



**AGENDA**  
CITY OF HARTSVILLE, SOUTH CAROLINA  
REGULAR CITY COUNCIL MEETING  
TUESDAY, AUGUST 13, 2019 - 5:30 PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, AUGUST 9, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

1. CALL TO ORDER - MAYOR
2. INVOCATION AND PLEDGE
3. APPROVAL OF MINUTES
  - a. MOTION TO WAIVE READING OF AND APPROVE MINUTES OF JULY 09, 2019 REGULAR CITY COUNCIL MEETING.
4. PRESENTATIONS
  - a. MASC Municipal Award - Charlie Barrineau, Field Services Mgr.
5. MANAGER UPDATE
  - a. Miscellaneous Items from City Manager

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports  
July 2019 Draft Minutes/Reports
- b. Departmental Reports  
July 2019 Reports

UNFINISHED BUSINESS

NEW BUSINESS

6. RESOLUTION 08-19-01: APPROVAL FOR TRANSFER OF CEMETERY REVENUE TO PERPETUAL CARE INVESTMENT TRUST FUND.
7. FIRST READING ORDINANCE 4368: TO AMEND CHAPTER 70 "SOLID WASTE" ARTICLE I "IN GENERAL" SECTION 70-3 "COMMERCIAL SOLID WASTE USER'S FEE".
  - a. Reading by Title and Presentation
  - b. Approval of Final Reading and Waiving of Complete Reading
8. FIRST READING ORDINANCE 4369: AN ORDINANCE TO LEASE THE PROPERTY ON THE CORNER OF MARLBORO AVENUE AND SEVENTH STREET TO THE HARTSVILLE RESCUE SQUAD.
  - a. Reading by Title and Presentation
  - b. Approval of First Reading and Waiving of Complete Reading
9. FIRST READING ORDINANCE 4370: TO ANNEX AN APPROXIMATELY 50.13 (+/-) ACRES OF LAND, INCLUDING THREE PARCELS KNOWN AS TAX MAP NUMBERS 056-00-01-157

CONSISTING OF 12.0 (+/-) ACRES, 056-00-01-158 CONSISTING OF 6.28 (+/-) ACRES, AND 056-00-01-159 CONSISTING OF 31.85 (+/-) ACRES LOCATED BEHIND THE CURRENT WALMART PROPERTY INTO THE CITY LIMITS OF HARTSVILLE.

- a. Reading by Title and Presentation - City Manager
- b. Approval of First Reading and Waiving of Complete Reading

#### EXECUTIVE SESSION

- 10. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1)(2) FOR DISCUSSION OF APPOINTMENTS TO HOUSING AUTHORITY OF HARTSVILLE BOARD AND NEGOTIATIONS INCIDENT TO PROPOSED SALE OR PURCHASE OF PROPERTIES FOR THE PURPOSE OF ECONOMIC DEVELOPMENT.
- 11. MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.
- 12. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

#### INFORMATION ONLY

- a. Calendars and Other Items

#### ADJOURNMENT

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Please turn off or silence all mobile devices.

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The City of Hartsville located at 100 E. Carolina Avenue, is an accessible facility.  
For assistance call 843-383-3018.



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

July 09, 2019 Regular City Council Meeting.

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**IMPACT IF DENIED:**

**ATTACHMENTS:**

Description

- ▣ City Council Minutes for July 9, 2019 Meeting



## MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING  
TUESDAY, JULY 09, 2019 - 5:30 PM  
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

### Mayor/Council:

Mayor Pennington  
Mayor Pro-Tem Andrews  
Councilmember Braddock  
Councilmember Gammage  
Councilmember Mack  
Councilmember McGee  
Councilmember Wilson - Absent  
Attorney - None  
Press

### Executive Staff:

City Manager Zeigler - Absent  
City Clerk Skipper  
Finance Director Caulder  
Police Chief Thompson  
Community & Economic Dev Dir. Munoz  
Public Service Director Slatton  
Fire Chief Burr  
Human Resources Director Ward

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JULY 05, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 5:37pm and asked Councilmember Mack to lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF JUNE 11, 2019 REGULAR CITY COUNCIL MEETING - APPROVED.

Motion: Mack; Second: McGee; Carried: All ayes.

### PRESENTATIONS

Mayor Pennington welcomed A.D. Jordan from Congressman's Tim Scott's Office to the meeting.

Mayor Pennington recognized Brekin Muzzy a Governor's School Student from Charleston, SC for his involvement with the bike/pedestrian friendliness project.

Lois Edwards with the State Forestry Commission presented the city with their 33<sup>rd</sup> year as a Tree City and thanked the city for their efforts in preserving trees and meeting all the criteria for this award.

### MANAGER UPDATE

Finance Director Caulder gave updates on Neptune Island Waterpark:

- a) Opened 5/18 and went full weeks on 6/9 and as of 6/30/19 there has been 32,000 visitors.
- b) Had 1,156 responses to the A/B honor roll promotion
- c) Over 162,000 visitors to the website
- d) 3,827 season passes sold
- e) Coming up is the Pepsi Can with Waterpark Coupon
- f) Staffing moral and retention is doing well



CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4367: AMENDING THE 2018-2019 FISCAL YEAR BUDGETS - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Gammage; Carried: with all ayes.

NEW BUSINESS

RESOLUTION 07-19-01: A RESOLUTION OF THE CITY OF HARTSVILLE TO AUTHORIZE A LEASE PURCHASE FINANCING IN AN AMOUNT NOT EXCEEDING THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000), AND OTHER MATTERS RELATING THERETO - APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

RESOLUTION 07-19-02: A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION BY CITY OF HARTSVILLE TO THE STATE OF SOUTH CAROLINA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM - APPROVED.

Motion: Mack; Second: McGee; Carried: All ayes.

RESOLUTION 07-19-03: APPROVAL OF REFURBISHMENT OF COMMERCIAL GARBAGE TRUCK – APPROVED

Motion: McGee; Second: Gammage; Carried: All ayes.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a) (1) FOR DISCUSSION OF APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES – APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION - APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 07-19-04: APPOINTMENTS TO VARIOUS CITY BOARDS, COMMISSIONS AND COMMITTEES - APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes, with McGee recusing due to potential conflict.

ADJOURNMENT: Without objection at 6:21pm.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



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**ORDINANCE/RESOLUTION CAPTION:**

Charlie Barrineau with MASC to present the MASC Municipal Award to the City of Hartsville.



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**ORDINANCE/RESOLUTION CAPTION:**

Misc Items from City Manager.



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**ORDINANCE/RESOLUTION CAPTION:**

Committee Draft Minutes and Reports for July 2019.

**ATTACHMENTS:**

Description

- ▣ Architectural Review Board
- ▣ Parking, Beautification and Business Improvement Commission
- ▣ Planning Commission



**MINUTES  
CITY OF HARTSVILLE  
ARCHITECTURAL REVIEW BOARD MEETING  
WEDNESDAY, JULY 17, 2019 - 5:15PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, JULY 15, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.**

**Members present:** Chairman Bobby Goodson, Vice Chairman Danny Johnson, Deborah Gandy, Marci Tuten, and Albert Wingfield.

**Guest:** Jimmy Beck, Jamie Kelly, Cybil Miller and Suzy Moyd.

**Staff:** Brenda Kelley and Karine Thomas.

**Press:** Absent.

**Call to Order**

Chairman Goodson called the meeting to order at 5:17pm.

**Approval of Minutes**

Marci Tuten made a motion to approve the May 15, 2019 minutes as submitted; Second: Wingfield; Carried: All in favor.

**Introduction of New Member**

Mr. Andy Newsom is the newest member of the board. Mr. Newsom is the owner of Newsom Hauling. Unfortunately, Mr. Newsom was unable to attend the meeting because of a prior commitment.

**Election of Officers**

Danny Johnson nominated Bobby Goodson as Chairman. Johnson made the motion; Second: Tuten; Carried: All in favor. Deborah Gandy nominated Danny Johnson as Vice Chairman. Gandy made the motion; Second: Goodson. Carried: All in favor.

**Oath of Office**

Deborah Gandy and Marci Tuten took the oath of office.

**New Business**

**Applications**

**Second Wind – 151 W. Carolina Ave. – sign, painted awning, paint façade**

Cybill Miller was present to participate in the discussion regarding her proposal to place a 20 square foot sign on the window in cut gold, metallic vinyl. The sign would read The Rustic Room. She also proposed painting the existing awning in a black and white stripe. The building would be painted white. The doors would be painted black. Mrs. Miller also proposed new light fixtures on the front of the building. Johnson made a motion to approve the application as submitted. Second: Tuten; Carried: All in favor.

**The Nook – 130 W. Carolina Ave. – projecting sign**

Jimmy Beck and Jamie Kelly were present to participate in the discussion regarding their proposal to change the face of the existing projecting sign to display The Nook Read-Play-Grow. Wingfield made a motion to approve the sign as submitted. Second: Johnson; Carried: All in favor.

**Main Street Update**

- Burry Bookstore is out of business.
- Downtown Block Parties coming up
- Preparing for Downtown Open House
- Considering a Wine Walk
- Former World Finance building has been purchased.
- Former Carswell condominium has been rented.
- Frame Moxy and DeBaz space is available.
- Colours and Spa Soleil are moving to 112 East Carolina Avenue.
- Colours' space will soon be available.

**Adjournment**

Goodson made a motion to adjourn at 5:41 pm; Second: All; Carried: All in favor.

The next meeting is scheduled for Wednesday, August 14, 2019 at 5:15PM in Council Chambers at City Hall.

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Signature

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Date

## MINUTES

PARKING, BEAUTIFICATION, AND BUSINESS IMPROVEMENT COMMISSION

MONDAY, JUNE 10, 2019 AT 5:30 PM

COUNCIL CHAMBERS – CITY HALL 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON JUNE 7, 2019, AND DULY POSTED AT CITY HALL LOCATED AT 100 E. CAROLINA AVE, AN ACCESSIBLE FACILITY.

Commission Members Present: Chairman Carol Godwin, Emily Phillips, Gregory Alexander, Steve Fagan, Richard Porter

Members of the Public Present: None

City of Hartsville Staff: Shannon Munoz, Karine Thomas

City Council Member: Bobby McGee

Ex Officio: Mayor Mel Pennington

1. Chairman Godwin called the meeting to order at 5:45 PM.
2. MOTION TO APPROVE THE MINUTES OF THE MONDAY, JANUARY 28, 2019, COMMISSION MEETING – APPROVED. Motion: Alexander; Second: Fagan; Carried: All Ayes

### INFORMATION ONLY

3. All Business License and PBBIC fees were due April 30<sup>th</sup>. There are five residential homes and 2 commercial businesses that have not paid their PBBIC fees. There are 26 (out of about 100) businesses who have not paid their business license and right now have a 10% penalty fee. Discussion followed about revising the PBBIC boundaries with upcoming growth in the downtown area. Any revision has to be brought before City Council for approval and then go to the State Legislature to be enacted on by the General Assembly. MOTION MADE TO ESTABLISH AN EXPLORATORY COMMITTEE TO PRESENT A CONCEPTUAL PROPOSAL TO REPRESENTATIVE JAY LUCAS TO EXPAND THE BOUNDARIES OF OUR DISTRICT. Motion: Fagan; Second: Porter; Carried: All Ayes. Godwin will inform the rest of the commission when the meeting will take place and anyone who can attend will do so.

### NEW BUSINESS

4. Shannon Munoz presented a funding proposal for installing bonded rubber mulch in 18 planter boxes along 5<sup>th</sup> Street between Carolina Avenue and Home Avenue. Creative Playscapes has given a quote to City of Hartsville in the amount of \$13,600.00. PBBIC was asked to consider providing financial assistance to the project. MOTION MADE TO PROVIDE THE CITY OF HARTSVILLE WITH \$10,000.00 FOR THIS PROJECT. Motion: Fagan; Second: Porter; Carried: All Ayes
5. Outside Dining in Centennial Park was discussed as Hoof and Hound is utilizing tables and chairs in this area on a regular basis and the city has received several inquiries about this. A document with City of Hartsville Rules and Regulations for Sidewalk Dining was provided for each member. Concern was expressed about making sure all downtown businesses are given equal opportunities for utilizing outside areas adjacent to their businesses to attract customers. Mayor Pennington and Councilman McGee would like to present to PBBIC a proposal for the City of Hartsville, PBBIC, and Main Street Hartsville to work together to purchase tables, chairs, umbrellas, that are aesthetically appropriate and give those to restaurants. Restaurants would be provided with a map of where tables can be placed. Additional items such as rocking chairs, joggling boards, and sidewalk sign boards would be purchased

and made available at no charge to other categories of businesses so they too could have unique items to attract customers to their entrances and areas adjacent to their businesses. This proposal will be presented at our next PBBIC meeting.

6. Discussion followed on the resolution clarifying qualification for PBBIC commission members. Munoz and Godwin will work on verbiage of resolution to clarify that eligibility consists of persons who are business or property owners or managers of businesses.
7. Alexander discussed a Clean Up Hartsville Campaign to encourage businesses to spruce up by painting, planting, and cleaning up to foster a sense of pride and support of one another. It was suggested that October might be a good time to organize this event and to ask local school organizations as well as athletic teams from Coker College.
8. MOTION TO ADJOURN THE MEETING at 7:15 PM. Motion: Fagan; Second: Porter; Carried: All Ayes

This is our report to the full Council.

Carol Ann Godwin, Chair  
Carol Ann Godwin Commission Chair

8-5-19  
Date





**MINUTES  
CITY OF HARTSVILLE  
PLANNING COMMISSION MEETING  
MONDAY, JULY 29, 2019 - 5:30PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JULY 26, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.**

**Members present:** Chairman Curtis Lee, Dan Askins, Casey Hancock, Rebecca McDonald and Nancy McGee. **Members Absent:** Vice Chairman Chris Shirley and Trevor McDonald. **Staff:** Brenda Kelley and Shannon Munoz. **Guest:** None. **Press:** Jim Faile.

**Call to Order**

Chairman Curtis Lee called the meeting to order at 5:31pm.

**Approval of Minutes**

Rebecca McDonald made a motion to approve the July 1, 2019 special meeting minutes; Second: McGee; Carried: All in favor.

**Election of Officers**

Prior to the election of officers. Chairman Lee introduced Dan Askins the newest member of the commission. Mr. Askins is a Financial Services Professional with McGee Financial Group. Chairman Lee nominated himself as Chairman. Casey Hancock made a motion to reelect Curtis Lee as Chairman; Second: R. McDonald; Carried: All in favor. Nancy McGee nominated Chris Shirley as Vice Chairman. Casey Hancock made a motion to reelect Chris Shirley as Vice Chairman; Second: Dan Askins; Carried: All in favor.

**Oath of Office**

Dan Askins took the oath of office.

**Old Business**

**Comprehensive Plan/Vision 2030**

Mark Stellingworth is working on the technical writing and presentation for the final document.

**Sign Ordinance**

Staff Brenda Kelley made a Power Point Presentation that showed examples of various type signs that are currently used in the City. She also presented signs that used new technology that could be considered as the planning commission makes recommendations for revisions. Ms. Kelley will present the sign ordinance in phases.

**Ordinance Revisions**

Ms. Kelley presented the Temporary Pop Up Retail and the Temporary Storage Unit Ordinances. She explained the purpose of each. She asked that the commissioners reviewed the ordinances prior to the August meeting and be prepared to make recommendations.

**Timeframe to Complete the Remaining Ordinance Revisions**

Ms. Kelley presented a map that included all the remaining ordinances and proposed dates for recommendations to City Council.

**New Business**

**Novus Agenda Discussion**

Casey Hancock explained that Novus Agenda is a way to manage the agenda and meeting materials. He also explained how it could benefit the Planning Commission. Ms. Kelley explained how Novus Agenda is used for City Council meetings.

**Adjournment**

Askins made a motion to adjourn at 6:52pm; Second: McGee; Carried: All in favor.

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Signature

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Date



**REQUEST FOR**  
**COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Departmental Reports for July 2019

**ATTACHMENTS:**

Description

- ▣ Animal Control
- ▣ Business Navigator
- ▣ Code Enforcement Activity
- ▣ Code Enforcement - Issues Map
- ▣ Development
- ▣ Development - Permit Map
- ▣ Environmental Services
- ▣ Financial
- ▣ Financial Revenue
- ▣ Fire Incidents
- ▣ Fire Incidents by Zone
- ▣ Fire Recovery
- ▣ Grants
- ▣ Human Resources
- ▣ Main Street Hartsville
- ▣ Museum
- ▣ Parks & Recreation
- ▣ Police Statistics
- ▣ Tourism & Events

# City of Hartsville Fire Department

Hartsville, SC

This report was generated on 8/6/2019 5:41:36 PM



## Personnel and Events for Event Type for Event Category for Date Range

Event Categories: Animal Control | Event Type(s): Animal Control | Start Date: 07/01/2019 | End Date: 07/31/2019

| DATE       | EVENT NAME   | CATEGORY       | LOCATION              | HOURS |
|------------|--|----------------|-----------------------|-------|
| 07/02/2019 | 905 S 5th Street hurt kitten in parking lot                          | Animal Control | 905 S 5th Street      | 0.5   |
|            | Kaylee Ethridge  |                |                       |       |
| 07/06/2019 | HPD traffic stop, dog ceased   | Animal Control | Kelleytown Road & HFD | 46.5  |
|            | Kaylee Ethridge, Richard King, Russell Grabowski, Timothy Watford II |                |                       |       |
| 07/08/2019 | 109 Lakeview Blvd. Dog running lose                                  | Animal Control | 109 Lakeview Blvd.    | 1     |
|            | Kaylee Ethridge  |                |                       |       |
| 07/11/2019 | S 5th Street   | Animal Control | S 5th Street          | 1     |
|            | Kaylee Ethridge  |                |                       |       |
| 07/17/2019 | 914 W Home Avenue  | Animal Control | 914 W Home Avenue     | 3.25  |
|            | Kaylee Ethridge  |                |                       |       |
| 07/17/2019 | 435 Lincoln Avenue Dog under car                                     | Animal Control | 435 Lincoln Avenue    | 0.75  |
|            | Kaylee Ethridge  |                |                       |       |
| 07/19/2019 | E Richardson Circle HPD puppy  | Animal Control | E Richardson Circle   | 1     |
|            | Kaylee Ethridge  |                |                       |       |
| 07/22/2019 | 301 Brewer Avenue Pit Bull Puppies                                   | Animal Control | 301 Brewer Avenue     | 0.5   |
|            | Kaylee Ethridge  |                |                       |       |
| 07/24/2019 | Walmart Parking Lot; Dog left in hot car                             | Animal Control | Walmart Parking Lot   | 1.75  |
|            | Jeffrey Burr, Kaylee Ethridge  |                |                       |       |

List of events in chronological order for given Category and Type. Displays participants, location, and duration.

# **Monthly Departmental Report: Navigator 2019**



## **Comprehensive Plan**

**January - July 2019:** Statistical information is still being gathered and the Natural Resources & Transportation Elements are almost complete. The Housing Element is currently being compiled. Commission members will provide updates to their elements by the end of July. At that point, Mark Stellingworth will help serve as a technical writer to further solidify the elements. Within three months or October 2019, the elements should be ready for presentation at the Planning Commission meeting and then submitted to Council for their review and approval in November 2019.

