennington recognized County Councilmember Albert Davis for attending the meeting. City

Council had a photo taken with him.

Girl Scouts attending the meeting were presented with the “first ever” City of Hartsville patches for their uniforms.

Storm Water Issues - Edith Byrd, 626 South Sixth Street – Ms. Byrd presented photos of the issues to Council and the Mayor asked that staff review the issues.

MANAGER UPDATE

New Hires: The City is participating in the Key to Career mentoring program with the Darlington County School District and Latrice Anderson is mentoring with the Hartsville Police Department and Roshad Davis is mentoring with the Streets and Grounds Department and both are doing great in their areas.

CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4363: TO AMEND THE LEASE TO U S CELLULAR FOR THEIR INSTALLATION OF CELLULAR EQUIPMENT ON THE MAGNOLIA CEMETERY WATER TOWER – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Mack;

Carried: with all ayes.

NEW BUSINESS

RESOLUTION 04-19-01: RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION BY THE CITY OF HARTSVILLE TO APPLY FOR A 2019 NRPA/DISNEY PLAY SPACES GRANT - APPROVED.

Motion: Gammage; Second: Mack; Discussion: Mayor Protem Andrews stated that grant match can be in-kind by December 31, 2019. City Manager Zeigler explained that the land would be through the Forfeited Land Commission. The Mayor expressed that he would like all properties in the Forfeited Land Commission so we could pair them along properties in the community and get them back on the tax rolls. Carried: All ayes.

ADJOURNMENT: Without objection at 6:18pm.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



MINUTES
CITY OF HARTSVILLE, SOUTH CAROLINA
SPECIAL CITY COUNCIL MEETING
TUESDAY, MAY 7, 2019 – 5:30 PM
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Pennington - Absent
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Gammage
Councilmember Mack
Councilmember Wilson
Attorney – None Present
Press

Executive Staff:

City Manager Zeigler
City Clerk Skipper
Public Service Director Slatton
Finance Director Caulder

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, MAY 3, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE, AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor ProTem Andrews called the meeting to order at 5:32pm and asked Councilmember Gammage to lead in the invocation and Pledge of Allegiance.

MANAGER UPDATE

The Councilmembers eligible for attending the MASC annual meeting this year are Bernice, Bob, Bobby, and the Mayor. The City Clerk will be in touch to get registration information.

NEW BUSINESS

RESOLUTION 05-19-01: APPROVAL OF AIRPORT ARCHITECTURAL SERVICES FOR HARTSVILLE REGIONAL AIRPORT - APPROVED.

Motion: Braddock; Second: McGee; Discussion: Councilmember Braddock stated that the funds have been donated and there will be no cost to the city; the Airport Advisory Board has worked very hard. City Manager Zeigler explained that this is not committing the city to future funding. Carried: All ayes.

FIRST READING ORDINANCE 4364: TO LEASE THE PROPERTY AT 149 WEST CAROLINA AVENUE TO DARLINGTON COUNTY HUMANE SOCIETY – APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Mack; Second: Gammage; Carried with all ayes.

ADJOURNMENT: Without objection at 5:36pm.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Sonoco 120th Anniversary
Peace Officers Memorial Day



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Misc Items from City Manager.



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Committee Draft Minutes and Reports for April 2019.

ATTACHMENTS:

Description

- ▣ Airport Advisory Board Regular Mtg
- ▣ Airport Advisory Board Special Mtg
- ▣ Architectural Review Board
- ▣ Planning Commission
- ▣ Council Finance Comm 4-16-19
- ▣ Council Finance Comm 4-30-19
- ▣ Report Not Submitted



Minutes
City of Hartsville South Carolina
Airport Advisory Board Regular Meeting
Tuesday, April 8, 2019 – 4:00pm
TB Thomas Sports Center – 701 West Washington Street

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Thursday, April 4, 2019 and duly posted at TB Thomas Sports Center, and on hartsvillesc.gov.

Members Present: Lee Gardner, Chair, Lex West, Vice-Chair, James Harrell, Bryan Drayton

Members Absent: Wayne Guttry

Staff Present: Russell Slatton, Adam Bedard, Kennedy McGee, Hemming Hemmingsen

Guest(s): Eddie Owen, Engineering Consultant

Call to Order

Chair Gardner called meeting to order at 5:33pm.

Minutes

Approval of March 11, 2019 regular meeting minutes.

Motion: Harrell; Second: Drayton

Review RFQ's

Slatton prepared a package containing 9 RFQ's that were received and distributed to the group. The group spent a fair amount of time reviewing and discussing all available options presented. Owen offered opinions and explanations that highlighted which firms he believed had submitted a cost efficient packet with agreeable construction outlines that could meet the needs of the future terminal building the group has been planning. Group agreed to review all packets in further detail then reconvene at a special meeting to select a firm to present to council after in depth comparisons were complete.

FAA Requirements and Timelines

Owen suggests moving forward with Architectural Firm selection as soon as possible. Once firm selection is approved by council, after discussions with the firm and additional approval from council, FAA submissions will be possible.

FBO Report for March

- A) Number of Flight Operations: 306 Total, 282 Piston, 24 Jet
- B) Fuel Sales: 861gal low lead, 952gal Jet A
- C) Flight School Numbers: 4 instructors, 2 aircraft, 9 students

Report from the City

Roughly \$28,000 is available for use in the airport's maintenance budget. Three quotes have currently been received for Hangar door repair. One will be selected soon and the repair will begin.

Young Eagles Flight Fest Results

Event went well. Over 30 participants flew and Chair Gardner remarked that the airport terminal looked great thanks to all the hard work and maintenance that has been completed. Crafts that were provided by Seersucker Gypsy seemed to garner lots of attention and thanks to Vice Chair West and other sponsors there was plenty of pizza and donuts for everyone to enjoy.

Adjournment

Chair Gardner adjourned meeting at 6:30pm.

Lee Gardner, Chair

Date



Minutes
City of Hartsville South Carolina
Airport Advisory Board Special Meeting
Tuesday, April 16, 2019 – 4:00pm
TB Thomas Sports Center – 701 West Washington Street

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Thursday, April 11, 2019 and duly posted at TB Thomas Sports Center, and on hartsvillesc.gov.

Members Present: Lee Gardner, Chair, James Harrell, Bryan Drayton
Staff Present: Russell Slatton, Kennedy McGee
Guest(s): Bob Braddock, Ex-Officio

Call to Order

Chair Gardner called meeting to order at 4:01pm

Discussion

Harrell stated that he compared costs and the two most cost efficient firms were Camden Construction and The Middleton Group. The present members decided that based on discussion at the regular airport advisory board meeting on April 8, 2019 and suggestions from engineering consultant, Eddie Owen, the firm offering the best design capability within a budget that fits the needs of the Hartsville Airport is The Middleton Group.

Vote for Desired Firm

Chair Gardner presented vote to select The Middleton Group as the firm that would be presented to council. All ayes.

Adjournment

Meeting was adjourned at 4:04pm.

Lee Gardner, Chair

Date



MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, APRIL 17, 2019 - 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, APRIL 12, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

Members present: Chairman Bobby Goodson, Deborah Gandy, Marci Tuten, George Walden and Albert Wingfield.

Absent: Danny Johnson.

Guest: Ryland Culbertson, Casey Hancock, Carl M. Pennington, IV, Jordan Riner, Zach Riner, Luis Tochiki.

Staff: Shannon Munoz, Suzy Moyd, Karine Thomas, Russell Slatton. **Ex-Officio:** Natalie Zeigler.

Press: Jim Faile.

Call to Order

Chairman Goodson called the meeting to order at 5:14pm.

Approval of Minutes

Motion made by Tuten to approve the March 20, 2018 minutes as submitted; Second: Wingfield;
Carried: all in favor.

New Business

Applications

Wild Heart Brewery – 317 Railroad Ave – site development & façade

Luis Tochiki presented the proposal for the brewery. Mr. Tochiki mentioned that the City had an agreement that exempted them from off-street parking because of future plans. The brewery would have a deck for outdoor eating and lawn games. The building currently has corrugated metal siding. The siding will be updated with the same or similar material that will be red in color. It will be power coated to avoid fading. The oak tree will remain. There will be eight (8) handicap van accessible parking spaces. Chairman Goodson asked which color of red would be used. Mr. Tochiki stated that the manufactures would have the selection customized. He did not get a sample in time for the meeting. He provided a color sample of Sherwin Williams 7591 Redbarn. Goodson said the color was subdued enough to work. Windows will be installed on the west elevation. The structural engineer said the skeleton of the building is in good shape. The partners would like to keep the 1955 fabric feel. Gandy asked if the roof would remain the same. Tochiki said yes. It will be sprayed with foam. Walden asked if the deck would be treated wood. Tochiki said for seasonal purposes he would like the wood to be aged and weathered opposed to stained. The proposal did not include signage. Goodson made a motion to approve the proposal as presented with the Sherwin William's color 7591 Redbarn and white trim. Second: Walden; Wingfield recused himself from the vote because of the potential of being awarded the project. Carried: Gandy and Tuten in favor.

Main Street Update – Suzy Moyd

- Downtown Block Party series continues – hope to have Coker students and Cypress Adventure to talk about the upcoming Lip Sync Battle
- Shred event moved to May 11
- Block and Vino continue construction

Adjournment

Goodson made a motion to adjourn at 6:07pm; Second: Wingfield; Carried: All in favor.

The next meeting is scheduled for Wednesday, May 15, 2019 at 5:15PM in Council Chambers at City Hall.

Signature

Date



**MINUTES
CITY OF HARTSVILLE
PLANNING COMMISSION MEETING
MONDAY, APRIL 29, 2019 - 5:30PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, APRIL 26, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

Members present: Chairman Curtis Lee, Vice Chairman Chris Shirley, Nancy McGee, Rebecca McDonald. **Members Absent:** Casey Hancock, Trevor McDonald and Mark Stellingworth. **Staff:** Brenda Kelley. **Guest:** William Sherrod. **Press:** Jim Faile.

Call to Order

Chairman Curtis Lee called the meeting to order at 5:36pm.

Approval of Minutes

Nancy McGee made a motion to approve the March 25, 2019 minutes. Second: Shirley; Carried: All in favor.

New Business

Subdivision Plat – Corner of Green Street and Oak Avenue

Michael Henderson (not present) submitted a plat that would subdivide and increase an approximately .42 acre tract. Three (3) parcels would be affected. Tract 1 as shown on the plat would be reduced. Lot 2 and Lott 3 as shown on the plat would be increased. The property is in an R-1 zoning district, which requires a minimum lot area of 10,000 square feet and a minimum lot width of 80 feet. The three (3) lots meet the requirements. Chris Shirley made a motion to approve the subdivision as submitted. Second: R. McDonald; Carried: All in favor.

Subdivision Plat – Corner of South Fourth Street and Westfield Street

Ben Whetstone of Whetstone Associates (not present) submitted a plat to create an outparcel in front of the current Big Lots property at 139 Westfield Street. The property is located in a B-3 zoning district, which requires a minimum lot area of 5,000 square feet and a minimum lot width of 50 feet. The lot meets the requirements. Staff liaison Kelley asked Mr. William Sherrod about the access. SCDOT did not approve a curb cut on South Fourth Street. Mr. Sherrod said a cross-access easement agreement is being drafted. Currently both properties would be owned by the Shops at Hartsville, LLC. They can grant themselves an easement. However, staff was concerned about what happens if either property is sold. Nancy McGee made a motion to approve the plat contingent upon a copy of the cross-access easement agreement when it is available. Second: R. McDonald; Carried: All in favor.

Preliminary Site Development Review – Shops at Hartsville LLC

Staff liaison Kelley stated that staff met with the engineer earlier that afternoon to review the site development plan. She presented a copy of written comments regarding water, sewer, and/or stormwater. The fire department had no issues that needed to be addressed. During the meeting with the engineer, staff liaison Kelley stated that the trees along the street frontage could not be disturbed, a site lighting plan was required, may need an additional handicapped parking space, a cross access agreement was needed, need to verify the building setback. Russell Slatton approved the location of the dumpster enclosure during the earlier meeting. Staff liaison Kelley to check with the building official on the size of the grease trap. Rebecca McDonald made a motion to grant preliminary site development approval. Nancy McGee seconded.

Unfinished Business

Comprehensive Plan Updates

No updates.

Adjournment

Nancy McGee made a motion to adjourn at 6:17pm; Second: R. McDonald; Carried: All in favor.

Signature

Date



REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA
COUNCIL FINANCE, AUDIT, BUDGET COMMITTEE
TUESDAY, April 16ND 2019 – 8:30 AM

2nd FLOOR CONFERENCE ROOM – CITY HALL – 100 EAST CAROLINA AVENUE

Council Committee Members:

Chair Andrews
Mayor Pennington
Bernice Wilson – Absent

Executive Staff:

City Manager Zeigler
Finance Director Caulder
Finance Accountant Laughter

Others Present:

Councilmember Tre Gammage
Intern from Pee Dee Coalition

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, APRIL 30, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE, AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Chair Andrews called the meeting to order at 8:33 a.m.

DISCUSSIONS

1. Budget 2019-2020 Revenues

Finance Director Caulder presented preliminary general fund budget reporting that \$400K shortfall at this point in the budgeting process. The committee reviewed in depth the individual revenue line items. Estimates of Darlington County tax receipts have not been received. Reassessment year, so there is a likelihood of increased revenues. SRO revenue was increased to cover actual cost. Utility fund transfer based on Raftelis Rate Study from 1.1M to 1.2M. Budgets for Accommodation and Hospitality tax will remain flat with no anticipated increases. Business License rates updated this year based on NAICS codes with a budgeted increase. Building Permits expected to be flat. Discussion about the Parks and Rec revenue. FEMA revenue not expected in the budget. Finance will continue review of revenues to find potential increases.

2. Budget 2019-2020 Expenditures

Finance Director Caulder reported on the increases in payroll related benefits Workers Compensation, Health Insurance, Pension Funding an increase of \$180K. The Committee focused on the two areas that had the largest increases in expenditures Police and Fire and Capital purchases. Continue review to find potential expense decreases to close the budget gap.

