AGENDA
CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 8, 2020 - 5:30 PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS WILL BE OPEN AND MAINTAINING SOCIAL DISTANCING; FACE COVERINGS ARE MANDATORY. A YOUTUBE VIDEO WILL BE MADE AVAILABLE AT https://www.youtube.com/channel/UCyZJVNHT8NtgJrqpIYpde4w THE NEXT BUSINESS DAY.

PUBLIC COMMENTS SUBMITTED TO city.clerk@hartsvillesc.gov BY NOON ON DAY OF THE MEETING WILL BE READ ALOUD FOR THE RECORD.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, SEPTEMBER 4, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

1. CALL TO ORDER - MAYOR

2. INVOCATION AND PLEDGE

3. APPROVAL OF MINUTES

   a. MOTION TO WAIVE READING OF AND APPROVE THE MINUTES OF THE AUGUST 11, 2020 REGULAR CITY COUNCIL MEETING.

4. PRESENTATIONS

   a. Proclamations

5. MANAGER UPDATE

   a. Miscellaneous Items from City Manager

CONSENT AGENDA - Received as Information Only

a. Committee Draft Minutes/Reports

   August 2020 Draft Minutes/Reports

b. Departmental Reports

   August 2020 Reports

UNFINISHED BUSINESS

6. PUBLIC HEARING AND FINAL READING ORDINANCE 4400: AN ORDINANCE TO LEASE THE PROPERTY ON THE CORNER OF MARLBORO AVENUE AND SEVENTH STREET TO THE HARTSVILLE RESCUE SQUAD.

   a. Reading by Title and Presentation
   b. Open/Close Public Hearing (state name and address for record)
   c. Approval of Final Reading and Waiving of Complete Reading

NEW BUSINESS

7. FIRST READING ORDINANCE 4402: TO LEASE THE PROPERTY AT 231 WEST CAROLINA AVENUE TO DIVINE DESTINY MINISTRIES.

   a. Reading by Title and Presentation
   b. Approval of First Reading and Waiving of Complete Reading

8. RESOLUTION 09-20-01: APPROVAL TO AUTHORIZE CITY MANAGER TO NEGOTIATE USER AGREEMENTS IN CERTAIN SITUATIONS AND OTHER MATTERS RELATED THERETO.

9. RESOLUTION 09-20-02: APPROVAL TO APPLY FOR A SOUTH CAROLINA RURAL INFRASTRUCTURE AUTHORITY (RIA) GRANT.

10. RESOLUTION 09-20-03: APPROVAL TO APPLY FOR A HAZARD MITIGATION GRANT PROGRAM (HMGP) PROJECT.

EXECUTIVE SESSION

11. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1) FOR DISCUSSION OF APPOINTMENT FOR HOUSING AUTHORITY OF HARTSVILLE BOARD.

12. MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.

13. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

14. RESOLUTION 09-20-04: APPOINTMENT TO HOUSING AUTHORITY OF HARTSVILLE BOARD.

INFORMATION ONLY

a. Calendars and Other Items

ADJOURNMENT

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:
Minutes of August 11, 2020 Regular City Council Meeting.

IMPACT IF DENIED:

ATTACHMENTS:

Description

- August 11, 2020 Regular Meeting Minutes

MINUTES
CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING
TUESDAY, AUGUST 11, 2020 - 5:30 PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

Mayor/Council:
Mayor Pennington
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Caldwell
Councilmember Gammage
Councilmember Mack
Councilmember McGee

Executive Staff:
City Manager Moore
City Clerk Skipper
Community & Economic Dev Dir. Munoz
Finance Director Caulder
Fire Chief Burr
Human Resources Director Wallace
Public Service Director Slatton
Tourism & Comm Director Baker

Attorney - None
Press - None

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4397, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS WILL BE OPEN AND MAINTAINING SOCIAL DISTANCING. PURSUANT TO RESOLUTION 06-20-05 FACE COVERINGS ARE ENCOURAGED. THE YOUTUBE VIDEO WILL BE MADE AVAILABLE THE NEXT BUSINESS DAY AT https://www.youtube.com/channel/UCyZJVNHT8NtgJrqpIYpde4w

PUBLIC COMMENTS SUBMITTED BY NOON ON THE DAY OF THE MEETING TO city.clerk@hartsvillesc.gov WILL BE READ ALOUD FOR THE RECORD.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, AUGUST 7, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Pennington called the meeting to order at 5:41pm and asked Councilmember Caldwell
To lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF THE JULY 14, 2020 REGULAR CITY COUNCIL MEETING - APPROVED.
Motion: Gammage; Second: Mack; Carried: All ayes.

PRESENTATIONS
Refinancing Summary - Brian Nurick, Compass Municipal Financial Advisors: Brian reviewed the process in 6 steps via phone.

1. Goals – reviewed outstanding loans for cost savings then restructured certain loans with first two years flexible due to COVID-19.
2. Process – First Reading of Ordinance and review of preliminary official statement sent to rating agencies.

3. Rating Process – Two and one half hour session with Karen and Standard & Poors team to review city's financial standing. City was assigned a rating of "A" (stable). Very pleased with rating outcome.
4. Bid Process – After bidding out loans to the market the rate came in at 1.03%, much lower than expected.
5. Cash Flow – the change in cash flow came in at 2.05% PV Factor (present value discount rate shown at the rate to achieve parity or breakeven).
6. Acknowledgments – Thanked Karen, she killed it on the rating call. The rating of "A" (stable) is fantastic for the city now and going forward.

McGee, who chaired the Council Finance Committee, thanked Brian for his role and Karen for the monumental task she performed.
City Manager Moore informed Council that this will be very beneficial to increase our fund balance.
Finance Director Caulder explained that a 17 – 20% range will be needed to build up fund reserves.
Mayor Pennington thanked Karen and everyone.

PRESENTATIONS
Hartsville Branch of NAACP - Census 2020 – Pete DeLaine informed Council of census events being planned; drive thru at Butler for census count, national night out at Burry Park, Gospel in the Park, and an event in Lamar. The collected census information is confidential and secure. We are here to encourage people to participate. Councilmember Mack offered her assistance to SC Counts.

Butler Heritage Foundation Fund Raising Event – Gerald Wilson, Board Member and native Hartsvillian
Dr. Wilson has been on the Board of the Butler Heritage Foundation for two years and provided information on the Black Tie Fundraiser event for the Leadership Institute (goal $43,000). The mission of the leadership institute is to improve community through an African American centered education system. This ten-month program for teenagers ages 12 – 15 runs from October through June for one Saturday a month.

Water Issues on Lanier/Kenwood/Downtown - Ricky Fink, 105 East Lanier Drive
The water problem has developed over the years. There was no flooding in the Lanier/Kenwood areas in the 1950's. When 5th Street was widened there was no consideration for water run-off. The first water problem was with Hurricane Florence; the problem on Lanier is a man-made problem.

Pam Griggs, 311 Kenwood – The ditch on Kenwood overflows at 4" of water.

Director Slatton explained that the recent storm water study was for the Richardson Circle and Ninth Street ditch areas. The Kenwood Avenue system could be checked with a camera system to see if there is any blockage anywhere. SCDOT owns the Kenwood storm water system, but did not say they own the ditch.

Mayor Pennington stated that the flow from downtown to the lake is being reviewed by engineers. Sonoco is also looking at a remedy.

MANAGER UPDATE
None.

Mayor asked City Clerk to read aloud for the record a letter received from Carolina Pines Regional Medical Center and it will become part of the official record. The letter was from the senior

leadership and medical executive committee of the medical center highly encouraging City Council to adopt an ordinance making it a legal requirement that face masks be worn in public places due to the continuing rapid spread of COVID-19 in our community.

CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4398: TO LEASE A PORTION OF TAX MAP NUMBER 056-06-02-087 LOCATED AT 114 SOUTH FOURTH STREET TO BRANDY STELLINGWORTH D/B/A THE STATION - APPROVED.
Open/Close Public Hearing: No public input.
Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Coldwell; Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4399: TO LEASE THE PROPERTY AT 231 WEST CAROLINA AVENUE TO THE DARLINGTON COUNTY DEMOCRATIC PARTY – DEFEATED.
Open/Close Public Hearing: No public input.
Approval of Final Reading and Waiving of Complete Reading: Motion: McGee; Second: Caldwell; Defeated by a vote of 1 - 6 as follows: Aye – Andrews; Nay – Braddock, Caldwell, Pennington, McGee, Gammage, and Mack.

NEW BUSINESS

RESOLUTION 08-20-01: APPROVAL FOR TRANSFER OF CEMETERY LOT REVENUE TO PERPETUAL CARE INVESTMENT TRUST FUND - APPROVED.
Motion: Andrews; Second: Caldwell Carried: All ayes

FIRST READING ORDINANCE 4400: AN ORDINANCE TO LEASE THE PROPERTY ON THE CORNER OF MARLBORO AVENUE AND SEVENTH STREET TO THE HARTSVILLE RESCUE SQUAD - APPROVED.
Motion: Caldwell; Second: Mack; Carried: All ayes.

ORDINANCE 4401: AN EMERGENCY ORDINANCE TO REQUIRE FACE COVERINGS IN CERTAIN CIRCUMSTANCES; TO REAUTHORIZE AND AMEND THE AUTHORIZATION FOR ELECTRONIC MEETINGS; AND OTHER MATTERS RELATED THERETO - APPROVED.
Motion: Andrews; Second: McGee; Carried: All ayes.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1) FOR DISCUSSION OF APPOINTMENTS FOR HOUSING AUTHORITY OF HARTSVILLE AND THE HARTSVILLE PUBLIC DEVELOPMENT CORPORATION – APPROVED.
Motion: Mack Second: Caldwell; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION – APPROVED.
Motion: Andrews; Second: Gammage; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 08-20-02: APPOINTMENT TO THE HARTSVILLE PUBLIC DEVELOPMENT CORPORATION – APPROVED.
Motion: Pennington to appoint Bobby McGee; Second: Andrews; Carried: All ayes.

ADJOURNMENT: Without objection at 7:56pm.

_____
Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

South Carolina Native Plant Week
National Firefighters Memorial Day and National Fire Prevention Week

ATTACHMENTS:

Description

- SC Native Plant Week
- National Fallen Firefighters Memorial Day

Proclamation

WHEREAS, Native Plant Week encourages people to recognize the value and importance of the native plants of South Carolina to our state's history, economy, natural resources, and wildlife; and

WHEREAS, South Carolina has an incredibly diverse plant life with more than 4,000 native plants species, subspecies, and twenty-one specific species; and

WHEREAS, Native plants provide aesthetic and environmental value to the history and future of our state and city; and

WHEREAS, Native plants instill an understanding and appreciation of our state and city's natural heritage; and

WHEREAS, Planting, preserving and cultivating native plants in our community provide food and shelter to wildlife including bird species such as American Goldfinches, Blue Jays, Brown-headed Nuthatches, Northern Cardinals, Pine Warblers, Red-headed Woodpeckers, and Yellow-rumped Warblers; and

WHEREAS, Native plants are hardy, save on watering costs, improve the quality of air and soil, protect us from changes in the climate, are adapted to our region's weather, and better absorb stormwater; and

WHEREAS, Native plants make Hartsville a more beautiful and healthful place to live and work, provide critical habitat to birds and other wildlife, and allow us to showcase our unique ecological and cultural stories for residents and visitors; and

NOW, THEREFORE, I, Carl M. (Mel) Pennington IV, Mayor of the City of Hartsville, South Carolina, hereby proclaim October 10 – 17, 2020 as

"SOUTH CAROLINA NATIVE PLANT WEEK"

in the City of Hartsville and encourage our citizens to enjoy our native plants at home or our local parks and gardens.

IN WITNESS THEREOF, I hereunto set my hand and cause to be affixed the seal of the City of Hartsville.

_____
Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

Proclamation

WHEREAS, the United States Congress and the President of the United States have designated the day of the annual National Fallen Firefighters Memorial Service as the first Sunday in October, a day to honor firefighters and emergency services personnel who have sacrificed their lives to save others; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our local community; and

WHEREAS, the National Fallen Firefighters Memorial Service marks the beginning of the annual Fire Prevention Week observance; and

WHEREAS, it is of major importance that we increase our efforts to reduce deaths, injuries, and property losses from fire; and

WHEREAS, On October 16, 2001, President George W. Bush approved legislation requiring the American flag to be lowered to half-staff on all Federal buildings and to include the U.S. Capitol and the White House, as well as buildings in our local community to memorialize fallen firefighters.

NOW, THEREFORE, I, Carl M. (Mel) Pennington IV, Mayor of the City of Hartsville in the State of South Carolina do hereby proclaim October 4, 2020 as

"NATIONAL FALLEN FIREFIGHTERS MEMORIAL DAY"

and October 4 – October 10, 2020 as

"NATIONAL FIRE PREVENTION WEEK"

and pursuant to the legislation signed into law by President George W. Bush in 2001 all flags are to be flown at half-staff on all city government buildings on October 4, 2020 and urge all citizens to observe the week of October 4 – October 10 2020, as National Fire Prevention Week in recognition of the patriotic service and dedicated efforts of our firefighters and emergency services personnel in our city.

IN WITNESS THEREOF, I hereunto set my hand and cause to be affixed the Seal of the City of Hartsville.

_____

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____

Sherron L. Skipper, City Clerk

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:
Misc Items from City Manager.

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:
Boards. Commissions and Committees Draft Minutes and Reports for August 2020.

ATTACHMENTS:

Description

- Airport Advisory Board
- Architectural Review Board
- Housing Authority
- Museum
- Parks Committee
- Planning Commission Special Meeting
- Planning Commission Regular Meeting
- Council Finance, Audit, Budget Committee

Minutes
City of Hartsville South Carolina
Airport Advisory Board Meeting
Monday, August 10, 2020 – 5:30pm
Public Services Building – 402 S Leesburg Street

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Friday, August 7, 2020 and duly posted at the Public Services Building, and on hartsvillesc.gov.

Members Present: Lex West, Vice-Chair, Curry Dawkins, Wayne Guttry
Members Absent: Bryan Drayton, Dr. Lee Gardner, Chair
Guest(s): James Harrell, Mac Atkinson, Paul Wertz, Engineering Consultant
Staff: Russell Slatton, Bob Braddock, Ex-Officio, Kennedy McGee

Call to Order
Vice-Chair West called the meeting to order at 5:31pm.

Minutes
Motion to approve June 8, 2020 regular meeting minutes: Guttry; Second, Dawkins

Introduction
Mac Atkinson, owner of RiseAERO, introduced himself to the group and talked about future plans for the airport. He will continue working closely with Mark Defields, FBO, to improve airport operations.

Talbert and Bright Airport Consultants/Engineers Report
The board welcomed Paul Wertz as their new engineering consultant for the project.

Report from the City
The estimated date to break ground on the project is currently September 28, 2020 and the estimated time until completion is roughly six months. Based on the current awarded funds, the group may be able to afford additional paving for the parking area nearest the terminal building as opposed to the paving being delayed until an additional grant is secured. The fuel truck is currently at Pee Dee Fleet awaiting installation of a new engine.

Adjournment
Vice-Chair West adjourned the meeting at 6:03pm.

DRAFT

_____ _____
Lee Gardner, Board Chair **Date**

MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, AUGUST 19, 2020 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, WITH FACE COVERINGS REQUIRED, AND FOLLOWING DHEC AND CDC GUIDELINES.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, AUGUST 17, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

Members present: Chairman Marci Tuten, Vice Chairman Albert Wingfield, Deborah Gandy, Patrick Rogers. **Absent**: Andy Newsom, David Leeth and George Walden **Guest:** Dannyelle Mills, Lauren Baker Linda Weatherford, Maxyne Miller and Neal Patel. **Staff:** Brenda Kelley, Suzy Moyd, Shannon Munoz, Ex-officio Daniel Moore and Karine Thomas. **Press:** Absent.

Call to Order/Welcome
Marci Tuten called the meeting to order at 5:15pm.

Approval of Minutes
Motion made by Gandy to approve the July 15, 2020 minutes as submitted; Second: Wingfield; Carried: All in favor.

New Business
Applications
City of Hartsville – 100 E. Carolina Ave. – kiosks
Lauren Baker was present to participate in the discussion regarding the application. Ms. Baker presented a project that has been in the works for several years. Kiosks will be installed in three (3) locations Downtown for visitors to see a map and find their favorite ways to shop, eat, play, or do business in our Downtown. Ms. Baker provided a drawing of the signs and pictures of the locations for the kiosks. They would be placed on East College Avenue, Centennial Park, and the area between Sam Kendall and The Mantissa. Ms. Baker presented the kiosks for information and awareness. No action was taken.

Risen Assembly – 226 W. Carolina Ave. – wall mounted sign
Dannyelle Mills was present to participate in the discussion regarding the application. Mrs. Mills made a request to place a 32 square foot, metal sign centered on the building above the windows on the West Carolina Avenue elevation. Ms. Mills also proposed a gooseneck light above the sign. The sign would be mounted directly to the building. Vice Chairman Wingfield asked how the sign would be mounted. Staff Brenda Kelley stated that she spoke with the sign contractor. He confirmed that the sign would be mounted with 8 – 10 screws. Wingfield made a motion to approve the sign and the gooseneck light as submitted with the caveat that the screws that mount the sign to the building are stainless steel. Second: Rogers. Carried: All in favor.

SPC Credit Union – 124 N. Fifth St. – awning
Linda Weatherford was present to participate in the discussion regarding the application. Mrs. Weatherford made a request to place an awning on the front of the building. The burgundy, cloth awning would be placed between the two (2) white pillars. The awning would be at least 8 feet above the sidewalk. Wingfield made a motion to approve the awning as submitted; Second: Gandy. Carried: Wingfield, Gandy and Tuten voted in favor of the motion. Rogers recused himself.

