



AGENDA

CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING
TUESDAY, OCTOBER 8, 2019 - 5:30 PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, OCTOBER 4, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

1. CALL TO ORDER - MAYOR
2. INVOCATION AND PLEDGE
3. APPROVAL OF MINUTES
 - a. MOTION TO WAIVE READING OF AND APPROVE MINUTES OF SEPTEMBER 10, 2019 REGULAR CITY COUNCIL MEETING.
4. PRESENTATIONS
 - a. Proclamation - Domestic Violence Awareness Month
 - b. Airport Advisory Board Update
5. MANAGER UPDATE
 - a. Miscellaneous Items from City Manager

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports
September 2019 Draft Minutes/Reports
- b. Departmental Reports
September 2019 Reports

UNFINISHED BUSINESS

6. PUBLIC HEARING AND FINAL READING ORDINANCE 4372: AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 14 "BUSINESS LICENSE" ARTICLE II "BUSINESS LICENSE PROGRAM" OF THE CITY'S CODE OF ORDINANCES, TO UPDATE THE BUSINESS LICENSE RATE SCHEDULE; TO MAKE CERTAIN OTHER MODIFICATIONS TO CITY'S BUSINESS LICENSE PROCEDURES; AND OTHER MATTERS RELATED THERETO.
 - a. Reading by Title and Presentation
 - b. Open/Close Public Hearing (state name and address for record)
 - c. Approval of Final Reading and Waiving of Complete Reading
7. PUBLIC HEARING AND FINAL READING ORDINANCE 4373: AUTHORIZING AND RATIFYING THE CONVEYANCE AND TRANSFER OF CERTAIN REAL PROPERTY; AND OTHER MATTERS RELATING THERETO.
 - a. Reading by Title and Presentation
 - b. Open/Close Public Hearing (state name and address for record)
 - c. Approval of Final Reading and Waiving of Complete Reading

8. PUBLIC HEARING AND FINAL READING ORDINANCE 4374: AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 2 "ADMINISTRATION" ARTICLE II "COUNCIL" DIVISION 1 "GENERALLY" SECTION 2-38 "DUTIES OF MAYOR, MAYOR PRO TEMPORE OF THE CITY'S CODE OF ORDINANCES, TO MAKE CERTAIN AMENDMENTS; AND OTHER MATTERS RELATED THERETO.
 - a. Reading by Title and Presentation
 - b. Open/Close Public Hearing (state name and address for record)
 - c. Approval of Final Reading and Waiving of Complete Reading
9. PUBLIC HEARING AND FINAL READING ORDINANCE 4375: AN ORDINANCE TO LEASE THE PROPERTY AT 407 MILL AVENUE TO A HARTSVILLE POLICE OFFICER AS REQUIRED IN THE CITY'S CDBG MATCH FOR THE OAKDALE VILLAGE RENAISSANCE GRANT.
 - a. Reading by Title and Presentation
 - b. Open/Close Public Hearing (state name and address for record)
 - c. Approval of Final Reading and Waiving of Complete Reading

NEW BUSINESS

10. FIRST READING ORDINANCE 4376: AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 58 "OFFENSES AND MISCELLANEOUS PROVISIONS", ARTICLE VI "MINORS", DIVISION 2 "CURFEW" OF THE CITY'S CODE OF ORDINANCES; AND OTHER MATTERS RELATED THERETO.
 - a. Reading by Title and Presentation
 - b. Approval of Final Reading and Waiving of Complete Reading
11. RESOLUTION 10-19-01: APPROVAL TO APPLY FOR A SOUTH CAROLINA AERONAUTICS COMMISSION GRANT.

EXECUTIVE SESSION

12. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1)(2) FOR DISCUSSION OF APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES AND CITY MANAGER'S CONTRACT.
13. MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.
14. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.
15. RESOLUTION 09-19-07: APPOINTMENT TO HARTSVILLE PUBLIC DEVELOPMENT CORPORATION.
16. RESOLUTION 10-19-02: TO APPROVE THE CONTRACT FOR NATALIE M. ZEIGLER AS CITY MANAGER.

INFORMATION ONLY

- a. Calendars and Other Items

ADJOURNMENT

Please turn off or silence all mobile devices.

The City of Hartsville located at 100 E. Carolina Avenue, is an accessible facility.
For assistance call 843-383-3018.



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Minutes of August 13, 2019 Regular City Council Meeting and August 26, 2019 Special City Council Meeting.

IMPACT IF DENIED:

ATTACHMENTS:

Description

- ▣ Minutes September 10, 2019



MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 10, 2019 - 5:30 PM
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Pennington
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Gammage
Councilmember Mack
Councilmember McGee
Councilmember Wilson
Attorney - None
Press

Executive Staff:

City Manager Zeigler
City Clerk Skipper
Finance Director Caulder
Police Chief Thompson
Community & Economic Dev Dir. Munoz

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, SEPTEMBER 6, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 5:34pm and asked Councilmember Mack to lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF AUGUST 13, 2019 REGULAR CITY COUNCIL MEETING AND AUGUST 26, 2019 SPECIAL CITY COUNCIL MEETING – APPROVED.
Motion: Andrews; Second: Mack; Carried: All ayes.

MANAGER UPDATE

Adam Bedard introduced new hires Terry Lucas, Parks & Recreation Maintenance, Chuck Mullen, Parks & Recreation Supervisor and Vincent Brock, Sanitation Manager.

CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4369: AN ORDINANCE TO LEASE THE PROPERTY ON THE CORNER OF MARLBORO AVENUE AND SEVENTH STREET TO THE HARTSVILLE RESCUE SQUAD - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Mack; Second: Gammage; Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4370: TO ANNEX AN APPROXIMATELY 50.13 (+/-) ACRES OF LAND, INCLUDING THREE PARCELS KNOWN AS TAX MAP NUMBERS 056-00-01-157 CONSISTING OF 12.0 (+/-) ACRES, 056-00-01-158 CONSISTING OF 6.28 (+/-) ACRES, AND 056-00-01-159 CONSISTING OF 31.85 (+/-) ACRES LOCATED BEHIND THE CURRENT WALMART PROPERTY INTO THE CITY LIMITS OF HARTSVILLE – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Wilson;
Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4371: TO AUTHORIZE THE PURCHASE OF PROPERTIES AT TAX MAP PARCEL NUMBERS 056-10-01-042 LOCATED AT CORNER OF MARLBORO AVENUE AND SIXTH STREET, 056-10-01-043 LOCATED BEHIND POLICE STATION, AND 057-02-02-086 LOCATED AT 2205 ROBINSON STREET FROM ARTHUR PROPERTIES - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: McGee; Second: Wilson;
Carried: with all ayes.

NEW BUSINESS

FIRST READING ORDINANCE 4372: AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 14 "BUSINESS LICENSE" ARTICLE II "BUSINESS LICENSE PROGRAM" OF THE CITY'S CODE OF ORDINANCES, TO UPDATE THE BUSINESS LICENSE RATE SCHEDULE; TO MAKE CERTAIN OTHER MODIFICATIONS TO CITY'S BUSINESS LICENSE PROCEDURES; AND OTHER MATTERS RELATED THERETO – APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Andrews; Second: Gammage;
Carried: with all ayes.

FIRST READING ORDINANCE 4373: AUTHORIZING AND RATIFYING THE CONVEYANCE AND TRANSFER OF CERTAIN REAL PROPERTY; AND OTHER MATTERS RELATING THERETO – APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Andrews; Second: McGee;
Carried: with all ayes.

FIRST READING ORDINANCE 4374: AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 2 "ADMINISTRATION" ARTICLE II "COUNCIL" DIVISION 1 "GENERALLY" SECTION 2-38 "DUTIES OF MAYOR, MAYOR PRO TEMPORE OF THE CITY'S CODE OF ORDINANCES, TO MAKE CERTAIN AMENDMENTS; AND OTHER MATTERS RELATED THERETO - APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Mack; Second: Andrews;
Carried: with all ayes.

FIRST READING ORDINANCE 4375: AN ORDINANCE TO LEASE THE PROPERTY AT 407 MILL AVENUE TO A HARTSVILLE POLICE OFFICER AS REQUIRED IN THE CITY'S CDBG MATCH FOR THE OAKDALE VILLAGE RENAISSANCE GRANT– APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Mack; Second: Gammage;
Carried: with all ayes.

RESOLUTION 09-19-01: APPROVAL FOR HARTSVILLE POLICE DEPARTMENT TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE US MARSHALS OFFICE - APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

RESOLUTION 09-19-02: APPROVAL TO APPLY FOR A 2019 MUNICIPAL ASSOCIATION OF SOUTH CAROLINA (MASC) HOMETOWN ECONOMIC DEVELOPMENT GRANT AND FOLLOWING ITS PROCUREMENT POLICY WHEN SECURING SERVICES AND PRODUCTS WITH GRANT FUNDS – APPROVED.

Motion: Andrews; Second: McGee; Carried: All ayes.

RESOLUTION 09-19-03: AUTHORIZING THE WAIVING OF BUSINESS LICENSE FEES FOR APPROVED MAIN STREET HARTSVILLE DOWNTOWN EVENTS - APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

RESOLUTION 09-19-04: APPROVAL OF BID AWARD FOR HVAC SERVICES - APPROVED.

Motion: Mack; Second: McGee; Carried: All ayes.

RESOLUTION 09-19-05: APPROVAL OF BID AWARD FOR ELECTRICAL SERVICES – APPROVED AS AMENDED TO INSERT KELLY’S ELECTRICAL SERVICES.

Motion: Andrews; Second: Wilson; Motion to Amend to insert Kelly’s Electrical Services – Andrews; Second: Braddock; Carried: All ayes as amended.

RESOLUTION 09-19-06: APPROVAL OF BID AWARD FOR UNIFORM SERVICES – APPROVED AS AMENDED TO INSERT CINTAS CORPORATION.

Motion: Gammage; Second: Mack; Motion to amend to insert Cintas Corporation – Andrews; Second: Braddock; Carried: All ayes as amended.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1)(2) FOR DISCUSSION OF APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES AND NEGOTIATIONS INCIDENT TO PROPOSED SALE, TRANSFER, OR PURCHASE OF PROPERTIES FOR THE PURPOSE OF ECONOMIC DEVELOPMENT - APPROVED.

Motion: Andrews; Second: Wilson; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION - APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 09-19-07: APPOINTMENT TO HARTSVILLE PUBLIC DEVELOPMENT CORPORATION – TABLED UNTIL OCTOBER 8, 2019 CITY COUNCIL MEETING.

Motion: Andrews to table until next city council meeting; Second: Mack; Carried: All ayes.

RESOLUTION 09-19-08: APPOINTMENTS TO VARIOUS CITY BOARDS, COMMISSIONS AND COMMITTEES – APPROVED.

Motion: Andrews to make appointments by reference as discussed ; Second: Mack; Carried: All ayes.

ADJOURNMENT: Without objection at 6:10pm.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

October is Domestic Violence Awareness Month.

ATTACHMENTS:

Description

▣ Proclamation



Proclamation



WHEREAS, domestic violence is a serious social problem that affects people of all races, ages, genders, and income levels; and

WHEREAS, domestic violence is widespread and affects over four million Americans each year; and

WHEREAS, one in three Americans have witnessed an incident of domestic violence; and

WHEREAS, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, law enforcement and court costs, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this crime; and,

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the organizations and individuals who provide critical advocacy, services, and assistance to victims.

NOW, THEREFORE, I, Carl M. (Mel) Pennington IV, Mayor of the City of Hartsville in the State of South Carolina do hereby proclaim the month of October 2019 as


"DOMESTIC VIOLENCE AWARENESS MONTH"

throughout the city and encourage all citizens to join together in the campaign to eliminate domestic violence while reaching out to its victims and letting them know that help is available.

IN WITNESS THEREOF, I hereunto set my hand and cause to be affixed the seal of the City of Hartsville.




Carl M. (Mel) Pennington IV, Mayor

ATTEST: 
Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

AAB update on Airport project(s).



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Misc Items from City Manager.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Committee Draft Minutes and Reports for September 2019.

ATTACHMENTS:

Description

- ▣ Airport Advisory Board
- ▣ Architectural Review Board
- ▣ Housing Authority of Hartsville
- ▣ Planning Commission
- ▣ Council Administrative Personnel Committee
- ▣ Council Community Engagement Committee
- ▣ Not Submitted



Minutes
City of Hartsville South Carolina
Airport Advisory Board Regular Meeting
Monday, September 6, 2019 – 5:30pm
Public Services Conference Room – 402 S. Leesburg Street

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Friday, September 6, 2019 and duly posted at the Public Services Building, and on hartsvillesc.gov.

Members Present: Lee Gardner, Chair, Wayne Guttry, Lex West, Vice-Chair

Members Absent: James Harrell, Bryan Drayton

Guests: Eddie Owen, Engineering Consultant

Staff Present: Hemming Hemmingsen, Kennedy McGee, Adam Bedard

Call to Order

Board Chair Gardner called meeting to order at 5:34pm.

Minutes

Motion to approve August 12, 2019 regular meeting minutes; West: Second; Guttry

Review of Estimate

Group reviewed first all-inclusive estimate. After reviewing the detailed pricing breakdown, group agreed there are many things that can be removed/adjusted to reach a more realistic price point. By next meeting, group will have a leaner plan of what we need from an architectural standpoint and be able to request a more accurate estimate. Eddie Owen provided more insight for the group regarding FAA funding and the total amount of available funds the group can expect to have access to as well as some helpful advice on how to cut costs, such as seeking local sponsors who could provide furnishings in exchange for advertisement.

FBO Report

Flight Operations: 374 piston; 22 jet; Total: 396

Fuel Sales: 675gal 100-low lead; 560gal jet-A

Flight School Numbers: 5 instructors; 2 aircraft; 6 students, 2 recently received their licenses

Hangar Rentals: 7 hangar spaces currently occupied, Sonoco will be renting an additional space for 3 months, bringing the total to 8 rentals.

Report from the City

Herbicide application on the runway vegetation is currently delayed. Will complete as soon as becomes available. Group is awaiting contact from the DNR biologist regarding suggestions for deer removal. The maintenance hangar door installation is complete.

Adjournment

Chair Gardner adjourned the meeting at 6:33pm.

Lee Gardner, Board Chair

Date



MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, SEPTEMBER 18, 2019 - 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, SEPTEMBER 13, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

Members present: Chairman Bobby Goodson, Vice Chairman Danny Johnson, Deborah Gandy, Marci Tuten, George Walden and Albert Wingfield. **Absent:** Andy Newsom. **Guest:** Maureen Byrd, Crystal Hulsey and Brandi Morrell. **Staff:** Brenda Kelley and Karine Thomas. **Press:** Absent.

Call to Order

Chairman Goodson called the meeting to order at 5:17pm.

Approval of Minutes

Motion made by Johnson to approve the July 17, 2019 minutes as submitted; Second: Tuten; Carried: All in favor.

Oath of Office

George Walden took the Oath of Office.

New Business

Applications

Colours – 112 E. Carolina Ave. –window & door signs

Maureen Byrd and Crystal Hulsey were present to participate in the discussion regarding a proposal to place a 25" x 42" sign with the business name on each of the front windows, the phone number on the door, and the address on the wall. Wingfield made a motion to approve the signs as submitted; Second: Tuten; Carried: All in favor.

Block and Vino – 215 N. Fifth St. – wall-mounted sign

Brandi Morrell was present to participate in the discussion regarding a proposal for a 13.34 sq. ft., vertical, wall-mounted sign with the business name. The sign would have a white background with white letters. Goodson asked if the letters were raised. Ms. Morrell said no. Tuten made a motion to approve the sign as submitted with the option to change to raised letters. Second: Walden; Carried: Goodson, Gandy, Walden, and Wingfield in favor; Recusal: Johnson. He owns the building.

Main Street Update – Suzy Moyd

- Parking Day – September 20, 2019
- HYP Leading in Hartsville (The Mantissa) – September 24
- Fall Concert – September 26, 2019
- YMCA Fest da Ville – October 5, 2019
- Farmers Market – October 12, 2019
- CareSouth- Care to Run - September 21, 2019
- Treats on the Street – October 24, 2019

- Wine Walk - November 2019
- Downtown Open House – November 2019
- Bow Thai was the first business to participate in the revised outdoor dining with new furniture.

Adjournment

Johnson made a motion to adjourn at 5:37pm; Second: Tuten; Carried: All in favor.

The next meeting is scheduled for Wednesday, October 15, 2019 at 5:15PM in Council Chambers at City Hall.

Signature

MINUTES

HOUSING AUTHORITY OF HARTSVILLE BOARD OF COMMISSIONERS TUESDAY, SEPTEMBER 24, 2019 REGULAR MEETING – 10:00AM SOUTH PARK APARTMENTS - 1301 SOUTH 5TH STREET

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON SEPTEMBER 19, 2019 AND DULY POSTED AT HOUSING AUTHORITY OF HARTSVILLE LOCATED AT 1301 SOUTH FIFTH STREET AND ON HARTSVILLESC.GOV.

Commissioners Present: Chair Charles Douglas, Vice Chair Kevin Wright, Lunella Williams, Francine Bachman, and Patricia Sullivan.

Commissioners Absent:

Staff Present: Kim Funderburk, Interim Executive Director

City of Hartsville Representative: Sherron Skipper

City Council Representative: Teresa Mack

Press: None

Chairman Douglas called the meeting to order at 10:02 a.m.

Prayer Chairman Douglas

Motion to waive the reading of and approve the minutes of the July 30, 2019 Regular Board – Approved.
Motion: C. Douglas; Second: L. Williams; Carried: All ayes.

Executive Director's Report:

Report of the Executive Director: Director Funderburk informed the Board for information purposes only the Revenue and Expenses vs Budget which included July 31, 2019 The Close Out packet for FYE 09/30/2019 should arrive in a couple of weeks.

Unfinished Business:

None.

New Business:

Resolution No. 1180: approval of charge offs for South Park and East Park- Approved.

Motion: K. Wright; Second: L. William: Carried: All ayes.

Resolution No. 1181 approval of Revision to by-laws.

Without Objection the Chair carried Resolution No. 1181 over to Special Meeting on October 29, 2019 at 10:00am. Motion: Douglas; Second: Wright: Carried: All ayes.

Resolution No. 1182 approval of Section 8 Payment Standards Effective 01/01/2020 Approved.

Motion: L. Williams; Second: F. Bachman: Carried: All ayes.

Resolution No. 1183 Approval of Contract with ATG for IT Services Approved

Motion: L. Williams; Second: F. Bachman: Carried: ayes.

Resolution No. 1184 Approval of Executive Director Position- Approved.

Motion: K. Wright; Second L. Williams: Carried: All Ayes

Motion to adjourn – Approved.

Motion: L. Williams; Second: F. Bachman Carried: All ayes with adjournment at 11:15 am.

Charles Douglas, Chair

Kim Funderburk, Executive Director

STATE OF SOUTH CAROLINA
COUNTY OF DARLINGTON

DRAFT



**MINUTES
CITY OF HARTSVILLE
PLANNING COMMISSION MEETING
MONDAY, SEPTEMBER 30, 2019 - 5:30PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, SEPTEMBER 27, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

Members present: Vice Chairman Chris Shirley, Dan Askins, Casey Hancock, and Nancy McGee.

Members Absent: Chairman Curtis Lee, Rebecca McDonald and Trevor McDonald. **Staff:** Brenda Kelley, Shannon Munoz and Karine Thomas. **Guest:** Paul Mills, Gray Segars, Mark Stellingworth and Logan Waters.

Press: Jim Faile.

Call to Order

Casey Hancock called the meeting to order at 5:33pm.

Approval of Minutes

Trevor McDonald made a motion to approve the August 26, 2019 meeting minutes; Second: Askins; Carried: All in favor.

Oath of Office

Trevor McDonald took the oath of office.

Old Business

Comprehensive Plan/Vision 2030

Chairman Curtis Lee informed the commissioners of an upcoming Priority Investment Element meeting. Lee, McGee, and Shirley are a part of the core group; however, all the commissioners were invited to attend. The meeting will be held on October 15, 2019. The time and location will be announced had not been decided. The Priority Investment Element is focused primarily on government funding. The commissioners will meet with the City of Hartsville finance department. Priority Investment includes aspirations and goals for large projects, which would include public and private funds. Mark Stellingworth will standardize the format for the comprehensive plan.

