



AGENDA
CITY OF HARTSVILLE, SOUTH CAROLINA
REGULAR CITY COUNCIL MEETING
TUESDAY, FEBRUARY 11, 2020 - 5:30 PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, FEBRUARY 7, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

1. CALL TO ORDER - MAYOR
2. INVOCATION AND PLEDGE
3. APPROVAL OF MINUTES
 - a. MOTION TO WAIVE READING OF AND APPROVE MINUTES OF JANUARY 14, 2020 REGULAR CITY COUNCIL MEETING AND THE JANUARY 28, 2020 SPECIAL CITY COUNCIL MEETING.
4. PRESENTATIONS
 - a. EdVenture Museum Update - Meredith Timberlake, Chief Operating Officer
 - b. Random Acts of Kindness Proclamation
5. MANAGER UPDATE
 - a. Miscellaneous Items from City Manager
 - b. Statement of Economic Interests Filing deadline 3/30/20

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports
January 2020 Draft Minutes/Reports
- b. Departmental Reports
January 2020 Reports

NEW BUSINESS

6. FIRST READING ORDINANCE 4382: APPROVAL OF BAILEY BILL CERTIFICATION AND DESIGNATION FOR PROPERTY LOCATED AT 114 SOUTH FOURTH STREET.
 - a. Reading by Title and Presentation
 - b. Approval of First Reading and Waiving of Complete Reading
7. FIRST READING ORDINANCE 4383: APPROVAL TO LEASE A PORTION OF ALLEYWAY AT 120 SOUTH FIFTH STREET FROM TRUST COMPANY.
 - a. Reading by Title and Presentation
 - b. Approval of First Reading and Waiving of Complete Reading
8. RESOLUTION 02-20-01: APPROVAL TO APPLY FOR A SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY OFFICE OF HIGHWAY SAFETY GRANT.
9. RESOLUTION 02-20-02: APPROVAL TO APPLY FOR A SOUTH CAROLINA PARKS AND

RECREATION DEVELOPMENT (PARD) GRANT.

10. RESOLUTION 02-20-03: TO ADOPT AND APPROVE UPDATED RENTAL FEES FOR THE EDITION AT THE HARTSVILLE MUSEUM.

EXECUTIVE SESSION

11. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1) FOR DISCUSSION OF ANNUAL APPOINTMENT TO THE HARTSVILLE CITY COUNCIL FINANCE, AUDIT AND BUDGET COMMITTEE AND TO FILL A VACANCY ON PLANNING COMMISSION.
12. MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.
13. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.
14. RESOLUTION 01-20-03: APPOINTING MEMBERS TO THE HARTSVILLE CITY COUNCIL FINANCE, AUDIT AND BUDGET COMMITTEE.
15. RESOLUTION 02-20-04: APPOINTMENT TO PLANNING COMMISSION.

INFORMATION ONLY

- a. Calendars and Other Items

ADJOURNMENT

Please turn off or silence all mobile devices.

The City of Hartsville located at 100 E. Carolina Avenue, is an accessible facility.
For assistance call 843-383-3018.



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Minutes of January 14, 2020 Regular City Council Meeting and January 28, 2020 Special City Council Meeting.

IMPACT IF DENIED:

ATTACHMENTS:

Description

- ▣ January 14, 2020 Regular Meeting Minutes
- ▣ January 28, 2020 Special Meeting Minutes



MINUTES
CITY OF HARTSVILLE, SOUTH CAROLINA
REGULAR CITY COUNCIL MEETING
TUESDAY, JANUARY 14, 2020 - 5:30 PM
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Pennington
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Caldwell - Absent
Councilmember Gammage
Councilmember Mack
Councilmember McGee

Executive Staff:

City Manager Zeigler
City Clerk Skipper
Public Service Director Slatton
Community & Economic Dev Dir. Munoz
Police Chief Thompson
Fire Chief Burr
Finance Director Caulder

Attorney - None
Press

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JANUARY 10, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 5:37pm and asked Councilmember Mack to lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF DECEMBER 10, 2019 REGULAR CITY COUNCIL MEETING - APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

PRESENTATIONS

2020 Census Update: Ruth Baronda, Volunteer Ambassador and retired math teacher, is very interesting in the numbers (count), as they are very important to her. For the first time the census may be completed online. The Census is looking for census takers and supervisors and jobs pay between \$16.00 - \$35.00 per hour. She provided information on how to apply and this information is also available in city hall and on the Census website.

MANAGER UPDATE

New Hire: Assistant Fire Chief Bell introduced Fire Captain Dave Morgan who came to us from England by way of California.

Congressman Tom Rice will be in Council Chambers on January 22nd from 3 – 4 hosting Coffee with the Congressman.

CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4378: AUTHORIZING AND RATIFYING THE ASSIGNMENT OF ZONING CLASSIFICATION FOR TAX MAP NUMBERS 056-00-01-157 CONSISTING OF 12.0 (+/-) ACRES, 056-00-01-158 CONSISTING OF 6.28 (+/-) ACRES, AND 056-00-01-159 CONSISTING OF 31.85 (+/-) ACRES LOCATED BEHIND THE CURRENT WALMART PROPERTY; AND OTHER MATTERS RELATING THERETO - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Gammage; Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4379: AN ORDINANCE AUTHORIZING THE CITY OF HARTSVILLE TO GRANT AND AUTHORIZE A RIGHT OF FIRST REFUSAL TO HARTSVILLE PARKING, BEAUTIFICATION AND BUSINESS IMPROVEMENT COMMISSION; AND OTHER MATTERS RELATING THERETO - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: McGee; Carried: with all ayes.

NEW BUSINESS

FIRST READING ORDINANCE 4380: TO LEASE THE PROPERTY AT 231 WEST CAROLINA AVENUE TO KISHA CARRAWAY D/B/A BROWN SUGAR STUDIO – TABLED UNTIL SPECIAL MEETING OF 1-28-20.

Motion to table: Mack; Second: Andrews; Carried: All ayes, with the exception of Braddock voting nay.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1)(2) FOR DISCUSSION OF ANNUAL APPOINTMENTS TO THE HARTSVILLE CITY COUNCIL COMMITTEES AND DISCUSSION OF CONTRACT NEGOTIATIONS FOR PROPOSED ECONOMIC DEVELOPMENT OPPORTUNITY IN WEST HARTSVILLE AREA - APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION – APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

FIRST READING ORDINANCE 4381: APPROVING THE EXECUTION AND DELIVERY OF AN AMENDMENT TO AN AGREEMENT TO CONTRIBUTE TO CERTAIN INFRASTRUCTURE IMPROVEMENTS; AND OTHER MATTERS RELATING THERETO – APPROVED.

Motion: Andrews; Second: Braddock; Carried: All ayes, with the exception of Mack voting nay.

RESOLUTION 01-20-01: APPOINTING MEMBERS TO THE HARTSVILLE CITY COUNCIL COMMITTEES - APPROVED.

Motion: Andrews to approve by reference; Second: Gammage; Carried: All ayes.

RESOLUTION 01-20-02: APPOINTING MEMBER TO THE PARKS COMMITTEE – APPROVED.

Motion: Andrews; Second: McGee; Carried: All ayes.

ADJOURNMENT: Without objection at 7:15pm.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARING AND SPECIAL CITY COUNCIL MEETING
TUESDAY, JANUARY 28, 2020 – 12:00 PM
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Pennington
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Caldwell
Councilmember Gammage - Absent
Councilmember Mack
Councilmember McGee

Executive Staff:

City Manager Zeigler
City Clerk Skipper
Public Service Director Slatton
Finance Director Caulder

Attorney - None

Press - None

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JANUARY 24, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 12:06pm and asked Councilmember McGee to lead in the invocation and Pledge of Allegiance.

MANAGER UPDATE

Statement of Economic Interests Filing deadline 3/30/20

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4381: APPROVING THE EXECUTION AND DELIVERY OF AN AMENDMENT TO AN AGREEMENT TO CONTRIBUTE TO CERTAIN INFRASTRUCTURE IMPROVEMENTS; AND OTHER MATTERS RELATING THERETO - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: McGee;

Discussion: Mack asked about original agreement and City Manager explained that it was for 5 years and this is an extension to allow for more houses to be built in that subdivision. Carried: with all ayes.

NEW BUSINESS

FIRST READING ORDINANCE 4380: TO LEASE THE PROPERTY AT 231 WEST CAROLINA AVENUE TO KISHA CARRAWAY D/B/A BROWN SUGAR STUDIO – APPROVED.

Motion: Braddock; Second: Caldwell; Discussion: City Manager reported that this business has a current business license and required insurance but is not on the Secretary of State site as a non-profit so the rent has been adjusted accordingly. Carried: All ayes, with the exception of Mack voting nay.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a) (1) FOR DISCUSSION OF ANNUAL APPOINTMENT TO THE HARTSVILLE CITY COUNCIL FINANCE, AUDIT AND BUDGET COMMITTEE - APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION – APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 01-20-03: APPOINTING MEMBER TO THE HARTSVILLE CITY COUNCIL FINANCE, AUDIT AND BUDGET COMMITTEE – TABLED UNTIL FEBRUARY 11, 2020 REGULAR MEETING.

Motion: Pennington to table; Second: Braddock; Carried: All ayes.

ADJOURNMENT: Without objection at 12:35pm.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

EdVenture Museum has exciting things coming down the pipeline and would like to share them with City Council.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Proclaiming February as Random Acts of Kindness Month.

ATTACHMENTS:

Description

- ▣ Proclamation



Proclamation



WHEREAS, kindness is fundamental to human experience and essential to the success of human relationships; and,

WHEREAS, kindness transcends those boundaries we place among ourselves and is one of our most important human tools in connecting with one another, enhancing the emotional climate around us, and bringing good into the world; and,

WHEREAS, "Random Acts of Kindness are those kind, noble and just nice things we do for no reason except that, momentarily, the best of our humanity has sprung into full bloom...you are doing not what life requires of you, but what the best of your human soul invites you to do"; and,

WHEREAS, doing Random Acts of Kindness gives people a measurable boost of happiness; and,

WHEREAS, Random Acts of Kindness are a way to bring about important changes by empowering and uplifting the community; and,

WHEREAS, the goal of Random Acts of Kindness Month is to reverse the tide of anger and violence in our society by increasing self-esteem and deepening our connection with others through the practice of simple, day-to-day kindness to our fellow humankind; and,

WHEREAS, everyone can participate in Random Acts of Kindness Month through an unlimited field of opportunities and activities as reflected through the needs and interests of those persons they come in contact with during the month; and,

WHEREAS, everyone in the Hartsville community should be encouraged to practice Random Acts of Kindness, in the spirit of compassion, kindness, and goodwill toward all persons.


NOW, THEREFORE, I, Carl M. (Mel) Pennington IV, Mayor of the City of Hartsville in the State of South Carolina do hereby proclaim the month of February, 2020 as

"RANDOM ACTS OF KINDNESS MONTH"

in the City of Hartsville, and I urge all citizens to practice acts of kindness, not just this month, but 365 days a year, because any day, week or month is a good time to remind all of us of the need to remember that respect, dignity, compassion and humility are four essential ingredients in the creation and maintenance of a civilized society.



IN WITNESS THEREOF, I hereunto set my hand and cause to be affixed the seal of the City of Hartsville.


Carl M. (Mel) Pennington IV, Mayor

ATTEST: 
Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Misc Items from City Manager.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - SPECIAL MEETING

ORDINANCE/RESOLUTION CAPTION:

Reminder of SEI March 30, 2020 filing deadline.

ATTACHMENTS:

Description

- ▣ SEI Filing Deadline 2020

STATE OF SOUTH CAROLINA **STATE ETHICS COMMISSION**

PLEASE READ ALL INFORMATION CAREFULLY BEFORE FILING ANY REPORTS ONLINE

The **2020** Statement of Economic Interests (SEI) report is **required** to be filed **electronically**. Paper copies of this report are **no longer accepted**. To file this report, please go to our website **<http://ethics.sc.gov>**. Electronic filing is **mandatory** and failure to file the required report electronically will result in a minimum **late filing penalty of \$100.00**. For new filers, please read the User's Guide found on our Home Page for (1) registering an account and (2) filing the 2020 Statement of Economic Interests report.

1. When is this report filed?

- A.** The annual report is filed annually by March 30. Interims and new filers should register an account and file "upon assuming the duties."
- B. Please note:** This annual report is not required if you are not holding an elected, appointed or employee position on March 30, 2020.
- C. Please note:** Any person who is added due to promotion, new hire (including interims), change in staff organization, etc., is required to file the Statement of Economic Interests report immediately upon assuming the duties of the new position.

2. Where do you file this report online? Go to our website **<http://ethics.sc.gov>** and click on "electronic filing."

If this is your first time filing, you must **first create a user account**. Go to our website **<http://ethics.sc.gov>** and click on "electronic filing." Read the information on that page carefully and click on **"create a user account."** After you create a username, create a password, and enter a valid e-mail address, then click "next." **There are several steps in creating a user account. Read and follow the instructions carefully.** Please click on **"I am a candidate or elected official"** if you are a candidate or elected. Click on **"I am NOT a candidate or an elected official"** if you are an appointed official or government employee.

After you create a user account you will receive this message: "You have successfully completed registration. Please **click here** to login to your account." You are now ready to start filing your first report.

Reset Password

NOTE: New password requirements: Minimum of 8 characters containing at least one number, one symbol (examples: \$! # % & @ ? * +), one capital letter, and one small letter. Password cannot contain the username.

If you know your username but forgot your password, reset the password using the instructions below. If you don't know your username, contact our office.

Elected Officials

Instructions on how to reset your password

Go to our website <https://ethics.sc.gov> and up top next to User Guides, click on "Electronic Filing."

Click "**forgot your password.**"

Enter your username.

Instructions on password retrieval will be sent to the e-mail address in your account. Please read and follow the instructions to reset your password. After you reset your password, you will be directed to your account on our website. Enter your username and password. Then click on "login." Go to the column on the left side of your screen and under Electronic Filing click on "Statements of Economic Interests" (the second little dot). Then click the yellow box that says "**start a new filing**" and complete the 2020 Statement of Economic Interests report.

Appointed Officials and Government Employees

Instructions on how to reset your password:

Go to our website <http://ethics.sc.gov> and up top next to User Guides, click on "Electronic Filing."

Click "**forgot your password.**"

Enter your username and click "**next**".

Instructions on password retrieval will be sent to the e-mail address in your account. Please read and follow the instructions to reset your password. After you reset your password, you will be directed to your account on our website. Enter your username and password. Then click on "login." Scroll down and click the yellow box that says "**start a new filing**" and complete the 2020 Statement of Economic Interests report.

How do you file the Statement of Economic Interests report online?

Go to our website: <http://ethics.sc.gov>.

Click **“electronic filing.”**

Enter your username and password.

Click on **“login.”**

Note: Candidates and elected officials will have to click on the second dot on the left side for “Statements of Economic Interests”

Note: Appointed Officials and Government Employees will just scroll down.

Click on **“start a new filing” (all elected officials, appointed officials and employees).**

There are several steps in completing this report. Please read and follow the instructions carefully.

Please Note: When you file the 2020 Statement of Economic Interests report you must select the year 2020; however, the information you enter on that report is **from the previous calendar year (2019).**

For example: The **2020** report is due by March 30, 2020. The filing year will be **2020**, but the information you enter on this report is from **January 1 through December 31, 2019.**

Select the filing year and click **“next.”**

Select position status and click **“next.”**

For the next sections, please **read carefully** and enter the information concerning your position status.

Next the system will ask: “How would you like to continue?” Please read carefully, select one of the items listed and click “next.” Clicking the “skip for now” box means you don’t have any information to report for that section.

Additional Information

Effective January 1, 2017 - NEW REQUIREMENT FOR INFORMATION UNDER “INCOME & BENEFITS”

Report anything of value that must be reported on an IRS form:

You (the filer) must disclose (1) the source (name of Employer) and (2) the type (i.e., salary, rental income, vehicle, etc.) of any private income/benefit received in the previous year (2019) by you or a member of your immediate family (dependents) under the Income & Benefits section of the 2020 SEI. The dollar amount is required **ONLY** for government income. The dollar amount box will close when you click on “private.”

The following income is not disclosed: retirement, annuity, pension, IRA, disability, or deferred compensation payments received by you. It also does not include income received from a court order, a savings, checking or brokerage account, and a mutual or

similar fund. State retirement, disability, social security, and private unemployment are not disclosed.

Report Instructions read: "Any full-time or part-time income or benefit received by you from governmental entities in South Carolina during the prior calendar year must be disclosed. 'Governmental entity' means the State, a county, municipality, or political subdivision thereof with which a public official, public member, or public employee is associated or employed. 'Governmental entity' also means any charitable organization or foundation, but not an athletic organization or athletic foundation which is associated with a state educational institution and which is organized to raise funds for the academic, educational, research, or building programs of a college or university. Generally, this amount is the same as the gross amount reported on your W-2 form. If you receive a W-2 form or 1099 MISC for use of a publicly-owned vehicle or a government residence, then it must also be disclosed.

