



**AGENDA**  
CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING  
TUESDAY, NOVEMBER 12, 2019 - 5:30 PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, NOVEMBER 8, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

1. CALL TO ORDER - MAYOR
2. INVOCATION AND PLEDGE
3. APPROVAL OF MINUTES
  - a. MOTION TO WAIVE READING OF AND APPROVE MINUTES OF OCTOBER 8, 2019 REGULAR CITY COUNCIL MEETING AND OCTOBER 17, 2019 AND OCTOBER 24, 2019 SPECIAL CITY COUNCIL MEETINGS.
4. PRESENTATIONS
  - a. Proclamation - International Baccalaureate Week
  - b. Boys Pack 523 Arrow of Light Den - Chandra Jeppson, Den Leader St. Luke
5. MANAGER UPDATE
  - a. Miscellaneous Items from City Manager

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports  
October 2019 Draft Minutes/Reports
- b. Departmental Reports  
October 2019 Reports

UNFINISHED BUSINESS

6. PUBLIC HEARING AND FINAL READING ORDINANCE 4376: AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 58 "OFFENSES AND MISCELLANEOUS PROVISIONS", ARTICLE VI "MINORS", DIVISION 2 "CURFEW" OF THE CITY'S CODE OF ORDINANCES; AND OTHER MATTERS RELATED THERETO.
  - a. Reading by Title and Presentation
  - b. Open/Close Public Hearing (state name and address for record)
  - c. Approval of Final Reading and Waiving of Complete Reading

EXECUTIVE SESSION

7. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1)(2) FOR DISCUSSION OF APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES.
8. MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER

EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.

9. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.
10. RESOLUTION 11-19-01: APPOINTMENT TO AIRPORT ADVISORY BOARD.

INFORMATION ONLY

- a. Calendars and Other Items

ADJOURNMENT

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Please turn off or silence all mobile devices.

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The City of Hartsville located at 100 E. Carolina Avenue, is an accessible facility.  
For assistance call 843-383-3018.



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
11/12/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Minutes of October 8, 2019 Regular City Council Meeting and October 17, 2019 and October 24, 2019 Special City Council Meetings.

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**IMPACT IF DENIED:**

**ATTACHMENTS:**

Description

- ▣ October 8, 2019 Regular Meeting Minutes
- ▣ October 17, 2019 Special Meeting Minutes
- ▣ October 24, 2019 Special Meeting Minutes



## MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING  
TUESDAY, OCTOBER 8, 2019 - 5:30 PM  
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

### Mayor/Council:

Mayor Pennington  
Mayor Pro-Tem Andrews  
Councilmember Braddock - Absent  
Councilmember Gammage  
Councilmember Mack  
Councilmember McGee  
Councilmember Wilson  
Attorney - None  
Press

### Executive Staff:

City Manager Zeigler  
City Clerk Skipper  
Finance Director Caulder  
Police Chief Thompson  
Community & Economic Dev Dir. Munoz  
Public Service Director Slatton

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, OCTOBER 4, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 5:40pm and asked Councilmember McGee to lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF SEPTEMBER 10, 2019 REGULAR CITY COUNCIL MEETING – APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

### PRESENTATIONS

Mayor Pennington recognized a visitor in town from Germany training with Roller Bearing Co.

Proclamation - Domestic Violence Awareness Month – The Pee Dee Coalition Volunteer Coordinator for Darlington County and the trauma counselor reminded everyone that October 24th is national wear purple day in support of victims of domestic violence.

Airport Advisory Board Update – Lee Gardner, Chair, informed Council that the dream of the Airport Advisory Board for a terminal building is now in a conceptual design and with Federal, State, and private donations it will be funded and become a reality hopefully within the next two years. Chair Gardner expressed that working with Director Slatton has been a pleasure. The Mayor stated that now we have public and private on the same page.

### MANAGER UPDATE

Quinetta Buterbaugh with Darlington County Schools Key to Career Program introduced students who are interning with Public Service, Police, and Fire Departments.

### CONSENT AGENDA - Received as Information Only

## UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4372: AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 14 "BUSINESS LICENSE" ARTICLE II "BUSINESS LICENSE PROGRAM" OF THE CITY'S CODE OF ORDINANCES, TO UPDATE THE BUSINESS LICENSE RATE SCHEDULE; TO MAKE CERTAIN OTHER MODIFICATIONS TO CITY'S BUSINESS LICENSE PROCEDURES; AND OTHER MATTERS RELATED THERETO – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Wilson;

Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4373: AUTHORIZING AND RATIFYING THE CONVEYANCE AND TRANSFER OF CERTAIN REAL PROPERTY; AND OTHER MATTERS RELATING THERETO – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Gammage; Second: Wilson;

Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4374: AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 2 "ADMINISTRATION" ARTICLE II "COUNCIL" DIVISION 1 "GENERALLY" SECTION 2-38 "DUTIES OF MAYOR, MAYOR PRO TEMPORE OF THE CITY'S CODE OF ORDINANCES, TO MAKE CERTAIN AMENDMENTS; AND OTHER MATTERS RELATED THERETO - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Mack; Second: Wilson;

Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4375: AN ORDINANCE TO LEASE THE PROPERTY AT 407 MILL AVENUE TO A HARTSVILLE POLICE OFFICER AS REQUIRED IN THE CITY'S CDBG MATCH FOR THE OAKDALE VILLAGE RENAISSANCE GRANT– APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Wilson;

Carried: with all ayes.

## NEW BUSINESS

FIRST READING ORDINANCE 4376: AN ORDINANCE OF THE CITY OF HARTSVILLE, south CAROLINA AMENDING AND RESTATING CHAPTER 58 "OFFENSES AND MISCELLANEOUS PROVISIONS", ARTICLE VI "MINORS", DIVISION 2 "CURFEW" OF THE CITY'S CODE OF ORDINANCES; AND OTHER MATTERS RELATED THERETO - APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Mack; Second: Wilson;

Discussion: Mack asked about sending certified mail notice to parents and more clearly defining public space. Carried: with all ayes.

RESOLUTION 10-19-01: APPROVAL TO APPLY FOR A SOUTH CAROLINA AERONAUTICS COMMISSION GRANT – APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

## EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a) (1) (2) FOR DISCUSSION OF APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES AND CITY MANAGER'S CONTRACT - APPROVED.

Motion: Andrews; Second: Wilson; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION - APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 09-19-07: APPOINTMENT TO HARTSVILLE PUBLIC DEVELOPMENT CORPORATION – MAYOR PENNINGTON REMOVED FROM AGENDA WITHOUT OBJECTION.

RESOLUTION 10-19-02: TO APPROVE THE CONTRACT FOR NATALIE M. ZEIGLER AS CITY MANAGER – APPROVED.

Motion: Wilson; Second: Andrews; Carried: All ayes.

ADJOURNMENT: Without objection at 7:15pm.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



## MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA  
SPECIAL CITY COUNCIL MEETING  
THURSDAY, OCTOBER 17, 2019 – 3:00 PM  
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

### Mayor/Council:

Mayor Pennington  
Mayor Pro-Tem Andrews  
Councilmember Braddock  
Councilmember Gammage  
Councilmember Mack  
Councilmember Wilson  
Attorney – None Present  
Press – None Present

### Executive Staff:

City Manager Zeigler  
City Clerk Skipper - Absent  
Finance Director Caulder

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, OCTOBER 15, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE, AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 3:01pm and asked Councilmember Gammage to lead in the invocation and Pledge of Allegiance.

### NEW BUSINESS

FIRST READING ORDINANCE 4377: TO AMEND THE 2019 – 2020 CITY OF HARTSVILLE GENERAL FUND BUDGET – APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

ADJOURNMENT: Without objection at 3:03pm.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



## MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARING AND SPECIAL CITY COUNCIL MEETING  
THURSDAY, OCTOBER 24, 2019 – 2:00 PM  
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

### Mayor/Council:

Mayor Pennington  
Mayor Pro-Tem Andrews - Absent  
Councilmember Braddock  
Councilmember Gammage  
Councilmember Mack  
Councilmember Wilson  
Attorney – None Present  
Press – None Present

### Executive Staff:

City Manager Zeigler  
City Clerk Skipper - Absent  
Finance Director Caulder

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, OCTOBER 18, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE, AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 2:10pm and asked Councilmember Mack to lead in the invocation and Pledge of Allegiance.

### NEW BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4377: TO AMEND THE 2019 – 2020 CITY OF HARTSVILLE GENERAL FUND BUDGET – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Braddock; Second: Wilson;

Carried: with all ayes.

ADJOURNMENT: Without objection at 2:12pm.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
11/12/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

International Baccalaureate Week November 11, 2019.

**ATTACHMENTS:**

Description

- ▣ Proclamation



## Proclamation



**WHEREAS**, the Hartsville High School International Baccalaureate Programme is integral to the growth and longevity of a school and community; and,

**WHEREAS**, the strength of the Hartsville High School International Baccalaureate Programme is a premier educational opportunity afforded to students; and,

**WHEREAS**, the Hartsville High School International Baccalaureate Programme seeks to partner with the school community, local community, and the international community; and,

**WHEREAS**, the Hartsville High School International Programme promotes and encourages students to be caring, balanced, and academic risk-takers.

**NOW, THEREFORE**, I, Carl M. (Mel) Pennington IV, Mayor of the City of Hartsville, do hereby proclaim the week of November 11, 2019 as

### **“INTERNATIONAL BACCALAUREATE WEEK”**

in the City of Hartsville and ask all citizens, educators, and students to applaud this premier academic opportunity for our youth in Hartsville.

In witness thereof, I hereunto set my hand and cause to be affixed the Seal of the City of Hartsville.



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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



REQUEST FOR  
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The City of Hartsville

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11/12/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Recognition of Boys Pack 523 AOL



REQUEST FOR  
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The City of Hartsville

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**ORDINANCE/RESOLUTION CAPTION:**

Misc Items from City Manager.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

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11/12/2019

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Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Committee Draft Minutes and Reports for October 2019.

**ATTACHMENTS:**

Description

- ▣ Airport Advisory Board
- ▣ Housing Authority
- ▣ Parks Committee
- ▣ Planning Commission
- ▣ Council Finance Committee



**Minutes**  
**City of Hartsville South Carolina**  
**Airport Advisory Board Regular Meeting**  
**Monday, September 6, 2019 – 5:30pm**  
**Public Services Conference Room – 402 S. Leesburg Street**

**Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Friday, September 6, 2019 and duly posted at the Public Services Building, and on [hartsvillesc.gov](http://hartsvillesc.gov).**

Members Present: Lee Gardner, Chair, Lex West, Vice-Chair, Wayne Guttry  
Members Absent: James Harrell, Bryan Drayton  
Guests Present: Judy Elder, Engineering Consultant  
Staff Present: Russell Slatton, Shannon Munoz, Kennedy McGee

**Call to Order**

Board Chair Gardner Called meeting to order at 5:30pm.

**Minutes**

Motion to approve September 9, 2019 regular meeting minutes; Gardner; Second, Guttry

**Review of Terminal Building and Access Road Projects**

Chair Gardner provided a generic informational update to council at their meeting held on October 8, 2019. The information provided in that report will be amended based on Elder's deposition at the September 6, 2019 Airport Advisory Board meeting. According to Elder; in opposition to the groups formerly provided guidance, the airport terminal and access road projects will be paid for from the same grant allotment and viewed as a singular project. Based on Elder's report the group will be granted approximately 600k total in funding from the FAA. When combined with the city and state funding match, the group is expected to receive approximately 660k in funding for this project. From this point forward, the group is hoping to place the project out for bid in April of 2020. Based on the supposed available funds and the current cost estimate outlined by the Middleton Group, adjustments will need to be made to the overall construction plan in order to reduce cost. Elder also noted that it would be possible to seek additional FAA funding in the future for an apron expansion if group deems this to be a necessary amendment to the airport's facilities.

**FBO Report for September**

Due to Hemming Hemmingsen's absence, an update was unavailable. Slatton was able to provide an update regarding hangar rentals. Currently, 8 planes are occupying space with 5 tenants paying for their rented space. Letters have been sent to all aircraft owners to notify them of non-remitted funds and to enlighten non-paying owners of their aircrafts soon removal if payment is not rendered.

**Report from the City**

Fire Ant treatment was last applied on August 30, 2019. The city's streets and grounds crew is currently working when available to reduce the amount of vegetation on the runway. The DNR can find no definite point of access for the deer along the fence line meaning they are probably jumping the fence; based on its height and lack of compromised areas. The deer are most likely primarily living within the confines of the fence and will have to be terminated. Chair Gardner would like to recruit Curry Dawkins to be the new member for the board; said he will extend an application.

**Adjournment**

Chair Gardner adjourned the meeting at 5:58pm.

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Lee Gardner, Board Chair

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Date

## MINUTES

### HOUSING AUTHORITY OF HARTSVILLE BOARD OF COMMISSIONERS TUESDAY, OCTOBER 29, 2019 REGULAR MEETING – 10:00AM SOUTH PARK APARTMENTS - 1301 SOUTH 5TH STREET

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON OCTOBER 24, 2019 AND DULY POSTED AT HOUSING AUTHORITY OF HARTSVILLE LOCATED AT 1301 SOUTH FIFTH STREET AND ON HARTSVILLESC.GOV.

**Commissioners Present:** Chair Charles Douglas, Vice Chair Kevin Wright, Lunella Williams, and Patricia Sullivan.

**Commissioners Absent:** Francine Bachman

**Staff Present:** Kim Funderburk, Executive Director

**City of Hartsville Representative:** Sherron Skipper

**City Council Ex-Officio:** Teresa Mack

**Press:** None

Chairman Douglas called the meeting to order at 10:00 a.m.

Invocation Chairman Douglas

Motion to waive the reading of and approve the minutes of the September 24, 2019 Regular Board Meeting – Approved.

Motion: L. Williams; Second: K. Wright; Carried: All Ayes.

#### Executive Director's Report:

Director Funderburk informed the Board, for information purposes only, the Revenue and Expenses vs Budget which included August 31, 2019. The Close Out packet for FYE 09/30/2019 should arrive in a couple of weeks.

#### Unfinished Business:

Resolution No. 1181: Approval of By- Law revisions – Approved

Motion: K. Wright; Second: L. Williams; Carried: All Ayes

Elected of Officers: Chair- C. Douglas; Vice Chair - K. Wright;

Motion: L. Williams; Second: P. Sullivan Carried: All Ayes.

Enter Executive Session Pursuant to SC Code FOIA Section 30-4-70(a)(1) for discussion of Executive Director position and personnel actions related thereto.