Sign Ordinance

Staff Brenda Kelley presented a Power Point presentation that included pictures of signs from the B-1, B-2, P-1, Agricultural, and Residential. Ms. Kelley wanted the members to get a good visual of different types of signs within each zoning district. She presented confirming signs and nonconforming signs. During the discussion, the commissioners talked about the future of nonconforming signs. Chairman Lee asked if there was or could be a historic designation for certain type signs. Staff and the commissioners also discussed several options for gathering information from business owners to determine their thoughts about current signage and how nonconforming signs would be affected if damaged by more than 50 percent, and also if they have any recommendations for sign revisions. The commissioners agreed that a survey of some type would be beneficial. There are a couple of districts left to review.

Ordinance Revisions

The commissioners discussed the Temporary Pop-Up Retail and the Temporary Storage Unit Ordinances. Staff made a recommendation to remove the Temporary Pop-Up Retail because this type business would be treated the exact same as any other business. There would be no advantage to adopting this ordinance. Planning Commission took no action on the Temporary Pop-Up Retail Ordinance.

The commissioners then reviewed the Temporary Storage Unit Ordinance. The commissioners decided to delete (b) (1). Dan Askins made a motion to approve the ordinance with the deletion; McDonald seconded. All in favor.

New Business

Form Based Codes

Nancy McGee asked earlier in the month if anyone had experience with form-based codes. She shared an article about the codes with the commissioners and staff. Ms. Kelley submitted a four part series about form-based codes for the commissioners to review. Form based codes are a way to regulate development that controls building form first and then building use not vice versa as is found in traditional Euclidian zoning. The commissioners and staff discussed what they knew from the articles they read about the code. The commissioners will continue discussions about form-based codes in subsequent meetings. Ms. Kelley offered to share two videos about the code with the commissioners if she could. The videos were a part of a paid subscription.

Adjournment

McGee made a motion to adjourn at 7:42pm; Second: Askins; Carried: All in favor.

Signature



REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA
COUNCIL ADMINISTRATION/PERSONNEL COMMITTEE
TUESDAY, SEPTEMBER 10, 2019 AT 4:00PM
CONFERENCE ROOM – 2nd FLOOR – CITY HALL – 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, SEPTEMBER 6, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

Committee Members Present: Johnny Andrews, Chair, Bernice Wilson and Bob Braddock
Committee Member Absent: None.
Staff Present: None.

Chairman Andrews call the closed meeting to order at 4:00pm.

CLOSED DISCUSSION:

Pursuant to the SC Freedom of Information Act Section 30-4-7(a) this committee will be in a closed session to discuss the City Manager's annual performance review.

Only the above item was discussed by the Committee.

Chairman Andrews closed the meeting at 5:00 pm.

This is our report to the full Council.

Respectfully Submitted,

Johnny Andrews, Committee Chair



REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA
COUNCIL COMMUNITY ENGAGEMENT COMMITTEE
TUESDAY, SEPTEMBER 24, 2019 – 4:00 PM
CITY COUNCIL CHAMBERS – 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, SEPTEMBER 20, 2019, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE, AN ACCESSIBLE FACILITY.

Committee Members Present: Tre' Gammage, Chair, Johnny Andrews

Members of the Public Present: None

Staff: Samantha Altman

Chair, Tre' Gammage called the meeting to order at 4:00 PM.

The Chair led discussion on the following:

a) Loop da Ville

The race begins at 9:00 and the family ride portion will likely finish up around 10:00. FestdaVille will also take place on this day followed by a K-Night 5K to benefit Hartsville Police Department's K-9 Unit.

b) Citibot Release Date

Citibot Launch was September 13th. We are still working through training employees on this system.

c) Next meeting: October 29, 2019 at 4:00 PM, in City Council Chambers

Chair Gammage adjourned the meeting at 4:10 PM.

This is our report and recommendations to the full Council.

Tre' Gammage, Chair

Date

Draft Minutes and Reports Not Submitted for City Council Agenda

Council African American Cemetery Committee – 9/24/19



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Departmental Reports for September 2019

ATTACHMENTS:

Description

- ▣ Animal Control
- ▣ Business Navigator
- ▣ Code Enforcement Activity
- ▣ Code Enforcement - Issues Map
- ▣ Development
- ▣ Development - Permit Map
- ▣ Environmental Services
- ▣ Financial
- ▣ Financial Revenue
- ▣ Fire Incidents
- ▣ Fire Incidents by Zone
- ▣ Fire Recovery
- ▣ Grants
- ▣ Human Resources
- ▣ Museum
- ▣ Parks & Recreation
- ▣ Police Statistics
- ▣ Tourism & Events

City of Hartsville Fire Department

Hartsville, SC

This report was generated on 10/2/2019 9:46:49 AM



Personnel and Events for Event Type for Event Category for Date Range

Event Categories: Animal Control | Event Type(s): Animal Control | Start Date: 09/01/2019 | End Date: 09/30/2019

DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
09/01/2019	Animal control	Animal Control	Taco bell	1
	Joshua Hatchell			
09/02/2019	Animal control	Animal Control	Washington street behind HHS	1
	Justin Chandler			
09/08/2019	Neptune Island	Animal Control	Neptune Island	18
	Justin Chandler			
09/10/2019	1008 Hampton St. Set a cat trap	Animal Control	1008 Hampton St	3
	William Burdick			
09/10/2019	320 W Washington st. Set a dog trap	Animal Control	320 W Washington St	5.75
	William Burdick			
09/10/2019	Lawton Park. Set a cat trap	Animal Control	Lawton Park	4.5
	William Burdick			
09/13/2019	111 S 7th St	Animal Control	Hartsville Fire Department	1
	Brandon Huggins			
09/16/2019	307 W Washington St Raccoon removal	Animal Control	307 W Washington St	0.25
	Jason Bell, William Burdick			
09/19/2019	Animal Control	Animal Control	Indigo Salon Home Ave	1
	Richard King			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.



emergencyreporting.com
Doc Id: 1118
Page # 1 of 1

Monthly Departmental Report: Navigator 2019



Comprehensive Plan

January - July 2019: Statistical information is still being gathered and the Natural Resources & Transportation Elements are almost complete. The Housing Element is currently being compiled. Commission members will provide updates to their elements by the end of July. At that point, Mark Stellingworth will help serve as a technical writer to further solidify the elements. Within three months or October 2019, the elements should be ready for presentation at the Planning Commission meeting and then submitted to Council for their review and approval in November 2019.

August 2019: Mark Stellingworth provided an update on the Comprehensive Plan and asked the element leaders to provide him with an outline. Mark will contact each element leader individually after September 7, 2019, to determine the key investment priorities for each.

September 2019: Curtis Lee provided an update on the Comprehensive Plan. City staff will continue to provide statistics to support the plan. There will be a Priority Investment element meeting to be scheduled by the Planning Commission Chair.

Ordinance Revision

January 2019: The Planning Commission met on January 28th to review the Alta Planning & Design Ordinance suggested changes. At this meeting, no action was taken so these ordinances will be further reviewed at February's Planning Commission meeting.

February 2019: The Planning Commission did not have a quorum for the February 25th meeting.

March 2019: The Planning Commission discussed and voted to allow staff to present a creative approach to the city's Sign Regulations Ordinance revision and present the updates at the May Planning Commission meeting.

April 2019: Due to several subdivisions of lots, the ordinance revision was not placed on the agenda. It will pick back up on the May agenda.

May 2019: There Planning Commission did not have a meeting on May 27th, due to Memorial Day.

June 2019: None

July 2019: The sign ordinance was presented for review on July 29th. Staff prioritized the remaining ordinances and created a worksheet for the commission's review each month.

August 2019: Three ordinances (Sign, Temporary Pop Up Retail & Temporary Storage) were discussed. The commission asked that staff provide examples of how a few other cities addressed these and to put together a draft ordinance that incorporates best practices instead of just what the Alta Planning produced ordinance states.

September 2019: PC reviewed two of the three ordinances at their Sept. 30th meeting. The Temporary Pop Up Retail ordinance was determined by staff as redundant since other city ordinances and regulations would handle these types of retail businesses. PC made a motion to approve the Temporary Storage ordinance pending a few minor word changes. PC will continue to review the Sign ordinance at their next meeting. A suggestion was made to survey the businesses in each of the business districts to gauge how the sign ordinance may affect them.

Historic Butler District Neighborhood Revitalization Strategy

Staff will set up a meeting to see how the City of Hartsville may assist the district in potential projects for 2019/2020.

Great American Cleanup

The Great American Cleanup will be hosted, but will be postponed until the Sanitation Manager can be brought up to speed. Staff has also discussed the need for another Palmetto Pride grant.

TIME STAMP	TYPE ACTIVITY	SUBJECT PROPERTY	PROPERTY OWNER NAME	OWNER'S ADDRESS	TAX MAP #	Letter/ Report sent? Date	Follow up target date	Disposition: Open or Closed
10/19/17	IPMC	810 Butler St., Hartsville, SC	Brockington, Joseph	206 Howard St., Hartsville, SC	057-02-01-113	6-4-19		OPEN
2/26/18	IPMC	313 Lincoln ave., Hartsville, SC	Dorothy, Samuel	1210 Robinson Street, Hartsville,	057-02-01-083	2/26/18		OPEN
2/26/18	IPMC	1010 Myrtle St., Hartsville, SC	Bevel, Marvel	880 Boynton Ave. Apt. 3H,	057-06-02-005	2/26/18		OPEN
2/26/18	IPMC	1310 Robinson St., Hartsville,	Alsbrooks, Parolee	1310 Robinson St.,	057-06-03-071	2/26/18		OPEN
4/12/18	IPMC	315 Tilotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		OPEN
4/12/18	IPMC	322 Tilotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		OPEN
4/13/18	IPMC	823 Hampton St., Hartsville,	Forfeited Land Commission			4/12/18		OPEN
4/13/18	IPMC	411 Howard st., Hartsville, SC	Forfeited Land Commission			4/12/18		OPEN
5/17/18	IPMC	1005 Robinson St., Hartsville,	Forfeited Land Commission			5/17/18		OPEN
5/17/18	IPMC	909 Hampton St., Hartsville,	Forfeited Land Commission			5/17/18		OPEN
7/27/18	IPMC	612 Howard St., Hartsville, SC	Liberty Hill Holiness Church	516 Society Avenue,	056-14-03-050	7/27/18		OPEN
4/17/19	IPMC	212 Howard St., Hartsville, SC	English, Ronnie and Wingate,	3247 Samuel Rd., Darlington,	056-10-04-035 & 056-10-04-093	4/17/19		OPEN
5/8/19	IPMC	813 W. Home Ave., Hartsville,	Kirven, Jaqueline & Joel Pollard	813 W. Home Ave., Hartsville,	035-12-01-079	5/8/19		OPEN
5/14/19	IPMC	810 Glen Acres, Hartsville, SC	Pietzack, Jennifer	138 Ski Cove Ln., Hartsville,	057-01-02-032	9/19/19		OPEN
5/22/19	IPMC	404 S. Eleventh St., Hartsville,	Grigg, Ellyn	3509 Emperor Ct., Bowie, MD	056-13-01-075	5/22/19		CLOSED
5/22/19	IPMC	East Lewellen Dr., Hartsville,	Amerson, James C/O Amerson,	3127 Moss Hammock	057-01-02-033	5/22/19		OPEN
5/31/19	IPMC	528 Clyburn Ave., Hartsville,	McLendon, Ann & Etal	21 S. Beach Dr., Surfside, SC	057-01-02-026	5/31/19		OPEN
6/4/19	IPMC	804 Butler St.	Brockington, James E.	206 Howard St., Hartsville, SC	057-02-01-111	6/4/19		OPEN

6/7/19	IPMC	Sumter Ave., Hartsville, SC	Funderburk, Tim	1261 Lakeview Blvd., Hartsville,	056-13-03-028	9/12/19		OPEN
6/7/19	IPMC	710 & 712 Pitt St., Hartsville,	Brown, John Michael	2010 W Ave K #818, Lancaster,	056-14-06-056 & 056-14-06-057	6/7/19		CLOSED
6/18/19	IPMC	146 W. Laurens Ave, Hartsville,	Jackson, Polly	1224 Meadow Lark Ln.,	056-10-02-074	9/12/19		OPEN
6/18/19	IPMC	216 S. Sixth St., Hartsville, SC	Dickey, James	PO Box 212721, Columbia, SC	056-10-04-020	6/18/19	9/3/19	CLOSED
6/27/19	IPMC	2205 Robinson St., Hartsville,	Arthur Properties	413 Goodson Dr., Hartsville,	057-02-02-086	6/27/19		CLOSED
6/27/19	IPMC	2206 Robinson St., Hartsville,	Gates, JD	331 N. Main st., Darlington, sC	057-02-01-141	6/27/19		CLOSED
7/3/19	IPMC	Sixth St., Hartsville, SC	Josey, Donnie	220 Beechwood Dr., Hartsville,	057-02-02-140	7/3/19		CLOSED
7/3/19	IPMC	704 Butler St., Hartsville, SC	Smith, Ellen Etal	704 Butler St., Hartsville, SC	056-14-06-014	7/3/19		CLOSED
7/18/19	IPMC	706 Chaplain Circle, Hartsville,	Douglas, Jack c/o Taylor,	812 Havenwood Ct., Hartsville, SC	056-14-06-043	7/24/19		CLOSED
7/18/19	IPMC	2307 Myrtle St., Hartsville, SC	Anderson, Cora	4311 Queen Ann Ave., Lorain,	057-06-02-008	7/24/19		OPEN
7/18/19	IPMC	Myrtle Street, Hartsville, SC	Jackson, George	821 Sunny Hill Rd., Hartsville,	057-06-02-007	7/24/19		OPEN
7/29/19	IPMC	117 W. Washington St.,	Flo-Rose LLC,	1776 Brookshire Court,	057-03-01-018	7/29/19		OPEN
7/29/19	IPMC	331 Jasper Ave., Hartsville, SC	Bieneta Johnson The Brockington Company	2306 Broad Drive, Florence,	056-14-07-004	9/11/19	9/23/19	CLOSED
7/29/19	IPMC	204 Jasper Ave., Hartsville, SC	Jackson, Carrie	PO Box 381, Timmonsville,	056-14-03-093	7/29/19		OPEN
8/2/19	IPMC	432 James Ave., Hartsville, SC	Herrington, Gene	432 James Ave., Hartsville, SC	056-13-04-015	8/2/19		OPEN
8/2/19	IPMC	418 James Ave., Hartsville, SC	Cain, Angel	2044 Promise Rd. Apt. 2102,	056-13-04-022	8/2/19		CLOSED
8/16/19	IPMC	143 Gardner Dr., Hartsville, SC	Davis, Dora Edell	143 Gardner Dr., Hartsville, SC	035-15-01-034	8/16/19		CLOSED
8/16/19	IPMC	626 S. Fifth St., Hartsville, SC	Cook Out	PO Box 698	056-14-04-014	8/16/19		CLOSED
8/23/19	IPMC	324 Bell Ave., Hartsville, SC	JD Associates, LLC	1718 Broomfield Way,	056-10-04-080	8/23/19		OPEN
8/23/19	IPMC	1018 Robinson St., Hartsville,	Jackson, Charles	513 Rice St., Hartsville, SC	057-06-03-002	8/23/19		OPEN

9/4/19	License	1304 W. Bobo Newsome	Centimark				9/4/19	CLOSED
9/4/19	License	806 S. Eighth Street, Hartsville,	Gainey's Heating and cooling				9/4/19	CLOSED
9/4/19	IPMC	District 1,3,6	Routine Patrol					
9/9/19	IPMC	District 4	Routine Patrol					
9/9/19	IPMC	Corner of Washington & 414 McNair, PO Box 2711,	Myers, Benjamin c/o Myers, Hughey, Raymond	2806 Redwood Dr., Florence, 414 PO Box	057-02-01-049		9/9/19	OPEN
9/9/19	IPMC	Corner of Hampton & Sixth	Askins, Robert William	2711, Hartsville, 2606 Marybank Dr., Effingham,	056-11-02-061		9/9/19	CLOSED
9/10/19	IPMC	328 Sumter Ave., Hartsville,	Gathing, John Calvin	290 Hickory Street, Ruby, SC	056-14-04-067		9/10/19	OPEN
9/11/19	IPMC	District 3	Routine Patrol		056-10-04-052		9/11/19	CLOSED
9/12/19	IPMC	Fourth St., Hartsville, SC	Yarborough, Tom & Miriam	1921 Tomahawk Rd, Lamar, SC	056-11-01-040 & 056-15-01-008		9/12/19	CLOSED
9/12/19	IPMC	719 S. Fourth St., Hartsville,	Khodiar, Jai	719 S. Fourth St., Hartsville,	056-15-01-054		9/12/19	CLOSED
9/12/19	IPMC	District 4,6	Routine Patrol					
9/16/19	IPMC	District 4	Routine Patrol					
9/16/19	IPMC	District 5	Routine Patrol					
9/17/19	IPMC	606 Howard St., Hartsville, SC	Florence County Habitat	1354 Celebration Blvd., Florence,	056-14-03-047		9/17/19	OPEN
9/17/19	IPMC	505 S. Sixth St., Hartsville, SC	Florence County Habitat	1354 Celebration Blvd., Florence,	056-10-03-100		9/17/19	OPEN
9/17/19	IPMC	111 Kenwood Ave., Hartsville	Mozingo, John Martin &	1101 Courtland Ave., Florence,	056-02-02-025		9/17/19	OPEN
9/18/19	IPMC	District 1,2,3	Routine Patrol					
9/19/19	IPMC	District 5	Routine Patrol					
9/20/19	IPMC	1209 Robinson St., Hartsville,	Heatley, Jeanine	1520 W. BoBo Newsome Hwy,	057-06-03-047		9/20/19	OPEN

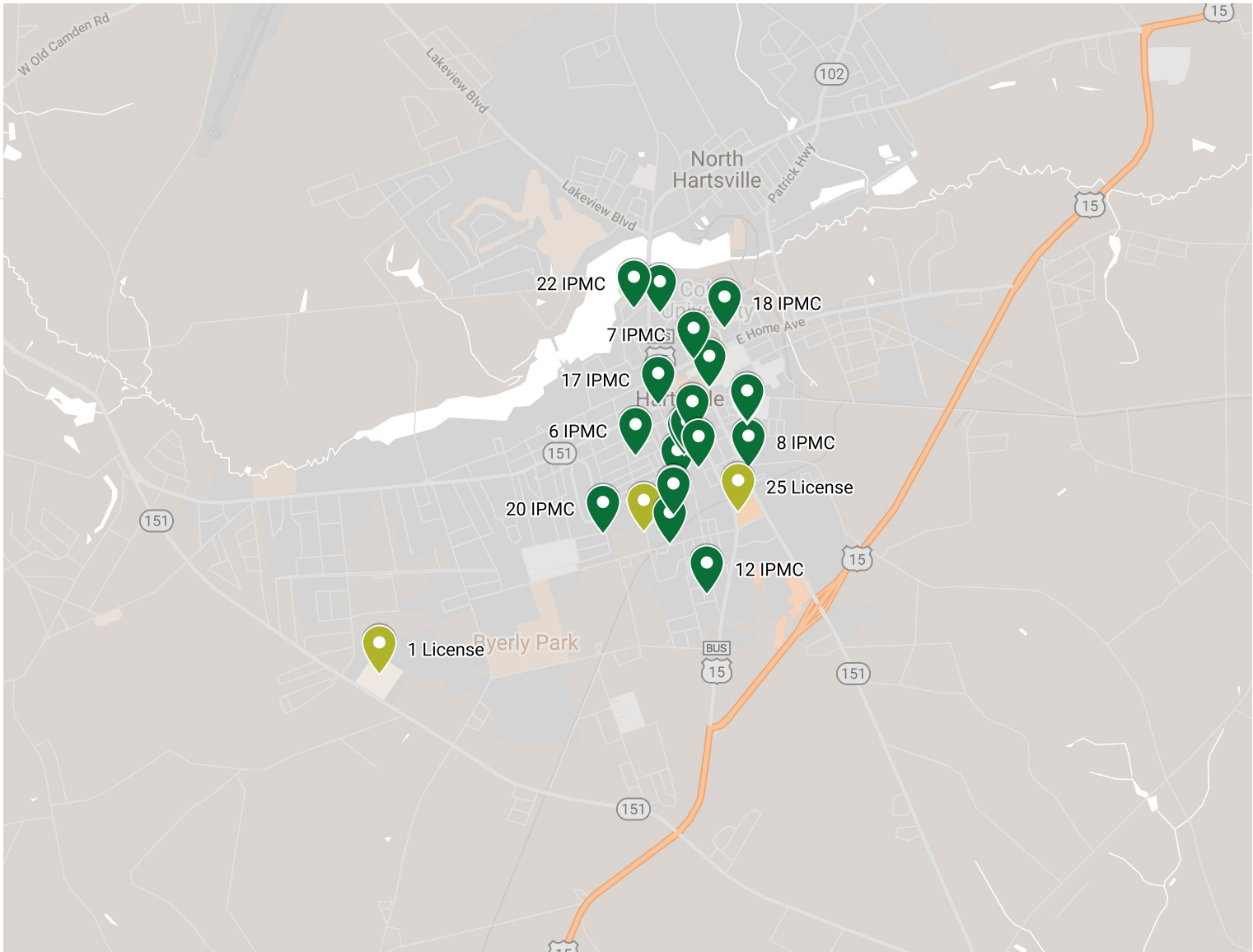
9/20/19	IPMC	441 1/2 S. Sixth St., Hartsville, SC	Byrd, Jeter	1552 W. Old Camden Rd,	056-10-03-098	9/20/19	CLOSED
9/20/19	IPMC	441 S. Sixth St., Hartsville, SC	Elie Que Marcus Quinton	5325 Ruffin Rd, Prince George,	056-10-03-099	9/20/19	OPEN
9/20/19	IPMC	407 McNair Ave., Hartsville, SC	Davis, John Martin	200 Tidwell Rd, Elgin, SC 29045	056-11-02-056	9/20/19	OPEN
9/20/19	IPMC	403 McNair Ave., Hartsville, SC	Pinnacle Enterprises LLC	137 Sedgefield Dr., Hartsville,	056-11-02-057	9/20/19	OPEN
9/20/19	IPMC	Sixth St., Hartsville, SC	Slayton, Jacqueline	PO Box 288, Society Hill, SC	056-10-03-046	9/20/19	CLOSED
9/23/19	IPMC	District 6	Routine Patrol				
9/24/19	IPMC	District 1,2,3	Routine Patrol				
9/24/19	IPMC	407 Calhoun Ave., Hartsville, SC	Ousley, William	407 Calhoun Ave., Hartsville,	056-03-01-043	9/24/19	OPEN
9/26/19	IPMC	District 4	Routine Patrol				
9/26/19	IPMC	326 Fifth St., Hartsville, SC	Barfield, Rex	16981 Hwy. 102, Patrick, SC	056-02-01-051	9/26/19	OPEN
9/26/19	IPMC	704 Glenn Acres, Hartsville, SC	Davis, Kathy	704 Glenn Acres, Hartsville,	057-01-02-049	9/26/19	OPEN
9/26/19	IPMC	546 Poole St., Hartsville, SC	Dickey, James	44 Broad St. NW #601, Atlanta,	056-14-04-031	9/26/19	OPEN
9/27/19	IPMC	118 Rogers Ave., Hartsville, SC	Johnson, Barbara/Edward	1661 Greenfield Rd., Darlington,	056-02-01-012	9/27/19	OPEN
9/27/19	IPMC	District 5	Routine Patrol				
9/30/19	IPMC	720 Butler St., Hartsville, SC	Barfield, Mary	103 Heather Lane, Latta, SC	056-14-06-022	9/30/19	OPEN
9/30/19	IPMC	722 Butler St., Hartsville, SC	Brown, Donald	476 Pennington Circle, Hartsville,	056-14-06-023	9/30/19	OPEN
9/30/19	License	825 S. Fifth St., Hartsville, SC	W.B. Guimarin			9/30/19	CLOSED

