



## AGENDA

CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING  
TUESDAY, OCTOBER 13, 2020 - 5:30 PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS WILL BE OPEN AND MAINTAINING SOCIAL DISTANCING; FACE COVERINGS ARE MANDATORY. A YOUTUBE VIDEO WILL BE MADE AVAILABLE AT <https://www.youtube.com/channel/UCyZJVNHT8NtgJrqplYpde4w> THE NEXT BUSINESS DAY.

PUBLIC COMMENTS SUBMITTED TO [city.clerk@hartsvillesc.gov](mailto:city.clerk@hartsvillesc.gov) BY NOON ON DAY OF THE MEETING WILL BE READ ALOUD FOR THE RECORD.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, OCTOBER 9, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLES.COV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

1. CALL TO ORDER - MAYOR
2. INVOCATION AND PLEDGE
3. APPROVAL OF MINUTES
  - a. MOTION TO WAIVE READING OF AND APPROVE THE MINUTES OF THE SEPTEMBER 8, 2020 REGULAR CITY COUNCIL MEETING.
4. PRESENTATIONS
5. MANAGER UPDATE
  - a. Miscellaneous Items from City Manager

### CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports  
September 2020 Draft Minutes/Reports
- b. Departmental Reports  
September 2020 Reports

### UNFINISHED BUSINESS

6. PUBLIC HEARING AND FINAL READING ORDINANCE 4402: TO LEASE THE PROPERTY AT 231 WEST CAROLINA AVENUE TO DIVINE DESTINY MINISTRIES.
  - a. Reading by Title and Presentation
  - b. Open/Close Public Hearing (state name and address for record)
  - c. Approval of Final Reading and Waiving of Complete Reading

### NEW BUSINESS

7. EMERGENCY ORDINANCE 4403: AN EMERGENCY ORDINANCE TO REAUTHORIZE THE REQUIREMENTS OF FACE COVERINGS IN CERTAIN CIRCUMSTANCES; TO

REAUTHORIZE THE AUTHORIZATION FOR ELECTRONIC MEETINGS; AND OTHER MATTERS RELATED THERETO.

- a. Reading by Title and Presentation - City Manager
- b. Approval of Reading and Waiving of Complete Reading

- 8. RESOLUTION 10-20-01: TO COMMIT ADDITIONAL MATCH FUNDS FOR CONSTRUCTION OF THE SOUTH PARK PUMP STATION AND SEWER UPGRADES AND APPROVAL OF BID AWARD CONTINGENT UPON APPROVAL BY SOUTH CAROLINA DEPARTMENT OF COMMERCE (GRANTS ADMINISTRATION) .
- 9. RESOLUTION 10-20-02: APPROVAL OF BID AWARD FOR EMERGENCY GENERATORS FOR WELL SITES.
- 10. RESOLUTION 10-20-03: APPROVAL TO APPLY FOR A SOUTH CAROLINA PARKS AND RECREATION DEVELOPMENT (PARD) GRANT.

#### EXECUTIVE SESSION

#### INFORMATION ONLY

- a. Calendars and Other Items

#### ADJOURNMENT



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
10/13/2020

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Minutes of September 8, 2020 Regular City Council Meeting.

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**IMPACT IF DENIED:**

**ATTACHMENTS:**

Description

- ▣ September 8, 2020 Regular Council Meeting Minutes



## MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING  
TUESDAY, SEPTEMBER 8, 2020 - 5:30 PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

### Mayor/Council:

Mayor Pennington - Absent  
Mayor Pro-Tem Andrews  
Councilmember Braddock  
Councilmember Caldwell  
Councilmember Gammage  
Councilmember Mack  
Councilmember McGee

### Executive Staff:

City Manager Moore  
City Clerk Skipper  
Community & Economic Dev Dir. Munoz  
Finance Director Caulder  
Fire Chief Burr  
Tourism & Comm Director Baker  
Public Service Director Slatton

Attorney - None

Press - None

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS WILL BE OPEN AND MAINTAINING SOCIAL DISTANCING; FACE COVERINGS ARE MANDATORY. A YOUTUBE VIDEO WILL BE MADE AVAILABLE AT <https://www.youtube.com/channel/UCyZJVNHT8NtgJrqplYpde4w> THE NEXT BUSINESS DAY.

PUBLIC COMMENTS SUBMITTED TO [city.clerk@hartsvillesc.gov](mailto:city.clerk@hartsvillesc.gov) BY NOON ON DAY OF THE MEETING WILL BE READ ALOUD FOR THE RECORD.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, SEPTEMBER 4, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLES.COV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Pro-Tem Andrews called the meeting to order at 5:34pm and asked Councilmember Caldwell to lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF THE AUGUST 11, 2020 REGULAR CITY COUNCIL MEETING - APPROVED.

Motion: Gammage; Second: Mack; Carried: All ayes.

Mayor Pro-Tem Andrews welcomed Dr. Natalie Harder, Coker University President. She wanted to say hello and thank the city for enacting a mask ordinance; it has helped Coker students. She also stated that she wants to strengthen ties with the community and the University and is open to ideas to build relationships. She thanked everyone who had given her a warm welcome.



## PRESENTATIONS

### Proclamations

- a. South Carolina Native Plant Week – Jennifer Tyrrell with the Audubon Society accepted the proclamation and reminded everyone that native plants enhance green spaces and provides habitats for birds.
- b. National Fallen Firefighters Memorial Day and National Fire Prevention Week – Fire Chief Jeff Burr along with Captain David Morgan and Firefighters Russ Grabowskie and Holden Moore accepted the proclamation. Chief Burr explained that three hundred fifty three firefighters lost their lives on September 11, 2001 and asked everyone to “Never Forget”. He also asked everyone to thank firefighters when you see them for their dedication and passion.

## MANAGER UPDATE

- a. The 2020 Neptune Island Waterpark season is complete. We had 42,308 in attendance and revenue of \$776,000. These numbers are unprecedented in this covid-19 environment. Water rates should not need to be raised.
- b. The city is working beside Hartsville Public Development Corporation for asbestos abatement in the canal district so demolition can be done by end of the year.
- c. A meeting with V3C and an IT consultant went very well and we will be moving to provide a better environment that we can control. It will be faster and more reliable network. Cudos to finance for assistance with this. The VC3 contract will be month-to-month until we finalize our IT needs. A cost savings is expected when we leave the VOA environment.

## CONSENT AGENDA - Received as Information Only

### UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4400: AN ORDINANCE TO LEASE THE PROPERTY ON THE CORNER OF MARLBORO AVENUE AND SEVENTH STREET TO THE HARTSVILLE RESCUE SQUAD - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Mack; Second: Caldwell;

Carried: with all ayes.

### NEW BUSINESS

FIRST READING ORDINANCE 4402: TO LEASE THE PROPERTY AT 231 WEST CAROLINA AVENUE TO DIVINE DESTINY MINISTRIES - APPROVED.

Motion: Mack; Second: Gammage; Discussion: McGee stated that he doesn't like downtown storefront churches; Carried: By a vote of 7 - 1 with McGee voting nay.

RESOLUTION 09-20-01: APPROVAL TO AUTHORIZE CITY MANAGER TO NEGOTIATE USER AGREEMENTS IN CERTAIN SITUATIONS AND OTHER MATTERS RELATED THERETO - APPROVED.

Motion: McGee; Second: Gammage; Carried: All ayes.

RESOLUTION 09-20-02: APPROVAL TO APPLY FOR A SOUTH CAROLINA RURAL INFRASTRUCTURE AUTHORITY (RIA) GRANT -APPROVED.

Motion: Caldwell; Second: Mack; Carried: All ayes.

RESOLUTION 09-20-03: APPROVAL TO APPLY FOR A HAZARD MITIGATION GRANT PROGRAM (HMGP) PROJECT - APPROVED.

Motion: McGee; Second: Gammage; Carried: All ayes.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1) FOR DISCUSSION OF APPOINTMENT FOR HOUSING AUTHORITY OF HARTSVILLE BOARD - APPROVED.

Motion: Mack Second: Caldwell; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION – APPROVED.

Motion: McGee; Second: Gammage; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 09-20-04: APPOINTMENT TO HOUSING AUTHORITY OF HARTSVILLE BOARD - APPROVED.

Motion: Mack to appoint Charles Douglas; Second: Andrews; Carried: All ayes.

ADJOURNMENT: Motion: Mack; Second: Gammage; Carried with all ayes to adjourn at 6:06pm.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



REQUEST FOR  
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**ORDINANCE/RESOLUTION CAPTION:**

Misc Items from City Manager.