3. Adjourned at 12:00 p.m.

This is our report and recommendations to the full Council.

Johnny Andrews, Chair

Date



REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA
COUNCIL FINANCE, AUDIT, BUDGET COMMITTEE

TUESDAY, April 30ND 2019 – 8:30 AM

2nd FLOOR CONFERENCE ROOM – CITY HALL – 100 EAST CAROLINA AVENUE

Council Committee Members:

Chair Andrews
Mayor Pennington
Councilmember Wilson - Absent

Executive Staff:

City Manager Zeigler - Absent
Finance Director Caulder
Finance Accountant Laughter

Others Present:

Councilmember Gammage
Councilmember McGee
Russell Slatton, Public Services Director

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, APRIL 12, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE, AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Chair Andrews called the meeting to order at 8:40 a.m.

DISCUSSIONS

1. Budget 2019-2020 Revenues

Finance Director Caulder presented, sanitation, storm water, water/sewer utility including waterpark, budgets. She also reported that the general fund budget gap of \$400K has been reduced to \$15K. Water/Sewer Utility fund revenues are based on the Raftelis rate study water rents increased by \$235K or 11.6% and sewer rents increased by \$131K or 5.7%. Discussion of current commercial rates for sanitation and way to increase revenues to offset the rising expenditures and a loss of \$15K. Waterpark budget is expected to break even. Further discussion about strategies to increase traffic to waterpark with promotions, improvements in food service and new retail items.

2. Budget 2019-2020 Expenditures

Finance Director Caulder reported on the increases in payroll related benefits Workers Compensation, Health Insurance, Pension Funding an increase of \$200K or 12% for storm water, sanitation, and water/sewer utility including waterpark budgets. Utility fund capital will be funded by accumulated surplus and grant match of \$354 for projects totaling \$1.7M. Sanitation fund capital expenditures for refurbishment of a garbage truck will be offset by a capital lease. Director Caulder reported that Waterpark temporary personnel will be handled in house and will result in cost savings.

3. Adjourned at 11:40 p.m.

This is our report and recommendations to the full Council.

Johnny Andrews, Chair

Date

Draft Minutes and Reports Not Submitted for City Council Agenda

Council African American Cemetery Committee – 4/30/19



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Departmental Reports for April 2019

ATTACHMENTS:

Description

- ▣ Animal Control
- ▣ Business Navigator
- ▣ Code Enforcement Activity
- ▣ Code Enforcement - Issues Map
- ▣ Development
- ▣ Development - Permit Map
- ▣ Environmental Services
- ▣ Financial
- ▣ Financial Revenue
- ▣ Fire Incidents
- ▣ Fire Incidents by Zone
- ▣ Fire Recovery
- ▣ Grants
- ▣ Human Resources
- ▣ Main Street Hartsville
- ▣ Museum
- ▣ Police Statistics
- ▣ Tourism & Events
- ▣ Department Report Not Submitted

City of Hartsville Fire Department

Hartsville, SC

This report was generated on 5/7/2019 4:38:48 PM



Personnel and Events for Event Type for Event Category for Date Range

Event Categories: Animal Control | Event Type(s): Animal Control | Start Date: 04/01/2019 | End Date: 04/30/2019

DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
04/02/2019	Raccoon 401 Goodson	Animal Control	401 Goodson	1
	Kaylee Ethridge			
04/04/2019	Dog in roadway LakeView Blvd & 5th Street	Animal Control	LakeView Blvd & 5th Street	1
	Kaylee Ethridge			
04/09/2019	317 Malboro Avenue	Animal Control	317 Malboro Avenue	0.5
	Kaylee Ethridge			
04/10/2019	725 E Carolina Ave Cat Traps	Animal Control	725 E Carolina Avenue	1
	Kaylee Ethridge			
04/15/2019	Washington Elementary Dog Pickup	Animal Control	Washington Street Elementary School	1
	Kaylee Ethridge			
04/15/2019	Raccoon 104 E Lanier	Animal Control	104 E Lanier	1
	Kaylee Ethridge			
04/22/2019	1201 Robinson Street Aggressive Dog with HPD	Animal Control	1201 Robinson Street	1
	Kaylee Ethridge			
04/22/2019	214 Kenwood Dr Raccoon	Animal Control	214 Kenwood Dr	1
	Kaylee Ethridge			
04/23/2019	200 Sonoco Road Raccoon	Animal Control	200 Sonoco Road IPS building	1
	Kaylee Ethridge			
04/24/2019	406 Green Street Cat Traps	Animal Control	406 Green Street	0.5
	Kaylee Ethridge			
04/24/2019	Chicken Coop Inspection 303 Chester Avenue	Animal Control	303 Chester Avenue	1
	Kaylee Ethridge			
04/25/2019	222 Park Avenue Raccoon	Animal Control	222 Park Avenue	1
	Kaylee Ethridge			
04/25/2019	200 Sonoco Road Raccoon	Animal Control	200 Sonoco Road	1
	Kaylee Ethridge			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.



EMERGENCY REPORTING

emergencyreporting.com

Doc Id: 1118

Page # 1 of 1

Monthly Departmental Report: Navigator 2019



Comprehensive Plan

January - April 2019: Statistical information is still being gathered and the Natural Resources & Transportation Elements are almost complete. The Housing Element is currently being compiled. Many of the Planning Commission members have provided a lot of information online for the remaining elements. There are a few elements where commission members will provide pictures and additional information over the next few months. No new information was added at the April planning commission meeting. Once all information is uploaded, it will then be compiled and completed for the remaining elements.

Ordinance Revision

January 2019: The Planning Commission met on January 28th to review the Alta Planning & Design Ordinance suggested changes. At this meeting, no action was taken so these ordinances will be further reviewed at February's Planning Commission meeting.

February 2019: The Planning Commission did not have a quorum for the February 25th meeting.

March 2019: The Planning Commission discussed and voted to allow staff to present a creative approach to the city's Sign Regulations Ordinance revision and present the updates at the May Planning Commission meeting.

April 2019: Due to several subdivisions of lots, the ordinance revision was not placed on the agenda. It will pick back up on the May agenda.

Historic Butler District Neighborhood Revitalization Strategy

Staff will set up a meeting in June to see how the City of Hartsville may assist the district in potential projects for 2019/2020.

Great American Cleanup

The Great American Cleanup will be hosted in the fall.

CODES ENFORCEMENT ACTIVITY							
TIME STAMP	TYPE ACTIVITY	SUBJECT PROPERTY	PROPERTY OWNER NAME	OWNER'S ADDRESS	Letter/ Report sent? Date	Follow up target date	Disposition: Open or Closed
10/19/17	IPMC	810 Butler St., Hartsville, SC	Brockington, Joseph	206 Howard ST., Hartsville, SC	10-19-17		OPEN
2/26/18	IPMC	313 Lincoln ave., Hartsville, SC	Dorothy, Samuel	1210 Robinson Street, Hartsville,	2/26/18		OPEN
2/26/18	IPMC	1010 Myrtle St., Hartsville, SC	Bevel, Marvel	880 Boynton Ave. Apt. 3H,	2/26/18		OPEN
2/26/18	IPMC	1310 Robinson St., Hartsville,	Alsbrooks, Parolee	1310 Robinson St.,	2/26/18		OPEN
4/12/18	IPMC	315 Tillotson Ave., Hartsville,	Forfeited Land Commission		4/11/18		OPEN
4/12/18	IPMC	322 Tillotson Ave., Hartsville,	Forfeited Land Commission		4/11/18		OPEN
4/12/18	IPMC	717 Pitt St., Hartsville, SC	Forfeited Land Commission		4/11/18		OPEN
4/13/18	IPMC	823 Hampton St., Hartsville,	Forfeited Land Commission		4/12/18		OPEN
4/13/18	IPMC	411 Howard st., Hartsville, SC	Forfeited Land Commission		4/12/18		OPEN
5/17/18	IPMC	907 Myrtle St., Hartsville SC	Forfeited Land Commission		5/17/18		CLOSED
5/17/18	IPMC	1005 Robinson St., Hartsville,	Forfeited Land Commission		5/17/18		OPEN
5/17/18	IPMC	909 Hampton St., Hartsville,	Forfeited Land Commission		5/17/18		OPEN
5/17/18	IPMC	413 Brewer Ave., Hartsville, SC	Redmond, Evan	185 West St., Weymouth, MA	5/17/18		OPEN
5/17/18	IPMC	222 Jasper Ave., Hartsville, SC	Forfeited Land Commission		5/17/18		OPEN
7/13/18	IPMC	921 Spring Court, Hartsville,	Edwards, Wayne	4411 Church Ave. #6H,	9/19/18		OPEN
7/24/18	IPMC	326 Marion Ave., Hartsville, SC	Hinson, Mae Canete	3052 Drakeshore Dr.,	7/24/18		OPEN
7/27/18	IPMC	612 Howard St., Hartsville, SC	Liberty Hill Holiness Church	516 Society Avenue,	7/27/18		OPEN
12/17/18	IPMC	404 Sumter Ave, Hartsville, SC	Davis, John % Rose Carraway	6454 Society Hill Rd, Society Hill,	12/17/18		OPEN

12/17/18	IPMC	729 E. Home Ave., Hartsville, SC	Coward Jacob Wells & Xochitt	903 Pinetree Terrace,	12/17/18	4/8/19	CLOSED
1/24/19	IPMC	429 Sumter Avenue,	Jackson, Louise	1411 Carter Ave., Hartsville,	1/24/19		OPEN
1/25/19	IPMC	Marion Ave., Hartsville, SC	Heatley, Blondell Etal	410 St. Nichols Ave., 310-D,	1/25/19	4/25/19	CLOSED
2/1/19	IPMC	420 Marion Ave., Hartsville, SC	Brunson, Eugene	655 W. Washington St.,	4/17/19		OPEN
2/7/19	IPMC	405 Howard St., Hartsville, SC	Swinton, Early Est. c/o Muriel	842 Pegg Rd. SW, Atlanta, GA	2/7/19	4/12/19	CLOSED
2/12/19	IPMC	Hampton St., Hartsville, SC	New Hopewell Missionary	3500 New Hopewell Rd.,	2/12/19	4/16/19	CLOSED
2/12/19	IPMC	426 S. Sixth St., Hartsville, SC	Bennett, Anna & Michael Gogola	Bennett, Anna & Michael Gogola	4/3/19		CLOSED
3/4/19	IPMC	325 B Bell Ave., Hartsville, SC	Tyner, Jerry		3/4/19		OPEN
3/5/19	IPMC	625 Tower Ave., Apartment B,	Perkins, Debbie	625 Tower Ave., Apartment B,	3/7/19	4/8/19	CLOSED
3/11/19	IPMC	324 Tillotson Ave., Hartsville,	Edwards, Mary	324 Tillotson Ave., Hartsville,	3/11/19		CLOSED
3/13/19	IPMC	821 S. Sixth St., Hartsville, SC	Peoples, Kela & Rena D	821 S. Sixth St., Hartsville, SC	3/13/19		OPEN
3/13/19	IPMC	206 Howard St., Hartsville, SC	Pooler, Fannie Mae	206 Howard St., Hartsville, SC	3/13/19		CLOSED
3/14/19	IPMC	423 Lakeshore Dr., Hartsville,	Gupton, Norman & Harriet	423 Lakeshore Dr., Hartsville,	3/14/19		OPEN
4/1/19	License	402 Gandy, Hartsville, SC	A-Z Roofing		4/1/19	4/1/19	CLOSED
4/2/19	IPMC	601 W. Washington St.,	Santee Lynches Affordable		4/2/19		OPEN
4/2/19	IPMC	District 1	Routine Patrol				
4/3/19	License		Sandhills Roofing		4/3/19	4/3/19	CLOSED
4/3/19	License	1101 E. Home Ave., Hartsville,	Pee Dee Carpet & Upholstry		4/3/19	4/3/19	CLOSED
4/3/19	IPMC	District 2,3	Routine Patrol				
4/3/19	License	201 Damascus Church Road,	Practical Painting		4/3/19	4/4/19	CLOSED