City of Hartsville Monthly Codes Enforcement Issues 2019

Code Enforcement Activity Log
for Map 201909 September

- IPMC
- License

Log of code enforcement
issues for each month in 2019.




MONTHLY DEVELOPMENT REPORT

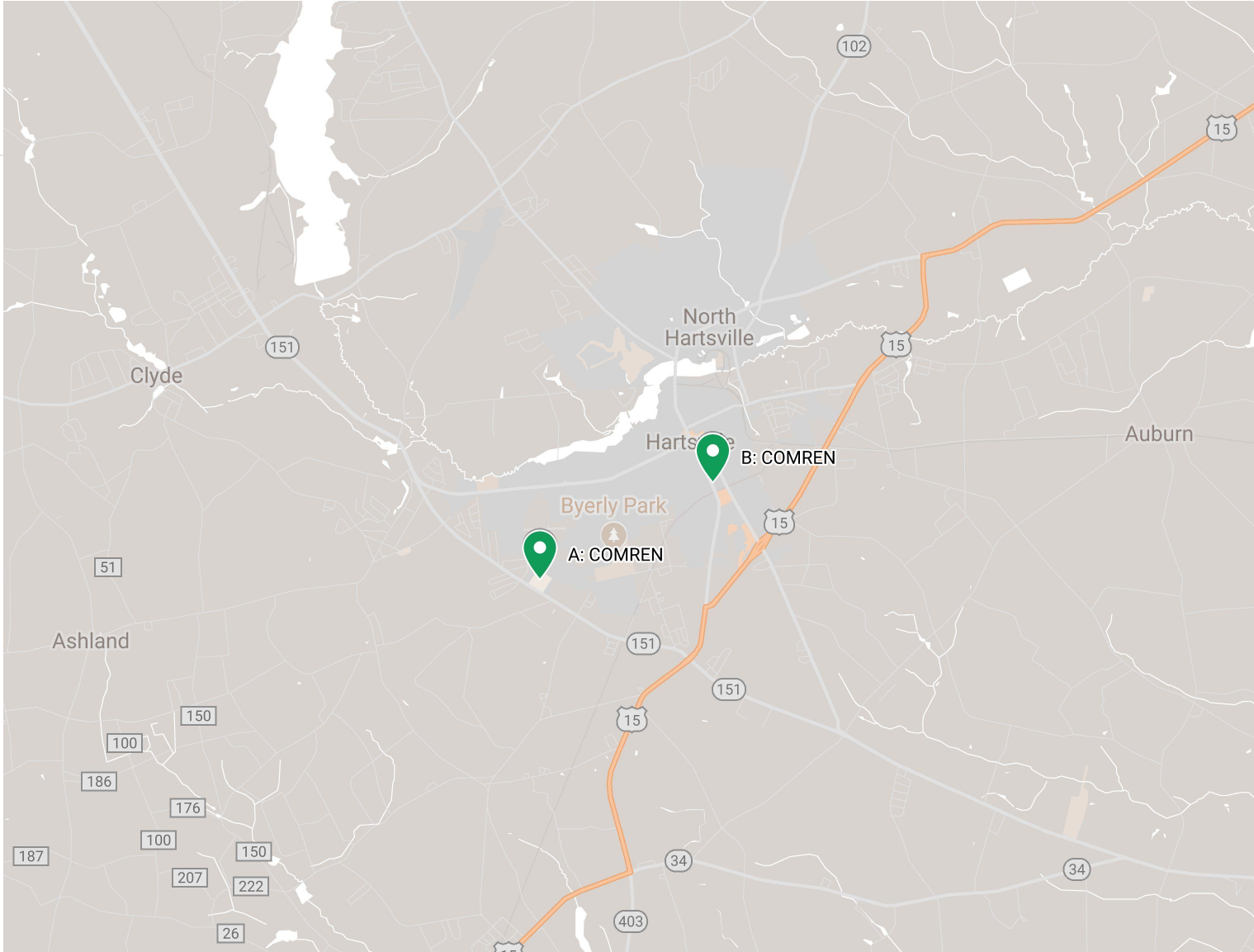
PERMITS ISSUED		Sep-19					
			Number	Est. construction		Fees	
			of permits	cost	YTD	paid	YTD
	Building		15	\$ 619,213.00	\$ 1,731,364.00	\$ 4,144.00	\$ 10,493.50
	Electrical		4	\$ 12,720.00	\$ 78,620.00	\$ 265.00	\$ 1,065.00
	Gas		0	\$ -	\$ 1,505.50	\$ -	\$85.00
	Mechanical		3	\$ 28,900.00	\$ 227,761.14	\$ 359.00	\$ 579.00
	Plumbing		3	\$ 5,798.75	\$ 24,048.23	\$ 175.00	\$ 395.00
	TOTAL		25	\$ 666,631.75	\$ 2,063,298.87	\$ 4,943.00	\$12,617.50
PLAN REVIEWS							
	Number						
	Fees paid						
AD ZBOA							
	Number						
	Fees paid						
ZONING PERMITS (signs)							
	Total	1	\$55.00				
ZONING PERMITS(building)							
	Total issued	2	\$50.00				
Demolition		3	\$ 46,500.00				
Well		0					
Re-inspection fees		0	\$ -				
Maps		0	\$ -				

City of Hartsville Monthly New Permits 2019

City of Hartsville Permits for Map
201909 September

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New residential and
commercial construction
permits issued each month in
2019.

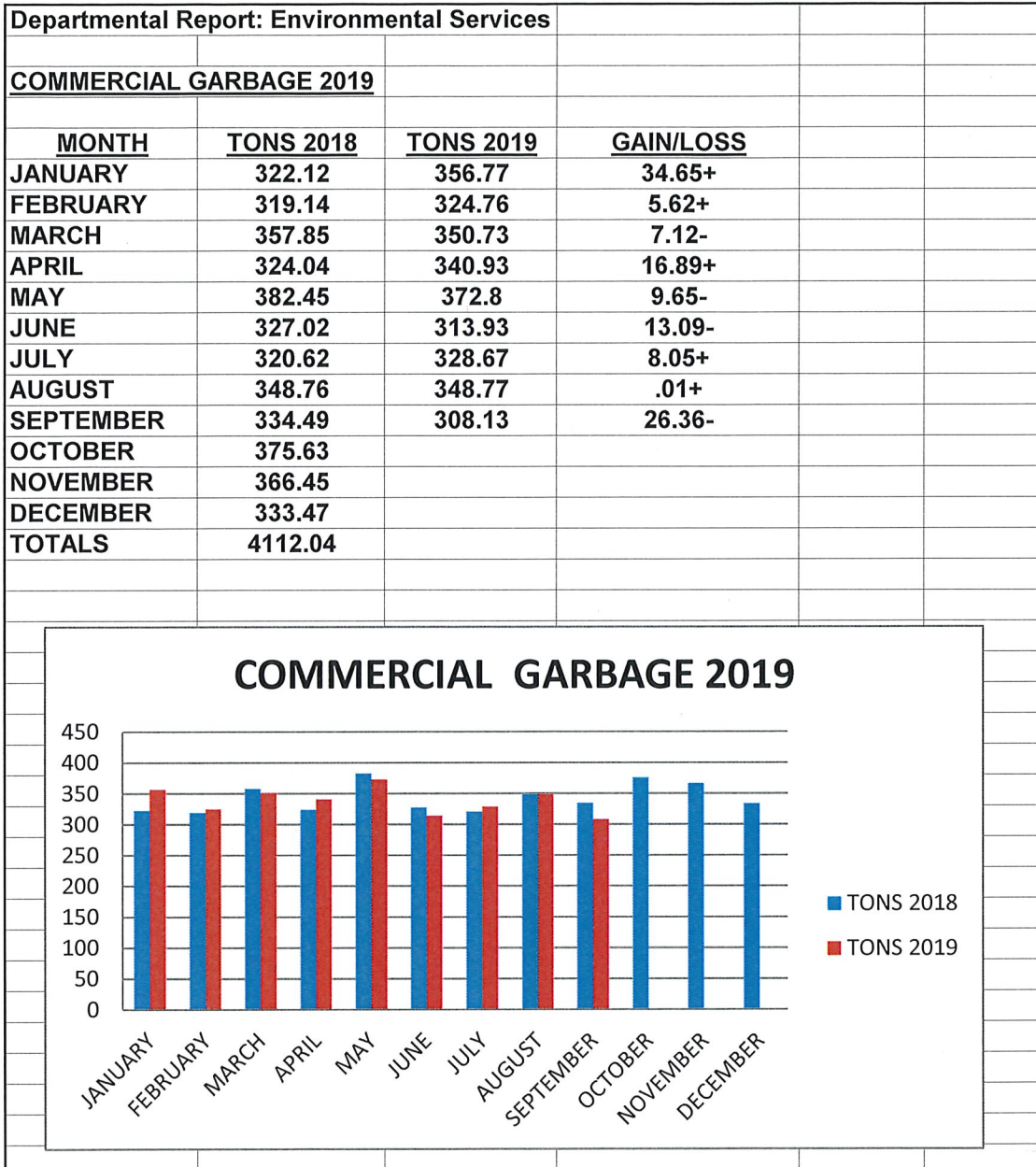


Monthly Departmental Report: Environmental Services

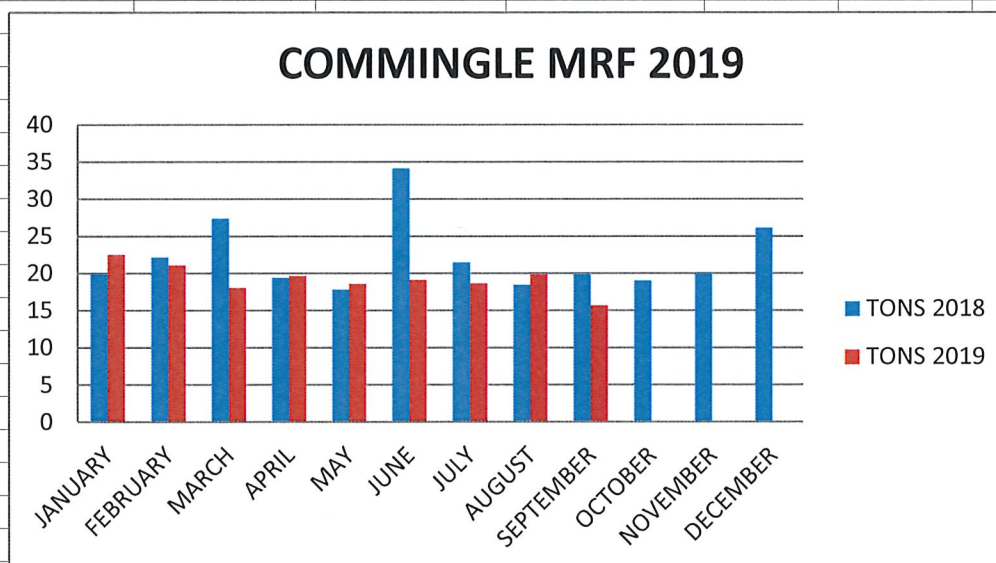


September

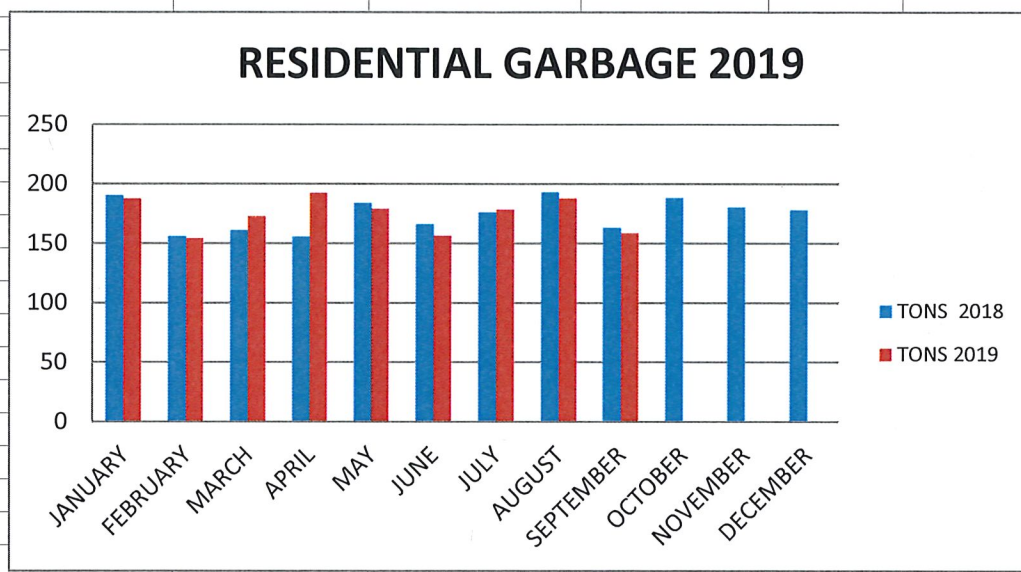
2019



Departmental Report: Environmental Services						
COMMINGLE MRF 2019						
MONTH	TONS 2018	TONS 2019	GAIN/LOSS			
JANUARY	19.9	22.55	2.65+			
FEBRUARY	22.13	21.1	1.03-			
MARCH	27.37	18.06	9.31-			
APRIL	19.38	19.63	.25+			
MAY	17.79	18.58	.79+			
JUNE	34.11	19.13	14.98-			
JULY	21.44	18.67	2.77-			
AUGUST	18.43	19.91	1.48+			
SEPTEMBER	19.88	15.68	4.20-			
OCTOBER	19.00					
NOVEMBER	19.96					
DECEMBER	26.1					
TOTALS	265.49					



Departmental Report: Environmental Services					
RESIDENTIAL GARBAGE 2019					
MONTH	TONS 2018	TONS 2019	GAIN/LOSS		
JANUARY	190.29	187.67	2.62-		
FEBRUARY	155.85	154.32	1.53		
MARCH	160.95	172.97	12.02+		
APRIL	155.62	192.61	36.99+		
MAY	183.93	179.04	4.89-		
JUNE	166.19	156.51	9.68-		
JULY	176.06	178.67	2.61-		
AUGUST	193.2	187.94	5.26-		
SEPTEMBER	163.17	158.58	4.59-		
OCTOBER	188.22				
NOVEMBER	180.45				
DECEMBER	177.9				
TOTALS	2091.83	1568.31			

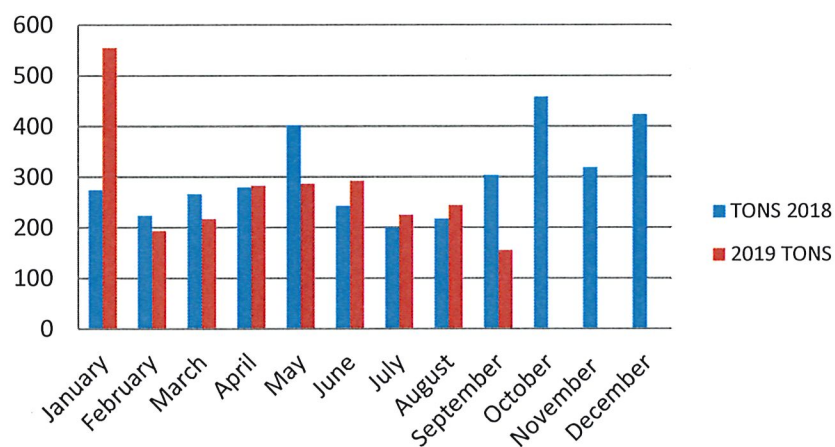


Departmental Report: Environmental Services

Yard Debris 2019

					TONNAGE	TRIPS
MONTH	TONS 2018	2018 TRIPS	2019 TONS	2019 TRIPS	GAIN/LOSS	GAIN/LOSS
January	273.97	66	554.81	118	280.84	52+
February	223.39	55	193.48	55	29.91-	0
March	265.89	63	217	48	48.89-	15-
April	279.34	58	282.45	56	3.11+	2-
May	402.14	91	286.45	59	115.69-	32-
June	242.49	64	291.64	61	49.15	3-
July	200.36	141	224.63	45	24.27+	96-
August	217.36	57	243.91	51	26.55+	6-
September	302.99	82	154.72	38	148.27-	44-
October	458.16	114				
November	318.71	63				
December	423.43	80				
TOTALS	3608.23	934				