Contact Us

For more general information about the Statement of Economic Interests Report please go to our website <http://ethics.sc.gov> and click on "Statement of Economic Interests" (located on the left side of the computer screen). You can also go to the User Guides for directions on how to file your report electronically (located on the Home Page) or contact our office if you have any questions.

The State Ethics Commission staff members are available to assist you with electronic filing. Please contact our office:

**Office Hours:
Monday - Friday
8:30 AM – 5:00 PM
803/253-4192**



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Committee Draft Minutes and Reports for January 2020.

ATTACHMENTS:

Description

- ▣ Airport Advisory Board
- ▣ Architectural Review Board
- ▣ Council African American Cemetery Committee- Oct
- ▣ Council African American Cemetery Committee - Nov
- ▣ Council Community Engagement Committee



Minutes
City of Hartsville South Carolina
Airport Advisory Board Meeting
Monday, January 13, 2020 – 5:30pm
Public Services Conference Room – 402 S Leesburg Street

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Wednesday, January 8, 2020 and duly posted at the Public Services Building, and on hartsvillesc.gov.

Members Present: Lee Gardner, Chair, Lex West, Vice-Chair, Wayne Guttry,

Members Absent: Bryan Drayton

Guest(s) Present: Judy Elder, Engineering Consultant

Staff Present: Kennedy McGee, Russell Slatton, Hemming Hemmingsen

Call to Order

Board Chair Gardner called meeting to order at 5:36pm

Minutes

Motion to approve November 20, 2019 special meeting minutes; West; Second, Guttry

Review from the Middleton Group

Site plan has been reviewed and there are no immediate issues. Group is needing 60% of the plan submitted to FAA by February 15, 2020.

Talbert and Bright Airport Consultants/Engineers Report

Capital improvement plan and pre-application have been submitted to the FAA. Completed grant application with city manager's signature must be submitted to FAA by July 1. Group would like bid process to begin May 1, 2020 and have a proposal to present to council by June 9, 2020.

FBO Report for November and December

A) November

1. Flight Operations; 420 Piston Aircraft; 62 Jet Turbine; Total: 482
2. Fuel Sales; 1,485gal 100-low lead; 6,806gal jet-A
3. Flight School Numbers; 5 instructors; 2 aircraft; 6 students

B) December

1. Flight Operations; 264 Piston Aircraft; 52 Jet Turbine; Total: 316
2. Fuel Sales; 459gal 100-low lead; 4,208gal jet-A
3. Flight School Numbers; 5 instructors; 2 aircraft; 5 students (prior student graduated)

Report from the City

6 shade hangar spaces are currently occupied leaving 2 available for rent. The DNR removed 5 deer from the airport campus and spotted a few other animals while there and will be returning to remove the others.

Adjournment

Chair Gardner adjourned meeting at 6:09pm.

Lee Gardner, Board Chair

Date



**MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, JANUARY 15, 2020 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, JANUARY 14, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

Members present: Chairman Bobby Goodson, Deborah Gandy, Andy Newsom, George Walden. **Absent:** Vice Chairman Danny Johnson, Marci Tuten, and Albert Wingfield. **Guest:** Sandy Gaskins, Brandy Stellingworth, Mark Stellingworth, and Linda Weatherford. **Staff:** Brenda Kelley, Suzy Moyd, Shannon Munoz and Karine Thomas. **Press:** Absent.

Call to Order

Chairman Goodson called the meeting to order at 5:21pm.

Approval of Minutes

Motion made by Gandy to approve the December 18, 2019 minutes as submitted; Second: Walden; Carried: All in favor.

New Business

Applications

State Farm – 154 Mantissa Row –wall mounted sign

The applicant, Sully Blair, was not present. Staff Brenda Kelley presented Mr. Blair’s proposal to place a 21.12 square foot wall mounted sign centered above the door. The sign would have the business name and logo. The individual, red channel letters would be stacked over the three (3)-circle logo. The sign would be internally illuminated. Walden made a motion to approve the sign as submitted. Second: Gandy; Carried: All in favor.

Palmetto Realty – 125A North Fifth St. – wall mounted & window signs

Sandy Gaskins was present to participate in the discussion regarding her proposal to place a 10.5 square foot sign on the column to the left of the front door. She also proposed a 14.91 square foot window sign. The signs would have the business name and logo. Gandy made a motion to approve the sign as submitted. Second: Walden; Carried: All in favor.

SPC Credit Union – 204 N. Fifth St. – freestanding sign

Linda Weatherford was present to participate in discussion regarding her proposal to erect a freestanding sign on the front left corner of the property. The sign would be backlit with light shining through the letters, logo, and address. Walden made a motion to approve the sign (option 2) as submitted. Second: Newsom; Carried: All in favor.

Railroad Passenger Station – 114 S. Fourth St. – building improvements (Bailey Bill)

Brandy Stellingworth was present to participate in the discussion regarding her proposal to make improvements to the building, which is locally designated and is on the National Register of Historic places. Mrs. Stellingworth was seeking approval for her proposal as well as participation in the Bailey Bill

Program. The application included the Bailey Bill Historic Property Rehabilitation Application, Special Tax Assessment for Rehabilitated Historic Properties Application for Preliminary Certification and a Certificate of Appropriateness.

The work proposed was as follows: repair the slate roof and damaged wood associated with roofing, replace broken asbestos siding with cement siding in the same profile to match, repaint the exterior, create a layout inside to join the front section to the rear, create a full sized DHEC kitchen, add a vent on the roof, add an exit on the rear, install a fence and landscaping, repair/update existing railroad structures, construct a deck and railing on the rear, add a sidewalk, and landscaping.

Mrs. Stellingworth presented pictures of improvements proposed for the interior and exterior. A PowerPoint presentation included the layout of the interior and the deck, elevation drawings, color scheme, the proposed sidewalk, etc. Chairman Goodson made a motion that based upon the receipt of all of the information provided by city staff, to recommend acceptance of the Certificate of Appropriateness for the Baily Bill pending additional follow up information: landscaping, railing, vent exhaust, fence, and site plan. Second: Gandy; Carried: All in favor.

Main Street Update – Suzy Moyd

- A new business, Apparel Plus is moving into the former 1000 Lives Gaming.
- Big brass fox was stolen from Burry Park.
- Shamrock 5K and Pub Crawl scheduled for March 14, 2020.

Adjournment

Goodson made a motion to adjourn at 7:25pm; Second: Gandy; Carried: All in favor.

The next meeting is scheduled for Wednesday, February 19, 2020 at 5:15PM in Council Chambers at City Hall, 100 East Carolina Avenue.

Signature

Date



REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA
COUNCIL AFRICAN-AMERICAN CEMETERY COMMITTEE
TUESDAY, OCTOBER 29, 2019 AT 3:00 PM
COUNCIL CHAMBERS – CITY HALL – 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, OCTOBER 18, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 E. CAROLINA AVE.

Members Present: Tre Gammage, Chair, Johnny Andrews, Mayor Pro-Tem

Members Absent: Teresa Mack

Guests Present: Adlena Graham, Pecolia Grove, Willie Williams, Carolyn Johnson

Staff Present: Kennedy McGee

The following matters were discussed:

1. Volunteer clean-up was a success as 3rd and 4th graders from West Hartsville Elementary offered their assistance in removing branches and debris from the cemetery. The elementary students as well as students from Coker Enactus plan to be present for the next clean-up day, November 9, 2019. The group will resume mulching to remove more debris near the tombstones.
2. Jennifer was unable to attend so there was no Historic Registry Update. She plans to attend the next meeting with an updated application.

The next meeting will be held on Tuesday, November 26, 2019 at 3:00pm in Council Chambers.

Councilman Gammage adjourned the meeting at 3:23pm.

This is our report and recommendations to the full council.

Tre Gammage, Chair

Date



REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA
COUNCIL AFRICAN-AMERICAN CEMETERY COMMITTEE
TUESDAY, NOVEMBER 26, 2019 AT 3:00 PM
COUNCIL CHAMBERS – CITY HALL – 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON THURSDAY, NOVEMBER 21, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 E. CAROLINA AVE.

Members Present: Tre Gammage, Chair, Johnny Andrews, Mayor Pro-Tem

Members Absent: Teresa Mack

Guests Present: Willie Williams, Adlena Graham, Jennifer Heusel

Staff Present: Alisha Belk

The following matters were discussed:

1. November Recap
 - a) West Hartsville Elementary, The American Legion and various other volunteers came out to help with the clean-up efforts. All the sticks have finally been picked up and Tre brought up looking at the Chicora report to figure out where mulch could be spread. Johnny Andrews stated that he would like to probe the ground again to see if they could find any more head stones before spreading the mulch.
 - b) During the recap Johnny Andrews also discussed erecting some type of marker for those that are buried there.
2. Historic Registry Update
 - a) Jennifer Heusel stated that she had photos to go along with the application and a book about iconography on the Odd Fellows and other fraternities that she can use to make a strong argument on the application. The application would be completed and given out to the committee for review by the next meeting.
 - b) It was also suggested a copy of application be sent to Ramon Jackson with the State Archive and also Janie Harriett for their review and any suggestions that they may have before it is officially submitted.
 - c) Johnny Andrews mentioned to the group that if and when the application was approved and recognition was received to think about how the announcement would be made.
3. Marva Serrano sent letters to each committee member and chair Tre Gammage acknowledged receiving letters and will respond accordingly.
4. Next cemetery clean-up day will be held December 14, 2019 at 9am.

The next meeting will be held Tuesday, December 31, 2019 at 3pm in the City Hall Council Chambers.

Councilman Gammage closed the meeting at 3:45pm.

This is our report and recommendations to the full council.

Tre Gammage, Chair

Date



REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA
COUNCIL COMMUNITY ENGAGEMENT COMMITTEE
TUESDAY, JANUARY 23, 2020 – 4:00 PM
CITY COUNCIL CHAMBERS – 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, SEPTEMBER 20, 2019, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE, AN ACCESSIBLE FACILITY.

Committee Members Present: Bryson Caldwell
Committee Members Absent: Tre Gammage and Bobby McGee
Members of the Public Present: Johnny Andrews
Staff: Lauren Baker

No Quorum was present. Baker and Andrews explained the committee's involvement in Citibot to Councilmember Caldwell.

- a) Next meeting: February 25, 2020 at 4:00 PM, in City Council Chambers



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Departmental Reports for January 2020

ATTACHMENTS:

Description

- ▣ Animal Control
- ▣ Business Navigator
- ▣ Code Enforcement Activity
- ▣ Code Enforcement - Issues Map
- ▣ Development
- ▣ Development - Permit Map
- ▣ Environmental Services
- ▣ Financial
- ▣ Financial Revenue
- ▣ Fire Incidents
- ▣ Fire Incidents by Zone
- ▣ Fire Recovery
- ▣ Grants
- ▣ Human Resources
- ▣ Main Street Hartsville
- ▣ Museum
- ▣ Parks & Recreation
- ▣ Police Statistics
- ▣ Tourism & Events

City of Hartsville Fire Department

Hartsville, SC

This report was generated on 2/3/2020 9:32:08 AM



Personnel and Events for Event Type for Event Category for Date Range

Event Categories: Animal Control | Event Type(s): Animal Control | Start Date: 01/01/2020 | End Date: 01/31/2020

DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
01/03/2020	309 chester ave (dog complaint)	Animal Control	309 Chester Ave	0.5
	Thomas Catoe Jr			
01/03/2020	303 pecan drive (dog complaint)	Animal Control	303 pecan dr	0.5
	Thomas Catoe Jr			
01/03/2020	1416 Myrtle ST (dog surrender)	Animal Control	1416 Myrtle st	0.25
	Thomas Catoe Jr			
01/21/2020	915 Hannah ave (brown Dog)	Animal Control	915 Hannah Ave	0.25
	Thomas Catoe Jr			
01/29/2020	Ruths dinner (stray lab mix)	Animal Control	659 W Carolina Ave	1
	Thomas Catoe Jr			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 1118

Page # 1 of 1

Monthly Departmental Report: Navigator 2020



Comprehensive Plan

January 2020: Staff continues work on the Priority Investment element concerning capital improvements for the city and future projects. Statistical information is still being gathered and the Natural Resources & Transportation Elements are almost complete.

Ordinance Revision

January 2020: Planning Commission did not meet in January. The next Planning Commission meeting is February 24, 2020.

Historic Butler District Neighborhood Revitalization Strategy

The City of Hartsville will be a partner in the Historic Butler EPA Brownfield grant utilized by Butler for asbestos removal/demo. The city will contribute and partner through technical assistance provided by staff for permitting and redevelopment activities. Per Mr. Heatley, Brownfield grant announcements should be made in April 2020.

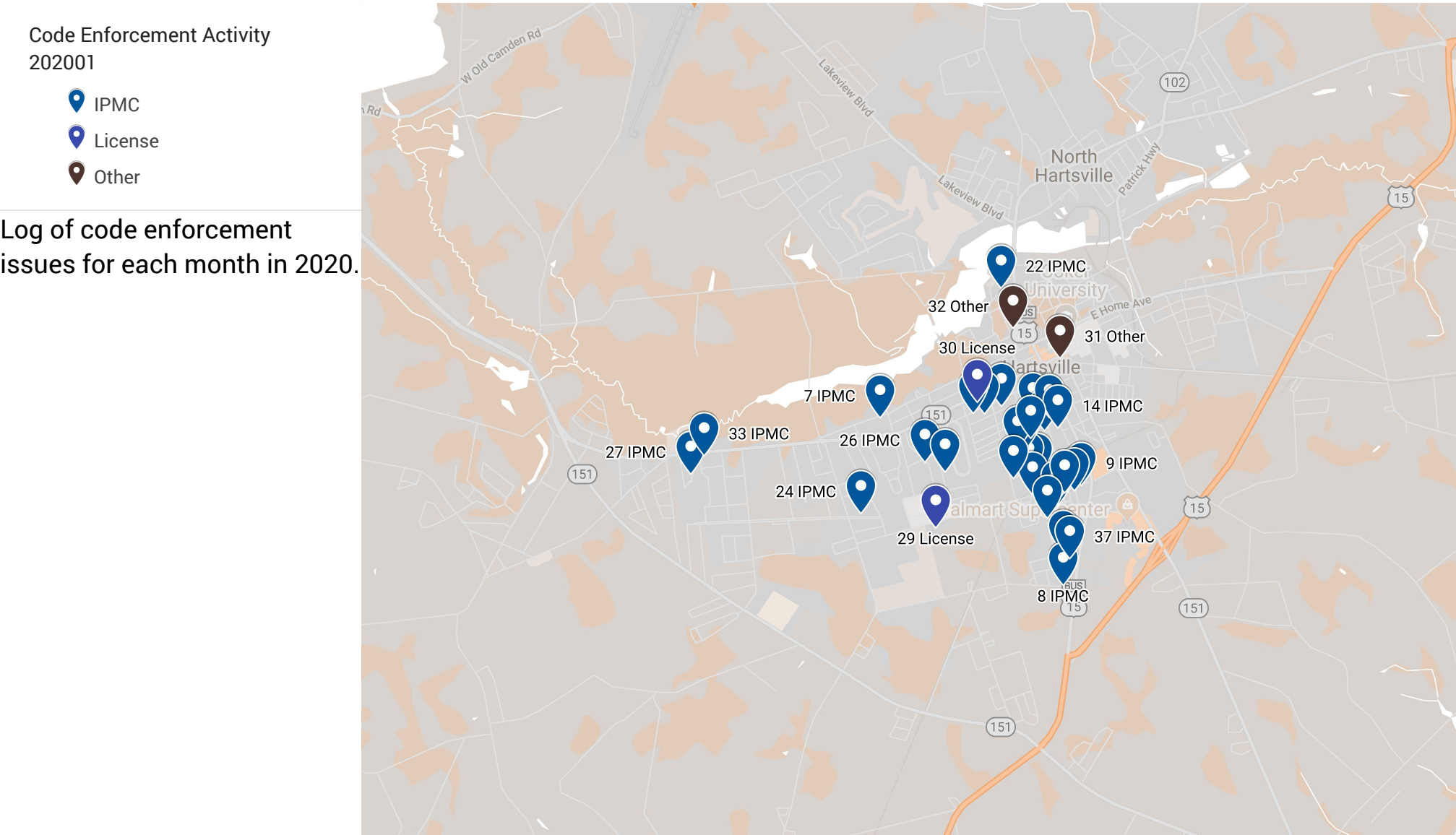
Great American Cleanup

The Great American Cleanup will be hosted and is in the planning phase for spring 2020. Plans are being finalized and a date will be chosen within the next week.