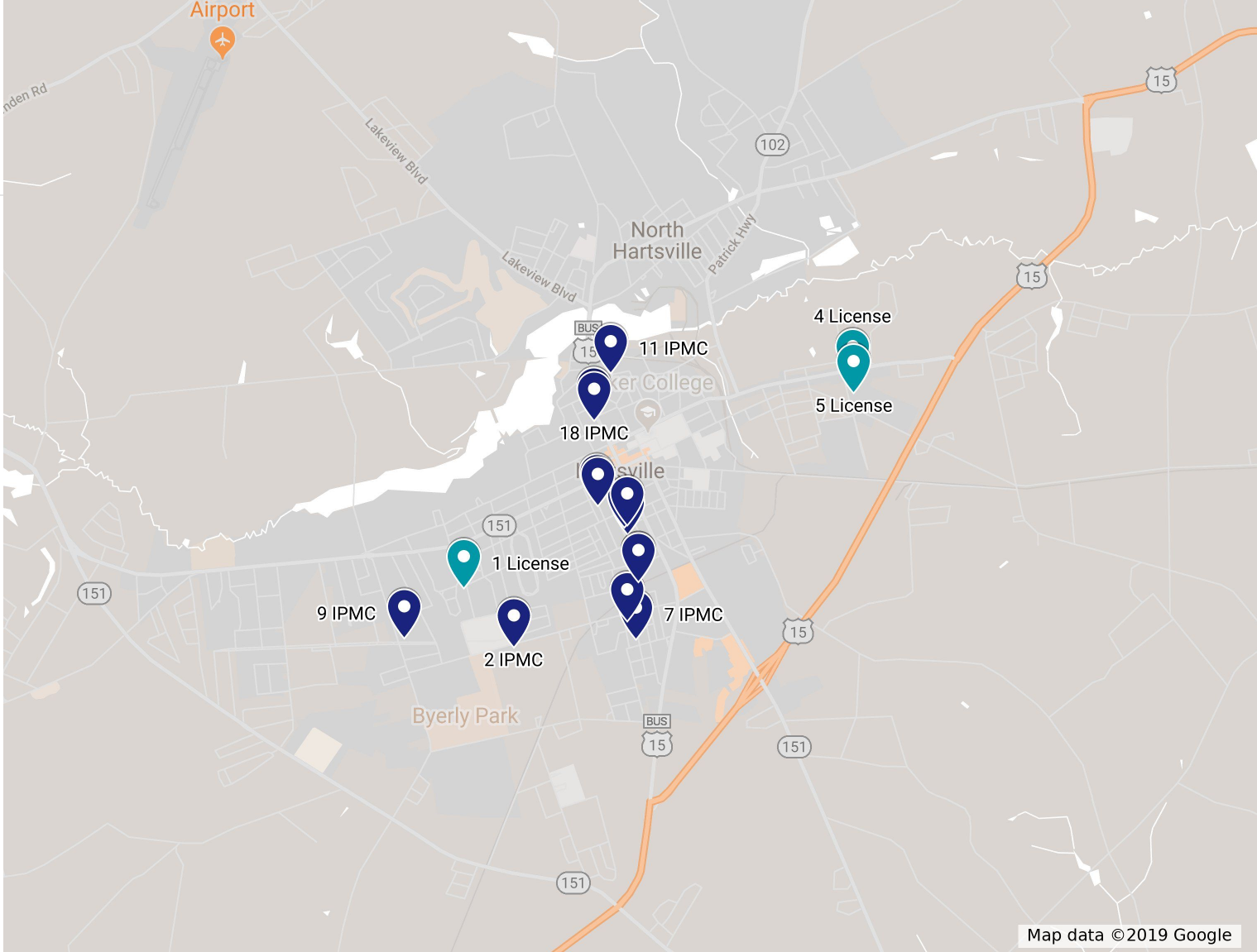
4/4/19	IPMC	S. Sixth St., Hartsville, SC	Newkirk, Elizabeth	203 Ashley River Road, Myrtle	4/4/19	CLOSED
4/4/19	IPMC	1014 Robinson St., Hartsville,	Hammonds, Ruth % James,	5709 Peachnest Dr., Raleigh, NC	4/4/19	OPEN
4/4/19	IPMC	District 1,4	Routine Patrol			
4/5/19	IPMC	District 5,6	Routine Patrol			
4/5/19	IPMC	208 Howard St., Hartsville, SC	Harrell, Jessie % Geter, Alvenia	1015 Summit ave. Apt. 3-E,	4/5/19	OPEN
4/8/19	IPMC	District 5	Routine Patrol			
4/9/19	IPMC	District 4,6	Routine Patrol			
4/10/19	IPMC	District 1,2,3	Routine Patrol			
4/12/19	IPMC	District 5	Routine Patrol			
4/12/19	IPMC	920 Power St., Hartville, SC	Washington, Danita	920 Power St., Hartsville, SC	4/12/19	CLOSED
4/16/19	IPMC	911 Myrtle St., Hartsville, SC	Jackson, Charles	513 Rice St., Hartsville, SC	4/16/19	OPEN
4/16/19	IPMC	District 6	Routine Patrol			
4/16/19	IPMC	Kenwood, Hartsville, SC	Buie, Roderick	7257 Pineville Matthews Rd.	4/16/19	OPEN
4/16/19	IPMC	509 S. Sixth St., Hartsville, SC	Dixon, Henry & Cora C	1201 E. Old Camden Rd.,	4/16/19	OPEN
4/16/19	IPMC	519 S. Sixth St., Hartsville, SC	Graham, Denova	PO Box 2573, Universal City,	4/16/19	OPEN
4/16/19	IPMC	441 1/2 S. Sixth St., Hartsville,	Byrd, Jeter	1552 W. Old Camden Road,	4/16/19	OPEN
4/16/19	IPMC	Sixth St., Hartsville,SC	Slayton, Jacqueline	PO Box 288, Society Hill, SC	4/16/19	OPEN
4/16/19	IPMC	441 S. Sixth St., Hartsville, SC	Nickelson, Ellie Que & Marcus	5325 Ruffin Road, Prince	5/1/19	CLOSED
4/16/19	IPMC	374 N. Fifth ST., Hartsville, SC	Carr, Johnny L.	2760Ousleydale Rd., Hartsville,	4/16/19	CLOSED
4/16/19	IPMC	326 N. Fifth St., Hartsville, SC	Barfield, Rex Kendall	16981 Hwy 102, Patrick, SC	4/16/19	OPEN

City of Hartsville Monthly Codes Enforcement Issues 2019

Code Enforcement Activity Log
for Map Apr 201904

- IPMC
- License

Log of code enforcement
issues for each month in 2019.





MONTHLY DEVELOPMENT REPORT

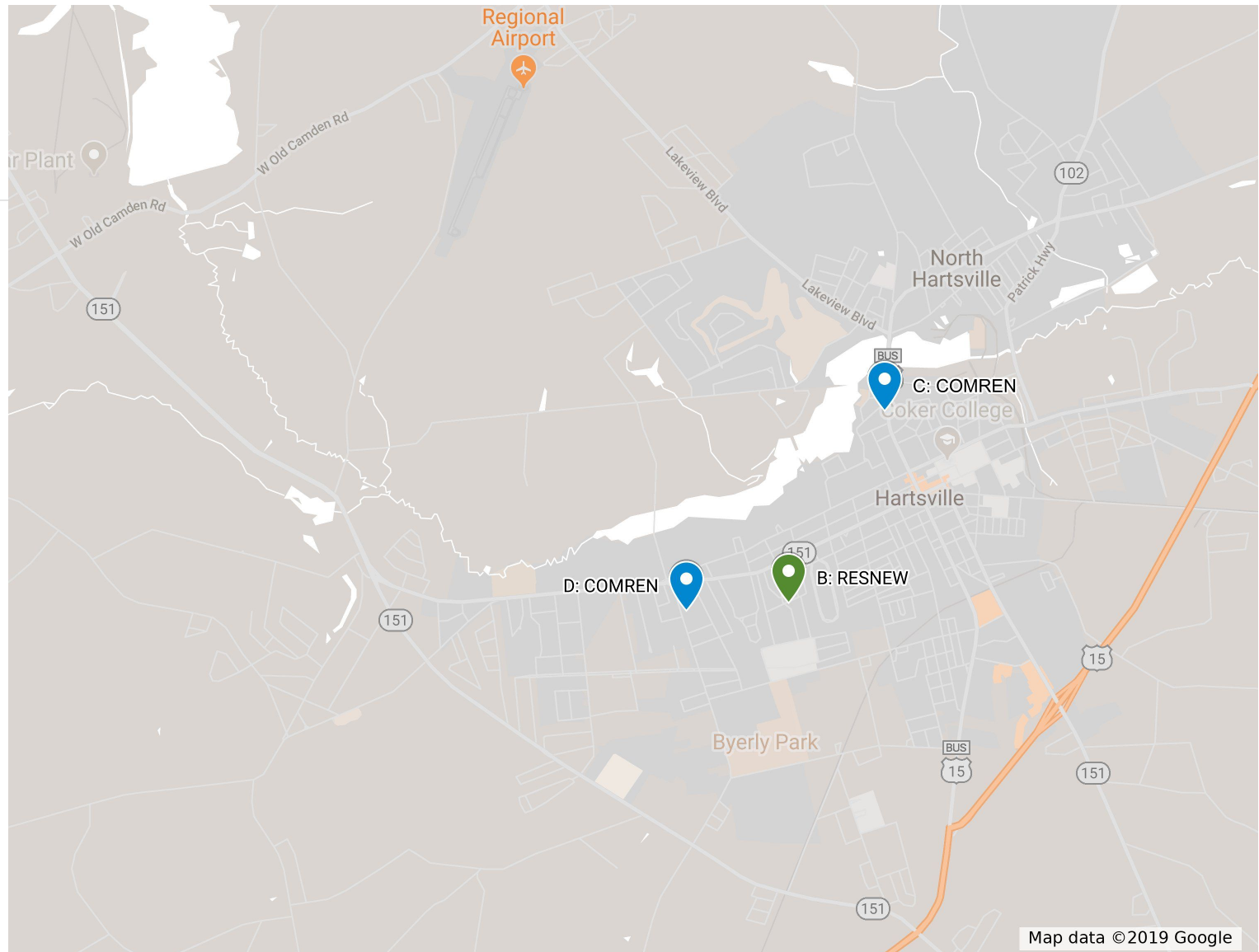
PERMITS ISSUED							
			Number	Est. construction		Fees	
			of permits	cost	YTD	paid	YTD
	Building		11	\$ 223,542.00	\$ 4,252,527.43	\$ 1,580.00	\$ 21,327.50
	Electrical		5	\$ 47,145.00	\$ 211,874.30	\$ 675.00	\$ 3,985.00
	Gas		1		\$ 11,810.25	\$ 30.00	\$ 455.00
	Mechanical		3	\$ 17,822.00	\$ 1,534,062.66	\$ 263.00	\$ 17,105.00
	Plumbing		5	\$ 24,469.00	\$ 84,187.65	\$ 445.00	\$ 1,845.00
	TOTAL		25	\$ 312,978.00	\$ 6,094,462.29	\$ 2,993.00	\$44,717.50
PLAN REVIEWS							
	Number	2					
	Fees paid	\$ 370.00					
AD ZBOA	Number						
	Fees paid						
ZONING PERMITS (signs)							
	Total						
ZONING PERMITS(building)			3				
	Total issued		\$ 75.00				
Demolition			\$ -		Special Event		
Well		0					
Re-inspection fees		1	\$ 25.00				
Maps		0	\$ -				

City of Hartsville Monthly New Permits 2019

City of Hartsville Permits for Map
Apr 201904

-  COMREN
-  RESNEW

New residential and
commercial construction
permits issued each month in
2019.