## **Ordinance Revision**

**January 2019:** The Planning Commission met on January 28<sup>th</sup> to review the Alta Planning & Design Ordinance suggested changes. At this meeting, no action was taken so these ordinances will be further reviewed at February's Planning Commission meeting.

**February 2019:** The Planning Commission did not have a quorum for the February 25<sup>th</sup> meeting.

**March 2019:** The Planning Commission discussed and voted to allow staff to present a creative approach to the city's Sign Regulations Ordinance revision and present the updates at the May Planning Commission meeting.

**April 2019:** Due to several subdivisions of lots, the ordinance revision was not placed on the agenda. It will pick back up on the May agenda.

**May 2019:** There Planning Commission did not have a meeting on May 27<sup>th</sup>, due to Memorial Day.

**June 2019:** None

**July 2019:** The sign ordinance was presented for review on July 29<sup>th</sup>. Staff prioritized the remaining ordinances and created a worksheet for the commission's review each month.

## **Historic Butler District Neighborhood Revitalization Strategy**

Staff will set up a meeting to see how the City of Hartsville may assist the district in potential projects for 2019/2020.

## **Great American Cleanup**

The Great American Cleanup will be hosted but will be postponed until a key resource (Sanitation Manager) position can be filled.

## CODES ENFORCEMENT ACTIVITY

| TIME<br>STAMP | TYPE<br>ACTIVITY | SUBJECT<br>PROPERTY                 | PROPERTY<br>OWNER NAME          | OWNER'S<br>ADDRESS                     | TAX MAP #     | Letter/ Report<br>sent? Date | Follow up<br>target date | Disposition:<br>Open or Closed |
|---------------|------------------|-------------------------------------|---------------------------------|--|---------------|------------------------------|--------------------------|--------------------------------|
| 10/19/17      | IPMC             | 810 Butler St.,<br>Hartsville, SC   | Brockington,<br>Joseph          | 206 Howard ST.,<br>Hartsville, SC      | 057-02-01-113 | 6-4-19                       |                          | OPEN                           |
| 2/26/18       | IPMC             | 313 Lincoln ave.,<br>Hartsville, SC | Dorothy, Samuel                 | 1210 Robinson<br>Street, Hartsville,   | 057-02-01-083 | 2/26/18                      |                          | OPEN                           |
| 2/26/18       | IPMC             | 1010 Myrtle St.,<br>Hartsville, SC  | Bevel, Marvel                   | 880 Boynton<br>Ave. Apt. 3H,           | 057-06-02-005 | 2/26/18                      |                          | OPEN                           |
| 2/26/18       | IPMC             | 1310 Robinson<br>St., Hartsville,   | Alsbrooks,<br>Parolee           | 1310 Robinson<br>St.,                  | 057-06-03-071 | 2/26/18                      |                          | OPEN                           |
| 4/12/18       | IPMC             | 315 Tillotson<br>Ave., Hartsville,  | Forfeited Land<br>Commission    |  |               | 4/11/18                      |                          | OPEN                           |
| 4/12/18       | IPMC             | 322 Tillotson<br>Ave., Hartsville,  | Forfeited Land<br>Commission    |  |               | 4/11/18                      |                          | OPEN                           |
| 4/12/18       | IPMC             | 717 Pitt St.,<br>Hartsville, SC     | Forfeited Land<br>Commission    |  |               | 4/11/18                      | 7/10/19                  | CLOSED                         |
| 4/13/18       | IPMC             | 823 Hampton<br>St., Hartsville,     | Forfeited Land<br>Commission    |  |               | 4/12/18                      |                          | OPEN                           |
| 4/13/18       | IPMC             | 411 Howard st.,<br>Hartsville, SC   | Forfeited Land<br>Commission    |  |               | 4/12/18                      |                          | OPEN                           |
| 5/17/18       | IPMC             | 1005 Robinson<br>St., Hartsville,   | Forfeited Land<br>Commission    |  |               | 5/17/18                      |                          | OPEN                           |
| 5/17/18       | IPMC             | 909 Hampton<br>St., Hartsville,     | Forfeited Land<br>Commission    |  |               | 5/17/18                      |                          | OPEN                           |
| 7/24/18       | IPMC             | 326 Marion Ave.,<br>Hartsville, SC  | Hinson, Mae<br>Canete           | 3052<br>Drakeshore Dr.,                | 056-14-07-039 | 6/21/19                      |                          | CLOSED                         |
| 7/27/18       | IPMC             | 612 Howard St.,<br>Hartsville, SC   | Liberty Hill<br>Holiness Church | 516 Society<br>Avenue,                 | 056-14-03-050 | 7/27/18                      |                          | OPEN                           |
| 12/17/18      | IPMC             | 404 Sumter Ave,<br>Hartsville, SC   | Davis, John %<br>Rose Carraway  | 6454 Society Hill<br>Rd, Society Hill, | 056-14-01-004 | 12/17/18                     |                          | CLOSED                         |
| 2/1/19        | IPMC             | 420 Marion Ave.,<br>Hartsville, SC  | Brunson,<br>Eugene              | 655 W.<br>Washington St.,              | 056-13-04-060 | 4/17/19                      |                          | CLOSED                         |
| 3/13/19       | IPMC             | 821 S. Sixth St.,<br>Hartsville, SC | Peoples, Kela &<br>Rena D       | 821 S. Sixth St.,<br>Hartsville, SC    | 057-02-02-102 | 3/13/19                      |                          | OPEN                           |
| 4/4/19        | IPMC             | 1014 Robinson<br>St., Hartsville,   | Hammonds,<br>Ruth % James,      | 5709 Peaceneat<br>Dr., Raleigh, NC     | 057-02-01-034 | 4/4/19                       | 7/30/19                  | OPEN                           |
| 4/16/19       | IPMC             | 509 S. Sixth St.,<br>Hartsville, SC | Dixon, Henry &<br>Cora C        | 1201 E. Old<br>Camden Rd.,             | 056-10-03-043 | 4/16/19                      |                          | OPEN                           |



|         |         |  |                                     |                                     |                                  |         |         |        |
|---------|---------|--|-------------------------------------|-------------------------------------|----------------------------------|---------|---------|--------|
| 4/17/19 | IPMC    | 212 Howard St.,<br>Hartsville, SC                | English, Ronnie<br>amd Wingate,     | 3247 Samuel<br>Rd., Darlington,     | 056-10-04-035 &<br>056-10-04-093 | 4/17/19 |         | OPEN   |
| 5/8/19  | IPMC    | 813 W. Home<br>Ave., Hartsville,                 | Kirven, Jaqueline<br>& Joel Pollard | 813 W. Home<br>Ave., Hartsville,    | 035-12-01-079                    | 5/8/19  |         | OPEN   |
| 5/14/19 | IPMC    | 810 Glen Acres,<br>Hartsville, SC                | Pietzack,<br>Jennifer               | 138 Ski Cove<br>Ln., Hartsville,    | 057-01-02-032                    | 5/14/19 |         | OPEN   |
| 5/14/19 | IPMC    | Lincoln Ave.,<br>Hartsville, SC                  | Edwards, Brian<br>& Etal            | 1603<br>Ramblewood,                 | 057-02-01-081                    | 5/14/19 |         | CLOSED |
| 5/14/19 | IPMC    | 611 S. Eighth<br>St., Hartsville,                | Spann, JB,<br>Heath, J. Terry       | 186 Jaffrey St.,<br>West Haven, CT  | 056-14-07-032                    | 5/14/19 |         | CLOSED |
| 5/22/19 | IPMC    | 404 S. Eleventh<br>St., Hartsville,              | Grigg, Ellyn                        | 3509 Emperor<br>Ct., Bowie, MD      | 056-13-01-075                    | 5/22/19 |         | OPEN   |
| 5/22/19 | IPMC    | East Lewellen<br>Dr., Hartsville,                | Amerson, James<br>C/O Amerson,      | 3127 Moss<br>Hammock                | 057-01-02-033                    | 5/22/19 |         | OPEN   |
| 5/29/19 | IPMC    | 408 James Ave.,<br>Hartsville, SC                | Campbell,<br>Saronta                | PO Box 66,<br>Lydia, SC 29079       | 056-14-01-054                    | 5/29/19 | 7/24/19 | CLOSED |
| 5/31/19 | IPMC    | 528 Clyburn<br>Ave., Hartsville,                 | McLendon, Ann<br>& Etal             | 21 S. Beach Dr.,<br>Surfside, SC    | 057-01-02-026                    | 5/31/19 |         | OPEN   |
| 6/4/19  | IPMC    | 804 Butler St.<br>Sumter Ave.,<br>Hartsville, SC | Brockington,<br>James E.            | 804 Butler St.,<br>Hartsville, SC   | 057-02-01-111                    | 6/4/19  |         | OPEN   |
| 6/7/19  | IPMC    | 710 & 712 Pitt<br>St., Hartsville,               | Funderburk, Tim<br>Brown, John      | 1261 Lakeview<br>Blvd., Hartsville, | 056-13-03-028                    | 6/7/19  |         | OPEN   |
| 6/7/19  | IPMC    | 125 E. Home<br>Ave., Hartsville,                 | Maginnis,<br>Kenneth                | 2010 W Ave K<br>#818, Lancaster,    | 056-14-06-056 &<br>056-14-06-057 | 6/7/19  |         | OPEN   |
| 6/11/19 | IPMC    | 725 E. Carolina<br>Ave., Hartsville,             | Dixon Electrical                    | 125 E. Home<br>ave., Hartsville,    | 056-06-01-056                    | 6/11/19 |         | CLOSED |
| 6/12/19 | License | 1030 E. Home<br>Ave., Hartsville,                | Blackmon,<br>Wallace                | 1801 Swift Creek<br>Rd, Hartsville, | 056-04-03-009                    | 6/13/19 |         | OPEN   |
| 6/13/19 | IPMC    | 146 W. Laurens<br>Ave, Hartsville,               | Jackson, Polly                      | 1224 Meadow<br>Lark Ln.,            | 056-10-02-074                    | 6/18/19 |         | CLOSED |
| 6/18/19 | IPMC    | 216 S. Sixth St.,<br>Hartsville, SC              | Dickey, James<br>Britt, KErmit      | PO Box 212721,<br>Columbia, SC      | 056-10-04-020                    | 6/18/19 |         | OPEN   |
| 6/26/19 | IPMC    | 502 E. Home<br>Ave., Hartsville,                 | Micael                              | 1047 Harmony<br>Hall Dr.,           | 056-03-01-054                    | 6/26/19 |         | CLOSED |
| 6/26/19 | IPMC    | 913 Hampton,<br>Hartsville, SC                   | New Hopewell<br>Baptist Church      | 3500New<br>Hopewell Rd.,            | 057-02-02-053                    | 6/26/19 |         | CLOSED |
| 6/27/19 | IPMC    | Easy St.,<br>Hartsville, SC                      | Young, Donovan                      | 2049 Antioch<br>Rd., Hartsville,    | 056-11-04-013                    | 6/27/19 | 7/8/19  | CLOSED |

|         |         |                                       |                             |                                       |                               |         |        |        |
|---------|---------|---------------------------------------|-----------------------------|---------------------------------------|-------------------------------|---------|--------|--------|
| 6/27/19 | IPMC    | 1010 Robinson St., Hartsville, SC     | Hough, James Major          | 101 Quinby Ln., Quinby, SC            | 057-02-01-142 & 057-02-02-089 | 6/27/19 |        | CLOSED |
| 6/27/19 | IPMC    | 2205 Robinson St., Hartsville, SC     | Arthur Properties           | 413 Goodson Dr., Hartsville, SC       | 057-02-02-086                 | 6/27/19 |        | OPEN   |
| 6/27/19 | IPMC    | 2206 Robinson St., Hartsville, SC     | Gates, JD                   | 331 N. Main st., Darlington, SC       | 057-02-01-141                 | 6/27/19 |        | OPEN   |
| 7/1/19  | IPMC    | District 4                            | Routine Patrol              |                                       |                               |         |        |        |
| 7/1/19  | IPMC    | 715 E. Chaplin Circle, Hartsville, SC | Bacote, Robert              | 2125 E. Carolina Ave., Hartsville, SC | 056-14-06-026                 | 7/1/19  |        | CLOSED |
| 7/2/19  | IPMC    | 426 S. Sixth St., Hartsville, SC      | Gogola, Michael             | 426 S. Sixth St., Hartsville, SC      | 056-10-03-057                 | 7/2/19  | 7/8/19 | CLOSED |
| 7/2/19  | IPMC    | District 6                            | Routine Patrol              |                                       |                               |         |        |        |
| 7/3/19  | IPMC    | District 5                            | Routine Patrol              |                                       |                               |         |        |        |
| 7/3/19  | IPMC    | S. Sixth St., Hartsville, SC          | Tucker, Kevin c/o Carraway, | 711 Dunlap Dr., Hartsville, SC        | 057-02-02-075                 | 7/3/19  |        | CLOSED |
| 7/3/19  | IPMC    | Sixth St., Hartsville, SC             | Josey, Donnie               | 220 Beechwood Dr., Hartsville, SC     | 057-02-02-140                 | 7/3/19  |        | OPEN   |
| 7/3/19  | IPMC    | 433 and 430 Brewer Ave., SC           | Phillips, Nancy S. Etal     | 433 and 430 Brewer Ave., SC           | 056-13-03-051                 | 7/3/19  |        | CLOSED |
| 7/3/19  | IPMC    | 700 Butler St., Hartsville, SC        | Murray, Delores             | 300 Acorn Dr., Lafayette, LA          | 056-14-06-012                 | 7/3/19  |        | OPEN   |
| 7/3/19  | IPMC    | 704 Butler St., Hartsville, SC        | Smith, Ellen Etal           | 704 Butler St., Hartsville, SC        | 056-14-06-014                 | 7/3/19  |        | OPEN   |
| 7/3/19  | IPMC    | 706 Butler St., Hartsville, SC        | Horton, Dennis Lee          | 5709 Peace Nest Dr., SC               | 056-14-06-015                 | 7/3/19  |        | OPEN   |
| 7/3/19  | IPMC    | 708 Butler St., Hartsville, SC        | Muldrow, Mary               | 708 Butler St., Hartsville, SC        | 056-14-06-070                 | 7/3/19  |        | CLOSED |
| 7/5/19  | IPMC    | District 1,2,3                        | Routine Patrol              |                                       |                               |         |        |        |
| 7/5/19  | IPMC    | 710 Butler St., Hartsville, SC        | Bacote, Sarah               | 2125 E. Carolina Ave., Hartsville, SC | 056-14-06-017                 | 7/5/19  |        | CLOSED |
| 7/5/19  | IPMC    | Robinson St.                          | Cole, Williams              | 141 Forest Dr., Darlington, SC        | 057-02-01-145                 | 7/5/19  |        | OPEN   |
| 7/8/19  | IPMC    | District 4                            | Routine Patrol              |                                       |                               |         |        |        |
| 7/9/19  | License | 212 N. Fifth St., Hartsville, SC      | AJ's Lawn Care              | Gastonia, NC                          |                               | 7/9/19  | 7/9/19 | CLOSED |



|         |         |                                     |                                 |                                      |               |         |         |        |
|---------|---------|-------------------------------------|---------------------------------|--------------------------------------|---------------|---------|---------|--------|
| 7/9/19  | IPMC    | District 5                          | Routine Patrol                  |                                      |               |         |         |        |
| 7/12/19 | IPMC    | 413 Jasper Ave.,<br>Hartsville, SC  | Hough, Mabel<br>and James       | 2908 Cherokee<br>Lady St.,           | 056-14-01-036 | 7/12/19 |         | CLOSED |
| 7/12/19 | IPMC    | District 1,2,3,6                    | Routine Patrol                  |                                      |               |         |         |        |
| 7/12/19 | License | 2nd Street,<br>Hartsville, SC       | Richborough<br>Rental           |                                      |               | 7/12/19 |         | CLOSED |
| 7/12/19 | License | 1304 W. Bobo<br>Newsome Hwy.,       | Centimark                       |                                      |               | 7/12/19 |         | CLOSED |
| 7/12/19 | License | 213 Chester,<br>Hartsville, SC      | Gainey's Heating<br>and Cooling |                                      |               | 7/12/19 | 7/12/19 | CLOSED |
| 7/15/19 | IPMC    | District 6                          | Routine Patrol                  |                                      |               |         |         |        |
| 7/16/19 | IPMC    | District 5                          | Routine Patrol                  |                                      |               |         |         |        |
| 7/16/19 | License | Malboro Ave.,<br>Hartsville, SC     | AOS Specialty<br>Contractors    |                                      |               | 7/16/19 |         | CLOSED |
| 7/16/19 | License | 621 S. Fifth St.,<br>Hartsville, SC | Central<br>Industries           |                                      |               | 7/16/19 | 7/16/19 | CLOSED |
| 7/16/19 | License | 203 S. Fifth St.,<br>Hartsville, sC | Steam Source                    |                                      |               | 7/16/19 | 7/16/19 | CLOSED |
| 7/16/19 | License | 1150 S. Fourth<br>St., Hartsville,  | Boost Mobile                    |                                      |               | 7/16/19 | 7/16/19 | CLOSED |
| 7/17/19 | IPMC    | District 4                          | Routine Patrol                  |                                      |               |         |         |        |
| 7/17/19 | License | 406 S. Sixth St.,<br>Hartsville, SC | Pro Tub & Tile                  |                                      |               | 7/17/19 |         | CLOSED |
| 7/18/19 | IPMC    | 706 Chaplain<br>Circle, Hartsville, | Douglas, Jack<br>c/o Taylor,    | 812 Havenwood<br>Ct., Hartsville, SC | 056-14-06-043 | 7/24/19 |         | OPEN   |
| 7/18/19 | IPMC    | 1018 Myrtle<br>Street, Hartsville,  | Douglas, Eric &<br>Tchalla      | 347 Dovesville<br>Hwy., Darlington,  | 057-06-02-011 | 7/24/19 |         | OPEN   |
| 7/18/19 | IPMC    | 2307 Myrtle St.,<br>Hartsville, SC  | Anderson, Cora                  | 4311Queen Ann<br>Ave., Lorain,       | 057-06-02-008 | 7/24/19 |         | OPEN   |
| 7/18/19 | IPMC    | Myrtle Street,<br>Hartsville, SC    | Jackson, George                 | 821 Sunny Hill<br>Rd., Hartsville,   | 057-06-02-007 | 7/24/19 |         | OPEN   |
| 7/18/19 | IPMC    | District 1,2,3                      | Routine Patrol                  |                                      |               |         |         |        |
| 7/18/19 | IPMC    | Tuskegee St.,<br>Hartsville, SC     | Coe, William                    | 202 Washington<br>St., Hartsville,   | 057-02-02-034 | 7/18/19 |         | OPEN   |