REQUEST FOR  
COUNCIL AGENDA  
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**ORDINANCE/RESOLUTION CAPTION:**

Boards, Commissions and Committees Draft Minutes and Reports for September 2020.

**ATTACHMENTS:**

Description

- ▣ Architectural Review Board
- ▣ Parking, Beautification and Business Improvement Commission



**MINUTES  
CITY OF HARTSVILLE  
ARCHITECTURAL REVIEW BOARD MEETING  
WEDNESDAY, SEPTEMBER 16, 2020 5:15PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

**PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, WITH FACE COVERINGS REQUIRED, AND FOLLOWING DHEC AND CDC GUIDELINES.**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, SEPTEMBER 14, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.**

**Members present:** Chairman Marci Tuten, Vice Chairman Albert Wingfield, David Leeth, Patrick Rogers.  
**Absent:** Deborah Gandy, Andy Newsom and George Walden **Guest:** Kevin Lear and John Sullivan.  
**Staff:** Suzy Moyd, Shannon Munoz, and Karine Thomas. **Press:** Absent.

**Call to Order/Welcome**

Marci Tuten called the meeting to order at 5:15pm.

**Approval of Minutes**

Motion made by Wingfield to approve the August 19, 2020 minutes as submitted; Second: Rogers;  
Carried: All in favor.

**New Business**

**Applications**

**Kevin Lear on Main – 129 W. Carolina Ave. – wall mounted & freestanding sign, front door, paint**

Kevin Lear and John Sullivan were present to participate in the discussion regarding the application. Mr. Lear made a request for a 15 square foot wall mounted sign, a new 18 Lite French door, an eight (8) square foot temporary freestanding sign and paint. The wall-mounted sign would be made of metal and it would be placed on the existing signboard that is mounted into the concrete. The existing signboard is larger than the sign proposed. The signboard would be painted Valspar Cracked Pepper (C1 57). The sign would have a black background with white lettering and logo. The freestanding sign would be made of wood. The frame would be made of corrugated plastic. The building would be painted a shade of white, specifically, Valspar Fresh Cotton (C1 199). Wingfield made a motion to approve the wall-mounted sign, the freestanding sign, and the paint as submitted; Second: Leeth. Carried: All in favor.

The French door was the last item of discussion. Mr. Lear said the existing door is barely functional and would have to be replaced. His preference is a French door. Mr. Lear said the door he was proposing was very similar to the one next door at Hi Style. A few businesses downtown have the same type door but they have wood frames and an enclave. The character of the building does not lend itself to the type door proposed. Mr. Lear said a French door would be an improvement. The board wanted to see what the door at the adjacent business looked like. Mr. Sullivan left the meeting to take a picture. Suzy Moyd gave her update during this time. Upon Mr. Sullivan's return, the board viewed pictures of the French door on the adjacent building. Wingfield made a motion to keep the door as is. No second. Rogers made a motion to accept the door as submitted; Second: Leeth. Carried: Tuten, Leeth, Rogers voted in favor. Wingfield opposed.

### **Main Street Update**

#### **Suzy Moyd reported the following:**

- Main Street Hartsville received a Parking & Beautification Grant from Main Street South Carolina to revamp the website – allows better photography, mass online promotion. Only two (2) municipalities received the award.
- Main Street also received a Mural Grant – the location or design has not been determined.
- November 19, 2020 Holiday Open House and Tree Lighting
- Christmas Parade is scheduled.
- Treats on the Street has been cancelled.
- The Scarecrow Contest is scheduled.

### **New Orientation and Continuing Education Training**

South Carolina Local Government Planning Enabling Act established mandatory training requirements for all appointees and staff involved with local planning and zoning. Members of the board must complete an initial six-hour orientation training followed by at least three hours of continuing education each year to comply with state law. Staff Brenda Kelley reminded the board of the importance of the training. She asked the members to complete the online training and provide certificates of completion as soon as possible.

### **Adjournment**

Wingfield made a motion to adjourn at 5:49p.m. Second: Rogers. The next meeting is scheduled for Wednesday, October 21, 2020 at 5:15PM in Council Chambers at City Hall.

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Signature Chairman Marci Tuten

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Date

## MINUTES

PARKING, BEAUTIFICATION, AND BUSINESS IMPROVEMENT COMMISSION

THURSDAY, AUGUST 27, 2020 AT 5:30 PM

1<sup>st</sup> FLOOR COUNCIL CHAMBERS - CITY HALL - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, AUGUST 25, 2020, AND DULY POSTED AT CITY HALL LOCATED AT 100 E. CAROLINA AVE, AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Commission Members Present: Chairman Carol Godwin, Emily Phillips, Gregory Alexander, Richard Porter, Steve Fagan

Members of the Public Present: None

Main Street Hartsville Staff: Suzy Moyd

1. Chairman Godwin called the meeting to order at 5:46 PM.
2. MOTION TO APPROVE THE MINUTES OF THE DECEMBER 16, 2019, COMMISSION MEETING – APPROVED. Motion: Alexander; Second: Fagan; Carried: All Ayes

### NEW BUSINESS

3. Discussed the renewal of the contract for annual audit with Hill and Jordan. We had a 3-year contract for \$3000 per year. New contract is \$5000 for a single year or \$4800 per year for a 3-year period. MOTION MADE FOR PBBIC TO PAY \$5000 FOR ONE YEAR IF WE CANNOT GET IT DONE LESS EXPENSIVELY THROUGH THE CITY OF HARTSVILLE WITH THEIR ACCOUNTANT. Suzy Moyd will check with the city and get back to Chairman Godwin. Greg Alexander is going to check on costs for the future. Motion: Fagan; Second: Alexander; Carried: All Ayes
4. Discussed parking lot maintenance. We acknowledge that the parking lot off of Cargill Way between Moore, Beauston & Woodham, CareSouth, and Applebee's needs to be resealed. Suzy Moyd will find out cost and let Chairman Godwin know.
5. Discussed repairs on privacy fencing around trash dumpsters at Police Department and Library. MOTION MADE TO GIVE THE CITY UP TO \$2000 DEPENDING ON THE FINAL COST OF MATERIALS TO REPAIR THE DUMPSTER FENCING AT THE POLICE DEPARTMENT AND THE LIBRARY AFTER INSPECTION. Motion: Fagan; Second: Alexander; Carried: All Ayes
6. Discussion of support for businesses in our district caused by impact of COVID. Main Street Hartsville still has funds that we earmarked for beautification – planters, etc. City of Hartsville offered micro-grants and businesses took advantage of that. We will keep this as an ongoing discussion and as needs are identified we will assess those needs.
7. MOTION MADE TO ADJOURN THE MEETING at 6:38 PM. Motion: Fagan; Second: Porter; Carried: All Ayes

This is our report to the full Council.

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Carol Ann Godwin Commission Chair

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Date



**REQUEST FOR**  
**COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
10/13/2020

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

City Departmental Reports for September 2020

**ATTACHMENTS:**

Description

- ▣ Animal Control
- ▣ Business Navigator
- ▣ Code Enforcement Activity
- ▣ Code Enforcement - Issues Map
- ▣ Development
- ▣ Development - Permit Map
- ▣ Environmental Services
- ▣ Financial
- ▣ Financial Revenue
- ▣ Fire Incidents
- ▣ Fire Incidents by Zone
- ▣ Fire Recovery
- ▣ Grants
- ▣ Human Resources
- ▣ Main Street Hartsville
- ▣ Museum
- ▣ Parks & Recreation
- ▣ Police Statistics
- ▣ Tourism & Events



# City of Hartsville Fire Department

Hartsville, SC

This report was generated on 10/6/2020 4:48:09 PM



## Personnel and Events for Event Type for Event Category for Date Range

Event Categories: Animal Control | Event Type(s): Animal Control | Start Date: 09/01/2020 | End Date: 09/30/2020

DATE	EVENT NAME	CATEGORY	LOCATION	HOURS
09/07/2020	Injured dog	Animal Control	Thornwell Elementary	0.75
	Russell Grabowski, Thomas Catoe Jr			
09/11/2020	418 Brewer Ave (Brown Pit Mix)	Animal Control	418 Brewer Ave	338
	John Specht Jr, Thomas Catoe Jr			
09/22/2020	600 Howard St	Animal Control	600 Howard St	1
	Thomas Catoe Jr			
09/22/2020	320 Logan Ave	Animal Control	320 Logan Ave	2.75
	Thomas Catoe Jr			
09/25/2020	Oak Manor Dog	Animal Control	Oak Manor on Home ave	0.5
	Thomas Catoe Jr			
09/26/2020	Took Dog to Humane Society	Animal Control	Hartsville Fire Department	1
	John Specht Jr			
09/28/2020	Markette at 5th and Lakeview Blvd	Animal Control	HFD	1
	Thomas Catoe Jr			
09/30/2020	Hartsville First Baptist (black and White Dog)	Animal Control	Hartsville First Baptist	1
	Thomas Catoe Jr			