Motion: L. Williams; Second: K. Wright; Carried: All Ayes.

Return to open Session

Motion that only the items stated in the motion to enter executive session were discussed.

Motion: K. Wright; Second: L. Williams; Carried: All Ayes.

Resolution No. 1186 Approval of Executive Director position and related personnel actions.

Motion: P. Sullivan; Second: L. Williams; Carried: All Ayes.

Motion to adjourn – Approved.

Motion: C. Douglas; Second: P. Sullivan; Carried: All Ayes with adjournment at 11:29 am.

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Charles Douglas, Chair

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Kim Funderburk, Executive Director

STATE OF SOUTH CAROLINA  
COUNTY OF DARLINGTON



**Minutes**  
**City of Hartsville South Carolina**  
**Parks Committee Special Meeting**  
**Wednesday, October 9, 2019 – 5:00pm**  
**Public Services Office, 402 S Leesburg Street**

**Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Tuesday, October 8, 2019, and duly posted at 402 S Leesburg Street and on hartsvillesc.gov.**

Members Present: Antonio de Ridder, Ken Hughes, Rose Williams, Brent Beasley

Members Absent: Bryson Caldwell

Council Ex-Officio: Bobby McGee

Staff Present: Russell Slatton, Adam Bedard, Alisha Belk

The meeting was called to order at 5:00pm by Chair, Ken Hughes.

Minutes

Committee approved minutes from the August 21, 2019. Discussion was had about sending out packet prior to each meeting so that the minutes could be reviewed prior to meeting and then approved. Russell advised that we would check with the City Clerk to make sure there would be no violations in doing so.

Review of Parks section of Codes

Ken Hughes asked Russell if he had anything even though he was not on the agenda. Russell asked that in the next meeting we add to the agenda to review the definitions of Parks Committee as to what the purpose of the committee is and what they are put together to do.

Discussion of Walk/Bike Trails Identification and Integration

- a. Members were asked to visit a Park that isn't in their neighborhood and with a fresh set of eyes and report back things that they see may need some attention.
- b. Ken passed out a hand out which is the analysis of the walking and bike trails in Hartsville. Ken asked the committee to review the analysis and be ready to discuss at the December meeting. Ken suggested that this may be something that this committee could work on and then take any recommendations to the City Council. There are certain intersections that need better signage for cyclists and pedestrians alike.
- c. Ken has asked Curtis Lee from City Planning Commission to come and speak with the group to see if there is a way that they might could form a partnership.
- d. Ken stated that there are some residents that would like the Turkey Trot route marked with signs and possible mile markers along that trail since it is already mapped out and measured.

Prior Events

- a. September had a softball tournament that brought 18 teams with another scheduled October 12<sup>th</sup> bringing 21 teams into Hartsville.
- b. County flag football started and has 8 teams.
- c. HUSL is a soccer league that has 124 participants. This is an outside organization that rents out the fields at Byerly to host their league.

New Hire Updates

- a. Chuck Mullen is the new Recreation and Sports Supervisor. He has brought a lot of different ideas from both the North and City of Columbia on ways to do things, programs that may or may not work and how to make them possibly work for the city.
- b. Parks Maintenance worker was hired to cut grass, line fields, take care of the irrigation system

Meeting was adjourned at 5:35 pm.

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Ken Hughes, Chair

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Date



MINUTES  
CITY OF HARTSVILLE  
PLANNING COMMISSION MEETING  
MONDAY, OCTOBER 28, 2019 - 5:30PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, OCTOBER 25, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

**Members present:** Chairman Curtis Lee, Casey Hancock, Nancy McGee, and Trevor McDonald. **Members Absent:** Vice Chairman Chris Shirley, Dan Askins and Rebecca McDonald. **Staff:** Brenda Kelley, Shannon Munoz and Karine Thomas.  
**Guest:** None.  
**Press:** Absent.

**Call to Order**

Chairman Curtis Lee called the meeting to order at 5:31pm.

**Approval of Minutes**

Casey Hancock made a motion to approve the September 29, 2019 meeting minutes; Second: McGee; Carried: All in favor.

**Old Business**

**Comprehensive Plan/Vision 2030**

Chairman Curtis Lee gave an update of the Priority Investment Element meeting that the Planning Commission had with the City. The city manager, mayor, finance director, community and economic development director and others were present. Mr. Lee described it as an effective meeting with great dialogue.

Mark Stellingworth is working through the outlines. He has met with all the commissioners individually except commissioner Shirley. Mr. Stellingworth is considering an appendix for each element. He will establish the format for the plan.

**Sign Ordinance**

Staff Brenda Kelley presented a Power Point presentation that included pictures of signs in the B-2 and B-3 zoning districts. She also discussed signs in the M-1 & M-2 zoning districts. Ms. Kelley wanted the members to get a good visual of different types of signs within each zoning district. She presented confirming signs and nonconforming signs. Staff will submit revisions at subsequent meetings.

**New Business**

**Form Based Codes**

Staff Kelley shared an introduction to a video on Form Based Codes.

**Adjournment**

McDonald made a motion to adjourn at 6:18pm; Second: Hancock; Carried: All in favor.

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Signature

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Date



## REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA  
COUNCIL FINANCE, AUDIT, BUDGET COMMITTEE

TUESDAY, October 15, 2019 – 9:00 AM

2<sup>nd</sup> FLOOR CONFERENCE ROOM – CITY HALL – 100 EAST CAROLINA AVENUE

### Council Committee Members:

Chair Andrews  
Mayor Pennington  
Councilmember Wilson- Absent

### Executive Staff:

City Manager Zeigler  
Finance Director Caulder  
Senior Accountant Laughter  
Community & Eco Dev Dir Munoz  
Development Project Mgr Kelly

In Attendance: Planning Commission: Curtis Lee, Chris Shirley, and Nancy McGee.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, May 3, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE, AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Council Chair Andrews called the meeting to order at 9:05 a.m.

## DISCUSSIONS

### **1. Priority Investment-Vision 2030**

Chris Shirley, Chairman Planning Commission presented the results of the public meeting concerning goals and strategic objectives for the city through 2030. Discussion of prioritization of goals, funding sources and stakeholders for objectives identified by planning commission. Next steps were discussed concerning the city's role in the planning process is to make necessary budget adjustments and capital planning for any growth.

### **2. Tax Value Re-Assessment**

Finance Director Caulder reported on the request to increase the 19-20 Budget. The city is completing a tax millage rollback based on Darlington County Assessor's Office 2019 assessment. The city will reduce the tax millage by 2.1 mills and will increase tax revenues by \$189,000.

### **3. Adjourned at 11:28 p.m.**

This is our report and recommendations to the full Council.

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Johnny Andrews, Chair

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Date



**REQUEST FOR**  
**COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
11/12/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Departmental Reports for October 2019

**ATTACHMENTS:**

Description

- ▣ Animal Control
- ▣ Business Navigator
- ▣ Code Enforcement Activity
- ▣ Code Enforcement - Issues Map
- ▣ Development
- ▣ Development - Permit Map
- ▣ Environmental Services
- ▣ Financial
- ▣ Financial Revenue
- ▣ Fire Incidents
- ▣ Fire Incidents by Zone
- ▣ Fire Recovery
- ▣ Grants
- ▣ Human Resources
- ▣ Main Street Hartsville
- ▣ Museum
- ▣ Parks & Recreation
- ▣ Police Statistics
- ▣ Tourism & Events

# City of Hartsville Fire Department

Hartsville, SC

This report was generated on 11/5/2019 11:09:38 AM



## Personnel and Events for Event Type for Event Category for Date Range

Event Categories: Animal Control | Event Type(s): Animal Control | Start Date: 10/01/2019 | End Date: 10/31/2019

DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
10/03/2019	Black Pit Bull	Animal Control	East Park Apartments	0.25
	Justin Chandler			
10/09/2019	Stray Pit Bull	Animal Control	1026 Lake Drive	0.5
	Justin Chandler			
10/11/2019	Animal Control	Animal Control	1008 Hampton Steet	0.5
	Richard King			
10/11/2019	Animal Control	Animal Control	411 Coker Ave	1
	Richard King			
10/14/2019	Animal Control	Animal Control	Pet Lovers	0.25
	Richard King			
10/14/2019	Animal Control	Animal Control	411 Coker Ave	0.25
	Richard King			
10/14/2019	Animal Control	Animal Control	512 Millikan ave	0.25
	Richard King			
10/16/2019	Kitten taken to DCHS	Animal Control	512 Millikan Ave	4.5
	Justin Chandler			
10/17/2019	Short Howard street white and black pit bull running loose	Animal Control	Short Howard Street	0.5
	Jeffrey Burr			
10/17/2019	Animal Control	Animal Control	321 Tillotson Ave	16.5
	Brandon Huggins, Richard King			
10/18/2019	Animal taken to Darlington County Humane Society	Animal Control	HFD	2.5
	Brandon Huggins			
10/29/2019	526 E Home Ave (Stray dog)	Animal Control	526 E Home Ave	1
	Jason Bell, Thomas Catoe Jr			
10/29/2019	Fifth st at Sonic ( Golden Retrievers)	Animal Control	Sonic	0.25
	Jason Bell, Thomas Catoe Jr			
10/29/2019	314 Butler Ave (stray puppy)	Animal Control	314 Butler Ave	1
	Jason Bell, Thomas Catoe Jr			
10/31/2019	710 W Chaplin Cir (gray male pit)	Animal Control	710 W Chaplin Cir	0.5
	Jason Bell, Thomas Catoe Jr			
10/31/2019	402 Green St (Doberman Female)	Animal Control	402 Green ST	0.5
	Jason Bell, Jeffrey Burr, Thomas Catoe Jr			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.

# **Monthly Departmental Report: Navigator 2019**



## **Comprehensive Plan**

**January - July 2019:** Statistical information is still being gathered and the Natural Resources & Transportation Elements are almost complete. The Housing Element is currently being compiled. Commission members will provide updates to their elements by the end of July. At that point, Mark Stellingworth will help serve as a technical writer to further solidify the elements. Within three months or October 2019, the elements should be ready for presentation at the Planning Commission meeting and then submitted to Council for their review and approval in November 2019.

**August 2019:** Mark Stellingworth provided an update on the Comprehensive Plan and asked the element leaders to provide him with an outline. Mark will contact each element leader individually after September 7, 2019, to determine the key investment priorities for each.

**September 2019:** Curtis Lee provided an update on the Comprehensive Plan. City staff will continue to provide statistics to support the plan. There will be a Priority Investment element meeting to be scheduled by the Planning Commission Chair.

## **Ordinance Revision**

**January 2019:** The Planning Commission met on January 28<sup>th</sup> to review the Alta Planning & Design Ordinance suggested changes. At this meeting, no action was taken so these ordinances will be further reviewed at February's Planning Commission meeting.

**February 2019:** The Planning Commission did not have a quorum for the February 25<sup>th</sup> meeting.

**March 2019:** The Planning Commission discussed and voted to allow staff to present a creative approach to the city's Sign Regulations Ordinance revision and present the updates at the May Planning Commission meeting.

**April 2019:** Due to several subdivisions of lots, the ordinance revision was not placed on the agenda. It will pick back up on the May agenda.

**May 2019:** There Planning Commission did not have a meeting on May 27<sup>th</sup>, due to Memorial Day.

**June 2019:** None

**July 2019:** The sign ordinance was presented for review on July 29<sup>th</sup>. Staff prioritized the remaining ordinances and created a worksheet for the commission's review each month.

**August 2019:** Three ordinances (Sign, Temporary Pop Up Retail & Temporary Storage) were discussed. The commission asked that staff provide examples of how a few other cities addressed these and to put together a draft ordinance that incorporates best practices instead of just what the Alta Planning produced ordinance states.

**September 2019:** PC reviewed two of the three ordinances at their Sept. 30<sup>th</sup> meeting. The Temporary Pop Up Retail ordinance was determined by staff as redundant since other city ordinances and regulations would handle these types of retail businesses. PC made a motion to approve the Temporary Storage ordinance pending a few minor word changes. PC will continue to review the Sign ordinance at their next meeting. A suggestion was made to survey the businesses in each of the business districts to gauge how the sign ordinance may affect them.

**October 2019:** The Planning Commission met on October 28<sup>th</sup>. A sign ordinance PPT was provided by staff and the next step will be to poll business in the B2-B3 districts to obtain their thoughts and to determine what types of signage may not be business friendly. The Comprehensive Plan was also discussed and the outline of each Element is being completed. In addition, the Priority Investment portion was stated by staff to be 40% complete and that a draft would be complete within a few weeks and emailed out to each commission member for review and input.

### **Historic Butler District Neighborhood Revitalization Strategy**

Staff will set up a meeting to see how the City of Hartsville may assist the district in potential projects for 2019/2020.

### **Great American Cleanup**

The Great American Cleanup will be hosted and is in the planning phase for spring 2020.