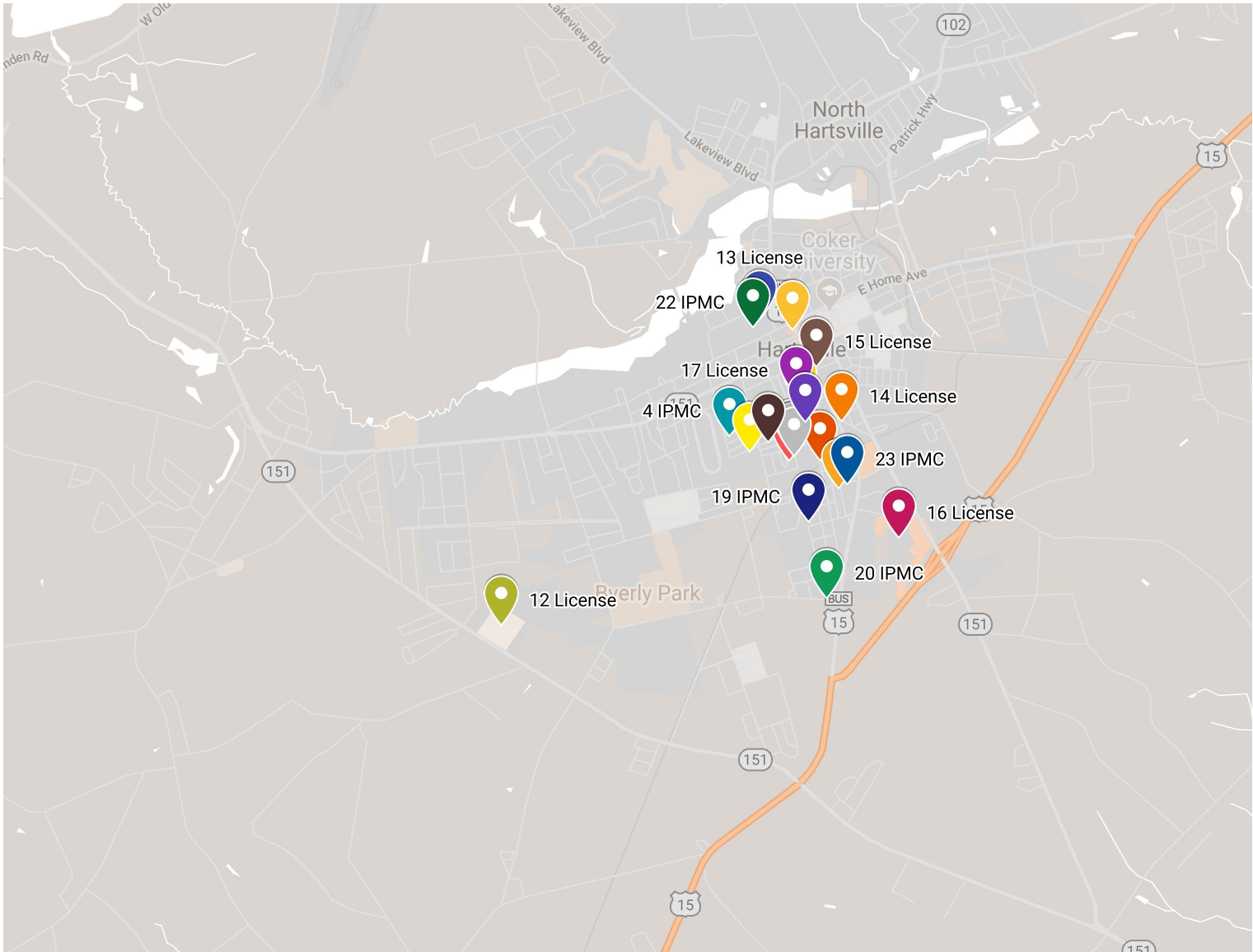
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|---------|---------|---------------------------------|-------------------------------|-------------------------------|---------------|---------|--------|
| 7/18/19 | IPMC    | 904 Tuskegee St., Hartsville,   | Glasscho, Victoria            | 209 White Oak Rd, Mullins, SC | 057-02-02-035 | 7/18/19 | OPEN   |
| 7/22/19 | IPMC    | District 4                      | Routine Patrol                |                               |               |         |        |
| 7/23/19 | IPMC    | District 6                      | Routine Patrol                |                               |               |         |        |
| 7/24/19 | IPMC    | District 5 and 3                | Routine Patrol                |                               |               |         |        |
| 7/24/19 | License | Richardson Circle, Hartsville,  | Ed Teal                       |                               |               | 7/24/19 | CLOSED |
| 7/29/19 | IPMC    | 310 Hinnant Lane, Hartsville,   | Qui, Hejin                    | 310 Hinnant Lane, Hartsville, | 056-06-04-006 | 7/29/19 | OPEN   |
| 7/29/19 | IPMC    | 117 W. Washington St.,          | Flo-Rose LLC, Bieneta Johnwon | 1776 Brookshire Court,        | 057-03-01-018 | 7/29/19 | OPEN   |
| 7/29/19 | IPMC    | District 5                      | Routine Patrol                |                               |               |         |        |
| 7/29/19 | IPMC    | 331 Jasper Ave., Hartsville, SC | Big Trouble in Little China   | PO Box 14610, Surfside Beach, | 056-14-07-004 | 7/29/19 | OPEN   |
| 7/29/19 | IPMC    | 204 Jasper Ave., Hartsville, SC | Jackson, Carrie               | PO Box 381, Timmonsville,     | 056-14-03-093 | 7/29/19 | OPEN   |
| 7/30/19 | IPMC    | District 1,2,3                  | Routine Patrol                |                               |               |         |        |
| 7/31/19 | IPMC    | District 6                      | Routine Patrol                |                               |               |         |        |
|         |         |                                 |                               |                               |               |         |        |
|         |         |                                 |                               |                               |               |         |        |
|         |         |                                 |                               |                               |               |         |        |
|         |         |                                 |                               |                               |               |         |        |
|         |         |                                 |                               |                               |               |         |        |
|         |         |                                 |                               |                               |               |         |        |
|         |         |                                 |                               |                               |               |         |        |

# City of Hartsville Monthly Codes Enforcement Issues 2019

Code Enforcement Activity Log  
for Map 201907 July

IPMC  
License

Log of code enforcement  
issues for each month in 2019.



## MONTHLY DEVELOPMENT REPORT

| PERMITS ISSUED                  |              |           |            |                      |                      |                    |                   |
|---------------------------------|--------------|-----------|------------|----------------------|----------------------|--------------------|-------------------|
|                                 |              |           | Number     | Est. construction    |                      | Fees               |                   |
|                                 |              |           | of permits | cost                 | YTD                  | paid               | YTD               |
|                                 | Building     |           | 20         | \$ 699,747.00        | \$ 699,747.00        | \$ 3,296.50        | \$3,296.50        |
|                                 | Electrical   |           | 3          | \$ 43,900.00         | \$ 43,900.00         | \$ 430.00          | \$430.00          |
|                                 | Gas          |           | 2          | \$ 1,505.50          | \$ 1,505.50          | \$ 85.00           | \$85.00           |
|                                 | Mechanical   |           | 8          | \$ 143,606.14        | \$ 143,606.14        | \$ 1,629.00        | \$1,629.00        |
|                                 | Plumbing     |           | 2          | \$ 10,469.48         | \$ 10,469.48         | \$ 70.00           | \$70.00           |
|                                 |              |           |            |                      |                      |                    |                   |
|                                 | <b>TOTAL</b> |           | <b>35</b>  | <b>\$ 899,228.12</b> | <b>\$ 899,228.12</b> | <b>\$ 5,510.50</b> | <b>\$5,510.50</b> |
|                                 |              |           |            |                      |                      |                    |                   |
|                                 |              |           |            |                      |                      |                    |                   |
| <b>PLAN REVIEWS</b>             |              |           |            |                      |                      |                    |                   |
|                                 | Number       | 4         |            |                      |                      |                    |                   |
|                                 | Fees paid    | \$ 842.50 |            |                      |                      |                    |                   |
|                                 |              |           |            |                      |                      |                    |                   |
| <b>AD ZBOA</b>                  | Number       |           |            |                      |                      |                    |                   |
|                                 | Fees paid    |           |            |                      |                      |                    |                   |
|                                 |              |           |            |                      |                      |                    |                   |
| <b>ZONING PERMITS (signs)</b>   |              | 5         |            |                      |                      |                    |                   |
|                                 | Total        | \$125.00  |            |                      |                      |                    |                   |
|                                 |              |           |            |                      |                      |                    |                   |
|                                 |              |           |            |                      |                      |                    |                   |
| <b>ZONING PERMITS(building)</b> |              | 5         |            |                      |                      |                    |                   |
|                                 | Total issued | \$120.00  |            |                      |                      |                    |                   |
|                                 |              |           |            |                      |                      |                    |                   |
| <b>Demolition</b>               |              |           | \$ -       |                      |                      |                    |                   |
| <b>Well</b>                     |              | 0         |            |                      |                      |                    |                   |
| <b>Re-inspection fees</b>       |              | 0         | \$ -       |                      |                      |                    |                   |
| <b>Maps</b>                     |              | 0         | \$ -       |                      |                      |                    |                   |

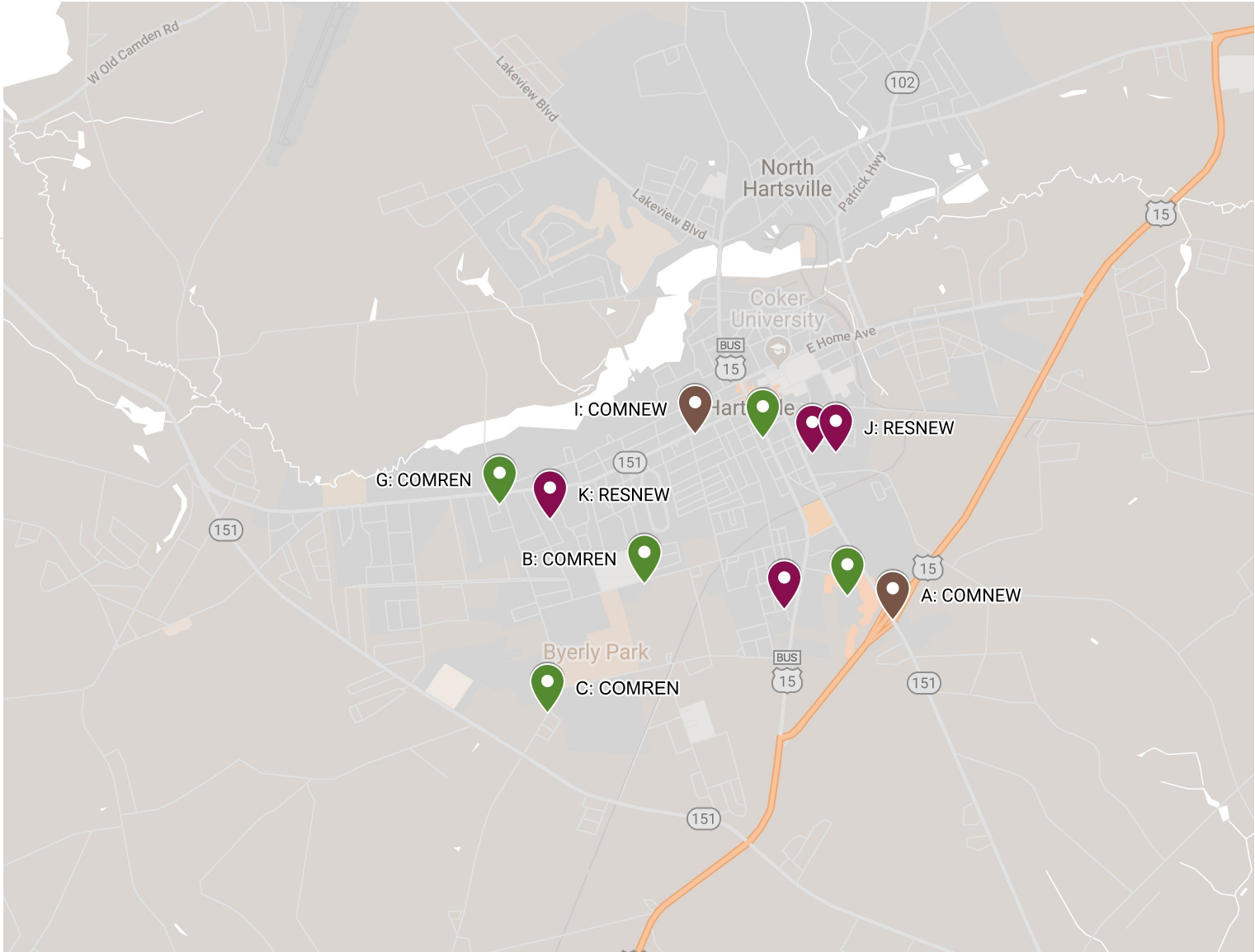


# City of Hartsville Monthly New Permits 2019

City of Hartsville Permits for Map  
201908 July

COMREN  
RESNEW  
COMNEW

New residential and commercial construction permits issued each month in 2019.

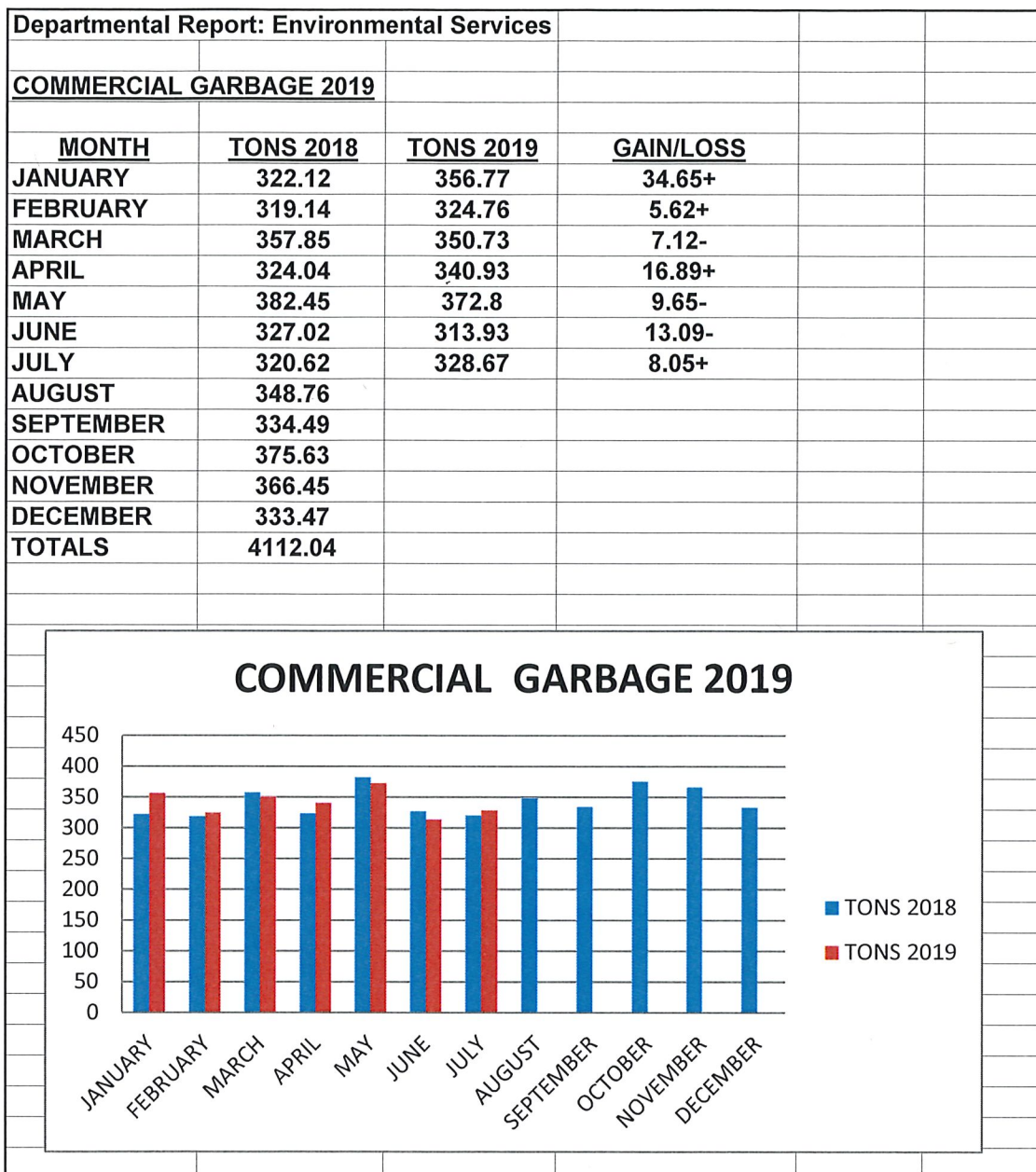


## **Monthly Departmental Report: Environmental Services**



**JULY**

**2019**

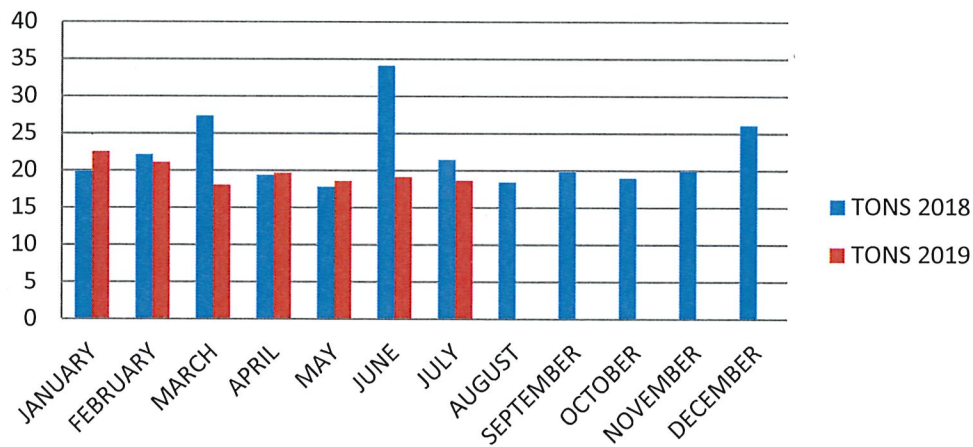


Departmental Report: Environmental Services

COMMINGLE MRF 2019

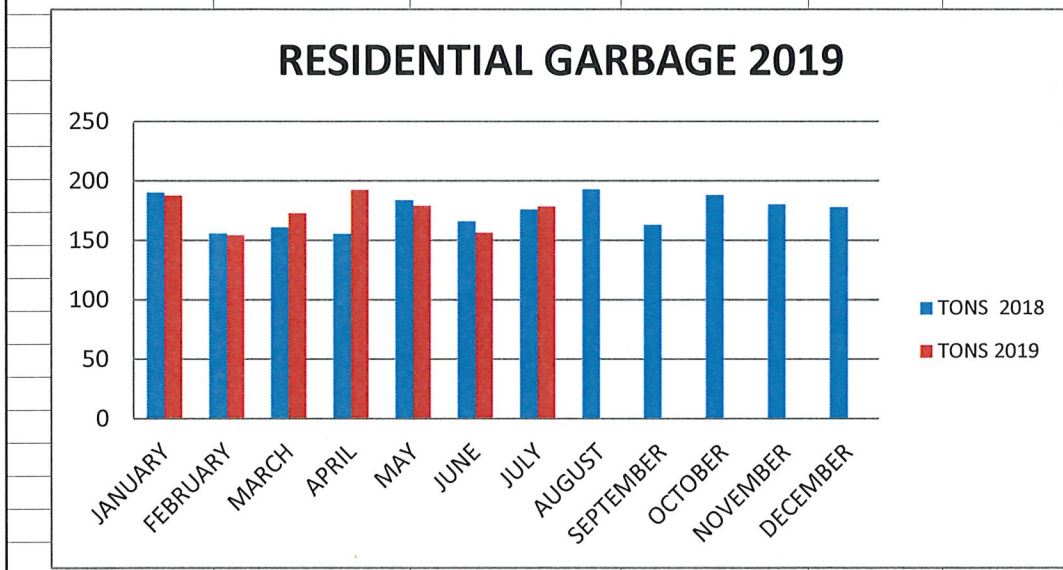
| MONTH     | TONS 2018 | TONS 2019 | GAIN/LOSS |
|-----------|-----------|-----------|-----------|
| JANUARY   | 19.9      | 22.55     | 2.65+     |
| FEBRUARY  | 22.13     | 21.1      | 1.03-     |
| MARCH     | 27.37     | 18.06     | 9.31-     |
| APRIL     | 19.38     | 19.63     | .25+      |
| MAY       | 17.79     | 18.58     | .79+      |
| JUNE      | 34.11     | 19.13     | 14.98-    |
| JULY      | 21.44     | 18.67     | 2.77-     |
| AUGUST    | 18.43     |           |           |
| SEPTEMBER | 19.88     |           |           |
| OCTOBER   | 19.00     |           |           |
| NOVEMBER  | 19.96     |           |           |
| DECEMBER  | 26.1      |           |           |
| TOTALS    | 265.49    |           |           |