Maxyne's – 119 W. Carolina Ave. – window signs
Maxyne Miller was present to participate in the discussion regarding the application. Ms. Miller made a request to place vinyl-lettered signs on each of the front display windows. Ms. Miller proposed a change from the gold letters she originally submitted to white letters. Gandy made a motion to approve the signs as submitted; Second: Wingfield; Carried: All in favor.

Z Mart – 103 E. Home Ave. – wall mounted sign and paint
Rashmi Patel was present to participate in the discussion regarding the application. Mr. Patel made a request to paint the building and reface the existing wall mounted sign. The building would be painted a shade of blue (HGSW1363 – Something Borrowed). The 17.82 square foot sign would be replace the existing sign. It would have a blue background with a black border. The letter Z would be red with a black background. The letters MART would be black. Wingfield made a motion to approve the sign and paint as submitted; Second: Rogers. Carried: All in favor.

Main Street Update
Suzy Moyd reported the following:
New faith based gift store will go into the former Exscape Room.
Kevin Lear will open a florist shop in the former A Space to Create.

New Orientation and Continuing Education Training
South Carolina Local Government Planning Enabling Act established mandatory training requirements for all appointees and staff involved with local planning and zoning. Members of the board must complete an initial six-hour orientation training followed by at least three hours of continuing education each year to comply with state law. Staff Brenda Kelley reminded the board of the importance of the training. She asked the members to complete the online training and provide certificates of completion as soon as possible.

Adjournment
Rogers made a motion to adjourn at 5:35p.m. Second: Gandy. The next meeting is scheduled for Wednesday, August 19, 2020 at 5:45PM.

Signature Chairman Marci Tuten Date

MINUTES

HOUSING AUTHORITY OF HARTSVILLE BOARD OF COMMISSIONERS
TUESDAY, JANUARY 28, 2020 REGULAR MEETING – 10:00AM
SOUTH PARK APARTMENTS - 1301 SOUTH 5TH STREET

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON JANUARY 23, 2020 AND DULY POSTED AT HOUSING AUTHORITY OF HARTSVILLE LOCATED AT 1301 SOUTH FIFTH STREET AND ON HARTSVILLESC.GOV.

Commissioners Present: Chair Charles Douglas, Lunella Williams, and Patricia Sullivan.
Commissioners Absent: Vice Chair Kevin Wright, Francine Bachman
Staff Present: Kim Funderburk, Executive Director
City of Hartsville Staff Liason: Sherron Skipper
City of Hartsville Ex-officio: Teresa Mack
Press: None

Chairman Douglas called the meeting to order at 10:00 a.m.

Invocation Chairman Douglas

Motion to waive the reading of and approve the minutes of the October 29, 2019 Special Meeting Approved.
Motion: L. Williams; Second: P. Sullivan; Carried: All Ayes.

Executive Director's Report:
Report of the Executive Director: Director Funderburk informed the Board for information purposes only the Revenue and Expenses vs Budget for the 12 months ended September 30, 2019.

Commissioner L. Williams was excused and left the meeting at 10:20 leaving no quorum for no addition business. Result to moving Resolution 1187 to the next meeting March 31, 2020

Unfinished Business:
Resolution No. 1187: Approval of charge offs for SouthPark and East park

Motion: To Adjourn with no objection

Charles Douglas, Chair

Kim Funderburk, Executive Director

STATE OF SOUTH CAROLINA
COUNTY OF DARLINGTON

MINUTES

HOUSING AUTHORITY OF HARTSVILLE BOARD OF COMMISSIONERS
THURSDAY, FEBRUARY 13, 2020 SPECIAL MEETING – 2:00 PM
SOUTH PARK APARTMENTS - 1301 SOUTH 5TH STREET

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FEBRUARY 11, 2020 AND DULY POSTED AT HOUSING AUTHORITY OF HARTSVILLE LOCATED AT 1301 SOUTH FIFTH STREET AND ON HARTSVILLESC.GOV.

Commissioners Present: Chair Charles Douglas, Vice Chair Kevin Wright, and Lunella Williams.
Commissioners Absent: Francine Bachman: Patricia Sullivan
Staff Present: Kim Funderburk, Executive Director
City of Hartsville Representative: Sherron Skipper
City Council Ex-Officio: Teresa Mack
Press: None

Chairman Douglas called the meeting to order at 2:05 P.M.

Invocation Chairman Douglas

Unfinished Business:
Resolution No. 1187: Approval of Charge Offs for South Park and East Park – Approved
Motion: L. Williams; Second: C. Douglas; Carried: All Ayes

New Business:
Resolution No. 1188 Approval of Corrective Action Plan Housing Management
Motion: L. Williams; Second: K. Wright; Carried: All Ayes

Motion to adjourn – Approved.
Motion: C. Douglas; Second: L. Williams; Carried: All Ayes with adjournment at 2:40 P.M.

Charles Douglas, Chair

Kim Funderburk, Executive Director

STATE OF SOUTH CAROLINA
COUNTY OF DARLINGTON

THE
HARTSVILLE
MUSEUM

Minutes
City of Hartsville, South Carolina
Hartsville Museum Commission Meeting
Wednesday, August 19, 2020 – 6:00 PM
The Hartsville Museum, 222 North Fifth Street

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, MEETINGS MAY BE HELD ELECTRONICALLY. THE HARTSVILLE MUSEUM COMMISSION MEETING WILL BE HELD ON AUGUST 19, 2020 AT 6:00PM VIA ZOOM MEETINGS. THE PUBLIC MAY ACCESS THE ZOOM MEETING https://us02web.zoom.us/j/83505797183 OR BY PHONE AT +1 929 205 6099. FOR ASSISTANCE, CALL 843-917-0602.

PUBLIC COMMENTS SUBMITTED BY NOON ON THE DAY OF THE MEETING TO andrea.steen@hartsvillesc.gov WILL BE READ ALOUD FOR THE RECORD.

Members present: Chairman, Dr. Mac Chapman, Vice Chairman, Sue Brand, Paula Alvarez, Judi Elvington, Phyllis Fields, Jennifer Heusel, and Davita Malloy
Members absent: Treasurer, John Nichols, Jr., Colin Hungerpillar
Staff: Museum Manager, Andrea Steen, Assistant Museum Manager, Matt Winburn, and Tourism and Communications Director, Lauren Baker

1. **Call to Order**
   Chairman Chapman called the meeting to order at 6:02 PM.

2. **Motion to Approve Minutes from Commission Meeting February 19, 2020** – APPROVED
   Motion: Brand; Second: Heusel; Carried: All Ayes

3. **Induction of New Commission Member** – Davita Malloy
   Chapman welcomed Davita to the Commission.

4. **Oath of Office for appointed Commission Members** – Administered by Baker
   Commission Members were appointed by City Council at their June 2020 meeting. Malloy, Heusel, and Elvington took their Oath of Office.

5. **COVID-19 Update** – Steen
   All City facilities went into quarantine on March 16th due to the Coronavirus pandemic. Museum reopened to the public on June 3rd following all guidelines set forth by DHEC and the CDC. Changes were made to hours of operation (Mon-Fri 10-4, Sat-Closed), one way entrance and exit and social distancing ques were put in place.

6. **Financial Report** – Steen
   6.1 **Museum Commission Account** – Funds are low and museum staff is being cautious with purchasing only essential items necessary for conservation and exhibit preparation. Museum Gallery sales are low, but sales are being made.
   6.2 **Museum City Budget 2020-2021** – City Council approved and passed new budget in June for the new fiscal year beginning July 1st. Museum budget stayed the same from last year with minor adjustments.

7. **Updates**
   7.1 **African American Heritage Exhibit** – Steen
   Brandolyn Thomas Pinkston spoke on behalf of the African American Exhibit Taskforce. Pinkston serves on the board for the SC Independent Colleges and Universities Association. They met last fall at Coker University and came to the Hartsville Museum and saw the African American Heritage exhibit and felt there was room for improvement. Pinkston called Natalie Zeigler and asked for a meeting to bring some people together to discuss

making improvements to the exhibit. First meeting included Pinkston, Zeigler, Steen, Malloy and Baker. The taskforce looked for ways to make improvements to enhance the exhibit. An "All Call for Artifacts" flier was created to distribute to residents in the African American community to welcome them to the museum. The goal was to get more African Americans to visit the museum and to look through their personal photographs and artifacts and share them with the museum. At the second meeting Jennifer Heusel and Brian Gandy were invited and we learned of some historical documents located at the Mount Pisgah Presbyterian Church on Sixth Street. Gandy encouraged the taskforce to go and get them. Shawn Cannon, Grand Master of the Grand United Order of Odd Fellows, South Carolina reached out to Steen on March 6th for a meeting about these documents. We learned the most important person of the Odd Fellows fraternal organization was Professor Henry Hannibal Butler. Butler was the District Grand Secretary of the Grand United Order of Odd Fellows from 1909-1948. The Odd Fellow documents for all Lodges in SC have been stored in the Mt. Pisgah Church for over a hundred years. This church is in dire need of repair from holes in the roof to no security. The taskforce began to meet weekly. A Memorandum of Understanding and a Long Term Loan was signed between the Hartsville Museum and the Odd Fellows to acquire these documents and move them to a safe location to begin the process of preservation and digitization. 12 file cabinets and several safes of documents, including a safe with H.H. Butler's named, Butler's desk and chair and various other artifacts were then acquired with the help of the Odd Fellows, the Hartsville Museum and the Hartsville Fire Department. The museum staff and volunteers spent weeks refurbishing these items to make them available for permanent exhibition in the museum. Pinkston shared she had some sources for grant opportunities and thanked the Commission and the Foundation for agreeing to support the effort. Chapman thanked Pinkston for her hard work and all the efforts that went on behind the scene during the pandemic and stated the new exhibit looks great in the museum.

7.2 **Denny Brothers Clock** – Steen

Steen gave a quick update; Richard Outlaw is working on the mock-up design for the glass face plate that will have hand painted numerals. Due to the pandemic this work has been put on hold. The painted numerals and the reassembling of the outer clock housing are the final steps to this project before it is mounted in the Edition.

7.3 **Claude Hart and Sonoco Exhibit** – Steen

Steen stated the project began August of 2019 and we are now at the printing stage of the project. Due to the pandemic the printing has been temporarily put on hold due to a shortage of PVC paneling. Alleyway is working to find other suppliers and will keep the museum updated. Steen will give more updates about this project during New Business 9.2 - 2020 SC Accommodations Tax Grant.

7.4 **Historical Markers** – Winburn

Winburn acknowledged the City has been on a tight budget since the pandemic and it's safe to say the Historical Marker program has been put on hold for the remainder of this year. We will look to 2021 to see when the City is able to go forward with the Historical Marker program. Winburn agreed to keep the Commission updated as we learn more about this opportunity and encouraged the Commission to be on the lookout for properties, not on the current list, they would like to see considered.

7.5 **Fundraising** – Winburn

Winburn announced this was one of those good news, bad news situations thanks to the pandemic. The bad news is the postponement of two fundraisers for the fall; Darkside Tours and Dinner Theater. We're looking to reschedule Darkside Tours for a possible spring event. Dinner Theater was to coincide with the museum's 40th anniversary, but due to COVID-19 restrictions regarding social distancing and small group gatherings we will plan to have this event sometime in 2021. The good news is that old fashioned fundraising is still alive and well and we will have our annual Membership Newsletter go out in November.

8. **The Edition** – Baker

Baker stated that all spring and fall reservations for the Edition and Lawton Park had been cancelled due to COVID-19. Baker is hopeful reservations will pick back up for the fall and winter while following all SC guidelines that limit a buildings capacity to 50% and mandatory mask usage. Baker is encouraged with incoming inquiries for the Edition and a local organization expressing interest in a possible weekly Sunday rental. Chapman expressed how interesting the virus has affected every fabric of lives from going to the bathroom to going to church to visiting family is remarkable.

9. **New Business**

9.1 **New Lecture Series** – Winburn

Winburn expressed excitement about introducing a new Lecture Series at the museum. Due to the pandemic we had to rethink how to offer this new program since in person events were not going to be possible. We then pursued offering a lecture series as a Facebook live event. Our first event will be Thursday, September 3rd featuring Cherish Thomas, Registrar with the Florence County Museum. She will be talking about the "Negro Motorist Green Book." We have scheduled speakers for the first Thursday of each month at 11 am to fill out the rest of 2020. Winburn encouraged everyone to make recommendations for possible guest lecturers or topics for discussion. Alvarez showed support for having this available for teachers to use when applicable to what they are teaching. Winburn agreed and said the museum is planning on making a link available through a YouTube channel and our museum website.

9.2 **2020 SC Accommodations Tax Grant** – Steen

Steen applied for the 2020 A-Tax grant to assist in updating the existing Movie Exhibit. Steen explained the exhibit had been using a television and VCR system that recently died from old age. Steen saw an opportunity to remove the old exhibit, currently located within the new Claude Hart Exhibit and relocate it to a new space and use new equipment. Steen plans to update current and future exhibits with modern digital features to make exhibits interactive. Steen was awarded a grant to purchase a Touchscreen Computer Kiosk that will allow visitors to watch their favorite museum movies with the touch of a finger. Steen explained dismantling the old Movie Exhibit made room for one additional PVC Panel to be added to the Claude Hart exhibit giving the anticipated final project a sleek and clean overall look.

9.3 **Grand United Order of Odd Fellows Documents & Digitization Project** – Steen

Steen thanked Pinkston for the great introduction of the African American Exhibit Taskforce and the Odd Fellows project. Steen acknowledged Shawn Cannons call to the museum in March and the meeting that followed as a defining moment to the work the museum was about to engage in with the Odd Fellows. Henry Hannibal Butler was the District Grand Secretary of the Grand United Order of Odd Fellows. Butler's roll as Secretary was record management for each Lodge in SC and membership management for every Odd Fellow member in SC. All membership applications, membership certificates and Lodge records including, roll call sheets, member death benefit requests and various lodge reports due monthly and annually have been stored in file cabinets and safes at the Mt. Pisgah Presbyterian Church on Sixth St. for over 100 years. Cannon reached out to the museum asking for assistance to help preserve and make available these documents to the public. We have reached out to the SC State Library and learned of their Digitization in a Box program and how we can digitize documents in house and ultimately make these documents available to the public. This program will be available once the SC State Library reopens their doors after the pandemic. All documents in their original file cabinets have been moved from the Mt. Pisgah Church to the Edition and are being stored in a locked, private office located in the workshop area of the building.

9.4 **SC Humanities Major Grant submission** – Steen

Steen acknowledged Pinkstons tireless efforts to locate grant opportunities for the Odd Fellows Digitization project. We have recently applied for a major grant with the SC Humanities that would afford us the opportunity to buy our own digitization equipment and preservation supplies.

8. **Adjournment**

Motion to adjourn the meeting at 6:48 PM.

Motion: Heusel; Second: Brand; Carried: All Ayes

Attest_____ Attest _____

Mac Chapman, Museum Commission Chair **Andrea Steen, Museum Manager**

Minutes
City of Hartsville South Carolina
Parks Committee Meeting
Wednesday, August 12, 2020 – 5:00pm
Lawton Park Pavilion, 716 Prestwood Dr

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4397, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE LAWTON PARK PAVILION MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, AND FOLLOWING DHEC AND CDC GUIDELINES. PURSUANT TO RESOLUTION 06-20-05 FACE COVERINGS ARE ENCOURAGED.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, AUGUST 7, 2020 AND DULY POSTED AT LAWTON PARK PAVILION LOCATED AT 716 PRESTWOOD DR AND ON HARTSVILLESC.GOV.

Members Present: Antonio de Ridder, Ken Hughes, Brent Beasley, Nique Knockemus, Rose Williams
Council Ex-Officio: Bobby McGee
Staff Present: Russell Slatton, Adam Bedard, Alisha Belk

The meeting was called to order at 5:03pm by Chair, Ken Hughes.

Minutes
Committee approved minutes from the June 15, 2020.

Election of Chair and Vice Chair
Antonio de Ridder nominated Ken Hughes for chair; second: Rose Williams; all ayes
Ken Hughes nominated Antonio de Ridder for vice chair; all ayes

Discuss 5k route

a. Russ presented a hand out to the committee with examples of signs that can be used to mark the running course of the Turkey Trot and the Lickety Split. SCDOT was opposed to using paint on their roads but they were okay with us presenting them signs that we intend to use along the route. These signs would be installed in the right of way and would be about 1'x2' in height to include turns and mile marker. Russ will have them designed and have the committee approve them, then will submit to SCDOT for approval.
b. Ken asked if there could be a weather proofed structure put up along the course that could house a map of the course or put up a structure at the start of the course map. Russ stated that he would have to speak with City Manager Daniel in regards to this.

Parks and Recreation Manager Updates

a. Baseball/Softball Tournament: There were three tournaments hosted at Byerly Park since the June meeting.
b. TB Thomas hosted a two-day mask event: 10,000 masks were given away at that time.
c. August 13th-TB Thomas to host another mask event from 7am-12pm giving away another 4-5K masks.
d. TB Thomas hosted a drive up COVID testing on August 12th with CareSouth and they tested around 400 people.

e. Byerly Fitness Loop: Installed 8x8 moveable platform that can be used for stretching or sit-ups. The 5th piece is being discussed which will either be a leg/shoulder piece, tri-balance beam or over/under bars.

Meeting was adjourned at 5:37 pm.

_____ _____

Ken Hughes, Chair Date

DRAFT

MINUTES
CITY OF HARTSVILLE
PLANNING COMMISSION SPECIAL MEETING
MONDAY, AUGUST 5, 2020 - 5:30PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, WITH FACE COVERINGS REQUIRED, AND FOLLOWING DHEC AND CDC GUIDELINES

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, AUGUST 3, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AN ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY.