List of events in chronological order for given Category and Type. Displays participants, location, and duration.



emergencyreporting.com

Doc Id: 1118

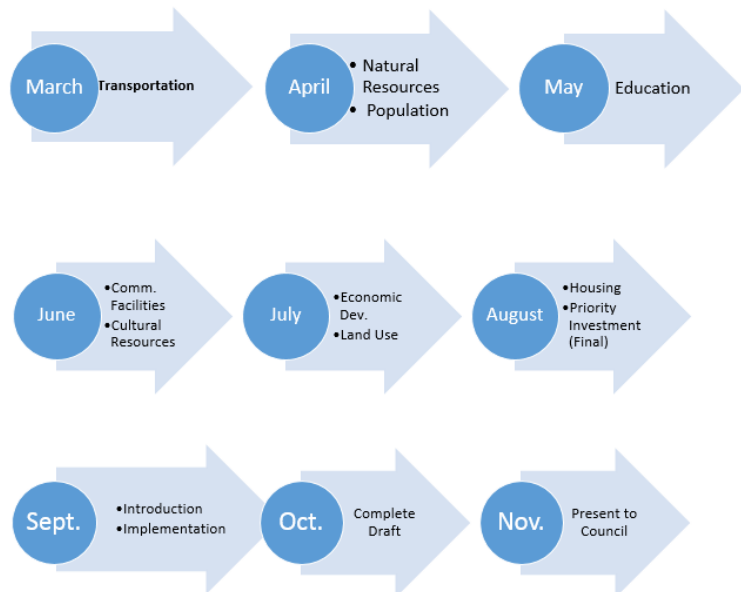
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# Monthly Departmental Report: Navigator 2020



## Comprehensive Plan

**January 2020:** Staff continues work on the Priority Investment element concerning capital improvements for the city and future projects. Statistical information is still being gathered and the Natural Resources & Transportation Elements are almost complete. Below are the elements slated for each month (estimated that Vision 2030 will be ready for city council Nov. 2020). **March 2020:** Planning Commission met via teleconference and discussed the Transportation Element. PC asked that more information be provided



within the Bicycle & Pedestrian Infrastructure section along with a GIS map illustrating where they are needed. Under the Truck Routes section include FedEx and UPS. **April 2020:** Planning Commission did not meet but the Natural Resources & Population elements were emailed to the commission for review and input. **May 2020:** PC meet and reviewed Education Element, discussed required online training for new members along with continuing education training. PC also engaged in a robust discussion on Strong Towns and Resiliency for the future. **June 2020:** PC meet and reviewed the Cultural/Recreational & the Community Facilities Elements. PC will determine if resiliency/COVID-19 objectives should be included within each element. **July 2020:** PC meet and reviewed the Economic Development & Land Use Elements. Members gave input on how the elements presented to date could have COVID resiliency objectives included. **August 2020:** PC met and reviewed the Housing and Priority Investment Elements. **September 2020:** No meeting. Comprehensive Plan will be reviewed in full at the October meeting. PC is on schedule to present to Council for their November 2020 meeting.

## Ordinance Revision

No ordinances have been revised by PC this year.

## Historic Butler District Neighborhood Revitalization Strategy

New board members are exploring ways to jumpstart revitalization efforts. Planning department staff will provide technical assistance where needed.

## Great American Cleanup

The Great American Cleanup will be postponed due to COVID-19.

## CODES ACTIVITY REPORT

TIME STAMP	TYPE ACTIVITY	SUBJECT PROPERTY	PROPERTY OWNER NAME	OWNER'S ADDRESS	TAX MAP #	Letter/ Report sent? Date	Disposition: Open or Closed
10/19/17	IPMC	810 Butler St., Hartsville, SC 29550	Brockington, Joseph	206 Howard ST., Hartsville, SC	057-02-01-113	8-4-20	OPEN
2/26/18	IPMC	313 Lincoln ave., Hartsville, SC 29550	Dorothy, Samuel	1210 Robinson Street, Hartsville,	057-02-01-083	2/26/18	OPEN
4/12/18	IPMC	315 Tillotson Ave., Hartsville, SC 29550	Forfeited Land Commission			4/11/18	OPEN
4/13/18	IPMC	411 Howard st., Hartsville, SC 29550	Forfeited Land Commission			4/12/18	OPEN
5/8/19	IPMC	813 W. Home Ave., Hartsville, SC 29550	Kirven, Jaqueline & Joel Pollard	813 W. Home Ave., Hartsville,	035-12-01-079	5/8/19	OPEN
7/18/19	IPMC	2307 Myrtle St., Hartsville, SC 29550	Anderson, Cora	4311 Queen Ann Ave., Lorain,	057-06-02-008	7/24/19	OPEN
7/29/19	IPMC	117 W. Washington St., Hartsville, SC	Flo-Rose LLC, Bieneta Johnson	1776 Brookshire Court,	057-03-01-018	7/29/19	OPEN
7/29/19	IPMC	204 Jasper Ave., Hartsville, SC 29550	Jackson, Carrie	PO Box 381, Timmons ville,	056-14-03-093	7/29/19	OPEN
9/17/19	IPMC	505 S. Sixth St., Hartsville, SC 29550	Florence County Habitat	1937 W. Palmetto St.,	056-10-03-100	4/1/20	OPEN
10/24/19	IPMC	908 Tuskegee St., Hartsville, SC 29550	Davis, Ikeybra & Brian c/o	705 Clinton Ave., Hartsville, SC	057-02-02-036	10/24/19	OPEN
1/22/20	IPMC	1321 Robinson St., Hartsville, SC 29550	Mahew, Edwin	140 Middleboro Cir., Franklin, TN	057-06-03-034	1/22/20	OPEN
2/27/20	IPMC	316 Laurel Oak, Hartsville, SC 29550	Bush, Nicolette	4080 Highway 324, Rock Hill,	056-02-02-060	6/11/20	OPEN
3/5/20	IPMC	818 Hampton st., Hartsville, SC 29550	Howard, Benjamin	PO Box 99, Lydia, SC 29079	057-02-02-107	3/5/20	OPEN
5/6/20	IPMC	611 S. Eighth St., Hartsville, SC 29550	Spann, JB Sr. % Rev. Heath Terry	8216 Westminster	056-14-07-032	5/6/20	OPEN
6/9/20	IPMC	702 Butler St., Hartsville, SC 29550	Darlington County Habitat	PO Box 1983, Hartsville, SC	056-14-06-013	6/9/20	OPEN
7/8/20	IPMC	1310 Robinson St., Hartsville, SC 29550	1st Better Living, LLC	611 Will Rivers Road,	057-06-03-071	7/8/20	OPEN
7/8/20	IPMC	426 S. Sixth St., Hartsville, SC 29550	Gogola, Michael	426 S. Sixth St., Hartsville, SC	056-10-03-057	7/8/20	OPEN
7/29/20	IPMC	804 Butler St, Hartsville, SC 29550	Brockington, James	804 Butler st., Hartsville, SC	057-02-01-111	7/29/20	OPEN