## Codes Activity Report

TIME STAMP	TYPE ACTIVITY	SUBJECT PROPERTY	PROPERTY OWNER NAME	OWNER'S ADDRESS	TAX MAP #	Letter/ Report sent?	Follow up target date	Disposition: Open or Closed
10/19/17	IPMC	810 Butler St., Hartsville, SC	Brockington, Joseph	206 Howard ST., Hartsville, SC	057-02-01-113	6-4-19		OPEN
2/26/18	IPMC	313 Lincoln ave., Hartsville, SC	Dorothy, Samuel	1210 Robinson Street, Hartsville,	057-02-01-083	2/26/18		OPEN
2/26/18	IPMC	1010 Myrtle St., Hartsville, SC	Bevel, Marvel	880 Boynton Ave. Apt. 3H,	057-06-02-005	2/26/18	10/28/19	CLOSED
2/26/18	IPMC	1310 Robinson St., Hartsville,	Alsbrooks, Parolee	1310 Robinson St.,	057-06-03-071	2/26/18		OPEN
4/12/18	IPMC	315 Tillotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		OPEN
4/12/18	IPMC	322 Tillotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		OPEN
4/13/18	IPMC	823 Hampton St., Hartsville,	Forfeited Land Commission			4/12/18		OPEN
4/13/18	IPMC	411 Howard st., Hartsville, SC	Forfeited Land Commission			4/12/18		OPEN
5/17/18	IPMC	1005 Robinson St., Hartsville,	Forfeited Land Commission			5/17/18	10/28/19	CLOSED
5/17/18	IPMC	909 Hampton St., Hartsville,	Forfeited Land Commission			5/17/18		CLOSED
7/27/18	IPMC	612 Howard St., Hartsville, SC	Liberty Hill Holiness Church	516 Society Avenue,	056-14-03-050	7/27/18		OPEN
4/17/19	IPMC	212 Howard St., Hartsville, SC	English, Ronnie and Wingate,	3247 Samuel Rd., Darlington,	056-10-04-035 & 056-10-04-	4/17/19		CLOSED
5/8/19	IPMC	813 W. Home Ave., Hartsville,	Kiven, Jaqueline & Joel Pollard	813 W. Home Ave., Hartsville,	035-12-01-079	5/8/19		OPEN
5/14/19	IPMC	810 Glen Acres, Hartsville, SC	Pietzack, Jennifer	138 Ski Cove Ln., Hartsville,	057-01-02-032	9/19/19		CLOSED
5/22/19	IPMC	404 S. Eleventh St., Hartsville,	Grigg, Eilyn	3509 Emperor Ct., Bowie, MD	056-13-01-075	5/22/19		CLOSED
5/22/19	IPMC	East Lewellen Dr., Hartsville,	Amerson, James C/O Amerson,	3127 Moss Hammock	057-01-02-033	5/22/19		OPEN
5/31/19	IPMC	528 Clyburn Ave., Hartsville,	McLendon, Ann & Etal	21 S. Beach Dr., Surfside, SC	057-01-02-026	5/31/19		OPEN
6/4/19	IPMC	804 Butler St.	Brockington, James E.	206 Howard St., Hartsville, SC	057-02-01-111	6/4/19		OPEN

6/7/19	IPMC	Sumter Ave., Hartsville, SC	Funderburk, Tim	1261 Lakeview Blvd., Hartsville,	056-13-03-028	9/12/19		CLOSED
6/7/19	IPMC	710 & 712 Pitt St., Hartsville,	Brown, John Michael	2010 W Ave K #818, Lancaster,	056-14-06-056 & 056-14-06-	6/7/19		CLOSED
6/18/19	IPMC	146 W. Laurens Ave, Hartsville,	Jackson, Polly	1224 Meadow Lark Ln.,	056-10-02-074	9/12/19		CLOSED
6/18/19	IPMC	216 S. Sixth St., Hartsville, SC	Dickey, James	PO Box 212721, Columbia, SC	056-10-04-020	6/18/19	9/3/19	CLOSED
6/27/19	IPMC	2205 Robinson St., Hartsville,	Arthur Properties	413 Goodson Dr., Hartsville,	057-02-02-086	6/27/19		CLOSED
6/27/19	IPMC	2206 Robinson St., Hartsville,	Gates, JD	331 N. Main st., Darlington, sC	057-02-01-141	6/27/19		CLOSED
7/3/19	IPMC	Sixth St., Hartsville, SC	Josey, Donnie	220 Beechwood Dr., Hartsville,	057-02-02-140	7/3/19		CLOSED
7/3/19	IPMC	704 Butler St., Hartsville, SC	Smith, Ellen Etal	704 Butler St., Hartsville, SC	056-14-06-014	7/3/19		CLOSED
7/18/19	IPMC	706 Chaplain Circle, Hartsville,	Douglas, Jack c/o Taylor,	812 Havenwood Ct., Hartsville, SC	056-14-06-043	7/24/19		CLOSED
7/18/19	IPMC	2307 Myrtle St., Hartsville, SC	Anderson, Cora	4311 Queen Ann Ave., Lorain,	057-06-02-008	7/24/19		OPEN
7/18/19	IPMC	Myrtle Street, Hartsville, SC	Jackson, George	821 Sunny Hill Rd., Hartsville,	057-06-02-007	7/24/19		CLOSED
7/29/19	IPMC	117 W. Washington St.,	Flo-Rose LLC,	1776 Brookshire Court,	057-03-01-018	7/29/19		OPEN
7/29/19	IPMC	331 Jasper Ave., Hartsville, SC	Bieneta Johnwon The Brockington Company	2306 Broad Drive, Florence,	056-14-07-004	9/11/19	9/23/19	CLOSED
7/29/19	IPMC	204 Jasper Ave., Hartsville, SC	Jackson, Carrie	PO Box 381, Timmons ville,	056-14-03-093	7/29/19		OPEN
8/2/19	IPMC	432 James Ave., Hartsville, SC	Herrington, Gene	432 James Ave., Hartsville, SC	056-13-04-015	8/2/19		OPEN
8/2/19	IPMC	418 James Ave., Hartsville, SC	Cain, Angel	2044 Promise Rd. Apt. 2102,	056-13-04-022	8/2/19		CLOSED
8/16/19	IPMC	143 Gardner Dr., Hartsville, SC	Davis, Dora Edell	143 Gardner Dr., Hartsville, SC	035-15-01-034	8/16/19		CLOSED
8/16/19	IPMC	626 S. Fifth St., Hartsville, SC	Cook Out	PO Box 698 Thomasville, NC	056-14-04-014	8/16/19		CLOSED
8/23/19	IPMC	324 Bell Ave., Hartsville, SC	JD Associates, LLC	1718 Broomfield Way,	056-10-04-080	8/23/19		OPEN
8/23/19	IPMC	1018 Robinson St., Hartsville,	Jackson, Charles	513 Rice St., Hartsville, SC	057-06-03-002	8/23/19		OPEN

9/4/19	License	1304 W. Bobo Newsome	Centimark				9/4/19	CLOSED
9/4/19	License	806 S. Eighth Street, Hartsville,	Gainey's Heating and cooling				9/4/19	CLOSED
9/4/19	IPMC	District 1,3,6	Routine Patrol					
9/9/19	IPMC	District 4	Routine Patrol					
9/9/19	IPMC	Corner of Washington & 414 McNair, PO Box 2711,	Myers, Benjamin c/o Myers, Hughey, Raymond	2806 Redwood Dr., Florence, 414 PO Box	057-02-01-049	10/8/19		OPEN
9/9/19	IPMC	Corner of Hampton & Sixth	Askins, Robert William	2711, Hartsville, 2606 Marybank Dr., Effingham,	056-11-02-061	9/9/19		CLOSED
9/10/19	IPMC	328 Sumter Ave., Hartsville,	Gathing, John Calvin	290 Hickory Street, Ruby, SC	056-14-04-067	9/10/19		OPEN
9/11/19	IPMC	District 3	Routine Patrol		056-10-04-052	9/11/19		CLOSED
9/12/19	IPMC	Fourth St., Hartsville, SC	Yarborough, Tom & Miriam	1921 Tomahawk Rd, Lamar, SC	056-11-01-040 & 056-15-01-	9/12/19		CLOSED
9/12/19	IPMC	719 S. Fourth St., Hartsville,	Khodiar, Jai	719 S. Fourth St., Hartsville,	056-15-01-054	9/12/19		CLOSED
9/12/19	IPMC	District 4,6	Routine Patrol					
9/16/19	IPMC	District 4	Routine Patrol					
9/16/19	IPMC	District 5	Routine Patrol					
9/17/19	IPMC	606 Howard St., Hartsville, SC	Florence County Habitat	1354 Celebration Blvd., Florence,	056-14-03-047	9/17/19		OPEN
9/17/19	IPMC	505 S. Sixth St., Hartsville, SC	Florence County Habitat	1354 Celebration Blvd., Florence,	056-10-03-100	9/17/19		OPEN
9/17/19	IPMC	111 Kenwood Ave., Hartsville	Mozingo, John Martin &	1101 Courtland Ave., Florence,	056-02-02-025	9/17/19		CLOSED
9/18/19	IPMC	District 1,2,3	Routine Patrol					
9/19/19	IPMC	District 5	Routine Patrol					
9/20/19	IPMC	1209 Robinson St., Hartsville,	Heatley, Jeanine	1520 W. BoBo Newsome Hwy,	057-06-03-047	9/20/19		CLOSED

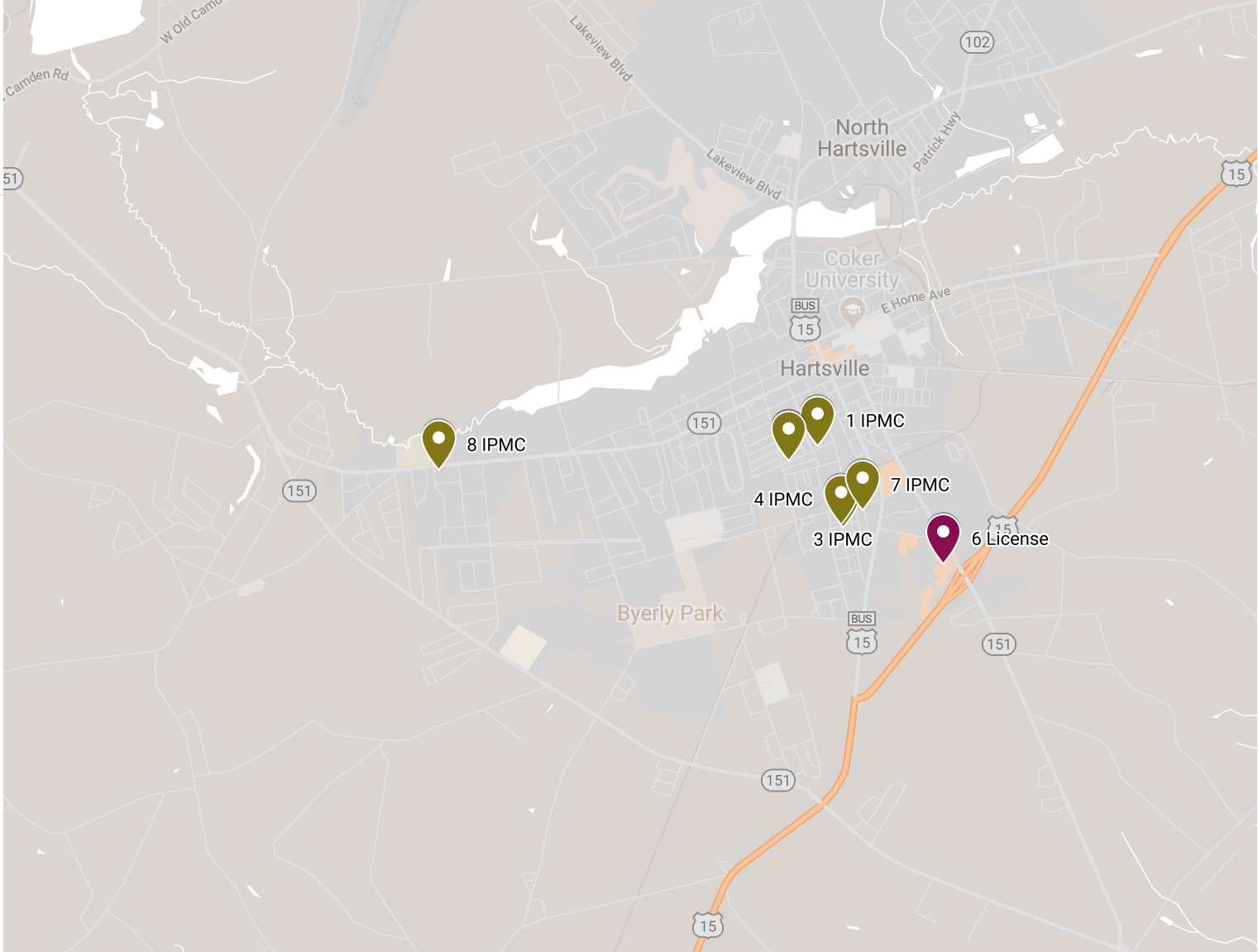
9/20/19	IPMC	441 1/2 S. Sixth St., Hartsville, SC	Byrd, Jeter	1552 W. Old Camden Rd,	056-10-03-098	9/20/19	CLOSED
9/20/19	IPMC	441 S. Sixth St., Hartsville, SC	Elie Que Marcus Quinton	5325 Ruffin Rd, Prince George,	056-10-03-099	9/20/19	CLOSED
9/20/19	IPMC	407 McNair Ave., Hartsville, SC	Davis, John Martin	200 Tidwell Rd, Elgin, SC 29045	056-11-02-056	9/20/19	CLOSED
9/20/19	IPMC	403 McNair Ave., Hartsville, SC	Pinnacle Enterprises LLC	137 Sedgefield Dr., Hartsville, SC	056-11-02-057	9/20/19	CLOSED
9/20/19	IPMC	Sixth St., Hartsville, SC	Slayton, Jacqueline	PO Box 288, Society Hill, SC	056-10-03-046	9/20/19	CLOSED
9/23/19	IPMC	District 6	Routine Patrol				
9/24/19	IPMC	District 1,2,3	Routine Patrol				
9/24/19	IPMC	407 Calhoun Ave., Hartsville, SC	Ousley, William	407 Calhoun Ave., Hartsville, SC	056-03-01-043	9/24/19	CLOSED
9/26/19	IPMC	District 4	Routine Patrol				
9/26/19	IPMC	704 Glenn Acres, Hartsville, SC	Davis, Kathy	704 Glenn Acres, Hartsville, SC	057-01-02-049	9/26/19	CLOSED
9/26/19	IPMC	546 Poole St., Hartsville, SC	Dickey, James	44 Broad St. NW #601, Atlanta, GA	056-14-04-031	9/26/19	OPEN
9/27/19	IPMC	118 Rogers Ave., Hartsville, SC	Johnson, Barbara/Edward	1661 Greenfield Rd., Darlington, SC	056-02-01-012	9/27/19	CLOSED
9/27/19	IPMC	District 5	Routine Patrol				
9/30/19	IPMC	720 Butler St., Hartsville, SC	Barfield, Mary	103 Heather Lane, Latta, SC	056-14-06-022	9/30/19	CLOSED
9/30/19	IPMC	722 Butler St., Hartsville, SC	Brown, Donald	476 Pennington Circle, Hartsville, SC	056-14-06-023	9/30/19	CLOSED
9/30/19	License	825 S. Fifth St., Hartsville, SC	W.B. Guimarin			9/30/19	CLOSED
10/8/19		District 1,2,3,5	Routine Patrol				
10/8/19	IPMC	220 Jasper Ave., Hartsville, SC	Hough, Zealouise	2017 Gum Circle, Hartsville, SC	056-14-02-089	10/8/19	OPEN
10/9/19	IPMC	330 Jasper Ave., Hartsville, SC	Pinckney, Tina	40 Sycamore Ave., Mt. Pleasant, SC	056-14-02-083	10/9/19	OPEN
10/10/19	IPMC	District 4	Routine Patrol				

10/11/19	IPMC	District 6	Routine Patrol						
10/11/19	IPMC	1003 Robinson St., Hartsville, SC	Mims, Emma C.	PO Box 637, Hartsville, SC	057-02-02-088	10/11/19			OPEN
10/11/19	IPMC	1001 Robinson St., Hartsville, SC	Hough, Major	101 Quimby Lane, Florence, SC	057-02-02-089	10/11/19			OPEN
10/11/19	IPMC	Jasper Ave., Hartsville, SC	Hough, Mabel & James Edward	2908 Cherokee Lady Street,	056-14-01-036	10/11/19			CLOSED
10/16/19	IPMC	District 1,2,3,6	Routine Patrol						
10/17/19	IPMC	District 4,5	Routine Patrol						
10/21/19	IPMC	District 6	Routine Patrol						
10/22/19	IPMC	District 4	Routine Patrol						
10/22/19	License	1268 S. Fourth St., Hartsville, SC	Kentco			10/22/19			CLOSED
10/23/19	IPMC	District 5	Routine Patrol						
10/24/19	IPMC	908 Tuskegee St., Hartsville, SC	Davis, Ikeybra & Brian c/o	705 Clinton Ave., Hartsville, SC	057-02-02-036	10/24/19			OPEN
10/28/19	IPMC	District 4	Routine Patrol						
10/29/19	IPMC	District 6	Routine Patrol						
10/30/19	IPMC	District 1,2,3	Routine Patrol						
10/31/19	IPMC	District 5	Routine Patrol						
10/31/19	IPMC	1525 W. Carolina Ave., Hartsville, SC	Saleeby, Carl &etal	127 Bau Ridge Dr., Hartsville, SC	035-14-03-025	10/31/19			OPEN
10/31/19	IPMC	Jasper Ave., Hartsville, SC	Gant, Ruby c/o Helena Gant	395 Old Mamaroneck	056-14-03-061	10/31/19			OPEN

# City of Hartsville Monthly Codes Enforcement Issues 2019

Code Enforcement Activity Log  
for Map 201910 October

Log of code enforcement  
issues for each month in 2019.