Members present: Chairman Nancy McGee, Vice Chairman Chris Shirley, Curtis Lee, Casey Hancock, and Analissa Smith. **Absent:** Dan Askins and Trevor McDonald **Staff:** Brenda Kelley, Shannon Munoz, Karine Thomas and Ex-Officio Daniel Moore. **Press:** Absent. **Guest:** Faith Dunlap, Jody Dunlap, Chase Howard, Cody Mitchell, Deep Patel, Attorney Peterson.

Call to Order/Welcome
Chairman Nancy McGee called the meeting to order at 5:32pm and welcomed those in attendance.

New Business
Subdivision Plat – Lot A & Lot B – portion of Tax Map# 035-14-03-025 & 026 – 0.33 acres
Jody Dunlap submitted a plat requesting a subdivision of two lots into four lots. Two existing lots would decrease in size. Two new lots would be created. The lots meet all the City of Hartsville Zoning Ordinance and Subdivision requirements. Mr. Dunlap plans to build a single-family residence on each of the newly created lots. Mr. Dunlap obtained a DHEC permit for the septic tanks for the new lots. City of Hartsville water is available. Sewer is not available. Casey Hancock made a motion to approve the subdivision and plat as submitted; Second: Lee; Carried: All in favor.

Subdivision Plat – portion of Tax Map# 056-00-01-163A – 0.55 acres
Subdivision Plat – portion of Tax Map# 056-00-01-163A – 0.98 acres
Cody Mitchell submitted a plat making a request to subdivide a 1.53-acre lot to create a 0.55-acre lot to build a restaurant – Dunkin Donuts. David Nesbitt submitted a plat making a request to subdivide the same 1.53-acre lot to create a 0.98-acre lot to build a carwash – Scrubby's. Both lots meet the City of Hartsville Zoning and Subdivision requirements.

Chairman McGee stated that two motions would be made to subdivide the property; however, they depend on each other so much. She asked the representative to give a walk-through of the project and give his vision for what it looks like.

Todd Walker and Attorney Peterson were the representatives of the plats. Mr. Walker identified the property as the lot across from the Bojangle's. A Scrubby's Carwash and a Dunkin Donut would be developed on the site. The developer obtained access easements to get from one property to the other.

Attorney Peterson stated that when the Bojangle's sale took place, an access easement recorded where the owner of Bojangle's, Pedigreed Properties, and CCC Carwash all agreed to the roadway easement. The easement gave ingress and egress to the entire property. The easement is perpetual and includes any successors of either property. The common area shown as a hatched area on the plat has a signed document that was approved at a soft closing contingent upon the Planning Commission's approval of the plat for a common use agreement between CCC Carwash and Dunkin Donuts for the maintenance of the area.

Analissa Smith made a motion to approve the .55-acre tract as submitted; Second: Lee; Carried: All in favor.

Chris Shirley made a motion to approve the .98-acre tract as submitted; Second: Lee; Carried: All in favor.

Adjournment

Chairman McGee adjourned the meeting without objection at 5:53p.m.

_____ _____

Signature Chairman Nancy McGe Date

DRAFT

MINUTES
CITY OF HARTSVILLE
PLANNING COMMISSION MEETING
MONDAY, AUGUST 31, 2020 - 5:30PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, WITH FACE COVERINGS REQUIRED, AND FOLLOWING DHEC AND CDC GUIDELINES

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, AUGUST28, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AN ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY.

Members present: Chairman Nancy McGee, Vice Chairman Chris Shirley, Dan Askins, Casey Hancock, Trevor McDonald, and Analissa Smith. **Absent:** Curtis Lee **Staff:** Brenda Kelley, Karine Thomas and Ex-Officio Daniel Moore. **Press:** Absent. **Guest:** Todd Walker.

Call to Order/Welcome

Chairman Nancy McGee called the meeting to order at 5:30pm and welcomed those in attendance. She then asked for a motion to amend the agenda to put the Scrubby's Carwash first on the agenda to honor Mr. Walker's time. Trevor McDonald made a motion to amend the agenda to honor Mr. Walker's time; Second: Smith. Carried: All in favor.

New Business

Scrubby's Carwash – South Fourth Street – Site Plan & Elevation Drawings

Todd Walker of Walker Industries was present to participate in the discussion regarding a proposal to approve the site plan & elevation drawings for a Scrubby's Carwash at the corner of South Fourth Street and Hartsville Crossing Boulevard. Mr. Walker presented the proposed layout, traffic flow, entrances, exits, and parking/vacuum spaces and the building elevations. The landscape and lighting plan would be submitted at a subsequent meeting. The carwash would not have access on Fourth Street. Hartsville Crossing, an access road on the rear of the property and the adjacent parcel would provide access. The access would be shared with a proposed Dunkin Donuts. The commission and staff were concerned about the crossover in traffic and the potential for congestion within the development. Staff recommended eliminating the carwash exit closest to the proposed Dunkin Donut drive thru entrance and shifting the top entrance and exit down creating one entrance and exit to the carwash. Trevor McDonald made a motion to recommend approval, pending staff study with Mr. Walker recommending changes for traffic control; Second: Smith. During discussion, Casey Hancock encouraged a pedestrian walkway between the parking/vacuum spaces and the Dunkin Donuts. Mr. McDonald amended the motion to include a pedestrian walkway' Second: Smith. Carried: All in favor. Dan Askins made a motion to approve the elevations as submitted; Second: McDonald; Carried: All in favor.

Approval of Minutes

Dan Askins made a motion to approve the July 27, 2020 meeting minutes with minor corrections to sentence 6 and 7 of the second paragraph under old business; Second: Shirley; Carried: All in favor.

Old Business

Comprehensive Plan/Vision 2020

The Planning Commission reviewed the Housing Element and the Priority Investment Element. Chairman McGee stated that the Planning Commission is on schedule to submit the Comprehensive Plan as a whole to City Council in October 2020. Vice Chairman Shirley said the commission should review the Housing Element to improve the Historic Butler District from a planning perspective. He said, "More people need to be involved." He also mentioned that South Sixth is a major gateway into the City. Dan Askins said he would be interested in being involved in discussions involving new development in the district. No action was taken.

New Orientation and Continuing Education Requirements for Commissioners

South Carolina Local Government Planning Enabling Act established mandatory training requirements for all appointees and staff involved with local planning and zoning. Members of the board must complete an initial six-hour orientation training followed by at least three hours of continuing education each year to comply with state law. In the past, members were required to attend a class that was proctored or facilitated. Because of COVID-19, the Municipal Association has the approval of the South Carolina Planning Education Advisory Committee to provide this mandatory training online so that each person can do his/her training individually without a proctor or facilitator.

Staff Brenda Kelley provided an update of the members who had completed the training. Chairman McGee asked those that had not completed the training to do so by the September 2020 meeting.

New Business

Discussion Regarding Staff Reports

Chairman McGee asked staff to provide a description of the basic process staff goes through before presenting applications to the Planning Commission. Brenda Kelley presented. She started the conversation with "What is a Staff Report?" She explained the purpose, provided the components of an effective staff report. She then provided the steps to prepare the staff report according to the project being reviewed by the Planning Commission.

Comments from the Commission

Chairman McGee gave the commissioners an opportunity to provide comments. Askins stated a concern about the level of traffic on South Fourth Street. He inquired about traffic counts. He also asked if we could ask a representative of SCDOT to be on the agenda in September 2020. The city manager reminded the commissioners of their role as a planning commission versus their role as citizens. Conversations with SCDOT would be held with the city manager and Council. The commission could research information and include it in the Transportation Element of the Comprehensive Plan. Askins will do some research to get traffic counts for South Fourth Street. McGee will seek to obtain information from the Hartsville Police Department about the number of accidents that have occurred along the corridor.

Adjournment

McDonald made a motion to adjourn at 7:01pm; Second: Smith.

_____ _____

Signature Chairman Nancy McGee Date

DRAFT

REPORT
CITY OF HARTSVILLE, SOUTH CAROLINA
COUNCIL FINANCE, AUDIT, BUDGET COMMITTEE
TUESDAY, AUGUST 18, 2020 – 10:00 AM
CONFERENCE ROOM - CITY HALL - 100 EAST CAROLINA AVENUE

Council Committee Members: Chair Councilmember McGee, Councilmember Caldwell, Mayor Pennington

Executive Staff: City Manager Moore, Finance Director Caulder, Purchasing Agent Matthews, and Public Service Director Slatton

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY CONFERENCE ROOM MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, WITH FACE COVERINGS REQUIRED, AND FOLLOWING DHEC AND CDC GUIDELINES.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, AUGUST 14, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

Chair McGee called the meeting to order at 10:06 am.

DISCUSSIONS:
RECREATION CONTRACT: We appear to be operating under a legacy agreement dating back to the 1970's. We are spending approximately $11,000 to supplement the county's programs. Daniel and Charles are already scheduled to meet and Daniel will pull Charles aside to discuss the agreement. Also, Daniel has had conversations with Gary from the YMCA and they want to offer NFL-approved Flag Football. The Y has programs, but no fields. We have the facilities they need. Daniel will keep the committee updated.

IT UPDATE: We have multiple service agreements. Lack of speed is affecting our ability to do business. Our system is a mixture of cloud-based computing and a point-to-point system with a signal bouncing from one satellite to another. Our contract with VC3 expires this November and Daniel will bring in an outside consultant to evaluate our needs and current systems so we'll be in a better position to negotiate with VC3. We also have a contract with Casey Hancock to manage our website. Daniel will review all aspects of our IT systems.

CLOSE MEETING- CHAIR:
Chair McGee closed the meeting at 12:00pm.

This is our report and recommendations to the full Council.

Bobby McGee, Chair

8-27-2020
Date

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:
City Departmental Reports for August 2020

ATTACHMENTS:

Description
- Animal Control
- Business Navigator
- Code Enforcement Activity
- Code Enforcement - Issues Map
- Development
- Environmental Services
- Financial
- Financial Revenue
- Fire Incidents
- Fire Incidents by Zone
- Fire Recovery
- Grants
- Human Resources
- Main Street Hartsville
- Museum
- Parks & Recreation
- Police Statistics
- Tourism & Events

City of Hartsville Fire Department

Hartsville, SC

This report was generated on 9/2/2020 8:00:27 AM

Personnel and Events for Event Type for Event Category for Date Range

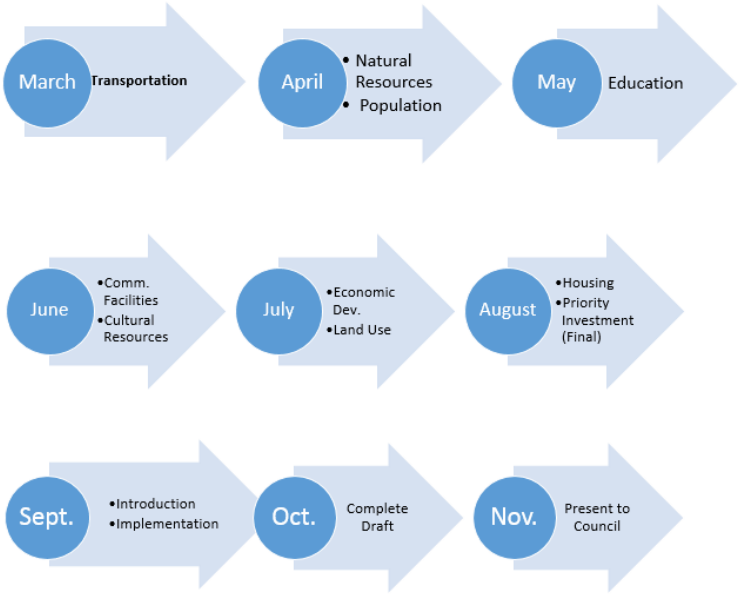
Event Categories: Animal Control | Event Type(s): Animal Control | Start Date: 08/01/2020 | End Date: 08/31/2020

DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
08/10/2020	432 James ave (German Shepard)	Animal Control	433 Logan Ave	0.5
	Thomas Catoe Jr			
08/10/2020	412 Logan ave (animal abuse)	Animal Control	412 James Ave	1.75
	Thomas Catoe Jr			
08/13/2020	158 Irwin Rd (roaming dogs)	Animal Control	158 Irwin Rd	0.25
	Jason Bell, Thomas Catoe Jr			
08/20/2020	432 James Ave Roaming dog	Animal Control	432 James Ave	0.5
	Jeffrey Burr			
08/20/2020	Crema	Animal Control	Behind the Crema	0.5
	Thomas Catoe Jr			
08/24/2020	Green St	Animal Control	Greene St	1.25
	Thomas Catoe Jr			
08/27/2020	Forest Ridge Apartment.s	Animal Control	Forest Ridge Apartments.	0.25
	Thomas Catoe Jr			
08/27/2020	Took Evidence dog to the animal hospital	Animal Control	Police Dept	1
	Thomas Catoe Jr			
08/28/2020	221 Dahoon Ln	Animal Control	221 Dahoon ln	0.5
	Thomas Catoe Jr			
08/31/2020	423 James Ave (2 dogs)	Animal Control	423 James Ave	0.5
	Thomas Catoe Jr			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.

Monthly Departmental Report: Navigator 2020

Comprehensive Plan



January 2020: Staff continues work on the Priority Investment element concerning capital improvements for the city and future projects. Statistical information is still being gathered and the Natural Resources & Transportation Elements are almost complete. Below are the elements slated for each month (estimated that Vision 2030 will be ready for city council Nov. 2020). **March 2020:** Planning Commission met via teleconference and discussed the Transportation Element. PC asked that more information be provided within the Bicycle & Pedestrian Infrastructure section along with a GIS map illustrating where they are needed. Under the Truck Routes section include FedEx and UPS. **April 2020:** Planning Commission did not meet but the Natural Resources & Population elements were emailed to the commission for review and input. **May 2020:** PC meet and reviewed Education Element, discussed required online training for new members along with continuing education training. PC also engaged in a robust discussion on Strong Towns and Resiliency for the future. **June 2020:** PC meet and reviewed the Cultural/Recreational & the Community Facilities Elements. PC will determine if resiliency/COVID-19 objectives should be included within each element. **July 2020:** PC meet and reviewed the Economic Development & Land Use Elements. Members gave input on how the elements presented to date could have COVID resiliency objectives included. **August 2020:** PC met and reviewed the Housing and Priority Investment Elements.

Ordinance Revision

No ordinances have been revised by PC this year.

Historic Butler District Neighborhood Revitalization Strategy

New board members are exploring ways to jumpstart revitalization efforts. Planning department staff will provide technical assistance where needed.

Great American Cleanup

The Great American Cleanup will be postponed due to COVID-19.

TIME STAMP	TYPE ACTIVITY	SUBJECT PROPERTY	PROPERTY OWNER NAME	OWNER'S ADDRESS	TAX MAP #	Letter/ Report sent? Date	Follow up target date	Disposition: Open or Closed
10/19/17	IPMC	810 Butler St., Hartsville, SC	Brockington, Joseph	206 Howard ST., Hartsville, SC	057-02-01-113	8-4-20		OPEN
2/26/18	IPMC	313 Lincoln ave., Hartsville, SC	Dorothy, Samuel	1210 Robinson Street, Hartsville,	057-02-01-083	2/26/18		OPEN
4/12/18	IPMC	315 Tillotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		OPEN
4/12/18	IPMC	322 Tillotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		CLOSED
4/13/18	IPMC	411 Howard st., Hartsville, SC	Forfeited Land Commission			4/12/18		OPEN
5/8/19	IPMC	813 W. Home Ave., Hartsville,	Kirven, Jaqueline & Joel Pollard	813 W. Home Ave., Hartsville,	035-12-01-079	5/8/19		OPEN
7/18/19	IPMC	2307 Myrtle St., Hartsville, SC	Anderson, Cora	4311Queen Ann Ave., Lorain,	057-06-02-008	7/24/19		OPEN
7/29/19	IPMC	117 W. Washington St.,	Flo-Rose LLC, Bieneta Johnwon	1776 Brookshire Court,	057-03-01-018	7/29/19		OPEN
7/29/19	IPMC	204 Jasper Ave., Hartsville, SC	Jackson, Carrie	PO Box 381, Timmonsville,	056-14-03-093	7/29/19		OPEN
9/17/19	IPMC	505 S. Sixth St., Hartsville, SC	Florence County Habitat	1937 W. Palmetto St.,	056-10-03-100	4/1/20		OPEN
10/24/19	IPMC	908 Tuskeegee St., Hartsville,	Davis, Ikeybra & Brian c/o	705 Clinton Ave., Hartsville, SC	057-02-02-036	10/24/19		OPEN
1/22/20	IPMC	1321 Robinson St., Hartsville,	Mahew, Edwin	140 Middleboro Cir., Franklin, TN	057-06-03-034	1/22/20		OPEN
2/27/20	IPMC	316 Laurel Oak, Hartsville, SC	Bush, Nicolette	4080 Highway 324, Rock Hill,	056-02-02-060	6/11/20		OPEN
3/5/20	IPMC	818 Hampton st., Hartsville, SC	Howard, Benjamin	PO Box 99, Lydia, SC 29079	057-02-02-107	3/5/20		OPEN
5/6/20	IPMC	706 Butler St., Hartsville, SC	Horton, Dennis Lee	5709 Peace NEst Dr.,	056-14-06-015	5/6/20	8/11/20	CLOSED
5/6/20	IPMC	611 S. Eighth St., Hartsville,	Spann, JB Sr. % Rev. Heath Terry	8216 Westminster	056-14-07-032	5/6/20		OPEN
5/26/20	License	507 Woodland Dr., Hartsville,	Exterior's R Us			5/26/20		CLOSED
6/9/20	IPMC	313 Brewer Ave., Hartsville, SC	Sherman, Dakilya	313 Brewer Ave., Hartsville, SC	056-14-02-022	6/9/20		CLOSED