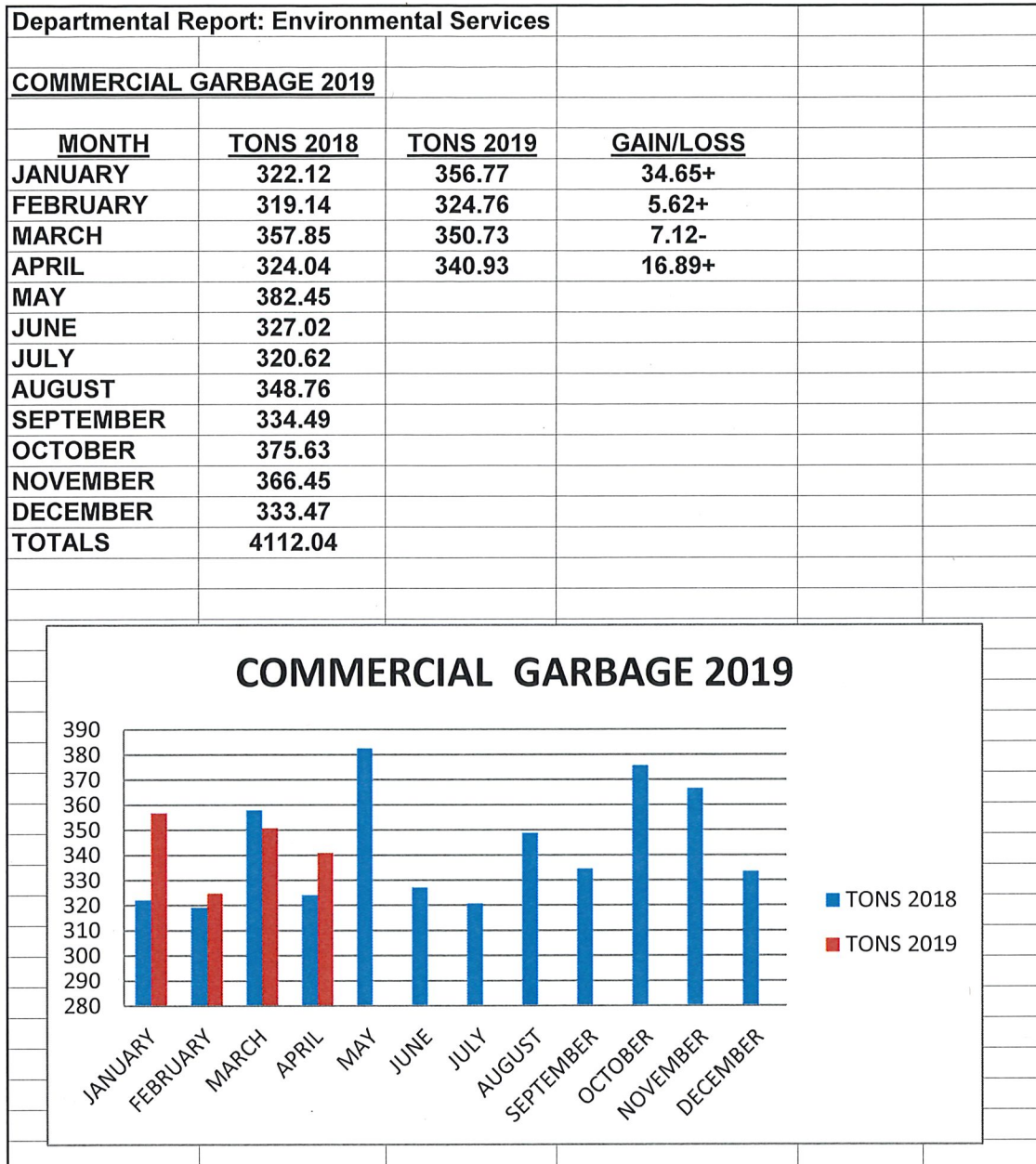


Monthly Departmental Report: Environmental Services

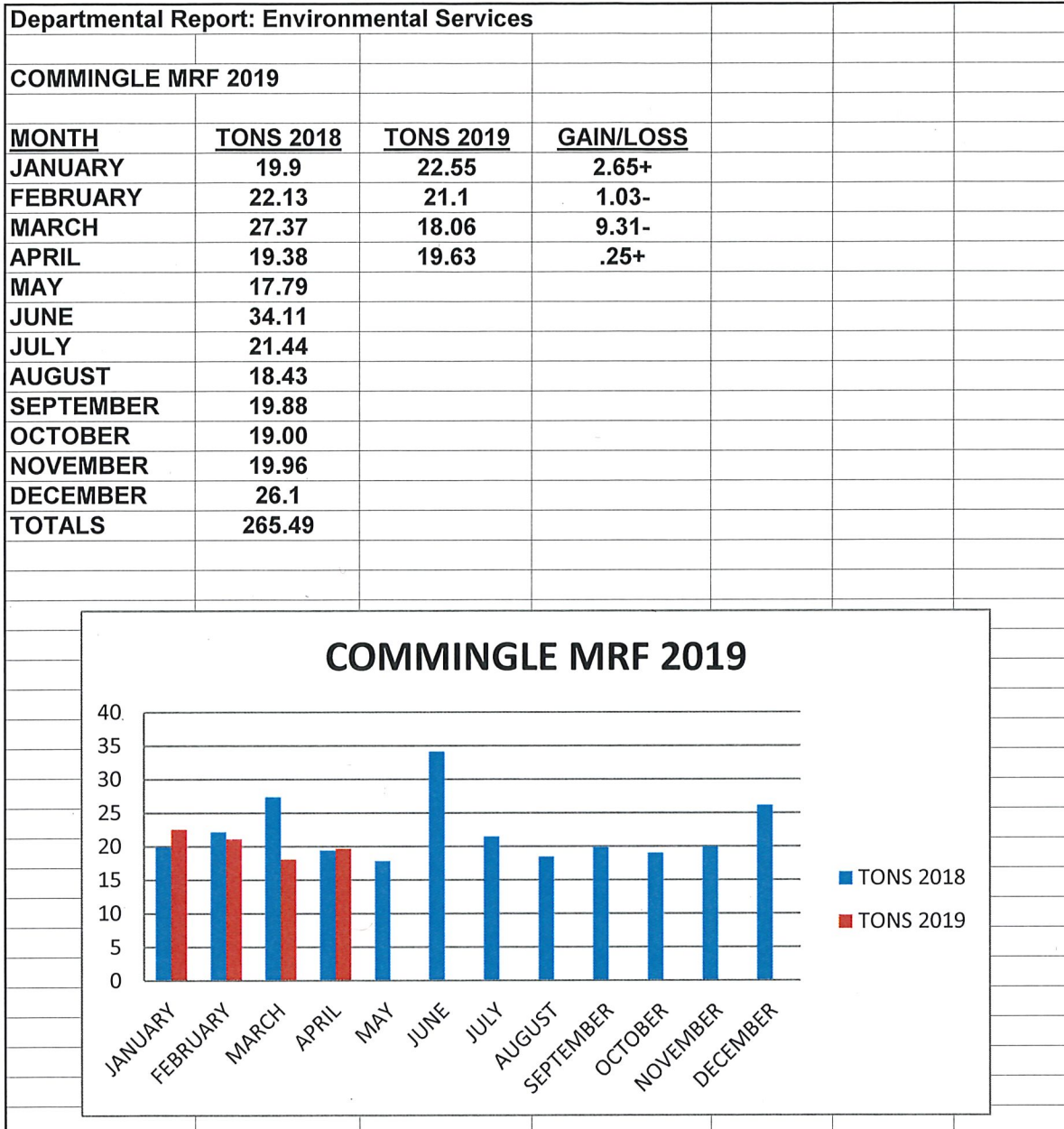


APRIL

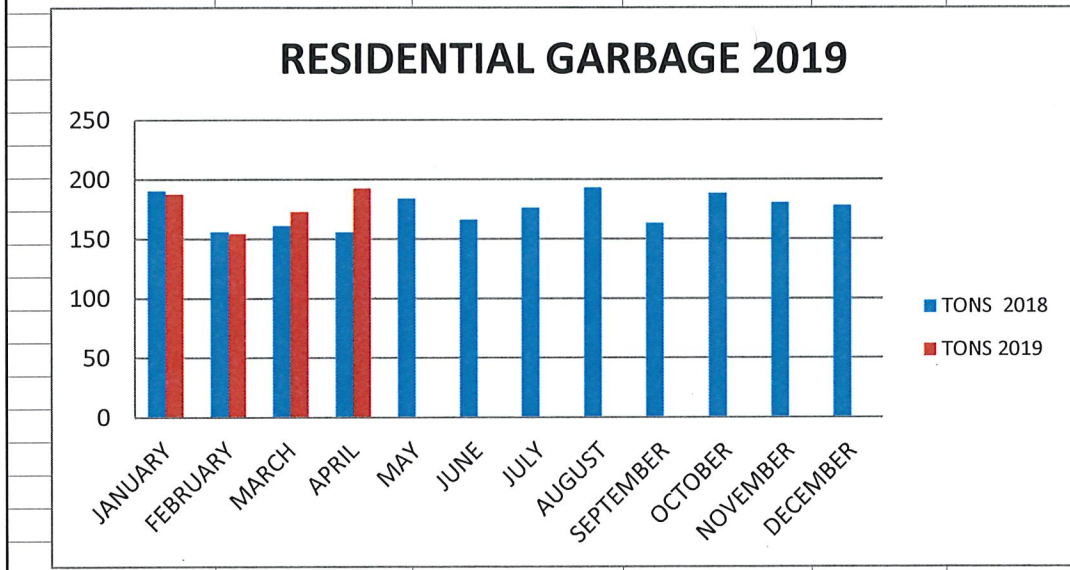
2019

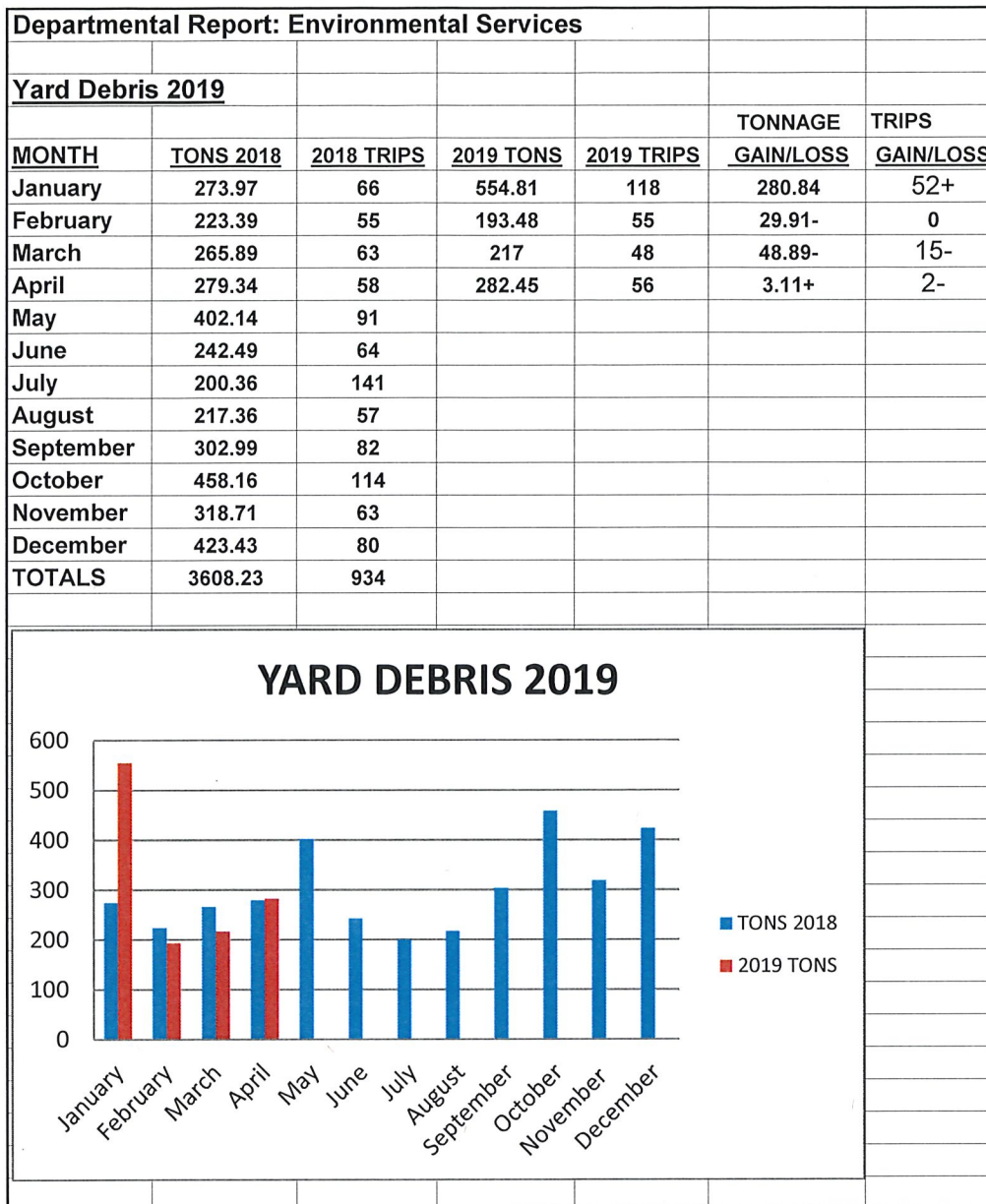


* Electronic Waste 1.61 Tons



Departmental Report: Environmental Services					
RESIDENTIAL GARBAGE 2019					
MONTH	TONS 2018	TONS 2019	GAIN/LOSS		
JANUARY	190.29	187.67	2.62-		
FEBRUARY	155.85	154.32	1.53		
MARCH	160.95	172.97	12.02+		
APRIL	155.62	192.61	36.99+		
MAY	183.93				
JUNE	166.19				
JULY	176.06				
AUGUST	193.2				
SEPTEMBER	163.17				
OCTOBER	188.22				
NOVEMBER	180.45				
DECEMBER	177.9				
TOTALS	2091.83	707.57			







Monthly Financial Reports & Update

For the Month Ended April 30, 2019

Council Meeting 5/14/2019

City of Hartsville
General Fund Budget to Actual

	<i>Apr-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Property Taxes	61,751.46	2,510,109.25	2,936,000.00	14.51%
Payments in Lieu	64,294.61	112,583.69	90,000.00	-25.09%
Franchise Fees	(125,188.95)	512,569.65	638,500.00	19.72%
Penalties & Interest - Taxes	4,877.85	20,766.13	30,000.00	30.78%
Business Licenses	498,615.46	771,338.95	1,699,600.00	54.62%
Permits	3,908.00	55,430.44	78,700.00	29.57%
Tax Revenues - State	182,278.95	1,455,568.29	1,566,157.00	7.06%
Public Safety Fees	48,828.51	757,354.28	790,100.00	4.14%
Parks & Recreation Fees	2,780.00	23,025.50	21,500.00	-7.10%
Fines	9,103.51	85,864.02	140,000.00	38.67%
Special Assessments	17,900.00	125,260.00	115,000.00	-8.92%
Investment Earnings	-	167.69	-	0.00%
Rents	1,200.00	19,250.00	30,600.00	37.09%
Contributions & Donations	10,500.00	64,500.00	72,000.00	10.42%
Other Financing Sources	2,214.50	12,313.67	185,200.00	93.35%
Interfund Transfers	-	-	1,621,439.51	100.00%
Sale of Assets	87.63	17,277.01	15,000.00	-15.18%
Extraordinary Items	-	-	-	0.00%
	783,151.53	6,543,378.57	10,029,796.51	34.76%
Expenditures				
General & Administrative	106,289.67	1,140,212.39	1,209,471.03	5.73%
Mayor & Council	16,288.81	159,394.54	206,737.48	22.90%
Court Operations	17,896.44	185,980.87	196,521.97	5.36%
City Manager	24,771.50	286,335.12	330,875.25	13.46%
Information Technology	3,793.08	263,675.41	240,000.00	-9.86%
Finance	27,781.25	277,050.05	381,067.09	27.30%
Legal	17,073.80	53,551.37	75,000.00	28.60%
Human Resources	14,900.07	161,972.15	184,439.65	12.18%
Mainstreet	6,150.86	55,339.64	56,441.95	1.95%
Business Navigator	27,818.86	368,475.45	458,585.18	19.65%
Police Department	264,770.25	2,672,931.77	2,939,177.17	9.06%
Fire Department	123,300.64	1,462,932.28	1,621,929.34	9.80%
Victims Advocate	3,621.14	36,447.80	44,583.01	18.25%
Marketing/Tourism	17,143.94	156,290.98	162,638.10	3.90%
Operations Maintenance	8,385.73	66,088.44	70,916.14	6.81%
Parks & Recreation	56,094.53	574,272.68	728,441.15	21.16%
Streets & Grounds	56,842.14	650,927.46	772,004.18	15.68%
Museum Operations	1,552.25	125,813.07	135,817.82	7.37%
Cemetery Operations	12,919.07	94,601.40	104,400.00	9.39%
Airport Operations	1,318.39	90,712.07	110,750.00	18.09%
School Crossing Guards	4,353.31	33,165.11	-	0.00%
	813,065.73	8,916,170.05	10,029,796.51	11.10%
Net Revenue (Expenditures)	(29,914.20)	(2,372,791.48)	-	

**City of Hartsville
Utility Funds**

Water/Sewer Budget to Actual

	<i>Apr-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Charges for Services	181,808.63	1,942,725.05	2,186,059.00	11.13%
Fees	176,643.75	1,764,567.84	2,321,198.00	23.98%
Investment Earnings	-	32,399.39	-	0.00%
Rents	-	188,001.70	125,000.00	-50.40%
Waterpark Services	2,158.49	939,799.43	1,811,600.00	48.12%
Other Financing Sources	-	1,554.49	-	0.00%
Accumulated Surplus	-	60,998.24	-	0.00%
	<u>360,610.87</u>	<u>4,930,046.14</u>	<u>6,443,857.00</u>	<u>23.49%</u>
Expenditures				
Water Expenditures	62,791.24	2,669,882.55	1,985,268.98	-34.48%
Sewer Expenditures	270,018.19	1,726,170.25	2,214,924.15	22.07%
Waterpark Expenditures	54,357.83	1,684,548.67	1,811,600.00	7.01%
	<u>387,167.26</u>	<u>6,080,601.47</u>	<u>6,011,793.13</u>	<u>-1.14%</u>
Net Revenue (Expenditures)	<u>(26,556.39)</u>	<u>(1,150,555.33)</u>	<u>432,063.87</u>	