COMMINGLE MRF 2019





| Departmental Report: Environmental Services |           |           |           |  |  |
|---|-----------|-----------|-----------|--|--|
| RESIDENTIAL GARBAGE 2019                    |           |           |           |  |  |
| MONTH                                       | TONS 2018 | TONS 2019 | GAIN/LOSS |  |  |
| JANUARY                                     | 190.29    | 187.67    | 2.62-     |  |  |
| FEBRUARY                                    | 155.85    | 154.32    | 1.53      |  |  |
| MARCH                                       | 160.95    | 172.97    | 12.02+    |  |  |
| APRIL                                       | 155.62    | 192.61    | 36.99+    |  |  |
| MAY   | 183.93    | 179.04    | 4.89-     |  |  |
| JUNE  | 166.19    | 156.51    | 9.68-     |  |  |
| JULY  | 176.06    | 178.67    | 2.61-     |  |  |
| AUGUST                                      | 193.2     |           |           |  |  |
| SEPTEMBER                                   | 163.17    |           |           |  |  |
| OCTOBER                                     | 188.22    |           |           |  |  |
| NOVEMBER                                    | 180.45    |           |           |  |  |
| DECEMBER                                    | 177.9     |           |           |  |  |
| TOTALS                                      | 2091.83   | 1221.79   |           |  |  |

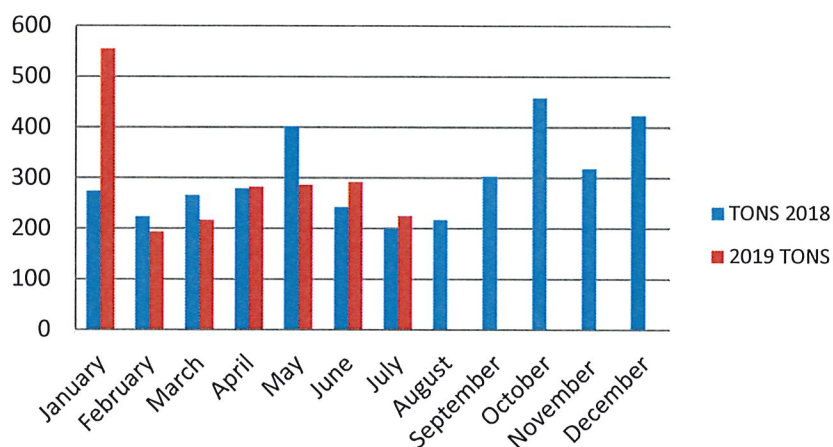


# Departmental Report: Environmental Services

## Yard Debris 2019

|           |           |            |           |            | TONNAGE   | TRIPS     |
|-----------|-----------|------------|-----------|------------|-----------|-----------|
| MONTH     | TONS 2018 | 2018 TRIPS | 2019 TONS | 2019 TRIPS | GAIN/LOSS | GAIN/LOSS |
| January   | 273.97    | 66         | 554.81    | 118        | 280.84    | 52+       |
| February  | 223.39    | 55         | 193.48    | 55         | 29.91-    | 0         |
| March     | 265.89    | 63         | 217       | 48         | 48.89-    | 15-       |
| April     | 279.34    | 58         | 282.45    | 56         | 3.11+     | 2-        |
| May       | 402.14    | 91         | 286.45    | 59         | 115.69-   | 32-       |
| June      | 242.49    | 64         | 291.64    | 61         | 49.15     | 3-        |
| July      | 200.36    | 141        | 224.63    | 45         | 24.27+    | 96-       |
| August    | 217.36    | 57         |           |            |           |           |
| September | 302.99    | 82         |           |            |           |           |
| October   | 458.16    | 114        |           |            |           |           |
| November  | 318.71    | 63         |           |            |           |           |
| December  | 423.43    | 80         |           |            |           |           |
| TOTALS    | 3608.23   | 934        |           |            |           |           |

## YARD DEBRIS 2019





# Monthly Financial Reports & Update

For the Month Ended July 31, 2019

Council Meeting 8/13/2019

**City of Hartsville**  
**General Fund Budget to Actual**

|                                   | <i>Jul-19</i>       | <i>YTD</i>          | <i>Budgeted</i>      | <i>% Budget<br/>Remaining</i> |
|-----------------------------------|---------------------|---------------------|----------------------|-------------------------------|
| <b>Revenues</b>                   |                     |                     |                      |                               |
| Property Taxes                    | 192,781.92          | 192,781.92          | 2,875,000.00         | 93.29%                        |
| Payments in Lieu                  | -                   | -                   | 90,000.00            | 100.00%                       |
| Franchise Fees                    | -                   | -                   | 647,000.00           | 100.00%                       |
| Penalties & Interest - Taxes      | 3,159.75            | 3,159.75            | 30,000.00            | 89.47%                        |
| Business Licenses                 | 41,860.05           | 41,860.05           | 1,852,900.00         | 97.74%                        |
| Permits                           | 7,004.50            | 7,004.50            | 79,200.00            | 91.16%                        |
| Main Street Grant Revenue         | -                   | -                   | 6,296.00             | 100.00%                       |
| Tax Revenues - State              | 1,424.16            | 1,424.16            | 1,586,000.00         | 99.91%                        |
| Public Safety Fees                | 41,232.61           | 41,232.61           | 840,100.00           | 95.09%                        |
| Parks & Recreation Fees           | 2,396.67            | 2,396.67            | 23,000.00            | 89.58%                        |
| Fines                             | 12,553.50           | 12,553.50           | 122,000.00           | 89.71%                        |
| Special Assessments               | 10,220.00           | 10,220.00           | 130,000.00           | 92.14%                        |
| Investment Earnings               | -                   | -                   | -                    | 0.00%                         |
| Rents                             | 1,370.00            | 1,370.00            | 30,600.00            | 95.52%                        |
| Contributions & Donations         | 13,000.00           | 13,000.00           | 79,500.00            | 83.65%                        |
| Other Financing Sources           | 1,011.25            | 1,011.25            | 41,900.00            | 97.59%                        |
| Interfund Transfers               | -                   | -                   | 1,810,281.52         | 100.00%                       |
| Sale of Assets                    | -                   | -                   | 50,100.00            | 100.00%                       |
| Extraordinary Items               | -                   | -                   | -                    | 0.00%                         |
|                                   | <b>328,014.41</b>   | <b>328,014.41</b>   | <b>10,293,877.52</b> | <b>96.81%</b>                 |
| <b>Expenditures</b>               |                     |                     |                      |                               |
| General & Administrative          | 123,737.46          | 123,737.46          | 1,169,506.60         | 89.42%                        |
| Mayor & Council                   | 14,251.70           | 14,251.70           | 221,697.95           | 93.57%                        |
| Court Operations                  | 13,546.38           | 13,546.38           | 201,069.29           | 93.26%                        |
| City Manager                      | 18,576.62           | 18,576.62           | 255,516.98           | 92.73%                        |
| Information Technology            | 3,006.75            | 3,006.75            | 315,000.00           | 99.05%                        |
| Finance                           | 25,822.52           | 25,822.52           | 412,184.29           | 93.74%                        |
| Legal                             | 357.50              | 357.50              | 55,000.00            | 99.35%                        |
| Human Resources                   | 14,922.49           | 14,922.49           | 204,632.48           | 92.71%                        |
| Mainstreet                        | 4,811.28            | 4,811.28            | 84,149.02            | 94.28%                        |
| Business Navigator                | 49,922.91           | 49,922.91           | 412,371.08           | 87.89%                        |
| Police Department                 | 325,709.17          | 325,709.17          | 3,092,659.64         | 89.47%                        |
| Fire Department                   | 207,752.78          | 207,752.78          | 1,725,259.26         | 87.96%                        |
| Victims Advocate                  | 3,673.02            | 3,673.02            | 45,059.60            | 91.85%                        |
| Marketing/Tourism                 | 19,477.72           | 19,477.72           | 177,050.20           | 89.00%                        |
| Operations Maintenance            | 6,290.30            | 6,290.30            | 120,062.27           | 94.76%                        |
| Parks & Recreation                | 57,065.42           | 57,065.42           | 676,424.80           | 91.56%                        |
| Streets & Grounds                 | 52,747.52           | 52,747.52           | 783,323.98           | 93.27%                        |
| Museum Operations                 | 11,082.70           | 11,082.70           | 146,760.08           | 92.45%                        |
| Cemetery Operations               | 7.33                | 7.33                | 104,400.00           | 99.99%                        |
| Airport Operations                | 1,063.45            | 1,063.45            | 91,750.00            | 98.84%                        |
| School Crossing Guards            | 118.40              | 118.40              | -                    | 0.00%                         |
|                                   | <b>953,943.42</b>   | <b>953,943.42</b>   | <b>10,293,877.52</b> | <b>90.73%</b>                 |
| <b>Net Revenue (Expenditures)</b> | <b>(625,929.01)</b> | <b>(625,929.01)</b> | <b>-</b>             |                               |

**City of Hartsville  
Utility Funds**

**Water/Sewer Budget to Actual**

|                                   | <i><b>Jul-19</b></i>     | <i><b>YTD</b></i>        | <i><b>Budgeted</b></i>   | <i><b>% Budget<br/>Remaining</b></i> |
|-----------------------------------|--------------------------|--------------------------|--------------------------|--------------------------------------|
| <b>Revenues</b>                   |                          |                          |                          |                                      |
| Charges for Services              | 261,941.12               | 261,941.12               | 2,430,975.00             | 89.22%                               |
| Fees                              | 200,478.60               | 200,478.60               | 2,452,184.00             | 91.82%                               |
| Investment Earnings               | -                        | -                        | 27,000.00                | 0.00%                                |
| Rents                             | -                        | -                        | 125,000.00               | 100.00%                              |
| Waterpark Services                | 489,713.59               | 489,713.59               | 1,626,100.00             | 69.88%                               |
| Other Financing Sources           | -                        | -                        | 1,000.00                 | 0.00%                                |
| Accumulated Surplus               | -                        | -                        | -                        | 0.00%                                |
|                                   | <u>952,133.31</u>        | <u>952,133.31</u>        | <u>6,662,259.00</u>      | <u>85.71%</u>                        |
| <b>Expenditures</b>               |                          |                          |                          |                                      |
| Water Expenditures                | 103,363.07               | 103,363.07               | 2,137,078.36             | 95.16%                               |
| Sewer Expenditures                | 111,950.50               | 111,950.50               | 2,588,187.69             | 95.67%                               |
| Waterpark Expenditures            | 243,370.69               | 243,370.69               | 1,626,100.00             | 85.03%                               |
|                                   | <u>458,684.26</u>        | <u>458,684.26</u>        | <u>6,351,366.05</u>      | <u>92.78%</u>                        |
| <b>Net Revenue (Expenditures)</b> | <u><b>493,449.05</b></u> | <u><b>493,449.05</b></u> | <u><b>310,892.95</b></u> |                                      |

**Stormwater Budget to Actual**

|   | <i><b>Jul-19</b></i>     | <i><b>YTD</b></i>        | <i><b>Budgeted</b></i> | <i><b>% Budget<br/>Remaining</b></i> |
|---|--------------------------|--------------------------|------------------------|--------------------------------------|
| <b>Revenues</b>                         |                          |                          |                        |                                      |
| Stormwater Fees and Interfund transfers | -                        | -                        | 122,354.48             | 100.00%                              |
|   | <u>-</u>                 | <u>-</u>                 | <u>122,354.48</u>      | <u>100.00%</u>                       |
| <b>Expenditures</b>                     |                          |                          |                        |                                      |
| Total Expenditures                      | 5,797.67                 | 5,797.67                 | 122,354.48             | 95.26%                               |
|   | <u>5,797.67</u>          | <u>5,797.67</u>          | <u>122,354.48</u>      | <u>95.26%</u>                        |
| <b>Net Revenue (Expenditures)</b>       | <u><b>(5,797.67)</b></u> | <u><b>(5,797.67)</b></u> | <u><b>-</b></u>        |                                      |

**City of Hartsville  
Misc Funds**

**Environmental Services Budget to Actual**

|                                   | <i><b>Jul-19</b></i>      | <i><b>YTD</b></i>         | <i><b>Budgeted</b></i> | <i><b>% Budget<br/>Remaining</b></i> |
|-----------------------------------|---------------------------|---------------------------|------------------------|--------------------------------------|
| <b>Revenues</b>                   |                           |                           |                        |                                      |
| Fees                              | 121,105.18                | 121,105.18                | 1,372,290.00           | 91.17%                               |
| Investment Earnings               | -                         | -                         | -                      | 0.00%                                |
| Other Financing Sources           | -                         | -                         | -                      | 0.00%                                |
| Interfund Transfers in            | -                         | -                         | 127,000.00             | 0.00%                                |
| Extraordinary Items               | -                         | -                         | -                      | 0.00%                                |
|                                   | <u>121,105.18</u>         | <u>121,105.18</u>         | <u>1,499,290.00</u>    | <u>91.92%</u>                        |
| <b>Expenditures</b>               |                           |                           |                        |                                      |
| Total Expenditures                | 156,704.05                | 145,704.05                | 1,492,068.26           | 90.23%                               |
|                                   | <u>156,704.05</u>         | <u>145,704.05</u>         | <u>1,492,068.26</u>    | <u>90.23%</u>                        |
| <b>Net Revenue (Expenditures)</b> | <u><b>(35,598.87)</b></u> | <u><b>(24,598.87)</b></u> | <u><b>7,221.74</b></u> |                                      |

**Infrastructure Park Budget to Actual**

|                                   | <i><b>Jul-19</b></i>     | <i><b>YTD</b></i>        | <i><b>Budgeted</b></i>  | <i><b>% Budget<br/>Remaining</b></i> |
|-----------------------------------|--------------------------|--------------------------|-------------------------|--------------------------------------|
| <b>Revenues</b>                   |                          |                          |                         |                                      |
| Payments in Lieu of Taxes         | 3,621.73                 | 3,621.73                 | 515,000.00              | 99.30%                               |
| Investment Earnings               | -                        | -                        | -                       | 0.00%                                |
| Other Financing Sources           | 500.00                   | 500.00                   | 6,000.00                | 91.67%                               |
| Extraordinary Items               | -                        | -                        | -                       | 0.00%                                |
|                                   | <u>4,121.73</u>          | <u>4,121.73</u>          | <u>521,000.00</u>       | <u>99.21%</u>                        |
| <b>Expenditures</b>               |                          |                          |                         |                                      |
| Total Expenditures                | 5,316.52                 | 5,316.52                 | 507,416.72              | 98.95%                               |
|                                   | <u>5,316.52</u>          | <u>5,316.52</u>          | <u>507,416.72</u>       | <u>98.95%</u>                        |
| <b>Net Revenue (Expenditures)</b> | <u><b>(1,194.79)</b></u> | <u><b>(1,194.79)</b></u> | <u><b>13,583.28</b></u> |                                      |

**Debt Service Fund**

|                                   | <i><b>Jul-19</b></i>   | <i><b>YTD</b></i>      | <i><b>Budgeted</b></i> | <i><b>% Budget<br/>Remaining</b></i> |
|-----------------------------------|------------------------|------------------------|------------------------|--------------------------------------|
| <b>Revenues</b>                   |                        |                        |                        |                                      |
| Property Tax Revenues             | 1,053.73               | 1,053.73               | 165,000.00             | 99.36%                               |
|                                   | <u>1,053.73</u>        | <u>1,053.73</u>        | <u>165,000.00</u>      | <u>99.36%</u>                        |
| <b>Expenditures</b>               |                        |                        |                        |                                      |
| Total Expenditures                | -                      | -                      | 164,542.47             | 100.00%                              |
|                                   | <u>-</u>               | <u>-</u>               | <u>164,542.47</u>      | <u>100.00%</u>                       |
| <b>Net Revenue (Expenditures)</b> | <u><b>1,053.73</b></u> | <u><b>1,053.73</b></u> | <u><b>457.53</b></u>   |                                      |

**City of Hartsville  
Special Revenue Funds**

**Hospitality Taxes Budget to Actual**

|                                   | <i><b>Jul-19</b></i>    | <i><b>YTD</b></i>       | <i><b>Budgeted</b></i> | <i><b>% Budget<br/>Remaining</b></i> |
|-----------------------------------|-------------------------|-------------------------|------------------------|--------------------------------------|
| <b>Revenues</b>                   |                         |                         |                        |                                      |
| Taxes                             | 88,158.10               | 88,158.10               | 900,000.00             | 90.20%                               |
| Penalties & Interest - Taxes      | -                       | -                       | 3,000.00               | 100.00%                              |
| Investment Earnings               | -                       | -                       | -                      | 0.00%                                |
| Interfund Transfers               | -                       | -                       | 92,500.00              | 100.00%                              |
|                                   | <u>88,158.10</u>        | <u>88,158.10</u>        | <u>995,500.00</u>      | <u>91.14%</u>                        |
| <b>Expenditures</b>               |                         |                         |                        |                                      |
| Total Expenditures                | 284.19                  | 284.19                  | 995,500.00             | 99.97%                               |
|                                   | <u>284.19</u>           | <u>284.19</u>           | <u>995,500.00</u>      | <u>99.97%</u>                        |
|                                   |                         |                         |                        | 0%                                   |
| <b>Net Revenue (Expenditures)</b> | <u><b>87,873.91</b></u> | <u><b>87,873.91</b></u> | <u><b>-</b></u>        |                                      |