7/31/20	IPMC	143 Gardner Dr., Hartsville, SC 29550	Davis, Dora Edell	143 Gardner Dr., Hartsville, SC	035-15-01-034	7/31/20	CLOSED
8/13/20	IPMC	134 W. Washington St., Hartsville, SC	Jacobs, Clinton & Vickie	1315 Folly Road, Hartsville, SC	057-02-02-018	8/13/20	CLOSED
8/13/20	IPMC	302 James Ave., Hartsville, SC 29550	Dinkins, Robert	6447 Elliott Hwy, Mayesville, SC	056-14-02-051	8/13/20	CLOSED
8/17/20	IPMC	1321 Robinson St., Hartsville, SC 29550	Mayhew, Edwin	140 Middleboro Cir, Hartsville,	057-06-03-034	8/18/20	OPEN
8/17/20	IPMC	509 Howard St., Hartsville, SC 29550	Mayhew, Edwin	140 Middleboro Cir, Hartsville,	056-14-03-019	8/18/20	OPEN
8/26/20	IPMC	Second Street, Hartsville, SC 29550	Hardee, Gene	547 Colony Road, Hartsville,	056-03-01-049	8/26/20	OPEN
8/28/20	IPMC	414 McNair Ave., Hartsville, SC 29550	Hughey, Raymond Mrs.	PO Box 2711, Hartsville, SC	056-11-02-061	8/28/20	OPEN
8/28/20	IPMC	605 Howard St., Hartsville, SC 29550	Rogers, Luveina	128 Hawkview Dr, Milford, PA	056-14-03-041	8/28/20	OPEN
8/28/20	IPMC	703 S. Eighth St., Hartsville, SC 29550	Bishop, Sheba	207 14th St., B- 3, Hartsville, SC	056-14-06-069	8/28/20	OPEN
8/31/20	Permit	587 West Carolina, Hartsville, SC 29550	Collins Roofing			8/31/20	CLOSED
8/31/20	License	833 S. Sixth St., Hartsville, SC 29550	Roof Assurance			8/31/20	CLOSED
9/1/20	License/Per mit	109 Yaupon, Hartsville, SC 29550	McElveen Contractor			9/1/20	CLOSED
9/2/20	IPMC	District 1,3 1212 Myrtle St., Hartsville, SC 29550	Routine Patrol			9/4/20	CLOSED
9/2/20	IPMC	District 6 Sojourner Way, Hartsville, SC 29550	Routine Patrol				
9/4/20	IPMC	Coker University 5th 6th Street, Hartsville, SC 29550	Hoffman Mechanical			9/4/20	CLOSED
9/4/20	IPMC	404 Bell Ave., Hartsville, SC 29550	Fast Point Food Services	2811 Reidville Rd., Ste 16,	057-06-03-100	9/4/20	OPEN
9/10/20	IPMC	310 Brewer Ave, Hartsville, SC	Goodson & Snyder Rentals	311 Law St, Hartsville, SC	056-09-03-049	9/10/20	CLOSED
9/10/20	IPMC		Johnson, Gerald and Teresa and	310 Brewer Ave., Hartsville,	056-14-02-015	9/10/20	OPEN

9/10/20	IPMC	319 Brewer Ave., Hartsville, SC 29550	E&L Housing, LLC and (Monica	P.O. Box 147, Lydia, SC 29079	056-14-02-019	9/10/20	CLOSED
9/11/20	License	Fourth St., Hartsville, SC 29550	TWC			9/11/20	CLOSED
9/11/20	License	Marlboro ave., Hartsville, SC 29550	Griffin Paint			9/11/20	CLOSED
9/11/20	IPMC	District 1,2,3,5	Routine Patrol				
9/11/20	IPMC	642 Poole St., Hartsville, SC 29550	Ceque Storage Hartsville SC	1244 Powerscourt Dr.	056-14-04-019	9/11/20	OPEN
9/18/20	License/Per mit	508 S. Fourth St., Hartsville, SC 29550	Tabor Roofing			9/18/20	CLOSED
9/18/20	IPMC	District 3,5,6	Routine Patrol				
9/21/20	IPMC	District 4,5	Routine Patrol				
9/22/20	IPMC	District 2	Routine Patrol				
9/22/20	IPMC	321 Lincoln Ave., Hartsville, SC 29550	Carroway, Glen Michael	321 Lincoln Ave., Hartsville, SC	057-02-01-010	9/22/20	OPEN
9/22/20	IPMC	720 Butler Ave., Hartsville, SC 29550	Fountain, Roderick	720 Butler Ave., Hartsville, SC	056-14-06-022	9/22/20	OPEN
9/22/20	IPMC	722 Butler St., Hartsville, SC 29550	Brown, Donald	722 Butler St., Hartsville, SC	056-14-06-023	9/22/20	OPEN
9/22/20	IPMC	708 Butler St., Hartsville, SC 29550	Woodham, Michael(Herman	431 Russel Road, Hartsville,	056-14-06-070	9/22/20	OPEN
9/23/20	IPMC	District 3,4	Routine Patrol				
9/24/20	IPMC	District 5,6	Routine Patrol				
9/24/20	IPMC	131 Sojourner Way Unit #165, Hartsville,	Magnolia Senior Village	295 W. Crossville Rd.,	056-15-01-078	9/24/20	OPEN
9/25/20	Permit	1215 Fourteenth St., Hartsville, SC 29550	Tino's Construction			9/25/20	CLOSED
9/28/20	IPMC	District 6,4	Routine Patrol				
9/29/20	IPMC	District 4,5	Routine Patrol				
9/29/20	Permit	1026 West Lake, Hartsville, SC 29550	MKA			9/29/20	CLOSED

9/30/20	License	Swift Creek Road, Hartsville, SC 29550	Pee Dee Wildlife			9/30/20	CLOSED
9/30/20	IPMC	District 1,2,3,5	Routine Patrol				

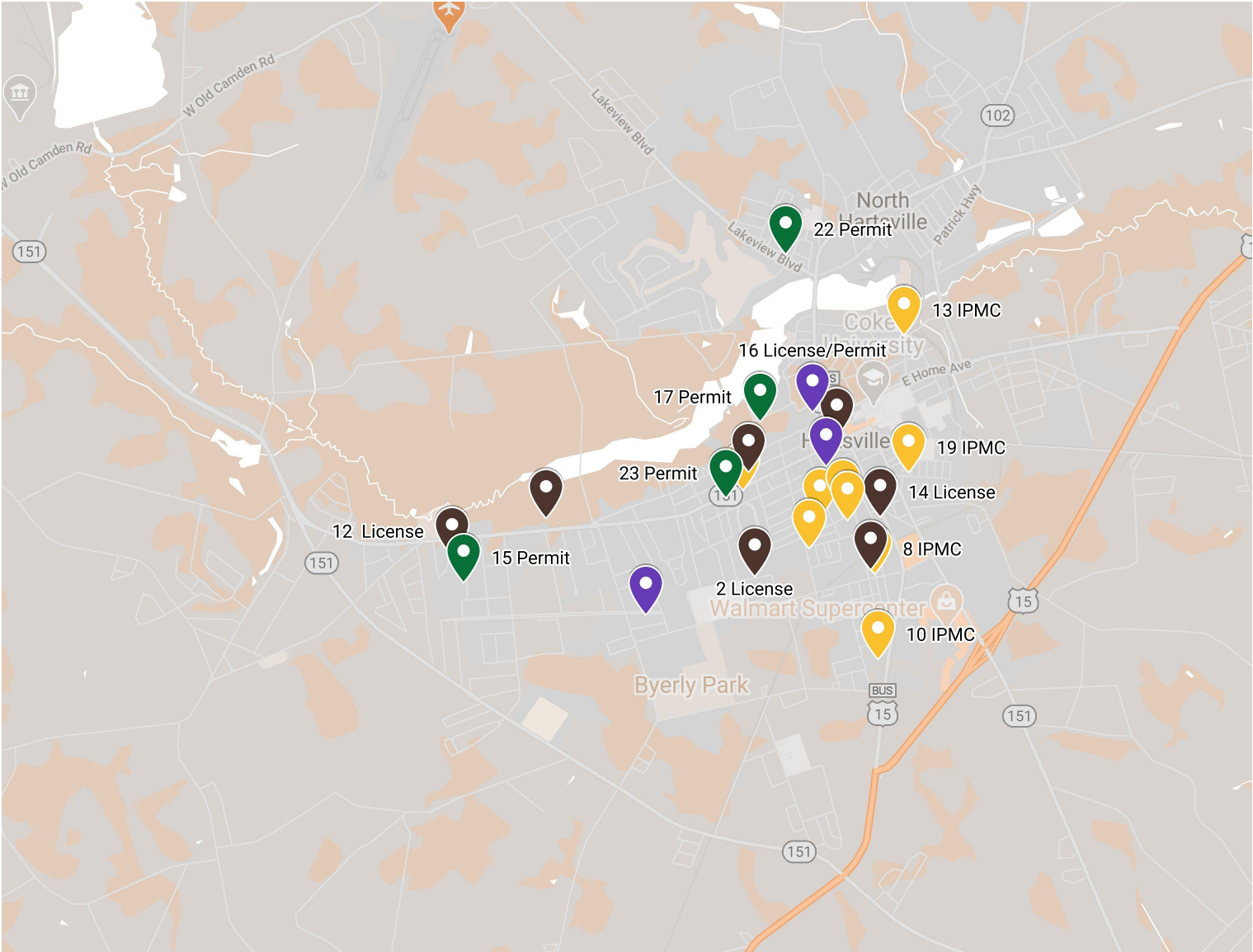


# City of Hartsville Codes Enforcement 2020

Code Enforcement Activity Log  
for Map 202009 September

- IPMC
- License
- License/Permit
- Permit

Log of code enforcement  
issues for each month in 2020.