YARD DEBRIS 2019





Monthly Financial Reports & Update

For the Month Ended September 30, 2019

Council Meeting 10/08/2019

City of Hartsville
General Fund Budget to Actual

	<i>Sep-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Property Taxes	44,568.53	270,227.83	2,875,000.00	90.60%
Payments in Lieu	-	-	90,000.00	100.00%
Franchise Fees	-	169,040.42	647,000.00	73.87%
Penalties & Interest - Taxes	1,693.94	5,850.44	30,000.00	80.50%
Business Licenses	10,971.97	86,964.31	1,852,900.00	95.31%
Permits	6,552.00	19,791.00	79,200.00	75.01%
Main Street Grant Revenue	-	-	6,296.00	100.00%
Tax Revenues - State	113,522.04	316,369.65	1,586,000.00	80.05%
Public Safety Fees	63,311.63	116,064.10	840,100.00	86.18%
Parks & Recreation Fees	1,641.50	6,031.17	23,000.00	73.78%
Fines	13,036.34	40,417.67	122,000.00	66.87%
Special Assessments	13,900.00	34,120.00	130,000.00	73.75%
Investment Earnings	-	-	-	0.00%
Rents	1,370.00	3,940.00	30,600.00	87.12%
Contributions & Donations	2,500.00	18,000.00	79,500.00	77.36%
Other Financing Sources	15,804.05	18,559.07	41,900.00	55.71%
Interfund Transfers	-	-	1,810,281.52	100.00%
Sale of Assets	-	225.18	50,100.00	99.55%
Extraordinary Items	-	-	-	0.00%
	288,872.00	1,105,600.84	10,293,877.52	89.26%
Expenditures				
General & Administrative	54,570.75	252,883.75	1,169,506.60	78.38%
Mayor & Council	13,881.71	46,606.45	221,697.95	78.98%
Court Operations	17,473.91	49,347.20	201,069.29	75.46%
City Manager	17,952.72	63,917.08	255,516.98	74.99%
Information Technology	53,692.90	86,487.98	315,000.00	72.54%
Finance	30,369.25	94,685.78	412,184.29	77.03%
Legal	130.00	702.50	55,000.00	98.72%
Human Resources	13,910.56	51,072.52	204,632.48	75.04%
Mainstreet	6,994.01	22,809.66	84,149.02	72.89%
Business Navigator	27,854.07	120,599.30	412,371.08	70.75%
Police Department	254,708.64	919,405.30	3,092,659.64	70.27%
Fire Department	167,495.59	530,917.04	1,725,259.26	69.23%
Victims Advocate	4,502.58	19,436.66	45,059.60	56.86%
Marketing/Tourism	11,718.52	48,576.15	177,050.20	72.56%
Operations Maintenance	5,660.39	20,050.60	120,062.27	83.30%
Parks & Recreation	42,515.27	173,432.42	676,424.80	74.36%
Streets & Grounds	58,882.11	203,585.46	783,323.98	74.01%
Museum Operations	10,826.48	37,333.96	146,760.08	74.56%
Cemetery Operations	10,317.55	19,789.85	104,400.00	81.04%
Airport Operations	5,153.17	11,672.66	91,750.00	87.28%
School Crossing Guards	3,796.85	5,034.44	-	0.00%
	812,407.03	2,778,346.76	10,293,877.52	73.01%
Net Revenue (Expenditures)	(523,535.03)	(1,672,745.92)	-	

**City of Hartsville
Utility Funds**

Water/Sewer Budget to Actual

	<i>Sep-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Charges for Services	221,327.15	658,761.87	2,430,975.00	72.90%
Fees	199,570.19	599,162.66	2,452,184.00	75.57%
Investment Earnings	-	5,953.41	27,000.00	0.00%
Rents	35,537.39	67,841.55	125,000.00	45.73%
Waterpark Services	80,203.99	858,564.28	1,626,100.00	47.20%
Other Financing Sources	-	-	1,000.00	0.00%
Accumulated Surplus	-	-	-	0.00%
	<u>536,638.72</u>	<u>2,190,283.77</u>	<u>6,662,259.00</u>	<u>67.12%</u>
Expenditures				
Water Expenditures	129,066.96	392,338.75	2,137,078.36	81.64%
Sewer Expenditures	249,421.28	654,769.38	2,588,187.69	74.70%
Waterpark Expenditures	81,006.89	658,493.64	1,626,100.00	59.50%
	<u>459,495.13</u>	<u>1,705,601.77</u>	<u>6,351,366.05</u>	<u>73.15%</u>
Net Revenue (Expenditures)	<u>77,143.59</u>	<u>484,682.00</u>	<u>310,892.95</u>	

Stormwater Budget to Actual

	<i>Sep-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Stormwater Fees and Interfund transfers	-	-	122,354.48	100.00%
	-	-	122,354.48	100.00%
Expenditures				
Total Expenditures	6,537.25	27,868.37	122,354.48	77.22%
	<u>6,537.25</u>	<u>27,868.37</u>	<u>122,354.48</u>	<u>77.22%</u>
Net Revenue (Expenditures)	<u>(6,537.25)</u>	<u>(27,868.37)</u>	<u>-</u>	

**City of Hartsville
Misc Funds**

Environmental Services Budget to Actual

	<i>Sep-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Fees	113,736.31	341,770.00	1,372,290.00	75.09%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	-	127,000.00	0.00%
Extraordinary Items	-	-	-	0.00%
	<u>113,736.31</u>	<u>341,770.00</u>	<u>1,499,290.00</u>	<u>77.20%</u>
Expenditures				
Total Expenditures	118,112.22	379,721.09	1,492,068.26	74.55%
	<u>118,112.22</u>	<u>379,721.09</u>	<u>1,492,068.26</u>	<u>74.55%</u>
Net Revenue (Expenditures)	<u>(4,375.91)</u>	<u>(37,951.09)</u>	<u>7,221.74</u>	

Infrastructure Park Budget to Actual

	<i>Sep-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Payments in Lieu of Taxes	-	3,621.73	515,000.00	99.30%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	500.00	1,500.00	6,000.00	75.00%
Extraordinary Items	-	-	-	0.00%
	<u>500.00</u>	<u>5,121.73</u>	<u>521,000.00</u>	<u>99.02%</u>
Expenditures				
Total Expenditures	12,605.68	18,444.35	507,416.72	96.37%
	<u>12,605.68</u>	<u>18,444.35</u>	<u>507,416.72</u>	<u>96.37%</u>
Net Revenue (Expenditures)	<u>(12,105.68)</u>	<u>(13,322.62)</u>	<u>13,583.28</u>	

Debt Service Fund

	<i>Sep-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Property Tax Revenues	1,214.93	3,984.57	165,000.00	97.59%
	<u>1,214.93</u>	<u>3,984.57</u>	<u>165,000.00</u>	<u>97.59%</u>
Expenditures				
Total Expenditures	-	-	164,542.47	100.00%
	<u>-</u>	<u>-</u>	<u>164,542.47</u>	<u>100.00%</u>
Net Revenue (Expenditures)	<u>1,214.93</u>	<u>3,984.57</u>	<u>457.53</u>	

**City of Hartsville
Special Revenue Funds**

Hospitality Taxes Budget to Actual

	<i>Sep-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Taxes	79,772.61	249,598.50	900,000.00	72.27%
Penalties & Interest - Taxes	-	-	3,000.00	100.00%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	<u>79,772.61</u>	<u>249,598.50</u>	<u>995,500.00</u>	<u>74.93%</u>
Expenditures				
Total Expenditures	26,150.83	28,534.07	995,500.00	97.13%
	<u>26,150.83</u>	<u>28,534.07</u>	<u>995,500.00</u>	<u>97.13%</u>
				0%
Net Revenue (Expenditures)	<u>53,621.78</u>	<u>221,064.43</u>	<u>-</u>	

Accommodations Taxes Budget to Actual

	<i>Sep-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Taxes	17,750.91	50,765.87	200,000.00	74.62%
Investment Earnings	-	-	-	0.00%
	<u>17,750.91</u>	<u>50,765.87</u>	<u>200,000.00</u>	<u>74.62%</u>
Expenditures				
Total Expenditures	456.67	1,370.01	200,000.00	99.31%
	<u>456.67</u>	<u>1,370.01</u>	<u>200,000.00</u>	<u>99.31%</u>
Net Revenue (Expenditures)	<u>17,294.24</u>	<u>49,395.86</u>	<u>-</u>	

**City of Hartsville
Recreation Enterprise Funds**

Recreation Concessions Budget to Actual

	<i>Sep-19</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Concessions Revenue	3,733.56	10,777.40	65,000.00	83.42%
Extraordinary Items	-	-	-	0.00%
	<u>3,733.56</u>	<u>10,777.40</u>	<u>65,000.00</u>	<u>83.42%</u>
Expenditures				
Total Expenditures	5,803.87	10,196.93	60,000.00	83.01%
	<u>5,803.87</u>	<u>10,196.93</u>	<u>60,000.00</u>	<u>83.01%</u>
Net Revenue (Expenditures)	<u><u>(2,070.31)</u></u>	<u><u>580.47</u></u>	<u><u>5,000.00</u></u>	

Monthly Departmental Report: Finance



Monthly Revenue Report

Month of: September 2019

Hospitality taxes collected:	\$74,637.33
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Accommodation taxes collected:	\$19,765.80
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Revenue collected for Cemetery Lots:	\$11,000.00

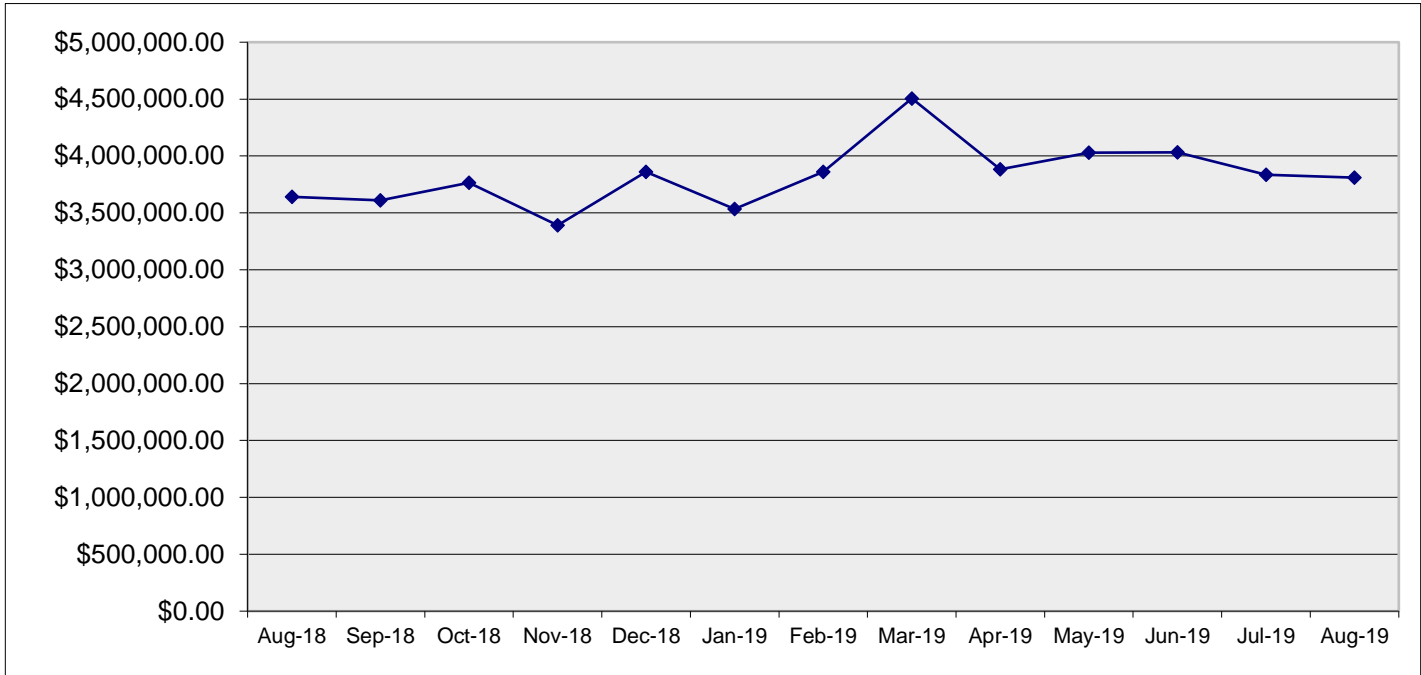
Hospitality Tax Recap

	Net Taxable Sales	X .02	Discount	Penalty	Total Paid
Aug-18	\$3,642,022.58	\$ 72,849.53	\$ (1,439.58)	\$ 30.66	\$ 71,440.61
Sep-18	\$3,610,683.34	\$ 72,213.95	\$ (1,362.32)	\$ 265.26	\$ 71,116.89
Oct-18	\$3,765,121.35	\$ 75,302.40	\$ (1,518.44)	\$ 43.22	\$ 73,827.18
Nov-18	\$3,391,107.87	\$ 66,946.28	\$ (1,274.75)	\$ 82.47	\$ 68,150.97
Dec-18	\$3,859,626.03	\$ 77,183.54	\$ (1,498.48)	\$ 70.11	\$ 75,674.19
Jan-19	\$3,533,130.79	\$ 70,662.64	\$ (1,384.84)	\$ 89.29	\$ 63,367.09
Feb-19	\$3,860,275.12	\$ 77,205.87	\$ (1,464.62)	\$ 68.58	\$ 75,806.84
Mar-19	\$4,505,737.23	\$ 90,114.93	\$ (1,776.56)	\$ 6.00	\$ 88,344.30
Apr-19	\$3,882,498.39	\$ 77,649.97	\$ (1,526.54)	\$ -	\$ 76,130.42
May-19	\$4,029,248.21	\$ 80,584.97	\$ (1,589.78)		\$ 79,007.37
Jun-19	\$4,031,640.70	\$ 80,626.69	\$ (1,575.35)	\$ 40.47	\$ 79,092.61
Jul-19	\$3,835,432.41	\$ 76,708.71	\$ 1,505.86	\$ (7.60)	\$ 76,589.50
Aug-19	\$3,809,863.02	\$ 76,197.25	\$ (1,568.32)		\$ 74,637.33
TOTAL	\$49,756,387.04	\$ 994,246.73	(\$16,473.72)	\$655.59	\$ 284,535.65

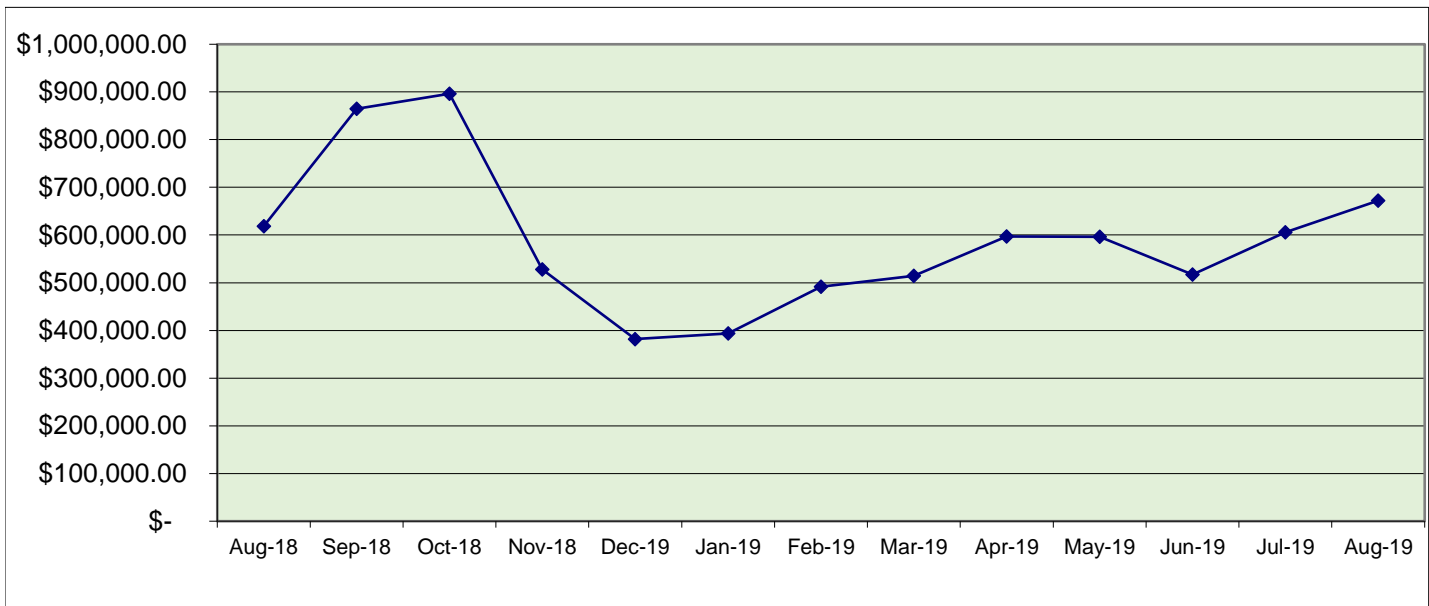
Accommodations Tax Recap

	Net Taxable Sales	X .03	Discount	Penalty	Total Paid
Aug-18	\$ 618,635.90	\$ 18,559.09	\$ (366.71)	\$ -	\$ 18,192.38
Sep-18	\$ 864,652.12	\$ 25,939.58	\$ (516.82)		\$ 25,422.76
Oct-18	\$ 896,252.81	\$ 26,887.58	\$ (536.08)	\$ -	\$ 26,351.50
Nov-18	\$ 528,158.97	\$ 15,844.80	\$ (287.37)	\$ 129.52	\$ 15,686.95
Dec-19	\$ 381,919.48	\$ 11,457.59	\$ (210.11)	\$ 95.50	\$ 11,342.78
Jan-19	\$ 393,844.20	\$ 11,815.35	\$ (234.71)		\$ 11,580.64
Feb-19	\$ 491,674.05	\$ 14,750.23	\$ (259.16)	\$ 164.07	\$ 14,655.14
Mar-19	\$ 514,550.09	\$ 15,436.53	\$ (303.82)		\$ 15,132.71
Apr-19	\$ 596,910.40	\$ 17,907.32	\$ (355.37)		\$ 17,551.95
May-19	\$ 596,568.74	\$ 17,897.07	\$ 354.82		\$ 17,542.25
Jun-19	\$ 516,827.72	\$ 15,504.84	\$ (305.84)		\$ 15,199.00
Jul-19	\$ 605,883.73	\$ 18,176.52	\$ 360.57		\$ 17,815.96
Aug-19	\$ 672,198.19	\$ 20,165.94	\$ (400.14)		\$ 19,765.80
TOTAL	\$7,678,076.40	\$230,342.44	(\$3,060.74)	\$129.52	\$ 226,239.82

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



City of Hartsville Fire Department

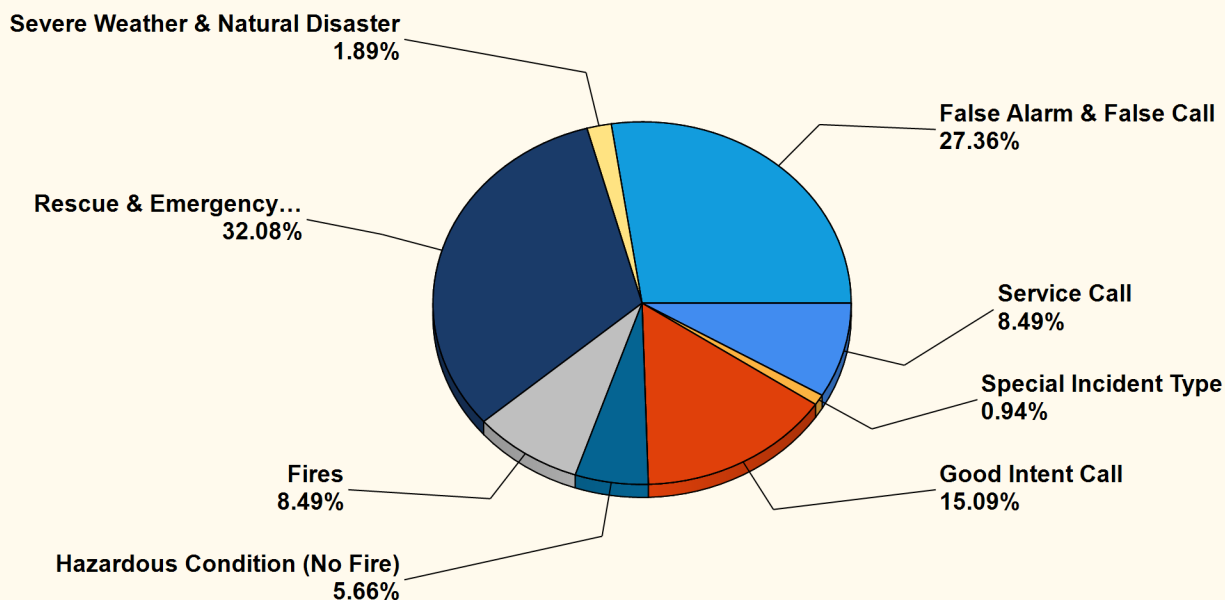
Hartsville, SC

This report was generated on 10/2/2019 9:42:12 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2019 | End Date: 09/30/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	8.49%
Rescue & Emergency Medical Service	34	32.08%
Hazardous Condition (No Fire)	6	5.66%
Service Call	9	8.49%
Good Intent Call	16	15.09%
False Alarm & False Call	29	27.36%
Severe Weather & Natural Disaster	2	1.89%
Special Incident Type	1	0.94%
TOTAL	106	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.89%
112 - Fires in structure other than in a building	1	0.94%
113 - Cooking fire, confined to container	2	1.89%
121 - Fire in mobile home used as fixed residence	2	1.89%
142 - Brush or brush-and-grass mixture fire	1	0.94%
143 - Grass fire	1	0.94%
311 - Medical assist, assist EMS crew	18	16.98%
322 - Motor vehicle accident with injuries	11	10.38%
324 - Motor vehicle accident with no injuries.	4	3.77%
331 - Lock-in (if lock out , use 511)	1	0.94%
412 - Gas leak (natural gas or LPG)	2	1.89%
440 - Electrical wiring/equipment problem, other	1	0.94%
444 - Power line down	1	0.94%
461 - Building or structure weakened or collapsed	1	0.94%
463 - Vehicle accident, general cleanup	1	0.94%
511 - Lock-out	1	0.94%
531 - Smoke or odor removal	2	1.89%
550 - Public service assistance, other	1	0.94%
551 - Assist police or other governmental agency	4	3.77%
571 - Cover assignment, standby, moveup	1	0.94%
611 - Dispatched & cancelled en route	14	13.21%
651 - Smoke scare, odor of smoke	2	1.89%
700 - False alarm or false call, other	1	0.94%
715 - Local alarm system, malicious false alarm	1	0.94%
730 - System malfunction, other	1	0.94%
733 - Smoke detector activation due to malfunction	4	3.77%
734 - Heat detector activation due to malfunction	5	4.72%
741 - Sprinkler activation, no fire - unintentional	1	0.94%
743 - Smoke detector activation, no fire - unintentional	8	7.55%
744 - Detector activation, no fire - unintentional	1	0.94%
745 - Alarm system activation, no fire - unintentional	7	6.60%
813 - Wind storm, tornado/hurricane assessment	2	1.89%
911 - Citizen complaint	1	0.94%
TOTAL INCIDENTS:	106	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.