CODES ACTIVITY REPORT									
TIME STAMP	TYPE ACTIVITY	SUBJECT PROPERTY	OWNER NAME	OWNER'S ADDRESS	TAX MAP #	Letter/ Report sent? Date	Follow up target date	Disposition: Open or	
10/19/17	IPMC	810 Butler St., Hartsville, SC	Brockington, Joseph	206 Howard ST., Hartsville, SC	057-02-01-113	6-4-19		OPEN	
2/26/18	IPMC	313 Lincoln ave., Hartsville, SC	Dorothy, Samuel	1210 Robinson Street, Hartsville,	057-02-01-083	2/26/18		OPEN	
2/26/18	IPMC	1310 Robinson St., Hartsville,	Alsbrooks, Parolee	1310 Robinson St.,	057-06-03-071	2/26/18		OPEN	
4/12/18	IPMC	315 Tillotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		OPEN	
4/12/18	IPMC	322 Tillotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		OPEN	
4/13/18	IPMC	411 Howard st., Hartsville, SC	Forfeited Land Commission			4/12/18		OPEN	
5/8/19	IPMC	813 W. Home Ave., Hartsville,	Kirven, Jaqueline & Joel Pollard	813 W. Home Ave., Hartsville,	035-12-01-079	5/8/19		OPEN	
7/18/19	IPMC	2307 Myrtle St., Hartsville, SC	Anderson, Cora	4311 Queen Ann Ave., Lorain,	057-06-02-008	7/24/19		OPEN	
7/29/19	IPMC	117 W. Washington St.,	Flo-Rose LLC, Bieneta Johnwon	1776 Brookshire Court,	057-03-01-018	7/29/19		OPEN	
7/29/19	IPMC	204 Jasper Ave., Hartsville, SC	Jackson, Carrie	PO Box 381, Timmons ville,	056-14-03-093	7/29/19		OPEN	
8/23/19	IPMC	324 Bell Ave., Hartsville, SC	JD Associates, LLC	1718 Broomfield Way,	056-10-04-080	8/23/19	1/14/20	CLOSED	
9/9/19	IPMC	Corner of Washington &	Myers, Benjamin c/o Myers,	2806 Redwood Dr., Florence,	057-02-01-049	10/8/19	1/20/20	CLOSED	
9/17/19	IPMC	505 S. Sixth St., Hartsville, SC	Florence County Habitat	1354 Celebration Blvd., Florence,	056-10-03-100	9/17/19		OPEN	
9/26/19	IPMC	546 Poole St., Hartsville, SC	Dickey, James	44 Broad St. NW #601, Atlanta,	056-14-04-031	9/26/19		OPEN	
10/11/19	IPMC	1003 Robinson St., Hartsville,	Mims, Emma C.	PO Box 637, Hartsville, SC	057-02-02-088	10/11/19		OPEN	
10/11/19	IPMC	1001 Robinson St., Hartsville,	Hough, Major	101 Quimby Lane, Florence,	057-02-02-089	10/11/19		OPEN	
10/24/19	IPMC	908 Tuskegee St., Hartsville,	Davis, Ikeybra & Brian c/o	705 Clinton Ave., Hartsville, SC	057-02-02-036	10/24/19		OPEN	
11/5/19	IPMC	412 Bell Ave., Hartsville, SC	Robinson, Wendell	229 West 29th St., Norfolk, VA	056-09-03-045	11/5/19		OPEN	

11/5/19	IPMC	400 S. Sixth St. & 205 1/2 & 207	Kent, Phyllis	1166 Carmel Cir #40,	056-10-03-006 & 056-10-03-052	11/27/19		OPEN
11/27/19	IPMC	Corner of Rice & Jasper Ave.,	Sayles, Barbara & Willie James	610 S. Sixth St., Hartsville, SC	056-14-03-062	11/27/19	1/14/19	CLOSED
11/27/19	IPMC	801 S. Eighth St., Hartsville,	Marine, Elyard c/o Mary Carroll	1218 E. Cliveden St., Philadelphia,	057-02-01-002	11/27/19	1/17/20	CLOSED
12/11/19	IPMC	IPMC	Barbara Johnson	118 Rogers Ave., Hartsville,	056-02-01-012	12/11/19		OPEN
1/2/19	IPMC	429 Marlboro Ave., Hartsville,	Blakeney, Alexander Gaye	429 Marlboro Ave., Hartsville,	056-09-03-029	1/2/20		OPEN
1/2/20	IPMC	914 Power St., Hartsville, SC	Lighty, Blondell	426 Pennington Circle, Hartsville,	036-04-03-005	1/2/20		CLOSED
1/2/20	IPMC	909 S. Sixth St., Hartsville, SC	Bishop, Lola	912 A. Street, Hartsville, SC	057-02-02-070	1/2/20	1/6/19	CLOSED
1/6/20	IPMC	District 4	Routine Patrol					
1/7/20	IPMC	District 5,6	Routine Patrol					
1/7/20	IPMC	400 S. Eleventh St., Hartsville,	Frazier, Anna		056-13-01-079			
1/8/20	IPMC	124 Holly Dr., Hartsville, SC	Gilbert, Joel & Pamela	124 Holly Dr., Hartsville, SC	036-02-02-005	1/8/20		CLOSED
1/8/20	IPMC	513 Wilson Dr., Hartsville, SC	Brown, Jennifer	513 Wilson Dr., Hartsville, SC	056-13-01-060	1/8/20		CLOSED
1/8/20	License	655 W. Washington St.,	Blashfield Sign Company			1/8/20	1/9/20	CLOSED
1/9/20	IPMC	District 3,5	Routine Patrol					
1/10/20	IPMC	District 1,2,3	Routine Patrol					
1/11/2020	License	437 W. Carolina Ave., Hartsville,	Carolina Elementary	437 W. Carolina Ave., Hartsville,		1/11/20	1/13/20	CLOSED
1/13/20	IPMC	District 1,2,3	Routine Patrol					
1/14/20		149 E. Carolina Ave., Hartsville,	Grants Floor			1/14/20		CLOSED
1/14/20		407 Law St., Hartsville, SC	Gainey Heating & Cooling			1/14/20	OPEN	CLOSED
1/15/20	IPMC	District 5	Routine Patrol					

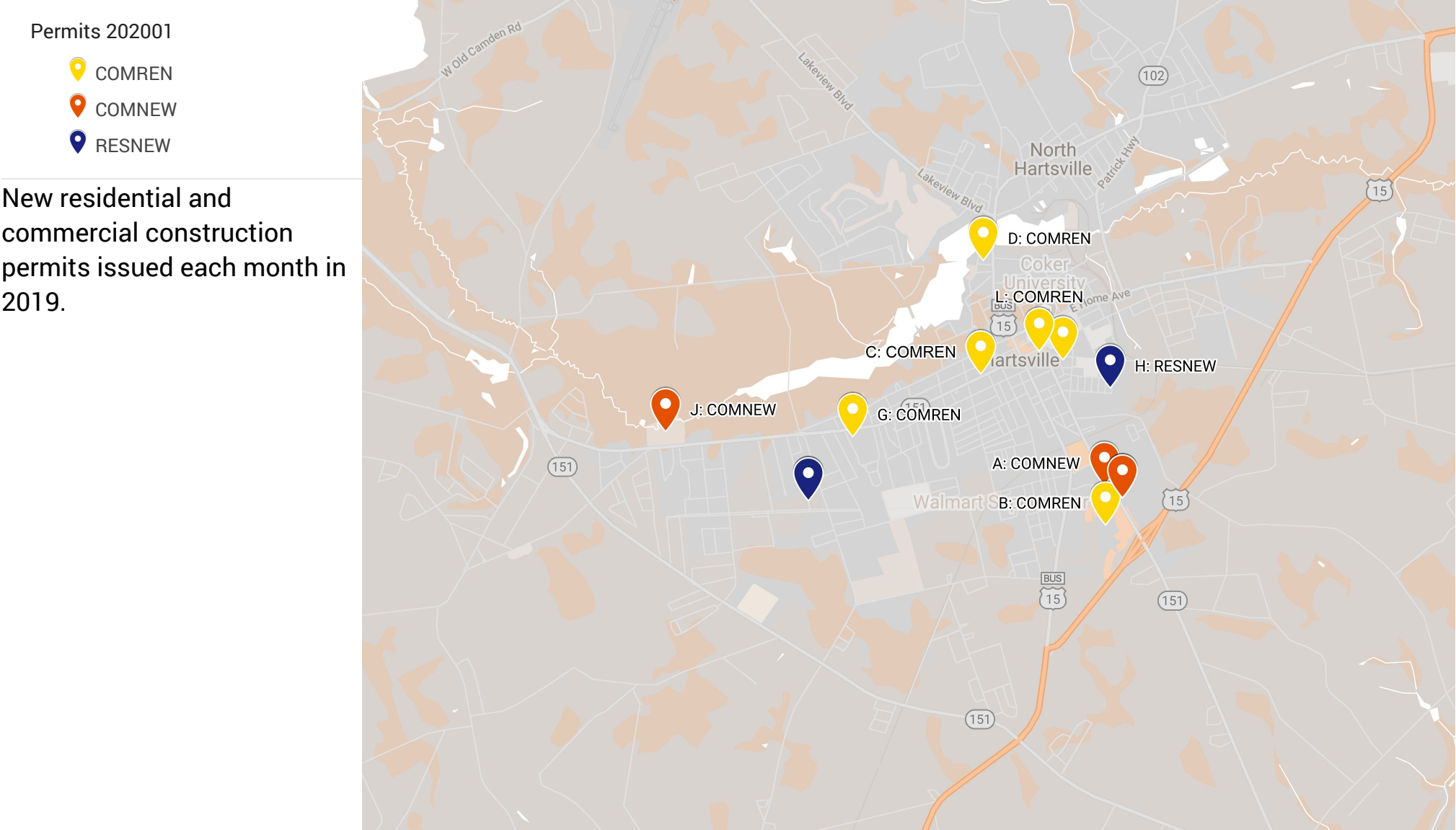
City of Hartsville Codes Enforcement 2020



MONTHLY DEVELOPMENT REPORT

PERMITS ISSUED		Jan-20					
			Number	Est. construction		Fees	
			of permits	cost	YTD	paid	YTD
	Building		20	\$ 2,391,729.30	\$ 11,787,736.59	\$ 8,497.50	\$ 39,738.00
	Electrical		6	\$ 144,700.00	\$ 345,292.00	\$ 1,585.00	\$ 4,620.00
	Gas		1	\$ 937.00	\$ 3,578.90	\$ 45.00	\$ 220.00
	Mechanical		7	\$ 65,106.00	\$ 714,564.33	\$ 795.00	\$ 6,398.00
	Plumbing		4	\$ 37,999.87	\$ 357,432.51	\$ 455.00	\$ 1,525.00
	TOTAL		38	\$ 2,640,472.17	\$ 13,208,604.33	\$ 11,377.50	\$52,501.00
PLAN REVIEWS							
	Number	10					
	Fees paid	\$ 3,827.50					
AD ZBOA							
	Number						
	Fees paid						
ZONING PERMITS (signs)		8					
	Total	\$200.00					
ZONING PERMITS(building)		8					
	Total issued	\$200.00					
Demolition		2	\$ 140.00				
Well		1	\$ 25.00				
Re-inspection fees		0	\$ -				
Maps		0	\$ -				

City of Hartsville Monthly New Permits 2020



Monthly Departmental Report: Environmental Services



January

2020

Departmental Report: Environmental Services

Yard Debris 2020

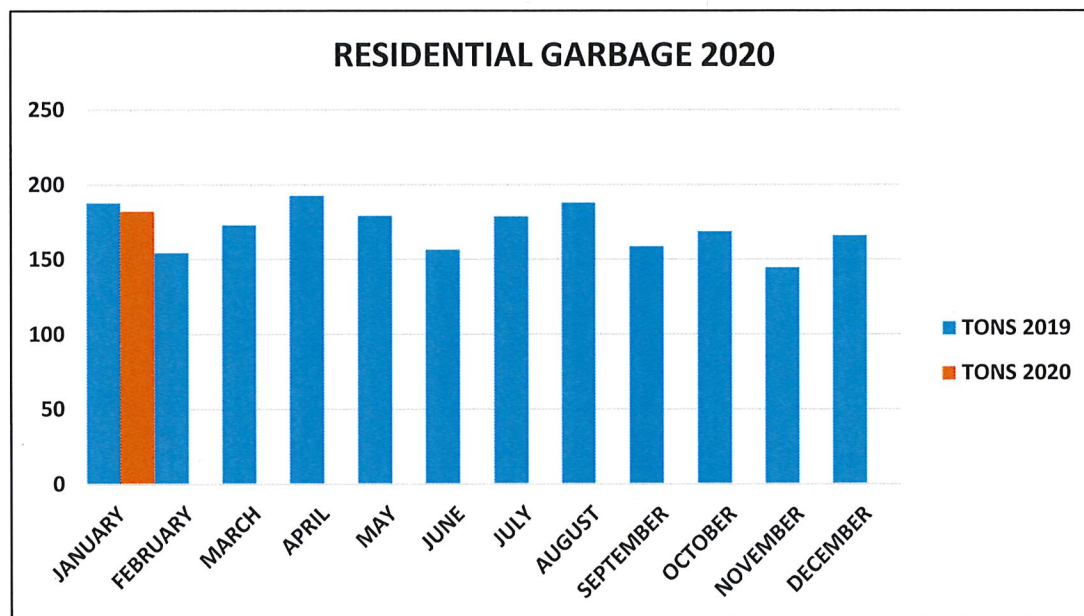
					TONNAGE	TRIPS
<u>MONTH</u>	<u>2019 TONS</u>	<u>2019 TRIPS</u>	<u>2020 TONS</u>	<u>2020 TRIPS</u>	<u>GAIN/LOSS</u>	<u>GAIN/LOSS</u>
January	554.81	118	348.44	54	-206.37	-64
February	193.48	55				
March	217	48				
April	282.45	56				
May	286.45	59				
June	291.64	61				
July	224.63	45				
August	243.91	51				
September	154.72	38				
October	315.09	58				
November	221.26	40				
December	412.55	58				
TOTALS	3397.99	687				



Departmental Report: Environmental Services

RESIDENTIAL GARBAGE 2020

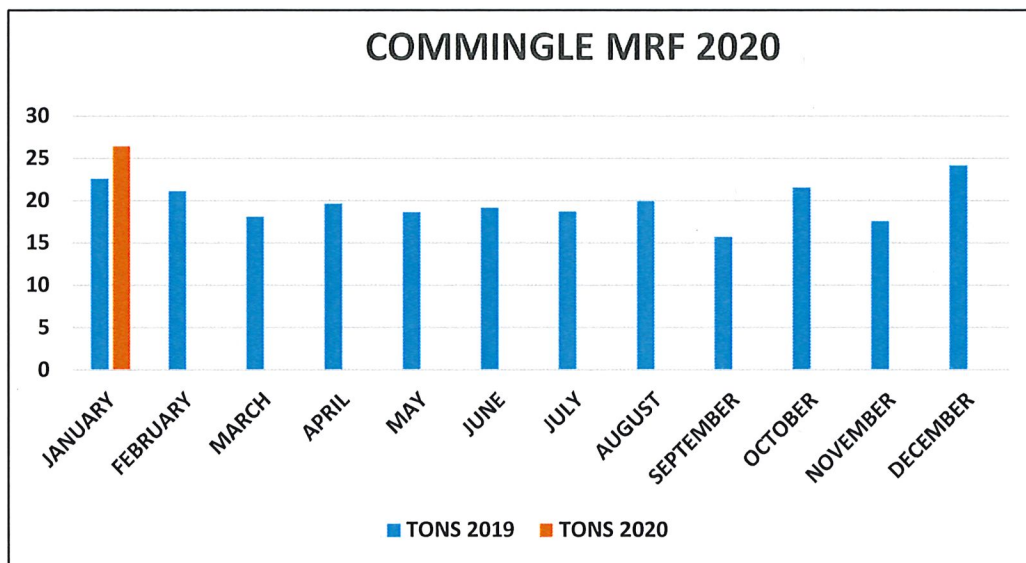
<u>MONTH</u>	<u>TONS 2019</u>	<u>TONS 2020</u>	<u>GAIN/LOSS</u>
JANUARY	187.67	182.04	-5.63
FEBRUARY	154.32		
MARCH	172.97		
APRIL	192.61		
MAY	179.04		
JUNE	156.51		
JULY	178.67		
AUGUST	187.94		
SEPTEMBER	158.58		
OCTOBER	168.55		
NOVEMBER	144.47		
DECEMBER	165.89		
TOTALS	2047.22		