## MONTHLY DEVELOPMENT REPORT

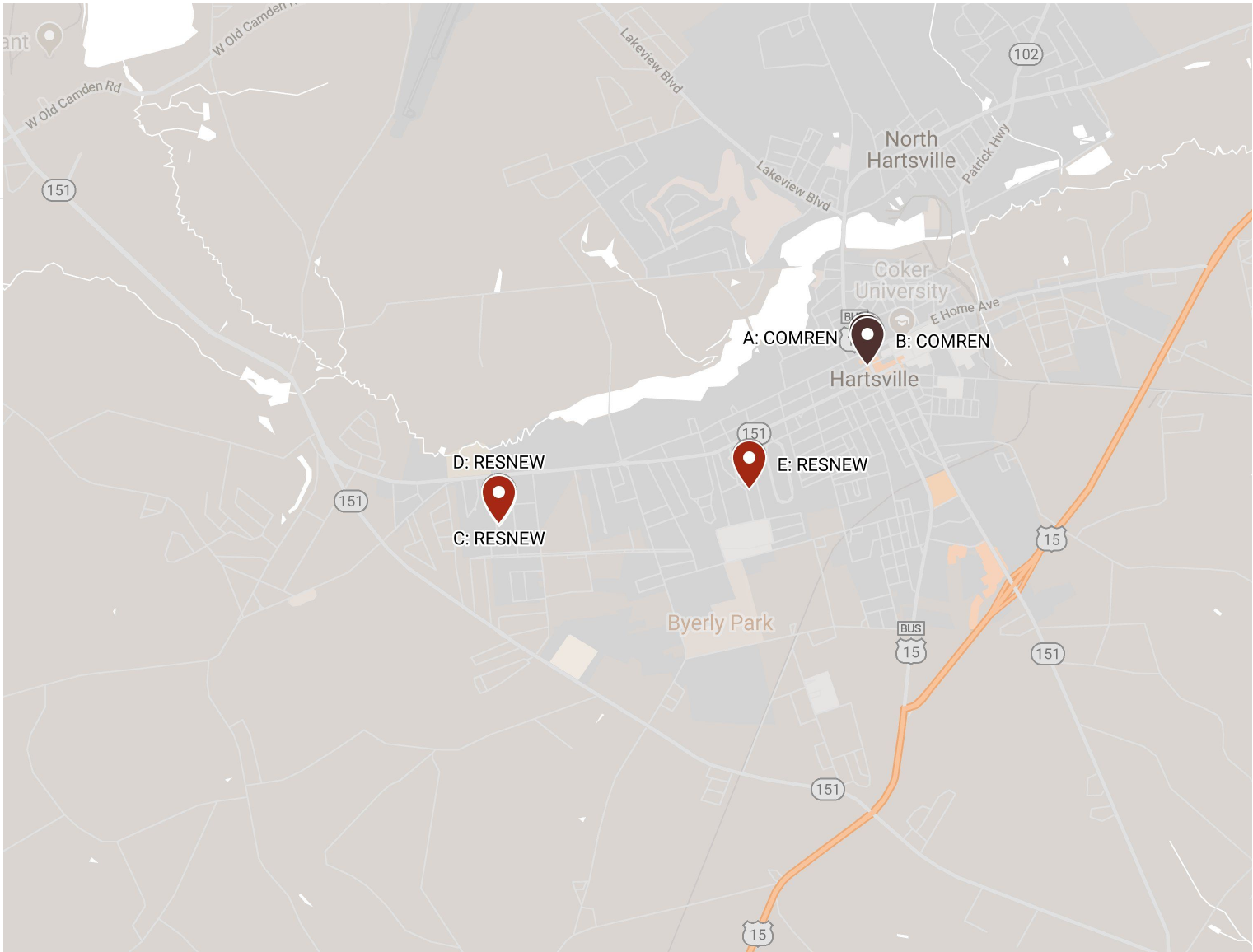
PERMITS ISSUED		Oct-19					
			Number	Est. construction		Fees	
			of permits	cost	YTD	paid	YTD
	Building		14	\$ 913,831.32	\$ 2,645,195.32	\$ 3,467.00	\$ 13,960.50
	Electrical		9	\$ 48,010.00	\$ 126,630.00	\$ 815.00	\$ 1,880.00
	Gas		0		\$ 1,505.50		\$85.00
	Mechanical		9	\$ 60,459.00	\$ 288,220.14	\$ 860.00	\$ 1,439.00
	Plumbing		1	\$ 1,060.00	\$ 25,108.23	\$ 55.00	\$ 450.00
	<b>TOTAL</b>		<b>33</b>	<b>\$ 1,023,360.32</b>	<b>\$ 3,086,659.19</b>	<b>\$ 5,197.00</b>	<b>\$17,814.50</b>
<b>PLAN REVIEWS</b>							
	Number	8					
	Fees paid	\$ 6,657.50					
<b>AD ZBOA</b>	Number	1					
	Fees paid	\$ 75.00					
<b>ZONING PERMITS (signs)</b>		1					
		\$25.00					
<b>ZONING PERMITS(building)</b>		10					
	Total issued	\$250.00					
<b>Demolition</b>		5	\$ 140.00				
<b>Well</b>		1	\$ 25.00				
<b>Re-inspection fees</b>		0	\$ -				
<b>Maps</b>		0	\$ -				

# City of Hartsville Monthly New Permits 2019

City of Hartsville Permits for Map  
201910 October

RESNEW  
COMREN

New residential and commercial construction permits issued each month in 2019.



## **Monthly Departmental Report: Environmental Services**



**October**

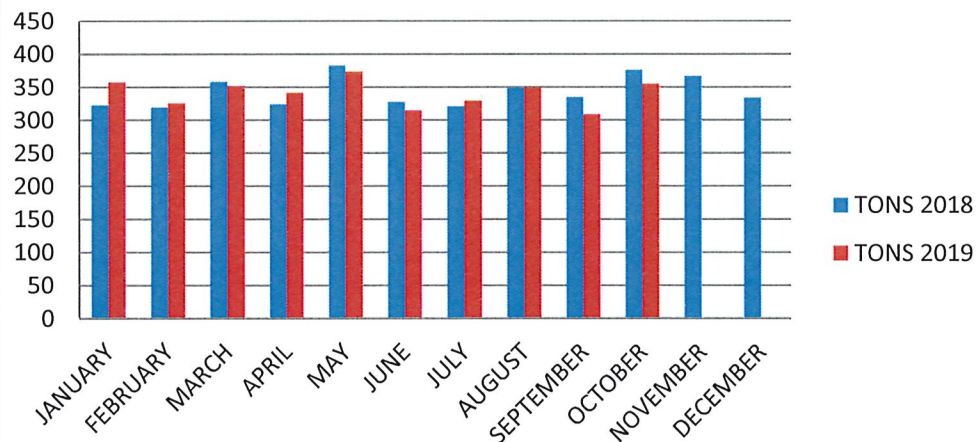
**2019**

Departmental Report: Environmental Services

COMMERCIAL GARBAGE 2019

MONTH	TONS 2018	TONS 2019	GAIN/LOSS
JANUARY	322.12	356.77	34.65+
FEBRUARY	319.14	324.76	5.62+
MARCH	357.85	350.73	7.12-
APRIL	324.04	340.93	16.89+
MAY	382.45	372.8	9.65-
JUNE	327.02	313.93	13.09-
JULY	320.62	328.67	8.05+
AUGUST	348.76	348.77	.01+
SEPTEMBER	334.49	308.13	26.36-
OCTOBER	375.63	354.27	21.36-
NOVEMBER	366.45		
DECEMBER	333.47		
TOTALS	4112.04		

COMMERCIAL GARBAGE 2019

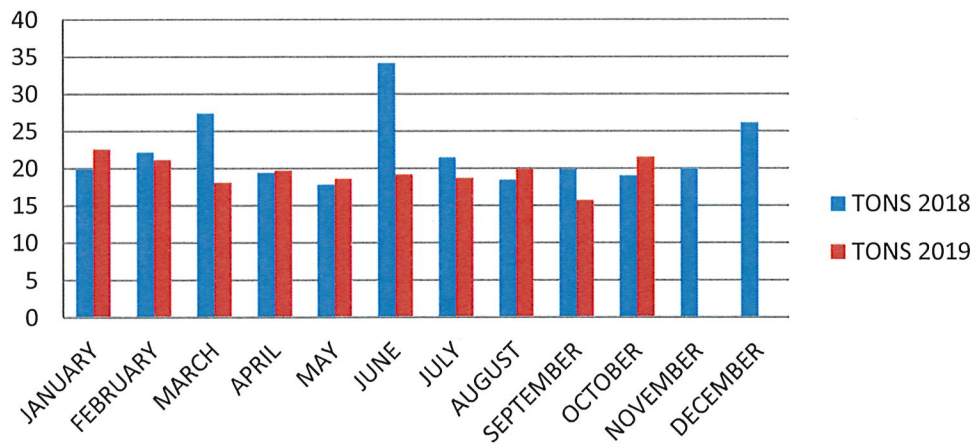


Departmental Report: Environmental Services

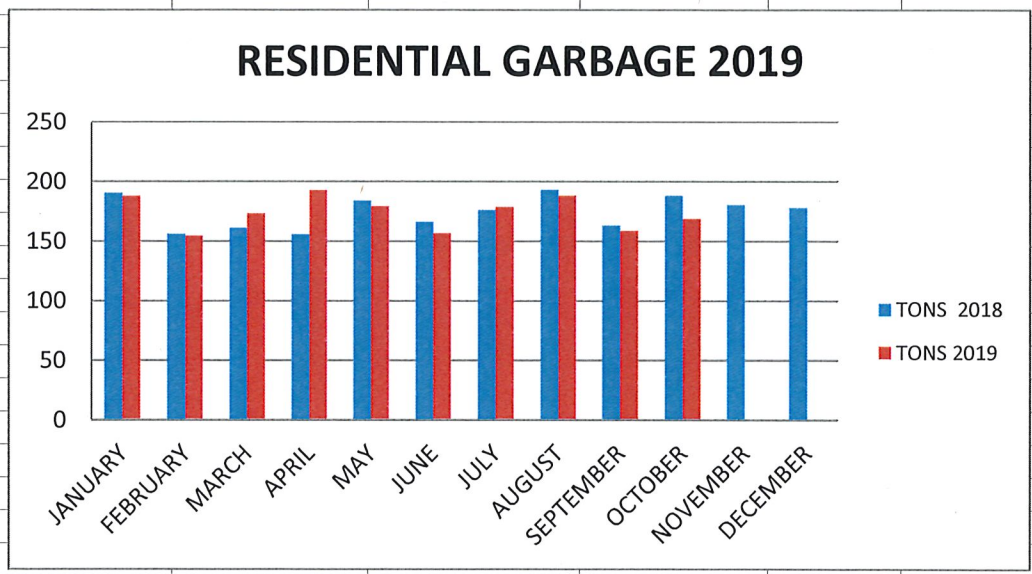
COMMINGLE MRF 2019

MONTH	TONS 2018	TONS 2019	GAIN/LOSS
JANUARY	19.9	22.55	2.65+
FEBRUARY	22.13	21.1	1.03-
MARCH	27.37	18.06	9.31-
APRIL	19.38	19.63	.25+
MAY	17.79	18.58	.79+
JUNE	34.11	19.13	14.98-
JULY	21.44	18.67	2.77-
AUGUST	18.43	19.91	1.48+
SEPTEMBER	19.88	15.68	4.20-
OCTOBER	19.00	21.52	2.52+
NOVEMBER	19.96		
DECEMBER	26.1		
TOTALS	265.49		

COMMINGLE MRF 2019



Departmental Report: Environmental Services			
RESIDENTIAL GARBAGE 2019			
MONTH	TONS 2018	TONS 2019	GAIN/LOSS
JANUARY	190.29	187.67	2.62-
FEBRUARY	155.85	154.32	1.53
MARCH	160.95	172.97	12.02+
APRIL	155.62	192.61	36.99+
MAY	183.93	179.04	4.89-
JUNE	166.19	156.51	9.68-
JULY	176.06	178.67	2.61-
AUGUST	193.2	187.94	5.26-
SEPTEMBER	163.17	158.58	4.59-
OCTOBER	188.22	168.55	19.67-
NOVEMBER	180.45		
DECEMBER	177.9		
TOTALS	2091.83	1736.86	