6/9/20	IPMC	702 Butler St., Hartsville, SC	Darlington County Habitat	PO Box 1983, Hartsville, SC	056-14-06-013	6/9/20		OPEN
6/9/20	IPMC	437 Lincoln Ave., Hartsville, SC	Goodson, Leona c/o Peterson,	2920 Larkhall Road, Columbia,	057-01-03-002	6/9/20		CLOSED
6/11/20	IPMC	418 James Ave., Hartsville, SC	Cain, Angel	2400N. Bullard ave. Apt. 2001,	056-13-04-022	6/11/20		CLOSED
6/19/20	License	1340 Carolina Bay Blvd.	National Power Generator			6/19/20		CLOSED
6/23/20	IPMC	702 Hudson St., Hartsville, SC	Mudd, Rene and Laura	136 Wakefield Dr., Hartsville,	056-14-05-027	6/23/20		CLOSED
6/23/20	IPMC	316 Brewer Ave., Hartsville, SC	Tyrone Lynn (LA Enterprises)	1269 Oak Haven Dr., Hartsville,	056-14-02-018	6/23/20		CLOSED
6/23/20	IPMC	416 James Ave., Hartsville, SC	Tyrone Lynn (LA Enterprises)	1269 Oak Haven Dr., Hartsville,	056-13-04-023	6/23/20		CLOSED
6/23/20	IPMC	414 James Ave., Hartsville, SC	Tyrone Lynn (LA Enterprises)	1269 Oak Have Dr., Hartsville,	056-13-04-024	6/23/20		CLOSED
7/1/20	IPMC	310 Logan Ave., Hartsville, SC	Humphrey Coker Seed Company	PO Box 1985, Hartsville, SC	056-14-02-029	7/1/20	8/13/20	CLOSED
7/2/20	IPMC	S. Sixth St., Hartsville, SC	Tucker, Kevin c/o Johnny	711 Dunlap, Hartsville, SC	057-02-02-075	7/2/20		CLOSED
7/8/20	IPMC	1310 Robinson St., Hartsville,	1st Better Living, LLC	611 Will Rivers Road,	057-06-03-071	7/8/20		OPEN
7/8/20	IPMC	426 S. Sixth St., Hartsville, SC	Gogola, Michael	426 S. Sixth St., Hartsville, SC	056-10-03-057	7/8/20		OPEN
7/10/2020	IPMC	906 Sparrow Ave., Hartsville,	Anderson, Alex	906 Sparrow Ave., Hartsville,	036-04-01-080	8/13/20		CLOSED
7/29/20	License	314 Kings Place, Hartsville, SC	Black River			7/29/20		OPEN
7/29/20	IPMC	804 Butler St, Hartsville, SC	Brockington, James	804 Butler st., Hartsville, SC	057-02-01-111	7/29/20		OPEN
7/30/20	License	West College Ave., Hartsville,	Benton's Concrete			7/30/20	8/4/20	CLOSED
7/30/20	License	West Carolina Ave, Hartsville,	CR Jackson			7/30/20	8/4/20	CLOSED
7/30/20	IPMC	842 S. Fifth St., Hartsville, SC	McLeod Properties LP	415 N. Salem Av, Sumter, SC	057-03-01-015	7/30/20		CLOSED
7/30/20	IPMC	819 West Carolina Ave.,	Spirit Master Funding IX c/o	1102 18TH Ave. S, Nashville,	035-16-02-095	7/30/20		CLOSED
7/31/20	IPMC	143 Gardner Dr., Hartsville, SC	Davis, Dora Edell	143 Gardner Dr., Hartsville, SC	035-15-01-034	7/31/20		OPEN

8/3/20	License	118 West Carolina Ave.,	Simon Roofing			8/3/20	8/3/20	CLOSED
8/3/20	IPMC	District 4,5,6	Routine Patrol					
8/4/20	IPMC	District 1,3	Routine Patrol					
8/5/20	IPMC	District 2	Routine Patrol					
8/6/20	IPMC	District 1,2,3,4	Routine Patrol					
8/7/20	IPMC	District 3,4,5,6	Routine Patrol					
8/10/20	IPMC	District 4	Routine Patrol					
8/11/20	License	Lewellen, Hartsville, SC	Freedom Lawn Care			8/10/20	8/10/20	CLOSED
8/11/20	License	Erwin, Hartsville, SC 29550	Elite Turf Services			8/10/20	8/10/20	CLOSED
8/11/20	IPMC	District 1,2,3	Routine Patrol					
8/12/20	License	BoBo Newsome Hwy, Hartsville,	CPS			8/12/20	8/12/20	CLOSED
8/12/20	License/Permit	205 Marlboro, Hartsville, SC	McFadden Construction			8/12/20		CLOSED
8/12/20	IPMC	District 4,5,6	Routine Patrol					
8/13/20	License/Permit	911 Power St., Hartsville, SC	Brunson Roofing			8/13/20	8/13/20	CLOSED
8/13/20	IPMC	539 W. Carolina, Hartsville, SC	Boykin Properties LLC	510 W. Home Ave., Hartsville,	056-09-03-004	8/13/20	8/23/20	CLOSED
8/13/20	IPMC	134 W. Washington St.,	Jacobs, Clinton & Vickie	1315 Folly Road, Hartsville, SC	057-02-02-018	8/13/20		OPEN
8/13/20	IPMC	302 James Ave., Hartsville, SC	Dinkins, Robert	6447 Elliott Hwy, Mayesville, SC	056-14-02-051	8/13/20		OPEN
8/13/20	IPMC	District 5	Routine Patrol					
8/17/20	IPMC	1321 Robinson St., Hartsville,	Mayhew, Edwin	140 Middleboro Cir, Hartsville,	057-06-03-034	8/18/20		OPEN
8/17/20	IPMC	509 Howard St., Hartsville, SC	Mayhew, Edwin	140 Middleboro Cir, Hartsville,	056-14-03-019	8/18/20		OPEN

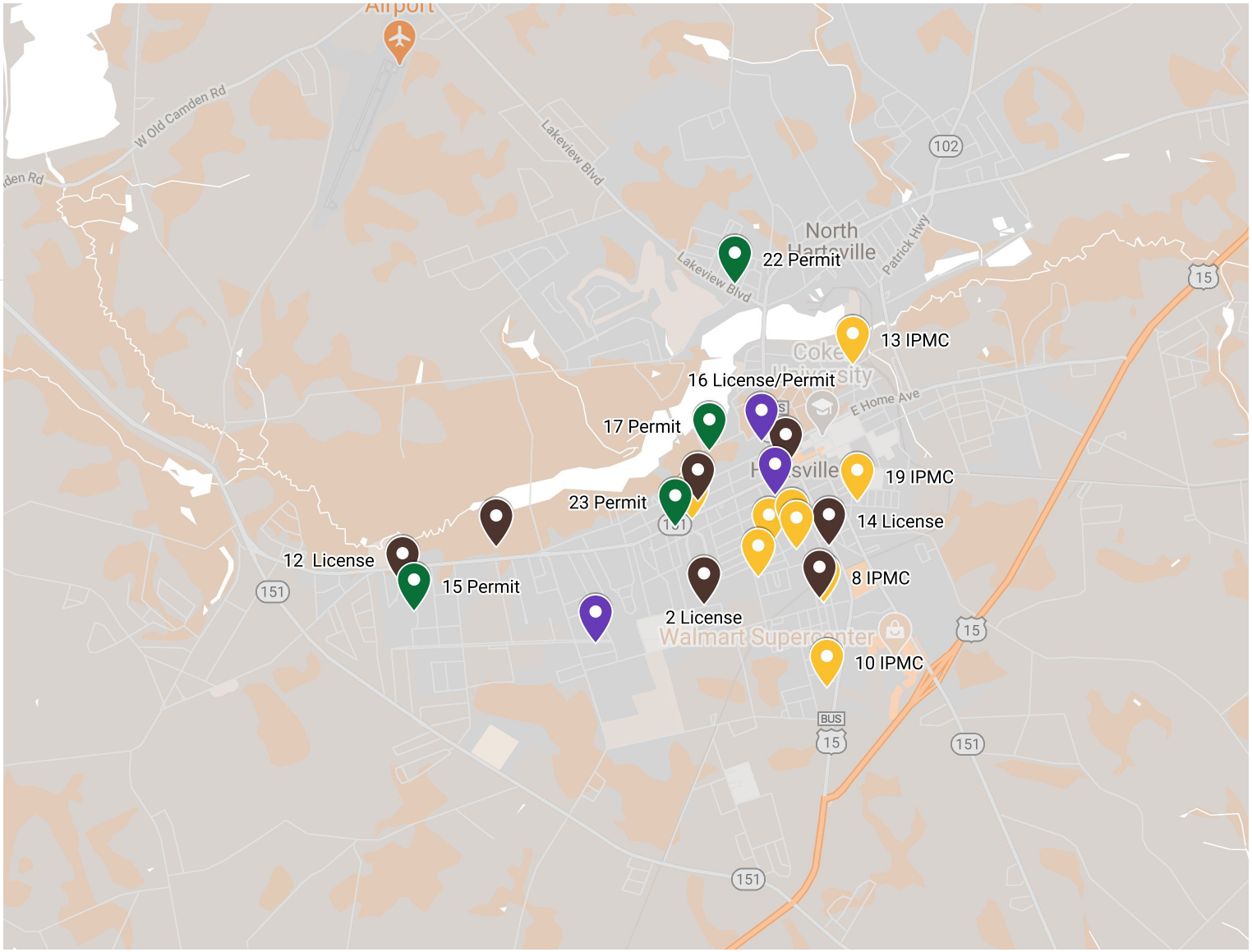
8/17/20	IPMC	District 4,6	Routine Patrol					
8/18/20	IPMC	District 1,2,3,5,6	Routine Patrol					
8/24/20	IPMC	District 3,6	Routine Patrol					
8/25/20	IPMC	District 4,5,6	Routine Patrol					
8/25/20	License	117 Holly Dr., Hartsville, SC	Montana Roofing			8/25/20	8/25/20	CLOSED
8/26/20	IPMC	Second Street, Hartsville, SC	Hardee, Gene	547 Colony Road, Hartsville,	056-03-01-049	8/26/20		CLOSED
8/26/20	License	606 S. Fifth Street, Hartsville,	BrandRite			8/26/20		CLOSED
8/2620	Permit	330 Pines Drive, Hartsville, SC	Monraga			8/26/20		CLOSED
8/27/20	IPMC	District 1,3	Routine Patrol					
8/28/20	License/Permit	310 Law St., Hartsville, SC	MD Roofing			8/28/20	8/28/20	CLOSED
8/28/20	Permit	419 Woodlawn, Hartsville, SC	MD Roofing			8/28/20	8/28/20	CLOSED
8/28/20	License	507 W. College Ave., Hartsville,	Owens Chimney			8/28/20	8/28/20	CLOSED
8/28/20	IPMC	414 McNair Ave., Hartsville,	Hughey, Raymond Mrs.	PO Box 2711, Hartsville,SC	056-11-02-061	8/28/20		OPEN
8/28/20	IPMC	605 Howard St., Hartsville, SC	Rogers, Luveina	128 Hawkview Dr, Milford, PA	056-14-03-041	8/28/20		OPEN
8/28/20	IPMC	703 S. Eighth St., Hartsville,	Bishop, Sheba	207 14th St., B-3, Hartsville, SC	056-14-06-069	8/28/20		OPEN
8/31/20	IPMC	District 4,6	Routine Patrol					
8/31/20	Permit	202 Lakeview Blvd., Hartsville,	Monraga			8/31/20	8/31/20	CLOSED
8/31/20	Permit	587 West Carolina,	Collins Roofing			8/31/20		OPEN
8/31/20	License	833 S. Sixth St., Hartsville, SC	Roof Assurance			8/31/20		OPEN

City of Hartsville Codes Enforcement 2020

Code Enforcement Activity
202008

- IPMC
- License
- Permit
- License/Permit

Log of code enforcement issues for each month in 2020.



MONTHLY DEVELOPMENT REPORT

PERMITS ISSUED		**Aug-20**					
			Number	**Est. construction**		**Fees**	
			of permits	**cost**	**YTD**	**paid**	**YTD**
	Building		**42**	$ 1,226,901.80	$ 2,019,159.39	$ 6,580.00	$ 11,014.00
	Electrical		**12**	$ 81,399.53	$ 112,949.53	$ 1,250.00	$ 1,870.00
	Gas		**0**	$ -	$ 7,573.25	$ -	$150.00
	Mechanical		**4**	$ 27,626.40	$ 81,019.40	$ 372.00	$ 921.00
	Plumbing		**3**	$ 21,490.00	$ 30,090.00	$ 310.00	$ 435.00
	TOTAL		**61**	$ 1,357,417.73	$ 2,250,791.57	$ 8,512.00	$14,390.00
PLAN REVIEWS							
	Number	5					
	Fees paid	$ 941.00					
AD ZBOA	Number						
	Fees paid						
ZONING PERMITS (signs)		5					
	Total	$125.00					
ZONING PERMITS(building		4					
	Total issued	$100.00					
Demolition			$ -				
Well		**1**	$ 25.00				
Re-inspection fees		**0**	$ -				
Maps		**0**	$ -				

Monthly Departmental Report: Environmental Services

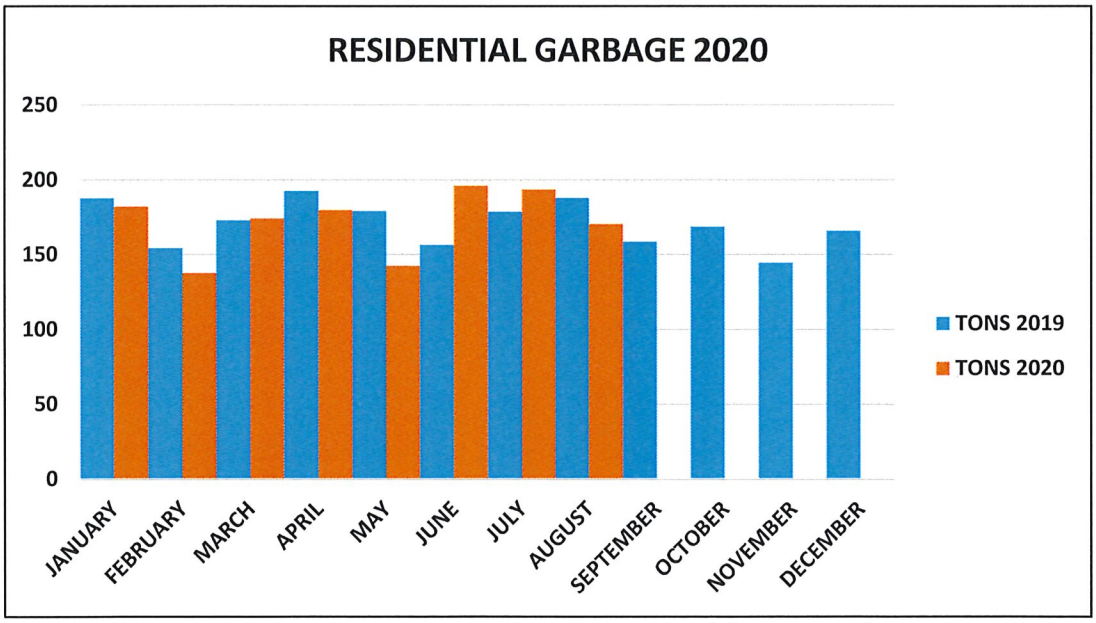
August

2020

Departmental Report: Environmental Services

RESIDENTIAL GARBAGE 2020

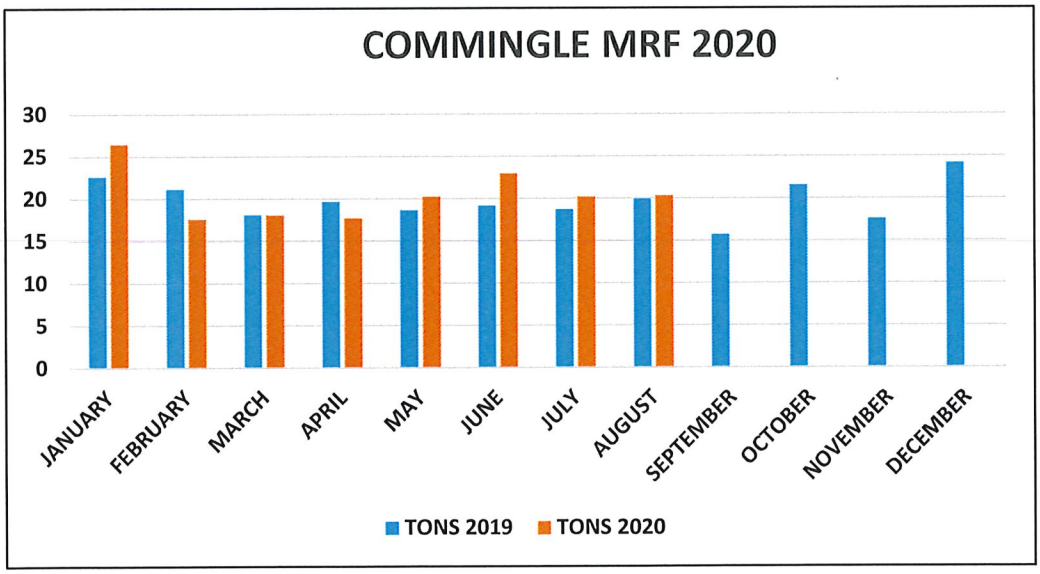
MONTH	TONS 2019	TONS 2020	GAIN/LOSS
JANUARY	187.67	182.04	-5.63
FEBRUARY	154.32	137.52	-16.8
MARCH	172.97	174.27	1.3
APRIL	192.61	179.81	-12.8
MAY	179.04	142.47	-36.57
JUNE	156.51	196.12	39.61
JULY	178.67	193.53	14.86
AUGUST	187.94	170.39	-17.55
SEPTEMBER	158.58		
OCTOBER	168.55		
NOVEMBER	144.47		
DECEMBER	165.89		
TOTALS	2047.22		