Departmental Report: Environmental Services

COMMINGLE MRF 2020

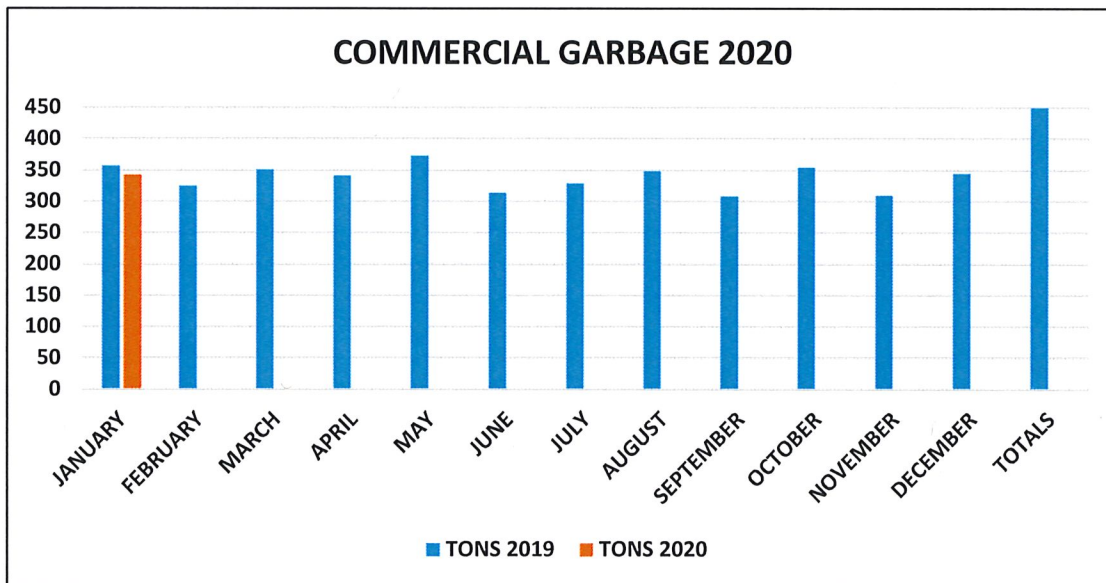
<u>MONTH</u>	<u>TONS 2019</u>	<u>TONS 2020</u>	<u>GAIN/LOSS</u>
JANUARY	22.55	26.37	3.82
FEBRUARY	21.1		
MARCH	18.06		
APRIL	19.63		
MAY	18.58		
JUNE	19.13		
JULY	18.67		
AUGUST	19.91		
SEPTEMBER	15.68		
OCTOBER	21.52		
NOVEMBER	17.52		
DECEMBER	24.11		
TOTALS	236.46		



Departmental Report: Environmental Services

COMMERCIAL GARBAGE 2020

<u>MONTH</u>	<u>TONS 2019</u>	<u>TONS 2020</u>	<u>GAIN/LOSS</u>
JANUARY	356.77	342.49	-14.28
FEBRUARY	324.76		
MARCH	350.73		
APRIL	340.93		
MAY	372.8		
JUNE	313.93		
JULY	328.67		
AUGUST	348.77		
SEPTEMBER	308.13		
OCTOBER	354.27		
NOVEMBER	310.12		
DECEMBER	344.85		
TOTALS	4054.73		





Monthly Financial Reports & Update

For the Month Ended January 31, 2020

Council Meeting 02/11/2020

City of Hartsville
General Fund Budget to Actual

	<i>Jan-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Property Taxes	1,391,943.18	1,855,697.89	3,064,000.00	39.44%
Payments in Lieu	-	-	90,000.00	100.00%
Franchise Fees	-	384,551.25	647,000.00	40.56%
Penalties & Interest - Taxes	197.52	10,501.97	30,000.00	64.99%
Business Licenses	11,073.86	141,363.70	1,852,900.00	92.37%
Permits	15,221.00	75,463.00	79,200.00	4.72%
Main Street Grant Revenue	-	-	6,296.00	100.00%
Tax Revenues - State	162,560.37	1,043,572.53	1,586,000.00	34.20%
Public Safety Fees	167,606.81	391,604.12	840,100.00	53.39%
Parks & Recreation Fees	5,227.00	16,281.16	23,000.00	29.21%
Fines	15,047.38	59,986.77	122,000.00	50.83%
Special Assessments	14,200.00	89,570.00	130,000.00	31.10%
Investment Earnings	288.96	443.55	-	0.00%
Rents	1,200.00	9,080.00	30,600.00	70.33%
Contributions & Donations	15,500.00	49,000.00	79,500.00	38.36%
Other Financing Sources	1,488.14	50,018.62	41,900.00	-19.38%
Interfund Transfers	-	53,082.29	1,810,281.52	97.07%
Sale of Assets	-	734.46	50,100.00	98.53%
Extraordinary Items	-	-	-	0.00%
	1,801,554.22	4,230,951.31	10,482,877.52	59.64%
Expenditures				
General & Administrative	236,429.96	679,007.79	1,358,506.60	50.02%
Mayor & Council	14,627.88	108,195.77	221,697.95	51.20%
Court Operations	18,168.91	115,411.04	201,069.29	42.60%
City Manager	27,606.77	168,245.75	255,516.98	34.15%
Information Technology	56,302.00	205,901.58	315,000.00	34.63%
Finance	41,811.21	239,911.10	412,184.29	41.80%
Legal	884.41	19,454.83	55,000.00	64.63%
Human Resources	18,888.72	130,286.73	204,632.48	36.33%
Mainstreet	6,124.89	50,071.54	84,149.02	40.50%
Business Navigator	42,317.95	274,338.44	412,371.08	33.47%
Police Department	272,051.91	1,890,729.42	3,092,659.64	38.86%
Fire Department	269,755.92	1,223,809.40	1,725,259.26	29.07%
Victims Advocate	4,129.93	25,825.09	45,059.60	42.69%
Marketing/Tourism	13,875.21	102,163.65	177,050.20	42.30%
Operations Maintenance	18,603.27	69,628.81	120,062.27	42.01%
Parks & Recreation	53,416.87	408,341.59	676,424.80	39.63%
Streets & Grounds	66,762.55	442,601.68	783,323.98	43.50%
Museum Operations	8,676.65	85,693.38	146,760.08	41.61%
Cemetery Operations	11,085.78	62,128.09	104,400.00	40.49%
Airport Operations	9,883.79	49,311.48	91,750.00	46.25%
School Crossing Guards	4,045.18	22,053.84	-	0.00%
	1,195,449.76	6,373,111.00	10,482,877.52	39.20%
Net Revenue (Expenditures)	606,104.46	(2,142,159.69)	-	

**City of Hartsville
Utility Funds**

Water/Sewer Budget to Actual

	<i>Jan-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Charges for Services	195,425.68	1,542,131.52	2,430,975.00	36.56%
Fees	180,141.98	1,343,490.45	2,452,184.00	45.21%
Investment Earnings	1,849.87	17,514.70	27,000.00	0.00%
Rents	-	141,251.00	125,000.00	-13.00%
Waterpark Services	1,940.08	889,806.07	1,626,100.00	45.28%
Other Financing Sources	1,337.00	12,837.49	1,000.00	0.00%
Accumulated Surplus	43,811.47	176,879.05	-	0.00%
	<u>424,506.08</u>	<u>4,123,910.28</u>	<u>6,662,259.00</u>	<u>38.10%</u>
Expenditures				
Water Expenditures	135,544.92	815,070.61	2,137,078.36	61.86%
Sewer Expenditures	338,974.64	1,313,726.95	2,588,187.69	49.24%
Waterpark Expenditures	37,406.30	1,105,641.92	1,626,100.00	32.01%
	<u>511,925.86</u>	<u>3,234,439.48</u>	<u>6,351,366.05</u>	<u>49.07%</u>
Net Revenue (Expenditures)	<u>(87,419.78)</u>	<u>889,470.80</u>	<u>310,892.95</u>	

Stormwater Budget to Actual

	<i>Jan-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Stormwater Fees and Interfund transfers	-	-	122,354.48	100.00%
	<u>-</u>	<u>-</u>	<u>122,354.48</u>	<u>100.00%</u>
Expenditures				
Total Expenditures	8,401.66	61,555.47	122,354.48	49.69%
	<u>8,401.66</u>	<u>61,555.47</u>	<u>122,354.48</u>	<u>49.69%</u>
Net Revenue (Expenditures)	<u>(8,401.66)</u>	<u>(61,555.47)</u>	<u>-</u>	

**City of Hartsville
Misc Funds**

Environmental Services Budget to Actual

	<i>Jan-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Fees	116,091.88	801,557.85	1,372,290.00	41.59%
Investment Earnings	-	379.63	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	130,354.13	127,000.00	0.00%
Extraordinary Items	-	-	-	0.00%
	<u>116,091.88</u>	<u>932,291.61</u>	<u>1,499,290.00</u>	<u>37.82%</u>
Expenditures				
Total Expenditures	129,793.96	916,398.29	1,492,068.26	38.58%
	<u>129,793.96</u>	<u>916,398.29</u>	<u>1,492,068.26</u>	<u>38.58%</u>
Net Revenue (Expenditures)	<u>(13,702.08)</u>	<u>15,893.32</u>	<u>7,221.74</u>	

Infrastructure Park Budget to Actual

	<i>Jan-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Payments in Lieu of Taxes	517,854.39	542,113.04	515,000.00	-5.26%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	500.00	3,500.00	6,000.00	41.67%
Extraordinary Items	-	-	-	0.00%
	<u>518,354.39</u>	<u>545,613.04</u>	<u>521,000.00</u>	<u>-4.72%</u>
Expenditures				
Total Expenditures	434,932.76	473,169.41	507,416.72	6.75%
	<u>434,932.76</u>	<u>473,169.41</u>	<u>507,416.72</u>	<u>6.75%</u>
Net Revenue (Expenditures)	<u>83,421.63</u>	<u>72,443.63</u>	<u>13,583.28</u>	

Debt Service Fund

	<i>Jan-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Property Tax Revenues	912.16	8,446.78	165,000.00	94.88%
	<u>912.16</u>	<u>8,446.78</u>	<u>165,000.00</u>	<u>94.88%</u>
Expenditures				
Total Expenditures	-	-	164,542.47	100.00%
	<u>-</u>	<u>-</u>	<u>164,542.47</u>	<u>100.00%</u>
Net Revenue (Expenditures)	<u>912.16</u>	<u>8,446.78</u>	<u>457.53</u>	

**City of Hartsville
Special Revenue Funds**

Hospitality Taxes Budget to Actual

	<i>Jan-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Taxes	79,389.97	561,604.54	900,000.00	37.60%
Penalties & Interest - Taxes	-	-	3,000.00	100.00%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	<u>79,389.97</u>	<u>561,604.54</u>	<u>995,500.00</u>	<u>43.59%</u>
Expenditures				
Total Expenditures	2,000.00	77,054.01	995,500.00	92.26%
	<u>2,000.00</u>	<u>77,054.01</u>	<u>995,500.00</u>	<u>92.26%</u>
				0%
Net Revenue (Expenditures)	<u>77,389.97</u>	<u>484,550.53</u>	<u>-</u>	

Accommodations Taxes Budget to Actual

	<i>Jan-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Taxes	10,825.09	110,283.11	200,000.00	44.86%
Investment Earnings	-	-	-	0.00%
	<u>10,825.09</u>	<u>110,283.11</u>	<u>200,000.00</u>	<u>44.86%</u>
Expenditures				
Total Expenditures	456.67	3,196.69	200,000.00	98.40%
	<u>456.67</u>	<u>3,196.69</u>	<u>200,000.00</u>	<u>98.40%</u>
Net Revenue (Expenditures)	<u>10,368.42</u>	<u>107,086.42</u>	<u>-</u>	

**City of Hartsville
Recreation Enterprise Funds**

Recreation Concessions Budget to Actual

	<i>Jan-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
Revenues				
Concessions Revenue	3,184.21	29,300.68	65,000.00	54.92%
Extraordinary Items	-	-	-	0.00%
	<u>3,184.21</u>	<u>29,300.68</u>	<u>65,000.00</u>	<u>54.92%</u>
Expenditures				
Total Expenditures	983.38	19,278.10	60,000.00	67.87%
	<u>983.38</u>	<u>19,278.10</u>	<u>60,000.00</u>	<u>67.87%</u>
Net Revenue (Expenditures)	<u><u>2,200.83</u></u>	<u><u>10,022.58</u></u>	<u><u>5,000.00</u></u>	

Monthly Departmental Report: Finance



Monthly Revenue Report

Month of: January 2020

Hospitality taxes collected:	\$76,043.09
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Accommodation taxes collected:	\$11,506.40
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Revenue collected for Cemetery Lots:	\$13,400.00

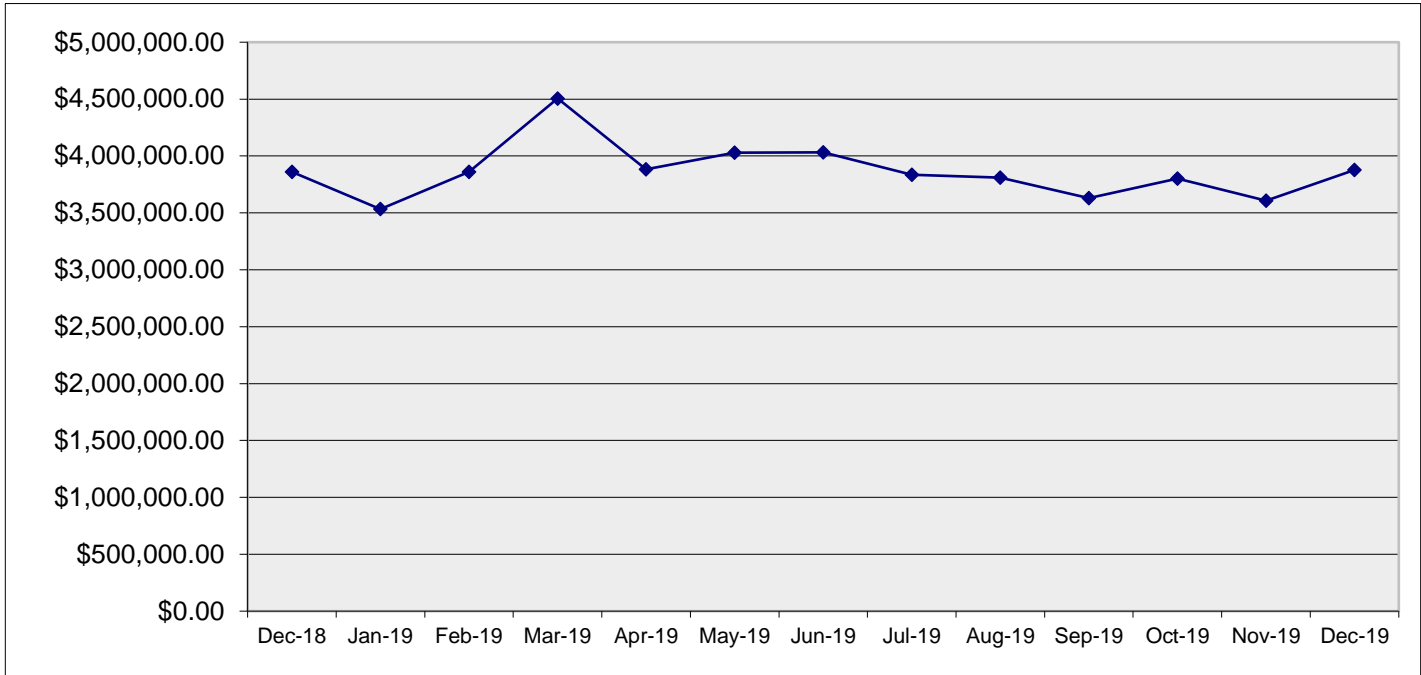
Hospitality Tax Recap

	Net Taxable Sales	X .02	Discount	Penalty	Total Paid
Dec-18	\$3,859,626.03	\$ 77,183.54	\$ (1,498.48)	\$ 70.11	\$ 75,674.19
Jan-19	\$3,533,130.79	\$ 70,662.64	\$ (1,384.84)	\$ 89.29	\$ 63,367.09
Feb-19	\$3,860,275.12	\$ 77,205.87	\$ (1,464.62)	\$ 68.58	\$ 75,806.84
Mar-19	\$4,505,737.23	\$ 90,114.93	\$ (1,776.56)	\$ 6.00	\$ 88,344.30
Apr-19	\$3,882,498.39	\$ 77,649.97	\$ (1,526.54)	\$ -	\$ 76,130.42
May-19	\$4,029,248.21	\$ 80,584.97	\$ (1,589.78)		\$ 79,007.37
Jun-19	\$4,031,640.70	\$ 80,626.69	\$ (1,575.35)	\$ 40.47	\$ 79,092.61
Jul-19	\$3,835,432.41	\$ 76,708.71	\$ 1,505.86	\$ 7.60	\$ 76,589.50
Aug-19	\$3,809,863.02	\$ 76,197.25	\$ (1,568.32)		\$ 74,637.33
Sep-19	\$3,629,186.26	\$ 72,495.72	\$ (1,393.94)	\$ 205.78	\$ 71,374.78
Oct-19	\$3,800,242.85	\$ 76,004.90	\$ (1,492.51)	\$ 55.62	\$ 74,577.00
Nov-19	\$3,606,820.43	\$ 72,139.45	\$ (1,423.05)	\$ 13.76	\$ 70,727.14
Dec-19	\$3,878,368.57	\$ 77,567.39	\$ (1,530.90)	\$ 7.60	\$ 76,043.09
TOTAL	\$35,347,451.90	\$ 706,934.57	(\$10,878.63)	\$233.98	\$ 981,371.66