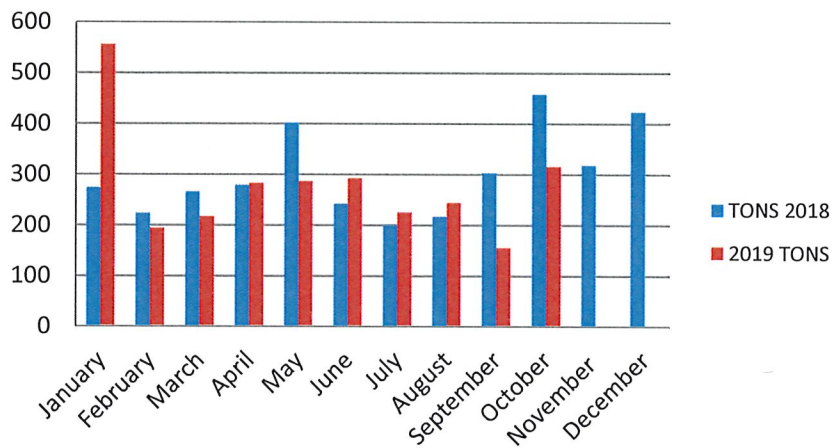


# Departmental Report: Environmental Services

## Yard Debris 2019

					TONNAGE	TRIPS
MONTH	TONS 2018	2018 TRIPS	2019 TONS	2019 TRIPS	GAIN/LOSS	GAIN/LOSS
January	273.97	66	554.81	118	280.84	52+
February	223.39	55	193.48	55	29.91-	0
March	265.89	63	217	48	48.89-	15-
April	279.34	58	282.45	56	3.11+	2-
May	402.14	91	286.45	59	115.69-	32-
June	242.49	64	291.64	61	49.15	3-
July	200.36	141	224.63	45	24.27+	96-
August	217.36	57	243.91	51	26.55+	6-
September	302.99	82	154.72	38	148.27-	44-
October	458.16	114	315.09	58	143.07-	56-
November	318.71	63				
December	423.43	80				
TOTALS	3608.23	934				

## YARD DEBRIS 2019





# Monthly Financial Reports & Update

For the Month Ended October 31, 2019

Council Meeting 11/12/2019

**City of Hartsville**  
**General Fund Budget to Actual**

	<i>Oct-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
<b>Revenues</b>				
Property Taxes	30,948.67	301,176.50	2,875,000.00	89.52%
Payments in Lieu	-	-	90,000.00	100.00%
Franchise Fees	-	169,040.42	647,000.00	73.87%
Penalties & Interest - Taxes	2,478.20	8,328.64	30,000.00	72.24%
Business Licenses	11,745.76	98,710.07	1,852,900.00	94.67%
Permits	13,444.50	33,235.50	79,200.00	58.04%
Main Street Grant Revenue	-	-	6,296.00	100.00%
Tax Revenues - State	309,187.07	625,556.72	1,586,000.00	60.56%
Public Safety Fees	40,098.98	156,163.08	840,100.00	81.41%
Parks & Recreation Fees	2,218.99	8,250.16	23,000.00	64.13%
Fines	10,100.17	43,780.11	122,000.00	64.11%
Special Assessments	20,100.00	54,220.00	130,000.00	58.29%
Investment Earnings	-	-	-	0.00%
Rents	1,540.00	5,480.00	30,600.00	82.09%
Contributions & Donations	13,000.00	31,000.00	79,500.00	61.01%
Other Financing Sources	26,243.06	44,653.13	41,900.00	-6.57%
Interfund Transfers	-	53,082.29	1,810,281.52	97.07%
Sale of Assets	582.93	808.11	50,100.00	98.39%
Extraordinary Items	-	-	-	0.00%
	<b>481,688.33</b>	<b>1,633,484.73</b>	<b>10,293,877.52</b>	<b>84.13%</b>
<b>Expenditures</b>				
General & Administrative	74,083.63	326,879.77	1,169,506.60	72.05%
Mayor & Council	14,334.10	61,073.61	221,697.95	72.45%
Court Operations	15,553.53	64,919.08	201,069.29	67.71%
City Manager	17,101.30	81,435.18	255,516.98	68.13%
Information Technology	29,680.19	115,898.17	315,000.00	63.21%
Finance	34,620.70	132,580.10	412,184.29	67.83%
Legal	2,910.00	3,612.50	55,000.00	93.43%
Human Resources	18,294.94	71,014.69	204,632.48	65.30%
Mainstreet	6,192.12	30,165.73	84,149.02	64.15%
Business Navigator	30,495.16	152,145.96	412,371.08	63.10%
Police Department	241,001.09	1,151,380.23	3,092,659.64	62.77%
Fire Department	131,584.20	665,956.45	1,725,259.26	61.40%
Victims Advocate	3,035.56	15,211.92	45,059.60	66.24%
Marketing/Tourism	13,408.76	62,219.44	177,050.20	64.86%
Operations Maintenance	8,376.16	28,112.13	120,062.27	76.59%
Parks & Recreation	78,325.43	250,023.80	676,424.80	63.04%
Streets & Grounds	57,838.83	255,235.54	783,323.98	67.42%
Museum Operations	12,160.47	49,048.96	146,760.08	66.58%
Cemetery Operations	20,470.97	40,260.82	104,400.00	61.44%
Airport Operations	7,583.65	19,317.18	91,750.00	78.95%
School Crossing Guards	4,612.70	9,565.92	-	0.00%
	<b>821,663.49</b>	<b>3,586,057.18</b>	<b>10,293,877.52</b>	<b>65.16%</b>
<b>Net Revenue (Expenditures)</b>	<b>(339,975.16)</b>	<b>(1,952,572.45)</b>	<b>-</b>	

**City of Hartsville  
Utility Funds**

**Water/Sewer Budget to Actual**

	<i><b>Oct-19</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Charges for Services	255,823.99	914,615.86	2,430,975.00	62.38%
Fees	197,725.90	796,888.56	2,452,184.00	67.50%
Investment Earnings	2,363.13	10,909.95	27,000.00	0.00%
Rents	37,021.36	104,862.91	125,000.00	16.11%
Waterpark Services	23.41	858,795.99	1,626,100.00	47.19%
Other Financing Sources	3,423.49	3,423.49	1,000.00	0.00%
Accumulated Surplus	-	133,067.58	-	0.00%
	<u>496,381.28</u>	<u>2,822,564.34</u>	<u>6,662,259.00</u>	<u>57.63%</u>
<b>Expenditures</b>				
Water Expenditures	80,825.93	458,927.82	2,137,078.36	78.53%
Sewer Expenditures	(17,629.95)	566,652.06	2,588,187.69	78.11%
Waterpark Expenditures	70,073.34	730,207.07	1,626,100.00	55.09%
	<u>133,269.32</u>	<u>1,755,786.95</u>	<u>6,351,366.05</u>	<u>72.36%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>363,111.96</b></u>	<u><b>1,066,777.39</b></u>	<u><b>310,892.95</b></u>	

**Stormwater Budget to Actual**

	<i><b>Oct-19</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Stormwater Fees and Interfund transfers	-	-	122,354.48	100.00%
	<u>-</u>	<u>-</u>	<u>122,354.48</u>	<u>100.00%</u>
<b>Expenditures</b>				
Total Expenditures	11,821.19	39,689.56	122,354.48	67.56%
	<u>11,821.19</u>	<u>39,689.56</u>	<u>122,354.48</u>	<u>67.56%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(11,821.19)</b></u>	<u><b>(39,689.56)</b></u>	<u><b>-</b></u>	

**City of Hartsville  
Misc Funds**

**Environmental Services Budget to Actual**

	<i><b>Oct-19</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Fees	113,466.85	455,236.85	1,372,290.00	66.83%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	-	127,000.00	0.00%
Extraordinary Items	-	-	-	0.00%
	<u>113,466.85</u>	<u>455,236.85</u>	<u>1,499,290.00</u>	<u>69.64%</u>
<b>Expenditures</b>				
Total Expenditures	108,594.63	487,473.56	1,492,068.26	67.33%
	<u>108,594.63</u>	<u>487,473.56</u>	<u>1,492,068.26</u>	<u>67.33%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>4,872.22</b></u>	<u><b>(32,236.71)</b></u>	<u><b>7,221.74</b></u>	

**Infrastructure Park Budget to Actual**

	<i><b>Oct-19</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Payments in Lieu of Taxes	-	3,621.73	515,000.00	99.30%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	500.00	2,000.00	6,000.00	66.67%
Extraordinary Items	-	-	-	0.00%
	<u>500.00</u>	<u>5,621.73</u>	<u>521,000.00</u>	<u>98.92%</u>
<b>Expenditures</b>				
Total Expenditures	5,808.81	24,253.16	507,416.72	95.22%
	<u>5,808.81</u>	<u>24,253.16</u>	<u>507,416.72</u>	<u>95.22%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(5,308.81)</b></u>	<u><b>(18,631.43)</b></u>	<u><b>13,583.28</b></u>	

**Debt Service Fund**

	<i><b>Oct-19</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Property Tax Revenues	1,229.13	5,213.70	165,000.00	96.84%
	<u>1,229.13</u>	<u>5,213.70</u>	<u>165,000.00</u>	<u>96.84%</u>
<b>Expenditures</b>				
Total Expenditures	-	-	164,542.47	100.00%
	<u>-</u>	<u>-</u>	<u>164,542.47</u>	<u>100.00%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>1,229.13</b></u>	<u><b>5,213.70</b></u>	<u><b>457.53</b></u>	

**City of Hartsville  
Special Revenue Funds**

**Hospitality Taxes Budget to Actual**

	<i><b>Oct-19</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Taxes	76,414.87	326,013.37	900,000.00	63.78%
Penalties & Interest - Taxes	-	-	3,000.00	100.00%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	<u>76,414.87</u>	<u>326,013.37</u>	<u>995,500.00</u>	<u>67.25%</u>
<b>Expenditures</b>				
Total Expenditures	5,633.39	36,856.13	995,500.00	96.30%
	<u>5,633.39</u>	<u>36,856.13</u>	<u>995,500.00</u>	<u>96.30%</u>
				0%
<b>Net Revenue (Expenditures)</b>	<b><u>70,781.48</u></b>	<b><u>289,157.24</u></b>	<b><u>-</u></b>	

**Accommodations Taxes Budget to Actual**

	<i><b>Oct-19</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Taxes	16,898.98	67,664.85	200,000.00	66.17%
Investment Earnings	-	-	-	0.00%
	<u>16,898.98</u>	<u>67,664.85</u>	<u>200,000.00</u>	<u>66.17%</u>
<b>Expenditures</b>				
Total Expenditures	456.67	1,826.68	200,000.00	99.09%
	<u>456.67</u>	<u>1,826.68</u>	<u>200,000.00</u>	<u>99.09%</u>
<b>Net Revenue (Expenditures)</b>	<b><u>16,442.31</u></b>	<b><u>65,838.17</u></b>	<b><u>-</u></b>	

**City of Hartsville  
Recreation Enterprise Funds**

**Recreation Concessions Budget to Actual**

	<i><b>Oct-19</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Concessions Revenue	9,683.69	20,461.09	65,000.00	68.52%
Extraordinary Items	-	-	-	0.00%
	9,683.69	20,461.09	65,000.00	68.52%
<b>Expenditures</b>				
Total Expenditures	3,327.88	14,045.69	60,000.00	76.59%
	3,327.88	14,045.69	60,000.00	76.59%
<b>Net Revenue (Expenditures)</b>	<b>6,355.81</b>	<b>6,415.40</b>	<b>5,000.00</b>	

# Monthly Departmental Report: Finance



## Monthly Revenue Report

Month of: October 2019

Hospitality taxes collected:	\$71,374.78
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Accommodation taxes collected:	\$18,913.87
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Revenue collected for Cemetery Lots:	\$11,700.00

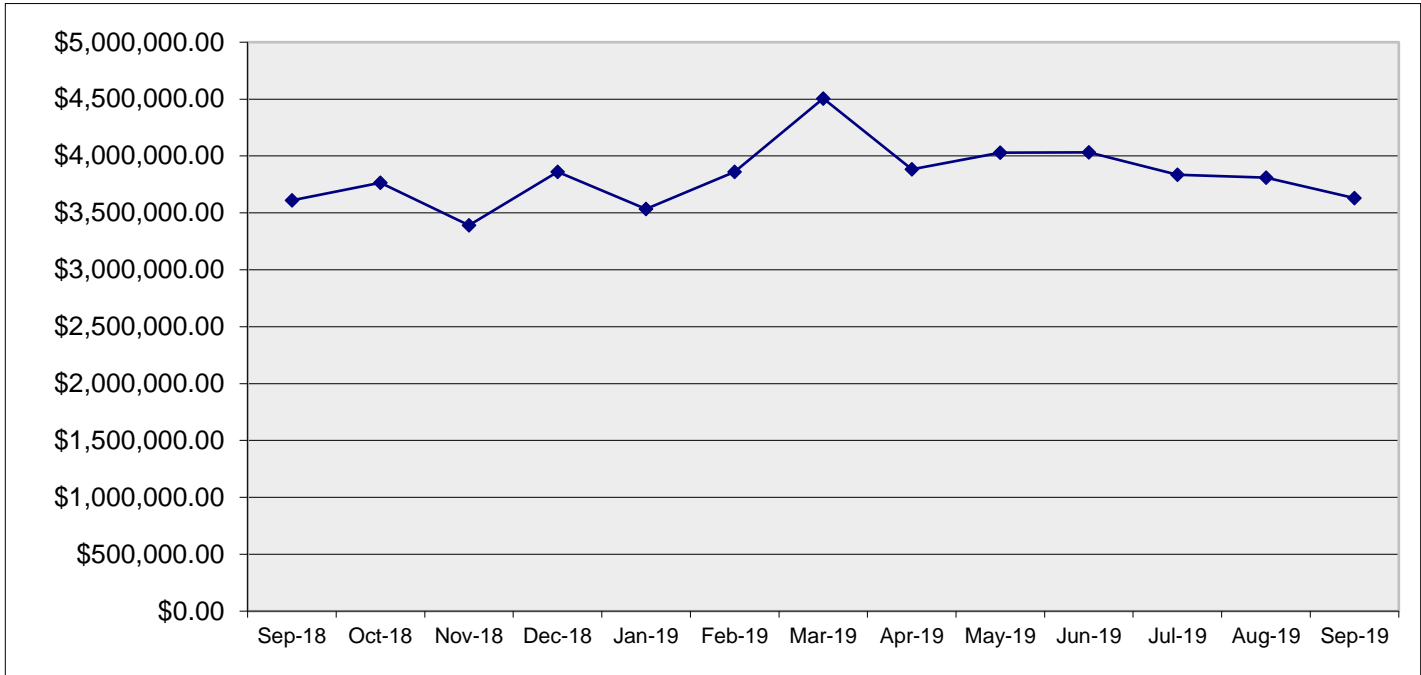
### Hospitality Tax Recap

	Net Taxable Sales	X .02	Discount	Penalty	Total Paid	
Sep-18	\$3,610,683.34	\$	72,213.95	\$ (1,362.32)	\$ 265.26	\$ 71,116.89
Oct-18	\$3,765,121.35	\$	75,302.40	\$ (1,518.44)	\$ 43.22	\$ 73,827.18
Nov-18	\$3,391,107.87	\$	66,946.28	\$ (1,274.75)	\$ 82.47	\$ 68,150.97
Dec-18	\$3,859,626.03	\$	77,183.54	\$ (1,498.48)	\$ 70.11	\$ 75,674.19
Jan-19	\$3,533,130.79	\$	70,662.64	\$ (1,384.84)	\$ 89.29	\$ 63,367.09
Feb-19	\$3,860,275.12	\$	77,205.87	\$ (1,464.62)	\$ 68.58	\$ 75,806.84
Mar-19	\$4,505,737.23	\$	90,114.93	\$ (1,776.56)	\$ 6.00	\$ 88,344.30
Apr-19	\$3,882,498.39	\$	77,649.97	\$ (1,526.54)	\$ -	\$ 76,130.42
May-19	\$4,029,248.21	\$	80,584.97	\$ (1,589.78)		\$ 79,007.37
Jun-19	\$4,031,640.70	\$	80,626.69	\$ (1,575.35)	\$ 40.47	\$ 79,092.61
Jul-19	\$3,835,432.41	\$	76,708.71	\$ 1,505.86	\$ (7.60)	\$ 76,589.50
Aug-19	\$3,809,863.02	\$	76,197.25	\$ (1,568.32)		\$ 74,637.33
Sep-19	\$3,629,186.26	\$	72,495.72	\$ (1,393.94)	\$ 205.78	\$ 71,374.78
TOTAL	\$49,743,550.72	\$	993,892.92	(\$16,428.08)	\$624.93	\$ 213,095.04