**Accommodations Taxes Budget to Actual**

|                                   | <i><b>Jul-19</b></i>    | <i><b>YTD</b></i>       | <i><b>Budgeted</b></i> | <i><b>% Budget<br/>Remaining</b></i> |
|-----------------------------------|-------------------------|-------------------------|------------------------|--------------------------------------|
| <b>Revenues</b>                   |                         |                         |                        |                                      |
| Taxes                             | 15,199.00               | 15,199.00               | 200,000.00             | 92.40%                               |
| Investment Earnings               | -                       | -                       | -                      | 0.00%                                |
|                                   | <u>15,199.00</u>        | <u>15,199.00</u>        | <u>200,000.00</u>      | <u>92.40%</u>                        |
| <b>Expenditures</b>               |                         |                         |                        |                                      |
| Total Expenditures                | 456.67                  | 456.67                  | 200,000.00             | 99.77%                               |
|                                   | <u>456.67</u>           | <u>456.67</u>           | <u>200,000.00</u>      | <u>99.77%</u>                        |
| <b>Net Revenue (Expenditures)</b> | <u><b>14,742.33</b></u> | <u><b>14,742.33</b></u> | <u><b>-</b></u>        |                                      |

**City of Hartsville  
Recreation Enterprise Funds**

**Recreation Concessions Budget to Actual**

|                                   | <i><b>Jul-19</b></i>               | <i><b>YTD</b></i>                  | <i><b>Budgeted</b></i>               | <i><b>% Budget<br/>Remaining</b></i> |
|-----------------------------------|------------------------------------|------------------------------------|--------------------------------------|--------------------------------------|
| <b>Revenues</b>                   |                                    |                                    |                                      |                                      |
| Concessions Revenue               | 2,095.30                           | 2,095.30                           | 65,000.00                            | 96.78%                               |
| Extraordinary Items               | -                                  | -                                  | -                                    | 0.00%                                |
|                                   | <u>2,095.30</u>                    | <u>2,095.30</u>                    | <u>65,000.00</u>                     | <u>96.78%</u>                        |
| <b>Expenditures</b>               |                                    |                                    |                                      |                                      |
| Total Expenditures                | 2,096.49                           | 2,096.49                           | 60,000.00                            | 96.51%                               |
|                                   | <u>2,096.49</u>                    | <u>2,096.49</u>                    | <u>60,000.00</u>                     | <u>96.51%</u>                        |
| <b>Net Revenue (Expenditures)</b> | <u><u><i><b>(1.19)</b></i></u></u> | <u><u><i><b>(1.19)</b></i></u></u> | <u><u><i><b>5,000.00</b></i></u></u> |                                      |



# Monthly Departmental Report: Finance



## Monthly Revenue Report

Month of: July 2019

|  |             |
|--|-------------|
| Hospitality taxes collected:   | \$79,092.61 |
| (taxes are collected on the revenue of the previous month and are due on the 20th of the next month) |             |
| Accommodation taxes collected:   | \$15,199.00 |
| (taxes are collected on the revenue of the previous month and are due on the 20th of the next month) |             |
| Revenue collected for Cemetery Lots:   | \$2,070.00  |

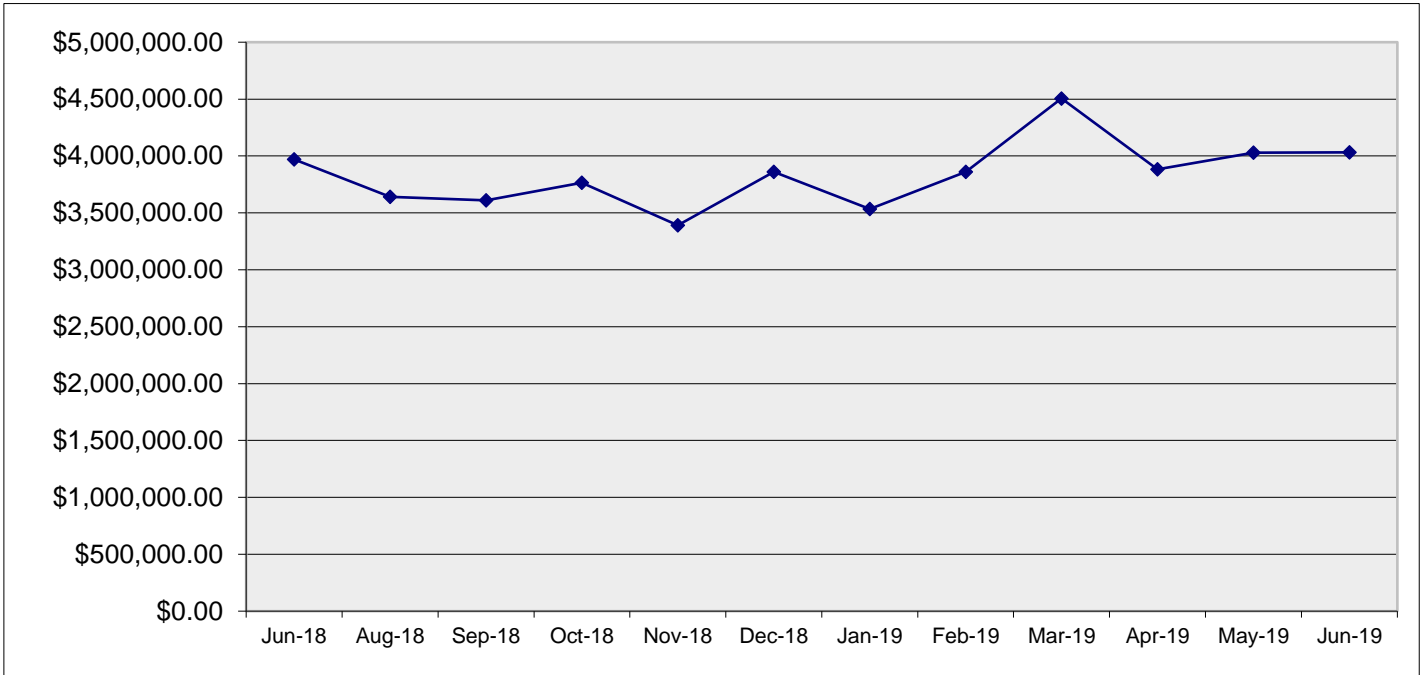
### Hospitality Tax Recap

|        | Net Taxable Sales | X .02 | Discount   | Penalty       | Total Paid |               |
|--------|-------------------|-------|------------|---------------|------------|---------------|
| Jun-18 | \$3,968,752.03    | \$    | 79,374.80  | \$ (1,555.06) | \$ 104.71  | \$ 77,924.45  |
| Aug-18 | \$3,642,022.58    | \$    | 72,849.53  | \$ (1,439.58) | \$ 30.66   | \$ 71,440.61  |
| Sep-18 | \$3,610,683.34    | \$    | 72,213.95  | \$ (1,362.32) | \$ 265.26  | \$ 71,116.89  |
| Oct-18 | \$3,765,121.35    | \$    | 75,302.40  | \$ (1,518.44) | \$ 43.22   | \$ 73,827.18  |
| Nov-18 | \$3,391,107.87    | \$    | 66,946.28  | \$ (1,274.75) | \$ 82.47   | \$ 68,150.97  |
| Dec-18 | \$3,859,626.03    | \$    | 77,183.54  | \$ (1,498.48) | \$ 70.11   | \$ 75,674.19  |
| Jan-19 | \$3,533,130.79    | \$    | 70,662.64  | \$ (1,384.84) | \$ 89.29   | \$ 63,367.09  |
| Feb-19 | \$3,860,275.12    | \$    | 77,205.87  | \$ (1,464.62) | \$ 68.58   | \$ 75,806.84  |
| Mar-19 | \$4,505,737.23    | \$    | 90,114.93  | \$ (1,776.56) | \$ 6.00    | \$ 88,344.30  |
| Apr-19 | \$3,882,498.39    | \$    | 77,649.97  | \$ (1,526.54) | \$ -       | \$ 76,130.42  |
| May-19 | \$4,029,248.21    | \$    | 80,584.97  | \$ (1,589.78) |            | \$ 79,007.37  |
| Jun-19 | \$4,031,640.70    | \$    | 80,626.69  | \$ (1,575.35) | \$ 40.47   | \$ 79,092.61  |
| TOTAL  | \$46,079,843.64   | \$    | 920,715.57 | (\$17,966.32) | \$760.30   | \$ 362,460.10 |

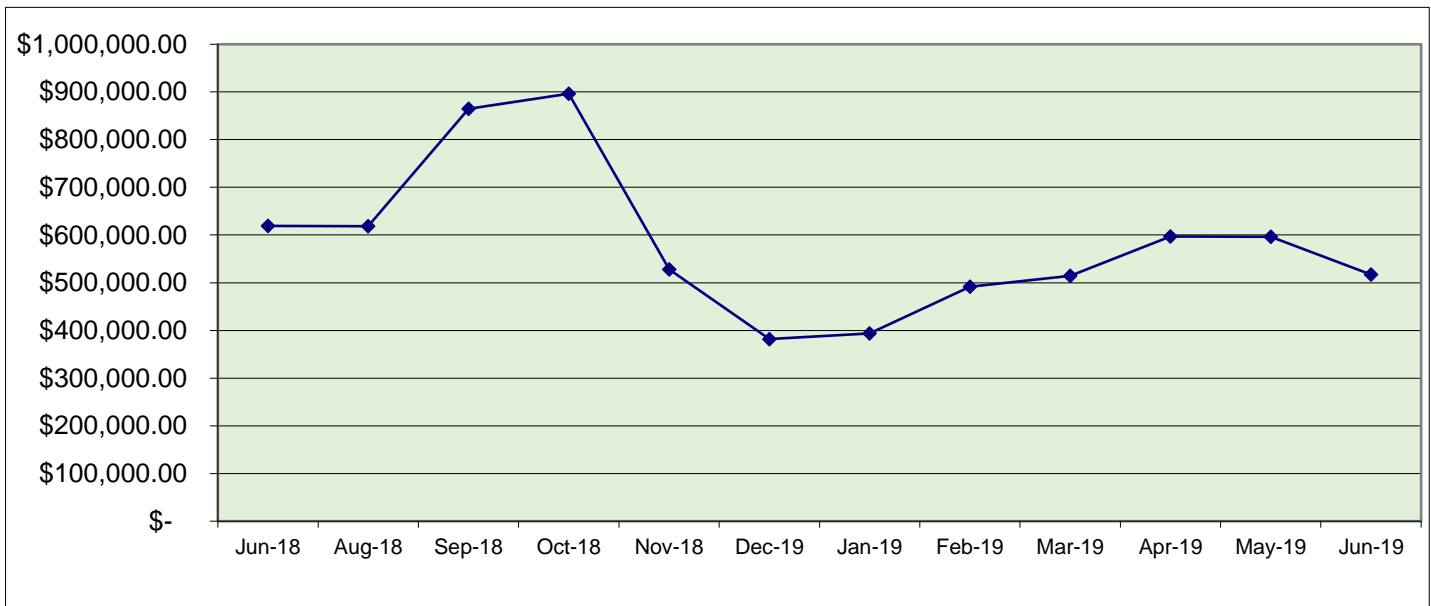
### Accommodations Tax Recap

|        | Net Taxable Sales | X .03 | Discount     | Penalty      | Total Paid   |               |
|--------|-------------------|-------|--------------|--------------|--------------|---------------|
| Jun-18 | \$ 618,913.22     | \$    | 18,567.40    | \$ (367.25)  | \$ 18,200.15 |               |
| Aug-18 | \$ 618,635.90     | \$    | 18,559.09    | \$ (366.71)  | \$ -         | \$ 18,192.38  |
| Sep-18 | \$ 864,652.12     | \$    | 25,939.58    | \$ (516.82)  |              | \$ 25,422.76  |
| Oct-18 | \$ 896,252.81     | \$    | 26,887.58    | \$ (536.08)  | \$ -         | \$ 26,351.50  |
| Nov-18 | \$ 528,158.97     | \$    | 15,844.80    | \$ (287.37)  | \$ 129.52    | \$ 15,686.95  |
| Dec-19 | \$ 381,919.48     | \$    | 11,457.59    | \$ (210.11)  | \$ 95.50     | \$ 11,342.78  |
| Jan-19 | \$ 393,844.20     | \$    | 11,815.35    | \$ (234.71)  |              | \$ 11,580.64  |
| Feb-19 | \$ 491,674.05     | \$    | 14,750.23    | \$ (259.16)  | \$ 164.07    | \$ 14,655.14  |
| Mar-19 | \$ 514,550.09     | \$    | 15,436.53    | \$ (303.82)  |              | \$ 15,132.71  |
| Apr-19 | \$ 596,910.40     | \$    | 17,907.32    | \$ (355.37)  |              | \$ 17,551.95  |
| May-19 | \$ 596,568.74     | \$    | 17,897.07    | \$ 354.82    |              | \$ 17,542.25  |
| Jun-19 | \$ 516,827.72     | \$    | 15,504.84    | \$ (305.84)  |              | \$ 15,199.00  |
| TOTAL  | \$7,018,907.70    |       | \$210,567.38 | (\$3,388.42) | \$129.52     | \$ 206,858.21 |

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



# City of Hartsville Fire Department

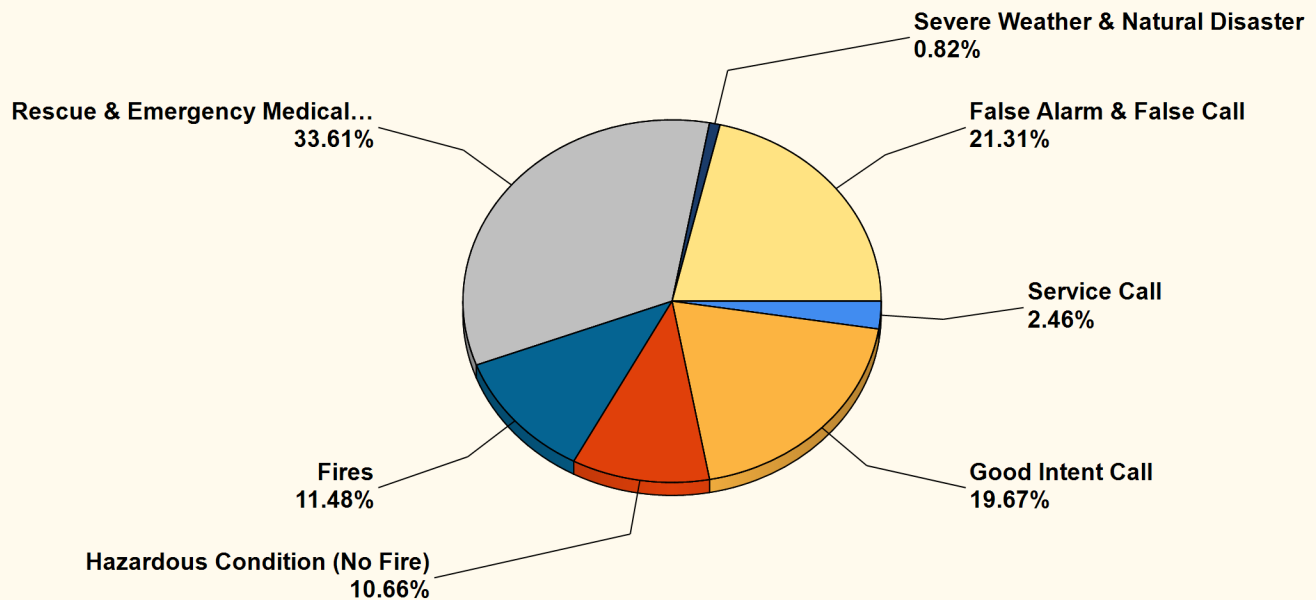
Hartsville, SC

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2019 | End Date: 07/31/2019



| MAJOR INCIDENT TYPE                | # INCIDENTS | % of TOTAL     |
|------------------------------------|-------------|----------------|
| Fires                              | 14          | 11.48%         |
| Rescue & Emergency Medical Service | 41          | 33.61%         |
| Hazardous Condition (No Fire)      | 13          | 10.66%         |
| Service Call                       | 3           | 2.46%          |
| Good Intent Call                   | 24          | 19.67%         |
| False Alarm & False Call           | 26          | 21.31%         |
| Severe Weather & Natural Disaster  | 1           | 0.82%          |
| <b>TOTAL</b>                       | <b>122</b>  | <b>100.00%</b> |

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

| INCIDENT TYPE  | # INCIDENTS | % of TOTAL     |
|--|-------------|----------------|
| 111 - Building fire                                      | 1           | 0.82%          |
| 130 - Mobile property (vehicle) fire, other              | 1           | 0.82%          |
| 131 - Passenger vehicle fire                             | 2           | 1.64%          |
| 140 - Natural vegetation fire, other                     | 4           | 3.28%          |
| 141 - Forest, woods or wildland fire                     | 1           | 0.82%          |
| 142 - Brush or brush-and-grass mixture fire              | 4           | 3.28%          |
| 151 - Outside rubbish, trash or waste fire               | 1           | 0.82%          |
| 300 - Rescue, EMS incident, other                        | 1           | 0.82%          |
| 311 - Medical assist, assist EMS crew                    | 26          | 21.31%         |
| 321 - EMS call, excluding vehicle accident with injury   | 1           | 0.82%          |
| 322 - Motor vehicle accident with injuries               | 6           | 4.92%          |
| 324 - Motor vehicle accident with no injuries.           | 5           | 4.10%          |
| 331 - Lock-in (if lock out , use 511 )                   | 1           | 0.82%          |
| 357 - Extrication of victim(s) from machinery            | 1           | 0.82%          |
| 412 - Gas leak (natural gas or LPG)                      | 3           | 2.46%          |
| 444 - Power line down                                    | 5           | 4.10%          |
| 445 - Arcing, shorted electrical equipment               | 3           | 2.46%          |
| 462 - Aircraft standby                                   | 1           | 0.82%          |
| 463 - Vehicle accident, general cleanup                  | 1           | 0.82%          |
| 511 - Lock-out   | 1           | 0.82%          |
| 561 - Unauthorized burning                               | 1           | 0.82%          |
| 571 - Cover assignment, standby, moveup                  | 1           | 0.82%          |
| 611 - Dispatched & cancelled en route                    | 21          | 17.21%         |
| 622 - No incident found on arrival at dispatch address   | 2           | 1.64%          |
| 631 - Authorized controlled burning                      | 1           | 0.82%          |
| 711 - Municipal alarm system, malicious false alarm      | 3           | 2.46%          |
| 715 - Local alarm system, malicious false alarm          | 1           | 0.82%          |
| 730 - System malfunction, other                          | 4           | 3.28%          |
| 734 - Heat detector activation due to malfunction        | 2           | 1.64%          |
| 735 - Alarm system sounded due to malfunction            | 2           | 1.64%          |
| 743 - Smoke detector activation, no fire - unintentional | 9           | 7.38%          |
| 745 - Alarm system activation, no fire - unintentional   | 5           | 4.10%          |
| 800 - Severe weather or natural disaster, other          | 1           | 0.82%          |
| <b>TOTAL INCIDENTS:</b>                                  | <b>122</b>  | <b>100.00%</b> |

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

# City of Hartsville Fire Department

Hartsville, SC

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## Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 07/01/2019 | End Date: 07/31/2019

| INCIDENT TYPE  | Incident Status | # INCIDENTS |
|--|-----------------|-------------|
| <b>Zone: City Limits - City Limits</b>                   |                 |             |
| 131 - Passenger vehicle fire                             | Reviewed        | 2           |
| 151 - Outside rubbish, trash or waste fire               | Reviewed        | 1           |
| 300 - Rescue, EMS incident, other                        | Reviewed        | 1           |
| 311 - Medical assist, assist EMS crew                    | Reviewed        | 10          |
| 321 - EMS call, excluding vehicle accident with injury   | Reviewed        | 1           |
| 322 - Motor vehicle accident with injuries               | Reviewed        | 2           |
| 324 - Motor vehicle accident with no injuries.           | Reviewed        | 3           |
| 412 - Gas leak (natural gas or LPG)                      | Reviewed        | 2           |
| 444 - Power line down                                    | Reviewed        | 4           |
| 445 - Arcing, shorted electrical equipment               | Reviewed        | 2           |
| 462 - Aircraft standby                                   | Reviewed        | 1           |
| 463 - Vehicle accident, general cleanup                  | Reviewed        | 1           |
| 511 - Lock-out   | Reviewed        | 1           |
| 611 - Dispatched & cancelled en route                    | Reviewed        | 15          |
| 631 - Authorized controlled burning                      | Reviewed        | 1           |
| 711 - Municipal alarm system, malicious false alarm      | Reviewed        | 2           |
| 715 - Local alarm system, malicious false alarm          | Reviewed        | 1           |
| 730 - System malfunction, other                          | Reviewed        | 3           |
| 734 - Heat detector activation due to malfunction        | Reviewed        | 1           |
| 735 - Alarm system sounded due to malfunction            | Reviewed        | 1           |
| 743 - Smoke detector activation, no fire - unintentional | Reviewed        | 7           |
| 745 - Alarm system activation, no fire - unintentional   | Reviewed        | 4           |
| 800 - Severe weather or natural disaster, other          | Reviewed        | 1           |
| <b>Zone: Darlington Co. - Darlington County</b>          |                 |             |
| 111 - Building fire                                      | Reviewed        | 1           |
| 130 - Mobile property (vehicle) fire, other              | Reviewed        | 1           |
| 140 - Natural vegetation fire, other                     | Reviewed        | 4           |
| 141 - Forest, woods or wildland fire                     | Reviewed        | 1           |
| 142 - Brush or brush-and-grass mixture fire              | Reviewed        | 4           |

This report gives a count of each incident type for the Incident Status or Statuses selected.