City of Hartsville Fire Department

Hartsville, SC

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Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 09/01/2019 | End Date: 09/30/2019

INCIDENT TYPE	Incident Status	# INCIDENTS
Zone: City Limits - City Limits		
111 - Building fire	Reviewed	1
113 - Cooking fire, confined to container	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	11
322 - Motor vehicle accident with injuries	Reviewed	5
324 - Motor vehicle accident with no injuries.	Reviewed	2
331 - Lock-in (if lock out , use 511)	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	2
440 - Electrical wiring/equipment problem, other	Reviewed	1
444 - Power line down	Reviewed	1
461 - Building or structure weakened or collapsed	Reviewed	1
463 - Vehicle accident, general cleanup	Reviewed	1
511 - Lock-out	Reviewed	1
531 - Smoke or odor removal	Reviewed	2
550 - Public service assistance, other	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	8
651 - Smoke scare, odor of smoke	Reviewed	1
715 - Local alarm system, malicious false alarm	Reviewed	1
733 - Smoke detector activation due to malfunction	Reviewed	2
734 - Heat detector activation due to malfunction	Reviewed	5
741 - Sprinkler activation, no fire - unintentional	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	4
744 - Detector activation, no fire - unintentional	Reviewed	1
745 - Alarm system activation, no fire - unintentional	Reviewed	3
813 - Wind storm, tornado/hurricane assessment	Reviewed	1
911 - Citizen complaint	Reviewed	1

Zone: Darlington Co. - Darlington County		
111 - Building fire	Reviewed	1
112 - Fires in structure other than in a building	Reviewed	1
113 - Cooking fire, confined to container	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



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INCIDENT TYPE	Incident Status	# INCIDENTS
121 - Fire in mobile home used as fixed residence	Reviewed	1
142 - Brush or brush-and-grass mixture fire	Reviewed	1
143 - Grass fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	7
322 - Motor vehicle accident with injuries	Reviewed	6
324 - Motor vehicle accident with no injuries.	Reviewed	2
551 - Assist police or other governmental agency	Reviewed	2
611 - Dispatched & cancelled en route	Reviewed	6
651 - Smoke scare, odor of smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
730 - System malfunction, other	Reviewed	1
733 - Smoke detector activation due to malfunction	Reviewed	2
743 - Smoke detector activation, no fire - unintentional	Reviewed	4
745 - Alarm system activation, no fire - unintentional	Reviewed	4
813 - Wind storm, tornado/hurricane assessment	Reviewed	1

Zone: Out of District - Out of District		
121 - Fire in mobile home used as fixed residence	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	2
571 - Cover assignment, standby, moveup	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



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Fire Recovery for July 2019 - September 2019

Status	Run Date	Run Number	NFIRS	Paid Date	Insurance	Invoiced	Received	FD%
Payment Received	06/21/2019	19-578	111	07/09/2019	AutoOwners	\$ 896.00	\$ 500.00	\$ 400.00
Payment Received	06/26/2019	19-592	322	07/17/2019	Nationwide	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	05/02/2019	19-359	733	07/18/2019	Coker College	\$ 200.00	\$ 192.00	\$ 153.60
Payment Received	06/11/2019	19-532	322	07/28/2019	Allstate	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	06/03/2019	19-496	322	07/30/2019	Farm Bureau	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	06/03/2019	19-493	463	08/08/2019	USAA Insurance	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	10/23/2018	18- 1091	324	08/09/2019	State Farm	\$ 495.00	\$ 250.00	\$ 200.00
Payment Received	07/15/2019	19-657	322	08/20/2019	Travelers	\$ 1,037.00	\$ 487.00	\$ 389.60
Payment Received	03/11/2019	19-204	463	08/28/2019	Geico	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	03/25/2019	19-245	322	09/04/2019	Auto Owners Insurance	\$ 2,848.00	\$ 2,848.00	\$ 2,278.40
Payment Received	07/23/2019	19-684	324	09/10/2019	State Farm	\$ 554.00	\$ 250.00	\$ 200.00
					Grand Total:	\$ 8,599.00	\$ 7,096.00	\$ 5,676.80



OCTOBER 2019 COUNCIL GRANT REPORT

Active Projects:

- FAA Infrastructure Grant
- SC Department of Commerce, CDBG S. Hartsville Sewer Improvements
- SC Department of Public Safety – Highway Safety 2019
- SCEMD Recovery/FEMA: S. Hartsville Drainage Study
- SCEMD Recovery/FEMA: Generators for Pump Stations & Wells
- SC Housing NIP Award-Property Maintenance (will close once final lot has been inspected)
- Byerly Foundation Projects:
 1. Wayfinding Signage
 2. Police Youth Academy
 3. Business Builder
- Land & Water Conservation Fund (LWCF)

Applications Awarded June - September 2019:

- SC Department of Public Safety – Highway Safety 2020 - **\$63,594**
- CDBG South Park Neighborhood Sewer Upgrades **\$750,000**
- FAA Infrastructure Grant **\$149,900**
- SCDPS Office of Highway Safety & Justice for Body-Worn Cameras **\$9,428.08**
- Byerly Foundation: HFD Extinguisher Training **\$13,084**
- Byerly Foundation: Main Street Façade Program **\$10,000**

Future Applications:

(0 – 6 months lead time & application contingent upon council approval)

- South Carolina Aeronautics Commission - \$8,328 (October Submittal)
- MASC Hometown Economic Development - \$25,000 (Submitted 9/27/19)
- FEMA PMD - Generator for City Hall
- RIA Well Project

Should you have any questions regarding this report, please contact me at 843.383.3015 ext. 2010, 843.858.0699, or shannon.munoz@hartsvillesc.gov.

Shannon J. Munoz
Director of Community & Economic Development

Human Resources Monthly Report - September 2019

Home Department**	September Headcount	September Hires / Transfers In	September Terms	September Transfers Out	September Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	0	4	0
000413 / City Manager	1	0	0	0	1	0	0	0	1	0
000415 / Finance	6	0	0	0	6	0	1	1	4	0
000417 / Human Resources	3	0	0	0	3	0	0	1	2	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	4	0	0	0	4	0	2	1	1	0
000421 / Police Department	40	1	1	0	40	0	4	0	36	0
000422 / Fire Department	30	0	0	0	30	0	3	0	27	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	2	0	0	0	2	0	0	0	2	0
000431 / Maintenance	1	0	0	0	1	0	0	0	1	0
000432 / Sanitation Dept.	15	0	1	0	14	0	10	0	4	0
000452 / Parks & Recreation	6	1	0	0	7	0	2	0	5	0
000453 / Streets & Grounds	10	0	0	0	10	0	6	0	4	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	6	0	0	0	6	0	1	0	5	0
000600 / Sewer Utilities	3	0	0	0	3	0	1	0	2	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	2	0	1	0	1	0	0	0	1	0
Totals:	156	2	3	0	155	0	39	3	113	0

**Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns

Completed Events/Campaigns

September

Cancelled due to Trainer Availability [BBP + Refresher Training 9/12 & 9/19]

Benefit Open Enrollment Meetings 9/25-9/27

Quarterly Health & Wellness Series [Parks & Recreation] - Football 9/30 - **RED TEAM WINNERS!**

Upcoming Events

October

Benefit Open Enrollment Month

Flu Clinic 10/16

Training: TBD

November

TBD

December

Employee Annual Luncheon 12/4



Monthly Departmental Report - SEPTEMBER 2019

Visitor Demographics 2019

MONTH	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Walk-In	Website	Facebook
January	3	18	20	36	31	42	562	410	
February	47	78	41	100	93	51	410	405	
March	69	80	210	96	127	132	714	383	
April	24	77	181	107	139	74	602	310	
May	13	101	120	157	110	70	571	240	
June	49	43	26	98	94	25	335	267	
July	44	61	44	46	88	33	316	325	1,658
August	32	23	36	24	27	32	172	259	1,675
SEPTEMBER	14	19	18	11	19	7	88	279	1,681
October									
November									
December									

Visitors Signing Guest Book came from:

Nova Scotia, Canada	Prince George, VA	Hartsville	Lamar
Virginia Beach, VA	Greenville	Florence	
Philadelphia, PA	N. Myrtle Beach	Timmons ville	
Charlotte, NC	Rock Hill	Dillon	

Museum News:

- Preparations were made for Hurricane Dorian.
- DARKSIDE tickets available online for October tour dates 25th, 26th, 29th, 30th and 31st.
- Museum Manager invited to speak at Sunrise Rotary about the Hartsville Museum and Darkside Tour.
- Halloween Exhibit on display in W. Reaves McCall Gallery featuring Halloween costumes from the 1950's and 1960's, paper mache pumpkins from the 1920's and the museum's dancing ghost ladies.
- Recent Donations: World War 1 medal for "Our Colored Heroes", a Corner Drug Store prescription box, prescribed by Dr. Byerly, circa 1944 and a Hedman Company F&E Check Protector machine.
- Preparations are underway for Santa's Workshop and Simply Christmas exhibits.



August 2019

Monthly Departmental Report

Coach TB Thomas Sports Center

- Current programs are Zumba, cardio step, and hard bodies.
- We added 19 new members in August.
- Girls University has 8 members in the second month.
- Our new recreation supervisor started (Chuck Mullen).

Byerly Park

- Top Gun softball tournament held on September 21th brought 18 teams to Hartsville.
- Held the City of Hartsville wellness flag football game on September 30th.
- County flag and tackle football held there jamboree on September 21st.
- Hartsville United Soccer League started their season on September 3rd.

Hartsville Police Department

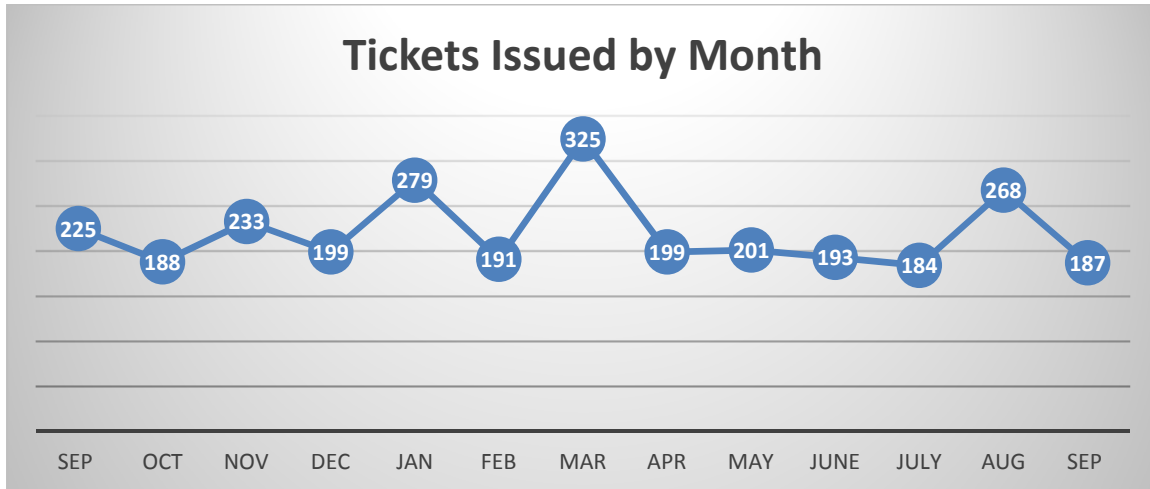


Monthly Report

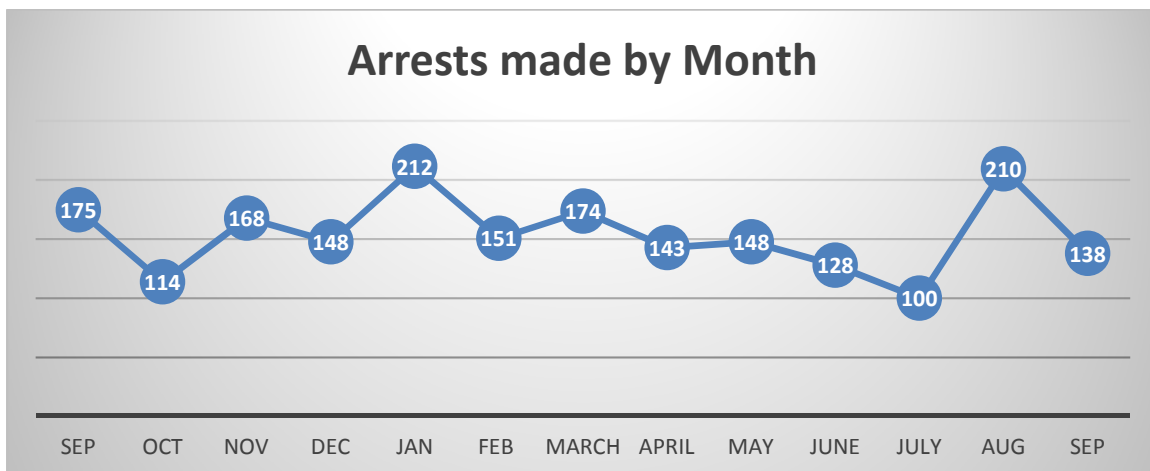
September 2019

Prepared by Mark Blair

The Hartsville Police department employs 36 sworn positions, 3 civilians, and 8 crossing guards



August 2018 showed our highest rates of ticket issuance for the previous 12 months. April through July of 2019 have returned to levels seen in late fall of 2018, however there was a decent spike this August, for unknown reasons. We are down three patrol officers which may be one of the reasons for the slump, and now the SRO's are back in school.



Arrests over the past few months have slowly dropped off. July showed the lowest number of arrests of the past 12 months, however there was a jump in August due in part to Operation Summer Freeze. Otherwise, the cause of the slump is unknown, however we are down three patrol officers. Without the 45 arrests from Operation Summer Freeze, we would have been at 165 Arrests, which is closer to the average.

Arrestees and Victims

On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In September there were 138 arrests, including 8 Juveniles.

Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

Shopliftings –	25	(88% from outside city)
Assaults –	10	(30% from outside city)
Robbery -	2	(66% from outside city)
Burglary -	5	(60% from outside city)
Thefts -	2	(50% from outside city)
Weapons –	5	(60% from outside city)
Drug Offenses –	20	(70% from outside city)
DUI/Drunkeness-	14	(78% from outside city)
Peeping Tom -	2	(100% from outside city)

Totals for all arrests (including those not listed above)

93 of 138 people arrested (68%) live outside the city limits.



Date: October 1, 2019
To: City of Hartsville
From: Samantha Altman, Special Events Coordinator
Re: Tourism and Events Report- September

Status Report & Updates

Current Projects

Finalizing holiday events and will begin releasing information to the public.

A gift basket option is now available at The Key. We are working on new t-shirts and holiday items.

Screen on the Green and National Night Out events have all concluded with good attendance. Average attendance was around 100-120 people. Lowest attendance of 60-80 people during July showing and Nation Night Out. Working on new rain plans and dates for next year on these events.

Helping with Main Street events while Suzy is out.

Improving communication between Tourism, Museum, and Main Street Hartsville to achieve better results for the residents, businesses, and visitors of Hartsville.

The Tourism Department will now fall under the responsibilities of the Public Information Officer position.

Finalized the 2019 City of Hartsville events calendar to create a master list for scheduling events.

2019 City of Hartsville Sponsored Events:

- Downtown Holiday Open House & Centennial Tree Lighting
 - Thursday, November 21, 2019 from 6:00-9:00 pm
- 2019 Hartsville Christmas Parade
 - Saturday, December 14, 2019 at 3:00pm

Current Social Media & Website Stats

Visit Hartsville, SC

Facebook- 2,998

Instagram (@visithartsvillesc)- 1,146 followers

Twitter (@visithartsville)- 324 followers

VisitHartsvilleSC.com- 3620 views

Current Key Sales

September 2019

Net Sales: \$792.97

Tax Collected: \$63.44

Total: \$856.41

Top Selling Items:

1. Bottled Water - Concessions
2. Hartsville Post Cards – City of Hartsville
3. Gillespie’s Salted Peanuts - Gillespie’s Peanuts

Future Projects

Working on bundle/day pricing for The Edition.

Creating new marketing materials, brochures and social media pages for Lawton and The Edition.

Market research on other local venues to compare Lawton and The Edition to so we can compare prices and packages of what is being offered at other locations.

Work on more community outreach with local hotels, realtors, and major businesses like Duke and Sonoco. Provide them with a brochure of The Key, all of our social media sites and regular websites so visitors and people moving to the area have the information they need.

Work more closely with the museum during the holiday events and joint promotions.



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: 4372 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Amends and restates Chapter 14 Business License, Article II Business License Program.

BACKGROUND SUMMARY:

Amendment includes: Licenses are due yearly May 1 to April 30; Each business requires a separate license; Provides a 30 day window for an annexed business to obtain a license; States that gross receipts and gross revenue from tax returns be submitted (which is the standard) instead of income figures; Change of Occupancy is further defined; Appendix B is revised to reflect the latest published 2016 Business License Class Schedule By NAICS Code.

IMPACT IF DENIED:

The city would not be using the latest NAICS Code; ambiguity would exist because the business license period would not be clearly defined; Annexed businesses would not be required to obtain a city business license; Income figures would still be used to determine rates instead of the required state and federal gross receipts and gross revenue; and, the latest NAICS Code Classes would not be stated.

IMPACT IF APPROVED:

The Business License Program would clearly specify that it would be utilizing the latest NAICS and methodology for determining business license fees while eliminating ambiguity and confusion arising from the existing Business License ordinance.

ATTACHMENTS:

Description

- ▣ Ordinance 4372
- ▣ Ord 4372 Appendix A
- ▣ Ord 4372 Appendix B

ORDINANCE 4372

AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 14 “BUSINESS LICENSE” ARTICLE II “BUSINESS LICENSE PROGRAM” OF THE CITY’S CODE OF ORDINANCES, TO UPDATE THE BUSINESS LICENSE RATE SCHEDULE; TO MAKE CERTAIN OTHER MODIFICATIONS TO CITY’S BUSINESS LICENSE PROCEDURES; AND OTHER MATTERS RELATED THERETO.

WHEREAS, the City of Hartsville, South Carolina (the “City”) was created as a municipal corporation under the laws of the State of South Carolina (the “State”); and

WHEREAS, the City is duly empowered by Section 5-7-30 of the Code of Laws of South Carolina 1976, as amended, to require businesses located within the City to pay an excise tax for the privilege of doing business within the City; and

WHEREAS, City Council of the City of Hartsville, the governing body of the City (the “Council”), pursuant to Ordinance No. 4342, enacted on August 14, 2018, as subsequently amended, has enacted and implemented a comprehensive business license program (the “*Business License Program*”); and

WHEREAS, the Council has determined to update the Business License Rate Schedule based on the latest available IRS statistics and to generally update the City’s procedures for the implementation of the Business License Program.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HARTSVILLE, SOUTH CAROLINA, that Chapter 14 “Business License”, Article II “Business License Program” is hereby amended to read as follows:

CHAPTER 14 “BUSINESS LICENSE”. ARTICLE II “BUSINESS LICENSE PROGRAM “.

Sec. 14-1. Title.

This article shall be titled “Business License Program”.

Sec. 14-32. License required.