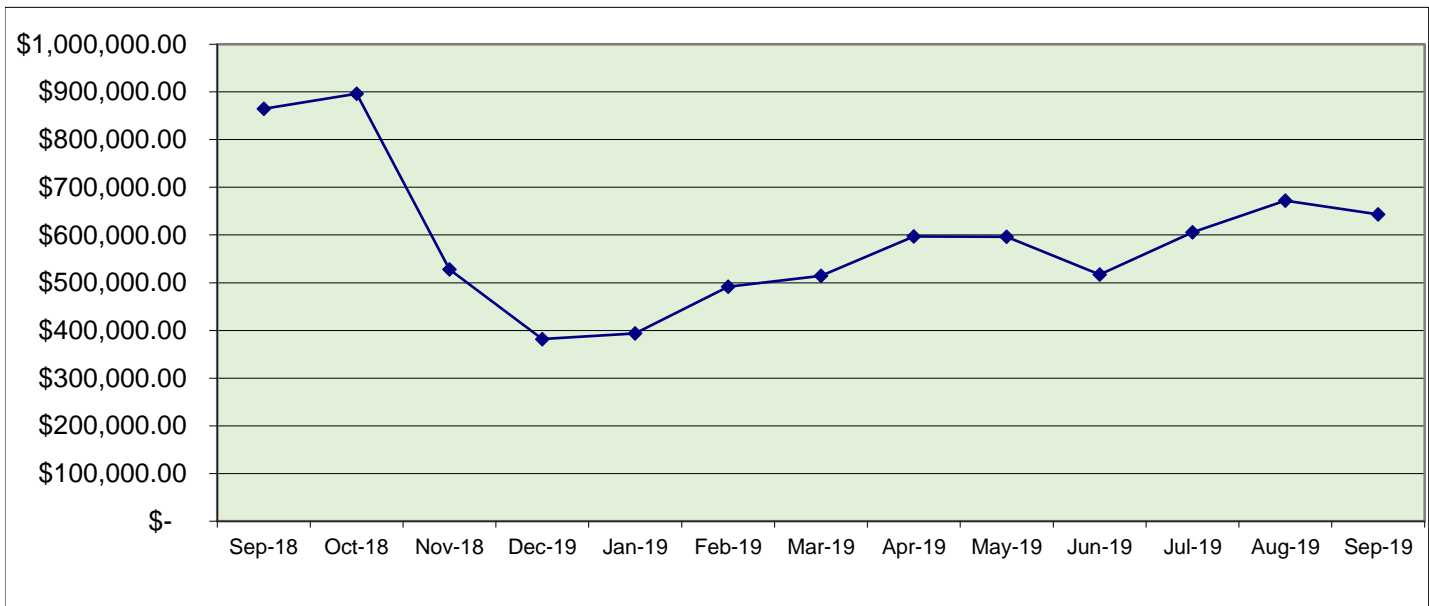
### Accommodations Tax Recap

	Net Taxable Sales	X .03	Discount	Penalty	Total Paid
Sep-18	\$ 864,652.12	\$ 25,939.58	\$ (516.82)		\$ 25,422.76
Oct-18	\$ 896,252.81	\$ 26,887.58	\$ (536.08)	\$ -	\$ 26,351.50
Nov-18	\$ 528,158.97	\$ 15,844.80	\$ (287.37)	\$ 129.52	\$ 15,686.95
Dec-19	\$ 381,919.48	\$ 11,457.59	\$ (210.11)	\$ 95.50	\$ 11,342.78
Jan-19	\$ 393,844.20	\$ 11,815.35	\$ (234.71)		\$ 11,580.64
Feb-19	\$ 491,674.05	\$ 14,750.23	\$ (259.16)	\$ 164.07	\$ 14,655.14
Mar-19	\$ 514,550.09	\$ 15,436.53	\$ (303.82)		\$ 15,132.71
Apr-19	\$ 596,910.40	\$ 17,907.32	\$ (355.37)		\$ 17,551.95
May-19	\$ 596,568.74	\$ 17,897.07	\$ 354.82		\$ 17,542.25
Jun-19	\$ 516,827.72	\$ 15,504.84	\$ (305.84)		\$ 15,199.00
Jul-19	\$ 605,883.73	\$ 18,176.52	\$ 360.57		\$ 17,815.96
Aug-19	\$ 672,198.19	\$ 20,165.94	\$ (400.14)		\$ 19,765.80
Sep-19	\$ 643,198.46	\$ 19,295.96	\$ (382.09)		\$ 18,913.87
TOTAL	\$7,702,638.96	\$231,079.31	(\$3,076.12)	\$129.52	\$ 226,961.31

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



# City of Hartsville Fire Department

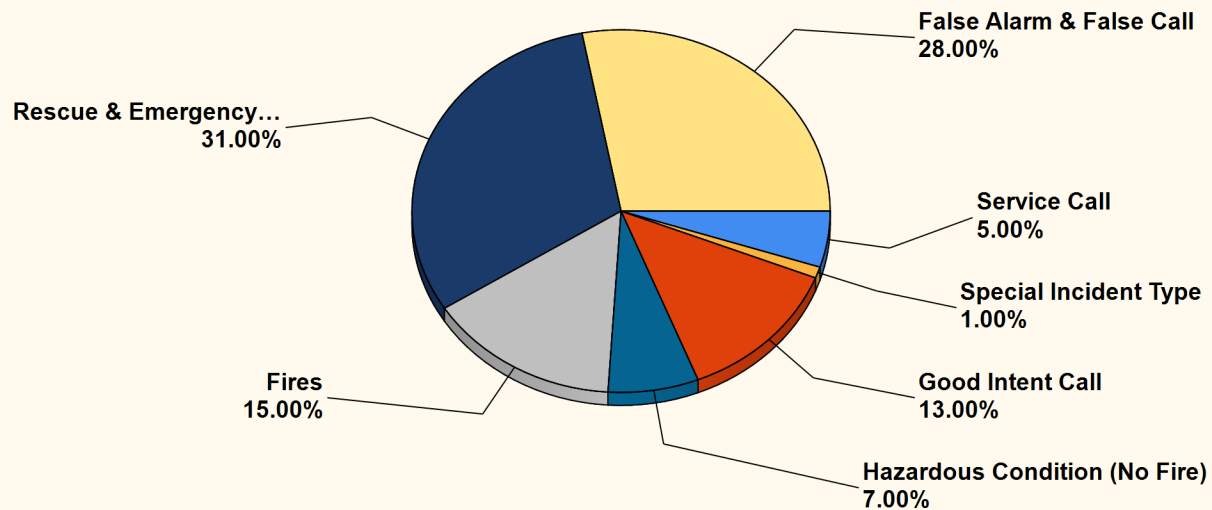
Hartsville, SC

This report was generated on 11/6/2019 9:02:10 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2019 | End Date: 10/31/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	15.00%
Rescue & Emergency Medical Service	31	31.00%
Hazardous Condition (No Fire)	7	7.00%
Service Call	5	5.00%
Good Intent Call	13	13.00%
False Alarm & False Call	28	28.00%
Special Incident Type	1	1.00%
<b>TOTAL</b>	<b>100</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	2.00%
112 - Fires in structure other than in a building	1	1.00%
118 - Trash or rubbish fire, contained	1	1.00%
131 - Passenger vehicle fire	3	3.00%
132 - Road freight or transport vehicle fire	1	1.00%
140 - Natural vegetation fire, other	1	1.00%
141 - Forest, woods or wildland fire	2	2.00%
142 - Brush or brush-and-grass mixture fire	1	1.00%
150 - Outside rubbish fire, other	1	1.00%
151 - Outside rubbish, trash or waste fire	2	2.00%
311 - Medical assist, assist EMS crew	17	17.00%
321 - EMS call, excluding vehicle accident with injury	1	1.00%
322 - Motor vehicle accident with injuries	3	3.00%
324 - Motor vehicle accident with no injuries.	7	7.00%
351 - Extrication of victim(s) from building/structure	1	1.00%
381 - Rescue or EMS standby	2	2.00%
412 - Gas leak (natural gas or LPG)	1	1.00%
440 - Electrical wiring/equipment problem, other	4	4.00%
463 - Vehicle accident, general cleanup	1	1.00%
480 - Attempted burning, illegal action, other	1	1.00%
511 - Lock-out	1	1.00%
531 - Smoke or odor removal	1	1.00%
551 - Assist police or other governmental agency	2	2.00%
561 - Unauthorized burning	1	1.00%
611 - Dispatched & cancelled en route	7	7.00%
622 - No incident found on arrival at dispatch address	2	2.00%
651 - Smoke scare, odor of smoke	3	3.00%
652 - Steam, vapor, fog or dust thought to be smoke	1	1.00%
700 - False alarm or false call, other	1	1.00%
714 - Central station, malicious false alarm	1	1.00%
715 - Local alarm system, malicious false alarm	2	2.00%
721 - Bomb scare - no bomb	1	1.00%
733 - Smoke detector activation due to malfunction	1	1.00%
735 - Alarm system sounded due to malfunction	1	1.00%
743 - Smoke detector activation, no fire - unintentional	17	17.00%
744 - Detector activation, no fire - unintentional	1	1.00%
745 - Alarm system activation, no fire - unintentional	3	3.00%
900 - Special type of incident, other	1	1.00%
<b>TOTAL INCIDENTS:</b>	<b>100</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



# City of Hartsville Fire Department

Hartsville, SC

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## Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 10/01/2019 | End Date: 10/31/2019

INCIDENT TYPE	Incident Status	# INCIDENTS
<b>Zone: City Limits - City Limits</b>		
111 - Building fire	Reviewed	1
131 - Passenger vehicle fire	Reviewed	1
140 - Natural vegetation fire, other	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	8
321 - EMS call, excluding vehicle accident with injury	Reviewed	1
322 - Motor vehicle accident with injuries	Reviewed	1
324 - Motor vehicle accident with no injuries.	Reviewed	3
412 - Gas leak (natural gas or LPG)	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	4
463 - Vehicle accident, general cleanup	Reviewed	1
511 - Lock-out	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	5
651 - Smoke scare, odor of smoke	Reviewed	2
714 - Central station, malicious false alarm	Reviewed	1
715 - Local alarm system, malicious false alarm	Reviewed	2
721 - Bomb scare - no bomb	Reviewed	1
733 - Smoke detector activation due to malfunction	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	15
744 - Detector activation, no fire - unintentional	Reviewed	1
745 - Alarm system activation, no fire - unintentional	Reviewed	2
<b>Zone: Darlington Co. - Darlington County</b>		
111 - Building fire	Reviewed	1
118 - Trash or rubbish fire, contained	Reviewed	1
131 - Passenger vehicle fire	Reviewed	2
132 - Road freight or transport vehicle fire	Reviewed	1
141 - Forest, woods or wildland fire	Reviewed	2
142 - Brush or brush-and-grass mixture fire	Reviewed	1
150 - Outside rubbish fire, other	Reviewed	1
151 - Outside rubbish, trash or waste fire	Reviewed	2

This report gives a count of each incident type for the Incident Status or Statuses selected.