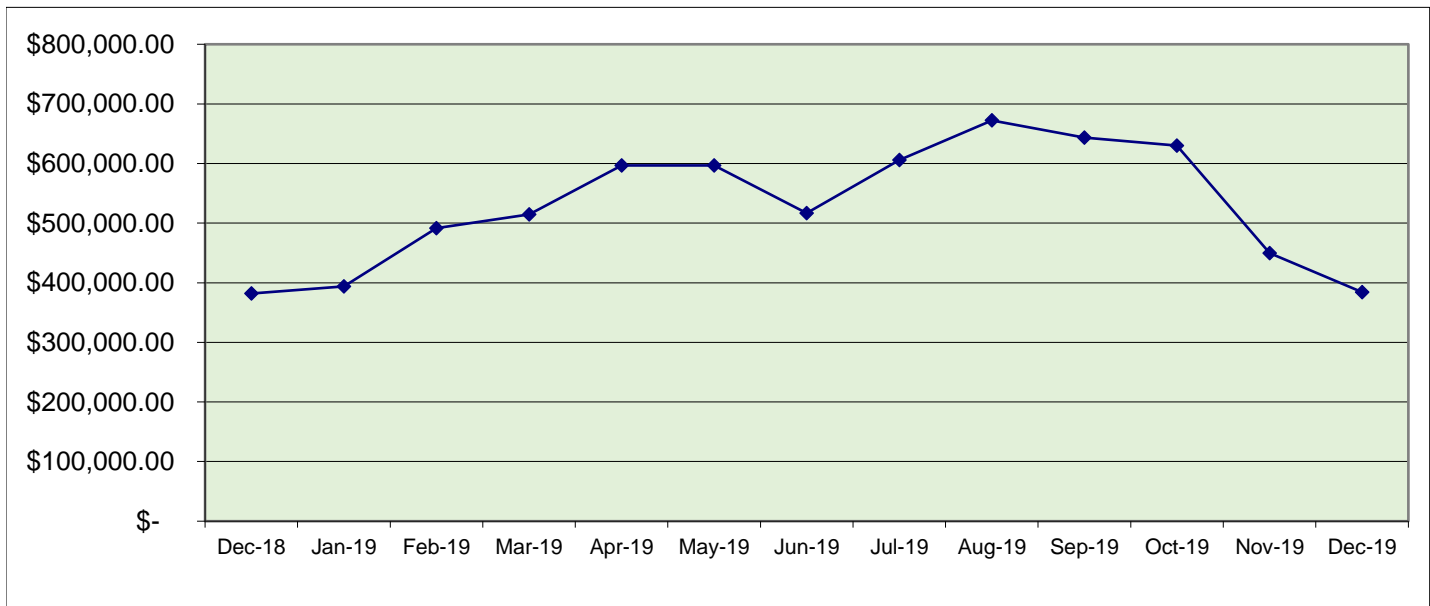
Accommodations Tax Recap

	Net Taxable Sales	X .03	Discount	Penalty	Total Paid
Dec-18	\$ 381,919.48	\$ 11,457.59	\$ (210.11)	\$ 95.50	\$ 11,342.78
Jan-19	\$ 393,844.20	\$ 11,815.35	\$ (234.71)		\$ 11,580.64
Feb-19	\$ 491,674.05	\$ 14,750.23	\$ (259.16)	\$ 164.07	\$ 14,655.14
Mar-19	\$ 514,550.09	\$ 15,436.53	\$ (303.82)		\$ 15,132.71
Apr-19	\$ 596,910.40	\$ 17,907.32	\$ (355.37)		\$ 17,551.95
May-19	\$ 596,568.74	\$ 17,897.07	\$ 354.82		\$ 17,542.25
Jun-19	\$ 516,827.72	\$ 15,504.84	\$ (305.84)		\$ 15,199.00
Jul-19	\$ 605,883.73	\$ 18,176.52	\$ 360.57		\$ 17,815.96
Aug-19	\$ 672,198.19	\$ 20,165.94	\$ (400.14)		\$ 19,765.80
Sep-19	\$ 643,198.46	\$ 19,295.96	\$ (382.09)		\$ 18,913.87
Oct-19	\$ 629,788.18	\$ 18,893.64	\$ (364.63)	\$ 42.48	\$ 18,571.49
Nov-19	\$ 449,614.99	\$ 13,488.15	\$ (266.48)		\$ 13,221.68
Dec-19	\$ 384,101.52	\$ 11,523.05	\$ (192.90)	\$ 176.24	\$ 11,506.40
TOTAL	\$4,770,376.60	\$143,111.39	(\$1,353.76)	\$129.52	\$ 140,586.23

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



City of Hartsville Fire Department

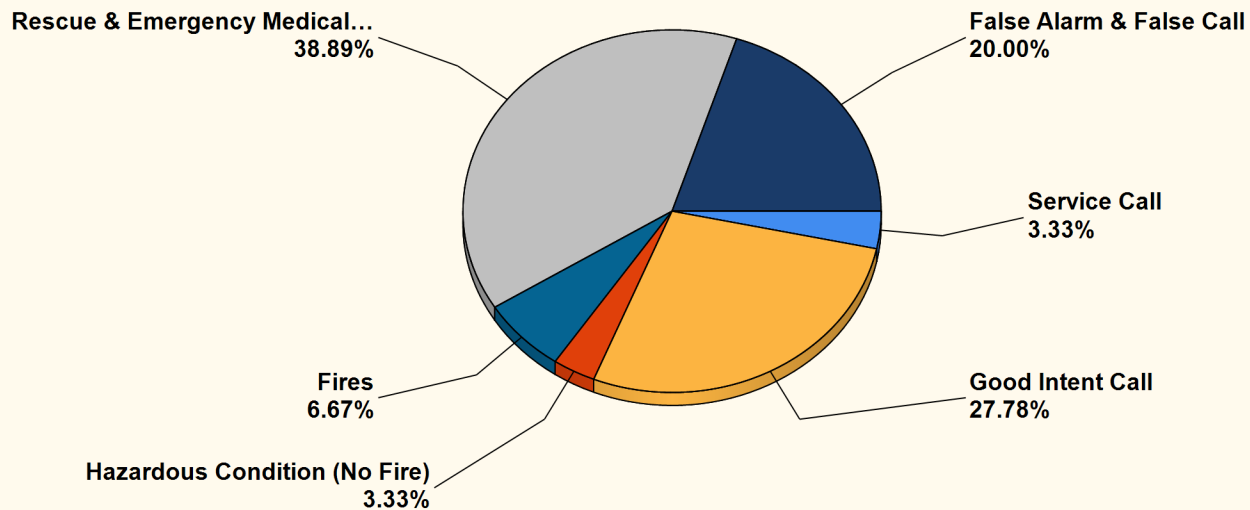
Hartsville, SC

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 01/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	6.67%
Rescue & Emergency Medical Service	35	38.89%
Hazardous Condition (No Fire)	3	3.33%
Service Call	3	3.33%
Good Intent Call	25	27.78%
False Alarm & False Call	18	20.00%
TOTAL	90	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.11%
118 - Trash or rubbish fire, contained	2	2.22%
131 - Passenger vehicle fire	1	1.11%
132 - Road freight or transport vehicle fire	1	1.11%
151 - Outside rubbish, trash or waste fire	1	1.11%
311 - Medical assist, assist EMS crew	19	21.11%
322 - Motor vehicle accident with injuries	11	12.22%
324 - Motor vehicle accident with no injuries.	5	5.56%
412 - Gas leak (natural gas or LPG)	1	1.11%
440 - Electrical wiring/equipment problem, other	1	1.11%
445 - Arcing, shorted electrical equipment	1	1.11%
522 - Water or steam leak	1	1.11%
531 - Smoke or odor removal	1	1.11%
551 - Assist police or other governmental agency	1	1.11%
611 - Dispatched & cancelled en route	20	22.22%
622 - No incident found on arrival at dispatch address	1	1.11%
631 - Authorized controlled burning	2	2.22%
651 - Smoke scare, odor of smoke	2	2.22%
710 - Malicious, mischievous false call, other	2	2.22%
731 - Sprinkler activation due to malfunction	1	1.11%
734 - Heat detector activation due to malfunction	1	1.11%
735 - Alarm system sounded due to malfunction	3	3.33%
741 - Sprinkler activation, no fire - unintentional	2	2.22%
743 - Smoke detector activation, no fire - unintentional	8	8.89%
744 - Detector activation, no fire - unintentional	1	1.11%
TOTAL INCIDENTS:	90	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero. Does not include Imported data.

City of Hartsville Fire Department

Hartsville, SC

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Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 01/01/2020 | End Date: 01/31/2020

INCIDENT TYPE	Incident Status	# INCIDENTS
Zone: City Limits - City Limits		
111 - Building fire	Reviewed	1
118 - Trash or rubbish fire, contained	Reviewed	2
311 - Medical assist, assist EMS crew	Reviewed	13
322 - Motor vehicle accident with injuries	Reviewed	2
324 - Motor vehicle accident with no injuries.	Reviewed	2
412 - Gas leak (natural gas or LPG)	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	1
531 - Smoke or odor removal	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	12
622 - No incident found on arrival at dispatch address	Reviewed	1
710 - Malicious, mischievous false call, other	Reviewed	1
731 - Sprinkler activation due to malfunction	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	3
741 - Sprinkler activation, no fire - unintentional	Reviewed	2
743 - Smoke detector activation, no fire - unintentional	Reviewed	5
744 - Detector activation, no fire - unintentional	Reviewed	1

Zone: Darlington Co. - Darlington County		
131 - Passenger vehicle fire	Reviewed	1
132 - Road freight or transport vehicle fire	Reviewed	1
151 - Outside rubbish, trash or waste fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	6
322 - Motor vehicle accident with injuries	Reviewed	9
324 - Motor vehicle accident with no injuries.	Reviewed	3
445 - Arcing, shorted electrical equipment	Reviewed	1
522 - Water or steam leak	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	7
631 - Authorized controlled burning	Reviewed	2
651 - Smoke scare, odor of smoke	Reviewed	2

This report gives a count of each incident type for the Incident Status or Statuses selected.



EMERGENCY REPORTING

emergencyreporting.com

Doc Id: 384

Page # 1 of 2

INCIDENT TYPE	Incident Status	# INCIDENTS
710 - Malicious, mischievous false call, other	Reviewed	1
734 - Heat detector activation due to malfunction	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	3
Zone: Out of District - Out of District		
611 - Dispatched & cancelled en route	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



Fire Recovery for July 2019 - January 2020

Status	Run Date	Run Number	NFIRS	Paid Date	Insurance	Invoiced	Received	FD%
Payment Received	06/21/2019	19-578	111	07/09/2019	AutoOwners	\$ 896.00	\$ 500.00	\$ 400.00
Payment Received	06/26/2019	19-592	322	07/17/2019	Nationwide	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	05/02/2019	19-359	733	07/18/2019	Coker College	\$ 200.00	\$ 192.00	\$ 153.60
Payment Received	06/11/2019	19-532	322	07/28/2019	Geico	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	06/03/2019	19-496	322	07/30/2019	Progressive	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	06/03/2019	19-493	463	08/08/2019	USAA Insurance	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	10/23/2018	18- 1091	324	08/09/2019	Geico	\$ 495.00	\$ 250.00	\$ 200.00
Payment Received	07/15/2019	19-657	322	08/20/2019	Travelers	\$ 1,037.00	\$ 487.00	\$ 389.60
Payment Received	03/11/2019	19-204	463	08/28/2019	Geico	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	03/25/2019	19-245	322	09/04/2019	Auto Owners Insurance	\$ 2,848.00	\$ 2,848.00	\$ 2,278.40
Payment Received	07/23/2019	19-684	324	09/10/2019	State Farm	\$ 554.00	\$ 250.00	\$ 200.00
Payment Received	07/14/2019	19-645	745	10/04/2019	Thad Saleeby Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	07/22/2019	19-680	730	10/04/2019	Thad Saleeby Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	07/30/2019	19-717	743	10/04/2019	Thad Saleeby Center	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	09/07/2019	19-830	463	10/08/2019	Geico	\$ 487.00	\$ 487.00	\$ 389.60

Payment Received	09/13/2019	19-847	322	10/08/2019	Safeco	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	07/14/2019	19-643	743	10/14/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/23/2019	19-582	735	10/14/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/15/2019	19-549	733	10/14/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/07/2019	19-519	745	10/14/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	06/23/2019	19-581	745	10/14/2019	Darlington County School District	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	05/06/2019	19-379	730	10/14/2019	Darlington County School District	\$ 200.00	\$ 200.00	\$ 160.00
Payment Received	08/17/2019	19-759	322	10/22/2019	Geico	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	10/06/2019	19-939	324	10/25/2019	Safeco	\$ 554.00	\$ 554.00	\$ 443.20
Payment Received	09/16/2019	19-856	734	10/25/2019	Coker University	\$ 200.00	\$ 192.00	\$ 153.60
Payment Received	07/26/2019	19-700	322	10/30/2019	OOIDA Risk	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	09/17/2019	19-862	733	10/30/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	09/24/2019	19-886	743	10/30/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00

Payment Received	09/23/2019	19-880	743	10/30/2019	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	05/23/2019	19-438	463	11/13/2019	State Farm	\$ 487.00	\$ 487.00	\$ 389.60
Payment Received	08/04/2019	19-733	322	12/27/2019	Owners	\$ 1,058.00	\$ 1,058.00	\$ 846.40
Payment Received	08/26/2019	19-788	322	01/05/2020	Geico	\$ 487.00	\$ 250.00	\$ 200.00
Payment Received	10/17/2019	19-970	324	01/19/2020	Atlantic Casualty	\$ 739.00	\$ 739.00	\$ 591.20
Payment Received	10/27/2019	19- 1006	733	01/20/2020	Darlington County School District	\$ 300.00	\$ 300.00	\$ 240.00
Payment Received	10/17/2019	19-968	324	01/21/2020	Geico	\$ 554.00	\$ 554.00	\$ 443.20
Grand Total						\$ 18,393.00	\$ 16,645.00	\$ 13,316.00

FEBRUARY 2020

COUNCIL GRANT REPORT

Active Projects:

- ☐ FAA Infrastructure & Design Grant
- ☐ SC Aeronautics Infrastructure & Design Grant
- ☐ SC Aeronautics Terminal & Access Road Grant
- ☐ SC Department of Commerce, CDBG South Hartsville Sewer Improvements
- SC Department of Public Safety – Highway Safety 2019
- ☐ SCEMD Recovery/FEMA: South Hartsville Drainage Study
- ☐ SCEMD Recovery/FEMA: Generators for Pump Stations & Wells
- ☐ Byerly Foundation Projects:
 1. Fire Training Equipment (purchased)
 2. Façade Program (underway)
 3. Wayfinding Signage (almost complete)
 4. Police Youth Academy (ongoing)
 5. Business Builder (ongoing)

Applications Awarded June - December 2019:

- SC Aeronautics – Terminal & Access Road Construction **\$500,000**
- SC Aeronautics – Infrastructure & Design Matching - **\$8,328**
- SC Department of Public Safety – Highway Safety 2020 - **\$63,594**
- ☐ CDBG South Park Neighborhood Sewer Upgrades **\$750,000**
- ☐ FAA Infrastructure Grant **\$149,900**
- ☐ SCDPS Office of Highway Safety & Justice for Body-Worn Cameras **\$9,428.08**
- ☐ Byerly Foundation: HFD Extinguisher Training **\$13,084**
- Byerly Foundation: Main Street Façade Program **\$10,000**

Future Applications/Award Notification:

(0 – 6 months lead time & application contingent upon council approval)

- SCDPS – Highway Safety Grant Program
- SCDPS/OHSJP – Project Safe Neighborhoods Grant Program
- ☐ AARP Communities Challenge Grant
- ☐ PARD projects for Basketball Court Lighting, etc.
- ☐ FEMA PMD - Generator for City Hall
- ☐ RIA Well with Potential SRF Forgivable & Loan Project
- ☐ CDBG Infrastructure
- ☐ South Carolina Parks Recreation & Tourism \$200,000 (Submitted)

Should you have any questions regarding this report, please contact me at 843.383.3015 ext. 2010, 843.858.0699, or shannon.munoz@hartsvillesc.gov.