Stormwater Budget to Actual

	<i>Apr-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Stormwater Fees and Interfund transfers	13.00	49.00	106,255.43	99.95%
	<u>13.00</u>	<u>49.00</u>	<u>106,255.43</u>	<u>99.95%</u>
Expenditures				
Total Expenditures	5,922.78	61,429.45	105,796.87	41.94%
	<u>5,922.78</u>	<u>61,429.45</u>	<u>105,796.87</u>	<u>41.94%</u>
Net Revenue (Expenditures)	<u>(5,909.78)</u>	<u>(61,380.45)</u>	<u>458.56</u>	

**City of Hartsville
Misc Funds**

Environmental Services Budget to Actual

	<i>Apr-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Fees	114,924.45	1,134,184.95	1,344,800.00	15.66%
Investment Earnings	-	555.15	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	-	-	0.00%
Extraordinary Items	-	-	-	0.00%
	<u>114,924.45</u>	<u>1,134,740.10</u>	<u>1,344,800.00</u>	<u>15.62%</u>
Expenditures				
Total Expenditures	76,680.70	1,098,112.48	1,340,315.81	18.07%
	<u>76,680.70</u>	<u>1,098,112.48</u>	<u>1,340,315.81</u>	<u>18.07%</u>
Net Revenue (Expenditures)	<u>38,243.75</u>	<u>36,627.62</u>	<u>4,484.19</u>	

Infrastructure Park Budget to Actual

	<i>Apr-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Payments in Lieu of Taxes	124,481.85	599,241.44	515,000.00	-16.36%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	500.00	5,000.00	5,500.00	9.09%
Extraordinary Items	-	-	-	0.00%
	<u>124,981.85</u>	<u>604,241.44</u>	<u>520,500.00</u>	<u>-16.09%</u>
Expenditures				
Total Expenditures	5,300.66	476,638.50	507,416.72	6.07%
	<u>5,300.66</u>	<u>476,638.50</u>	<u>507,416.72</u>	<u>6.07%</u>
Net Revenue (Expenditures)	<u>119,681.19</u>	<u>127,602.94</u>	<u>13,083.28</u>	

Debt Service Fund

	<i>Apr-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Property Tax Revenues	7,099.00	137,358.90	165,000.00	16.75%
	<u>7,099.00</u>	<u>137,358.90</u>	<u>165,000.00</u>	<u>16.75%</u>
Expenditures				
Total Expenditures	-	-	164,621.11	100.00%
	<u>-</u>	<u>-</u>	<u>164,621.11</u>	<u>100.00%</u>
Net Revenue (Expenditures)	<u>7,099.00</u>	<u>137,358.90</u>	<u>378.89</u>	

**City of Hartsville
Special Revenue Funds**

Hospitality Taxes Budget to Actual

	<i>Apr-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Taxes	95,610.57	786,493.91	900,000.00	12.61%
Penalties & Interest - Taxes	-	3,000.31	2,600.00	-15.40%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	<u>95,610.57</u>	<u>789,494.22</u>	<u>995,100.00</u>	<u>20.66%</u>
Expenditures				
Total Expenditures	1,172.94	581,865.84	995,100.00	41.53%
	<u>1,172.94</u>	<u>581,865.84</u>	<u>995,100.00</u>	<u>41.53%</u>
				0%
Net Revenue (Expenditures)	<u>94,437.63</u>	<u>207,628.38</u>	<u>-</u>	

Accommodations Taxes Budget to Actual

	<i>Apr-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Taxes	12,971.49	170,042.28	185,000.00	8.09%
Investment Earnings	-	-	-	0.00%
	<u>12,971.49</u>	<u>170,042.28</u>	<u>185,000.00</u>	<u>8.09%</u>
Expenditures				
Total Expenditures	456.67	9,566.70	185,000.00	94.83%
	<u>456.67</u>	<u>9,566.70</u>	<u>185,000.00</u>	<u>94.83%</u>
Net Revenue (Expenditures)	<u>12,514.82</u>	<u>160,475.58</u>	<u>-</u>	

**City of Hartsville
Recreation Enterprise Funds**

Recreation Concessions Budget to Actual

	<i>Apr-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Concessions Revenue	7,602.76	46,377.99	92,000.00	49.59%
Extraordinary Items			13,000.00	0.00%
	<u>7,602.76</u>	<u>46,377.99</u>	<u>105,000.00</u>	<u>55.83%</u>
Expenditures				
Total Expenditures	8,111.24	44,239.93	105,000.00	57.87%
	<u>8,111.24</u>	<u>44,239.93</u>	<u>105,000.00</u>	<u>57.87%</u>
Net Revenue (Expenditures)	<u>(508.48)</u>	<u>2,138.06</u>	<u>-</u>	

Monthly Departmental Report: Finance



Monthly Revenue Report

Month of: April 2019

Hospitality taxes collected:	\$88,344.30
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Accommodation taxes collected:	\$15,132.71
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Revenue collected for Cemetery Lots:	\$3,300.00

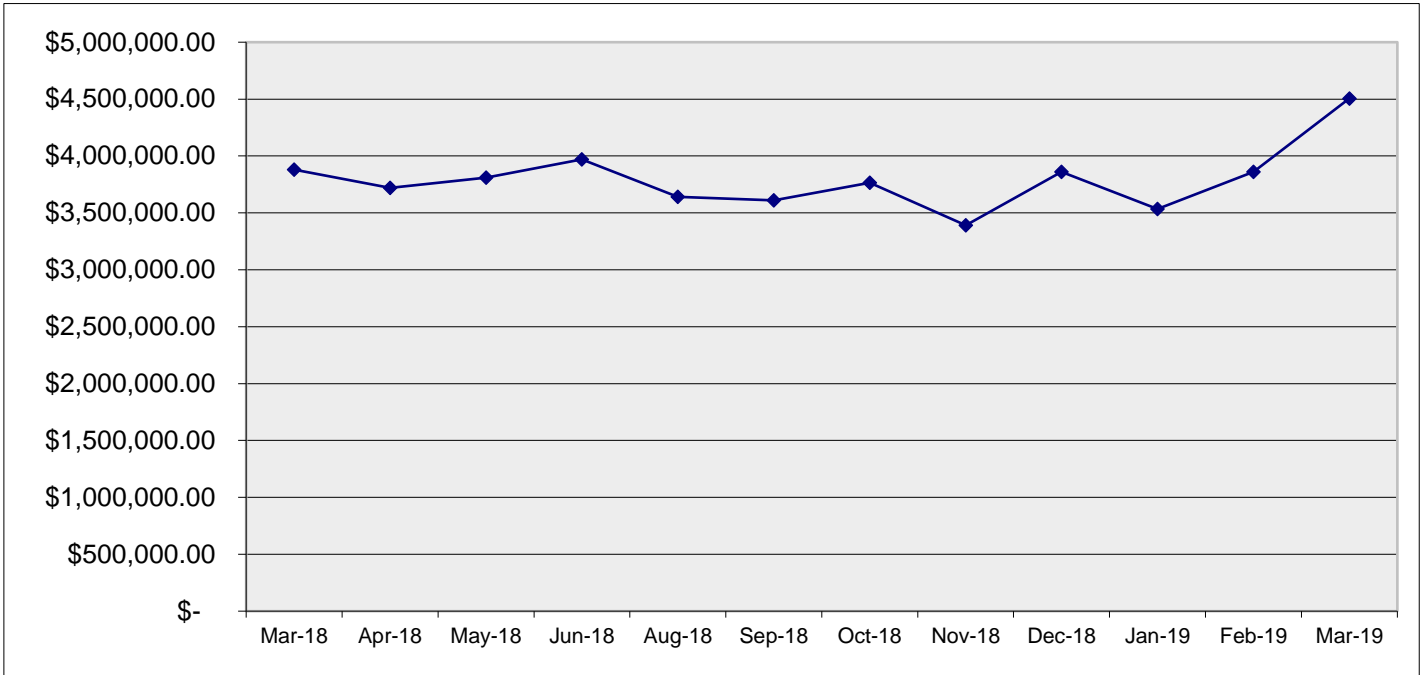
Hospitality Tax Recap

	Net Taxable Sales	X .02	Discount	Penalty	Total Paid
Mar-18	\$ 3,881,018.48	\$ 77,620.88	\$ (1,512.90)	\$ 43.16	\$ 76,151.14
Apr-18	\$ 3,719,631.64	\$ 74,392.32	\$ (1,447.86)	\$ 135.73	\$ 73,080.19
May-18	\$ 3,810,078.02	\$ 76,196.60	\$ (1,508.66)	\$ -	\$ 74,687.94
Jun-18	\$ 3,968,752.03	\$ 79,374.80	\$ (1,555.06)	\$ 104.71	\$ 77,924.45
Aug-18	\$ 3,642,022.58	\$ 72,849.53	\$ (1,439.58)	\$ 30.66	\$ 71,440.61
Sep-18	\$ 3,610,683.34	\$ 72,213.95	\$ (1,362.32)	\$ 265.26	\$ 71,116.89
Oct-18	\$ 3,765,121.35	\$ 75,302.40	\$ (1,518.44)	\$ 43.22	\$ 73,827.18
Nov-18	\$ 3,391,107.87	\$ 66,946.28	\$ (1,274.75)	\$ 82.47	\$ 68,150.97
Dec-18	\$ 3,859,626.03	\$ 77,183.54	\$ (1,498.48)	\$ 70.11	\$ 75,674.19
Jan-19	\$ 3,533,130.79	\$ 70,662.64	\$ (1,384.84)	\$ 89.29	\$ 63,367.09
Feb-19	\$ 3,860,275.12	\$ 77,205.87	\$ (1,464.62)	\$ 68.58	\$ 75,806.84
Mar-19	\$ 4,505,737.23	\$ 90,114.93	\$ (1,776.56)	\$ 6.00	\$ 88,344.30
TOTAL	\$45,547,184.48	\$ 910,063.74	(\$17,744.07)	\$939.19	\$ 586,379.37

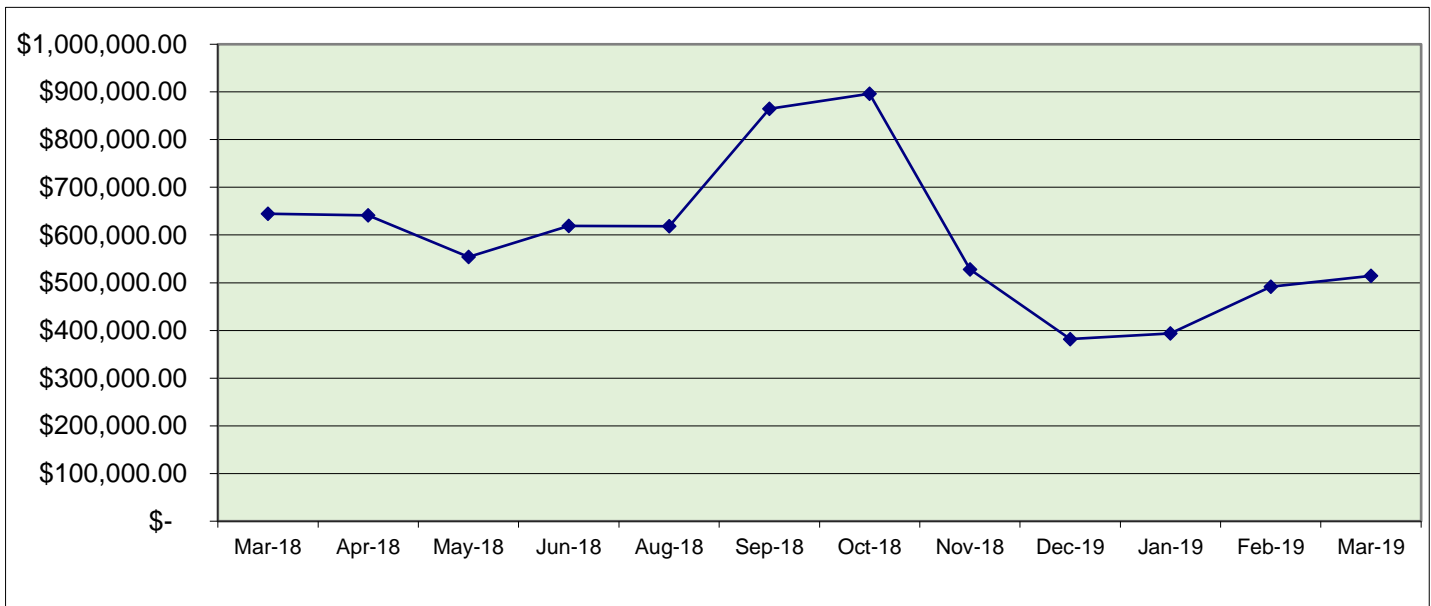
Accommodations Tax Recap

	Net Taxable Sales	X .03	Discount	Penalty	Total Paid
Mar-18	\$ 644,602.41	\$ 19,337.79	\$ (383.62)	\$ -	\$ 18,954.17
Apr-18	\$ 641,184.56	\$ 19,235.53	\$ (382.00)	\$ -	\$ 18,853.53
May-18	\$ 554,234.14	\$ 16,627.02	\$ (330.90)	\$ -	\$ 16,296.12
Jun-18	\$ 618,913.22	\$ 18,567.40	\$ (367.25)	\$ -	\$ 18,200.15
Aug-18	\$ 618,635.90	\$ 18,559.09	\$ (366.71)	\$ -	\$ 18,192.38
Sep-18	\$ 864,652.12	\$ 25,939.58	\$ (516.82)	\$ -	\$ 25,422.76
Oct-18	\$ 896,252.81	\$ 26,887.58	\$ (536.08)	\$ -	\$ 26,351.50
Nov-18	\$ 528,158.97	\$ 15,844.80	\$ (287.37)	\$ 129.52	\$ 15,686.95
Dec-19	\$ 381,919.48	\$ 11,457.59	\$ (210.11)	\$ 95.50	\$ 11,342.78
Jan-19	\$ 393,844.20	\$ 11,815.35	\$ (234.71)	\$ -	\$ 11,580.64
Feb-19	\$ 491,674.05	\$ 14,750.23	\$ (259.16)	\$ 164.07	\$ 14,655.14
Mar-19	\$ 514,550.09	\$ 15,436.53	\$ (303.82)	\$ -	\$ 15,132.71
TOTAL	\$7,148,621.95	\$214,458.49	(\$4,178.55)	\$129.52	\$54,103.82