Every person engaged or intending to engage in any business listed in the rate classification index portion of this article, in whole or in part, within the municipal boundary of the city, is required to pay an annual license tax for the privilege of doing business within the city and obtain a license as provided in this article.

Sec. 14-33. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Business means a calling, occupation, profession, or activity engaged in with the object of gain, benefit or advantage, either directly or indirectly. A charitable organization shall be deemed a business unless the entire proceeds of its operation are devoted to charitable purposes pursuant to section 14-37.

Charitable organization means an organization that is determined by the Internal Revenue Service to be exempt from federal income taxes under 26 U.S.C. Section 501 (c) (3), (4), (6), (7), (8), (10) or (19).

City means the City of Hartsville, South Carolina.

Classification means that division of businesses by major groups subject to the same license rate as determined by a calculated index of ability to pay based on national averages, benefits, equalization of tax burden, relationships of services, or other basis deemed appropriate by the council.

Council means the city council of the city.

Gross income means the gross receipts or gross revenue of a business, received or accrued, for one calendar year collected or to be collected from business done within the city, excepting therefrom income earned outside of the city on which a license tax is paid by the business to some other municipality or a county and fully reported to the city. Gross income for agents means gross commissions received or retained, unless otherwise specified. Gross income for insurance companies means gross premiums written. Gross income for license tax purposes shall not include taxes collected for a governmental entity, escrow funds, or funds which are the property of a third party. The value of bartered goods or trade-in merchandise shall be included in gross income. The gross income for license purposes may be verified by inspection of returns and [report] is filed with the Internal Revenue Service, the South Carolina Department of Revenue, the South Carolina Department of Insurance, or other government agency.

License means a license for the privilege of conducting business within the city and issued pursuant to the terms of this article.

License official means a person designated by the city to administer this article.

License tax means an annual excise tax required to be paid as a condition of receiving a license.

Licensee means the business, the person applying for the license on behalf of the business, an agent or legal representative of the business, a person who receives any part of the net profit of the business, or a person who owns or exercises control of the business.

NAICS means the North American Industry Classification System for the United States published by the Federal Office of Management and Budget.

Person means any individual, firm, partnership, LLP, LLC, cooperative non-profit membership, corporation, joint venture, association, estate, trust, business trust, receiver, syndicate, holding company, or other group or combination acting as a unit, in the singular or plural, and the agent or employee having charge or control of a Business in the absence of the principal.

Sec. 14-34. Purpose and duration.

The license levied pursuant to this article is for the purpose of providing such regulation as may be required for the business subject thereto and for the purpose of raising revenue for the general fund through an excise tax for the privilege of conducting business within the city. Each yearly license shall be issued for the twelve-month period of May 1 to April 30. The provisions of this article and the rates herein shall remain in effect from year to year, as it may be amended from time-to-time by the council.

Sec. 14-35. License tax.

- (a) Each business in the city shall pay the license tax required under the terms hereof according to the applicable rate classification on or before the due date of April 30 of each year. Notwithstanding the due date set forth in this section, those businesses included within the classifications in rate class 8 shall be subject to the due date specified in each such classification.
- (b) A separate license shall be required for each place of business and for each classification or business conducted at one place. If gross income cannot be separated by classification for businesses at one location, the license tax shall be computed on the combined gross income for the classification requiring the highest rate. A license tax based on gross income shall be computed on the gross income for the preceding calendar or fiscal year, and on a twelve-month projected income based on

the monthly average for a business in operation for less than one year. The license tax for a new business shall be computed on the estimated probable gross income stated in the license application for the balance of the license-year. The initial license tax for an annexed business shall be prorated for the number of months remaining in the calendar year. No refund shall be made for a business that is discontinued.

- (c) The license official shall determine the appropriate classification for each business in accordance with the latest issue of the NAICS for the United States published by the office of management and budget.

Sec. 14-36. Registration required.

- (a) The owner, agent or legal representative of every business subject to this article, whether listed in the classification index or not, shall register the business and make application for a license on or before the due date of each year; provided, a new business shall be required to have a license prior to operation within the city, and an annexed business shall be required to have a business license within thirty (30) days of the annexation. A license for a bar (NAICS 722410) must be issued in the name of the person who has been issued an alcohol, beer or wine permit or license by the State of South Carolina and will have actual control and management of the business.
- (b) The application shall be on a form provided by the license official which shall contain the social security number and/or the federal employer's identification number, the business name as reported on the South Carolina income tax return, and all information about the applicant, the licensee, and the business deemed appropriate to carry out the purpose of this article by the license official. Applicants may be required to submit copies of portions of state and federal income tax returns reflecting gross receipts and gross revenue figures.
- (c) The applicant shall certify under oath that the information given in the application is true, that the gross income is accurately reported, or estimated for a new business, without any unauthorized deductions, and that all assessments, personal property taxes on business property and other monies due and payable to the city have been paid.
- (d) License decals shall be required on each vehicle for electrical, plumbing, mechanical, general, landscaping, or service contractor who shall individually or through an entity or other person construct, service, or repair buildings of any type within the city. Decals shall be purchased with license renewals beginning January 1, 2017. License decals shall be issued annually by the city at a cost of \$3.00 per decal.
- (e) Whenever there is a change of tenant, occupancy, or use in a new or existing building or structure a new Certificate of Occupancy must be issued by the building official to the new tenant before a business license can be issued. Failure to obtain a Certificate of Occupancy shall invalidate the license and subject the licensee to prosecution for doing business without a license.

Sec. 14-37. Deductions, exemptions, and charitable organizations.

- (a) No deductions from gross income shall be made except to account for income earned outside of the city on which a license tax is paid by the business to some other municipality or a county and fully reported to the city, taxes collected for a governmental entity, or income which cannot be included for computation of the license tax pursuant to state or federal law. The applicant shall have the burden to establish the right to exempt income by satisfactory records and proof.
- (b) No person shall be exempt from the requirements of this article by reason of the lack of an established place of business within the city, unless exempted by state or federal law. No person shall be exempt from this article by reason of the payment of any other tax, unless exempted by state law,

and no person shall be relieved of liability for payment of any other tax or fee by reason of application of this article.

- (c) A charitable organization shall be exempt from the license tax on its gross income unless it is deemed a business subject to a license tax on all or part of its gross income as provided in this article. A charitable organization or any for-profit affiliate of a charitable organization that reports income from for-profit activities, or unrelated business income, for federal income tax purposes to the Internal Revenue Service shall be deemed a business subject to a license tax on the part of its gross income from such for-profit activities or unrelated business income.
- (d) A charitable organization shall be deemed a business subject to a license tax on its total gross income if (1) any net proceeds of operation, after necessary expenses of operation, inure to the benefit of any individual or any entity that is not itself a charitable organization as defined in this article, or (2) any net proceeds of operation, after necessary expenses of operation, are used for a purpose other than a charitable purpose as defined in this article. Excess benefits or compensation in any form beyond fair market value to a sponsor, organizer, officer, director, trustee or person with ultimate control of the organization shall not be deemed a necessary expense of operation.
- (e) Real estate owners and lessors involved in leasing less than five residential dwelling units or less than three nonresidential units within the city shall be classified as not operating a business and shall be exempt from the license tax.
- (f) For-profit vendors for community sponsored events or festivals may be exempt from normal license taxes provided that a per-event or per-festival fee be required as set by resolution of council prior to each such event or festival.

Sec. 14-38. False application unlawful.

It shall be unlawful for any person subject to the provisions of this article to make a false application for a license, or to give or file, or direct the giving or filing of, any false information with respect to the license or license tax required by this article.

Sec. 14-39. Display and transfer.

- (a) All persons shall display the license issued to them on the original form provided by the license official in a conspicuous place in the business establishment at the address shown on the license. Contractors required to have decals shall display decals conspicuously at a location approved by staff on each and every vehicle at the job site used in performance of construction or service trades in the city. A transient or non-resident, that is not a contractor, shall carry the license upon his person or in a vehicle used in the business readily available for inspection by any authorized agent of the city.
- (b) A change of address must be reported to the license official within ten days after removal of the business to a new location and the license will be valid at the new address upon written notification by the license official and compliance with zoning and building codes. Failure to obtain the approval of the license official for a change of address shall invalidate the license and subject the licensee to prosecution for doing business without a license.
- (c) A license shall not be transferable and a transfer of controlling interest in a business shall be considered a termination of the old business and the establishment of a new business requiring a new license, based on old business income.

Sec. 14-40. Administration of article.

The license official shall administer the provisions of this article, collect license taxes, issue licenses, make or initiate investigations and audits to insure compliance, initiate denial or suspension and revocation procedures, report violations to the city attorney, assist in prosecution of violators, produce

forms, make reasonable regulations relating to the administration of this article, and perform such other duties as may be duly assigned.

Sec. 14-41. Inspection and audits.

- (a) For the purpose of enforcing the provisions of this article, the license official or other authorized agent of the city is empowered to enter upon the premises of any person subject to this article to make inspections, examine and audit books and records. It shall be unlawful for any such person to fail or refuse to make available the necessary books and records. In the event an audit or inspection reveals that the licensee has filed false information, the costs of the audit shall be added to the correct license tax and late penalties in addition to other penalties provided for herein. Each day of failure to pay the proper amount of license tax shall constitute a separate offense.
- (b) The license official shall make systematic inspections and random audits of all businesses within the city to insure compliance with this article. Financial information and records obtained by inspections and audits shall not be deemed public records, and the license official shall not release the amount of license taxes paid or the reported gross income of any person by name without written permission of the licensee, except as authorized by this article, state or federal law, or proper judicial order. Statistics compiled by Classifications are public records.
- (c) Further, the city's code enforcement officer shall be empowered to enter upon the premises of any person subject to this article for the purpose of inspecting, examining and searching for violations of the city's Code of Ordinances, which includes technical codes enacted by the city. It shall be unlawful for such person to deny entry to any code enforcement officer of the city. A denial of entry shall be grounds for penalties under section 14-49 and suspension or revocation of a license under section 14-46. Every such denial of entry shall constitute a separate offense under the terms hereof.

Sec. 14-42. Assessments, payment under protest, appeal.

- (a) If a person fails to obtain a license or to furnish the information required by this article or the license official, the license official shall examine such records of the business or any other available records as may be appropriate, and conduct such investigations and statistical surveys as the license official may deem appropriate to assess a license tax and penalties as provided herein.
- (b) A notice of assessment shall be served by certified mail or personal service. An application for adjustment of the license tax may be made to the license official within five days after the notice is mailed or personally served or the assessment will become final. The license official shall establish a uniform procedure for hearing an application for adjustment of assessment and issuing a notice of final assessment.
- (c) In order for a licensee to appeal a final assessment to council, in the manner set forth in section 14-47, the licensee must make payment of the license tax under protest within five days of the date that notice of the assessment is either mailed or personally served upon the licensee. Pursuant to section 14-47, the licensee must file a written notice of appeal with the license official within ten days after payment is made.

Sec. 14-43. Delinquent license taxes, partial payment.

- (a) For non-payment of all or any part of the correct License Tax, the license official shall levy and collect a late penalty of five percent of the unpaid tax for each month or portion thereof after the due date until paid. Penalties shall not be waived. If any license tax remains unpaid for 60 days after its due date, the license official shall issue an execution which shall constitute a lien upon the property of the licensee for the tax, penalties and costs of collection and shall proceed to collect in the same manner as prescribed by law for the collection of other taxes.

- (b) Partial payment may be accepted by the license official to toll imposition of penalties on the portion paid; provided, however, no license shall be issued or renewed until the full amount of the license tax due, including any penalties, has been paid.

Sec. 14-44. Notices.

The license official may, but shall not be required to, mail written notices that license taxes are due. If notices are not mailed, there shall be published a notice of the due date in a newspaper of general circulation within the city three times prior to the due date in each year. Failure to receive notice shall not constitute a defense to prosecution for failure to pay the license tax due or grounds for waiver of penalties.

Sec. 14-45. Denial of license.

- (a) The license official shall deny a license to an applicant when the license official determines:
 - (1) The application is incomplete, contains a misrepresentation, false or misleading statement, evasion or suppression of a material fact; or
 - (2) The activity for which a license is sought is unlawful or constitutes a public nuisance per se or per accidents; or
 - (3) The applicant, licensee or prior licensee or the person in control of the business has been convicted of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude, or an unlawful sale of merchandise or prohibited goods; or
 - (4) The applicant, licensee or prior licensee or the person in control of the business has engaged in an unlawful activity or nuisance related to the business or to a similar business in the city or in another jurisdiction; or
 - (5) The applicant, licensee or prior licensee or the person in control of the business is delinquent in the payment to the city of any tax or fee; or
 - (6) The license for the business or for a similar business of the licensee in the city or another jurisdiction has been denied, suspended or revoked in the previous license-year.
- (b) The license official shall provide an applicant with a written denial stating the reasons therefor. A decision of the license official shall be subject to appeal to council in the manner set forth herein.

Sec. 14-46. Suspension or revocation of license.

- (a) The license official shall suspend a business' license when the license official determines any of the following:
 - (1) A license has been mistakenly or improperly issued or issued contrary to law; or
 - (2) A licensee has breached any condition upon which the license was issued or has failed to comply with the provisions of this article; or
 - (3) A licensee has obtained a license through a fraud, misrepresentation, a false or misleading statement, evasion or suppression of a material fact in the license application; or
 - (4) A licensee has been convicted of an offense under a law or ordinance regulating business, a crime involving dishonest conduct or moral turpitude, or an unlawful sale of merchandise or prohibited goods; or
 - (5) A licensee has engaged in an unlawful activity or nuisance related to the business; or
 - (6) A licensee is delinquent in the payment to the city of any tax or fee.

- (b) When the license official determines that one or more of the above-stated reasons exist to suspend a license, the license official shall give written notice to the licensee or the person in control of the business within the city by personal service or certified mail that the license is suspended pending a hearing before council for the purpose of determining whether the license should be revoked. The notice shall state the time and place at which the hearing is to be held, which shall be at a regular or special council meeting within 30 days from the date of service of the notice, unless continued by agreement. The notice shall contain a brief statement of the reasons for suspension and proposed revocation and a copy of the applicable provisions of this article.

Sec. 14-47. Appeals to council.

- (a) Any person aggrieved by a decision, final assessment, proposed revocation, suspension, or a denial of a license by the license official may appeal the decision to the council by written request stating the reasons therefore, filed with the license official within ten days after service by certified mail or personal service of the notice of decision, final assessment, proposed revocation, suspension or denial.
- (b) An appeal or a hearing on proposed revocation shall be held by the council within 30 days after receipt of a request for appeal or service of notice of suspension at a regular or special meeting of which the applicant or licensee has been given written notice, unless continued by agreement. At the hearing, all parties shall have the right to be represented by counsel, to present testimony and evidence and to cross-examine witnesses. The proceedings shall be recorded and transcribed at the expense of the party so requesting. The rules of evidence and procedure prescribed by council shall govern the hearing. Council shall by majority vote of members present render a written decision based on findings of fact and application of the standards herein which shall be served upon all parties or their representatives and shall be the final decision of the city.
- (c) No person shall be subject to a prosecution pursuant to section 14-49 for doing business without a license until the expiration of ten days after notice of denial or revocation which is not appealed or until after final judgment of a circuit court upholding denial or revocation.

Sec. 14-48. Confidentiality.

Except in accordance with proper judicial order or as otherwise provided by law, it shall be unlawful for any official or employee to divulge or make known in any manner the amount of income or any particulars set forth or disclosed in any report or return required under this article. Nothing in this section shall be construed to prohibit the publication of statistics so classified as to prevent the identification of particular reports or returns. Any license data may be shared with other public officials or employees in the performance of their duties, whether or not those duties relate to enforcement of this article.

Sec. 14-49. Violations.

Any person violating any provision of this article shall be deemed guilty of an offense and shall be subject to a fine of up to \$500.00 or imprisonment for not more than 30 days or both, upon conviction. Each day of violation shall be considered a separate offense. Punishment for violation shall not relieve the offender of liability for delinquent taxes, penalties and costs provided for herein.

Sec. 14-50. Classification and rates.

- (a) The class structure model by the NAICS code and the class structure model by rate class shall be adopted in their initial form by the council and shall be updated annually by the license official based upon the latest available IRS statistics and information provided by the Municipal Association of South Carolina. The class structure models are tools for classification and not a limitation on Businesses subject to a license tax. Class structure models and the latest issue of the NAICS shall be kept on file with the city's municipal clerk and shall be made available by the business license official.

- (b) The license tax for each class of businesses subject to this article shall be computed in accordance with the business license rate schedule which shall be adopted and amended by council from time to time. A current copy of the business license rate schedule shall be filed in the office of the city's municipal clerk and shall be made available by the business license official.

Sec. 14-51. The Business License Rate Schedule.

Attached hereto as **Appendix A**, is hereby approved. The rates set forth therein may be amended from time to time by the Council as necessary. The initial form of the Class Structure Model by NAICS code and the Class Structure Model by rate class, attached hereto as Appendix B is hereby approved and shall be updated annually by the License Official as set forth in Section 14-50 of the Code, subject to the ability of Council to make any adjustments as may be necessary from time to time. A current copy of the Business License Rate Schedule Appendix A and Appendix B shall be filed in the office of the City's municipal clerk and shall be made available by the Business License Official.

Sec. 14-52. Severability.

Pursuant to City Code Section 1-6:

- (a) If any section, subsection, sentence, clause, or phrase of the License Program or this Ordinance is, for any reason, held or determined to be invalid or unenforceable, such decision shall not affect the validity of the remaining portions of the Business License Program or this Ordinance.
- (b) Nothing in this Ordinance or in the Business License Program hereby enacted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause of causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.
- (c) All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed in their entirety. This Ordinance and the provisions of the Business License Program shall take effect immediately upon its enactment by the Council.

Secs. 14-53—14-75. - Reserved.

NOW, THEREFORE BE IT ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the 8th day of October 2019 and to become effective upon final reading.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

First Reading: September 10, 2019
Public Hearing: October 8, 2019
Final Reading: October 8, 2019

APPENDIX A

RATE SCHEDULE

<u>RATE CLASS</u>	<u>INCOME: \$0 - \$2,000</u> <u>BASE RATE</u>	<u>INCOME OVER \$2,000</u> <u>Rate per Thousand or fraction thereof</u>
1	\$ 40.00	\$1.10
2	\$ 46.00	\$1.25
3	\$ 52.00	\$1.40
4	\$ 58.00	\$1.55
5	\$ 64.00	\$1.70
6	\$ 70.00	\$1.85
7	\$ 76.00	\$2.00
8.1	\$ 72.50	\$1.35
8.3	MASC Telecommunications	
8.4B	\$ 66.00	\$1.35
8.4C	\$ 264.00	\$1.35
8.5	\$ 33.00	\$1.00
8.6	\$ 39.50	\$1.15
8.6A	\$ 25.00	\$1.00
8.7	MASC Insurance	
8.8A	\$46.20 + \$12.50 per machine	\$1.35
8.8C	\$46.20 + \$12.50 per machine	\$1.35
8.9B	\$264.00	\$2.65
8.9C	\$132.00	\$1.35
8.10A	\$132.00 + \$5.00 per table	\$2.65

NON-RESIDENT RATES

Unless otherwise specifically provided, all taxes and rates shall be doubled for nonresidents and itinerants having no fixed principal place of business within the municipality.

DECLINING RATES

Declining Rates apply in all Classes for gross income in excess of \$1,000,000, unless otherwise specifically provided for in this ordinance.

<u>Gross Income in \$ Millions</u>	<u>Percent of Class Rate for each additional \$1,000</u>
0 - 1	100%
1 - 2	90%
2 - 3	80%
3 - 4	70%
OVER 4	60%

CLASS 8 RATES

Each NAICS Number designates a separate sub-classification. The businesses in this section are treated as separate and individual subclasses due to provisions of State law, regulatory requirements, service burdens, tax equalization considerations, etc., which are deemed to be sufficient to require individually determined rates. Non-resident rates do not apply except where indicated.

NAICS 230000 - Contractors, Construction, All Types

8.1 Having permanent place of business within the municipality

Minimum on first \$2,000..... \$ 72.00 PLUS

Each additional 1,000..... \$ 1.35

8.1A Not having permanent place of business within the municipality

Minimum on first \$2,000..... \$ 144.00 PLUS

Each additional \$1,000\$ 2.70

A trailer at the construction site or structure in which the contractor temporarily resides is not a permanent place of business under this ordinance.

The total tax for the full amount of the contract shall be paid prior to commencement of work and shall entitle contractor to complete the job without regard to the normal license expiration date. An amended report shall be filed for each new job and the appropriate additional license fee per \$1,000 of the contract amount shall be paid prior to commencement of new work. Only one base tax shall be paid in a calendar year.