Shannon J. Munoz, Director of Community & Economic Development

Human Resources Monthly Report - January 2020

Home Department**	December Headcount	January Hires / Transfers In	January Terms	January Transfers Out	January Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	0	4	0
000413 / City Manager	1	0	0	0	1	0	0	0	1	0
000415 / Finance	6	0	0	0	6	0	1	1	4	0
000417 / Human Resources	3	0	0	0	3	0	0	1	2	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	4	0	0	0	4	0	2	1	1	0
000421 / Police Department	43	1	1	0	43	0	4	0	39	0
000422 / Fire Department	32	1	0	0	33	0	3	0	30	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	2	0	0	0	2	0	0	0	2	0
000431 / Maintenance	2	0	0	0	2	0	0	0	2	0
000432 / Sanitation Dept.	13	0	1	0	12	0	8	0	4	0
000452 / Parks & Recreation	7	0	0	0	7	0	2	0	5	0
000453 / Streets & Grounds	9	0	0	0	9	0	6	0	3	0
000454 / Museum Operations	2	1	0	0	3	0	0	0	3	0
000500 / Water Utilities	8	0	0	0	8	0	2	0	6	0
000600 / Sewer Utilities	4	0	0	0	4	0	2	0	2	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	1	0	0	0	1	0	0	0	1	0
Totals:	161	3	2	0	162	0	39	3	120	0

**Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns

Completed Events/Campaigns

January***

Annual Preventative Health Screening 1/17
Longevity Luncheon 1/15
National Law Enforcement Appreciation Day 1/9
Performance Appraisal Rollout

***NEPTUNE ISLAND JOB FAIR - January (100 apps to date!)

Upcoming Events

February

Wellness Challenge Rollout - TBA
Performance Appraisals - Supervisor Completion
Student to Work Day: 2/7
Parks & Recreation Event: Bowling 2/24/20

***NEPTUNE ISLAND JOB FAIRS - February 2/8

March

National Employee Appreciation Day 3/6
Performance Appraisal - Employee Meetings, Bonus Distribution
Employee Training - Quarter 1 3/18-3/20
DCSD Key to Career Interns - 1st Day



Date: February 4, 2020
To: City of Hartsville
From: Suzy Moyd
Executive Director
Main Street Hartsville
Re: **Monthly Status Report for January**



Status Report & Updates

Calendar:

January 5th, Grand Opening Shear Hairapy: Cancelled
January 14th, City Council
January 15th, Architectural Review Board
January 21-23rd, South Carolina Event Planner's Conference (SCFEA)
January 23rd, Grand Opening Block & Vino
January 23rd, Dancing With The Stars
January 29th, MSSC Meeting in Camden, present on boosting downtown excitement

Current Social Media Stats:



Facebook: 4936 Followers
Twitter: 1354 Followers
Instagram: 1466 Followers
MailChimp: 761 Subscribers

New businesses opening and Ribbon Cuttings soon:

Shear Hairapy (January 5th, 2020)
Block & Vino (January 23rd)
Apparel Plus
State Farm: Sully Blair
The Nook (re-opening under new ownership)
SPC Credit Union auxiliary offices
Wild Heart Brewery
Train Depot/RetroFit

Working on:

ValenTastic Promotions

Shamrock Shenanigans meetings

Working on a promo video idea for downtown for HGTV Hometown takeover.

Touring new businesses, developers, and visitors around our downtown.

Scheduling and coordinating Ribbon Cuttings.

Processing Main Street Hartsville Gift Certificates.

Updates to Main Street's website and social media.

New Partnerships, current Partnership Renewals & Thank Yous.

Weekly MailChimp Newsletters.

Processing payments for farmers, vendors and sponsors.

Attending Navigator meetings.

Processing & Starting Up for new Façade Grant Applications.

Updating Gift Certificate Inserts.

Updating Eat, Shop, Play brochure.

Main Street Hartsville Work Plan 2020.

Main Street Statistical Data Collection.

Main Street Hartsville Board Formation.

Presentation for National Main Street Convention.

Outdoor Dining & Business Promotion.



Monthly Departmental Report – JANUARY 2020

Visitor Demographics 2020

MONTH	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Walk-In	Website	Facebook
JANUARY	8	14	8	21	24	7	80	357	1,743
February									
March									
April									
May									
June									
July									
August									
September									
October									
November									
December									
YEAR TO DATE	8	14	8	21	24	7	80	357	1,743

*Sunday

Visitors Signing Guest Book came from:

Manchester, New Jersey
London, England

Ontario, Canada
Atlanta, Georgia

Fort Mill
Darlington

Hartsville

Museum News:

- Simply Christmas and Santa's Workshop Exhibit ended January 10th.
- Matt Winburn, Asst. Museum Manager started on Wednesday, January 8th.
- Black Heritage Stamp and Post Office Exhibit displayed in the W. Reeves McCall Gallery.
- Recent Donation: Brandi and Cal Wheeler donated a jewelry exhibit case from retail shop Brandi's on College. Exhibit case was also used in LuLu's retail shop once located in the Arcade Hotel.



January 2020

Monthly Departmental Report

Coach TB Thomas Sports Center

- Current programs are Zumba, cardio step, and hard bodies.
- We added 75 new members in January.
- Girls University have 9 members in January.
- Pickleball numbers have held steady at 16 players.
- Host 2 pickleball challenge matches at TB Thomas which hosted 16 players

Byerly Park

- Repairs to Byerly Park dog lights are complete.
- County basketball has started games January.
- 2020 baseball / softball tournament has been finalized.
- New / replacement signs are being installed throughout the park.
- Equipment for new outdoor monkey bars have been purchased. Expected installation in February.
- New pitching surfaces have been installed and ready to roll out with the start of the new season.

2020 Baseball / Softball Tournament Schedule

Dates:	Organizations
February 22 & 23	Top Gun
February 29 & March 1	
March 7 & 8	USSSA
March 14 & 15	Top Gun
March 21 & 22	Recreation Opening Day
March 28 & 29	Middle School Softball
April 4 & 5	Top Gun
April 11 & 12	
April 18 & 19	Tier 1
April 25 & 26	USSSA
May 2 & 3	Top Gun
May 9 & 10	USSSA
May 16 & 17	Top Gun
May 23 & 24	Holiday
May 30 & 31	
June 6 & 7	Tier 1
June 13 & 14	USSSA
June 20 & 21	Top Gun
June 27 & 28	
July 4 & 5	Holiday
July 11 & 12	USSSA
July 18 & 19	Top Gun
July 25 & 26	
August 1 & 2	Tier 1
August 8 & 9	Top Gun
August 15 & 16	Tier 1
August 22 & 23	USSSA
August 29 & 30	
September 5 & 6	Holiday
September 12 & 13	Top Gun
September 19 & 20	USSSA
September 26 & 27	Top Gun
October 3 & 4	USSSA
October 10 & 11	Top Gun
October 17 & 18	
October 24 & 25	USSSA
October 31 & November 1	USSSA
November 7 & 8th	
November 14 & 15	Tier 1

Hartsville Police Department

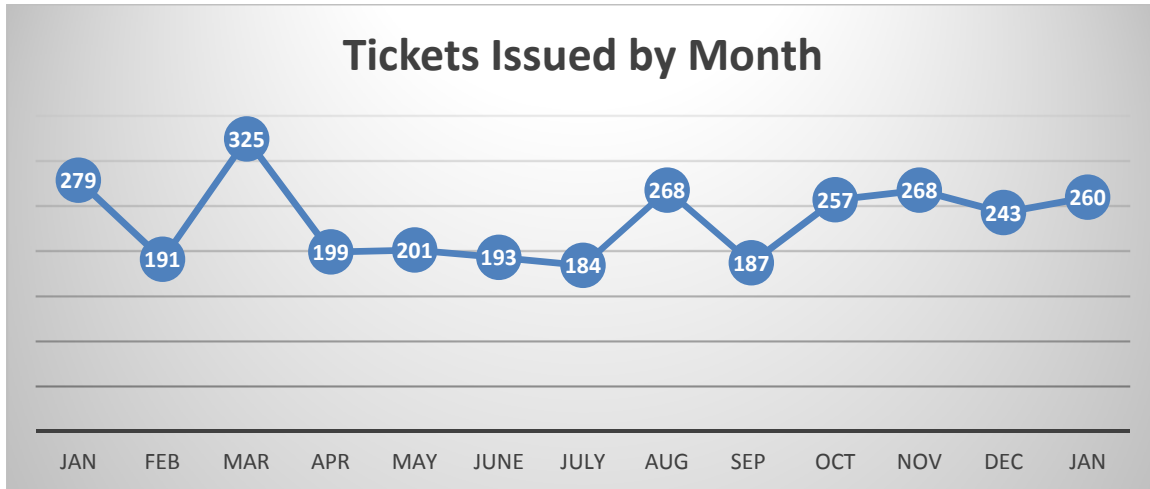


Monthly Report

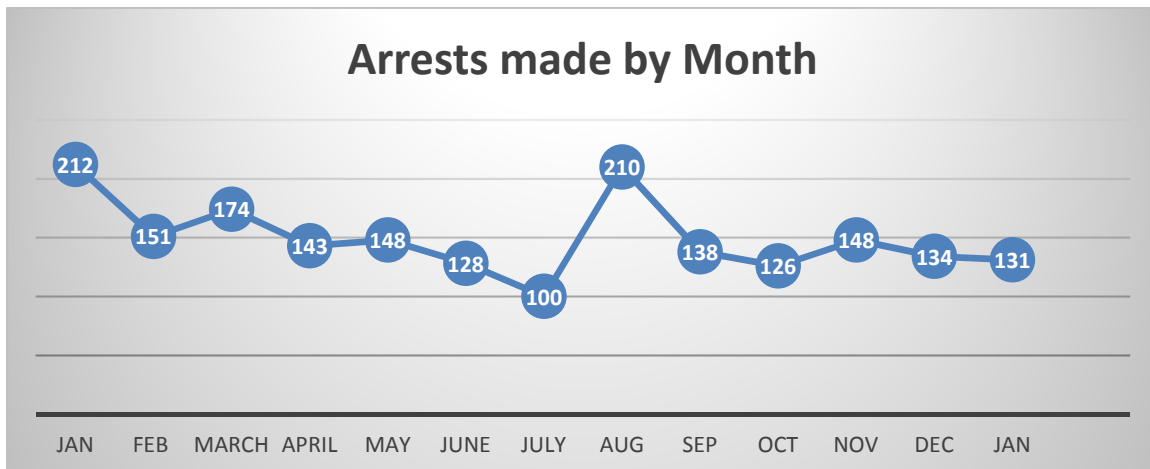
January 2020

Prepared by Mark Blair

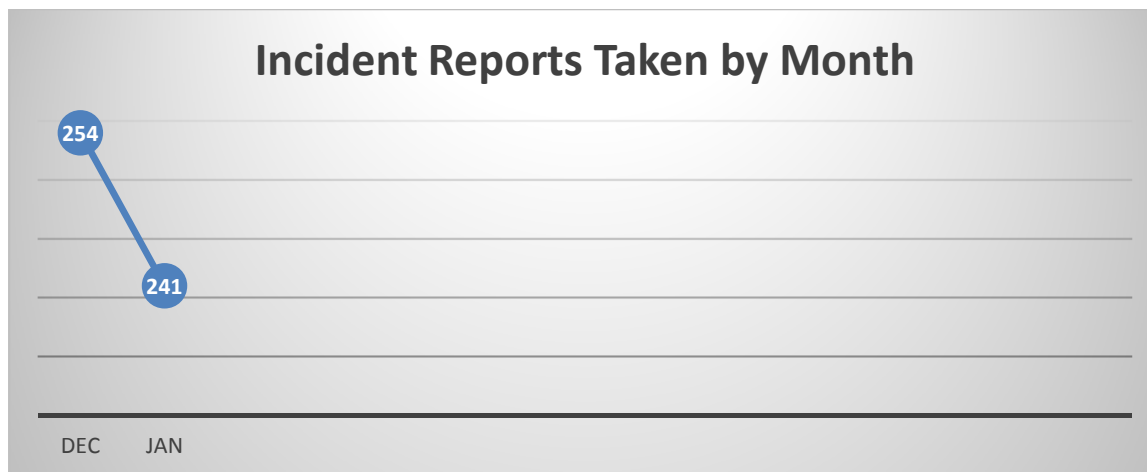
The Hartsville Police department employs 36 sworn positions, 3 civilians, and 8 crossing guards



Mar 2019 showed our highest rates of ticket issuance for the previous 12 months. April through July of 2019 returned to levels seen in late fall of 2018. The quarter of 2019 have seen marked improvement in citations issued, back to high levels as seen in Fall/Winter of 2018. We have several proactive patrol officers aggressively seeking traffic violations and it shows in the data.



Arrests dropped off from January of 2019 until present. July showed the lowest number of arrests of the past 12 months, however there was a jump in August due in part to Operation Summer Freeze. The 45 arrests from Operation Summer Freeze, we would have been at 165 Arrests, which is closer to the average. Arrests and citations appear to have stabilized around 135 Arrests/Month, judging by the last quarter.



Incident Reports taken are a reflection of reports actually written. A report is not written for every call. This chart is new for 2020 and will fill in as the year progresses. Calls for service is directly related to arrests and citations, because if people call us less often, we have fewer arrests or tickets.

Arrestees and Victims

On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In January there were 131 arrests, including 11 Juveniles.

Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

Murder -	2 (0% from outside city)
Shopliftings –	12 (92% from outside city)
Assaults –	7 (43% from outside city)
Pornography -	2 (100% from outside city)
Burglary -	1 (100% from outside city)
Thefts -	13 (77% from outside city)
Car Theft	4 (75% from outside city)
Drug Offenses –	15 (80% from outside city)
DUI/Drunkeness-	4 (100% from outside city)
Weapons Law -	3 (33% from outside city)

Totals for all arrests (including those not listed above)
93 of 131 people arrested (71%) live outside the city limits.



Date: February 4, 2020
To: City of Hartsville
From: Samantha Altman, Special Events Coordinator
Re: Tourism and Events Report- December

Status Report & Updates

Current Projects

Will start planning for the Easter Eggstravaganza and getting a list together to vote on for Screen on the Green showings.

Adding and planning a Touch a Truck event downtown.

Facebook pages for Lawton Park Pavilion and The Edition are posted.

Working on a list of deep cleaning needed at Lawton and The Edition.

Working on bundle/day pricing for The Edition.

Finalized the 2020 City of Hartsville events calendar to create a master list for scheduling events.

2020 City of Hartsville Events:

- Community Easter Eggstravaganza
 - Saturday, April 4, 2020
- Touch a Truck
 - Saturday, May 2, 2020
- Screen on the Green
 - Saturday, May 30, 2020
 - Saturday, June 13, 2020
 - Saturday, June 27, 2020
 - Saturday, August 1, 2020
 - Saturday, August 15, 2020
- National Night Out from 6:30-8:30 pm
 - Saturday, August 1, 2020
- Downtown Holiday Open House & Centennial Tree Lighting
 - Thursday, November 19, 2020 from 6:00-9:00 pm
- 2020 Hartsville Christmas Parade
 - Saturday, December 12, 2020 at 3:00pm

Current Social Media & Website Stats

Visit Hartsville, SC

Facebook- 2,992

Instagram (@visithartsvillesc) - 1,188 followers

Twitter (@visithartsville) - 326 followers

VisitHartsvilleSC.com- 3632 views

Current Key Sales

January 2020

Net Sales: \$197.85

Tax Collected: \$15.84

Total: \$213.69

Top Selling Items:

1. Gillespie's Salted Peanuts Singles – Gillespie's Peanuts
2. Gillespie's Chocolate Covered Peanuts – Gillespie's Peanuts
3. Gillespie's Honey Roasted Peanuts – Gillespie's Peanuts

Future Projects

Adding new items to the gift shop at The Key.

Working with Parks and Recreation to put together Tourism packets for tournament attendees.

Creating and distributing Hartsville field trip opportunities with local schools.



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: 4382 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

To approve the historic rail passenger station property at 114 S. Fourth Street for preliminary certification for Baily Bill designation.

BACKGROUND SUMMARY:

The Bailey Bill grants a property tax abatement to encourage the rehabilitation of historic properties. The city adopted the Bailey Bill in April 2016. The property located at 114 S. Fourth St. (Historic Train Depot) has presented to ARB and requests that this property be designated as a Bailey Bill approved property by city council.

IMPACT IF DENIED:

Without the utilization of this economic development tool that the city adopted, the property owner may not be able to fully renovate the building to achieve the maximum results.

IMPACT IF APPROVED:

If approved, the owners of the property can utilize this economic development tool to ensure that the property is renovated to the greatest extent possible. The Bailey Bill positively impacts both the city and owner.

FINANCIAL IMPACT:

By approving this property as a Bailey Bill certified property, a decrease in property taxes would not occur. The financial impact would be beneficial due to the various activities that would occur through renovation (construction labor, materials, permits, contractor business licenses) and then through a business operating in the building (business license, H-Tax, jobs). This project rehabilitates a vacant historic building and increases economic opportunity for Hartsville.

ATTACHMENTS:

Description

- ▣ Ordinance 4382
- ▣ Bailey Bill Application
- ▣ ARB Minutes approving Bailey Bill Application

ORDINANCE 4382

APPROVAL OF BAILEY BILL CERTIFICATION AND DESIGNATION FOR PROPERTY LOCATED AT 114 SOUTH FOURTH STREET.