**EMERGENCY  
REPORTING**

emergencyreporting.com

Doc Id: 384

Page # 1 of 2

| INCIDENT TYPE  | Incident Status | # INCIDENTS |
|--|-----------------|-------------|
| 311 - Medical assist, assist EMS crew                    | Reviewed        | 16          |
| 322 - Motor vehicle accident with injuries               | Reviewed        | 4           |
| 324 - Motor vehicle accident with no injuries.           | Reviewed        | 2           |
| 331 - Lock-in (if lock out , use 511 )                   | Reviewed        | 1           |
| 357 - Extrication of victim(s) from machinery            | Reviewed        | 1           |
| 412 - Gas leak (natural gas or LPG)                      | Reviewed        | 1           |
| 444 - Power line down                                    | Reviewed        | 1           |
| 445 - Arcing, shorted electrical equipment               | Reviewed        | 1           |
| 561 - Unauthorized burning                               | Reviewed        | 1           |
| 611 - Dispatched & cancelled en route                    | Reviewed        | 5           |
| 622 - No incident found on arrival at dispatch address   | Reviewed        | 2           |
| 711 - Municipal alarm system, malicious false alarm      | Reviewed        | 1           |
| 730 - System malfunction, other                          | Reviewed        | 1           |
| 734 - Heat detector activation due to malfunction        | Reviewed        | 1           |
| 735 - Alarm system sounded due to malfunction            | Reviewed        | 1           |
| 743 - Smoke detector activation, no fire - unintentional | Reviewed        | 2           |
| 745 - Alarm system activation, no fire - unintentional   | Reviewed        | 1           |
| <b>Zone: Out of District - Out of District</b>           |                 |             |
| 571 - Cover assignment, standby, moveup                  | Reviewed        | 1           |
| 611 - Dispatched & cancelled en route                    | Reviewed        | 1           |

This report gives a count of each incident type for the Incident Status or Statuses selected.

## Fire Recovery for July 2019

| Status           | Run Date   | Run Number | NFIRS | Created    | Paid Date  | Insurance                       | Invoiced | Received | FD%      |
|------------------|------------|------------|-------|------------|------------|---------------------------------|----------|----------|----------|
| Payment Received | 04/12/2019 | 19-293     | 733   | 05/01/2019 | 06/30/2019 | Thad Saleeby Development Center | 200.00   | 200.00   | 160.00   |
| Payment Received | 06/21/2019 | 19-578     | 111   | 06/25/2019 | 07/09/2019 | AutoOwners                      | 896.00   | 500.00   | 400.00   |
| Payment Received | 06/26/2019 | 19-592     | 322   | 07/10/2019 | 07/17/2019 | Nationwide                      | 487.00   | 487.00   | 389.60   |
| Payment Received | 05/02/2019 | 19-359     | 733   | 06/10/2019 | 07/18/2019 | Coker College                   | 200.00   | 192.00   | 153.60   |
| Payment Received | 06/11/2019 | 19-532     | 322   | 06/18/2019 | 07/28/2019 | Allstate                        | 487.00   | 487.00   | 389.60   |
| Payment Received | 06/03/2019 | 19-496     | 322   | 07/10/2019 | 07/30/2019 | Farm Bureau                     | 554.00   | 554.00   | 443.20   |
|                  |            |            |       |            |            | Paid Total:                     | 2,824.00 | 2,420.00 | 1,936.00 |
|                  |            |            |       |            |            | Unpaid Total:                   | 0.00     | 0.00     | 0.00     |
|                  |            |            |       |            |            | Department Total:               | 2,824.00 | 2,420.00 | 1,936.00 |
|                  |            |            |       |            |            |                                 |          |          |          |
|                  |            |            |       |            |            |                                 |          |          |          |
|                  |            |            |       |            |            | Grand Total:                    | 2,824.00 | 2,420.00 | 1,936.00 |





## *AUGUST 2019*

### *COUNCIL GRANT REPORT*

#### Active Projects:

- FAA Infrastructure Grant
- SC Department of Commerce, CDBG S. Hartsville Sewer Improvements
- SC Department of Public Safety – Highway Safety 2019
- SCEMD Recovery/FEMA: S. Hartsville Drainage Study
- SCEMD Recovery/FEMA: Generators for Pump Stations & Wells
- SC Housing NIP Award-Property Maintenance (will close once final lot has been inspected)
- Byerly Foundation Projects:
  1. Wayfinding Signage
  2. Police Youth Academy
  3. Business Builder
- Land & Water Conservation Fund (LWCF)

#### Applications Awarded in June 2019:

- CDBG South Park Neighborhood Sewer Upgrades **\$750,000**
- FAA Infrastructure Grant **\$149,900**

#### Applications Submitted in 2019:

- Byerly Foundation: HFD Extinguisher Training (\$13,084) & Main Street Façade Program (\$10,000)
- SC Department of Public Safety – Highway Safety 2020

#### Future Applications:

(2 – 6 months lead time & application contingent upon council approval)

- FEMA PMD - Generator for City Hall
- RIA Well Project

Should you have any questions regarding this report, please contact me at 843.383.3015 ext. 2010, 843.858.0699, or [shannon.munoz@hartsvillesc.gov](mailto:shannon.munoz@hartsvillesc.gov).

Shannon J. Munoz  
Director of Community & Economic Development

## Human Resources Monthly Report - July 2019

| Home Department**               | June Headcount | July Hires / Transfers In | July Terms | July Transfers Out | July Headcount | DIVERSITY |                           |                    |            |                 |
|---------------------------------|----------------|---------------------------|------------|--------------------|----------------|-----------|---------------------------|--------------------|------------|-----------------|
|                                 |                |                           |            |                    |                | Asian     | Black or African American | Hispanic or Latino | White      | 2 or More Races |
| 000411 / Mayor Council Clerk    | 8              | 0                         | 0          | 0                  | 8              | 0         | 3                         | 0                  | 5          | 0               |
| 000412 / Court Operations       | 4              | 1                         | 0          | 0                  | 5              | 0         | 1                         | 0                  | 4          | 0               |
| 000413 / City Manager           | 1              | 0                         | 0          | 0                  | 1              | 0         | 0                         | 0                  | 1          | 0               |
| 000415 / Finance                | 5              | 0                         | 0          | 0                  | 5              | 0         | 1                         | 1                  | 3          | 0               |
| 000417 / Human Resources        | 3              | 0                         | 0          | 0                  | 3              | 0         | 0                         | 1                  | 2          | 0               |
| 000418 / Main Street Hartsville | 1              | 0                         | 0          | 0                  | 1              | 0         | 0                         | 0                  | 1          | 0               |
| 000419 / Business Navigator     | 4              | 0                         | 0          | 0                  | 4              | 0         | 2                         | 1                  | 1          | 0               |
| 000421 / Police Department      | 42             | 0                         | 0          | 0                  | 42             | 0         | 4                         | 0                  | 38         | 0               |
| 000422 / Fire Department        | 31             | 0                         | 0          | 0                  | 31             | 0         | 3                         | 0                  | 28         | 0               |
| 000423 / Victim's Advocate**    | 0              | 0                         | 0          | 0                  | 0              | 0         | 0                         | 0                  | 0          | 0               |
| 000426 / Tourism                | 2              | 0                         | 0          | 0                  | 2              | 0         | 0                         | 0                  | 2          | 0               |
| 000431 / Maintenance            | 1              | 0                         | 0          | 0                  | 1              | 0         | 0                         | 0                  | 1          | 0               |
| 000432 / Sanitation Dept.       | 12             | 3                         | 1          | 0                  | 14             | 0         | 11                        | 0                  | 3          | 0               |
| 000452 / Parks & Recreation     | 7              | 0                         | 2          | 0                  | 5              | 0         | 1                         | 0                  | 4          | 0               |
| 000453 / Streets & Grounds      | 10             | 1                         | 0          | 0                  | 11             | 0         | 7                         | 0                  | 4          | 0               |
| 000454 / Museum Operations      | 3              | 0                         | 0          | 0                  | 3              | 0         | 0                         | 0                  | 3          | 0               |
| 000500 / Water Utilities        | 6              | 0                         | 0          | 0                  | 6              | 0         | 1                         | 0                  | 5          | 0               |
| 000600 / Sewer Utilities        | 3              | 0                         | 0          | 0                  | 3              | 0         | 1                         | 0                  | 2          | 0               |
| 000700 / School Crossing Guards | 9              | 0                         | 0          | 0                  | 9              | 0         | 5                         | 0                  | 4          | 0               |
| 000800 / Storm Water Utilities  | 1              | 0                         | 0          | 0                  | 1              | 0         | 0                         | 0                  | 1          | 0               |
| 000900 / Water Park             | 2              | 0                         | 0          | 0                  | 2              | 0         | 0                         | 0                  | 1          | 1               |
| <b>Totals:</b>                  | <b>155</b>     | <b>5</b>                  | <b>3</b>   | <b>0</b>           | <b>157</b>     | <b>0</b>  | <b>40</b>                 | <b>3</b>           | <b>113</b> | <b>1</b>        |

\*\*Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns

### Completed Events/Campaigns

July

Water Park - 7 days a week / **Active Headcount on July 30 = 165**

### Upcoming Events

August

**MOVED TO AUGUST 23: 6/7 Employee Family Splash Evening - NEPTUNE ISLAND**

HFD / HPD Annual Physicals

Quarterly Health & Wellness Series [Parks & Recreation] - Cornhole 8/12

September

BBP + Refresher Training 9/12 & 9/19

Benefit Open Enrollment Meetings 9/25-9/27

Training: Anti-Harrassment



Date: August 1, 2019  
To: City of Hartsville  
From: Suzy Moyd,  
Executive Director,  
Main Street Hartsville  
Re: **Monthly Status Report for  
July**



### Status Report & Updates

#### *Calendar:*

July 4<sup>th</sup> Holiday  
July 9<sup>th</sup>, City Council  
July 13<sup>th</sup>, Hartsville Farmers Market  
July 17<sup>th</sup>, ARB  
July 18<sup>th</sup>, Click-To-Mortar Seminar with Leigh Muldrow  
July 20<sup>th</sup>, MASC Awards Breakfast in Greenville

#### Current Social Media Stats:



Facebook: 4630 Followers  
Twitter: 1337 Followers  
Instagram: 1367 Followers  
MailChimp: 739 Subscribers

#### New businesses opening and Ribbon Cuttings soon:

Block & Vino  
Colours: an elite salon (re-opening)  
The Nook (re-opening)



Working on:

Planning for Park(ing) Day in September

Planning with Fest Da Ville.

Staycation Promotion.

Hartsville Uncorked Promotion.

Working on a promo video idea for downtown.

Assisting with EdVenture Fashion Show logistics.

Supporting Coker University marketing logistics.

Processing farmers market applications.

Touring new businesses, developers, and visitors around our downtown.

Scheduling and coordinating Ribbon Cuttings.

Processing Main Street Hartsville Gift Certificates.

Updates to Main Street's website and social media.

New Partnerships, current Partnership Renewals & Thank Yous.

Weekly MailChimp Newsletters.

Processing payments for farmers, vendors and sponsors.

Learning SmartFusion.

Attending Navigator meetings.

Processing Façade Grant Applications.

Updating Gift Certificate Inserts.

Updating Eat, Shop, Play brochure.





## Monthly Departmental Report - JULY 2019

### Visitor Demographics 2019

| MONTH       | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Walk-In | Website | Facebook |
|-------------|--------|---------|-----------|----------|--------|----------|---------|---------|----------|
| January     | 3      | 18      | 20        | 36       | 31     | 42       | 562     | 410     |          |
| February    | 47     | 78      | 41        | 100      | 93     | 51       | 410     | 405     |          |
| March       | 69     | 80      | 210       | 96       | 127    | 132      | 714     | 383     |          |
| April       | 24     | 77      | 181       | 107      | 139    | 74       | 602     | 310     |          |
| May         | 13     | 101     | 120       | 157      | 110    | 70       | 571     | 240     |          |
| June        | 49     | 43      | 26        | 98       | 94     | 25       | 335     | 267     |          |
| <b>JULY</b> | 44     | 61      | 44        | 46       | 88     | 33       | 316     | 325     | 1,658    |
| August      |        |         |           |          |        |          |         |         |          |
| September   |        |         |           |          |        |          |         |         |          |
| October     |        |         |           |          |        |          |         |         |          |
| November    |        |         |           |          |        |          |         |         |          |
| December    |        |         |           |          |        |          |         |         |          |

#### Visitors Signing Guest Book came from:

Nebraska

Virginia

New Hampshire

Connecticut

Florida

Tennessee

Pennsylvania

Arizona

Ohio

North Carolina

Minnesota

Texas

#### Museum News:

- Swamp Fox Quilters Exhibit "Through the Eye of the Needle" featuring 42 Quilts on display from June – August.
- "People's Choice Award" – Visitors vote on their favorite Quilt. Winner will be announced at the end of the show.
- *New* – Sewing Machine Exhibit featuring sewing machines circa, 1920 -1970.
- *New* – WHSC Radio Station letters now on permanent display at The Edition.
- Annual mailing of the 2019 Hartsville Museum Newsletter.
- Newly updated and printing of the Hartsville Museum Rack Card.
- Boys and Girls Club of Lake City – Toured the museum.



**July 2019**

## **Monthly Departmental Report**

### **Coach TB Thomas Sports Center**

- Current programs are Zumba, cardio step, and hard bodies.
- We added (\_\_\_\_\_) new members in July.
- Currently registering for County programs (Football, volleyball, cheerleading and Softball).
- Painting of TB Thomas conference room is complete.

### **Byerly Park**

- No ball tournaments scheduled for July but are looking busy for August, September and October.
- New metal basketball nets have been installed at the outdoor basketball court.
- Pull up bars have been installed on the walking track as part of our new circuit workout station.



# Hartsville Police Department

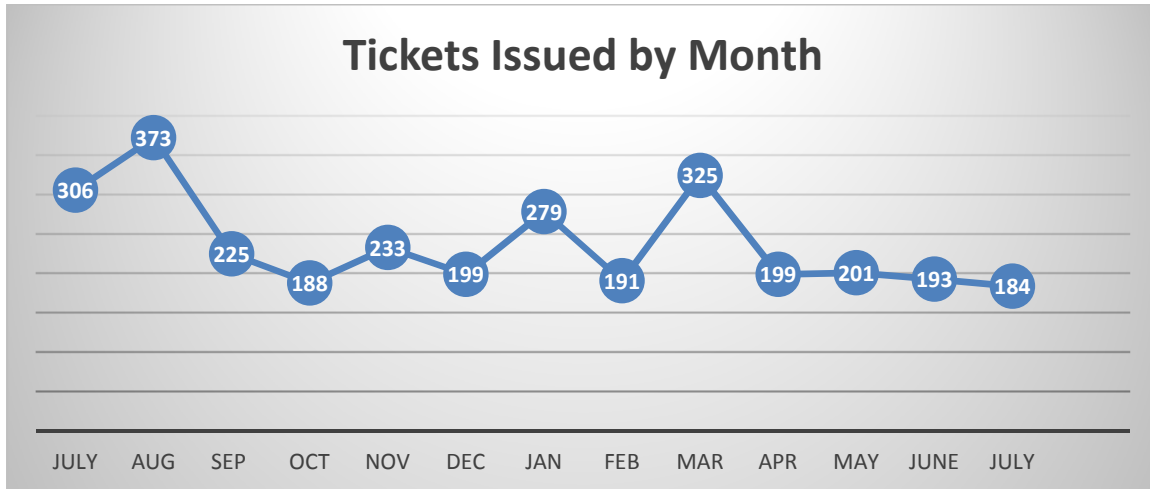


## Monthly Report

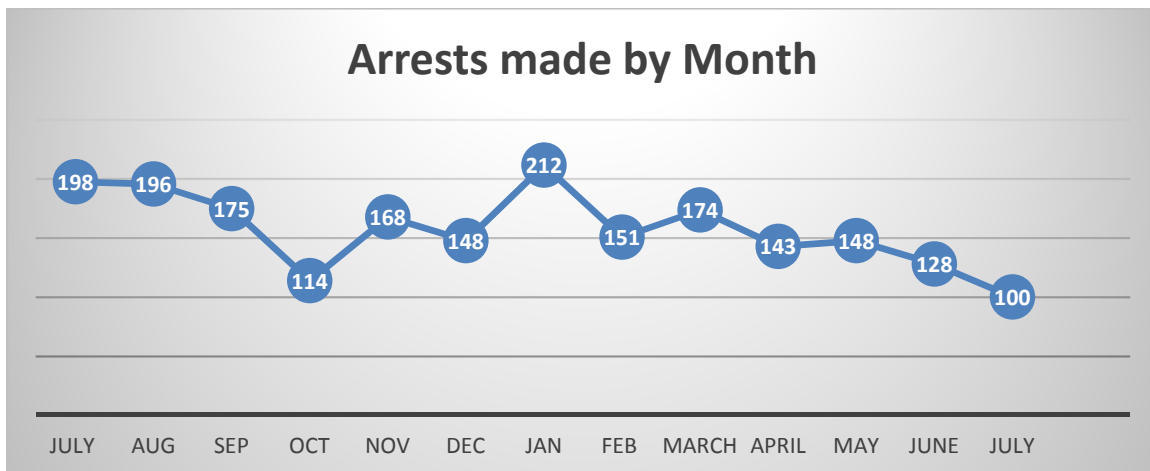
July 2019

Prepared by Mark Blair

The Hartsville Police department employs 36 sworn positions, 3 civilians, and 8 crossing guards



Spring and Summer 2018 showed a marked increase in citations, however fall and winter showed the usual slump. May showed our highest rates of ticket issuance for the previous 12 months. April through July of 2019 have returned to levels seen in late fall of 2018. We are down two patrol officers which may be one of the reasons for the slump, and two SROs that would work the street in the summer are on medical leave.