Departmental Report: Environmental Services

COMMINGLE MRF 2020

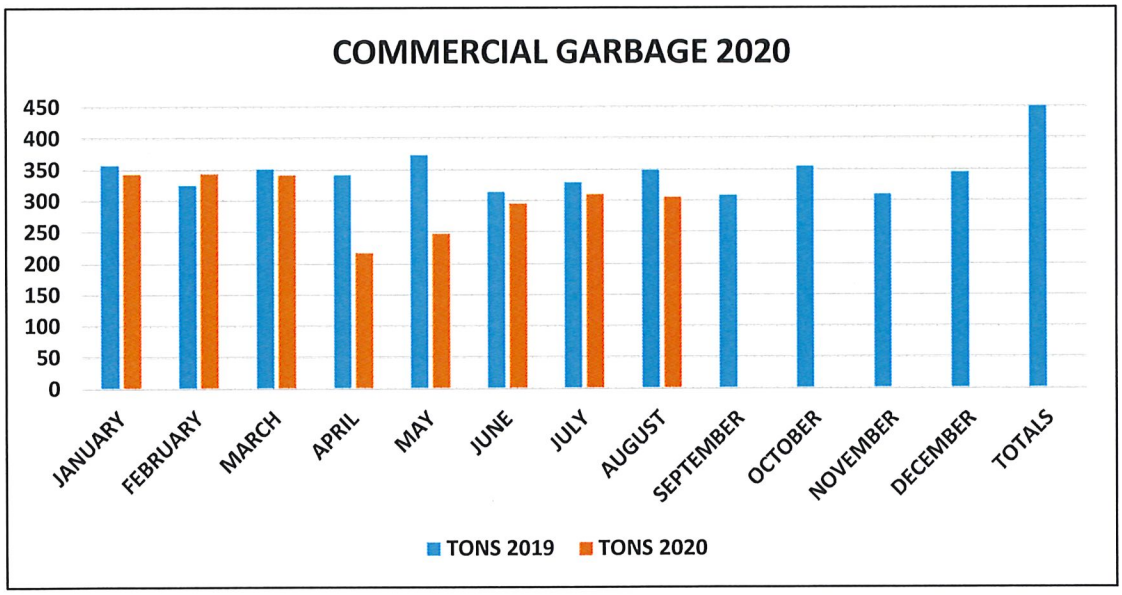
MONTH	TONS 2019	TONS 2020	GAIN/LOSS
JANUARY	22.55	26.37	3.82
FEBRUARY	21.1	17.53	-3.57
MARCH	18.06	18.02	-0.04
APRIL	19.63	17.65	-1.98
MAY	18.58	20.17	1.59
JUNE	19.13	22.89	3.76
JULY	18.67	20.16	1.49
AUGUST	19.91	20.25	0.34
SEPTEMBER	15.68		
OCTOBER	21.52		
NOVEMBER	17.52		
DECEMBER	24.11		
TOTALS	236.46		



Departmental Report: Environmental Services

COMMERCIAL GARBAGE 2020

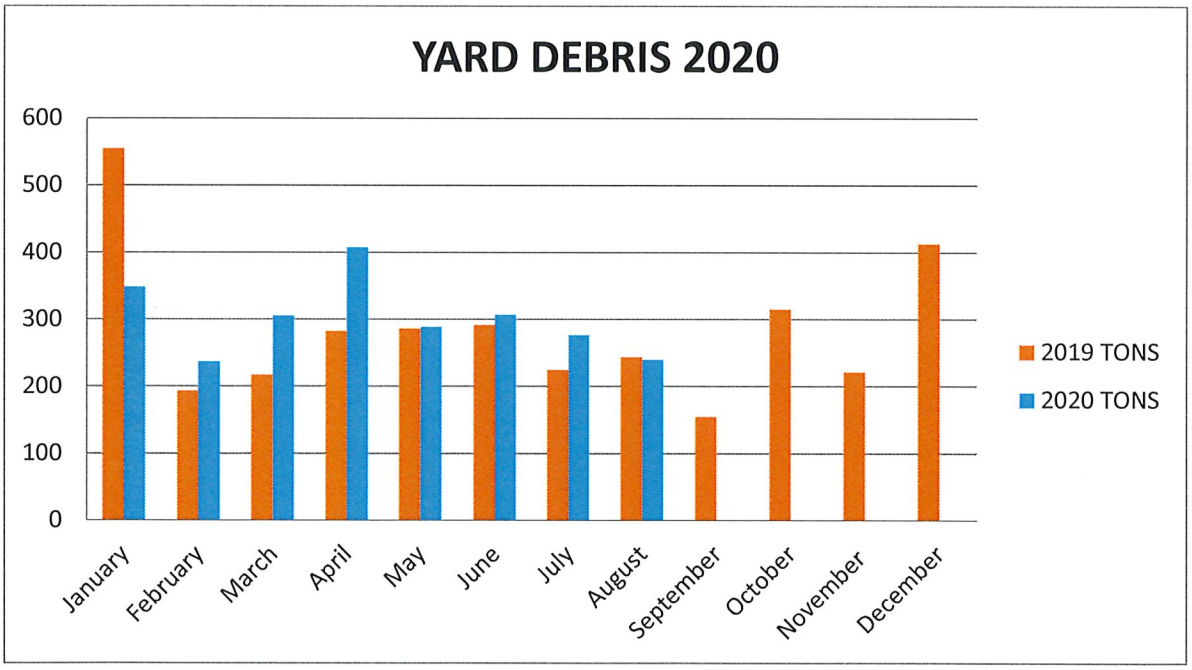
MONTH	TONS 2019	TONS 2020	GAIN/LOSS
JANUARY	356.77	342.49	-14.28
FEBRUARY	324.76	343.24	18.48
MARCH	350.73	341.15	-9.58
APRIL	340.93	216.02	-124.91
MAY	372.8	246.79	-126.01
JUNE	313.93	295.06	-18.87
JULY	328.67	309.7	-18.97
AUGUST	348.77	305.34	-43.43
SEPTEMBER	308.13		
OCTOBER	354.27		
NOVEMBER	310.12		
DECEMBER	344.85		
TOTALS	4054.73		



Departmental Report: Environmental Services

Yard Debris 2020

MONTH	2019 TONS	2019 TRIPS	2020 TONS	2020 TRIPS	TONNAGE GAIN/LOSS	TRIPS GAIN/LOSS
January	554.81	118	348.44	54	-206.37	-64
February	193.48	55	236.79	42	43.31	-13
March	217	48	305.3	60	88.3	12
April	282.45	56	407.06	78	124.61	22
May	286.45	59	288.79	57	2.34	-2
June	291.64	61	306.88	53	15.24	-8
July	224.63	45	276.59	71	51.96	26
August	243.91	51	239.95	52	-3.96	1
September	154.72	38				
October	315.09	58				
November	221.26	40				
December	412.55	58				
TOTALS	3397.99	687				



Monthly Financial Reports & Update

For the Month Ended August 31, 2020

Council Meeting 09/8/2020

City of Hartsville
General Fund Budget to Actual

	Aug-20	*YTD*	*Budgeted*	*% Budget Remaining*
Revenues				
Property Taxes	56,480.63	101,586.15	2,920,000.00	96.52%
Payments in Lieu	-	-	250,000.00	100.00%
Franchise Fees	153,432.01	153,432.01	725,000.00	78.84%
Penalties & Interest - Taxes	1,882.02	3,703.31	22,500.00	83.54%
Business Licenses	244,442.91	288,456.56	1,673,500.00	82.76%
Permits	10,078.00	16,956.00	70,200.00	75.85%
Main Street Grant Revenue	-	-	-	0.00%
Tax Revenues - State	190,223.78	217,099.54	1,418,284.00	84.69%
Public Safety Fees	10,011.68	48,680.32	832,650.00	94.15%
Parks & Recreation Fees	260.00	265.00	23,000.00	98.85%
Fines	(1,282.60)	7,337.15	100,000.00	92.66%
Special Assessments	21,000.00	35,100.00	135,000.00	74.00%
Investment Earnings	19,150.00	20,550.00	-	0.00%
Rents	2,500.00	15,500.00	31,200.00	50.32%
Contributions & Donations	-		72,000.00	100.00%
Other Financing Sources	868.74	3,493.25	51,000.00	93.15%
Interfund Transfers	-	-	1,922,352.84	100.00%
Sale of Assets	72.22	1,681.22	5,100.00	67.03%
Extraordinary Items	-	-	-	0.00%
	709,119.39	913,840.51	10,251,786.84	91.09%
Expenditures				
General & Administrative	82,888.00	198,934.73	1,024,000.00	80.57%
Mayor & Council	13,985.16	30,809.80	206,607.02	85.09%
Court Operations	15,223.81	34,666.57	204,280.85	83.03%
City Manager	13,735.40	34,139.04	223,339.81	84.71%
Information Technology	28,919.61	29,717.49	315,000.00	90.57%
Finance	33,641.32	77,451.84	421,299.79	81.62%
Legal	165.00	1,152.50	40,000.00	97.12%
Human Resources	12,598.51	43,366.82	222,810.91	80.54%
Mainstreet	5,404.22	12,768.28	73,817.28	82.70%
Business Navigator	28,525.10	66,622.84	395,786.35	83.17%
Police Department	224,700.82	632,138.48	3,164,349.29	80.02%
Fire Department	63,167.02	323,404.92	1,702,866.25	81.01%
Victims Advocate	3,067.40	7,743.42	46,753.01	83.44%
Marketing/Tourism	10,216.26	16,897.85	177,219.33	90.47%
Operations Maintenance	10,932.93	26,621.04	167,280.66	84.09%
Parks & Recreation	50,306.96	105,270.24	721,749.87	85.41%
Streets & Grounds	52,244.01	129,961.88	798,558.46	83.73%
Museum Operations	9,180.86	21,263.81	137,917.96	84.58%
Cemetery Operations	11,189.72	11,000.33	104,400.00	89.46%
Airport Operations	6,508.17	7,890.40	103,750.00	92.39%
School Crossing Guards	-	-	-	0.00%
	676,600.28	1,811,822.28	10,251,786.84	82.33%
Net Revenue (Expenditures)	***32,519.11***	***(897,981.77)***	***-***	

City of Hartsville
Utility Funds

Water/Sewer Budget to Actual

	Aug-20	*YTD*	*Budgeted*	*% Budget Remaining*
Revenues				
Charges for Services	218,791.34	425,748.70	2,285,904.00	81.38%
Fees	204,347.65	397,568.51	2,195,162.00	81.89%
Investment Earnings	-	14.49	27,000.00	0.00%
Rents	39,644.81	41,448.09	154,000.00	73.09%
Waterpark Services	146,868.06	509,377.43	1,706,100.00	70.14%
Other Financing Sources	2,440.00	2,750.00	133,068.00	0.00%
Accumulated Surplus	-	-	-	0.00%
	612,091.86	1,376,907.22	6,501,234.00	78.82%
Expenditures				
Water Expenditures	81,049.59	211,492.15	2,193,160.85	90.36%
Sewer Expenditures	88,173.14	236,002.59	2,417,347.32	90.24%
Waterpark Expenditures	167,219.23	451,491.80	1,771,757.15	74.52%
	336,441.96	898,986.54	6,382,265.32	85.91%
Net Revenue (Expenditures)	***275,649.90***	***477,920.68***	***118,968.68***	

Stormwater Budget to Actual

	Aug-20	*YTD*	*Budgeted*	*% Budget Remaining*
Revenues				
Stormwater Fees and Interfund transfers	5.00	10.00	125,973.08	0.00%
	5.00	10.00	125,973.08	0.00%
Expenditures				
Total Expenditures	6,115.67	15,136.58	126,343.60	88.02%
	6,115.67	15,136.58	126,343.60	88.02%
Net Revenue (Expenditures)	***(6,110.67)***	***(15,126.58)***	***(370.52)***	

City of Hartsville
Misc Funds

Environmental Services Budget to Actual

	Aug-20	YTD	Budgeted	% Budget Remaining
Revenues				
Fees	114,405.97	232,073.04	1,404,282.00	83.47%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	-	-	0.00%
Extraordinary Items	-	-	-	0.00%
	114,405.97	232,073.04	1,404,282.00	83.47%
Expenditures				
Total Expenditures	89,794.39	290,232.00	1,395,335.97	79.20%
	89,794.39	290,232.00	1,395,335.97	79.20%
Net Revenue (Expenditures)	***24,611.58***	***(58,158.96)***	***8,946.03***	

Infrastructure Park Budget to Actual

	Aug-20	YTD	Budgeted	% Budget Remaining
Revenues				
Payments in Lieu of Taxes	-	-	650,000.00	100.00%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	500.00	1,000.00	6,000.00	83.33%
Extraordinary Items	-	-	-	0.00%
	500.00	1,000.00	656,000.00	99.85%
Expenditures				
Total Expenditures	13,592.73	13,592.73	507,416.72	97.32%
	13,592.73	13,592.73	507,416.72	97.32%
Net Revenue (Expenditures)	***(13,092.73)***	***(12,592.73)***	***148,583.28***	

Debt Service Fund

	Aug-20	YTD	Budgeted	% Budget Remaining
Revenues				
Property Tax Revenues	37.81	107.04	165,000.00	99.94%
	37.81	107.04	165,000.00	99.94%
Expenditures				
Total Expenditures	-	-	164,601.46	100.00%
	-	-	164,601.46	100.00%
Net Revenue (Expenditures)	***37.81***	***107.04***	***398.54***	

City of Hartsville
Special Revenue Funds

Hospitality Taxes Budget to Actual

	Aug-20	*YTD*	*Budgeted*	*% Budget Remaining*
Revenues				
Taxes	75,171.25	158,333.66	880,866.05	82.03%
Penalties & Interest - Taxes	-	-	3,000.00	100.00%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	75,171.25	158,333.66	976,366.05	83.78%
Expenditures				
Total Expenditures	780.67	2,055.21	976,366.05	99.79%
	780.67	2,055.21	976,366.05	99.79%
				0%
Net Revenue (Expenditures)	***74,390.58***	***156,278.45***	***-***	

Accommodations Taxes Budget to Actual

	Aug-20	*YTD*	*Budgeted*	*% Budget Remaining*
Revenues				
Taxes	13,057.00	24,724.52	176,750.00	86.01%
Investment Earnings	-	-	-	0.00%
	13,057.00	24,724.52	176,750.00	86.01%
Expenditures				
Total Expenditures	456.67	456.67	176,750.00	99.74%
	456.67	456.67	176,750.00	99.74%
Net Revenue (Expenditures)	***12,600.33***	***24,267.85***	***-***	

City of Hartsville
Recreation Enterprise Funds

Recreation Concessions Budget to Actual

	Aug-20	*YTD*	*Budgeted*	*% Budget Remaining*
Revenues				
Concessions Revenue	2,982.34	7,735.58	74,700.00	89.64%
Extraordinary Items	-	445.16	300.00	0.00%
	2,982.34	8,180.74	75,000.00	89.09%
Expenditures				
Total Expenditures	307.06	5,380.98	70,000.00	92.31%
	307.06	5,380.98	70,000.00	92.31%
Net Revenue (Expenditures)	***2,675.28***	***2,799.76***	***5,000.00***	

Monthly Departmental Report: Finance

Monthly Revenue Report

Month of: August 2020

Hospitality taxes collected:	$74,453.74
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month	
Accommodation taxes collected:	$13,057.89
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month	
Revenue collected for Cemetery Lots:	$12,100.00