## MONTHLY DEVELOPMENT REPORT

PERMITS ISSUED							
			Number	Est. construction		Fees	
			of permits	cost	YTD	paid	YTD
	Building		39	\$ 1,002,112.72	\$ 3,021,272.11	\$ 5,767.00	\$ 16,781.00
	Electrical		4	\$ 14,446.00	\$ 127,395.53	\$ 255.00	\$ 2,125.00
	Gas		3	\$ 1,074.50	\$ 8,647.75	\$ 125.00	\$ 275.00
	Mechanical		6	\$ 52,814.00	\$ 133,833.40	\$ 666.00	\$ 1,587.00
	Plumbing		3	\$ 234,260.00	\$ 264,350.00	\$ 2,390.00	\$ 2,825.00
	<b>TOTAL</b>		<b>55</b>	<b>\$ 1,304,707.22</b>	<b>\$ 3,555,498.79</b>	<b>\$ 9,203.00</b>	<b>\$23,593.00</b>
<b>PLAN REVIEWS</b>							
	Number	7					
	Fees paid	\$ 1,535.50					
<b>AD ZBOA</b>	Number						
	Fees paid						
<b>ZONING PERMITS (signs)</b>		3					
	Total	\$75.00					
<b>ZONING PERMITS(building)</b>		11					
	Total issued	\$275.00					
<b>Demolition</b>		3	\$ 210.00				
<b>Well</b>		0					
<b>Re-inspection fees</b>		0	\$ -				
<b>Maps</b>		0	\$ -				

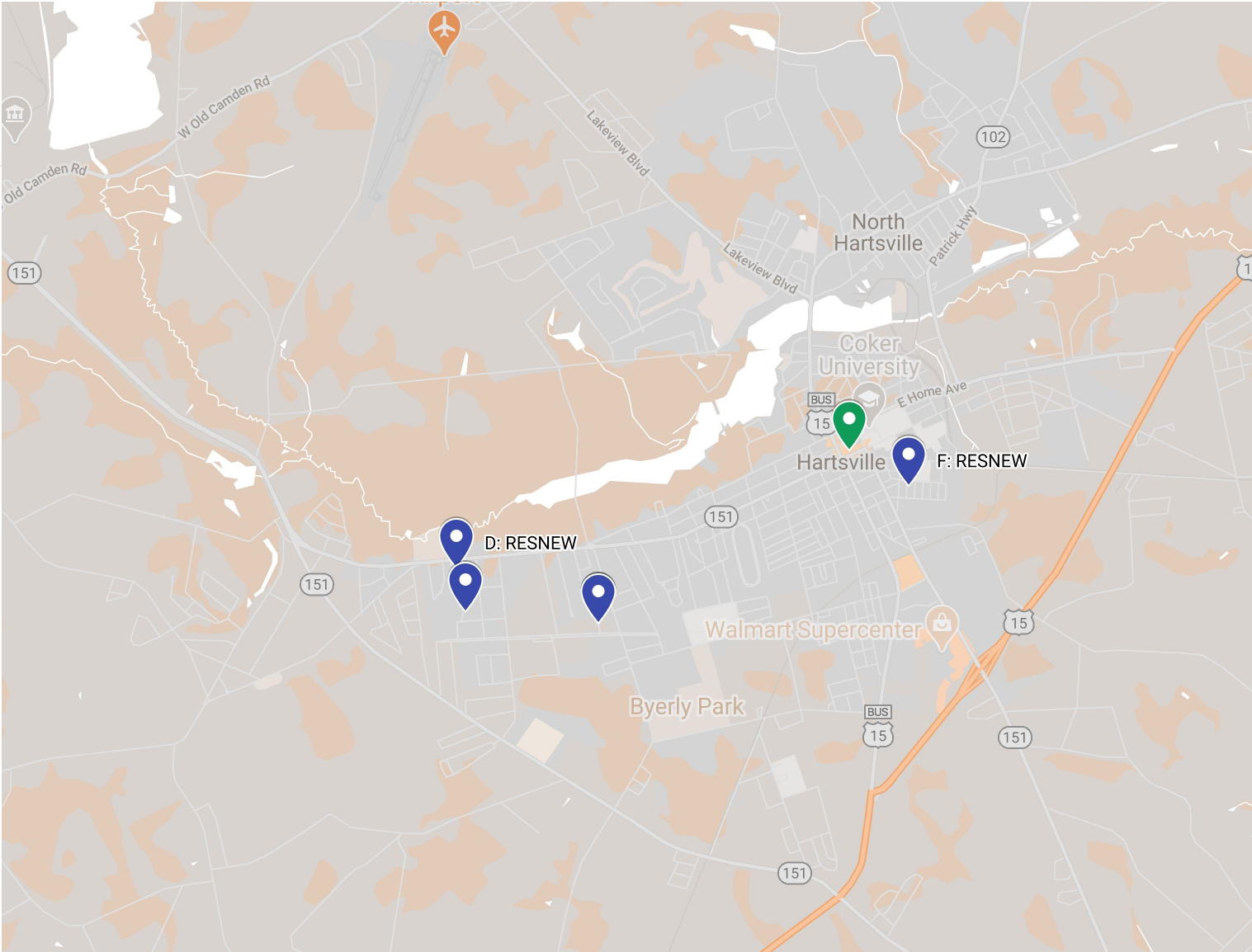


# City of Hartsville Monthly New Permits 2020

Permits 202009 September

RESNEW  
COMREN

New residential and commercial construction permits issued each month in 2020.