No contractor shall be issued a business license until all state and municipal qualification examination and trade license requirements have been met. Each contractor shall post a sign in plain view on each job identifying the contractor with the job.

Sub-contractors shall be licensed on the same basis as general or prime contractors for the same job. No deductions shall be made by a general or prime contractor for value of work performed by a sub-contractor.

No contractor shall be issued a business license until all performance and indemnity bonds required by the Building Code have been filed and approved. Zoning permits must be obtained when required by the Zoning Ordinance.

Each prime contractor shall file with the License Official a list of sub-contractors furnishing labor or materials for each project.

8.2 NAICS 482 - Railroad Companies -(See S.C. Code § 12-23-210)

For the first 1000 inhabitants of the City \$25.00

For each additional 1000 inhabitants according to the last US census \$30.00

[Census population: 7886. Tax = \$235.00]

8.3 NAICS 5171, 5172 - Telephone Companies:

A Notwithstanding any other provisions of the Business License Ordinance, the business license tax for "retail telecommunications services", as defined in S. C. Code Section 58-9-2200, shall be at the maximum rate authorized by S. C. Code Section 58-9-2220, as it now provides or as provided by amendment. The business license tax year shall begin on January 1 of each year. Declining rates shall not apply.

B. In conformity with S.C. Code Section 58-9-2220, the business license tax for "retail telecommunications services" shall apply to the gross income derived from the sale of retail telecommunications services for the preceding calendar or fiscal year which either originate or terminate in the municipality and which are charged to a service address within the municipality regardless of where these amounts are billed or paid and on which a business license tax has not been paid to another municipality. The measurement of the amounts derived from the retail sale of mobile telecommunications services shall include only revenues from the fixed monthly recurring charge of customers whose service address is within the boundaries of the municipality. For a business in operation for less than one year, the amount of business license tax shall be computed on a twelve-month projected income.

C. The business license tax for "retail telecommunications services" shall be due on January 1 of each year and payable by January 31 of that year, without penalty.

D. The delinquent penalty shall be five percent (5 %) of the tax due for each month, or portion thereof, after the due date until paid.

E. Exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Properly apportioned gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

F. Nothing in this Ordinance shall be interpreted to interfere with continuing obligations of any franchise agreement or contractual agreement in the event that the franchise or contractual agreement should expire after December 31, 2003.

G. All fees collected under such a franchise or contractual agreement expiring after December 31, 2003, shall be in lieu of fees or taxes which might otherwise be authorized by this Ordinance.

H. As authorized by S. C. Code Section 5-7-300, the Agreement with the Municipal Association of South Carolina for collection of current and delinquent license taxes from telecommunications companies pursuant to S. C. Code Section 58-9-2200 shall continue in effect.

NAICS 22112 - Electric Power Distribution..... See Consent or Franchise

NAICS 22121 - Natural Gas Distribution..... See Consent or Franchise

NAICS 517110 - Television: Cable or Pay

Services using public streets See Franchise

8.4 NAICS 423930 - Junk or Scrap Dealers [Non-resident rates apply]
Minimum on first \$2,000 \$66.00 PLUS
Per \$1,000, or fraction, over \$2,000 \$1.35

8.4 NAICS 522298 - Pawn Brokers - All Types
Minimum on first \$2,000 \$264.00 PLUS
Per \$1,000, or fraction, over \$2,000 \$1.35

8.5 NAICS 4411, 4412 - Automotive, Motor Vehicles, Boats, Farm Machinery or Retail
(except auto supply stores - see 4413)
Minimum on first \$2,000 \$33.00 PLUS
Per \$1,000, or fraction, over \$2,000 \$1.00

One sales lot not more than 400 feet from the main showroom may be operated under this license provided that proceeds from sales at the lot are included in gross receipts at the main office when both are operated under the same name and ownership.

Gross receipts for this classification shall include value of trade-ins. Dealer transfers or internal repairs on resale items shall not be included in gross income.

NAICS 454390 - Peddlers, Solicitors, Canvassers, Door-To-Door Sales
direct retail sales of merchandise. [Non-resident rates apply]

8.6 Regular activities [more than two sale periods of more than three days each per year]
Minimum on first \$2,000 \$39.50 PLUS
Per \$1,000, or fraction, over \$2,000 \$1.15

8.6A Seasonal activities [not more than two sale periods of not more than three days each year, separate license required for each sale period]
Minimum on first \$2,000 \$25.00 PLUS
Per \$1,000, or fraction, over \$2,000 \$1.00

Applicant for a license to sell on private property must provide written authorization from the properly owner to use the intended location.

8.7 NAICS 5241 - Insurance Companies:

Except as to fire insurance, "gross premiums" means gross premiums written for policies for property or a risk located within the municipality. In addition, "gross premiums" shall include premiums written for policies that are sold, solicited, negotiated, taken, transmitted, received, delivered, applied for, produced or serviced by (1) the insurance company's office located in the municipality, (2) the insurance company's employee conducting business within the municipality, or (3) the office of the insurance company's licensed or appointed producer (agent) conducting business within the municipality, regardless of where the property or risk is located, provided no

tax has been paid to another municipality in which the property or risk is located based on the same premm.

Solicitation for insurance, receiving or transmitting an application or policy, examination of a risk, collection or transmitting of a premium, adjusting a claim, delivering a benefit, or doing any act in connection with a policy or claim shall constitute conducting business within the municipality, regardless of whether or not an office is maintained in the municipality.

As to fire insurance, "gross premiums" means gross premiums (1) collected in the municipality, and/or (2) realized from risks located within the limits of the municipality.

Gross premiums shall include all business conducted in the prior calendar year.

Gross premiums shall include new and renewal business without deductions for any dividend, credit, return premiums or deposit.

Declining rates shall not apply.

NAICS 52411 - Life, Health and Accident 0.75% of Gross Premiums

NAICS 524126 - Fire and Casualty..... 2% of Gross Premiums

NAICS 524127 - Title Insurance 2% of Gross Premiums

Notwithstanding any other provisions of this ordinance, license taxes for insurance companies shall be payable on or before May 31 in each year without penalty. The penalty for delinquent payments shall be 5% of the tax due per month, or portion thereof, after the due date until paid.

Any exemptions in the business license ordinance for income from business in interstate commerce are hereby repealed. Gross income from interstate commerce shall be included in the gross income for every business subject to a business license tax.

Pursuant to S.C. Code Ann. §§ 38-45-10 and 38-45-60, the Municipal Association of South Carolina, by agreement with the municipality, is designated the municipal agent for purposes of administration of the municipal broker's premium tax. The agreement with the Association for administration and collection of current and delinquent license taxes from insurance companies as authorized by S.C. Code § 5-7-300.

[The South Carolina General Assembly, in order to ensure consistency with the federal Non-admitted and Reinsurance Refmm Act of 2010 ("NRRA"), ratified an act (Rat# 283) on June 28, 2012, amending S.C. Code §§ 38-7-16 and 38-45-10 through 38-45-195. The act establishes a blended broker's premium tax rate of 6 percent comprised of a 4 percent state broker's premium

tax and a 2 percent municipal broker's premium tax. The act states a municipality may not impose on brokers of non-admitted insurance in South Carolina an additional license fee or tax based upon a percentage of premiums.]

NAICS 713120 - Amusement Machines, coin operated (except gambling) -

Music machines, juke boxes, kiddie rides, video games, pin tables with levers, and other amusement machines with or without free play feature licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(1) and (A)(2) – [Type I and Type 11]

8.8 A _____ Operator _____ of _____
 machine
 \$12.50/machine PLUS
 \$46.20 business
 license
 for operation of all machines (not on gross income).[§12-21-2746]

NAICS 713290 - Amusement Machines, coin operated, non-payout

Amusement machines of the non-payout type or in-line pin game licensed by SC Department of Revenue pursuant to S.C. Code §12-21-2720(A)(3) [Type III]

8.8C -.Operator of machine (owner of business) \$46.20 business
 license
 for operation of all machines (not on gross income). [§12-21-2720(B)]

8.9 NAICS 711190 - Carnivals and Circuses -

Minimum on first \$2,000 \$264.00 PLUS
 Per \$1,000, or fraction, over \$2,000 \$2.65

8.9 NAICS 722410 - Drinking Places, bars, lounges, cabarets (Alcoholic beverages consumed on premises)

Minimum on first \$2,000 \$132.00 PLUS
 Per \$1,000, or fraction, over \$2,000 \$1.35

License must be issued in the name of the individual who has been issued a State alcohol, beer or wine permit or license and will have actual control and management of the business.

8.10 NAICS 713990 - Billiard or Pool Rooms, all types \$5.00 stamp/table
 PLUS

Minimum on first \$2,000 \$132.00 PLUS
 Per \$1,000, or fraction, over 2000 \$2.65

2019 APPENDIX B
2019 BUSINESS LICENSE CLASS SCHEDULE BY NAICS CODE

NAICS Sector/Subsector	Industry Sector	Class
11	Agriculture, forestry, hunting and fishing	3
113	Forestry and logging (including forest nurseries, timber tracts)	2
115	Support activities for agriculture and forestry	1
21	Mining	4
2211	Electric Power Generation, Transmission and Distribution	Franchise
2212	Natural Gas Distribution	Franchise
22	Utilities	1
23	Construction	8.1
31-33	Manufacturing	2
42	Wholesale trade	1
423930	Recyclable Material Merchant Wholesalers (Junk)	8.4A
44-45	Retail trade	1
441	Motor vehicle and parts dealers	1
4411	Automobile Dealers	8.5
4412	Other Motor Vehicle Dealers	8.5
442	Furniture and home furnishing stores	1
443	Electronic and appliance stores	1
444	Building material and garden equipment and supplies dealers	1
445	Food and beverage stores	1
446	Health and personal care stores	2
447	Gasoline stations	1
448	Clothing and accessories stores	2
451	Sporting goods, hobby, book, and music stores	1
452	General merchandise stores	1
453	Miscellaneous store retailers	2
454	Nonstore retailers	2
45439	Other Direct Selling Establishments (Peddlers)	8.6
48-49	Transportation and warehousing	2
482	Rail Transportation	8.2
484	Truck Transportation	2
486	Pipeline transportation	1
493	Warehousing and storage facilities	2
51	Information	3
511	Publishing industries (except internet)	2
512	Motion picture and sound recording	1
515	Broadcasting (except internet) and telecommunications	3
517	Telecommunications	3
5171	Wired Telecommunications Carriers	8.3
5172	Wireless Telecommunications Carriers (except Satellite)	8.3
518	Internet service providers, web search portals, and data processing	3
519	Other Information Services	5
52	Finance and insurance	6
522	Credit intermediation and related activities	4

NAICS Sector/Subsector	Industry Sector	Class
522298	Pawnshops	8.4B
523	Securities, commodity contracts, and other financial investments	7
524	Insurance agents, brokers, and related activities	6
5241	Insurance Carriers	8.7
52421	Insurance Brokers for non-admitted Insurance Carriers	8.7
525	Funds, trusts and other financial vehicles	7
53	Real estate and rental and leasing	7
531	Real estate	7
5311	Lessors of real estate (including miniwarehouses and self storage)	7
532	Rental and leasing services	1
533	Lessors of nonfinancial assets	7
54	Professional, scientific, and technical services	3
5411	Legal Services	7
5413	Architectural, engineering and related services	2
5416-9	Other professional, scientific, and technical services	4
55	Management of companies	6
56	Administrative and support and waste management and remediation services	3
561	Administrative and support services	3
562	Waste management and remediation services	1
61	Educational services	3
62	Health care and social assistance	3
623	Nursing and Residential Care Facility	1
71	Arts, entertainment, and recreation	3
71119	Other Performing Arts Companies (Carnivals and Circuses)	8.9B
712	Museums, Historical Sites and similar institutions	1
7131	Amusement Parks and Arcades	8.8
7132	Nonpayout Amusement Machines	8.8
713290	Bingo Halls	8.9A
713990	All Other Amusement and Recreational Industries (pool tables)	8.10
721	Accommodation	2
722	Food services and drinking places	2
72241	Drinking Places (Alcoholic Beverages)	8.9C
81	Other services	3
811	Repair and maintenance	1
8111	Auto repair and maintenance	2
812	Personal and laundry services	6
813	Religious, grantmaking, civic, professional, and similar organizations	4

Note: Class Schedule is based on 2014 IRS data.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: 4373 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

To transfer Tax Map Parcel 056-06-02-104 to the Hartsville Public Development Corporation.

ATTACHMENTS:

Description

- ▣ Ordinance 4373
- ▣ Map

ORDINANCE 4373

AUTHORIZING AND RATIFYING THE CONVEYANCE AND TRANSFER OF CERTAIN REAL PROPERTY; AND OTHER MATTERS RELATING THERETO.

BE IT ORDAINED by the Mayor and City Council of the City of Hartsville in a meeting duly assembled:

Section 1. Findings of Fact

The City Council of the City of Hartsville (the “**City Council**”), the governing body of the City of Hartsville, South Carolina (the “**City**”), has made the following findings of fact:

(A) The City is a municipal corporation of the State of South Carolina (the “**State**”) located in Darlington County, South Carolina, and as such possesses all general powers granted by the Constitution and statutes of the State of South Carolina to such public entities.

(B) The Hartsville Public Development Corporation (the “**Corporation**”) is a South Carolina nonprofit corporation, incorporated, organized and existing under the laws of the State of South Carolina.

(C) The Corporation has been formed to assist in the development of public facilities and other projects which benefit the City.

(D) The Corporation is controlled by City Council as two of its three directors are appointed by City Council.

(E) The City has previously acquired certain property as described on Exhibit A attached hereto (the “**New Parcel**”).

(F) The Corporation, acting in concert with the City, has stated its intent to develop or arrange for the development of a mixed-use commercial and residential development, currently known as the “Canalside Project”, which is intended to benefit the City by further developing and improving its downtown corridor and adding multi-family housing options and commercial development, which are needed in the City (“**Project**”).

(G) The City believes that the development of the Project will serve as a catalyst to further interest, investment and development of Canalside as well as increased tourism, quality of life enhancement and community vitality. As such, the City seeks to incentivize the Project as it deems appropriate.

(H) By the terms of its Articles of Incorporation and its Bylaws, the Corporation is authorized “to acquire, by gift, lease or purchase...any property, real or tangible personal, incidental to carrying out” projects located in and for the benefit of the City.”

(I) The City is authorized by the laws of the State to sell, alien, convey, lease or otherwise dispose of real property.

(J) The City, under the terms of Ordinance 4325 dated March 13, 2018 and Ordinance 4360 dated March 12, 2029 (together, the “**Ordinances**”), has previously authorized the transfer of the City Parcels, the Other Parcels and the Parcels (as each such term is defined in Ordinances). The City Parcels, the Other Parcels and the Parcels were determined by the City Council to benefit the Project.

(K) By the terms of this Ordinance and similar to the provisions of Ordinances, the City intends to convey the New Parcel to the Corporation. In making such conveyance, the City is cognizant that its authority to dispose of real property is limited by a fiduciary duty to act in the best interest of the public.¹ The City has a fiduciary duty to receive consideration of “reasonably equivalent value” in exchange for its sale or conveyance of real property.² In determining what constitutes “reasonably equivalent value,” a municipality is not limited to considering the monetary value received for the property but may also “consider indirect benefits resulting to the public in determining what is a fair and reasonable return for disposition of its properties....”³

(L) The City is mindful of and has considered the requirements of *Nichols v. South Carolina Research Authority*, 290 S.C. 415, 351 S.E.2d 155 (1986) and *WDW Properties v. City of Sumter*, 342 S.C. 6, 535 S.E.2d 631 (2000) (the “**Byrd Test**”), wherein public purpose of the proposed incentives is determined by the following four-part test: (1) what is the ultimate goal or benefit to the public intended by the project; (2) are public parties or private parties the primary beneficiaries; (3) is the benefit to the public speculative; and (4) what is the probability that public interest shall be served and to what degree.

(M) The City Council is enacting this Ordinance in order to:

(1) authorize the conveyance of the New Parcel by grant (or a substantially below-market sale) to the Corporation;

(2) ratify and approve of the conveyance of the New Parcel by grant (or a substantially below-market sale) to the Corporation in the event that such transfer may have been executed prior to the enactment of this Ordinance;

(3) to confirm its support for the Project; and

(4) authorize the execution and delivery by, and on behalf of, the City of such other agreements and certificates and the taking of such other action by the City (acting through the City Manager) as shall be necessary or desirable in connection with the conveyance of the New Parcel.

¹ *Haesloop v. City Council of Charleston*, 115 S.E. 596, 600 (S.C. 1923).

² *Id.*

³ Quoting *McKinney v. City of Greenville*, 203 S.E.2d 680, 688 (S.C. 1974).

Section 2. Ratification of the Byrd Test; Recital of Indirect Benefits

(A) The City reaffirms the criteria set forth by the South Carolina Supreme Court when it established the Byrd Test. The City, in conveying the New Parcel to the Corporation, understands and affirms that the Corporation plans to use the New Parcel, as well as the City Parcels, the Other Parcels and the Parcels, as an incentive for the development of the Project; for these reasons, of the City's conveyance of the New Parcel complies with the objective provisions of Byrd Test as described in Section 2(B).

(B) With regard to the Byrd Test recited above, the City believes that:

(1) the development of the Project is integral to City's redevelopment efforts and the Project shall serve as a catalyst for future redevelopment in the area; further, there is a significant amount of excitement and anticipation throughout the City in support of the Project;

(2) although some benefits inure to the Corporation, the City is the primary beneficiary because the Project shall provide a direct economic impact to the City through increased taxes, growth in property valuations, and the creation of jobs, and shall provide indirect economic impacts by attracting businesses, investment and patronage into the area and enhancing quality of life and enjoyment for City residents by developing blighted or vacant areas in the community, increasing property tax revenues within the areas surrounding the Project and increased demand in property and property values in the vicinity of the Project;

(3) while the Project is still in its introductory phase, the Corporation's state corporate purpose is to serve the City's best-interests and through the City Council's control of the Corporation it can ensure that the Project is developed in a manner best benefitting the City; and

(4) the public interest shall be greatly served, as the Project is expected to generate investment within the City and potentially create jobs. The direct investment of capital and the potential creation of jobs are beneficial to the success of the City and its general welfare.

Section 3. Authorization to Convey Property; Property Maintenance Agreement

A. In order to incentivize and induce the success of the Project, the City may convey the New Parcel by grant, sale or otherwise to the Corporation; in the event of a sale, the amount of the sale may be for an amount less than the appraised value of any the New Parcel and the specific sales price may be determined by the City Manager based on her estimate of best value at the time of conveyance.

B. To the extent any of the New Parcel has already been transferred or conveyed by the City to the Corporation, such transfer or conveyance, whether it was processed by grant, sale or otherwise, is ratified, approved and confirmed.

C. The consummation of the transactions and undertakings described in this Ordinance, and such additional transactions and undertakings as may be determined by the City Manager, in consultation with legal counsel to be necessary or advisable in connection therewith, are hereby approved.

D. The New Parcel shall be added to and included with the City Parcels, Other Parcels, Parcels and any other property now owned by the Corporation, all of which shall be subject to the terms of that certain Property Maintenance Agreement between the City and the Corporation dated April 19, 2018, as amended.

Section 4. Other Documents; Ratification of Prior Actions

In connection with the execution and delivery of the conveyance documents, the City Manager is additionally authorized to prepare, review, negotiate, execute, deliver, and agree to such additional agreements, certifications, documents, closing proofs, and undertakings as she shall deem necessary or advisable. Any actions previously undertaken by the City Manager, City Council or City staff in connection with the conveyance of the New Parcel prior to the enactment of this Ordinance are ratified and confirmed.

Section 5. Severability

If any one or more of the provisions of this Ordinance should be contrary to law, then such provision shall be deemed severable from the remaining provisions, and shall in no way affect the validity of the other provisions of this Ordinance.

Section 6. Repealer

Nothing in this Ordinance shall be construed to affect any suit or proceeding impending in any court, or any rights acquired or liability incurred, or any cause of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 7. Inconsistency

All ordinances, resolutions or parts of any ordinances or resolutions inconsistent or in conflict with the provisions of this Ordinance are hereby repealed to the extent of the conflict or inconsistency.

Section 8. Effect

This Ordinance shall be enacted upon final reading by the City Council.

[Remainder of Page Intentionally Left Blank]

ORDAINED AND ENACTED in City Council Meeting duly advertised and assembled
this __th day of _____, 2019.