WHEREAS, the City of Hartsville, South Carolina was created as a municipal corporation under the laws of the State of South Carolina; and

WHEREAS, in furtherance of the City's policies regarding its historic resources, the City Council, the governing body of the City, has determined that the development and establishment of the Bailey Bill will achieve the following goals (collectively, the "Goals"): (i) encourage the restoration of historic properties; (ii) promote community development and redevelopment; (iii) encourage sound community planning; and (iv) promote the general health, safety and welfare of the City; and

WHEREAS, the Architectural Review Board (ARB) at their meeting of January 15, 2020, has reviewed the application and proposed historic rehabilitation of property located at 114 South Fourth Street to ensure that the proposed scope of work complies with the rehabilitation standards; and

WHEREAS, ARB has confirmed that the minimum expenditure is expected to be met and that the property meets the standard for a historic property; and

WHEREAS, The ARB is recommending to the City Council that the application for historic rehabilitation for the property at 114 South Fourth Street be approved by the Hartsville City Council; and,

WHEREAS, the Hartsville City Council finds that the property constitutes an eligible property; the minimum expenditures are expected to be met; and the fair market value of the historic property that is to be used to calculate the special assessment and the expense percentage ensures that this will be a benefit to the citizens of the Hartsville.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Hartsville that the property located at 114 South Fourth Street meets all preliminary criteria and is hereby certified and designated as a Bailey Bill approved property.

By: _____
Carl M. (Mel) Pennington IV, Mayor

Attest: _____
Sherron L. Skipper, City Clerk

First Reading: February 11, 2020
Public Hearing:
Final Reading:



Hartsville

Architectural Review Board

BAILEY BILL HISTORIC PROPERTY REHABILITATION APPLICATION

Property Address: 114 S. Fourth Street
Property Owner: Brandy Stellingworth Phone Number: 504-430-5466
Property Owner's Email Address: retrofitsipnseat@gmail.com
Applicant: Brandy Stellingworth Phone Number: 504-430-5466
Applicant's Mailing Address: 555 Redfern Ln
Applicant's Email Address: retrofit sipnseat@gmail.com
Estimated Project Start Date: Jan 2, 2020 Estimated Completion Date: Aug 1, 2020
Fair Market Value of Property: \$ 140,000 (Please attach appraisal or other proof of value)
Estimated Project Cost \$ 209,000 (Must meet or exceed 20% of the fair market value)

Historic Designation Status

The property must have been granted a "historic designation by the Hartsville City Council. Check all that apply:

- ☒ The property is listed on the National Register of Historic Places
- ☒ The property has been designated as an historic property by the City Council
- ☒ The property is located within an area that has been designated as a historic district by the City Council

Attachments

The following information must be submitted along with a completed application:

- ☒ An original signed and completed application.
- ☒ An application fee of \$ 300.00
- ☒ Plan detailing the proposed Historic Rehabilitation including the following: the areas of the structure or property that are to be rehabilitated; the scope of work to be done; and detailed information on the materials and techniques to be used to comply with the Rehabilitation Standards of the City.

Applicant's Signature: B. Stellingworth Date: 11-18-19

Owner's Signature (if not Applicant): _____

Co-Owner's Signature (if not Applicant): _____

The above signatures certify that the information in this application is accurate and complete, that the City may copy any drawings and materials necessary for review, and that pursuant to S.C. Code Ann. Section 6-29-1145 this property is not subject to a recorded covenant that is contrary to, conflicts with, or prohibits this activity.

FOR STAFF USE

Application #: 20-0001-ARB Tax Map #: 036-06-02-112 Zoning District: B-1

☐ The work as described in this application and attachments appears to meet the Rehabilitation Standards and would likely receive final approval if completed as described.

☐ The work as described in this application and attachments would meet the Rehabilitation Standards if the Special Conditions on the attached sheet are met.

☐ The work as described in this application and attachments does not appear to meet the Rehabilitation Standards and is not approved for this property. The attached sheet describes the specific problems with the proposed work.

Authorized Signature: B. Stellingworth Date: 01-15-20



City of Hartsville
Special Tax Assessment for Rehabilitated Historic Properties
Application for PRELIMINARY Certification

The City of Hartsville Code of Ordinances, Chapter 2, Sections _____, authorizes a Special Tax Assessment for Rehabilitated Historic Properties that meet the criteria for eligibility. Upon Final Certification, eligible properties will receive an assessment equal to the assessed value at the time of preliminary certification. The special assessment period shall not exceed twenty (20) years in length. A separate application is required for Final Certification once the rehabilitation work has been completed. Completed applications, including all required attachments, should be mailed to: City of Hartsville Planning Department, Attn: Brenda Kelley, PO Box 2497, Hartsville, SC 29551.

1. Property Information		
Name of Historic Property: <u>Hartsville Passenger Station</u>		
Street Address: <u>114 S. Fourth St</u>		
City: <u>Hartsville</u>	South Carolina	Zip Code: <u>29550</u>
TMS #: <u>056-06-02-112</u>	Fair Market Value: <u>\$160,000</u>	
How did you determine the fair market value of the building? (Attach documentation)	<input checked="" type="checkbox"/> Property appraisal completed by a real estate appraiser licensed by the State of South Carolina OR Sale price as delineated in a bona fide contract of sale within twelve months of the time the application is submitted OR Most recent appraised value published by the Darlington County Tax Assessor	
2. Applicant Information		
Name of Property Owner: <u>Brandy Stellingworth</u>		
Mailing Address: <u>555 Redfern Ln</u>		
City: <u>Hartsville</u>	State: <u>SC</u>	Zip Code: <u>29550</u>
Phone: <u>804 430 5406</u>	Email: <u>retrofit.sanson@gmail.com</u>	
3. Historic Designation		
Eligibility Requirements (Attach documentation) (Circle the eligibility requirement/s that apply.)	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; margin-bottom: 10px;">Listed on the National Register of Historic Places individually or as a contributing property in a district OR</div> <div style="border: 1px solid black; border-radius: 15px; padding: 10px; margin-bottom: 10px;">Determined eligible for the National Register by SC Dept. of Archives and History OR</div> <div style="border: 1px solid black; border-radius: 15px; padding: 10px;">Designated a historic property by the City of Hartsville</div>	
Provide a brief overview of the historical significance of the building. When was the primary structure built? Include dates and description of any major alterations. <u>See attached statement of significance.</u>		

4. Project Information

Project start date (month/year): 01/2020 Estimated Completion Date (month/year): 10/2020

Total Estimated Project Cost: \$209,500

How will this property be used once completed? ☐ Owner-occupied ☒ Income-producing

What types of improvements will be undertaken as part of this project?
(Select all that apply)

- ☒ Repairs to the exterior of the building
- ☒ Alterations to the exterior
- ☐ New construction on the property including site work
- ☒ Alterations to interior primary public spaces, as defined by the reviewing authority
- ☒ Any remaining work where the expenditures for such work are being used to satisfy the minimum expenditures for rehabilitation, including, but not limited to alterations made to mechanical, plumbing and electrical systems

5. Description of Rehabilitation

Has an application for federal or state Historic Rehabilitation Tax Credits been filed for this property?


- ☐ Yes Attach: One (1) copy of Historic Preservation Certification Application Part 2 - Description of Rehabilitation; required documentation (photos, plans, etc.) and approval letter
- OR Attach: One (1) copy of Certified Rehabilitation Application S2 - Description of Rehabilitation; required documentation (photos, plans etc.) and approval letter
- ☒ No Attach: Two (2) copies of Rehabilitated Historic Property Application Part A, Preliminary Review Form and required documentation (photos, plans, etc.)

6. Required Attachments

Applications will not be reviewed until all required attachments have been submitted.

- ☒ A map showing the location of the property
- ☒ Documentation of fair market value *emailed*
- ☒ Documentation of historic eligibility
- ☐ Application and required documentation for description of rehabilitation

Under penalty of perjury, I certify that all information included in this application is true and correct. I understand this property shall not be eligible for the Special Tax Assessment for Rehabilitated Historic Properties until final certification has been granted by the City of Hartsville pursuant to Chapter _____, Sections _____, of the City of Hartsville Code of Ordinances, and Section 4-9-195 of the South Carolina Code of Laws, 1976, as amended.


Applicant's Signature

12-3-19
Date

8 SIGNIFICANCE

PERIOD	AREAS OF SIGNIFICANCE -- CHECK AND JUSTIFY BELOW			
<input type="checkbox"/> PREHISTORIC	<input type="checkbox"/> ARCHEOLOGY-PREHISTORIC	<input type="checkbox"/> COMMUNITY PLANNING	<input type="checkbox"/> LANDSCAPE ARCHITECTURE	<input type="checkbox"/> RELIGION
<input type="checkbox"/> 1400-1499	<input type="checkbox"/> ARCHEOLOGY-HISTORIC	<input type="checkbox"/> CONSERVATION	<input type="checkbox"/> LAW	<input type="checkbox"/> SCIENCE
<input type="checkbox"/> 1500-1599	<input type="checkbox"/> AGRICULTURE	<input type="checkbox"/> ECONOMICS	<input type="checkbox"/> LITERATURE	<input type="checkbox"/> SCULPTURE
<input type="checkbox"/> 1600-1699	<input type="checkbox"/> ARCHITECTURE	<input type="checkbox"/> EDUCATION	<input type="checkbox"/> MILITARY	<input type="checkbox"/> SOCIAL/HUMANITARIAN
<input type="checkbox"/> 1700-1799	<input type="checkbox"/> ART	<input type="checkbox"/> ENGINEERING	<input type="checkbox"/> MUSIC	<input type="checkbox"/> THEATER
<input type="checkbox"/> 1800-1899	<input type="checkbox"/> COMMERCE	<input type="checkbox"/> EXPLORATION/SETTLEMENT	<input type="checkbox"/> PHILOSOPHY	<input checked="" type="checkbox"/> TRANSPORTATION
<input checked="" type="checkbox"/> 1900-	<input type="checkbox"/> COMMUNICATIONS	<input type="checkbox"/> INDUSTRY	<input type="checkbox"/> POLITICS/GOVERNMENT	<input type="checkbox"/> OTHER (SPECIFY)
		<input type="checkbox"/> INVENTION		

SPECIFIC DATES

BUILDER/ARCHITECT

STATEMENT OF SIGNIFICANCE

Hartsville's former passenger station, constructed 1908, stands as a visual reminder of the railroad and its role in the growth and development of the town of Hartsville, South Carolina.

In the 1880s, goods were transported by wagon from the county seat of Darlington to Hartsville. Major James Lide Coker, who owned a store in Hartsville, decided that the community needed a railroad to transport these goods. After an unsuccessful attempt to persuade Atlantic Coast Line to build a branch to Hartsville and an unsuccessful cooperative venture with individuals in Darlington to build a line, Major Coker decided to establish a railroad himself. He organized the Hartsville Railroad Company and in 1889 secured an Act of Incorporation from the South Carolina Legislature for a railroad from the community of Floyds to Hartsville. With the help of his family, the cooperation of the Atlantic Coast Line Railroad management, and with some assistance from local subscriptions, Major Coker built the Hartsville Railroad. After several years of successful operation, the stockholders sold out to Atlantic Coast Line.

In 1911 Major Coker wrote of the influence of the Hartsville Railroad: "...this little road has revolutionized business in the western portion of Darlington County, and has been the means of building up a considerable town at Hartsville with its varied industries and its present commercial importance."

With the coming of the railroad, Hartsville (incorporated in 1891) experienced a period of growth. According to the census of 1890 Hartsville had a population of 342; by 1900 the town had grown to 704 and by 1910 claimed 2,365 people.

In 1908 the Atlantic Coast Line Railroad Company built a passenger

(see continuation sheet)

1
J.L. Coker, Hartsville, Its Early Settlers, (Available at Hartsville Library, Hartsville, S.C.), p.34.



City of Hartsville Planning and Zoning Department

Certificate of Appropriateness

Applicant Information

All correspondence with regards to the Certificate of Appropriateness will be sent to the party identified in this section.

Full Name:

Stellingworth Brandy Blumrich
Last First M.I.

Address:

555 Redfean Ln

Street Address

Apartment/Unit #

Hartsville

SC

29550

City

State

ZIP Code

Home Phone:

804 430 5466

Fax Number:

Email Address:

retrofitsipnseat@gmail.com

I understand that all applications that require review by the Architectural Review Board must be submitted by 5:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. Completion of the application means all required information has been provided, all fees have been paid, and submittal requirements have been met. An incomplete application will not be accepted.

Property Information

Property Owner:

Stellingworth Brandy Blumrich
Last First M.I.

Address of Subject

Property:

114 S. Fourth St.

Street Address

Apartment/Unit #

Hartsville

SC

29550

City

State

ZIP Code

Historic District:

Zoning District:

Check all that apply:



Building



Archaeological Site



Object



Landscape Feature

Project Description (describe all work proposed):



Alteration



Demolition



New Construction



Reconstruction



Rehabilitation



Relocation



City of Hartsville
Planning and Zoning Department

Work Proposal:

Work proposed for the Hartsville Passenger Depot are as follows: repairing the slate roof or and damaged wood associated with roofing, replace broken asbestos siding with new fiber cement siding in same profile to match, repaint exterior, create a layout inside to join the front section to the rear, create a full-sized DHSC Kitchen, Add an exit where the window is, fence in property for privacy, repair/update existing railroad smug and create a deck from the back exit.

Additional Documentation:

- | | | |
|---|---|--|
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Building Plans, Elevations | <input checked="" type="checkbox"/> Drawings, Sketches |
| <input checked="" type="checkbox"/> Photographs | <input checked="" type="checkbox"/> Samples, Swatches | <input type="checkbox"/> Other |

For Staff Use Only

☒ Approved

☐ Denied

Conditions of Approval

Signature of Chair, Design Review Board

Under the Zoning Ordinance provisions of: Article Section

Date

ZONING

The subject is situated within the city of Hartsville, SC and is designated as Zone B-1, Business, which allows a variety of commercial applications.

ASSESSED VALUE AND ANNUAL TAXES

The Tax Assessor for Darlington County estimates the value of the subject at \$160,000. Real estate taxes for the subject in 2018 were \$4,344.



**MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, JANUARY 15, 2020 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, JANUARY 14, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

Members present: Chairman Bobby Goodson, Deborah Gandy, Andy Newsom, George Walden. **Absent:** Vice Chairman Danny Johnson, Marci Tuten, and Albert Wingfield. **Guest:** Sandy Gaskins, Brandy Stellingworth, Mark Stellingworth, and Linda Weatherford. **Staff:** Brenda Kelley, Suzy Moyd, Shannon Munoz and Karine Thomas. **Press:** Absent.

Call to Order

Chairman Goodson called the meeting to order at 5:21pm.

Approval of Minutes

Motion made by Gandy to approve the December 18, 2019 minutes as submitted; Second: Walden; Carried: All in favor.

New Business

Applications

State Farm – 154 Mantissa Row –wall mounted sign

The applicant, Sully Blair, was not present. Staff Brenda Kelley presented Mr. Blair’s proposal to place a 21.12 square foot wall mounted sign centered above the door. The sign would have the business name and logo. The individual, red channel letters would be stacked over the three (3)-circle logo. The sign would be internally illuminated. Walden made a motion to approve the sign as submitted. Second: Gandy; Carried: All in favor.

Palmetto Realty – 125A North Fifth St. – wall mounted & window signs

Sandy Gaskins was present to participate in the discussion regarding her proposal to place a 10.5 square foot sign on the column to the left of the front door. She also proposed a 14.91 square foot window sign. The signs would have the business name and logo. Gandy made a motion to approve the sign as submitted. Second: Walden; Carried: All in favor.

SPC Credit Union – 204 N. Fifth St. – freestanding sign

Linda Weatherford was present to participate in discussion regarding her proposal to erect a freestanding sign on the front left corner of the property. The sign would be backlit with light shining through the letters, logo, and address. Walden made a motion to approve the sign (option 2) as submitted. Second: Newsom; Carried: All in favor.

Railroad Passenger Station – 114 S. Fourth St. – building improvements (Bailey Bill)

Brandy Stellingworth was present to participate in the discussion regarding her proposal to make improvements to the building, which is locally designated and is on the National Register of Historic places. Mrs. Stellingworth was seeking approval for her proposal as well as participation in the Bailey Bill

Program. The application included the Bailey Bill Historic Property Rehabilitation Application, Special Tax Assessment for Rehabilitated Historic Properties Application for Preliminary Certification and a Certificate of Appropriateness.

The work proposed was as follows: repair the slate roof and damaged wood associated with roofing, replace broken asbestos siding with cement siding in the same profile to match, repaint the exterior, create a layout inside to join the front section to the rear, create a full sized DHEC kitchen, add a vent on the roof, add an exit on the rear, install a fence and landscaping, repair/update existing railroad structures, construct a deck and railing on the rear, add a sidewalk, and landscaping.

Mrs. Stellingworth presented pictures of improvements proposed for the interior and exterior. A PowerPoint presentation included the layout of the interior and the deck, elevation drawings, color scheme, the proposed sidewalk, etc. Chairman Goodson made a motion that based upon the receipt of all of the information provided by city staff, to recommend acceptance of the Certificate of Appropriateness for the Baily Bill pending additional follow up information: landscaping, railing, vent exhaust, fence, and site plan. Second: Gandy; Carried: All in favor.

Main Street Update – Suzy Moyd

- A new business, Apparel Plus is moving into the former 1000 Lives Gaming.
- Big brass fox was stolen from Burry Park.
- Shamrock 5K and Pub Crawl scheduled for March 14, 2020.