Arrests over the past few months have slowly dropped off. July showed the lowest number of arrests of the past 12 months, however that should jump up in August due to planned events. The cause of the slump is unknown, however we are down two patrol officers, and two other officers are out on medical leave, so manpower may be an issue.

## Arrestees and Victims

On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In July there were 100 arrests, including 10 Juveniles.

## Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

|                     |    |                          |
|---------------------|----|--------------------------|
| Shopliftings –      | 18 | (67% from outside city)  |
| Assaults –          | 8  | (50% from outside city)  |
| Robbery -           | 1  | (100% from outside city) |
| Thefts -            | 4  | (25% from outside city)  |
| Forgery/Fraud –     | 2  | (50% from outside city)  |
| Drug Offenses –     | 14 | (79% from outside city)  |
| DUI/Drunkeness-     | 13 | (77% from outside city)  |
| Weapons Violations- | 3  | (66% from outside city)  |
| Kidnapping -        | 1  | (100% from outside city) |
| Burglary -          | 4  | (100% from outside city) |

Totals for all arrests (including those not listed above)

66 of 100 people arrested (66%) live outside the city limits.



Date: August 6, 2019  
To: City of Hartsville  
From: Samantha Altman, Special Events Coordinator  
Re: Tourism and Events Report- July 2019

## **Status Report & Updates**

### **Current Projects**

Working on hiring a new front desk receptionist as our interns will return to school shortly.

New merchandise is in the store by Rebecca Giese and Coker University. Also new window displays are featured.

Started first Christmas Committee meeting and already ahead of schedule with bookings and timeline.

Sponsors for Screen on the Green have been very engaged in each showing.

Improving communication between Tourism, Museum, and Main Street Hartsville to achieve better results for the residents, businesses, and visitors of Hartsville.

The Tourism Department will now fall under the responsibilities of the Public Information Officer position.

Finalized the 2019 City of Hartsville events calendar to create a master list for scheduling events.

### ***2019 City of Hartsville Sponsored Events:***

- Screen on the Green
  - Saturday, August 10, 2019- "Jurassic World " sponsored by Hartsville Animal Hospital
  - Saturday, August 24, 2019- "Aquaman" sponsored by Hartsville Police Department and Fire Department
- National Night Out from 6:30-8:30 pm
  - Saturday, August 24, 2018
- Downtown Holiday Open House & Centennial Tree Lighting
  - Thursday, November 21, 2019 from 6:00-9:00 pm
- 2019 Hartsville Christmas Parade
  - Saturday, December 14, 2019 at 3:00pm

### **Current Social Media & Website Stats**

Visit Hartsville, SC  
Facebook- 2,882  
Instagram (@visithartsvillesc)- 1,118 followers  
Twitter (@visithartsville)- 316 followers  
VisitHartsvilleSC.com- 3500 views

### Current Key Sales

#### **July 2019**

Net Sales: \$603.32

Tax Collected: \$48.28

Total: \$651.60

#### Top Selling Items:

1. Gillespie's Trio Box - Gillespie's Peanuts
2. Gillespie's Lime Margarita Peanuts - Gillespie's Peanuts
3. Gillespie's Carmel Crunch Peanuts - Gillespie's Peanuts

### Future Projects

Continue working on Christmas with new ideas and sponsors.

Working on bundle/day pricing for The Edition.

Creating new marketing materials, brochures and social media pages for Lawton and The Edition.

Market research on other local venues to compare Lawton and The Edition to so we can compare prices and packages of what is being offered at other locations.

Work on more community outreach with local hotels, realtors, and major businesses like Duke and Sonoco. Provide them with a brochure of The Key, all of our social media sites and regular websites so visitors and people moving to the area have the information they need.

Work more closely with the museum during the holiday events and joint promotions.



**REQUEST FOR**  
**COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 08-19-01 - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

To transfer 10% of the Cemeteries (Magnolia and Greenlawn) cumulative revenue to the Perpetual Care Investment Fund for FY's 2016 - 2019.

**ATTACHMENTS:**

Description

- ▣ Resolution 08-19-01
- ▣ Perpetual Care Fund Transfer Analysis



**RESOLUTION 08-19-01**

**APPROVAL FOR TRANSFER OF CEMETERY REVENUE TO PERPETUAL CARE INVESTMENT TRUST FUND.**

**WHEREAS**, the City is responsible for the perpetual care of Magnolia Cemetery and Greenlawn Cemetery; and,

**WHEREAS**, City Council has determined that ten percent (10%) of the Cemeteries cumulative revenue should be invested in the Perpetual Care Investment Trust Fund on an annual basis.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville twenty-one thousand six hundred fifty-one dollars (\$21,651) for the years 2016 – 2019 should be transferred to the Perpetual Care Investment Fund.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the City of Hartsville that the City Manager, or designee, is authorized to execute all necessary documents for this transaction.

**NOW, THEREFORE BE IT HEREBY FINALLY RESOLVED**, in meeting duly advertised and assembled the 13th day of August, 2019.

\_\_\_\_\_  
Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

**CITY OF HARTSVILLE**

**REPORT OF CEMETERY ACTIVITIY**

**FOR THE FISCAL YEARS ENDED: 2016, 2017, 2018,2019**

Internally prepared by Finance Department

**CITY OF HARTSVILLE**

**STATEMENT OF REVENUE AND EXPENDITURES CEMETERY ACTIVITIES**

| FISCAL YEAR ENDED<br>June 30, 2019         |                     |                     |
|--|---------------------|---------------------|
| ACCOUNT                                    | BUDGETED            | YEAR-TO-DATE        |
| <b>REVENUE:</b>                            |                     |                     |
| 01-355-302-000 BURIAL PERMITS              | \$ 75,000.00        | \$ 76,400.00        |
| 01-355-304-000 CEMETERY LOTS               | 40,000.00           | 66,170.00           |
| 01-361-302-000 INT INCOME CEMETERY         | -                   | 12.25               |
| <b>TOTAL REVENUE</b>                       | <u>115,000.00</u>   | <u>142,582.25</u>   |
| <b>EXPENDITURE:</b>                        |                     |                     |
| 01-495-000-360 TELEPHONE                   | 250.00              | 315.37              |
| 01-495-000-410 UTILITIES                   | 750.00              | 835.25              |
| 01-495-000-420 BUILDING MAINT & SUPPLIES   | 2,000.00            | 1,134.00            |
| 01-495-000-424 CONTRACT                    | 86,400.00           | 98,400.00           |
| 01-495-000-735 SPECIAL PROJECTS & SERVICES | 15,000.00           | 25,965.20           |
| <b>TOTAL EXPENDITURE</b>                   | <u>104,400.00</u>   | <u>126,649.82</u>   |
| <b>REVENUE OVER (UNDER) EXPENDITURES</b>   | <u>\$ 10,600.00</u> | <u>\$ 15,932.43</u> |

WACHOVIA CEMETERY RESERVE FUND BALANCE AT June 30, 2019 \$ 68,389.42

| FISCAL YEAR ENDED<br>June 30, 2018         |                     |                    |
|--|---------------------|--------------------|
| ACCOUNT                                    | BUDGETED            | YEAR-TO-DATE       |
| <b>REVENUE:</b>                            |                     |                    |
| 01-355-302-000 BURIAL PERMITS              | \$ 75,000.00        | \$ 84,450.00       |
| 01-355-304-000 CEMETERY LOTS               | 50,000.00           | 46,210.00          |
| <b>TOTAL REVENUE</b>                       | <u>125,000.00</u>   | <u>130,660.00</u>  |
| <b>EXPENDITURE:</b>                        |                     |                    |
| 01-495-000-360 TELEPHONE                   | 250.00              | 304.15             |
| 01-495-000-420 BUILDING MAINT & SUPPLIES   | 3,500.00            | 3,622.89           |
| 01-495-000-424 CONTRACT                    | 86,400.00           | 93,600.00          |
| 01-495-000-735 SPECIAL PROJECTS & SERVICES | 15,000.00           | 30,052.62          |
| <b>TOTAL EXPENDITURE</b>                   | <u>105,150.00</u>   | <u>127,579.66</u>  |
| <b>REVENUE OVER (UNDER) EXPENDITURES</b>   | <u>\$ 19,850.00</u> | <u>\$ 3,080.34</u> |

WACHOVIA CEMETERY RESERVE FUND BALANCE AT June 30, 2018 \$ 49,407.17

## CITY OF HARTSVILLE

## STATEMENT OF REVENUE AND EXPENDITURES CEMETERY ACTIVITIES

FISCAL YEAR ENDED  
June 30, 2017

| ACCOUNT                                    | BUDGETED            | YEAR-TO-DATE        |
|--|---------------------|---------------------|
| <b>REVENUE:</b>                            |                     |                     |
| 01-355-302-000 BURIAL PERMITS              | \$ 75,000.00        | \$ 89,350.00        |
| 01-355-304-000 CEMETERY LOTS               | 50,000.00           | 53,970.00           |
| 01-361-302-000 INT INCOME CEMETERY         | 500.00              | -                   |
| <b>TOTAL REVENUE</b>                       | <u>125,500.00</u>   | <u>143,320.00</u>   |
| <b>EXPENDITURE:</b>                        |                     |                     |
| 01-495-000-360 TELEPHONE                   | 250.00              | 236.32              |
| 01-495-000-420 BUILDING MAINT & SUPPLIES   | 1,300.00            | 1,335.00            |
| 01-495-000-424 CONTRACT                    | 86,400.00           | 86,435.00           |
| 01-495-000-735 SPECIAL PROJECTS & SERVICES | 27,000.00           | 27,072.30           |
| <b>TOTAL EXPENDITURE</b>                   | <u>114,950.00</u>   | <u>115,078.62</u>   |
| <b>REVENUE OVER (UNDER) EXPENDITURES</b>   | <u>\$ 10,550.00</u> | <u>\$ 28,241.38</u> |

WACHOVIA CEMETERY RESERVE FUND BALANCE AT June 30, 2017 \$ 49,480.06

FISCAL YEAR ENDED  
June 30, 2016

| ACCOUNT                                    | BUDGETED            | YEAR-TO-DATE        |
|--|---------------------|---------------------|
| <b>REVENUE:</b>                            |                     |                     |
| 01-355-302-000 BURIAL PERMITS              | \$ 75,000.00        | \$ 78,000.00        |
| 01-355-304-000 CEMETERY LOTS               | 50,000.00           | 64,535.00           |
| 01-361-302-000 INT INCOME CEMETERY         | 5,000.00            | -                   |
| <b>TOTAL REVENUE</b>                       | <u>130,000.00</u>   | <u>142,535.00</u>   |
| <b>EXPENDITURE:</b>                        |                     |                     |
| 01-495-000-360 TELEPHONE                   | 250.00              | 343.14              |
| 01-495-000-420 BUILDING MAINT & SUPPLIES   | 3,500.00            | 1,589.49            |
| 01-495-000-424 CONTRACT                    | 86,400.00           | 79,424.24           |
| 01-495-000-735 SPECIAL PROJECTS & SERVICES | 15,000.00           | 21,375.00           |
| <b>TOTAL EXPENDITURE</b>                   | <u>105,150.00</u>   | <u>102,731.87</u>   |
| <b>REVENUE OVER (UNDER) EXPENDITURES</b>   | <u>\$ 24,850.00</u> | <u>\$ 39,803.13</u> |

WACHOVIA CEMETERY RESERVE FUND BALANCE AT June 30, 2016 \$ 49,474.28

## City of Hartsville

## Cemetery Perpetual Care Investment Account Analysis

For Fiscal Years Ended 2016-2019

|                                   | 2014-2015    | 2015-2016    | 2016-2017   | 2017-2018   | 2018-2019   | Cummulative |
|-----------------------------------|--------------|--------------|-------------|-------------|-------------|-------------|
| Cemetery Investment Account       |              |              |             |             |             |             |
| Withdrawal                        | \$247,982.27 | \$49,474.28  | \$49,480.06 | \$49,407.17 | \$68,389.42 |             |
| Deposit                           |              | \$200,000.00 |             |             |             |             |
|                                   |              | \$1,492.01   | \$5.78      | -\$72.89    | \$18,970.00 | \$1,437.15  |
|                                   |              |              |             |             | \$12.25     |             |
|                                   |              |              |             |             |             | \$1,437.15  |
| Cemetery Lot Revenue              |              | 2015-2016    | 2016-2017   | 2017-2018   | 2018-2019   | Cummulative |
|                                   |              | \$64,535.00  | \$53,970.00 | \$46,210.00 | \$66,170.00 |             |
| 10%                               |              | \$6,453.50   | \$5,397.00  | \$4,621.00  | \$6,617.00  | \$23,088.50 |
| Four Years Investment Earnings    | \$1,437.15   |              |             |             |             |             |
| Four Year 10% Cummulative Revenue | \$23,088.50  |              |             |             |             |             |
| Over/(Under)                      | -\$21,651.35 |              |             |             |             |             |
| Amount of Transfer                | \$21,651     |              |             |             |             |             |



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: 4368 Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Amend Commercial Solid Waste Users Fee.

**ATTACHMENTS:**

Description

- ▣ Ordinance 4368



**ORDINANCE 4368****TO AMEND CHAPTER 70 "SOLID WASTE" ARTICLE I "IN GENERAL" SECTION 70-3 "COMMERCIAL SOLID WASTE USER'S FEE".**

**WHEREAS**, the city operates as a service to the citizens of Hartsville a solid waste program that is responsible for the collection and disposal of garbage, waste matter and yard debris; and,

**WHEREAS**, City Council has determined that the rate structure for commercial solid waste user's needs to remain in effect as shown below until revised by Ordinance of City Council.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of Hartsville that that the following rate schedule is hereby adopted and upon final passage the 2019/2020 rates will become effective with the July 2019 billing that is due on August 15, 2019.

**2019-2020 Commercial Rates**

| Size of Container | Number of times container is dumped per week |        |        |        |        |        |        |         |         |         |
|-------------------|--|--------|--------|--------|--------|--------|--------|---------|---------|---------|
|                   | 1  | 2      | 3      | 4      | 5      | 6      | 7      | 8       | 9       | 10      |
| Roll Cart         | 40.57  |        |        |        |        |        |        |         |         |         |
| Extra Roll Cart   | 18.30  |        |        |        |        |        |        |         |         |         |
| 4 yard            | 80.50  | 160.98 | 241.48 | 314.66 | 398.82 | 477.47 |        |         |         |         |
| 6 yard            | 119.83                                       | 239.65 | 358.56 | 461.01 | 543.33 | 634.81 |        |         |         |         |
| 8 yard            | 159.17                                       | 303.69 | 437.23 | 538.23 | 698.10 | 831.27 | 958.51 | 1086.66 | 1211.78 | 1331.99 |

|                               | <i>Special Items</i> | <i>Prohibited Items</i> |
|-------------------------------|----------------------|-------------------------|
| Single time extra dump        | 52.50                |                         |
| Single Item                   | 15.84                | 55.67                   |
| ¼ truckload (5 cu yards)      | 55.67                | 119.30                  |
| ½ truckload (10 cu yards)     | 95.45                | 198.45                  |
| ¾ truckload (15 cu yards)     | 127.27               | 278.39                  |
| Shared Container (Commercial) | 64.02                |                         |
| Full truckload                | 159.08               | 357.93                  |
| Deceased animals              |                      | 15.91                   |

**NOW, THEREFORE BE IT ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_\_\_\_ day of \_\_\_\_\_, 2019 and upon final reading shall become effective and remain in effect as aforementioned.

\_\_\_\_\_  
Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading: August 13, 2019  
Public Hearing:  
Final Reading:



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: 4369 Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Ordinance to lease property at the corner of Marlboro and Seventh St to Rescue Squad for one year.

---

**BACKGROUND SUMMARY:**

The Rescue Squad has leased this property for several years.

**ATTACHMENTS:**

Description

- ▣ Ordinance 4369
- ▣ Draft Lease

**ORDINANCE 4369**

**AN ORDINANCE TO LEASE THE PROPERTY ON THE CORNER OF MARLBORO AVENUE AND SEVENTH STREET TO THE HARTSVILLE RESCUE SQUAD.**

**WHEREAS**, the City of Hartsville owns the property at corner of Marlboro Avenue and Seventh Street; and,

**WHEREAS**, the Hartsville Rescue Squad (Squad) wishes to lease the property; and,

**WHEREAS**, the City of Hartsville will lease the property to Hartsville Rescue Squad for the provision of community services only; the property shall not be used for any private and/or business enterprise.

**WHEREAS**, this lease shall stipulate that all the responsibilities for the maintenance of the property shall rest with the Hartsville Rescue Squad, and that the Squad shall have adequate insurance and liability coverage for the facilities, which they will provide to the City.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the City of Hartsville that the City does hereby lease the property at the corner of Marlboro Avenue and Seventh Street to the Hartsville Rescue Squad for a term of one year.

**NOW, THEREFORE BE IT FINALLY ORDAINED**, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all necessary documents.

**NOW, THEREFORE BE IT ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_\_\_\_ day of \_\_\_\_\_, 2019 and to become effective upon final reading.

---

Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading: August 13, 2019  
Public Hearing:  
Final Reading:

STATE OF SOUTH CAROLINA                     )  
COUNTY OF DARLINGTON                    )  
CITY OF HARTSVILLE                         )

LEASE AGREEMENT

THIS AGREEMENT, made and entered into this \_\_\_\_\_th day of \_\_\_\_\_ 2019, by and between, THE CITY OF HARTSVILLE, as OWNER of the property mentioned below and, THE HARTSVILLE RESCUE SQUAD, INC., as LESSEE.