## Monthly Departmental Report: Environmental Services



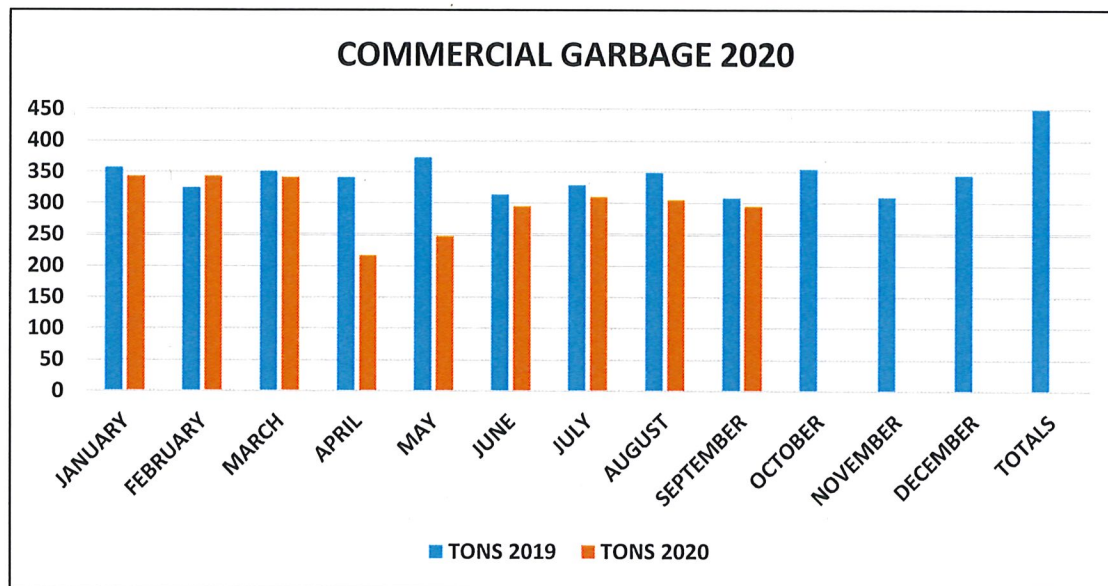
September

2020

## Departmental Report: Environmental Services

### COMMERCIAL GARBAGE 2020

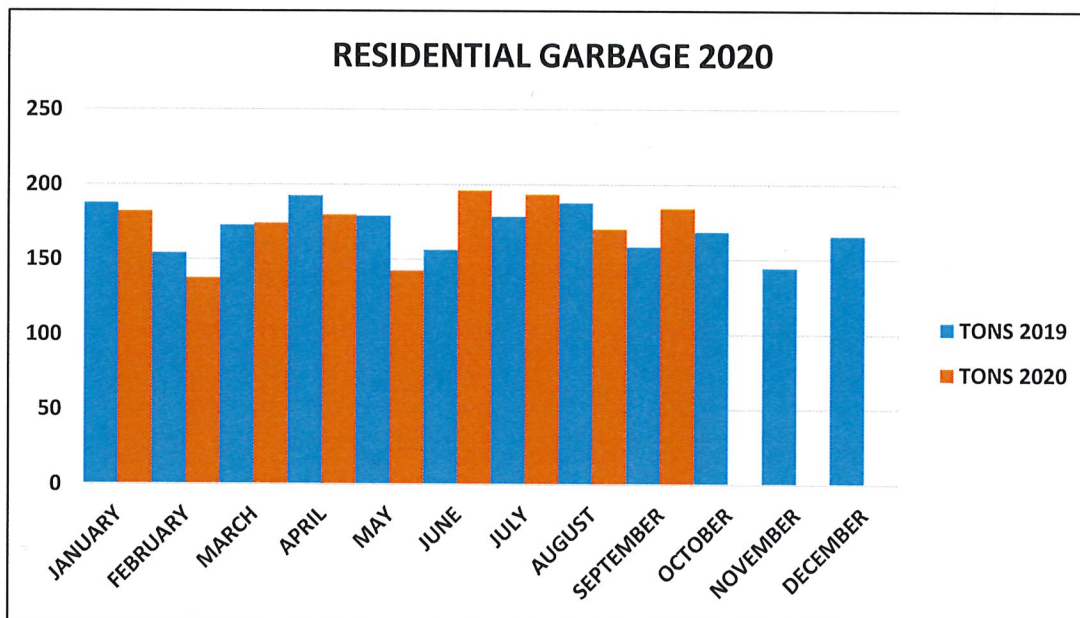
<u>MONTH</u>	<u>TONS 2019</u>	<u>TONS 2020</u>	<u>GAIN/LOSS</u>
JANUARY	356.77	342.49	-14.28
FEBRUARY	324.76	343.24	18.48
MARCH	350.73	341.15	-9.58
APRIL	340.93	216.02	-124.91
MAY	372.8	246.79	-126.01
JUNE	313.93	295.06	-18.87
JULY	328.67	309.7	-18.97
AUGUST	348.77	305.34	-43.43
SEPTEMBER	308.13	294.84	-13.29
OCTOBER	354.27		
NOVEMBER	310.12		
DECEMBER	344.85		
TOTALS	4054.73		



## Departmental Report: Environmental Services

### RESIDENTIAL GARBAGE 2020

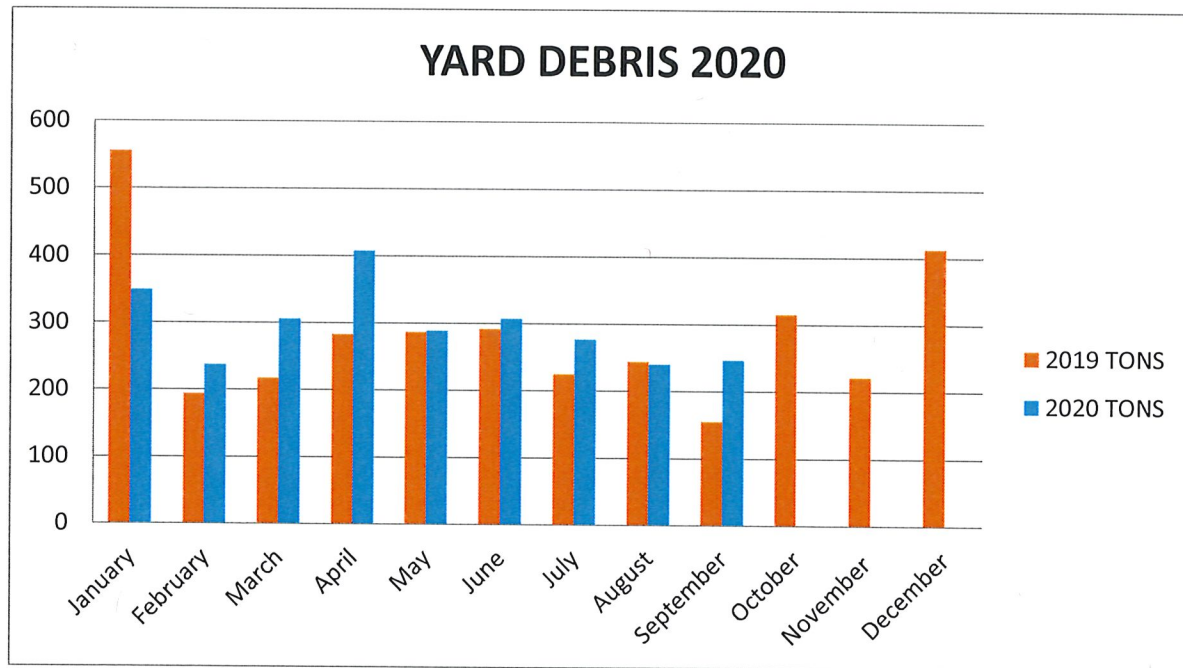
<u>MONTH</u>	<u>TONS 2019</u>	<u>TONS 2020</u>	<u>GAIN/LOSS</u>
JANUARY	187.67	182.04	-5.63
FEBRUARY	154.32	137.52	-16.8
MARCH	172.97	174.27	1.3
APRIL	192.61	179.81	-12.8
MAY	179.04	142.47	-36.57
JUNE	156.51	196.12	39.61
JULY	178.67	193.53	14.86
AUGUST	187.94	170.39	-17.55
SEPTEMBER	158.58	184.18	25.6
OCTOBER	168.55		
NOVEMBER	144.47		
DECEMBER	165.89		
TOTALS	2047.22		



## Departmental Report: Environmental Services

### Yard Debris 2020

					TONNAGE	TRIPS
<u>MONTH</u>	<u>2019 TONS</u>	<u>2019 TRIPS</u>	<u>2020 TONS</u>	<u>2020 TRIPS</u>	<u>GAIN/LOSS</u>	<u>GAIN/LOSS</u>
January	554.81	118	348.44	54	-206.37	-64
February	193.48	55	236.79	42	43.31	-13
March	217	48	305.3	60	88.3	12
April	282.45	56	407.06	78	124.61	22
May	286.45	59	288.79	57	2.34	-2
June	291.64	61	306.88	53	15.24	-8
July	224.63	45	276.59	71	51.96	26
August	243.91	51	239.95	52	-3.96	1
September	154.72	38	246.79	49	92.07	11
October	315.09	58				
November	221.26	40				
December	412.55	58				
TOTALS	3397.99	687				







# Monthly Financial Reports & Update

For the Month Ended September 30, 2020

75% Budget Remaining

Council Meeting 10/13/2020

**City of Hartsville**  
**General Fund Budget to Actual**

	<i>Sep-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>75% Budget Remaining</i>
<b>Revenues</b>				
Property Taxes	69,110.87	170,697.02	2,920,000.00	94.15%
Payments in Lieu	-	-	250,000.00	100.00%
Franchise Fees	-	153,432.01	725,000.00	78.84%
Penalties & Interest - Taxes	3,289.90	6,993.21	22,500.00	68.92%
Business Licenses	58,755.45	347,212.01	1,673,500.00	79.25%
Permits	11,598.50	28,554.50	70,200.00	59.32%
Main Street Grant Revenue	-	-	-	0.00%
Tax Revenues - State	146,937.16	364,036.70	1,418,284.00	74.33%
Public Safety Fees	24,924.11	73,604.43	832,650.00	91.16%
Parks & Recreation Fees	442.50	707.50	23,000.00	96.92%
Fines	8,161.23	15,498.38	100,000.00	84.50%
Special Assessments	12,200.00	47,300.00	135,000.00	64.96%
Investment Earnings	-	-	-	0.00%
Rents	1,200.00	21,750.00	31,200.00	30.29%
Contributions & Donations	2,500.00	18,000.00	72,000.00	75.00%
Other Financing Sources	1,389.00	4,882.25	51,000.00	90.43%
Interfund Transfers	-	-	1,922,352.84	100.00%
Sale of Assets	50.00	1,731.22	5,100.00	66.05%
Extraordinary Items	-	-	-	0.00%
	<b>340,558.72</b>	<b>1,254,399.23</b>	<b>10,251,786.84</b>	<b>87.76%</b>
<b>Expenditures</b>				
General & Administrative	54,727.49	254,177.97	1,024,000.00	75.18%
Mayor & Council	13,942.14	44,779.20	206,607.02	78.33%
Court Operations	15,644.44	50,409.25	204,280.85	75.32%
City Manager	13,686.12	47,958.19	223,339.81	78.53%
Information Technology	29,257.34	58,974.83	315,000.00	81.28%
Finance	32,337.67	110,297.00	421,299.79	73.82%
Legal	8,691.00	8,955.00	40,000.00	77.61%
Human Resources	15,263.34	60,013.92	222,810.91	73.07%
Mainstreet	5,404.22	18,494.39	73,817.28	74.95%
Business Navigator	26,822.01	93,713.41	395,786.35	76.32%
Police Department	246,247.42	878,146.30	3,164,349.29	72.25%
Fire Department	128,900.15	458,436.07	1,702,866.25	73.08%
Victims Advocate	3,085.69	10,829.11	46,753.01	76.84%
Marketing/Tourism	9,792.86	26,804.99	177,219.33	84.87%
Operations Maintenance	10,882.71	37,603.22	167,280.66	77.52%
Parks & Recreation	55,144.49	161,402.39	721,749.87	77.64%
Streets & Grounds	51,066.73	180,996.81	798,558.46	77.33%
Museum Operations	9,637.62	31,251.84	137,917.96	77.34%
Cemetery Operations	9,808.49	20,808.82	104,400.00	80.07%
Airport Operations	5,489.75	13,558.40	103,750.00	86.93%
School Crossing Guards	523.00	523.00	-	0.00%
	<b>746,354.68</b>	<b>2,568,134.11</b>	<b>10,251,786.84</b>	<b>74.95%</b>
<b>Net Revenue (Expenditures)</b>	<b>(405,795.96)</b>	<b>(1,313,734.88)</b>	<b>-</b>	