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INCIDENT TYPE	Incident Status	# INCIDENTS
311 - Medical assist, assist EMS crew	Reviewed	9
322 - Motor vehicle accident with injuries	Reviewed	2
324 - Motor vehicle accident with no injuries.	Reviewed	4
351 - Extrication of victim(s) from building/structure	Reviewed	1
381 - Rescue or EMS standby	Reviewed	2
480 - Attempted burning, illegal action, other	Reviewed	1
531 - Smoke or odor removal	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	2
561 - Unauthorized burning	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	2
622 - No incident found on arrival at dispatch address	Reviewed	2
651 - Smoke scare, odor of smoke	Reviewed	1
652 - Steam, vapor, fog or dust thought to be smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	2
745 - Alarm system activation, no fire - unintentional	Reviewed	1
900 - Special type of incident, other	Reviewed	1
<b>Zone: Out of District - Out of District</b>		
112 - Fires in structure other than in a building	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



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# Fire Recovery for July 2019 - October 2019

Status	Run Date	Run Number	NFIRS	Paid Date	Insurance	Invoiced	Received	FD%
Payment Received	05/02/2019	19-359	733	07/18/2019	Coker College	\$ 200.00	\$ 192.00	\$ 153.60
Payment Received	06/11/2019	19-532	322	07/28/2019	Allstate	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	06/03/2019	19-496	322	07/30/2019	Farm Bureau	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	06/03/2019	19-493	463	08/08/2019	USAA Insurance	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	10/23/2018	18- 1091	324	08/09/2019	State Farm	\$ 495.00	\$ 250.00	\$ 200.00
Payment Received	07/15/2019	19-657	322	08/20/2019	Travelers	\$ 1,037.00	\$ 487.00	\$ 389.60
Payment Received	03/11/2019	19-204	463	08/28/2019	Geico	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	03/25/2019	19-245	322	09/04/2019	Auto Owners Insurance	\$ 2,848.00	\$ 2,848.00	\$ 2,278.40
Payment Received	07/23/2019	19-684	324	09/10/2019	State Farm	\$ 554.00	\$ 250.00	\$ 200.00
Payment Received	07/14/2019	19-645	745	10/04/2019	Thad Saleeby Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	07/22/2019	19-680	730	10/04/2019	Thad Saleeby Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	07/30/2019	19-717	743	10/04/2019	Thad Saleeby Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	09/13/2019	19-847	322	10/08/2019	Safeco	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	09/07/2019	19-830	463	10/08/2019	Geico	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	07/14/2019	19-643	743	10/14/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00

Payment Received	06/23/2019	19-582	735	10/14/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/15/2019	19-549	733	10/14/2019	Southside Early Childhood Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/07/2019	19-519	745	10/14/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/23/2019	19-581	745	10/14/2019	Darlington County School District	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	05/06/2019	19-379	730	10/14/2019	Southside Early Childhood Center	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	08/17/2019	19-759	322	10/22/2019	State Auto	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	10/06/2019	19-939	324	10/25/2019	State Farm	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	09/16/2019	19-856	734	10/25/2019	Coker University	\$ 200.00	\$ 192.00	\$ 153.60
Payment Received	07/26/2019	19-700	322	10/30/2019	Nationwide	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	09/17/2019	19-862	733	10/30/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	09/24/2019	19-886	743	10/30/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	09/23/2019	19-880	743	10/30/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
					<b>Grand Total:</b>	\$ 14,768.00	\$ 13,257.00	\$ 10,605.60



## NOVEMBER 2019 COUNCIL GRANT REPORT

### Active Projects:

- FAA Infrastructure Grant
- SC Department of Commerce, CDBG S. Hartsville Sewer Improvements
- SC Department of Public Safety – Highway Safety 2019
- SCEMD Recovery/FEMA: S. Hartsville Drainage Study
- SCEMD Recovery/FEMA: Generators for Pump Stations & Wells
- SC Housing NIP Award-Property Maintenance (will close once final lot has been inspected)
- Byerly Foundation Projects:
  1. Fire Training Equipment
  2. Façade Program
  3. Wayfinding Signage (almost complete)
  4. Police Youth Academy (ongoing)
  5. Business Builder (ongoing)
- Land & Water Conservation Fund (LWCF)

### Applications Awarded June - October 2019:

- SC Department of Public Safety – Highway Safety 2020 - **\$63,594**
- CDBG South Park Neighborhood Sewer Upgrades **\$750,000**
- FAA Infrastructure Grant **\$149,900**
- SCDPS Office of Highway Safety & Justice for Body-Worn Cameras **\$9,428.08**
- Byerly Foundation: HFD Extinguisher Training **\$13,084**
- Byerly Foundation: Main Street Façade Program **\$10,000**

### Future Applications:

(0 – 6 months lead time & application contingent upon council approval)

- South Carolina Aeronautics Commission - \$8,328 (October Submittal)
- South Carolina Parks Recreation & Tourism \$200,000 (Possible December Submittal)
- SC Aeronautics Commission/Senate Finance Committee Funds (Zero match, Nov. Submittal)
- FEMA PMD - Generator for City Hall
- RIA Well Project

Should you have any questions regarding this report, please contact me at 843.383.3015 ext. 2010, 843.858.0699, or [shannon.munoz@hartsvillesc.gov](mailto:shannon.munoz@hartsvillesc.gov).

Shannon J. Munoz

Director of Community & Economic Development

## Human Resources Monthly Report - October 2019

Home Department**	September Headcount	October Hires / Transfers In	October Terms	October Transfers Out	October Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	0	4	0
000413 / City Manager	1	0	0	0	1	0	0	0	1	0
000415 / Finance	6	0	0	0	6	0	1	1	4	0
000417 / Human Resources	3	0	0	0	3	0	0	1	2	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	4	0	0	0	4	0	2	1	1	0
000421 / Police Department	40	3	0	0	43	0	4	0	39	0
000422 / Fire Department	31	2	1	0	32	0	3	0	29	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	2	0	0	0	2	0	0	0	2	0
000431 / Maintenance	1	1	0	0	2	0	0	0	2	0
000432 / Sanitation Dept.	14	1	1	0	14	0	10	0	4	0
000452 / Parks & Recreation	7	0	0	0	7	0	2	0	5	0
000453 / Streets & Grounds	10	2	0	2	10	0	8	0	3	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	6	2	0	0	8	0	1	0	6	0
000600 / Sewer Utilities	3	0	0	0	3	0	1	0	2	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	1	0	0	0	1	0	0	0	1	0
<b>Totals:</b>	<b>156</b>	<b>11</b>	<b>2</b>	<b>2</b>	<b>163</b>	<b>0</b>	<b>41</b>	<b>3</b>	<b>119</b>	<b>0</b>

\*\*Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns

### Completed Events/Campaigns

October                      Benefit Open Enrollment Month  
                                     Flu Clinic 10/16

### Upcoming Events

November                      Women's Leadership Symposium 11/1/2019

December                      Employee Annual Luncheon 12/4



Date: October 31, 2019  
 To: City of Hartsville  
 From: Shannon Munoz,  
 Community & Economic Dev. Dir.  
 Main Street Hartsville  
 Re: **Monthly Status Report for October**

## Status Report & Updates

### *Calendar:*

October 5<sup>th</sup>, Fest da Ville  
 October 10<sup>th</sup>, Downtown Block Party  
 October 12<sup>th</sup>, Farmer's Market  
 October 30<sup>th</sup>, MASC Announced Excellence on Main Street Award (Vimeo.com)

### Current Social Media Stats:



Facebook: 4653 Followers  
 Twitter: 1341 Followers  
 Instagram: 1387 Followers  
 MailChimp: 741 Subscribers

### New businesses opening and Ribbon Cuttings soon:

Block & Vino  
 Colours: an elite salon (re-opening) - Held October 10<sup>th</sup>  
 The Nook (re-opening)

## Ways You Can Get Involved

Community Engagement Opportunities in Your Downtown!

### Hartsville Farmers Market:

The 2nd Saturdays of  
 April- December from 9 AM until 1 PM  
 100 East Carolina Avenue  
 Volunteer opportunities start at 7:30 AM  
 and last throughout the day until loading  
 up time. Join in for any part of the market.  
 We also do some set-up the Friday  
 afternoon before markets by making off  
 space with chalk for the next day. Help  
 farmers and craft vendors unload their  
 goods, direct traffic and visitors, hand out  
 information, take photos for social media,  
 and put out banners and signage.

### Block Parties:

September 12, September 24, and  
 October 10, from 6M until 9PM.  
 100 East College Avenue (Block)  
 Volunteer opportunities before and after  
 with setup and promotion during these  
 free, family-friendly, outdoor concerts.

### Treats On The Streets:

Thursday, October 24  
 from 4:30PM until 6:30PM  
 Our participating downtown Main Street  
 Partners and community helpers hand out  
 candy to trick-or-treaters, and the event  
 ends with a House Pocus Costume Contest  
 in Centennial Park. Help ensure the safety  
 of children enjoying this event.

### Downtown Holiday Open House & Centennial Tree Lighting:

Thursday, November 21  
 from 6PM until 9PM  
 Volunteer opportunities with caroling,  
 snow tubing, setting up luminaries, and  
 promotion. An extended shopping hours  
 event, with Santa in City Hall handing out  
 cookies, strolling carolers, free horse-drawn carriage  
 rides, the tree lighting in  
 the park, and a chance of snow!

Main Street Hartsville is a partnership between the City of Hartsville and Main Street South  
 Carolina. It is also part of the National Main Street movement, which is the leading voice for  
 preservation-based economic development and community revitalization across the country.

MAINSTREETHARTSVILLE.ORG  
 843.383.3015



106 E. Carolina Avenue:  
 Downtown Hartsville's Visitors Center &  
 Gift Shoppe is also home to City  
 Communications, Tourism & Main Street.  
 We always need volunteers!



Working on:

Hartsville Uncorked Promotion.

Working on a promo video idea for downtown.

Assisting with EdVenture Fashion Show logistics.

Supporting Coker University marketing logistics.

Processing farmers market applications.

Touring new businesses, developers, and visitors around our downtown.

Scheduling and coordinating Ribbon Cuttings.

Processing Main Street Hartsville Gift Certificates.

Updates to Main Street's website and social media.

New Partnerships, current Partnership Renewals & Thank Yous.

Weekly MailChimp Newsletters.

Processing payments for farmers, vendors and sponsors.

Attending Navigator meetings.

Processing & Starting Up for new Façade Grant Applications.

Updating Gift Certificate Inserts.

Updating Eat, Shop, Play brochure

Main Street Statistical Data Collection

Main Street Board Formation

Outdoor Dining & Business Promotion





## Monthly Departmental Report - OCTOBER 2019

### Visitor Demographics 2019

MONTH	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Walk-In	Website	Facebook
January	3	18	20	36	31	42	562	410	
February	47	78	41	100	93	51	410	405	
March	69	80	210	96	127	132	714	383	
April	24	77	181	107	139	74	602	310	
May	13	101	120	157	110	70	571	240	
June	49	43	26	98	94	25	335	267	
July	44	61	44	46	88	33	316	325	1,658
August	32	23	36	24	27	32	172	259	1,675
September	14	19	18	11	19	7	88	279	1,681
<b>OCTOBER</b>	<b>6</b>	<b>42</b>	<b>65</b>	<b>8</b>	<b>49</b>	<b>47</b>	<b>217</b>	<b>622</b>	<b>1,709</b>
November									
December									

### Visitors Signing Guest Book came from:

Inverness, FL	Escondido, CA	Blue Anchor, NJ	Blythewood	Rock Hill
Atlanta, GA	Erie, PA	Surf City, NC	Greer	Florence
Goliad, TX	Houston, TX	Charlotte, NC	N. Myrtle Beach	Hartsville
Camillus, NY	N. Little Rock, AR	Indian Land, NC	Columbia	

### Museum News:

- The museum's 2<sup>nd</sup> annual Darkside Tour was a success despite the unseasonably warm weather. We welcomed a new tour guide, James Daniel Chaplin to the team and plan to invite him back for future tours.
- 17 Hartsville High School students from Key and R2I Club's volunteered 68 hours of service to Darkside Tour!!
- The museum welcomes a new Intern, Christiana Kawa. Christiana attends, Coker College and is working on her Master's in Museum Studies and specializes in Archival and Collections Management.
- Museum Manager gives tour to Chamber of Commerce Leadership Hartsville Group.
- Halloween Exhibit in W. Reaves McCall Gallery featuring Halloween costumes from the 50s and 60s, paper mache pumpkins from the 1920s and the museum's dancing ghost ladies.
- Recent Donations: 1940s women's clothing, hand sewn by J.L. Coker Department store seamstress, Doris Kelley Ramsdell.
- Santa's Workshop and Simply Christmas exhibits are underway as we begin preparation for November's Downtown Holiday Open House and Santa's Visit before the Hartsville Parade in December.



**October 2019**

## **Monthly Departmental Report**

### **Coach TB Thomas Sports Center**

- Current programs are Zumba, cardio step, and hard bodies.
- We added 27 new members in October.
- Girls University has 8 members in their third month.
- Pickleball numbers have increased from 4 players to 9 players.

### **Byerly Park**

- USSSA baseball tournament held on October 26 & 27 brought 16 teams to Hartsville.
- Repairs to Byerly Park dog lights are underway. Expected completion time is 4 weeks.
- New nets at the tennis courts have been installed.
- County football and volleyball season is over and now All-stars is underway.
- We are currently holding registration for the county basketball season.

# Hartsville Police Department

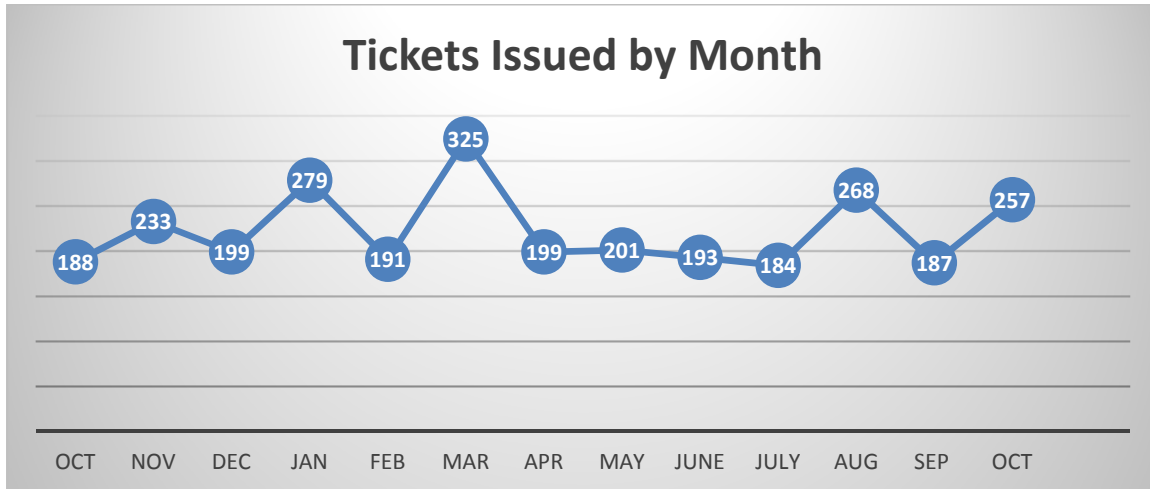


## Monthly Report

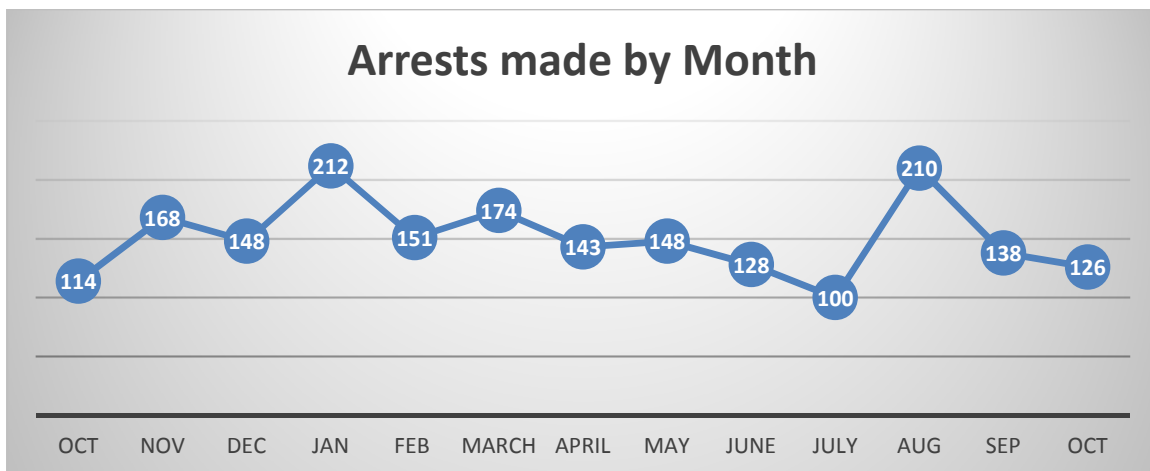
October 2019

Prepared by Mark Blair

The Hartsville Police department employs 36 sworn positions, 3 civilians, and 8 crossing guards



August 2018 showed our highest rates of ticket issuance for the previous 12 months. April through July of 2019 have returned to levels seen in late fall of 2018, however there was a decent spike this August, for unknown reasons, and again in October.