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



City of Hartsville Fire Department

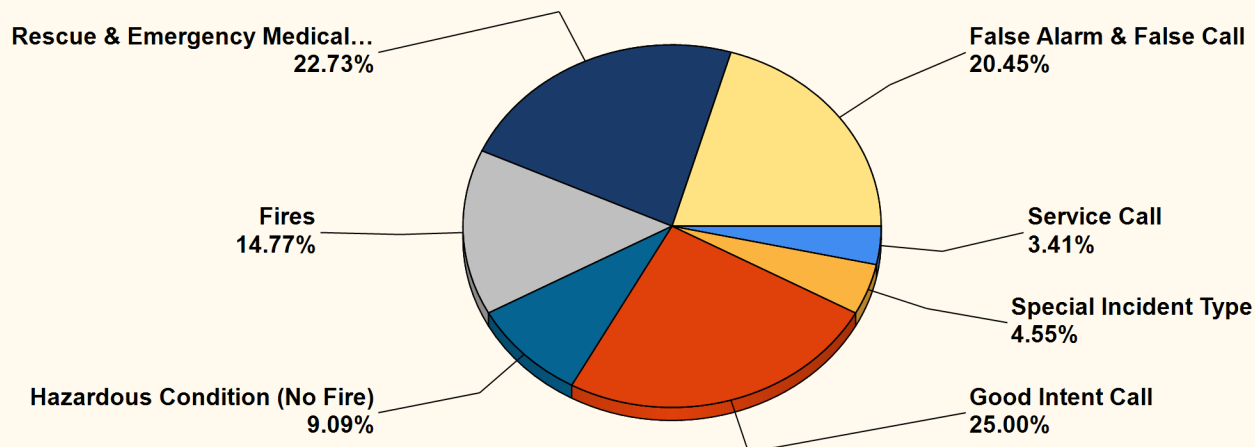
Hartsville, SC

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2019 | End Date: 04/30/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	14.77%
Rescue & Emergency Medical Service	20	22.73%
Hazardous Condition (No Fire)	8	9.09%
Service Call	3	3.41%
Good Intent Call	22	25.00%
False Alarm & False Call	18	20.45%
Special Incident Type	4	4.55%
TOTAL	88	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



**EMERGENCY
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Doc Id: 553

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	3.41%
112 - Fires in structure other than in a building	1	1.14%
113 - Cooking fire, confined to container	1	1.14%
118 - Trash or rubbish fire, contained	1	1.14%
131 - Passenger vehicle fire	3	3.41%
138 - Off-road vehicle or heavy equipment fire	1	1.14%
142 - Brush or brush-and-grass mixture fire	2	2.27%
143 - Grass fire	1	1.14%
311 - Medical assist, assist EMS crew	10	11.36%
322 - Motor vehicle accident with injuries	6	6.82%
324 - Motor vehicle accident with no injuries.	4	4.55%
400 - Hazardous condition, other	3	3.41%
412 - Gas leak (natural gas or LPG)	1	1.14%
440 - Electrical wiring/equipment problem, other	1	1.14%
443 - Breakdown of light ballast	1	1.14%
444 - Power line down	1	1.14%
463 - Vehicle accident, general cleanup	1	1.14%
511 - Lock-out	2	2.27%
554 - Assist invalid	1	1.14%
611 - Dispatched & cancelled en route	18	20.45%
621 - Wrong location	1	1.14%
622 - No incident found on arrival at dispatch address	3	3.41%
715 - Local alarm system, malicious false alarm	1	1.14%
733 - Smoke detector activation due to malfunction	1	1.14%
735 - Alarm system sounded due to malfunction	4	4.55%
743 - Smoke detector activation, no fire - unintentional	6	6.82%
744 - Detector activation, no fire - unintentional	1	1.14%
745 - Alarm system activation, no fire - unintentional	5	5.68%
911 - Citizen complaint	4	4.55%
TOTAL INCIDENTS:	88	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

City of Hartsville Fire Department

Hartsville, SC

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Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 04/01/2019 | End Date: 04/30/2019

INCIDENT TYPE	Incident Status	# INCIDENTS
Zone: City Limits - City Limits		
112 - Fires in structure other than in a building	Reviewed	1
113 - Cooking fire, confined to container	Reviewed	1
131 - Passenger vehicle fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	5
322 - Motor vehicle accident with injuries	Reviewed	1
324 - Motor vehicle accident with no injuries.	Reviewed	2
400 - Hazardous condition, other	Reviewed	3
412 - Gas leak (natural gas or LPG)	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
443 - Breakdown of light ballast	Reviewed	1
444 - Power line down	Reviewed	1
511 - Lock-out	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	13
622 - No incident found on arrival at dispatch address	Reviewed	3
733 - Smoke detector activation due to malfunction	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	2
743 - Smoke detector activation, no fire - unintentional	Reviewed	6
744 - Detector activation, no fire - unintentional	Reviewed	1
745 - Alarm system activation, no fire - unintentional	Reviewed	3
911 - Citizen complaint	Reviewed	1
Zone: Darlington Co. - Darlington County		
111 - Building fire	Reviewed	3
118 - Trash or rubbish fire, contained	Reviewed	1
131 - Passenger vehicle fire	Reviewed	1
138 - Off-road vehicle or heavy equipment fire	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	2
143 - Grass fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	5
322 - Motor vehicle accident with injuries	Reviewed	5

This report gives a count of each incident type for the Incident Status or Statuses selected.



EMERGENCY REPORTING

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Page # 1 of 2

INCIDENT TYPE	Incident Status	# INCIDENTS
324 - Motor vehicle accident with no injuries.	Reviewed	2
463 - Vehicle accident, general cleanup	Reviewed	1
511 - Lock-out	Reviewed	1
554 - Assist invalid	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	5
715 - Local alarm system, malicious false alarm	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	2
745 - Alarm system activation, no fire - unintentional	Reviewed	2
911 - Citizen complaint	Reviewed	3
Zone: Out of District - Out of District		
131 - Passenger vehicle fire	Reviewed	1
621 - Wrong location	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.

Fire Recovery Report for Hartsville Fire Department from July 2018 - April 2019

RefNumber	Run Date	Run Number	NFIRS	Created	Last Modified	Paid Date	Insurance	Invoiced	Received	FD%
494997	04/17/2018	2018- 413	111	05/02/2018	08/03/2018	08/03/2018	The Hartford	\$ 3,900.00	\$ 3,900.00	\$ 3,120.00
519158	07/20/2018	2018- 733	131	07/24/2018	08/06/2018	08/07/2018	GEICO	\$ 605.00	\$ 605.00	\$ 484.00
385009	04/19/2017	170371	322	04/24/2017	08/20/2018	08/19/2018	GEICO	\$ 525.00	\$ 350.00	\$ 280.00
495054	04/16/2018	2018- 410	352	05/02/2018	09/05/2018	09/04/2018	State Auto insurance group	\$ 435.00	\$ 435.00	\$ 348.00
529788	08/01/2018	18-765	322	08/29/2018	09/11/2018	09/10/2018	GEICO	\$ 3,375.00	\$ 1,500.00	\$ 1,200.00
522041	07/18/2018	18-730	322	08/03/2018	09/10/2018	09/10/2018	Nationwide	\$ 495.00	\$ 495.00	\$ 396.00
519659	07/19/2018	18-731	324	07/26/2018	09/24/2018	09/24/2018	State Farm	\$ 495.00	\$ 250.00	\$ 200.00
449567	11/21/2017	2017-171131	322	11/28/2017	10/04/2018	10/04/2018	Progressive	\$ 535.00	\$ 535.00	\$ 428.00
538848	09/06/2018	18-873	324	10/01/2018	10/15/2018	10/15/2018	Allstate	\$ 495.00	\$ 250.00	\$ 200.00
529802	08/26/2018	18-839	131	08/29/2018	10/29/2018	10/30/2018	State Farm	\$ 605.00	\$ 250.00	\$ 200.00
550558	10/26/2018	18-1110	324	11/09/2018	11/20/2018	11/20/2018	American National	\$ 535.00	\$ 535.00	\$ 428.00
550485	11/05/2018	18-1130	463	11/09/2018	11/26/2018	11/23/2018	State Farm	\$ 495.00	\$ 495.00	\$ 396.00
550494	10/16/2018	18-1058	324	11/09/2018	12/17/2018	11/23/2018	American Southern	\$ 435.00	\$ 435.00	\$ 348.00
550493	10/11/2018	18-1044	322	11/09/2018	11/28/2018	11/28/2018	Progressive	\$ 435.00	\$ 435.00	\$ 348.00
548186	10/30/2018	18-1121	322	11/01/2018	12/17/2018	12/15/2018	USAA	\$ 435.00	\$ 435.00	\$ 348.00
554198	11/11/2018	18-1145	463	11/21/2018	12/26/2018	12/24/2018	State Farm	\$ 435.00	\$ 435.00	\$ 348.00
543719	10/10/2018	18-1035	324	10/18/2018	01/08/2019	01/08/2019	Direct General	\$ 495.00	\$ 495.00	\$ 396.00
527875	08/10/2018	18-789	324	08/22/2018	01/29/2019	01/29/2019	Geico	\$ 495.00	\$ 495.00	\$ 396.00
557232	11/10/2018	18-1140	322	12/03/2018	02/15/2019	02/15/2019	Liberty Mutual	\$ 495.00	\$ 495.00	\$ 396.00
447822	11/20/2017	2017-171128	463	11/21/2017	03/15/2019	03/15/2019	Nationwide	\$ 635.00	\$ 635.00	\$ 508.00
557207	11/26/2018	18-1188	111	12/03/2018	03/15/2019	03/15/2019	State Farm	\$ 2,700.00	\$ 500.00	\$ 400.00
567612	12/12/2018	18-1232	322	01/07/2019	03/19/2019	03/18/2019	USAA	\$ 435.00	\$ 250.00	\$ 200.00
567615	12/23/2018	18-1269	463	01/07/2019	03/27/2019	03/27/2019	Allstate	\$ 495.00	\$ 495.00	\$ 396.00

Fire Recovery Report for Hartsville Fire Department from July 2018 - April 2019

592393	03/01/2019	19-176	324	03/20/2019	03/28/2019	03/28/2019	Auto Owners	\$ 487.00	\$ 487.00	\$ 389.60
543718	10/14/2018	18-1053	324	10/18/2018	04/05/2019	04/05/2019	State Farm	\$ 595.00	\$ 595.00	\$ 476.00
587725	02/13/2019	19-142	322	03/05/2019	04/19/2019	04/19/2019	Auto Owners	\$ 487.00	\$ 487.00	\$ 389.60
596634	03/06/2019	19-194	322	04/02/2019	04/26/2019	04/26/2019	Geico	\$ 487.00	\$ 487.00	\$ 389.60
								\$22,041.00	\$16,761.00	\$ 13,408.80



MAY 2019 COUNCIL GRANT REPORT

Active Projects:

- SC Department of Public Safety – Highway Safety 2019
- SCEMD Recovery/FEMA: S. Hartsville Drainage Study
- SCEMD Recovery/FEMA: Generators for Pump Stations & Wells
- SC Housing NIP Award-Property Maintenance (will close once final lot has been inspected)
- Byerly Foundation Projects:
 1. Outdoor Basketball Court
 2. Wayfinding Signage
 3. Police Youth Academy
 4. Business Builder
- Land & Water Conservation Fund (LWCF)
- Palmetto Pride Community

Applications Submitted in 2019:

- SC Department of Public Safety – Highway Safety 2020
- CDBG South Park Neighborhood Sewer Upgrades \$750,000
- NRPA/Disney Play Spaces

Applications Awarded within the last 30 days:

- MASC - Public Services warning lights 50% Reimbursement
- MASC – Fire Turn Out Gear 50% Reimbursement

Future Applications & Expected Awards:

(2 – 6 months lead time & application contingent upon council approval)

- FEMA PMD - Generator for City Hall
- SC Department of Archives & History / SHPO - Cemetery

Should you have any questions regarding this report, please contact me at 843.383.3015 ext. 2010, 843.858.0699, or shannon.munoz@hartsvillesc.gov.