1. That the OWNER agrees to lease the property at the corner of Marlboro Avenue and Seventh St in the City of Hartsville to the LESSEE. The address of the said property is as follows: 305 Marlboro Ave, Hartsville, SC 29550.
2. This lease shall run for a term of one (1) year from the 1st day of October, 2019 to the 30<sup>th</sup> day of September, 2020.
3. Either party may terminate this agreement any time by giving the other party sixty (60) days advance notice in writing of their intention so to do.
4. The LESSEE agrees to pay the sum of One and no/100<sup>th</sup> (\$1.00) Dollars as rent for the said property, payable on the first day of term of agreement, beginning on the 1st day of October, 2019. All payments made to the OWNER by the LESSEE, payments should only be made payable to the City of Hartsville and delivered to the office of the City Finance Director during the City's regular hours and workdays.
5. LESSEE shall be solely responsible for the maintenance of the grounds and yards of the leased premises, and all exterior vegetation pursuant to the provisions of the International Property Maintenance Code adopted by the City of Hartsville.
6. LESSEE shall be solely responsible for all maintenance and repairs required to maintain property in current condition.
7. LESSEE shall be solely responsible for any damages done on the premises by LESSEE, LESSEE's agents, invitees, assigns, subcontractors, employees, or anyone else and LESSEE shall, at its own expense, make any repairs by such damages.
8. The OWNER shall not be responsible to the LESSEE for any damages which may be caused by water, sleet, snow or for any other damages whatsoever in any manner caused by the occupancy of the premises.
9. No improvements or attachments shall be placed upon said leasehold property without prior written approval of the OWNER and any and all improvements constructed upon and attached to the said premises by the LESSEE shall become exclusively owned the OWNER.
10. LESSEE shall be responsible for obtaining its own User's and Occupier's casualty for all of its personal property and equipment it may carry upon and use on the leasehold premises and, under no circumstance shall the OWNER be responsible for any damage to LESSEE'S said personal property and equipment. The OWNER shall not be responsible for the loss of any of the LESSEE's personal property and equipment through casualty or theft during its occupancy of the leasehold premises.
11. The OWNER guarantees the peaceful occupation and enjoyment of the premises to the LESSEE during the term provided; however, the OWNER or its authorized agent shall have the right to enter the premises hereby leased at any time it sees fit for the purpose of viewing the premises to see that no waste or damage is being committed and the OWNER shall also have the right and privilege, in the event that the leased premises are for sale, to enter the premises and show the premises to prospective purchasers.

12. This lease is not assignable, and the LESSEE shall not sublet the premises or any part without written consent of the OWNER.
13. The OWNER will call the LESSEE before entering the premises, but will retain the right to enter if determined necessary if the LESSEE is not available to give permission.
14. This agreement is entered between the parties of their own free will and accord, for good and valuable consideration which is hereby acknowledged, and is binding upon their heirs and assigns.
15. If at any time the LESSEE ceases to use the property for rescue squad activities, the lease shall be terminated.

WITNESS our Hands and Seal this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

LESSEE

\_\_\_\_\_  
Witness

OWNER

\_\_\_\_\_  
Witness

\_\_\_\_\_  
City Clerk



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: 4370 Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Owner requested the annexation of 3 parcels of vacant land behind the current Walmart property into the city limits.

**ATTACHMENTS:**

Description

- ▣ Ordinance 4370
- ▣ Annexation Petitions
- ▣ Annexation Map

**ORDINANCE 4370**

**TO ANNEX AN APPROXIMATELY 50.13 (+/-) ACRES OF LAND, INCLUDING THREE PARCELS KNOWN AS TAX MAP NUMBERS 056-00-01-157 CONSISTING OF 12.0 (+/-) ACRES, 056-00-01-158 CONSISTING OF 6.28 (+/-) ACRES, AND 056-00-01-159 CONSISTING OF 31.85 (+/-) ACRES LOCATED BEHIND THE CURRENT WALMART PROPERTY INTO THE CITY LIMITS OF HARTSVILLE.**

**WHEREAS**, Josh Thomason of PHLH – Hartsville, LLC has petitioned the City of Hartsville to annex an approximately 50.13 (+/-) acres of vacant land known as tax map numbers 056-00-01-157 consisting of 12.0 (+/-) acres, 056-00-01-158 consisting of 6.28 (+/-) acres, and 056-00-01-159 consisting of 31.85 (+/-) acres located behind the current Walmart property into the city limits of Hartsville; and,

**WHEREAS**, the City of Hartsville has agreed to provide appropriate zoning, water and sewer, and other municipal services to this property upon annexation; and,

**WHEREAS**, the City will request permission from South Carolina Department of Transportation (SCDOT) for annexation of the adjoining public road right-of-ways along Hartsville Crossing Boulevard and also along South Marquis Highway a/k/a U.S. Highway 15 By-Pass.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the City of Hartsville that the parcels of land referenced above behind the current Walmart property are hereby annexed into the City of Hartsville, zoned Business (B-3) and located in City Council Election District Two (2).

**NOW, THEREFORE BE IT FURTHER ORDAINED**, that the official City of Hartsville boundary, election, and zoning maps are to be amended to reflect these changes.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, that the City Clerk is authorized to submit these approved annexation petitions to all appropriate agencies.

**NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_\_\_\_\_th day of \_\_\_\_\_, 2019 and to become effective immediately upon final reading.

\_\_\_\_\_  
Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading: August 13, 2019  
Public Hearing:  
Final Reading:



STATE OF SOUTH CAROLINA  
COUNTY OF DARLINGTON  
CITY OF HARTSVILLE

PETITION OF ANNEXATION

I, the undersigned, owner of the property described below and shown on the attached map, respectfully petition the Honorable Mayor and Council of the City of Hartsville to annex the described property into the corporate limits of Hartsville, South Carolina. I further request that it be zoned as R-2. This request is in accordance with the provisions of Section 5-3-150 of the 1976 Code of Laws for South Carolina, as amended by cumulative supplements. Any person who seeks to challenge this annexation, and who has standing to do so, may bring action in the Court of Common Pleas of Darlington County according to the requirements of Chapter 34 of Title 5 of the South Carolina Code of Laws.

Property Address (s): No address assigned

Tax Parcel Number (s): 056-00-01-157

Deed Book/Page # (s): 215/155 Property Acreage (s): 12.0

Assessed Value: Land: \_\_\_\_\_ Building (s): 0

Property Owner(s)

Josh Thomason of Hartsville Crossing, LP

Owner Name - Print



  
Owner Signature

295 W Crossville Rd, Suite 720  
Mailing Address

Roswell, GA 30075  
City/State/Zip Code

404-202-1357  
Phone Number

Witnesses

Date: 8-2-19

\*\*\*\*\*  
FOR MUNICIPAL USE ONLY:

Petition Received By: QQA

Date: 8/2/19

Description & Ownership Verified By: QQA

Date: 8/2/19

Recommendation: Annex ✓ Not Annex \_\_\_\_\_ By: QQA

Date: 8/2/19

Submitted to City Clerk's Office for Council Agenda: By: QQA

Date: 8/2/19

STATE OF SOUTH CAROLINA  
COUNTY OF DARLINGTON  
CITY OF HARTSVILLE

PETITION OF ANNEXATION

I, the undersigned, owner of the property described below and shown on the attached map, respectfully petition the Honorable Mayor and Council of the City of Hartsville to annex the described property into the corporate limits of Hartsville, South Carolina. I further request that it be zoned as B-2/B-3. This request is in accordance with the provisions of Section 5-3-150 of the 1976 Code of Laws for South Carolina, as amended by cumulative supplements. Any person who seeks to challenge this annexation, and who has standing to do so, may bring action in the Court of Common Pleas of Darlington County according to the requirements of Chapter 34 of Title 5 of the South Carolina Code of Laws.

Property Address (s): No address assigned

Tax Parcel Number (s): 056-00-01-158

Deed Book/Page # (s): 215/155 Property Acreage (s): 6.28

Assessed Value: Land: - Building (s): 0

Property Owner(s)

Josh Thomason of PHLH-Hartsville, LLC

Owner Name - Print

Josh Thomason  
Owner Signature

295 W Crossville Rd, Suite 720

Mailing Address

Roswell, GA 30075

City/State/Zip Code

404-202-1357

Phone Number

Witnesses

Rick Henry

John A. Kent

Date: 8-2-19

\*\*\*\*\*  
FOR MUNICIPAL USE ONLY:

Petition Received By: BJR

Description & Ownership Verified By: BJR

Recommendation: Annex ✓ Not Annex 03 By: BJR

Submitted to City Clerk's Office for Council Agenda: By: BJR

Date: 8/2/19

Date: 8/2/19

Date: 8/2/19

Date: 8/2/19

STATE OF SOUTH CAROLINA  
COUNTY OF DARLINGTON  
CITY OF HARTSVILLE

PETITION OF ANNEXATION

I, the undersigned, owner of the property described below and shown on the attached map, respectfully petition the Honorable Mayor and Council of the City of Hartsville to annex the described property into the corporate limits of Hartsville, South Carolina. I further request that it be zoned as B-2/B-3. This request is in accordance with the provisions of Section 5-3-150 of the 1976 Code of Laws for South Carolina, as amended by cumulative supplements. Any person who seeks to challenge this annexation, and who has standing to do so, may bring action in the Court of Common Pleas of Darlington County according to the requirements of Chapter 34 of Title 5 of the South Carolina Code of Laws.

Property Address (s): No address assigned

Tax Parcel Number (s): 056-00-01-159

Deed Book/Page # (s): 215/155 Property Acreage (s): 31.853

Assessed Value: Land: - Building (s): 0

Property Owner(s)

Josh Thomason of PHLH-Hartsville, LLC

Owner Name - Print

  
Owner Signature

295 W Crossville Rd, Suite 720

Mailing Address

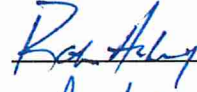

Roswell, GA 30075

City/State/Zip Code

404-202-1357

Phone Number

Witnesses

Date: 8-2-19

\*\*\*\*\*  
FOR MUNICIPAL USE ONLY:

Petition Received By: 


Date: 8/2/19

Description & Ownership Verified By: 

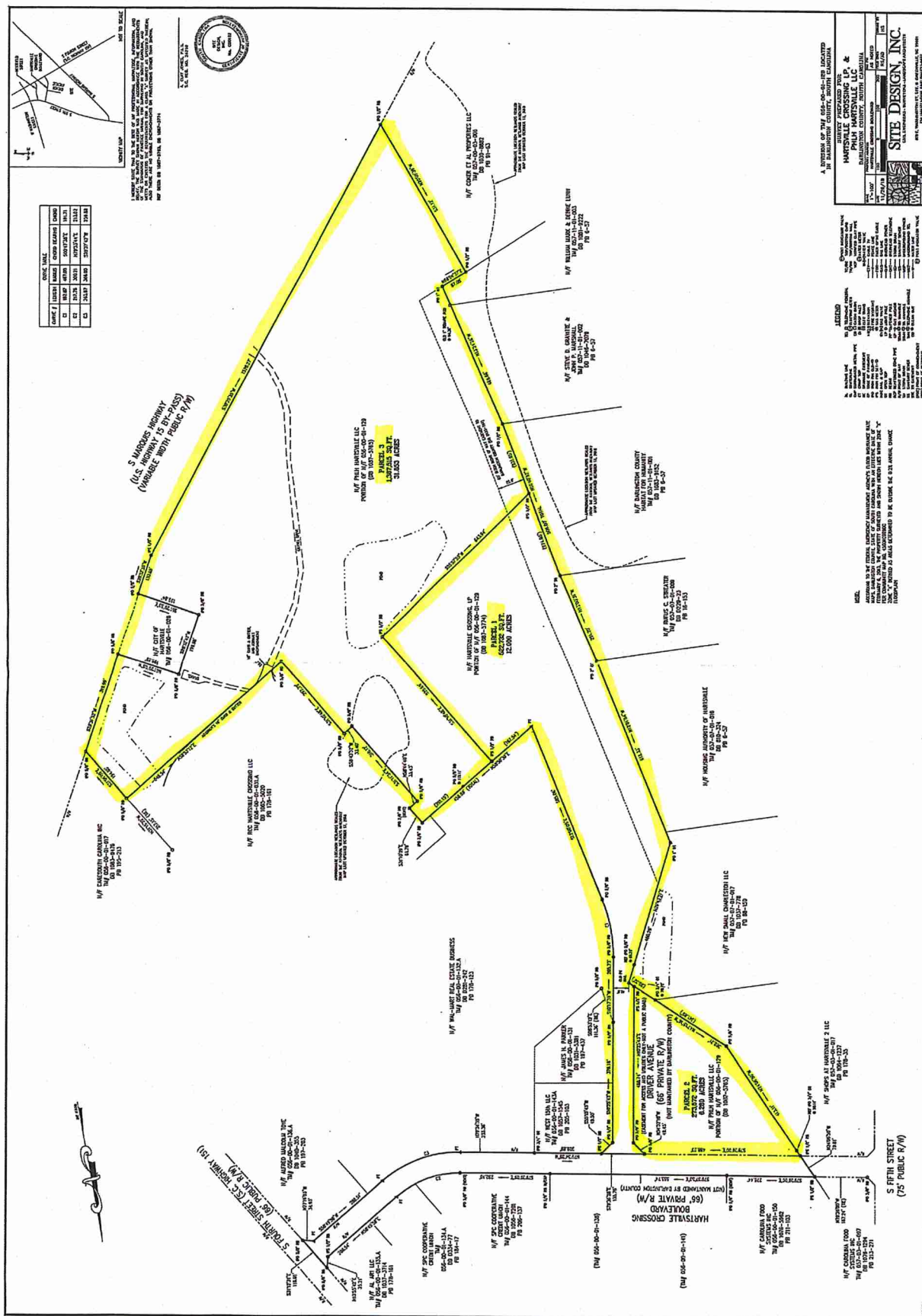
Date: 8/2/19

Recommendation: Annex ☒ Not Annex ☐ By: 

Date: 8/2/19

Submitted to City Clerk's Office for Council Agenda: By: 

Date: 8/2/19







REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Motion to enter Executive Session.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Verifying Executive Session Items discussed.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Council may take action on matters discussed in Executive Session.



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
8/13/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

City Council and Hartsville Events Calendars.  
<https://www.hartsvillesc.gov/calendar>

**ATTACHMENTS:**

Description

- ▣ August City Council Calendar
- ▣ September City Council Calendar
- ▣ Ribbon Cutting Outdoor Basketball Court



# August 2019

| August 2019 |    |    |    |    |    |    | September 2019 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|
| Su          | Mo | Tu | We | Th | Fr | Sa | Su             | Mo | Tu | We | Th | Fr | Sa |
| 4           | 5  | 6  | 7  | 8  | 9  | 10 | 1              | 2  | 3  | 4  | 5  | 6  | 7  |
| 11          | 12 | 13 | 14 | 15 | 16 | 17 | 8              | 9  | 10 | 11 | 12 | 13 | 14 |
| 18          | 19 | 20 | 21 | 22 | 23 | 24 | 15             | 16 | 17 | 18 | 19 | 20 | 21 |
| 25          | 26 | 27 | 28 | 29 | 30 | 31 | 22             | 23 | 24 | 25 | 26 | 27 | 28 |

| SUNDAY | MONDAY   | TUESDAY   | WEDNESDAY   | THURSDAY | FRIDAY | SATURDAY |
|--------|--|---|---|----------|--------|----------|
| Jul 28 | 29   | 30  | 31  | Aug 1    | 2      | 3        |
| 4      | 5  | 6<br>5:30pm Council<br>Worksession -<br>Chambers  | 7   | 8        | 9      | 10       |
| 11     | 12<br>5:30pm Airport Advisory<br>Bd - Sports Ctr - City<br>Council | 13<br>5:30pm Council Regular<br>Mtg - Chambers  | 14<br>10:00am Copy: Outdoor<br>Basketball Court<br>Ribbon Cutting<br>(Byerly Park) -<br>City Clerk      | 15       | 16     | 17       |
| 18     | 19   | 20  | 21<br>5:00pm Parks Comm Sp<br>Mtg - Pub Serv Conf<br>5:15pm ARB Mtg -<br>Chambers<br>6:30pm Museum Comm | 22       | 23     | 24       |
| 25     | 26<br>5:30pm Planning Comm<br>- Chambers                           | 27<br>10:00am Environmental<br>Comm - City Hall<br>3:00pm Cemetery<br>Comm - Chambers<br>4:00pm Community | 28  | 29       | 30     | 31       |

Sherron Skipper

1

8/8/2019 1:51 PM

# September 2019

September 2019

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 |    |    |    |    |    |

October 2019

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

| SUNDAY | MONDAY  | TUESDAY   | WEDNESDAY  | THURSDAY   | FRIDAY   | SATURDAY |
|--------|---|---|--|--|--|----------|
| Sep 1  | 2<br>Labor Day - Offices Closed                             | 3<br>5:30pm Council Worksession - Chambers  | 4  | 5  | 6  | 7        |
| 8      | 9<br>5:30pm Airport Advisory Bd - Sports Ctr - City Council | 10<br>5:30pm Council Regular Mtg - Chambers   | 11   | 12   | 13   | 14       |
| 15     | 16  | 17  | 18<br>4:00pm Parks Comm - Public Serv Conf Rm<br>5:15pm ARB Mtg - Chambers         | 19   | 20   | 21       |
| 22     | 23<br>5:30pm Planning Comm - Chambers                       | 24<br>10:00am Environmental Comm - City Hall<br>3:00pm Cemetery Comm - Chambers<br>4:00pm Community | 25<br>8:00am Open Enrollment Mtg - The Edition<br>4:00pm Open Enrollment Mtg - The | 26<br>8:00am Open Enrollment Mtg - The Edition<br>4:00pm Open Enrollment Mtg - The | 27<br>8:00am Open Enrollment Mtg - The Edition | 28       |
| 29     | 30  | Oct 1   | 2  | 3  | 4  | 5        |

**From:** Lauren Baker  
**Sent:** Wednesday, August 7, 2019 12:51 PM  
**To:** Lauren Baker  
**Subject:** Outdoor Basketball Court Ribbon Cutting

Media Contact: Lauren Baker  
Lauren.baker@hartsvillesc.gov  
843.917.0602

## **Media Advisory: Outdoor Basketball Court Ribbon Cutting**

**WHAT:** Ribbon Cutting Ceremony for the New Outdoor Basketball Court at Byerly Park

Members of the public and the media are invited to join the City of Hartsville Parks and Recreation Department as they host a Ribbon Cutting Ceremony to officially recognize the opening of the Outdoor Basketball Court on the campus of Byerly Park outside of the Coach T.B. Thomas Sports Center.

Members of the City of Hartsville Parks Committee and the Byerly Foundation Board will be present as both played an integral role in bringing this court to Hartsville. The City of Hartsville Parks and Recreation Department is committed to creating recreational opportunities for those living in or visiting Hartsville to enjoy as it contributes to the overall well-being of this City.

**WHEN:** Wednesday, August 14, 2019 at 10 a.m.

**WHERE:** 701 West Washington Street, Hartsville, SC 29550

###

**Lauren Baker**  
Public Information Officer  
843.917.0602 [Office]  
803.229.0531 [Cell]