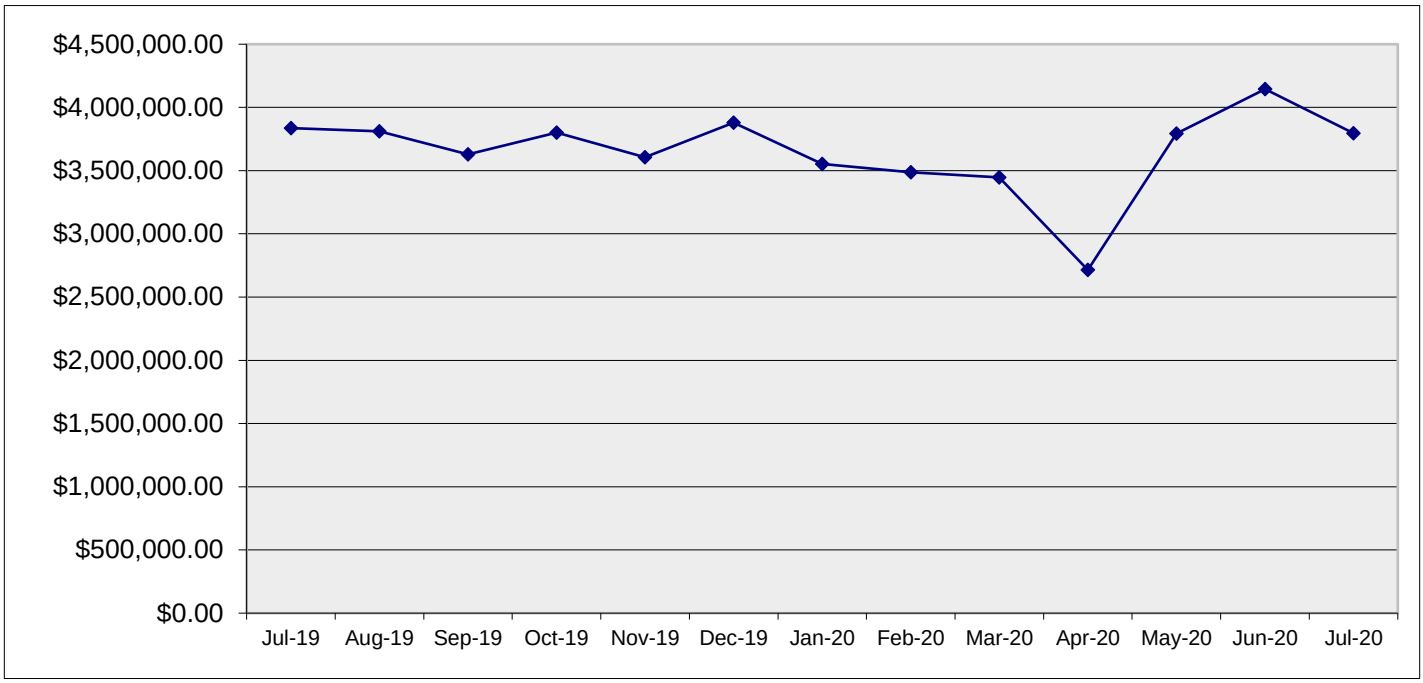
Hospitality Tax Recap

	Net Taxable Sales	X .02	Discount	Penalty	Total Paid
Jul-19	$3,835,432.41	$ 76,708.71	$ 1,505.86	$ 7.60	$ 76,589.50
Aug-19	$3,809,863.02	$ 76,197.25	$ (1,568.32)		$ 74,637.33
Sep-19	$3,629,186.26	$ 72,495.72	$ (1,393.94)	$ 205.78	$ 71,374.78
Oct-19	$3,800,242.85	$ 76,004.90	$ (1,492.51)	$ 55.62	$ 74,577.00
Nov-19	$3,606,820.43	$ 72,139.45	$ (1,423.05)	$ 13.76	$ 70,727.14
Dec-19	$3,878,368.57	$ 77,567.39	$ (1,530.90)	$ 7.60	$ 76,043.09
Jan-20	$3,551,675.20	$ 71,033.57	$ (1,400.29)	$ 16.00	$ 69,649.11
Feb-20	$3,488,186.74	$ 69,762.38	$ (1,371.42)		$ 63,390.95
Mar-20	$3,445,721.52	$ 68,914.45	$ (1,257.39)		$ 67,550.54
Apr-20	$2,714,537.45	$ 54,290.80	$ (1,078.11)		$ 53,212.66
May-20	$3,794,541.20	$ 75,895.30	$ (1,468.90)		$ 74,560.06
Jun-20	$4,144,615.18	$ 82,892.38	$ (1,638.46)		$ 81,253.89
Jul-20	$3,796,015.57	$ 75,919.32	$ (1,466.56)		$ 74,453.74
TOTAL	**$7,645,295.43**	**$ 152,905.96**	**($62.46)**	**$ 306.36**	**$ 928,019.79**

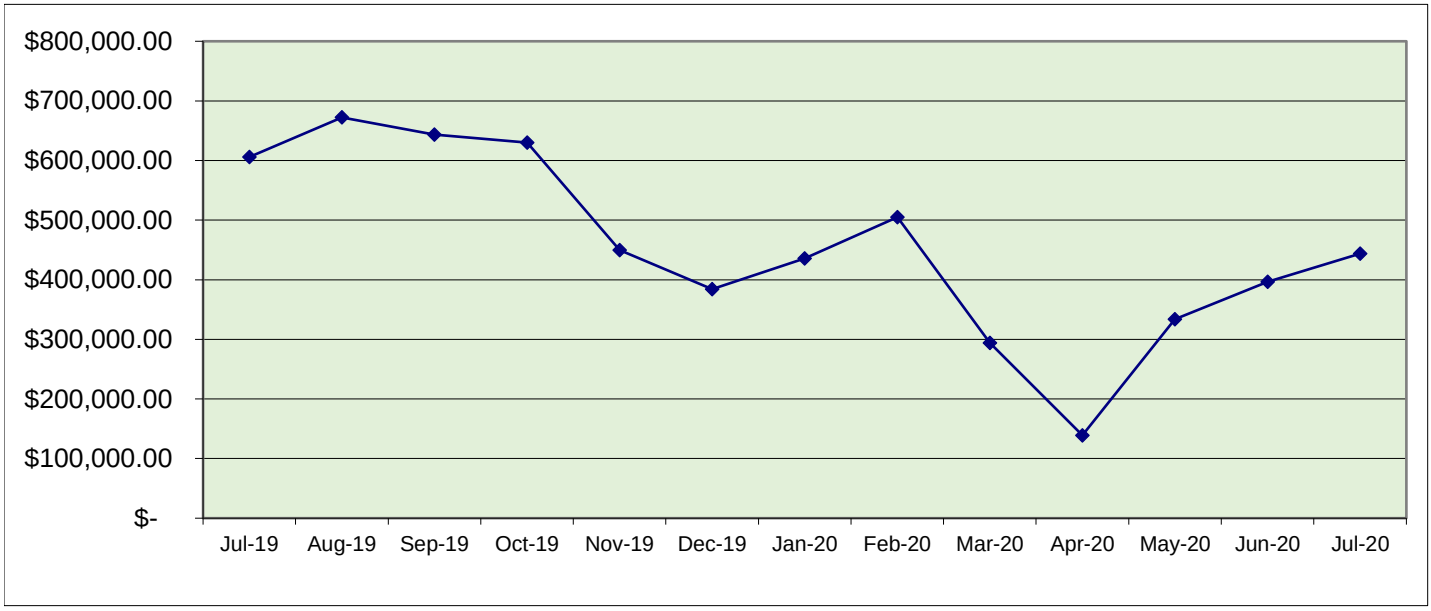
Accommodations Tax Recap

	Net Taxable Sales	X .03	Discount	Penalty	Total Paid
Jul-19	$ 605,883.73	$ 18,176.52	$ 360.57		$ 17,815.96
Aug-19	$ 672,198.19	$ 20,165.94	$ (400.14)		$ 19,765.80
Sep-19	$ 643,198.46	$ 19,295.96	$ (382.09)		$ 18,913.87
Oct-19	$ 629,788.18	$ 18,893.64	$ (364.63)	$ 42.48	$ 18,571.49
Nov-19	$ 449,614.99	$ 13,488.15	$ (266.48)		$ 13,221.68
Dec-19	$ 384,101.52	$ 11,523.05	$ (192.90)	$ 176.24	$ 11,506.40
Jan-20	$ 435,464.35	$ 13,063.93	$ (257.87)		$ 12,806.06
Feb-20	$ 504,983.54	$ 15,149.50	$ (301.60)		$ 14,847.91
Mar-20	$ 294,162.00	$ 8,824.86	$ (176.49)		$ 8,648.37
Apr-20	$ 139,068.17	$ 4,172.05	$ (83.44)		$ 4,088.61
May-20	$ 333,832.36	$ 10,014.97	$ (197.87)		$ 9,817.11
Jun-20	$ 396,717.61	$ 11,901.52	$ (234.89)		$ 11,666.63
Jul-20	$ 443,990.09	$ 13,319.70	$ (261.81)		$ 13,057.89
TOTAL	**$1,278,081.92**	**$38,342.46**	**($39.57)**	**$129.52**	**$ 37,581.76**

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



City of Hartsville Fire Department

Hartsville, SC

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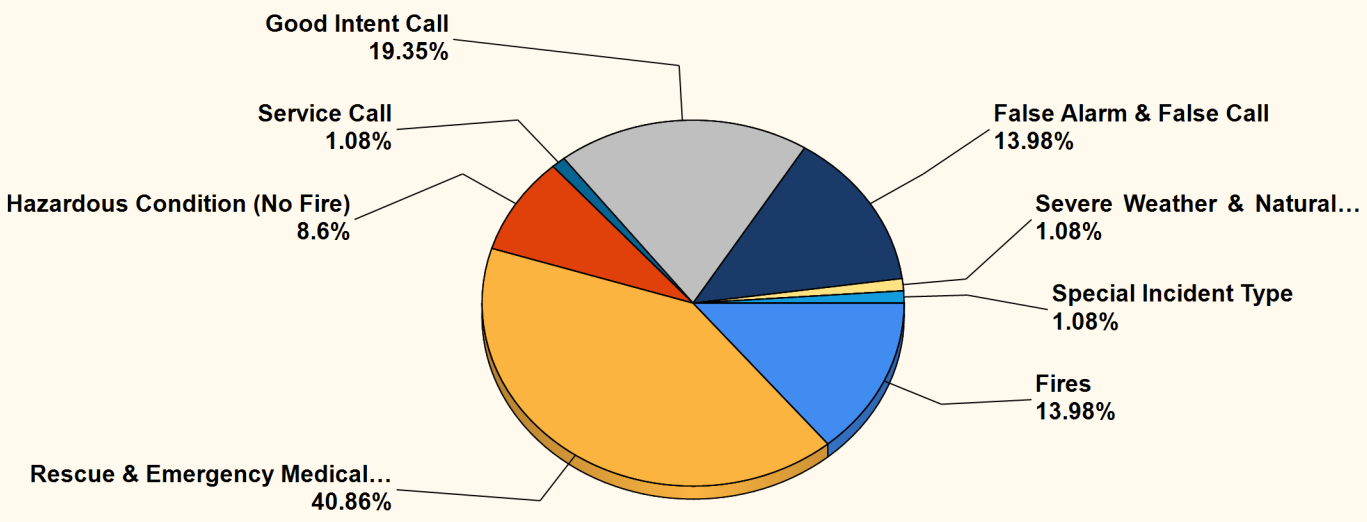
Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2020 | End Date: 08/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	13	13.98%
Rescue & Emergency Medical Service	38	40.86%
Hazardous Condition (No Fire)	8	8.6%
Service Call	1	1.08%
Good Intent Call	18	19.35%
False Alarm & False Call	13	13.98%
Severe Weather & Natural Disaster	1	1.08%
Special Incident Type	1	1.08%
TOTAL	93	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	**# INCIDENTS**	**% of TOTAL**
111 - Building fire	4	4.3%
115 - Incinerator overload or malfunction, fire confined	1	1.08%
116 - Fuel burner/boiler malfunction, fire confined	1	1.08%
118 - Trash or rubbish fire, contained	1	1.08%
131 - Passenger vehicle fire	2	2.15%
132 - Road freight or transport vehicle fire	1	1.08%
143 - Grass fire	1	1.08%
151 - Outside rubbish, trash or waste fire	2	2.15%
311 - Medical assist, assist EMS crew	29	31.18%
322 - Motor vehicle accident with injuries	6	6.45%
324 - Motor vehicle accident with no injuries.	3	3.23%
400 - Hazardous condition, other	1	1.08%
411 - Gasoline or other flammable liquid spill	1	1.08%
412 - Gas leak (natural gas or LPG)	2	2.15%
422 - Chemical spill or leak	1	1.08%
440 - Electrical wiring/equipment problem, other	1	1.08%
444 - Power line down	1	1.08%
445 - Arcing, shorted electrical equipment	1	1.08%
542 - Animal rescue	1	1.08%
600 - Good intent call, other	3	3.23%
611 - Dispatched & cancelled en route	12	12.9%
622 - No incident found on arrival at dispatch address	1	1.08%
651 - Smoke scare, odor of smoke	1	1.08%
652 - Steam, vapor, fog or dust thought to be smoke	1	1.08%
700 - False alarm or false call, other	2	2.15%
730 - System malfunction, other	1	1.08%
743 - Smoke detector activation, no fire - unintentional	9	9.68%
745 - Alarm system activation, no fire - unintentional	1	1.08%
800 - Severe weather or natural disaster, other	1	1.08%
900 - Special type of incident, other	1	1.08%
TOTAL INCIDENTS:	**93**	**100%**

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

City of Hartsville Fire Department

Hartsville, SC

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Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 08/01/2020 | End Date: 08/31/2020

INCIDENT TYPE	Incident Status	# INCIDENTS
Zone: City Limits - City Limits		
111 - Building fire	Reviewed	1
115 - Incinerator overload or malfunction, fire confined	Reviewed	1
116 - Fuel burner/boiler malfunction, fire confined	Reviewed	1
131 - Passenger vehicle fire	Reviewed	1
143 - Grass fire	Reviewed	1
151 - Outside rubbish, trash or waste fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	12
322 - Motor vehicle accident with injuries	Reviewed	3
400 - Hazardous condition, other	Reviewed	1
411 - Gasoline or other flammable liquid spill	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	2
422 - Chemical spill or leak	Reviewed	1
444 - Power line down	Reviewed	1
542 - Animal rescue	Reviewed	1
600 - Good intent call, other	Reviewed	2
611 - Dispatched & cancelled en route	Reviewed	8
652 - Steam, vapor, fog or dust thought to be smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	6
900 - Special type of incident, other	Reviewed	1

Zone: Darlington Co. - Darlington County		
111 - Building fire	Reviewed	2
118 - Trash or rubbish fire, contained	Reviewed	1
131 - Passenger vehicle fire	Reviewed	1
132 - Road freight or transport vehicle fire	Reviewed	1
151 - Outside rubbish, trash or waste fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	17
322 - Motor vehicle accident with injuries	Reviewed	3
324 - Motor vehicle accident with no injuries.	Reviewed	3

This report gives a count of each incident type for the Incident Status or Statuses selected.

INCIDENT TYPE	Incident Status	# INCIDENTS
440 - Electrical wiring/equipment problem, other	Reviewed	1
445 - Arcing, shorted electrical equipment	Reviewed	1
600 - Good intent call, other	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	4
622 - No incident found on arrival at dispatch address	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
730 - System malfunction, other	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	3
745 - Alarm system activation, no fire - unintentional	Reviewed	1
800 - Severe weather or natural disaster, other	Reviewed	1

Zone: Out of District - Out of District		
111 - Building fire	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.

Fire Recovery for
July 2020 - August 2020

Status	Run Date	Run Number	NFIR	Paid Date	Payment Name	Invoiced	Received	FD%
Payment Received	04/29/2020	20-346	322	07/22/2020	NATIONWIDE INSURANCE	487.00	487.00	389.60
Payment Received	05/23/2020	2020-407	322	07/27/2020	STATE FARM	890.00	890.00	712.00
Payment Received	07/13/2020	20-568	322	08/02/2020	STATE FARM	487.00	250.00	200.00
					Grand Total:	1,864.00	1,627.00	1,301.60

AUGUST 2020
COUNCIL GRANT REPORT

Active Projects:

- SC PARD – Basketball Court Restrooms & Water Fountain
- FAA Infrastructure & Terminal Construction
- SC Aeronautics Terminal & Access Road
- FAA CARES
- SC Department of Commerce, CDBG South Hartsville Sewer Improvements
- SC Department of Public Safety – Highway Safety 2019
- SCEMD Recovery/FEMA: South Hartsville Drainage Study
- SCEMD Recovery/FEMA: Generators for Pump Stations & Wells
- The Byerly Foundation Projects:
    1. Façade Program (underway)
    2. Wayfinding Signage (almost complete)
    3. Police Youth Academy (ongoing)
    4. Business Builder (on hold)
- SC CARES for COVID-19 Reimbursement

Applications Awarded June 2019 - Present:

- SC PARD – Basketball Court Restrooms & Fountain - **$36,800**
- FAA Terminal Construction - **$666,666**
- The Byerly Foundation – All America City "Comeback" Campaign **$150,000**
- FAA CARES **$30,000**
- SC PARD – Basketball Court Lighting **$12,400**
- SC Aeronautics – Terminal & Access Road Construction **$500,000**
- SC Aeronautics – Infrastructure & Design Matching - **$8,328**
- SC Department of Public Safety – Highway Safety 2020 - **$63,594**
- CDBG South Park Neighborhood Sewer Upgrades **$750,000**
- SCDPS Office of Highway Safety & Justice for Body-Worn Cameras **$9,428.08**
- Byerly Foundation: HFD Extinguisher Training **$13,084**
- Byerly Foundation: Main Street Façade Program **$10,000**

Future Applications/Award Notification:

(0 – 6 months lead time & application contingent upon council approval)

- RIA Well Project (September)
- SCEMD/FEMA - Generator for City Hall (September)
- MASC – Hometown Economic Development (September)
- SRF Smith Street Well and Northrup Pump upgrades (October / November)
- SCDPS – Highway Safety Grant Program (Submitted)

Should you have any questions regarding this report, please contact me at 843.383.3015 ext. 2010, 843.858.0699, or shannon.munoz@hartsvillesc.gov.