Arrests over the past few months have slowly dropped off. July showed the lowest number of arrests of the past 12 months, however there was a jump in August due in part to Operation Summer Freeze. Otherwise, the cause of the slump is unknown, however we are down three patrol officers. Without the 45 arrests from Operation Summer Freeze, we would have been at 165 Arrests, which is closer to the average.

## Arrestees and Victims

On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In October there were 126 arrests, including 13 Juveniles. The number of Juveniles will increase as the “Raise the Age” law now considers those 17 years old to be Juveniles.

## Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

Shopliftings –	9	(100% from outside city)
Assaults –	6	(80% from outside city)
Robbery -	1	(100% from outside city)
Burglary -	5	(0% from outside city)
Thefts -	9	(77% from outside city)
Drug Offenses –	24	(50% from outside city)
DUI/Drunkenness-	19	(79% from outside city)

Totals for all arrests (including those not listed above)

81 of 126 people arrested (64%) live outside the city limits.



Date: November 5, 2019  
To: City of Hartsville  
From: Samantha Altman, Special Events Coordinator  
Re: Tourism and Events Report- October

## **Status Report & Updates**

### **Current Projects**

Putting together 2020 event calendar.

Working on new holiday merchandise and T-shirts to have in store by DHOH. Also working on holiday promotions and discounts for DHOH.

A gift basket option is now available at The Key.

Improving communication between Tourism, Museum, and Main Street Hartsville to achieve better results for the residents, businesses, and visitors of Hartsville.

The Tourism Department will now fall under the responsibilities of the Public Information Officer position.

Finalized the 2019 City of Hartsville events calendar to create a master list for scheduling events.

### ***2019 City of Hartsville Sponsored Events:***

- Downtown Holiday Open House & Centennial Tree Lighting
  - Thursday, November 21, 2019 from 6:00-9:00 pm
- 2019 Hartsville Christmas Parade
  - Saturday, December 14, 2019 at 3:00pm

### **Current Social Media & Website Stats**

Visit Hartsville, SC  
Facebook- 2,960  
Instagram (@visithartsvillesc) - 1,162 followers  
Twitter (@visithartsville) - 327 followers  
VisitHartsvilleSC.com- 3620 views

### **Current Key Sales**

#### **October 2019**

Net Sales: \$2403.08  
Tax Collected: \$54.67  
Total: \$2457.75

Top Selling Items:

1. Darkside Tour – Hartsville Museum
2. Hartsville Post Cards – City of Hartsville
3. K-Knight 5-k T-shirts - HPD

Future Projects

Working on bundle/day pricing for The Edition.

Creating new marketing materials, brochures and social media pages for Lawton and The Edition.

Market research on other local venues to compare Lawton and The Edition to so we can compare prices and packages of what is being offered at other locations.

Work on more community outreach with local hotels, realtors, and major businesses like Duke and Sonoco. Provide them with a brochure of The Key, all of our social media sites and regular websites so visitors and people moving to the area have the information they need.

Work more closely with the museum during the holiday events and joint promotions.



**REQUEST FOR**  
**COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
11/12/2019

To: City Council  
From: City Manager

Ordinance Number: 4376 Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

To amend City Code to be in compliance with recent state code changes redefining a child or juvenile as a person less than 18 instead of less than 17, along with other "clean-up changes; restating code section on its entirety.

**ATTACHMENTS:**

Description

- ▣ Ordinance 4376

## **ORDINANCE 4376**

### **AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 58 “OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE VI “MINORS”, DIVISION 2 “CURFEW” OF THE CITY'S CODE OF ORDINANCES; AND OTHER MATTERS RELATED THERETO.**

**WHEREAS**, the City of Hartsville, South Carolina (the “City”) is a municipal corporation created under the laws of the State of South Carolina;

**WHEREAS**, it is the responsibility of the City to ensure the general safety and welfare of the public, which includes ensuring the safety of minors;

**WHEREAS**, Section 63-1-20 of the Code of Laws of South Carolina 1976, as amended, states that it “shall be the policy of this State to concentrate on the prevention of children’s problems as the most important strategy which can be planned and implemented on behalf of children and their families”;

**WHEREAS**, Section 63-19-20 of the Code of Laws of South Carolina 1976, was recently amended to define a “child” or “juvenile” as “a person less than eighteen years of age” instead of seventeen years of age, as previously defined.

**WHEREAS**, in light of this amendment and upon the advice of the police chief regarding other necessary changes to the existing minor curfew ordinance, the City has determined to amend and restate the provisions of Chapter 58 – “Offenses and Miscellaneous Provisions,” Article VI – “Minors,” Division 2 – “Curfew.”

**NOW, THEREFORE BE IT ORDAINED**, by the City Council of the City of Hartsville, the governing body of the City, as follows:

**Section 1. *Amendment and Restatement of Chapter 58, Article VII, Division 2.*** Chapter 58 “Offenses and Miscellaneous Provisions,” Article VI “Minors,” Division 2 “Curfew” as previously enacted by various prior actions of the City Council of the City of Hartsville, the governing body of the City (the “City Council”), is hereby amended and restated in its entirety to now read as follows:

#### **Chapter 58 – OFFENSES AND MISCELLANEOUS PROVISIONS**

#### **ARTICLE VI. – MINORS**

#### **DIVISION 2. – CURFEW**

#### **Sec. 58-191. – Definitions.**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Emergency* includes but is limited to the following: fire, natural disaster, vehicular accident, or obtaining immediate medical care for another person.

*Minor* means any person under 18 years of age.

*Parent* means a person who is the natural or adoptive parent of a minor. The term "parent" also includes a court-appointed guardian or other person who is 18 years of age or older authorized by the parent, by a court order, or by a court-appointed guardian to have the care and custody of a minor.

*Public Place* means any place to which the public or a substantial group of the public has access and includes but is not limited to streets, highways, and the common areas of schools, hospitals, apartment houses, office building, transport facilities, and shops.

*Temporary Care Facility* refers to a court-approved foster home, group home, non-secure facility, or program as provided by S.C. Code Ann. § 63-19-810, where Minors may wait, under visual supervision, to be retrieved by a Parent or other responsible adult. No Minors waiting in such facility shall be handcuffed and/or secured (by handcuffs or otherwise) to any stationary object.

#### **Sec. 58-192. - Offenses.**

- (a) It shall be unlawful for a Minor to purposefully remain, walk, run, stand, drive or ride about in or upon any Public Place in the city between the hours 12:00 midnight and 6:00 a.m.
- (b) It shall be unlawful for a Parent to knowingly allow or permit the Minor to be in violation of the curfew imposed in subsection (a) of this section.

#### **Sec. 58-193. - Defenses.**

It is a defense to prosecution under section 58-192 that the Minor was:

- (1) Accompanied by a Parent.
- (2) On an Emergency errand.
- (3) Attending or going directly to or coming directly from a school, community, government, or religious activity.
- (4) Engaged in or going directly to or coming directly from a lawful employment activity.
- (5) On the sidewalk of the place where the Minor resides or on the sidewalk of a place where the Minor has permission from his Parent to be or on the sidewalk of a next-door neighbor who has not communicated an objection to this activity by the Minor to any law enforcement official.

- (6) Upon an errand directed by his Parent.
- (7) In a motor vehicle involved in intrastate or interstate transportation or transportation for which passage through the Public Place is the most direct route.
- (8) Legitimately exercising his first amendment rights protected by the United States Constitution, including but not limited to the free exercise of religion, freedom of speech, and the right of assembly.

**Sec. 58-194. - Enforcement procedure.**

(a) Before taking any enforcement action hereunder, a law enforcement official shall make an immediate investigation for the purpose of ascertaining whether or not the presence of a Minor in a Public Place, between 12:00 midnight and 6:00 a.m. is in violation of Sec. 58-192. If such investigation reveals that the presence of such Minor is in violation of Sec. 58-192, then:

- (i) if the Minor has not previously been issued a warning for any such violation, then the law enforcement official shall issue a verbal warning to the Minor, which shall be followed by a written warning mailed by the police department to the Minor and his or her Parent(s), or
- (ii) if the Minor has previously been issued a warning for any such violation, then the police officer shall charge the Minor with a violation of this ordinance and shall issue a summons requiring the Minor to appear in court.

(b) Following any violation of Section 58-192, as soon as practicable, the police officer shall notify the Parent of the Minor, and thereafter:

- (i) release the Minor to his or her Parent or other responsible adult;
- (ii) place the Minor in a Temporary Care Facility for a period not to exceed the remainder of the curfew hours, so that his or her Parent(s) may retrieve the Minor; or
- (iii) if a Minor refuses to give the law enforcement official his or her name and address, refuses to give the name and address of his or her Parent(s), or if no Parent can be located prior to the end of the applicable curfew hours, or if located, no Parent appears to accept custody of the Minor, the Minor may be taken to a Temporary Care Facility or otherwise to be dealt with in the manner and pursuant to such procedures as required by state law.

**Sec. 58-195. - Penalties.**

(a) Any Minor violating this article shall be guilty of a misdemeanor as defined in state law. For the purpose of enforcing this ordinance, the Hartsville Police Department is hereby authorized to maintain records of warnings and violations.

(b) A Parent of a Minor violating this article shall be guilty of a misdemeanor as defined in state law.

(c) In assessing punishment for either a Parent or Minor, the municipal court is encouraged to consider utilization of the community service program or other penalties under state law, but in no event shall penalties exceed a fine of \$500 per occurrence or 30-days in jail.

**Section 3.** If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, is held or determined to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

**Section 4.** That nothing in this Ordinance hereby enacted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause of causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 5.** All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict or inconsistency. This ordinance shall take effect immediately upon its enactment by the City Council.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**DONE AND ENACTED BY CITY COUNCIL ASSEMBLED**, this \_\_\_\_ day of \_\_\_\_\_,  
2019.

**CITY OF HARTSVILLE,  
SOUTH CAROLINA**

---

Carl M. (Mel) Pennington IV, Mayor

(SEAL)

ATTEST:

---

Sherron L. Skipper, City Clerk

First Reading:     October 8, 2019  
Public Hearing:    November 12, 2019  
Second Reading:   November 12, 2019



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
11/12/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Motion to enter Executive Session.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
11/12/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Verifying Executive Session Items discussed.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
11/12/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Council may take action on matters discussed in Executive Session.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
11/12/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 11-19-01 - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Appointment to fill position on Airport Advisory Board for in-city member.

**ATTACHMENTS:**

Description

- ▣ Resolution 11-19-01

**RESOLUTION 11-19-01**

**APPOINTMENT TO AIRPORT ADVISORY BOARD.**

**WHEREAS**, an appointment is needed to fill an in-city position on the Airport Advisory Board in order for this Board to be in compliance with city code.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the following appointment is hereby made for the term as indicated below:

<u>Committee</u>	<u>Appointed/Position</u>	<u>Term Ends</u>
Airport Advisory Board		06/30/20??

**NOW, THEREFORE BE IT HEREBY RESOLVED**, in meeting duly advertised and assembled on the 12<sup>th</sup> day of November, 2019.

\_\_\_\_\_  
Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
11/12/2019

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

City Council and Hartsville Events Calendars.  
<https://www.hartsvillesc.gov/calendar>

**ATTACHMENTS:**

Description

- ▣ November Council Calendar
- ▣ December Council Calendar

# November 2019

November 2019

December 2019

Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	1	2
10	11	12	13	14	8	9
17	18	19	20	21	15	16
24	25	26	27	28	22	23
					29	30

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28	29	30	31	Nov 1	2
3	4	5 5:30pm Council Worksession - Chambers	6	7	8	9
10	11 Veteran's Day - City Offices Closed	12 5:30pm Council Regular Mtg - Chambers	13	14	15	16
17	18	19	20 1:00pm Airport Advisory Board Special Mtg - Chambers 5:15pm ARB Mtg - Chambers 6:30pm Museum Comm	21 5:30pm Holiday Downtown Open House & Centennial Tree Lighting	22	23
24	25 5:30pm Planning Comm - Chambers	26 10:00am Environmental Comm - City Hall 3:00pm Cemetery Comm - Chambers 4:00pm Community	27	28	29	30

Sherron Skipper

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11/7/2019 9:17 AM

# December 2019

December 2019							January 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2	3 4:30pm Copy: SAVE THE DATE! - Reception for Councilmember Bernice Wilson (The Edition) - City Clerk	4 11:00am Employee Luncheon - The Edition	5	6	7
8	9 5:30pm Airport Advisory Bd - Sports Ctr - City Council	10 5:30pm Council Regular Mtg - Chambers	11 5:00pm Parks Comm Mtg - PS Conf Rm	12	13	14 9:30am Pictures with Santa - Museum (Brinf your own 3:00pm Christmas Parade
15	16	17	18 5:15pm ARB Mtg - Chambers	19	20	21
22	23	24 City Holiday - Offices Closed	25 City Holiday - Offices Closed	26	27	28
29	30 5:30pm Planning Comm - Chambers	31 10:00am Environmental Comm - City Hall 3:00pm Cemetery Comm - Chambers 4:00pm Community	Jan 1, 20	2	3	4

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11/7/2019 9:30 AM