Shannon J. Munoz
Director of Community & Economic Development

Human Resources Monthly Report - April 2019

Home Department**	March Headcount	April Hires / Transfers In	April Terms	April Transfers Out	April Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	1	3	0
000413 / City Manager	1	0	0	0	1	0	0	0	1	0
000415 / Finance	5	0	0	0	5	0	2	0	3	0
000417 / Human Resources	2	0	0	0	2	0	0	1	1	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	4	0	0	0	4	0	2	1	1	0
000421 / Police Department	42	1	0	0	43	0	4	0	39	0
000422 / Fire Department	33	0	0	0	33	0	3	0	30	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	3	0	0	1	2	0	0	0	2	0
000431 / Maintenance	1	0	0	0	1	0	0	0	1	0
000432 / Sanitation Dept.	13	0	0	0	13	0	8	0	5	0
000452 / Parks & Recreation	8	0	0	0	8	0	2	0	6	0
000453 / Streets & Grounds	10	0	0	0	10	0	7	0	3	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	6	0	0	0	6	0	1	0	5	0
000600 / Sewer Utilities	3	0	0	0	3	0	1	0	2	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	2	1	0	0	3	0	0	0	2	1
Totals:	160	2	0	1	161	0	39	3	118	1

**Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns

Completed Events/Campaigns

April
CPR Training
City Employee Training - Confidentiality & Cyber Security RESCHEDULED
4/24 Administrative Professionals Day

***Water Park Seasonal Recruitment/Hiring
March - May*

Upcoming Events

May
5/4 - International Firefighters Day Recognition
National Hurricane Preparedness Week Email Campaign 5/5-5/10 VIA NEWSLETTER
5/16 Rescheduled April Training
5/20 Parks & Recreation Quarterly Event - Kickball
Find Your Fire Wellness Challenge Activity [TBD]

June
6/7 Employee Family Splash Evening - NEPTUNE ISLAND
National Safety Month - Materials Distribution
City Employee Training - Safety Training Fair 6/11 & /6/14
Find Your Fire Wellness Challenge Activity [TBD]



Date: May 3, 2019
To: City of Hartsville
From: Suzy Moyd,
Executive Director,
Main Street Hartsville
Re: **Monthly Status Report for April**



Status Report & Updates

Calendar:

April 9th City Council
April 10th SunTrust Leadership Lunch
April 11th MSSC Meeting in Williamston
April 11th Downtown Block Party: If Birds Could Fly
April 13th Hartsville Farmers Market (cancelled due to weather)
April 16th Coker Career Day
April 17th Architectural Review Board
April 25th Downtown Block Party: Terence Lonon & The Untouchables
April 23rd CPR & AED Training at TB Thomas



Current Social Media Stats:



Facebook: 4366 Followers
Twitter: 1322 Followers
Instagram: 1319 Followers
MailChimp: 718 Subscribers

New businesses opening and Ribbon Cuttings soon:

Block & Vino Butcher Shop
Down South Sugar Co.
The Baby Bump

Working on:

Contracts for bands and sound providers for Block Parties.

Processing farmers market applications.



Touring new businesses, developers, and visitors around our downtown.

Scheduling and coordinating Ribbon Cuttings.

Processing Main Street Hartsville Gift Certificates.

Updates to Main Street's website and social media.

New Partnerships, current Partnership Renewals & Thank Yous.

Weekly MailChimp Newsletters.

Processing payments for farmers, vendors and sponsors.

Learning SmartFusion.

Working with CFFBH on moving MSH to the COH umbrella.

Updating online event forms and framework.

Cleaning out old storage areas at GSSM Uptown.

Discussing ITGA with Greenwood.

Attended Navigator meetings.

Processing Façade Grant Applications.

Updating Gift Certificate Inserts.

Updating Eat, Shop, Play brochure.

Working on Mother's Day Promotions.





**Monthly Departmental Report: Museum
APRIL 2019.**

The SC Watermedia Society 41st Annual National Exhibition was on display in The Edition for the month. The museum staff hosted two meetings and four school tours.

Hartsville Museum Visitor Demographics:

<u>Month</u>	<u>Walk-In Count</u>	<u>Web Site</u>	<u>Facebook</u>
January	562		
February	410		
March	714		
April	602		

Total Visitors YTD: 1971

Visitors (Walk-In) by Day of Week

Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	.
24	77	181	107	139	74	

Visitors signing guest book came from:

States: NC, VA, TX, OR, SD, MA Countries: France, Mexico

Hartsville Police Department

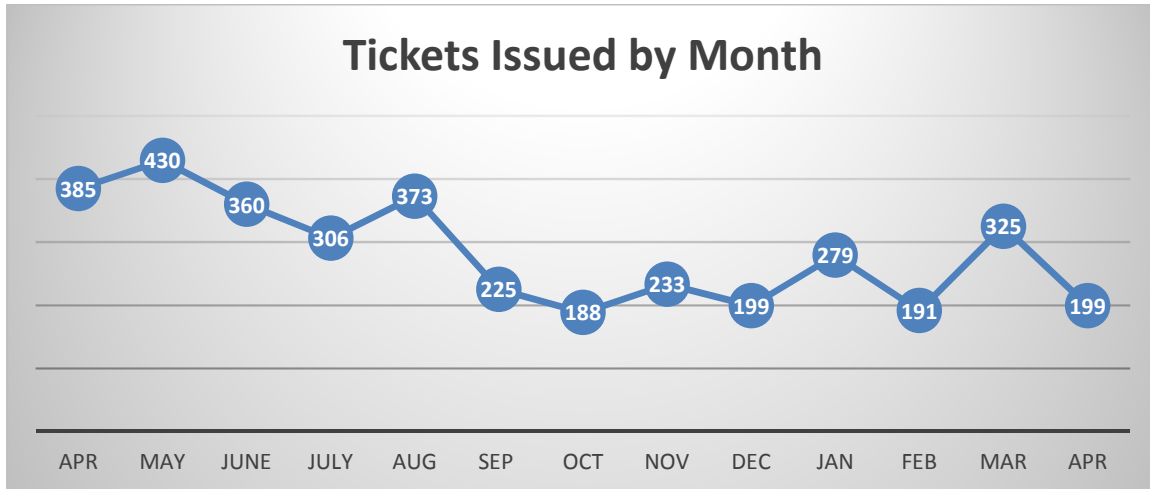


Monthly Report

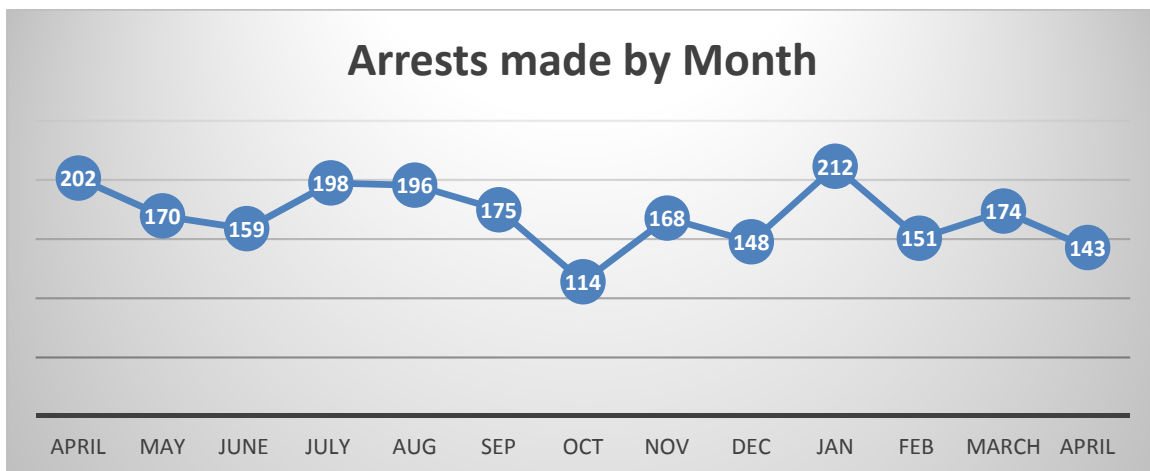
April 2019

Prepared by Mark Blair

The Hartsville Police department employs 36 sworn positions, 3 civilians, and 8 crossing guards



Spring and Summer 2018 showed a marked increase in citations, however fall and winter showed the usual slump. May showed our highest rates of ticket issuance for the previous 12 months. Hurricanes had a drastic impact on citations in September and October. Officers were involved with Hurricane preparation and flood mitigation, and wrote fewer tickets. January and March showed an increase with a February and April slump



March had a huge spike in arrests, due in large part to Operation Spring Freeze. April-June had shown a gradual drop towards average, with a large percentage of offenders being from outside the City limits. October had a marked decrease in arrests, however Arrests began returning to more of a normal level. Although November to December showed a slight decrease, there was not as much of an arrest slump as there was a citation slump. January through April has showed an overall decrease in arrests.

Arrestees and Victims

On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In April there were 143 arrests, including 5 Juveniles.

Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

Shopliftings –	34	(77% from outside city)
Assaults –	8	(75% from outside city)
Burglary -	2	(50% from outside city)
Thefts -	7	(86% from outside city)
Forgery/Fraud –	11	(36% from outside city)
Drug Offenses –	24	(71% from outside city)
DUI/Drunkeness-	10	(40% from outside city)
Weapons Violations-	7	(71% from outside city)

Totals for all arrests (including those not listed above)

94 of 143 people arrested (66%) live outside the city limits.



Date: May 7, 2019
To: City of Hartsville
From: Samantha Martrano, Special Events Coordinator
Re: Tourism and Events Report- April 2019

Status Report & Updates

Current Projects

Working on getting some new merchandise into The Key to market the shop more as a gift shop for the city.

Brought in vintage Pepsi machine with glass and plastic bottles. Working on getting some snacks in stock to sell with the drinks.

Trying to get sponsors for Screen on the Green and have them more involved with the event than to just donate money, to boost some community involvement.

Working with Adam and Stephen for some small cosmetic improvements on Lawton to support the new price increases.

Bringing in a new receptionist and doing orientations with all workers, including interns, for The Key so that everyone has all of the same information and working expectations.

Improving communication between Tourism, Museum, and Main Street Hartsville to achieve better results for the residents, businesses, and visitors of Hartsville.

The Tourism Department will now fall under the responsibilities of the Public Information Officer position.

Finalized the 2019 City of Hartsville events calendar to create a master list for scheduling events.

2019 City of Hartsville Sponsored Events:

- Screen on the Green
 - Saturday, June 1, 2018- "Remember the Titans" sponsored by Carolina Pines
 - Saturday, June 15, 2019- "Beauty and the Beast (2017)" sponsored by Sonoco
 - Saturday, July 20, 2019- "Miracle" sponsored by The Children's Group
 - Saturday, August 3, 2019- "Lego Movie 2" sponsored by Darlington County Police and Fire
 - Saturday, August 10, 2019- "Jurassic World " sponsored by Hartsville Animal Hospital
 - Saturday, August 24, 2019- "Aquaman" sponsored by Hartsville Police Department and Fire Department
- National Night Out from 6:30-8:30 pm
 - Saturday, August 24, 2018
- Downtown Holiday Open House & Centennial Tree Lighting
 - Thursday, November 21, 2019 from 6:00-9:00 pm
- 2019 Hartsville Christmas Parade
 - Saturday, December 14, 2019 at 3:00pm

Current Social Media & Website Stats

Visit Hartsville, SC

Facebook- 2,752

Instagram (@visithartsvillesc)- 1,086 followers

Twitter (@visithartsville)- 314 followers

VisitHartsvilleSC.com- 3402 views

Current Key Sales

March 2019

Net Sales: \$609.38

Tax Collected: \$48.76

Total: \$658.14

Top Selling Items:

1. Gillespie's Salted Peanuts Singles 2oz- Gillespie's Peanuts
2. Gillespie's Chocolate Covered Peanuts - Gillespie's Peanuts
3. Gillespie's Lime Margarita Peanuts - Gillespie's Peanuts

Future Projects

Creating new marketing materials, brochures and social media pages for Lawton and The Edition.

Market research on other local venues to compare Lawton and The Edition to so we can compare prices and packages of what is being offered at other locations.

Work on more community outreach with local hotels, realtors, and major businesses like Duke and Sonoco. Provide them with a brochure of The Key, all of our social media sites and regular websites so visitors and people moving to the area have the information they need.

Work more closely with the museum during the holiday events and joint promotions.

Departmental Reports Not Submitted for City Council Agenda

Parks & Recreation



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: 4364 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Ordinance to lease property at 149 W Carolina Ave to Humane Society

BACKGROUND SUMMARY:

Darlington Co. Humane Society has leased this space since 2016

IMPACT IF DENIED:

Loss of lease revenue

IMPACT IF APPROVED:

Payment of 500.00 monthly

ATTACHMENTS:

Description

- ▣ Ordinance 4364
- ▣ Ordinance 4364 - Lease Agreement

ORDINANCE 4364

TO LEASE THE PROPERTY AT 149 WEST CAROLINA AVENUE TO DARLINGTON COUNTY HUMANE SOCIETY.

WHEREAS, the City of Hartsville owns the building at 149 West Carolina Avenue; and,

WHEREAS, Darlington County Humane Society wishes to lease the property for use as retail space; and,

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the City of Hartsville that leasing the building at 149 West Carolina Avenue to Darlington County Humane Society for a one year term beginning May 1, 2019 and ending April 30, 2020 for \$500.00 (five hundred dollars) a month is hereby approved.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute the negotiated lease agreement document.

NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the _____ day of _____, 2019 and to become effective upon final reading.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

First Reading: May 7, 2019
Public Hearing: May 14, 2019
Final Reading: May 14, 2019

THIS AGREEMENT is made and entered by and between **THE CITY OF HARTSVILLE**, hereafter the **LANDLORD**, as owner of the leasehold property described and identified here below, and **DARLINGTON COUNTY HUMANE SOCIETY**, hereafter the **TENANT**.

WITNESSETH:

LEASEHOLD PROPERTY: The LANDLORD agrees to lease unto the TENANT the Office Building located at 149 West Carolina Ave. The said building is located in the City of Hartsville, County of Darlington, and State of South Carolina.

PARKING: TENANT'S employees, agents, and contractors shall have the right to park on the gravel and asphalt areas behind the leasehold property which are not reserved for other businesses. The LANDLORD may specify parking to be used by the TENANT in the future.

TERM OF LEASE: This lease shall run for a period of one (1) year, from the 1st day of May, 2019, to the 30th day of April, 2020.

RENTAL PAYMENTS: TENANT agrees to pay monthly amounts of five hundred dollars (\$500) rent for the said leasehold premises due on the first day of each month. In the event such payment is not made within ten (10) days after it is due, the TENANT shall pay the LANDLORD a late charge of \$100.00.

OTHER CONSIDERATION: TENANT agrees to pay any ad valorem property taxes related to the leasehold premises during the term of this lease or any extensions hereof which the LANDLORD may be held responsible for.

FORFEITURE: notwithstanding the foregoing, if any monthly payment is more than thirty (30) days late, the LANDLORD shall have the option to declare all the TENANT'S rights hereunder forfeited, and the LANDLORD, may proceed without notice to eject the TENANT and enforce the collection of rents that are in arrears in any manner provided by law, together with all costs and attorney's fees incurred by the LANDLORD in so doing.