Shannon J. Munoz, Director of Community & Economic Development

Human Resources Monthly Report - August 2020

Home Department**	July Headcount	August Hires / Transfers In	August Terms	August Transfers Out	August Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	0	4	0
000413 / City Manager	1	0	0	0	1	0	0	0	1	0
000415 / Finance	6	0	0	0	6	0	1	1	4	0
000417 / Human Resources	3	0	0	0	3	0	1	0	2	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	4	0	0	0	4	0	2	1	1	0
000421 / Police Department	42	0	**1**	0	41	0	4	0	37	0
000422 / Fire Department	32	**1**	0	0	33	0	3	0	30	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	2	0	0	0	2	0	0	0	2	0
000431 / Maintenance	2	0	0	0	2	0	0	0	2	0
000432 / Sanitation Dept.	13	**1**	**2**	0	12	0	8	0	4	0
000452 / Parks & Recreation	7	0	0	0	7	0	2	0	5	0
000453 / Streets & Grounds	12	0	**1**	0	11	0	8	0	3	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	7	0	0	0	7	0	1	0	6	0
000600 / Sewer Utilities	4	0	0	0	4	0	2	0	2	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	3	0	0	0	3	0	0	0	3	0
Totals:	**165**	**2**	**4**	**0**	**163**	**0**	**41**	**2**	**120**	**0**

**Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns

Completed Events/Campaigns

August — First Amendment Audit Policy Implementation

Upcoming Events

September — Continued monitoring of COVID-19 & maintenance of precautionary guidelines
Neptune Island last day for the Season (Sept 8)
HFD Fire Demonstration (Sept 16)

Date: September 2, 2020
To: City of Hartsville
From: Suzy Moyd,
Executive Director,
Main Street Hartsville
Re: **Monthly Status Report for August**

Status Report & Updates

Calendar:

August 3rd, 10th, 17th, 24th & 31st: LunchPlate Marketing webinars
August 18th -22nd: Coker University's Destination Downtown
August 19th: ARB, socially distanced in Council Chambers
August 27th: PBBIC Meeting in Council Chambers

Current Social Media Stats:

Facebook: 5243 Followers
Twitter: 1347 Followers
Instagram: 1618 Followers
MailChimp: 849 Subscribers

New businesses opening and Ribbon Cuttings soon:

Sully Blair State Farm
Shear Hairapy
Down South Sugar expansion
Wild Heart Brewing
Train/Passenger "The Station"
Southern Sercie
The Sweet Shoppe
Maxyne's
Kevin Lear Florist

Working on:

Participant in Byerly Foundation COVID-19 Tuesday Task Force Zoom calls

Updating MSH Vibrancy and Beautification Grants online to include tables, chairs and umbrellas

Assessing online marketing needs and digital footprint audit for downtown businesses, as MSSC and AARP are awarding all Accredited Programs with access to ongoing LunchPlate Marketing series in July and August.

Show Some Local Love: discounted gift certificate promotion, thanks to generous Sponsorship from North Industrial Machine.

Advising restaurants with new accelerateSC guidelines and Palmetto Priority DHEC-approved sticker initiatives.

Calling, texting, and emailing merchants during shutdowns. Counseling and listening. Planning what re-opening will look like.

Touring new business hopefuls around town.

Looking at Fall events and wondering what those will or won't look like: Block Parties, Treats On The Streets, Hartsville Uncorked Wine Walk, Downtown Holiday Open House, etc.

Processing Main Street Hartsville Gift Certificates.

Updates to Main Street's brochures, website, and social media.

New Partnerships, current Partnership Renewals & Thank You's.

Processing Downtown Vibrancy Grant Applications.

Updating Partnership Brochures and Show Some Local Love brochures.

Promoting SC Business Loan Funds

Supporting Coker University's School of Visual & Performing Arts, Girls University, Kalmia Gardens, and other Partners

Applying for MSSC Mini-Grant / MASC Stabilization Grant

THE HARTSVILLE MUSEUM

Monthly Departmental Report – AUGUST 2020

Visitor Demographics 2020

MONTH	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total	Website	Facebook
January	8	14	8	21	24	7	82	357	1,743
February	18	10	11	6	70	21	136	350	1,744
March	3	11	6	63	12	7	102	261	1,746
April	0	0	0	0	0	0	0	261	1.804
May	0	0	0	0	0	0	0	194	1,748
June	10	16	4	17	2	closed	49	226	1,766
July	6	10	19	8	8	closed	51	211	1,842
August	**7**	**5**	**10**	**7**	**13**	**closed**	**42**	**n/a**	**1,856**
September									
October									
November									
December									
YEAR TO DATE	**52**	**66**	**58**	**122**	**129**	**35**	**462**		

*Sunday

Visitors Signing Guest Book came from:
Following Social Distancing principles the Guest Registration book is not available for visitors to sign at this time.
Visitors shared they were from the following areas: Olanta, Florence and Hartsville.

Museum News:

- Swamp Fox Quilters 2020 Challenge "Initially Yours" exhibit ended on August 31st. During the exhibit visitors viewing the quilts were able to vote on their favorite quilt. The People's Choice Award had 4 First Place Winners; #15 "Land that I Love" by Linda Smiley, #20 "Overflowing Cascade" by Teresa O. Reed, #22 "Rectangular Illusion" by Teresa O. Reed and #23 "Colors in a Cathedral Window" by Pam Turner.
- Matt Winburn designed a Welcome Back Coker University Students exhibit, located at the Key, featuring unique items related to Coker University from our museum collections.
- Recent Donations: Wayne Wallace donated a 1983, Fox Finding booklet, published by History students at Hartsville High School and Jordan Rodes donated a National Cash register, circa 1920.
- *New* Museum Hours:
  Monday – Friday (Closed on Saturdays)
  10:00 - 12:00 Senior Citizens
  12:00 - 4:00 General Public

August 2020

Monthly Departmental Report

Coach TB Thomas Sports Center

- TB Thomas is currently averaging 12 people per day.
- Zumba is averaging 8 participates per class
- Cardio Step is averaging 2 participates per class
- Pickleball is averaging 9 participates per day

Byerly Park

- Hosted Top Gun softball tournament on August 8th that brought 16 softball teams to Hartsville.
- Cancelled USSSA tournament on August 22nd & 23rd.
- Cancelled Tier 1 softball tournament on August 15 & 16th.
- Host Top Gun Baseball tournament on August 22nd that brought 3 baseball teams to Hartsville.

Covid-19 Precautions:

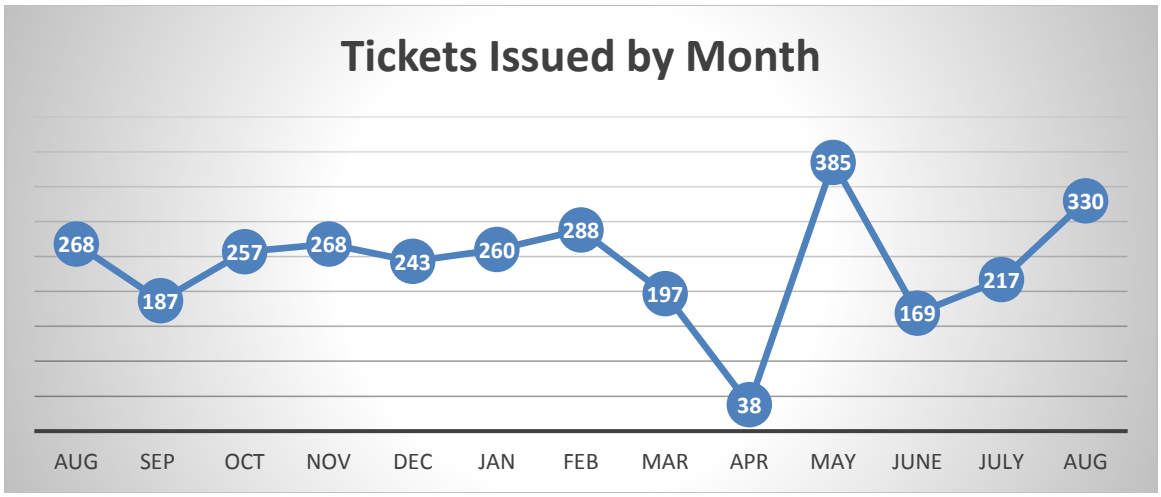
- Cleaning the building daily to help prevent the spread of Covid- 19 in the facility.
- All grounds staff are coming in to clean the bathrooms and mow grass at the park.
- Staff are always wearing mask while facility is open or in close proximity.

Hartsville Police Department

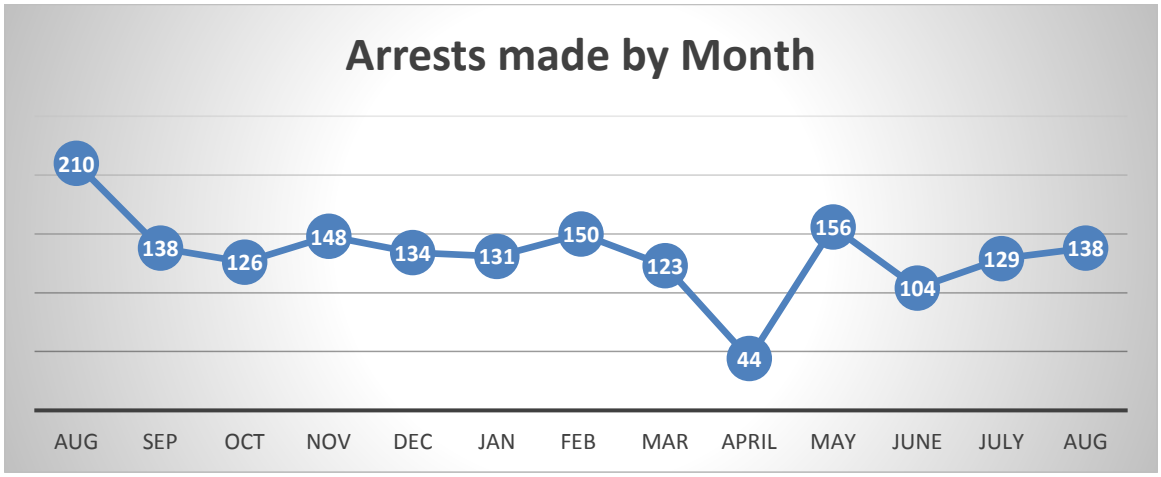
Monthly Report

August 2020

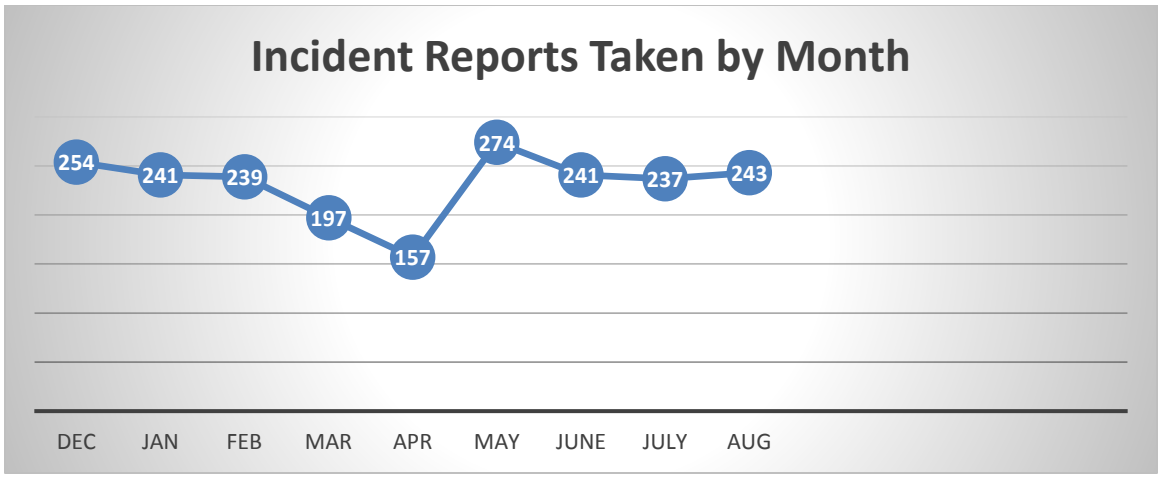
Prepared by Mark Blair



Although March looked like a mild slump, the Wuhan Virus Pandemic had a severe impact on citations in late March and most of April. The first half of March was active, the last two weeks in March account for only 30% of tickets. April showed a severe drop in numbers as officers were ordered to limit traffic stops. May showed a rebound above and beyond what was expected. The cause for the slump in June numbers is unknown, but July and August showed an increase.



Arrests plummeted in April 2020 due to fewer people being out, businesses being closed, and stores taking aggressive distancing measures. Officers also issued more summons in lieu of arrest, due to orders from the Court Administration and precautionary measures to avoid COVID-19. May showed a return to normal, and after a brief slump in June, arrest numbers seem to be stabilizing to more normal levels in July and August.



Incident Reports taken are a reflection of reports actually written. A report is not written for every call. This chart is new for 2020. Calls for service data is directly related to arrests and citations. March showed a slump due to the COVID-19 Emergency, with more incidents during the first half of the month. April continued the decrease in reports, due to people being home, less stores open, fewer traffic stops. May has done a drastic rebound above previous incidents.

Arrestees and Victims
On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In August there were 138 arrests, including 9 Juveniles.

Crime Types
Arrests consisted of the following: (Major categories, not inclusive of all arrests):

Shopliftings –	5	(80% from outside city)
Assaults –	6	(33% from outside city)
Robbery -	1	(100% from outside city)
Thefts -	3	(100% from outside city)
Fraud/Forgery	5	(100% from outside city)
Drug Offenses –	17	(65% from outside city)
Weapons Laws	5	(20% from outside city)
DUI/Drunkeness-	17	(88% from outside city)
Non-Reported State	60	(73% from outside City)*

*Non-Reported to State offenses are generally offenses like Driving Under Suspension, Operating Uninsured, Possession of Controlled Substance, and other crimes that are outside the typical violent/property crime classifications

Totals for all arrests (including those not listed above)
97 of 138 people arrested (70%) live outside the city limits.

Date: September 1, 2020
To: City of Hartsville
From: Samantha Altman, Special Events Coordinator
Re: Tourism and Events Report- August

Status Report & Updates

Current Projects

Ordered new Hartsville t-shirts to match the mural on College Avenue. These will be in the store in the next couple of weeks.

Hosted two mask distribution events at the Coach T.B. Thomas Sports Center to distribute 10,000 masks donated by the Byerly Foundation and Sonoco Foundation. We are in the process of planning an additional distribution event for the 5,000 donated by Carolina Pines.

Working with Wayfinding Sign Project to finalize and install. Contractors have been on site digging the holes and laying the footing for the signs. Major progress will be made with the signs this month, weather permitting.

Starting discussions and ideas for Downtown Holiday Open House, Centennial Tree Lighting, and the Hartsville Christmas Parade to meet new regulations.

Special event permits are being approved and requiring COVID procedures.

2020 City of Hartsville Events:

- Downtown Holiday Open House & Centennial Tree Lighting
  - Thursday, November 19, 2020 from 6:00-9:00 pm
- 2020 Hartsville Christmas Parade
  - Saturday, December 12, 2020 at 3:00pm

Current Social Media & Website Stats

Visit Hartsville, SC
Facebook- 3,180
Instagram (@visithartsvillesc) - 1,268 followers
Twitter (@visithartsville) - 332 followers
VisitHartsvilleSC.com- 3712 views

Current Key Sales

August 2020
Net Sales: $1137.72
Tax Collected: $79.19
Total: $1216.91

Top Selling Items:

1. Small Town, Big Heart T-shirt Comfort Colors – City of Hartsville
2. Small Town, Big Heart T-shirt Regular – City of Hartsville
3. Diet Mt. Dew Plastic Bottle - Concessions

Future Projects

Adding new items to the gift shop at The Key.
Working with Parks and Recreation to put together Tourism packets for tournament attendees.
Creating and distributing Hartsville field trip opportunities with local schools.
Create a Hartsville brochure to distribute at welcome centers.

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: 4400 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Ordinance to lease property at the corner of Marlboro and Seventh St to Rescue Squad for one year.

BACKGROUND SUMMARY:

The Rescue Squad has leased this property for several years.

ATTACHMENTS:

Description

- Ordinance 4400
- Ordinance 4400 Draft Lease

ORDINANCE 4400

AN ORDINANCE TO LEASE THE PROPERTY ON THE CORNER OF MARLBORO AVENUE AND SEVENTH STREET TO THE HARTSVILLE RESCUE SQUAD.

WHEREAS, the City of Hartsville owns the property at corner of Marlboro Avenue and Seventh Street; and,

WHEREAS, the Hartsville Rescue Squad wishes to lease the property; and,

WHEREAS, the City of Hartsville will lease the property to Hartsville Squad for the provision of community services only, and shall not be used for any private and/or business enterprise.

WHEREAS, this lease shall stipulate that all the responsibilities for the maintenance of the property shall rest with the Hartsville Rescue Squad, and that the Hartsville Rescue Squad shall have adequate insurance and liability coverage for the facilities, which they will provide to the City.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the City of Hartsville that the City does hereby lease the property at the corner of Marlboro Avenue and Seventh Street to the Hartsville Rescue Squad for a term of one year.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all necessary documents.

NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the ____ day of _____, 2020 and to become effective upon final reading.

_____
Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

First Reading: August 11, 2020
Public Hearing:
Final Reading:

STATE OF SOUTH CAROLINA)
COUNTY OF DARLINGTON) LEASE AGREEMENT
CITY OF HARTSVILLE)

THIS AGREEMENT, made and entered into this _____th day of _____2020, by and between, THE CITY OF HARTSVILLE, as OWNER of the property mentioned below and, THE HARTSVILLE RESCUE SQUAD, INC., as LESSEE.