**City of Hartsville  
Utility Funds**

**Water/Sewer Budget to Actual**

	<i><b>Sep-20</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>75% Budget Remaining</b></i>
<b>Revenues</b>				
Charges for Services	219,248.13	644,996.83	2,285,904.00	71.78%
Fees	212,756.99	610,325.50	2,195,162.00	72.20%
Investment Earnings	-	31.59	27,000.00	0.00%
Rents	40,425.83	81,873.92	154,000.00	46.84%
Waterpark Services	62,706.25	609,116.13	1,706,100.00	64.30%
Other Financing Sources	-	2,750.00	133,068.00	0.00%
Accumulated Surplus	-	-	-	0.00%
	<b>535,137.20</b>	<b>1,949,093.97</b>	<b>6,501,234.00</b>	<b>70.02%</b>
<b>Expenditures</b>				
Water Expenditures	65,703.10	278,752.22	2,193,160.85	87.29%
Sewer Expenditures	94,383.58	331,577.94	2,417,347.32	86.28%
Waterpark Expenditures	79,072.63	528,021.08	1,771,757.15	70.20%
	<b>239,159.31</b>	<b>1,138,351.24</b>	<b>6,382,265.32</b>	<b>82.16%</b>
<b>Net Revenue (Expenditures)</b>	<b>295,977.89</b>	<b>810,742.73</b>	<b>118,968.68</b>	

**Stormwater Budget to Actual**

	<i><b>Sep-20</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>75% Budget Remaining</b></i>
<b>Revenues</b>				
Stormwater Fees and Interfund transfers	5.00	15.00	125,973.08	0.00%
	<b>5.00</b>	<b>15.00</b>	<b>125,973.08</b>	<b>0.00%</b>
<b>Expenditures</b>				
Total Expenditures	6,186.48	21,353.48	126,343.60	83.10%
	<b>6,186.48</b>	<b>21,353.48</b>	<b>126,343.60</b>	<b>83.10%</b>
<b>Net Revenue (Expenditures)</b>	<b>(6,181.48)</b>	<b>(21,338.48)</b>	<b>(370.52)</b>	



**City of Hartsville  
Misc Funds**

**Environmental Services Budget to Actual**

	<i>Sep-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>75% Budget Remaining</i>
<b>Revenues</b>				
Fees	118,654.84	350,727.88	1,404,282.00	75.02%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	-	-	0.00%
Extraordinary Items	-	-	-	0.00%
	<u>118,654.84</u>	<u>350,727.88</u>	<u>1,404,282.00</u>	<u>75.02%</u>
<b>Expenditures</b>				
Total Expenditures	79,655.49	368,407.99	1,395,335.97	73.60%
	<u>79,655.49</u>	<u>368,407.99</u>	<u>1,395,335.97</u>	<u>73.60%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>38,999.35</b></u>	<u><b>(17,680.11)</b></u>	<u><b>8,946.03</b></u>	

**Infrastructure Park Budget to Actual**

	<i>Sep-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>75% Budget Remaining</i>
<b>Revenues</b>				
Payments in Lieu of Taxes	-	-	650,000.00	100.00%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	500.00	1,500.00	6,000.00	75.00%
Extraordinary Items	-	-	-	0.00%
	<u>500.00</u>	<u>1,500.00</u>	<u>656,000.00</u>	<u>99.77%</u>
<b>Expenditures</b>				
Total Expenditures	6,169.13	19,761.86	507,416.72	96.11%
	<u>6,169.13</u>	<u>19,761.86</u>	<u>507,416.72</u>	<u>96.11%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(5,669.13)</b></u>	<u><b>(18,261.86)</b></u>	<u><b>148,583.28</b></u>	

**Debt Service Fund**

	<i>Sep-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>75% Budget Remaining</i>
<b>Revenues</b>				
Property Tax Revenues	15.66	122.70	165,000.00	99.93%
	<u>15.66</u>	<u>122.70</u>	<u>165,000.00</u>	<u>99.93%</u>
<b>Expenditures</b>				
Total Expenditures	-	-	164,601.46	100.00%
	<u>-</u>	<u>-</u>	<u>164,601.46</u>	<u>100.00%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>15.66</b></u>	<u><b>122.70</b></u>	<u><b>398.54</b></u>	

**City of Hartsville  
Special Revenue Funds**

**Hospitality Taxes Budget to Actual**

	<i>Sep-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>75% Budget Remaining</i>
<b>Revenues</b>				
Taxes	82,011.01	240,344.67	880,866.05	72.71%
Penalties & Interest - Taxes	-	-	3,000.00	100.00%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	<u>82,011.01</u>	<u>240,344.67</u>	<u>976,366.05</u>	<u>75.38%</u>
<b>Expenditures</b>				
Total Expenditures	780.67	2,055.21	976,366.05	99.79%
	<u>780.67</u>	<u>2,055.21</u>	<u>976,366.05</u>	<u>99.79%</u>
				0%
<b>Net Revenue (Expenditures)</b>	<b><u>81,230.34</u></b>	<b><u>238,289.46</u></b>	<b><u>-</u></b>	

**Accommodations Taxes Budget to Actual**

	<i>Sep-20</i>	<i>YTD</i>	<i>Budgeted</i>	<i>75% Budget Remaining</i>
<b>Revenues</b>				
Taxes	10,561.06	35,285.58	176,750.00	80.04%
Investment Earnings	-	-	-	0.00%
	<u>10,561.06</u>	<u>35,285.58</u>	<u>176,750.00</u>	<u>80.04%</u>
<b>Expenditures</b>				
Total Expenditures	456.67	456.67	176,750.00	99.74%
	<u>456.67</u>	<u>456.67</u>	<u>176,750.00</u>	<u>99.74%</u>
<b>Net Revenue (Expenditures)</b>	<b><u>10,104.39</u></b>	<b><u>34,828.91</u></b>	<b><u>-</u></b>	

**City of Hartsville  
Recreation Enterprise Funds**

**Recreation Concessions Budget to Actual**

	<i><b>Sep-20</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>75% Budget Remaining</b></i>
<b>Revenues</b>				
Concessions Revenue	161.88	7,897.46	74,700.00	89.43%
Extraordinary Items	-	445.16	300.00	0.00%
	161.88	8,342.62	75,000.00	88.88%
<b>Expenditures</b>				
Total Expenditures	438.20	6,244.40	70,000.00	91.08%
	438.20	6,244.40	70,000.00	91.08%
<b>Net Revenue (Expenditures)</b>	<b>(276.32)</b>	<b>2,098.22</b>	<b>5,000.00</b>	

# Monthly Departmental Report: Finance



## Monthly Revenue Report

Month of: September 2020

Hospitality taxes collected:	\$75,726.08
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Accommodation taxes collected:	\$10,561.06
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Revenue collected for Cemetery Lots:	\$7,200.00