Adjournment

Goodson made a motion to adjourn at 7:25pm; Second: Gandy; Carried: All in favor.

The next meeting is scheduled for Wednesday, February 19, 2020 at 5:15PM in Council Chambers at City Hall, 100 East Carolina Avenue.

Signature

Date



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: 4383 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Lease Agreement for portion of alleyway owned by Trust Company to allow vehicular traffic passage.

BACKGROUND SUMMARY:

City has been leasing a portion of the alleyway located at 120 S 5th Street from Trust Company so traffic will be allowed to flow without interruption.

IMPACT IF DENIED:

Police and businesses will not be able to exit the parking lot onto Fifth or Sixth Streets.

IMPACT IF APPROVED:

Police and businesses will have easy access getting from parking lot to Fifth and Sixth Streets..

FINANCIAL IMPACT:

City is only paying Trust Company \$1 to lease annually and not responsible for maintenance of this portion of alleyway.

ATTACHMENTS:

Description

- ▣ Ordinance 4383
- ▣ Lease

ORDINANCE 4383

APPROVAL TO LEASE A PORTION OF ALLEYWAY AT 120 SOUTH FIFTH STREET FROM TRUST COMPANY

WHEREAS, the City of Hartsville seeks to lease a portion of the alleyway adjacent to 120 South Fifth Street to allow continuous passage through the alleyway; and,

WHEREAS, landowner, Will Alexander, agrees to lease a portion of his land to the City for vehicle passage through the alleyway behind West Carolina Avenue business.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the City of Hartsville that the lease for a portion of the alleyway at 120 South Fifth Street for continued traffic passageway is hereby approved to be leased from Will Alexander dba Trust Company for sixteen (16) months from March 1, 2020 until June 30, 2021, and renewable if both parties agree.

NOW, THEREFORE BE IT FURTHER ORDAINED, that the City Manager is hereby authorized to execute the negotiated lease agreement document.

NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the ____ day of _____ 2020 and to become effective upon final reading.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

First Reading: February 11, 2020
Public Hearing:
Final Reading:

STATE OF SOUTH CAROLINA
COUNTY OF DARLINGTON
CITY OF HARTSVILLE

LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered by and between **THE CITY OF HARTSVILLE** (hereinafter referred to as Lessee), and **TRUST COMPANY OF SOUTH CAROLINA** (hereinafter referred to as Lessor).

WITNESSETH:

In consideration of the agreement stated herein, the Lessor leases unto the Lessee and the Lessee leases from the Lessor the land and premises hereinafter described on the terms and conditions stated, to wit:

LEASEHOLD PROPERTY: The demised premises hereby leased are described or identified as:

Alleyway located beside 120 South Fifth Street, Hartsville, South Carolina – consisting of the road or passageway approximately twelve (12) feet (+/-) in width and approximately one hundred (100) feet (+/-) in length. The Northern boundary of this easement being coincident with the Northern boundary of right-of-way of Atlantic Coast Line Railway company spur track . Part of Tax map number 056-10-01-034.

TERM OF LEASE: This Lease shall be for a period of sixteen (16) months, from the 1st day of March, 2020, until the 30th day of June, 2021. Lessee has the option to renew for a second term, if both parties agree.

LEASE RATE: Lessee agrees to pay Lessor as rent for the demised premises one (\$1.00) dollar annually for the term of the lease.

REPAIRS AND MAINTENANCE: Lessor agrees that Lessee shall have no obligation as to maintenance of the premises. The Lessor will maintain the alleyway while lease agreement is in effect.

USE OF PREMISES: It is agreed that the premises shall be used as alleyway and no other use. Furthermore, the Lessor shall at all times keep the premises, improvements and appurtenances in a safe, clean and wholesome condition and comply in all respects with all laws, ordinances and regulations of every lawful authority having jurisdiction of premises.

INSURANCE: Lessee shall keep in effect at Lessee's expense during the term of this Lease: commercial liability insurance with a minimum limit of \$1,000,000 per occurrence.

NOTICES: All notices required to be given to Lessor hereunder shall be sent by registered or certified mail and all rent payments shall be made to Lessor's agent at:

Trust Company of South Carolina
PO Box 430
Hartsville, South Carolina 29551

or to such other address as Lessor may direct from time to time by written notice to Lessee by registered or certified mail.

All notices required to be given to Lessee hereunder shall be sent by registered or certified mail to Lessee at:

City of Hartsville
100 East Carolina Avenue
Hartsville, South Carolina 29550

or to such other address as Lessee may direct from time to time by written notice forwarded to Lessor by registered or certified mail.

BINDING SUCCESSORS AND ASSIGNS: The covenants and agreements herein contained in the within Lease shall apply to, inure to the benefit of and be binding upon the parties hereto, their respective heirs, distributes, executors, administrators, legal representatives, successors and assigns.

QUIET ENJOYMENT: The Lessee, upon payment of the rent and all sums herein reserved, and upon the due performance of all the terms, covenants, conditions and agreements herein contained on the Lessee's part to be kept and performed, shall and may at all times during the term hereby granted, including any extension hereof, peaceably and quietly enjoy the demised premises, subject, however, to the terms of this Lease.

SIGNAGE: All signage must comply with all local codes and ordinances.

It is understood and agreed that this agreement contains the entire agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed the ____ day of _____, 2020.

In the Presence of:

Witness _____ Date _____

Lessee _____
The City of Hartsville

Witness _____

Attest: _____
City Clerk
Seal

In the Presence of:

Witness _____ Date _____

Lessor _____
Trust Company of SC

Witness _____

Federal ID# _____



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 02-20-01 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval to Apply for a SC Department of Public Safety / Highway Safety Grant

BACKGROUND SUMMARY:

The city has utilized funding from SCDPS / Highway Safety to help ensure that DUI activities have been undertaken the last three years by funding our DUI Officer. The city's existing grant ends Sept. 30, 2020.

IMPACT IF DENIED:

The city would be responsible for 100% of the DUI Officer's salary.

IMPACT IF APPROVED:

The city will make application to the SCDPS to aid in funding DUI activities for the period October 1, 2020 - September 30, 2021.

FINANCIAL IMPACT:

If awarded, SCDPS would provide funding for our DUI Activities Officer.

ATTACHMENTS:

Description

- ▣ Resolution 02-20-01

RESOLUTION 02-20-01

APPROVAL TO APPLY FOR A SOUTH CAROLINA DEPARTMENT OF PUBLIC SAFETY OFFICE OF HIGHWAY SAFETY GRANT.

WHEREAS, the City of Hartsville desires to apply for Highway Safety Program grant funds in order to continue efforts undertaken over the last several years with the city's Impaired Driving Countermeasures program.

WHEREAS, the city seeks a grant in the amount of approximately \$75,000.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the application for the Highway Safety Grant Program is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute all required documents.

NOW, THEREFORE BE IT HEREBY FINALLY RESOLVED, in meeting duly advertised and assembled this 11th day of February, 2020.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 02-20-02 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval to Apply for a SC Parks and Recreation Development (PARD) Grant for Basketball Court Lighting

BACKGROUND SUMMARY:

When the basketball court was constructed outside at T.B. Thomas, construction costs exceeded available funding. Therefore, lighting was removed from the project. The citizens of Hartsville would like to have lighting at the court so that they can enjoy playing at dusk and after dark (especially in winter hours).

IMPACT IF DENIED:

If denied, the city would not be able to provide the necessary lighting needed to continue playability and to ensure the safety of its citizens who utilize this basketball court.

IMPACT IF APPROVED:

If approved, the city will submit the application to PARD who reviews these on a monthly basis.

FINANCIAL IMPACT:

This grant is a 80% Grant / 20% Match. Therefore, the city would be responsible for approximately \$3,100 of the lighting.

ATTACHMENTS:

Description

- ▣ Resolution 02-20-02

RESOLUTION 02-20-02

APPROVAL TO APPLY FOR A SOUTH CAROLINA PARKS AND RECREATION DEVELOPMENT (PARC) GRANT.

WHEREAS, the City of Hartsville desires to apply for SC Department of Parks, Recreation & Tourism Program grant funds in order to provide lighting to the T.B. Thomas outdoor basketball court; and.

WHEREAS, the city seeks a grant in the amount of approximately \$12,400.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the application for the PARC Grant Program is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute all required documents.

NOW, THEREFORE BE IT HEREBY FINALLY RESOLVED, in meeting duly advertised and assembled this 11th day of February, 2020.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 02-20-03 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approval of Updated Rental Fees for The Edition.

BACKGROUND SUMMARY:

This resolution will add in a bundled rate package to the fees for The Edition at the Hartsville Museum. We are seeking to add a bundle to include 8 hours of rental availability for \$350 for the conference room only and \$800 for the full facility. Current hourly rates are \$75 per hour for the conference room and \$150 per hour for the full facility.

Special event staff has noticed since renting this facility that renters interested in longer duration rentals have strayed away from renting The Edition. Instead, they often opt to use other venues in the area even though they may not meet their needs as well as The Edition does. We believe that implementing a bundled rate will allow us to pick up more rentals for individuals and businesses that are interested in renting the venue for more than a couple of hours. This addition of the bundled rate will allow The Edition to be more competitive with venues in the surrounding area.

After researching competitive event venues in the area, including City of Hartsville Venue, Lawton Park Pavilion, we have determined that a bundled rate for 8 hours is often customary. This will make our venue more affordable and realistic for those that wish to rent for more than a couple of hours. The daily rate for conference rooms in the area ranges from \$200-\$400. We settled upon \$350 because our conference room is nicer than other competitive conference rooms; however, it does not currently have the ability for teleconferences. The full facility rate was chosen based on competitive venues that range from \$500 - \$1,000 per day. We settled upon \$800 because of the size of this venue compared to others in addition to the quality of this facility which we found to be superior.

IMPACT IF DENIED:

If denied, The Edition will continue losing potential renters to other venues that offer bundled rates. We have a beautiful building that will sit empty while continuing to have bills to pay despite the lack of rentals.

IMPACT IF APPROVED:

If approved, The Edition will likely see more full day rentals which will generate more revenue. As discussed above, there are many fixed expenses with rentals despite the length of the rental. This bundled price will still cover the fixed expenses plus the variable expenses that do depend on the length of the rental.

FINANCIAL IMPACT:

In 2019, The Edition only had four full day rentals. This number was exponentially lower than that at the Pavilion at Lawton Park. We believe that although, we may not make as much per full day rental, we will see increased rentals. The cost of cleaning and staffing is essentially the same regardless of the rental time.

We ask that City Council consider the addition of these bundled rates to help our office increase rentals of The Edition. Increased rentals will allow us to continue to make needed additions and improvements to the building to preserve the life of the facility.

ATTACHMENTS:

Description

- Resolution 02-20-03

RESOLUTION 02-20-03

TO ADOPT AND APPROVE UPDATED RENTAL FEES FOR THE EDITION AT THE HARTSVILLE MUSEUM.

WHEREAS, the City of Hartsville needs to adopt and approve updated rental fees for the utilization of The Edition at the Hartsville Museum; and,

WHEREAS, the proposed updated fees for The Edition at the Hartsville Museum have been researched and adequately reflects the current market.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the updated rental fees for The Edition at the Hartsville Museum are hereby adopted and approved as follows:

The Edition at the Hartsville Museum Rental Fees:

The Edition Conference Room space: \$50.00 deposit, \$75.00 per hour to rent or \$350 per day (8 hours).
The Edition Entire Space: \$200.00 deposit, \$150.00 per hour to rent with a two (2) hour minimum or \$800 per day (8 hours).

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all necessary documents and the City Manager has the sole discretion to waive Rental Fees for Non-Profit Groups.

NOW, THEREFORE BE IT FINALLY RESOLVED IN MEETING DULY ADVERTISED AND ASSEMBLED on the 11th day of February, 2020.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Motion to enter Executive Session to discuss appointment to Council Finance, Audit and Budget Committee and to fill a vacancy on Planning Commission.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Verifying Executive Session Items discussed.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Council may take action on matters discussed in Executive Session.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 01-20-03 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

To appoint a member to the Council's Finance, Audit and Budget Committee.

ATTACHMENTS:

Description

- ▣ Resolution 01-20-03

RESOLUTION 01-20-03

APPOINTING MEMBERS TO THE HARTSVILLE CITY COUNCIL COMMITTEES.

WHEREAS, the City Council has determined that a Council committee structure will benefit the entire body by allowing no more than three members, with one being appointed as Chair, to serve and report findings to the full body; and,

WHEREAS, all terms are up in January of even number years.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the following Hartsville City Council Committee System Guidelines and appointments to fill vacancies are as shown below.

Hartsville City Council Committee System Guidelines

- Appointed Committees are made up of no more than three members of Council with one member appointed as Chair. The members will serve for two years (terms ending January of even number years) or will fill an unexpired term.
- The City Council may entertain motions to defer matters to these Committees.
- Although no actions are taken during Committee meetings, a quorum of committee members is required for the Committee to meet.
- The Chair of each committee will work with the City Clerk to establish a set meeting schedule, which will be noticed to the press in compliance with the South Carolina Freedom of Information Act. Committee Chair must notify City Clerk at least 24 hours in advance of a meeting cancelation or rescheduling.
- Each Chair will designate a Committee member or a staff member to take notes and prepare a written report of the discussion and recommendations. The original is to be provided to the City Clerk for signature and inclusion in the next Council agenda packet. The signed original will become a part of the City's official record.
- The City Manager, under our form of government, will designate a staffer(s) to facilitate assigned committee meetings. Councilmembers may request information from the designated staffer(s), and with the approval of the City Manager, that information may be provided for discussion and recommendation purposes only. Under State Code 5-13-40, Councilmembers serving on these committees, are prohibited from directing employees or interfering with departmental operations.

Committee Structure and Scheduled Meetings

Administrative/Personnel Committee – Staff: Natalie/Sherron - Meet: As Needed

This committee reviews matters related to City Manager, City Attorney and City Judges.

Chair – Mayor Pro-Tem Johnny Andrews

Member – Councilmember Bob Braddock

Member – Mayor Mel Pennington

African American Cemetery Committee – Staff: Alisha Belk – Meet: last Tuesday of month at 3:00pm

This committee proposes funding sources for the clean-up and ongoing upkeep of the cemetery and its recognition as a cultural and historic resource.

Chair – Councilmember Tre' Gammage

Member – Mayor Pro-Tem Johnny Andrews

Member – Councilmember Teresa Mack

Community Engagement Committee – Staff: Lauren Baker- Meet: last Thursday of month at 4:00pm

This committee provides constituents frequent and open forums to express ideas, concerns, and share information.

Chair - Councilmember Tre' Gammage

Member – Councilmember Bobby McGee

Member – Councilmember Bryson Caldwell

Finance, Audit & Budget Committee – Staff: Karen Caulder – Meet: As Needed

This committee reviews matters related to City finances, internal and external audit and budget.

Chair -

Member -

Member -

NOW, THEREFORE BE IT HEREBY RESOLVED, in meeting duly advertised and assembled the 11th day of February, 2020.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 02-20-04 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

To fill an unexpired term vacancy on Planning Commission.

BACKGROUND SUMMARY:

Rebecca McDonald has resigned from the Planning Commission since she is moving from Hartsville and this will leave a vacancy with a term that will expire June 30, 2021.

According to City Code Sec. 66-27. - Terms of appointive members; vacancies.

The appointed members of the *planning commission* shall be appointed for three-year staggered terms. **Any vacancy during the unexpired term of an appointed member shall be filled by the council for the remainder of the term** and shall serve until their successors are appointed.

IMPACT IF DENIED:

City Planning Commission will be short one member until an appointment is made.

IMPACT IF APPROVED:

City Planning Commission will have a full membership and in compliance with City Code.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

Description

- ▣ Resolution 02-20-04

RESOLUTION 02-20-04

APPOINTMENT TO PLANNING COMMISSION.

WHEREAS, an appointment is needed to fill an unexpired term on the Planning Commission in order for this Commission to be in compliance with city code.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the following appointment is hereby made for the term as indicated below:

<u>Committee</u>	<u>Appointed/Position</u>	<u>Term Ends</u>
Planning Commission		06/30/2021

NOW, THEREFORE BE IT HEREBY RESOLVED, in meeting duly advertised and assembled on the 11th day of February, 2020.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/11/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

City Council and Hartsville Events Calendars.
<https://www.hartsvillesc.gov/calendar>

ATTACHMENTS:

Description

- ▣ February Calendar
- ▣ March Calendar

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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March 2020

March 2020							April 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 1	2	3 5:30pm Council Worksession - Chambers	4	5	6	7
8	9 5:30pm Airport Advisory Bd - PS Conf Rm - City Council	10 5:30pm Council Regular Mtg - Chambers	11	12	13	14
15	16	17	18 5:15pm ARB Mtg - Chambers	19	20	21
22	23	24	25	26	27	28
29	30 5:30pm Planning Comm - Chambers	31 10:00am HHA - S. Park Apts 3:00pm Cemetery Comm - Chambers 4:00pm Community	Apr 1	2	3	4

Sherron Skipper