1. That the OWNER agrees to lease the property at the corner of Marlboro Avenue and Seventh St in the City of Hartsville to the LESSEE. The address of the said property is as follows: 305 Marlboro Ave, Hartsville, SC 29550.
2. This lease shall run for a term of one (1) year from the 1st day of October, 2020 to the 30th day of September, 2021.
3. Either party may terminate this agreement any time by giving the other party sixty (60) days advance notice in writing of their intention so to do.
4. The LESSEE agrees to pay the sum of One and no/100th ($1.00) Dollars as rent for the said property, payable on the first day of term of agreement, beginning on the 1st day of October, 2020. All payments made to the OWNER by the LESSEE, payments should only be made payable to the City of Hartsville and delivered to the office of the City Finance Director during the City's regular hours and workdays.
5. LESSEE shall be solely responsible for the maintenance of the grounds and yards of the leased premises, and all exterior vegetation pursuant to the provisions of the International Property Maintenance Code adopted by the City of Hartsville.
6. LESSEE shall be solely responsible for all maintenance and repairs required to maintain property in current condition.
7. LESSEE shall be solely responsible for any damages done on the premises by LESSEE, LESSEE's agents, invitees, assigns, subcontractors, employees, or anyone else and LESSEE shall, at its own expense, make any repairs by such damages.
8. The OWNER shall not be responsible to the LESSEE for any damages which may be caused by water, sleet, snow or for any other damages whatsoever in any manner caused by the occupancy of the premises.
9. No improvements or attachments shall be placed upon said leasehold property without prior written approval of the OWNER and any and all improvements constructed upon and attached to the said premises by the LESSEE shall become exclusively owned the OWNER.
10. LESSEE shall be responsible for obtaining its own User's and Occupier's casualty for all of its personal property and equipment it may carry upon and use on the leasehold premises and, under no circumstance shall the OWNER be responsible for any damage to LESSEE'S said personal property and equipment. The OWNER shall not be responsible for the loss of any of the LESSEE's personal property and equipment through casualty or theft during its occupancy of the leasehold premises.
11. The OWNER guarantees the peaceful occupation and enjoyment of the premises to the LESSEE during the term provided; however, the OWNER or its authorized agent shall have the right to enter the premises hereby leased at any time it sees fit for the purpose of viewing the premises to see that no waste or damage is being committed and the OWNER shall also have the right and privilege, in the event that the leased premises are for sale, to enter the premises and show the premises to prospective purchasers.

12. This lease is not assignable, and the LESSEE shall not sublet the premises or any part without written consent of the OWNER.
13. The OWNER will call the LESSEE before entering the premises, but will retain the right to enter if determined necessary if the LESSEE is not available to give permission.
14. This agreement is entered between the parties of their own free will and accord, for good and valuable consideration which is hereby acknowledged, and is binding upon their heirs and assigns.
15. If at any time the LESSEE ceases to use the property for rescue squad activities, the lease shall be terminated.

WITNESS our Hands and Seal this _____ day of _____, 2020.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

LESSEE

_____ _____

Witness

OWNER

_____ _____

Witness

_____

City Clerk

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: 4402 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:
To lease 231 West Carolina Avenue to Divine Destiny Ministries.

IMPACT IF DENIED:
Continued loss of monthly revenue

IMPACT IF APPROVED:
Monthly revenue and occupied leased building rather than appearing vacant and overgrown.

FINANCIAL IMPACT:
Guaranteed monthly revenue of $500

ATTACHMENTS:

Description
- Ordinance 4402
- Ordinance 4402 Lease Agreement

ORDINANCE 4402

TO LEASE THE PROPERTY AT 231 WEST CAROLINA AVENUE TO DIVINE DESTINY MINISTRIES.

WHEREAS, the City of Hartsville owns the building at 231 West Carolina Avenue; and,

WHEREAS, Divine Destiny Ministries wishes to lease the property for use as a church attendance space.

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Council of the City of Hartsville that the City does hereby lease the building at 231 West Carolina Avenue to Divine Destiny Ministries, for six months to one year beginning November 1, 2020 for five hundred dollars ($ 500.00) monthly.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to negotiate and execute the lease agreement document.

NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the 13th day of October 2020 and to become effective upon final reading.

_____
Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

First Reading: September 8, 2020
Public Hearing: October 13, 2020
Final Reading: October 13, 2020

STATE OF SOUTH CAROLINA
COUNTY OF DARLINGTON
CITY OF HARTSVILLE

LEASE AGREEMENT

THIS AGREEMENT is made and entered by and between **THE CITY OF HARTSVILLE**, hereafter the **LANDLORD**, as owner of the leasehold property described and identified here below, and **DIVINE DESTINY MINISTRIES**, hereafter the **TENANT**.

WITNESSETH:

LEASEHOLD PROPERTY: The LANDLORD agrees to lease unto the TENANT the Building located at 231 West Carolina Ave. The said building is located in the City of Hartsville, County of Darlington, and State of South Carolina.

TERM OF LEASE: This lease shall run for a period of six (6) months, from the 1st day of November, 2020, to the 1st day of May, 2021.

RENTAL PAYMENTS: TENANT agrees to pay monthly amounts of five hundred dollars ($500) rent for the said leasehold premises due on the first day of each month. In the event such payment is not made within ten (10) days after it is due, the TENANT shall pay the LANDLORD a late charge of $100.00.

OTHER CONSIDERATION: TENANT agrees to pay any ad valorem property taxes related to the leasehold premises during the term of this lease or any extensions hereof which the LANDLORD may be held responsible for.

FORFEITURE: not withstanding the foregoing, if any monthly payment is more than thirty (30) days late, the LANDLORD shall have the option to declare all the TENANT'S rights hereunder forfeited, and the LANDLORD, may proceed without notice to eject the TENANT and enforce the collection of rents that are in arrears in any manner provided by law, together with all costs and attorney's fees incurred by the LANDLORD in so doing.

LIEN CREATED IN FAVOR OF LANDLORD: TENANT stipulates and covenants that all property, motor vehicles, goods, and merchandise and all other property placed in and upon the rental premises is owned by the TENANT in its own right, and shall become subject to the statutory lien for unpaid rents, arrearages, and late rent payments.

ALTERATIONS TO LEASEHOLD PROPERTY: TENANT shall not be permitted to make any changes to the leasehold property without advance written approval from the LANDLORD and all such changes to the leasehold premises shall become the property of the LANDLORD.

RIGHTS AND RESPONSIBILITIES:

TENANT shall be responsible for the payment of any utility bills related to the TENANT'S occupancy and use of the leasehold premises. The TENANT will be responsible for all building maintenance including plumbing and roof. The LANDLORD will be responsible for the maintenance of the HVAC unit.

TENANT shall be responsible for any damages done on the premises either by the TENANT, its agents, servants, or employees, and the TENANT shall, at TENANT'S own expense, make all repairs of such damage.

TENANT shall surrender the leasehold property back to the LANDLORD at the end of the term of this lease agreement in broom clean, good order and condition, reasonable wear and tear excepted.

LANDLORD shall not be responsible to the TENANT, its agents, servants, or employees for any damages which may be caused by water, storm, sleet, snow or for any other damages whatsoever in any manner caused by the occupancy of the said leasehold premises.

TENANT shall be responsible to maintain renter's insurance during the term of this agreement and any extensions thereof, including casualty or theft insurance, on all personal property which the TENANT maintains within the leasehold premises.

TENANT shall, at TENANT'S expense, obtain and maintain in force for the mutual benefit of TENANT and the LANDLORD a commercial general liability insurance policy with a combined minimum limit of $1,000,000.00 and list the City of Hartsville as an additional insured.

LANDLORD shall maintain casualty insurance coverage on the improvements on the leasehold premises to protect the LANDLORD'S interest, but LANDLORD shall not be responsible for any loss of the TENANT'S personal property through casualty or theft during the occupancy of the premises.

TENANT SHALL HOLD LANDLORD HARMLESS. Notwithstanding any other provision of this agreement, the TENANT agrees to hold the LANDLORD harmless from any and all claims for damages or injuries that may be made against the LANDLORD arising from the TENANT'S use of the leasehold premises during the term of this lease or any extensions hereof.

PEACEFUL OCCUPATION OF LEASEHOLD PREMISES. Subject to the other conditions of this agreement, LANDLORD guarantees TENANT'S peaceful occupation of the leasehold premises during the term of this agreement or any extensions thereof, PROVIDED HOWEVER, the LANDLORD shall have the right to enter the leasehold premises for the purpose of viewing the premises to see that no waste or damage is being committed and for purposes of showing the leasehold premises to prospective purchasers.

LEASE NOT ASSIGNABLE. This lease is not assignable and the TENANT shall not sublet any portion of the leasehold premises without the written consent of the LANDLORD.

EARLY TERMINATION OF LEASE. The TENANT shall opt out of this lease agreement with three (3) months advanced written notice to LANDLORD.

LANDLORD'S RESERVATION OF RIGHT TO TERMINATE. Notwithstanding any other provision herein, the Landlord specifically reserves the right to terminate this lease upon delivery to the TENANT at the said Leasehold Premises of sixty (60) days written Notice of Termination if for any reason City Council, in its sole discretion, determines that the Leasehold Premises should be vacated by the TENANT.

RECITALS. This lease agreement supersedes all prior written or oral agreements and can be amended only through a written agreement signed by both parties; this lease agreement

is entered into for good and valuable consideration, which the parties hereby acknowledge; this lease agreement is binding upon both parties, their successors and assigns; and this lease agreement is entered by the parties of their own free will and accord.

This lease agreement is entered into this _____ day of _____, 2020.

_____	_____
Daniel P. Moore City Manager City of Hartsville PO Drawer 2497 Hartsville, SC 29551	Deedra Samuel McLeod Overseer Divine Destiny Ministries 1824 Whippoorwill Rd. Hartsville, SC 29550
WITNESSES:	WITNESSES:
_____	_____

Attest:

Sherron L. Skipper, City Clerk

{Seal}

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 09-20-01 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

TO PROVIDE FOR THE CITY MANAGER TO NEGOTIATE USER AGREEMENTS IN CERTAIN SITUATIONS IN THE BEST INTEREST OF THE CITY.

BACKGROUND SUMMARY:

The current master fee schedule provides for per hour or per day rates and in the event a joint venture between the city and another organization needs to be for a longer period of time this would allow the city manager to negotiate and approve the fees for such certain events.

ATTACHMENTS:

Description

- Resolution 09-20-01

RESOLUTION 09-20-01

APPROVAL TO AUTHORIZE CITY MANAGER TO NEGOTIATE USER AGREEMENTS IN CERTAIN SITUATIONS AND OTHER MATTERS RELATED THERETO.

WHEREAS, the City of Hartsville charges certain fees and rates as part of its normal operations; and,

WHEREAS, these fees and rates offset the costs of providing city services; and,

WHEREAS, these fees for use of certain city facilities is currently for per hour or per day use; and,

WHEREAS, in the event of a joint venture between the city and certain organizations fees for a seasonal or extended user agreement outside of the master fee schedule for per hour or per day use could be beneficial.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that authorization for the city manager, in his sole discretion and in the best interest of the city, to negotiate seasonal or extended joint venture or non-profit user agreements is hereby approved.

NOW, THEREFORE BE IT FINALLY RESOLVED IN MEETING DULY ADVERTISED AND ASSEMBLED on the 8th day of September, 2020.

_____
Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

DRAFT

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 09-20-02 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

APPROVAL TO APPLY FOR A SOUTH CAROLINA RURAL INFRASTRUCTURE AUTHORITY GRANT

BACKGROUND SUMMARY:

This project is a priority for the city's capital improvements plan (infrastructure) and proposes to install a well on the high pressure side of the city's water system. Currently, the well at the low pressure side serves the high pressure zone and is reaching the end of its useful life. There are two wells that produce 90% of the city's drinking water. If either of these two wells fail, the city would be unable to produce enough water to supply demand. Once the tanks emptied, there would be little fire protection. Since these wells have outlived their useful life, repairs are continuous.
SCDHEC has included this project in their 2021 Provisional Project List for the SC State Revolving Loan Funds. This RIA grant along with these SRF funds (still in public hearing phase) would fund the project if awarded.

IMPACT IF DENIED:

Repairs will continue to be costly until one of the two wells experiences a total system failure. Construction costs at that time would be several hundred thousand dollars more as we have seen them rise over the last two years. In addition, the city would be placed in a vulnerable position not being able to meet demand or provide fire protection.

IMPACT IF APPROVED:

If approved by council and RIA, the city would receive the grant award notice around the time that SCDHEC would approve the SRF allocation of funds. If not approved, the city would need to find a way to fund this project within the next year or two, prior to system failure and rising construction costs.

FINANCIAL IMPACT:

Total project $1,497,000. RIA grant $500,000 and SRF loan funding $997,000 (contingent upon October approval). These two funding sources work closely together to fund critical infrastructure needs.

ATTACHMENTS:

Description

- Resolution 09-20-02

RESOLUTION 09-20-02

APPROVAL TO APPLY FOR A SOUTH CAROLINA RURAL INFRASTRUCTURE AUTHORITY (RIA) GRANT.

WHEREAS, the City of Hartsville desires to apply for a Rural Infrastructure Authority (RIA) grant on September 14, 2020, to address a priority water infrastructure need at Smith Street Well;

WHEREAS, the city seeks a grant in the amount of approximately $500,000; and total project costs are estimated to be $1,497,000. The city would utilize RIA funding in conjunction with the South Carolina Revolving Loan funds (SRF) to undertake this project.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the application for the Rural Infrastructure Grant (RIA) is hereby approved;

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute all required documents;

NOW, THEREFORE BE IT FINALLY RESOLVED, in meeting duly advertised and assembled this 8th day of September 2020.

_____
Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 09-20-03 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

APPROVAL TO APPLY FOR A HAZARD MITIGATION GRANT PROGRAM (HMGP) PROJECT.

BACKGROUND SUMMARY:

Currently during severe storms or hurricanes, city staff must wait out the storm at the fire department since it has a back up generator and space is not adequate for the command staff needed during these events. Having a generator at city hall would allow for adequate spacing of departments and ensure that city functions would still continue during a loss of power.

IMPACT IF DENIED:

If denied, command staff would continue to have inadequate space during special weather events and city hall would not be operational until power was restored.

IMPACT IF APPROVED:

If approved, city hall would have a generator that it could use during special weather events or unforeseen power outages. The generator also allows for the necessary spacing of staff, especially during times of COVID-19.

FINANCIAL IMPACT:

The city would need to match the project by 20%, or an estimated $28,170. This grant proposes to fund 80% of project costs.

ATTACHMENTS:

Description

- Resolution 09-20-03

RESOLUTION 09-20-03

APPROVAL TO APPLY FOR A HAZARD MITIGATION GRANT PROGRAM (HMGP) PROJECT.

WHEREAS, the City of Hartsville desires to apply for a Hazard Mitigation Grant Program (HMGP) through SCEMD on October 1, 2020, to address a need for a generator for City Hall; and

WHEREAS, the city seeks a grant in the amount of approximately $112,682 (80%); and total project costs are estimated to be $140,852. The city's match would be $28,170 (20%).

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the application for the Hazard Mitigation Grant Program (HMGP) grant is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute all required documents;

NOW, THEREFORE BE IT FINALLY RESOLVED, in meeting duly advertised and assembled this 8th day of September 2020.

_____
Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:
Motion to enter Executive Session.

BACKGROUND SUMMARY:
Discuss upcoming vacancy on Housing Authority of Hartsville Board of Commissioners.

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - SPECIAL MEETING

ORDINANCE/RESOLUTION CAPTION:
Verifying Executive Session Items discussed.

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - SPECIAL MEETING

ORDINANCE/RESOLUTION CAPTION:

Council may take action on matters discussed in Executive Session.

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 09-20-04 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:
Appointment to fill a vacancy for Housing Authority of Hartsville Board.

ATTACHMENTS:

Description

- Resolution 09-20-04

RESOLUTION 09-20-04

APPOINTMENT TO THE HOUSING AUTHORITY OF HARTSVILLE BOARD.

WHEREAS, in compliance with the federal cycle of October – September, an expired term on the Housing Authority of Hartsville Board is up for consideration; and

WHEREAS, this vacancy has been advertised and applications have been received and reviewed.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the following appointment is made for the term as indicated below:

Committee	Appointed/Position	Term Ends
Housing Authority of Hartsville		10/9/2025

NOW, THEREFORE BE IT HEREBY RESOLVED, in meeting duly advertised and assembled on the 8th day of September, 2020.

_____
Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
9/8/2020

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

City Council and Hartsville Events Calendars.
https://www.hartsvillesc.gov/calendar
Prayer at the pole 9/14/20

ATTACHMENTS:

Description

- September City Council Calendar
- October City Council Calendar
- Prayer at the Pole 9-14-20

September 2020

September 2020

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Aug 30	31	Sep 1 5:30pm Council Worksession - Chambers	2	3	4	5
6	7 Labor Day - Offices Closed	8 5:30pm Council Regular Mtg - Chambers	9	10	11	12
13	14 5:30pm Airport Advisory Bd - PS Conf Rm - City Council	15	16 5:15pm ARB Mtg - Chambers	17	18	19
20	21	22	23	24	25	26
27	28 5:30pm Planning Comm - Chambers	29 10:00am HHA - S. Park Apts 3:00pm Cemetery Comm - Chambers 4:00pm Community	30	Oct 1	2	3

October 2020

October 2020

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 27	28	29	30	Oct 1	2	3
4	5	6 5:30pm Council Worksession - Chambers	7	8	9	10
11	12 5:30pm Airport Advisory Bd - PS Conf Rm - City Council	13 5:30pm Council Regular Mtg - Chambers	14 5:00pm Parks Comm Mtg - PS Conf Rm	15	16	17
18	19	20	21 5:15pm ARB Mtg - Chambers	22	23	24
25	26 5:30pm Planning Comm - Chambers	27 3:00pm Cemetery Comm - Chambers 4:00pm Community Engagement Comm - Chambers	28	29	30	31

PRAYER AT THE POLE

LET US COME TOGETHER IN PRAYER FOR OUR FIRST RESPONDERS

MONDAY 9/14/2020 8:00AM AT THE HARTSVILLE FIRE DEPT

HOSTED BY:

SUNRISE ROTARY

WE SHALL NEVER FORGET