LIEN CREATED IN FAVOR OF LANDLORD: TENANT stipulates and covenants that all property, motor vehicles, goods, and merchandise and all other property placed in and upon the rental premises is owned by the TENANT in its own right, and shall become subject to the statutory lien for unpaid rents, arrearages, and late rent payments.

ALTERATIONS TO LEASEHOLD PROPERTY: TENANT shall not be permitted to make any changes to the leasehold property without advance written approval from the LANDLORD and all such changes to the leasehold premises shall become the property of the LANDLORD.

RIGHTS AND RESPONSIBILITIES:

TENANT shall be responsible for the payment of any utility bills related to the TENANT'S occupancy and use of the leasehold premises.

TENANT shall be responsible for any damages done on the premises either by the TENANT, its agents, servants, or employees, and the TENANT shall, at TENANT'S own expense, make all repairs of such damage.

TENANT shall surrender the leasehold property back to the LANDLORD at the end of the term of this lease agreement in broom clean, good order and condition, reasonable wear and tear excepted.

LANDLORD shall not be responsible to the TENANT, its agents, servants, or employees for any damages which may be caused by water, storm, sleet, snow or for any other damages whatsoever in any manner caused by the occupancy of the said leasehold premises.

TENANT shall be responsible to maintain renter's insurance during the term of this agreement and any extensions thereof, including casualty or theft insurance, on all personal property which the TENANT maintains within the leasehold premises.

TENANT shall, at TENANT'S expense, obtain and maintain in force for the mutual benefit of TENANT and the LANDLORD a commercial general liability insurance policy with a combined minimum limit of \$1,000,000.00.

LANDLORD shall maintain casualty insurance coverage on the improvements on the leasehold premises to protect the LANDLORD'S interest, but LANDLORD shall not be responsible for any loss of the TENANT'S personal property through casualty or theft during the occupancy of the premises.

TENANT SHALL HOLD LANDLORD HARMLESS. Notwithstanding any other provision of this agreement, the TENANT agrees to hold the LANDLORD harmless from any and all claims for damages or injuries that may be made against the LANDLORD arising from the TENANT'S use of the leasehold premises during the term of this lease or any extensions hereof.

PEACEFUL OCCUPATION OF LEASEHOLD PREMISES. Subject to the other conditions of this agreement, LANDLORD guarantees TENANT'S peaceful occupation of the leasehold premises during the term of this agreement or any extensions thereof, PROVIDED HOWEVER, the LANDLORD shall have the right to enter the leasehold premises for the purpose of viewing the premises to see that no waste or damage is being committed and for purposes of showing the leasehold premises to prospective purchasers.

LEASE NOT ASSIGNABLE. This lease is not assignable and the TENANT shall not sublet any portion of the leasehold premises without the written consent of the LANDLORD.

EARLY TERMINATION OF LEASE. The TENANT shall opt out of this lease agreement with six (6) months advanced written notice to LANDLORD.

RECITALS. This lease agreement supersedes all prior written or oral agreements and can be amended only through a written agreement signed by both parties; this lease agreement is entered into for good and valuable consideration, which the parties hereby acknowledge; this lease agreement is binding upon both parties, their successors and assigns; and this lease agreement is entered by the parties of their own free will and accord.

This lease agreement is entered into this _____ day of _____, 2019.

Natalie M. Zeigler
City Manager
City of Hartsville
PO Drawer 2497
Hartsville, SC 29551

Kyle Segars
Charter Member
Darlington County Humane Society
PO Box 1655
Hartsville, SC 29551

WITNESSES:

WITNESSES:

Attest: _____
Sherron L. Skipper, City Clerk

{Seal}



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: 4365 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Amend Commercial Solid Waste Users Fee.

ATTACHMENTS:

Description

- ▣ Ordinance 4365

ORDINANCE 4365

TO AMEND CHAPTER 70 "SOLID WASTE" ARTICLE I "IN GENERAL" SECTION 70-3 "COMMERCIAL SOLID WASTE USER'S FEE".

WHEREAS, the city operates as a service to the citizens of Hartsville a solid waste program that is responsible for the collection and disposal of garbage, waste matter and yard debris; and,

WHEREAS, City Council has determined that the rate structure for commercial solid waste user's needs to remain in effect as shown below until revised by Ordinance of City Council.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of Hartsville that that the following rate schedule is hereby adopted and upon final passage the 2019/2020 rates will become effective with the July 2019 billing that is due on August 15, 2019.

2019-2020 Commercial Rates

Size of Container	Number of times container is dumped per week									
	1	2	3	4	5	6	7	8	9	10
Roll Cart	46.25									
Extra Roll Cart	20.86									
4 yard	91.77	183.52	275.29	358.71	454.65	544.32				
6 yard	136.61	273.20	408.76	525.55	619.40	723.68				
8 yard	181.45	346.21	498.44	647.78	795.84	947.65	1092.70	1238.79	1381.43	1518.46

	<i>Special Items</i>	<i>Prohibited Items</i>
Single Item	18.05	63.47
¼ truckload (5 cu yards)	63.47	136.01
½ truckload (10 cu yards)	108.81	226.68
¾ truckload (15 cu yards)	145.08	317.36
Shared Container (Commercial)	64.02	N/A
Full truckload	181.35	408.04
Deceased animals		17.27

NOW, THEREFORE BE IT ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the ____ day of _____, 2019 and upon final reading shall become effective and remain in effect as aforementioned.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

First Reading: 05/14/2019
Public Hearing:
Final Reading:



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: 4366 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Adopt and appropriate FY 2019-2020 budgets.

ATTACHMENTS:

Description

- ▣ Ordinance 4366

ORDINANCE 4366

AN ORDINANCE TO ADOPT A BUDGET FOR THE CITY OF HARTSVILLE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020.

WHEREAS, Section 5-7-260 of the South Carolina Code of Laws (as amended) requires that a Municipal Council shall act by ordinance to adopt budgets and levy taxes pursuant to public notice; and

WHEREAS, the City of Hartsville has duly conducted its yearly budget process.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Hartsville that the City's budget for Fiscal Year 2019-2020 is hereby adopted as follows:

Section 1

- (a) There is hereby adopted a General Fund budget for the City of Hartsville for the fiscal year beginning July 1, 2019, and ending June 30, 2020, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$10,293,878.
- (b) Further, there is hereby adopted a Water, Sewer, and Waterpark Enterprise Fund budget for the City of Hartsville for fiscal year beginning July 1, 2019, and ending June 30, 2020, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$6,662,259.
- (c) Further, there is hereby adopted an Infrastructure Fund budget for the City of Hartsville for fiscal year beginning July 1, 2019, and ending June 30, 2020, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$521,000.
- (d) Further, there is hereby adopted a Solid Waste Fund budget for the City of Hartsville for fiscal year beginning July 1, 2019, and ending June 30, 2020 as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$1,499,290.
- (e) Further, there is hereby adopted a Hospitality Fee Fund budget for the City of Hartsville for fiscal year beginning July 1, 2019, and ending June 30, 2020, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$995,500.
- (f) Further, there is hereby adopted an Accommodations Tax Fund budget for the City of Hartsville for fiscal year beginning July 1, 2019, and ending June 30, 2020, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$200,000.

- (g) Further, there is hereby adopted a Debt Service Fund budget for the City of Hartsville for fiscal year beginning July 1, 2019, and ending June 30, 2020, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$165,000.
- (h) Further, there is hereby adopted a Storm Water Fund budget for the City of Hartsville for fiscal year beginning July 1, 2019, and ending June 30, 2020, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$122,354.
- (i) Further, there is hereby adopted a Recreations Concessions Fund budget for the City of Hartsville for fiscal year beginning July 1, 2019, and ending June 30, 2020, as filed in the office of the City Clerk which is hereby incorporated by reference as if set forth fully herein, providing for revenues and appropriations in a total amount of \$65,000.

Section 2

(A) Subject to the provisions and requirements of Section 6-1-320 of the South Carolina Code of Laws (as amended), a tax for general operating purposes for the period from July 1, 2019, and ending June 30, 2020, for the sums and in the amount hereinafter mentioned, is and shall be levied, collected and paid into the treasury of the City of Hartsville for the operational use and service thereof. A tax of one hundred thirty-seven and ninety-six hundredths (137.96) mils upon each one thousand (\$1,000) in value of real estate and personal property of every description owned and used in the City of Hartsville, South Carolina, is and shall be levied and paid into the City treasury for the credit to the General Fund of the City of Hartsville for the corporate purposes, improvements, and for the purpose of paying current operating expenses of said municipality. Such a tax is levied on such property as is assessed for taxation for County and State purposes.

(B) A tax necessary to pay the debt service on the City's general obligation bonds for the period from July 1, 2019 and ending June 30, 2020, for the sums required in Section 1(j) above, is and shall be levied and collected by the Auditor and Treasurer, respectively, and shall be paid by the Treasurer into the treasury of the City or for the benefit of the City as required by the borrowing documents related to the City's general obligation bonds for the payment of the City's general obligation bonds. A tax of six (6) mils shall be levied upon all taxable real and personal property of every description owned and used in the City. Such tax is and shall be levied, collected and paid in accordance with the borrowing documents related to the City's general obligation bonds.

Section 3

The budget of the Water, Sewer, and Waterpark Enterprise Fund incorporates the scheduled utility rates as prescribed in Ordinance 4377 dated June 28, 2018.

Section 4

The budget of the Solid Waste Enterprise Fund incorporates the scheduled commercial rates as prescribed in Ordinance 4365 dated June 11, 2019 and the scheduled residential rates as prescribed in Ordinance 4271 dated October 11, 2016.

Section 5

The City Manager shall administer the budget and may authorize the transfer of appropriate funds within and between departments as necessary to achieve the goals of the budget.

Section 6

If for any reason, any sentence, clause or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

Section 7

That all ordinances or parts of ordinances conflicting with the provisions of this Ordinance are hereby repealed, insofar as the same affect this Ordinance.

ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the ____ day of June, 2019, and to become effective July 1, 2019.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

First Reading: May 14, 2019
Public Hearing:
Final Reading:



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 05-19-02 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

BACKGROUND SUMMARY:

This Resolution lists three additional Main Street events to be included in the waiving of Business License fees in addition to the now existing Farmers Market. This resolution is needed since Main Street is under the city now and to help streamline the permitting process so that vendors are not being charged twice.

IMPACT IF DENIED:

Each vendor would still be required to obtain both a vendor permit and business license permit to participate in Main Street events other than the Farmers Market.

IMPACT IF APPROVED:

The vendor process for participating in Main Street events will become easier and this will help spur vendor participation.

FINANCIAL IMPACT:

An increase in Main Street permitting events should occur to help offset a decrease in business license revenue. Vendors participating in multiple events would have the option of obtaining a business license and would still pay a reduced Main Street permit fee.

ATTACHMENTS:

Description

- ▣ Resolution 05-19-02

RESOLUTION 05-19-02

AUTHORIZING THE WAIVING OF BUSINESS LICENSE FEES FOR MAIN STREET HARTSVILLE DOWNTOWN EVENTS.

WHEREAS, Main Street Hartsville Downtown Block Party, Treats on the Streets, Downtown Holiday Open House, and Hartsville Farmer's Market will offer local and area products and foods from various vendors approved by Main Street Hartsville; and,

WHEREAS, the vendor permitting process needs to be streamlined to waive Business License fees for these events to encourage attendance of vendors; and,

WHEREAS, by integrating these events with the city's existing businesses will help increase business foot traffic, retail sales, and also encourage vendors who provide products and food that meet the intent of each of the Main Street events to participate; and,

WHEREAS, each vender would still be required to obtain a Main Street Hartsville vender permit and pay the associated fee and should a vendor choose to pay the Business License fee then the vender would still be required to obtain a Main Street Hartsville vender permit at a reduced rate.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that waiving of the business license fees for the designated Main Street Hartsville events is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to incorporate the Main Street Hartsville Permit fees into the Master Fee Schedule.

NOW, THEREFORE BE IT FINALLY RESOLVED IN MEETING DULY ADVERTISED AND ASSEMBLED on the 14th day of May, 2019 and to become effective immediately upon adoption.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Motion to enter Executive Session.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - SPECIAL MEETING

ORDINANCE/RESOLUTION CAPTION:

Verifying Executive Session Items discussed.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - SPECIAL MEETING

ORDINANCE/RESOLUTION CAPTION:

Council may take action on matters discussed in Executive Session.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
5/14/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

City Council and Hartsville Events Calendars.
<https://www.hartsvillesc.gov/calendar/>

ATTACHMENTS:

Description

- ▣ May Council Calendar
- ▣ June Council Calendar

May 2019

May 2019							June 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1	2	3	4
5	6	7 5:30pm Council Special Meeting - Chambers	8	9	10	11
12	13 5:30pm Airport Advisory Bd - Sports Ctr - City Council	14 5:30pm Council Regular Mtg - Chambers	15 5:15pm ARB Mtg - Chambers 6:30pm Museum Comm - Museum	16	17	18
19	20	21	22	23	24	25
26	27 Memorial Day - Offices Closed (United States) 5:30pm Planning Comm - Chambers	28 10:00am Environmental Comm - City Hall 10:00am HHA - S. Park 3:00pm Cemetery 4:00pm Council	29	30	31	Jun 1

June 2019

June 2019							July 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	1	8	9	10	11	12	13
9	10	11	12	13	14	15	7	14	15	16	17	18	19
16	17	18	19	20	21	22	14	21	22	23	24	25	26
23	24	25	26	27	28	29	21	28	29	30	31		27
30							28						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 26	27	28	29	30	31	Jun 1
2	3	4 5:30pm Council Worksession - Chambers	5	6	7	8
9	10 5:30pm Airport Advisory Bd - Sports Ctr - City Council	11 5:30pm Council Regular Mtg - Chambers	12	13	14	15
16	17	18	19 5:15pm ARB Mtg - Chambers	20	21	22
23	24 5:30pm Planning Comm - Chambers	25 10:00am Environmental Comm - City Hall 3:00pm Cemetery 4:00pm Council	26	27	28	29
30	Jul 1	2	3	4	5	6