Carl M. (Mel) Pennington IV, Mayor

[SEAL]

ATTEST:

Sherron L. Skipper, City Clerk

First Reading: September 10, 2019
Public Hearing: _____, 2019
Final Reading: _____, 2019

Exhibit A

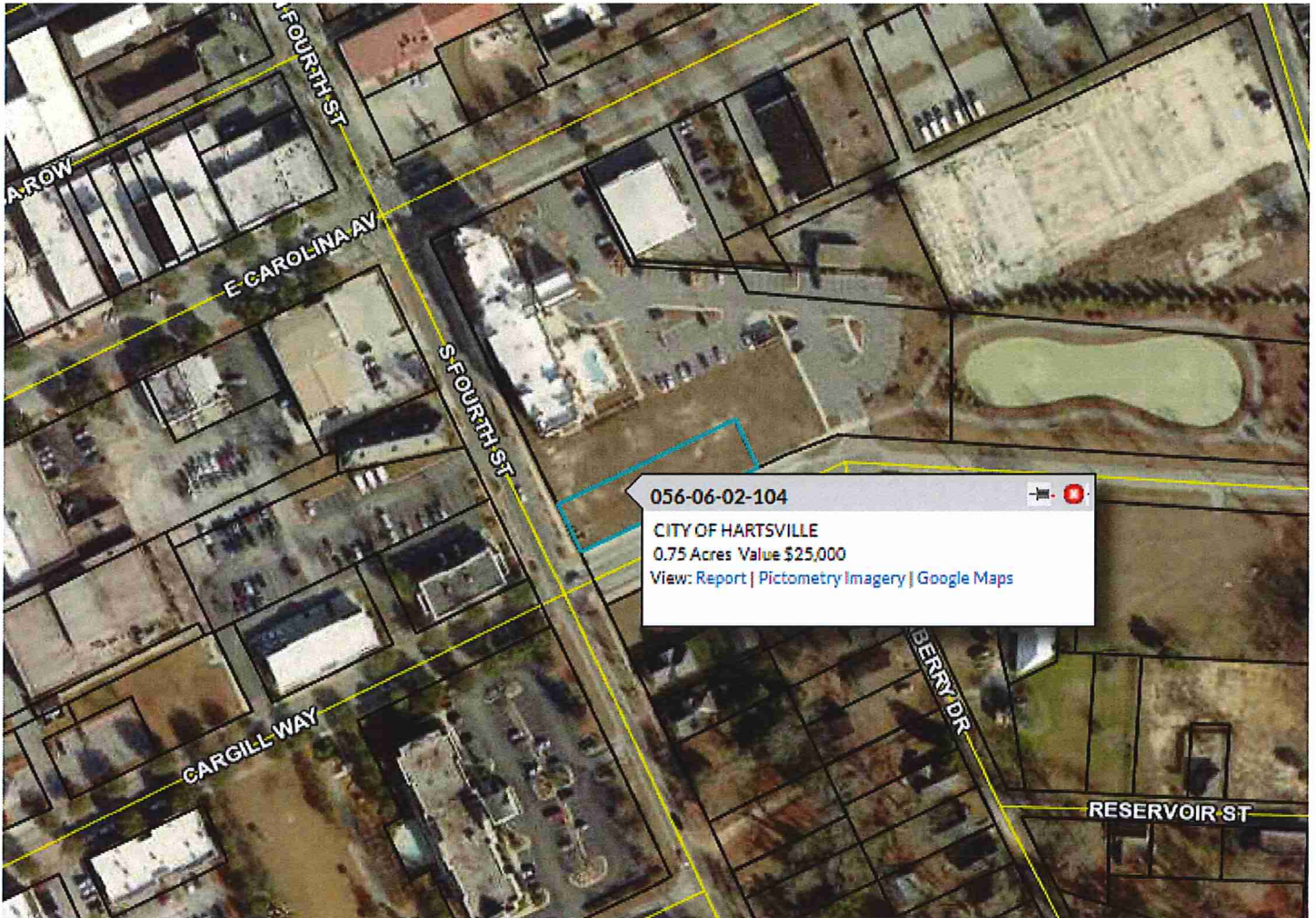
Description of New Parcel

056-06-02-104

Sherron Skipper

From: Natalie Zeigler
Sent: Wednesday, August 28, 2019 3:38 PM
To: Sherron Skipper
Subject: Next council agenda

Mel has requested transfer of Hampton outparcel to the public dev corp please.



Natalie M. Zeigler
City Manager
843.339-2867 (office)



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**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: 4374 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Amending City Code to add duties to Mayor and Mayor Pro Tempore in the event of a state declared emergency.

ATTACHMENTS:

Description

- ▣ Ordinance 4374

ORDINANCE 4374

AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 2 "ADMINISTRATION" ARTICLE II "COUNCIL" DIVISION 1 "GENERALLY" SECTION 2-38 "DUTIES OF MAYOR, MAYOR PRO TEMPORE OF THE CITY'S CODE OF ORDINANCES, TO MAKE CERTAIN AMENDMENTS; AND OTHER MATTERS RELATED THERETO.

WHEREAS, the City of Hartsville, South Carolina (the "City") was created as a municipal corporation under the laws of the State of South Carolina (the "State"); and

WHEREAS, the City is duly empowered by Section 5-7-30 of the Code of Laws of South Carolina 1976, as amended, to require businesses located within the City to pay an excise tax for the privilege of doing business within the City; and

WHEREAS, the Council has determined to amend the duties of the Mayor and Mayor pro Tempore in the event of a declaration of a statewide emergency.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Hartsville, South Carolina, that Chapter 2 "Administration" Article II "Council" Division 1 "Generally" Section 2-38 "duties of mayor, mayor pro tempore is hereby amended to read as follows:

CHAPTER 2 "ADMINISTRATION" ARTICLE II "COUNCIL" DIVISION 1 "GENERALLY" SECTION 2-38
"DUTIES OF MAYOR, MAYOR PRO TEMPORE ".

Sec. 2-38. - Duties of mayor, mayor pro tempore. **(Track Changes)**

The mayor shall be the presiding officer of the council at all meetings of the council, shall be recognized as head of the city government for all ceremonial purposes and by the governor for purposes of military law to include in the event of an emergency, issuing an executive order to declare a state of emergency for the City of Hartsville once the Governor has issued an executive order declaring a state of emergency for the entire state, but the Mayor shall have no regular administrative duties. The council shall also elect one member of its body as a mayor pro tempore to serve as such for two years, who shall act as mayor during the absence or disability of the mayor and, if a vacancy occurs, shall become mayor until a successor is duly qualified and elected.

Sec. 2-38. - Duties of mayor, mayor pro tempore. **(As amended)**

The mayor shall be the presiding officer of the council at all meetings of the council, shall be recognized as head of the city government for all ceremonial purposes and by the governor for purposes of military law to include in the event of an emergency, issuing an executive order to declare a state of emergency for the City of Hartsville once the Governor has issued an executive order declaring a state of emergency for the entire state, but the Mayor shall have no regular administrative duties. The council shall also elect one member of its body as a mayor pro tempore to serve as such for two years, who shall act as mayor during the absence or disability of the mayor and, if a vacancy occurs, shall become mayor until a successor is duly qualified and elected.

NOW, THEREFORE BE IT ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the ____ day of _____ 2019 and to become effective upon final reading.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

First Reading: September 10, 2019
Public Hearing:
Final Reading:



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: 4375 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

To revised lease agreement to for more than one year.

ATTACHMENTS:

Description

- ▣ Ordinance 4375

ORDINANCE 4375

AN ORDINANCE TO LEASE THE PROPERTY AT 407 MILL AVENUE TO A HARTSVILLE POLICE OFFICER AS REQUIRED IN THE CITY'S CDBG MATCH FOR THE OAKDALE VILLAGE RENAISSANCE GRANT.

WHEREAS, the City of Hartsville owns the building and property at 407 Mill Avenue; and,

WHEREAS, the City of Hartsville wishes to lease the property as required in the City's match for the Oakdale Village Renaissance Grant; and,

WHEREAS, the City of Hartsville will lease the residence to a Hartsville Police Officer who will work with the Oakdale Neighborhood Association in an effort to make it a safer community.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the City of Hartsville that the City does hereby lease 407 Mill Avenue to a Hartsville Police Officer.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to negotiate and execute all necessary documents.

NOW, THEREFORE BE IT FINALLY ORDAINED in meeting duly advertised and assembled on the ____th day of _____, 2019 and to become effective upon final reading.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

First Reading: September 10, 2019
Public Hearing:
Final Reading:



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: 4376 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

To amend City Code to be in compliance with recent state code changes redefining a child or juvenile as a person less than 18 instead of less than 17, along with other "clean-up changes; restating code section on its entirety.

ATTACHMENTS:

Description

- ▣ Ordinance 4376

ORDINANCE 4376

AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING CHAPTER 58 “OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE VI “MINORS”, DIVISION 2 “CURFEW” OF THE CITY'S CODE OF ORDINANCES; AND OTHER MATTERS RELATED THERETO.

WHEREAS, the City of Hartsville, South Carolina (the “City”) is a municipal corporation created under the laws of the State of South Carolina;

WHEREAS, it is the responsibility of the City to ensure the general safety and welfare of the public, which includes ensuring the safety of minors;

WHEREAS, Section 63-1-20 of the Code of Laws of South Carolina 1976, as amended, states that it “shall be the policy of this State to concentrate on the prevention of children’s problems as the most important strategy which can be planned and implemented on behalf of children and their families”;

WHEREAS, Section 63-19-20 of the Code of Laws of South Carolina 1976, was recently amended to define a “child” or “juvenile” as “a person less than eighteen years of age” instead of seventeen years of age, as previously defined.

WHEREAS, in light of this amendment and upon the advice of the police chief regarding other necessary changes to the existing minor curfew ordinance, the City has determined to amend and restate the provisions of Chapter 58 – “Offenses and Miscellaneous Provisions,” Article VI – “Minors,” Division 2 – “Curfew.”

NOW, THEREFORE BE IT ORDAINED, by the City Council of the City of Hartsville, the governing body of the City, as follows:

Section 1. *Amendment and Restatement of Chapter 58, Article VII, Division 2.* Chapter 58 “Offenses and Miscellaneous Provisions,” Article VI “Minors,” Division 2 “Curfew” as previously enacted by various prior actions of the City Council of the City of Hartsville, the governing body of the City (the “City Council”), is hereby amended and restated in its entirety to now read as follows:

Chapter 58 – OFFENSES AND MISCELLANEOUS PROVISIONS

ARTICLE VI. – MINORS

DIVISION 2. – CURFEW

Sec. 58-191. – Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Emergency includes but is limited to the following: fire, natural disaster, vehicular accident, or obtaining immediate medical care for another person.

Minor means any person under 18 years of age.

Parent means a person who is the natural or adoptive parent of a minor. The term "parent" also includes a court-appointed guardian or other person who is 18 years of age or older authorized by the parent, by a court order, or by a court-appointed guardian to have the care and custody of a minor.

Public Place means any place to which the public or a substantial group of the public has access and includes but is not limited to streets, highways, and the common areas of schools, hospitals, apartment houses, office building, transport facilities, and shops.

Temporary Care Facility refers to a court-approved foster home, group home, non-secure facility, or program as provided by S.C. Code Ann. § 63-19-810, where Minors may wait, under visual supervision, to be retrieved by a Parent or other responsible adult. No Minors waiting in such facility shall be handcuffed and/or secured (by handcuffs or otherwise) to any stationary object.

Sec. 58-192. - Offenses.

- (a) It shall be unlawful for a Minor to purposefully remain, walk, run, stand, drive or ride about in or upon any Public Place in the city between the hours 12:00 midnight and 6:00 a.m.
- (b) It shall be unlawful for a Parent to knowingly allow or permit the Minor to be in violation of the curfew imposed in subsection (a) of this section.

Sec. 58-193. - Defenses.

It is a defense to prosecution under section 58-192 that the Minor was:

- (1) Accompanied by a Parent.
- (2) On an Emergency errand.
- (3) Attending or going directly to or coming directly from a school, community, government, or religious activity.
- (4) Engaged in or going directly to or coming directly from a lawful employment activity.
- (5) On the sidewalk of the place where the Minor resides or on the sidewalk of a place where the Minor has permission from his Parent to be or on the sidewalk of a next-door neighbor who has not communicated an objection to this activity by the Minor to any law enforcement official.

- (6) Upon an errand directed by his Parent.
- (7) In a motor vehicle involved in intrastate or interstate transportation or transportation for which passage through the Public Place is the most direct route.
- (8) Legitimately exercising his first amendment rights protected by the United States Constitution, including but not limited to the free exercise of religion, freedom of speech, and the right of assembly.

Sec. 58-194. - Enforcement procedure.

(a) Before taking any enforcement action hereunder, a law enforcement official shall make an immediate investigation for the purpose of ascertaining whether or not the presence of a Minor in a Public Place, between 12:00 midnight and 6:00 a.m. is in violation of Sec. 58-192. If such investigation reveals that the presence of such Minor is in violation of Sec. 58-192, then:

- (i) if the Minor has not previously been issued a warning for any such violation, then the law enforcement official shall issue a verbal warning to the Minor, which shall be followed by a written warning mailed by the police department to the Minor and his or her Parent(s), or
- (ii) if the Minor has previously been issued a warning for any such violation, then the police officer shall charge the Minor with a violation of this ordinance and shall issue a summons requiring the Minor to appear in court.

(b) Following any violation of Section 58-192, as soon as practicable, the police officer shall notify the Parent of the Minor, and thereafter:

- (i) release the Minor to his or her Parent or other responsible adult;
- (ii) place the Minor in a Temporary Care Facility for a period not to exceed the remainder of the curfew hours, so that his or her Parent(s) may retrieve the Minor; or
- (iii) if a Minor refuses to give the law enforcement official his or her name and address, refuses to give the name and address of his or her Parent(s), or if no Parent can be located prior to the end of the applicable curfew hours, or if located, no Parent appears to accept custody of the Minor, the Minor may be taken to a Temporary Care Facility or otherwise to be dealt with in the manner and pursuant to such procedures as required by state law.

Sec. 58-195. - Penalties.

(a) Any Minor violating this article shall be guilty of a misdemeanor as defined in state law. For the purpose of enforcing this ordinance, the Hartsville Police Department is hereby authorized to maintain records of warnings and violations.

(b) A Parent of a Minor violating this article shall be guilty of a misdemeanor as defined in state law.

(c) In assessing punishment for either a Parent or Minor, the municipal court is encouraged to consider utilization of the community service program or other penalties under state law, but in no event shall penalties exceed a fine of \$500 per occurrence or 30-days in jail.

Section 3. If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, is held or determined to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 4. That nothing in this Ordinance hereby enacted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause of causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 5. All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict or inconsistency. This ordinance shall take effect immediately upon its enactment by the City Council.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

DONE AND ENACTED BY CITY COUNCIL ASSEMBLED, this ____ day of _____,
2019.

**CITY OF HARTSVILLE,
SOUTH CAROLINA**

Carl M. (Mel) Pennington IV, Mayor

(SEAL)

ATTEST:

Sherron L. Skipper, City Clerk

First Reading: October 8, 2019
Public Hearing: November 12, 2019
Second Reading: November 12, 2019



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 10-19-01 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval to Apply for a South Carolina Aeronautics Commission Grant

BACKGROUND SUMMARY:

This grant is being made available to South Carolina entities that have recently received a FAA grant award and it pays half of the FAA local match.

IMPACT IF DENIED:

The city would be required to pay all of the FAA local match instead of just half.

IMPACT IF APPROVED:

If approved, approximately \$8,328 could be saved or appropriated somewhere else in the budget.

FINANCIAL IMPACT:

This grant will save the city approximately \$8,328, and will offset 50% of the FAA required match.

ATTACHMENTS:

Description

- ▣ Resolution 10-19-01

RESOLUTION 10-19-01

APPROVAL TO APPLY FOR A SOUTH CAROLINA AERONAUTICS COMMISSION GRANT.

WHEREAS, the City of Hartsville desires to apply for SC Aeronautics Commission grant that will provide matching funds for the city's existing Federal Aviation Administration grant and will be used to reduce the city's local match by fifty percent; and,

WHEREAS, the city seeks a grant in the amount of approximately \$8,328.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the application for the SC Aeronautics Commission Program Grant is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all required documents.

NOW, THEREFORE BE IT HEREBY FINALLY RESOLVED, in meeting duly advertised and assembled the 8th day of October, 2019.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Motion to enter Executive Session.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Verifying Executive Session Items discussed.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Council may take action on matters discussed in Executive Session.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 09-19-07 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Appointment to fill vacancy on HPDC when Vince Graham resigned.

ATTACHMENTS:

Description

- ▣ Resolution 09-19-07
- ▣ Graham Resignation Letter

RESOLUTION 09-19-07

APPOINTMENT TO HARTSVILLE PUBLIC DEVELOPMENT CORPORATION.

WHEREAS, The Hartsville Public Development Corporation (the “**Corporation**”) is a South Carolina nonprofit corporation, incorporated, organized and existing under the laws of the State of South Carolina; and,

WHEREAS, the Corporation has been formed to assist in the development of public facilities and other projects which benefit the City; and,

WHEREAS, pursuant to Article IV, Section 3 of the Bylaws of the Corporation “two (2) Directors shall be appointed by the City Council” (the “City Directors”); and,

WHEREAS, the City Council previously appointed Mr. Vince Graham as a City Director;

WHEREAS, Mr. Graham recently resigned as a City Director, leaving a vacancy to be filled by the City Council.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Hartsville that _____ shall be appointed to serve as a City Director to the Hartsville Public Development Corporation Board and shall serve under the terms of their Bylaws.

BE IT HEREBY RESOLVED DONE AND RATIFIED, in meeting duly advertised and assembled the 10th day of September, 2019.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

June 24, 2019

Mr. Mel Pennington, President
Hartsville Public Development Corporation Board of Directors
100 E. Carolina Avenue
Hartsville, SC 29550

Dear Mayor Pennington,

I write to tender my resignation as a member of the Board of Directors of the Hartsville Public Development Corporation. It has been my honor to serve with you on the Board. Corporate direction having been established, I now feel I can better serve the City in other capacities.

Sincerely,

A handwritten signature in black ink, appearing to read "Vincent G. Graham". The signature is fluid and cursive, with the first name "Vincent" and last name "Graham" clearly distinguishable.

Vincent G. Graham



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 10-19-02 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

To approve a contract for city manager.

ATTACHMENTS:

Description

- ▣ Resolution 10-19-02

RESOLUTION 10-19-02

TO APPROVE THE CONTRACT FOR NATALIE M. ZEIGLER AS CITY MANAGER.

WHEREAS, the Mayor and Council have decided to approve a new contract for Natalie Zeigler as City Manager.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that effective December 13, 2019, a new contract and related matters, for Natalie M. Zeigler as City Manager is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Mayor and Council of the City of Hartsville that the Mayor is authorized to execute all necessary documents.

NOW, THEREFORE BE IT HEREBY FINALLY RESOLVED, in meeting duly advertised and assembled the 8th day of October, 2019.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, CMC, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
10/8/2019

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

City Council and Hartsville Events Calendars.
<https://www.hartsvillesc.gov/calendar>

ATTACHMENTS:

Description

- ▣ October Council Calendar
- ▣ November Council Calendar

October 2019

October 2019							November 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5	3	4	5	6	7	8	9
6	7	8	9	10	11	12	10	11	12	13	14	15	16
13	14	15	16	17	18	19	17	18	19	20	21	22	23
20	21	22	23	24	25	26	24	25	26	27	28	29	30
27	28	29	30	31									

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 29	30	Oct 1	2	3	4	5
6	7	8 5:30pm Council Regular Mtg - Chambers	9 5:00pm Parks Comm Mtg - PS Conf Rm	10	11	12
13	14 5:30pm Airport Advisory Bd - Sports Ctr - City Council	15	16 5:15pm ARB Mtg - Chambers	17	18	19
20	21	22	23	24 4:30pm Treats on the Streets	25	26
27	28 5:30pm Planning Comm - Chambers	29 10:00am Environmental Comm - City Hall 10:00am HHA - S. Park 3:00pm Cemetery 4:00pm Community	30	31	Nov 1	2

November 2019

November 2019							December 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
							29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 27	28	29	30	31	Nov 1	2
3	4	5 5:30pm Council Worksession - Chambers	6	7	8	9
10	11 Veteran's Day - City Offices Closed 5:30pm Airport Advisory Bd - Sports Ctr - City Council	12 5:30pm Council Regular Mtg - Chambers	13	14	15	16
17	18	19	20 5:15pm ARB Mtg - Chambers 6:30pm Museum Comm - Museum	21	22	23
24	25 5:30pm Planning Comm - Chambers	26 10:00am Environmental Comm - City Hall 10:00am HHA - S. Park 3:00pm Cemetery 4:00pm Community	27	28	29	30
					Thanksgiving - City Offices Closed	