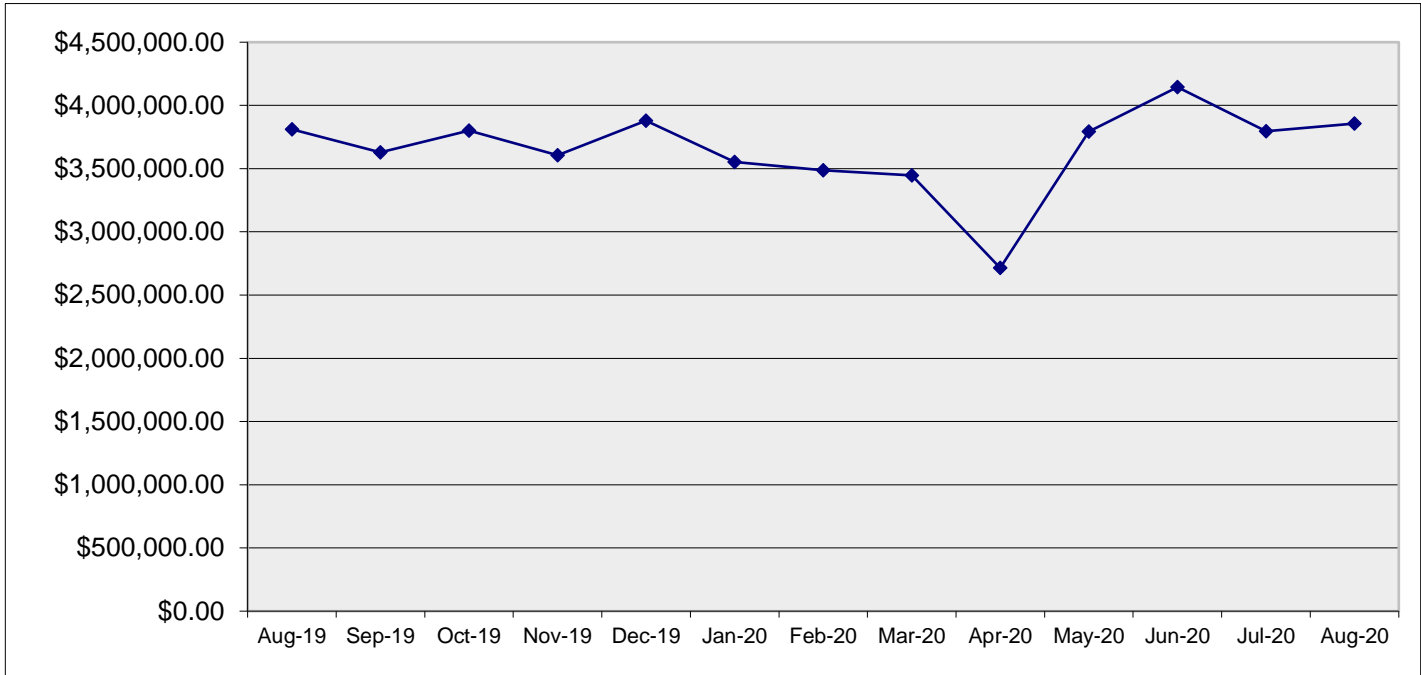
### Hospitality Tax Recap

	Net Taxable Sales	X .02	Discount	Penalty	Total Paid
Aug-19	\$3,809,863.02	\$	76,197.25	\$ (1,568.32)	\$ 74,637.33
Sep-19	\$3,629,186.26	\$	72,495.72	\$ (1,393.94)	\$ 71,374.78
Oct-19	\$3,800,242.85	\$	76,004.90	\$ (1,492.51)	\$ 74,577.00
Nov-19	\$3,606,820.43	\$	72,139.45	\$ (1,423.05)	\$ 70,727.14
Dec-19	\$3,878,368.57	\$	77,567.39	\$ (1,530.90)	\$ 76,043.09
Jan-20	\$3,551,675.20	\$	71,033.57	\$ (1,400.29)	\$ 69,649.11
Feb-20	\$3,488,186.74	\$	69,762.38	\$ (1,371.42)	\$ 63,390.95
Mar-20	\$3,445,721.52	\$	68,914.45	\$ (1,257.39)	\$ 67,550.54
Apr-20	\$2,714,537.45	\$	54,290.80	\$ (1,078.11)	\$ 53,212.66
May-20	\$3,794,541.20	\$	75,895.30	\$ (1,468.90)	\$ 74,560.06
Jun-20	\$4,144,615.18	\$	82,892.38	\$ (1,638.46)	\$ 81,253.89
Jul-20	\$3,796,015.57	\$	75,919.32	\$ (1,466.56)	\$ 74,453.74
Aug-20	\$3,855,366.96	\$	77,102.27	\$ (1,495.54)	\$ 75,726.08
<b>TOTAL</b>	<b>\$3,809,863.02</b>	<b>\$</b>	<b>76,197.25</b>	<b>(\$1,568.32)</b>	<b>\$ 298.76</b>
					<b>\$ 927,156.37</b>

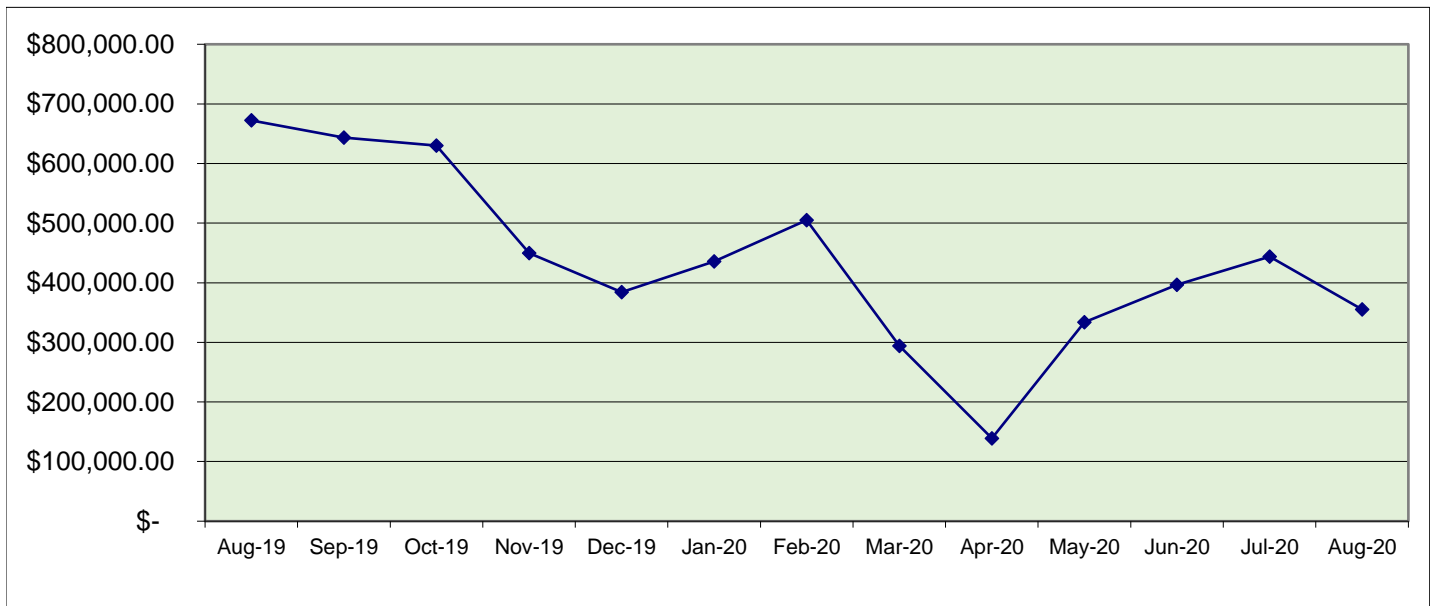
### Accommodations Tax Recap

	Net Taxable Sales	X .03	Discount	Penalty	Total Paid
Aug-19	\$ 672,198.19	\$	20,165.94	\$ (400.14)	\$ 19,765.80
Sep-19	\$ 643,198.46	\$	19,295.96	\$ (382.09)	\$ 18,913.87
Oct-19	\$ 629,788.18	\$	18,893.64	\$ (364.63)	\$ 18,571.49
Nov-19	\$ 449,614.99	\$	13,488.15	\$ (266.48)	\$ 13,221.68
Dec-19	\$ 384,101.52	\$	11,523.05	\$ (192.90)	\$ 11,506.40
Jan-20	\$ 435,464.35	\$	13,063.93	\$ (257.87)	\$ 12,806.06
Feb-20	\$ 504,983.54	\$	15,149.50	\$ (301.60)	\$ 14,847.91
Mar-20	\$ 294,162.00	\$	8,824.86	\$ (176.49)	\$ 8,648.37
Apr-20	\$ 139,068.17	\$	4,172.05	\$ (83.44)	\$ 4,088.61
May-20	\$ 333,832.36	\$	10,014.97	\$ (197.87)	\$ 9,817.11
Jun-20	\$ 396,717.61	\$	11,901.52	\$ (234.89)	\$ 11,666.63
Jul-20	\$ 443,990.09	\$	13,319.70	\$ (261.81)	\$ 13,057.89
Aug-20	\$ 355,109.61	\$	10,653.30	\$ (189.82)	\$ 10,561.06
<b>TOTAL</b>	<b>\$672,198.19</b>		<b>\$20,165.94</b>	<b>(\$400.14)</b>	<b>\$129.52</b>
					<b>\$ 19,765.80</b>

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



# City of Hartsville Fire Department

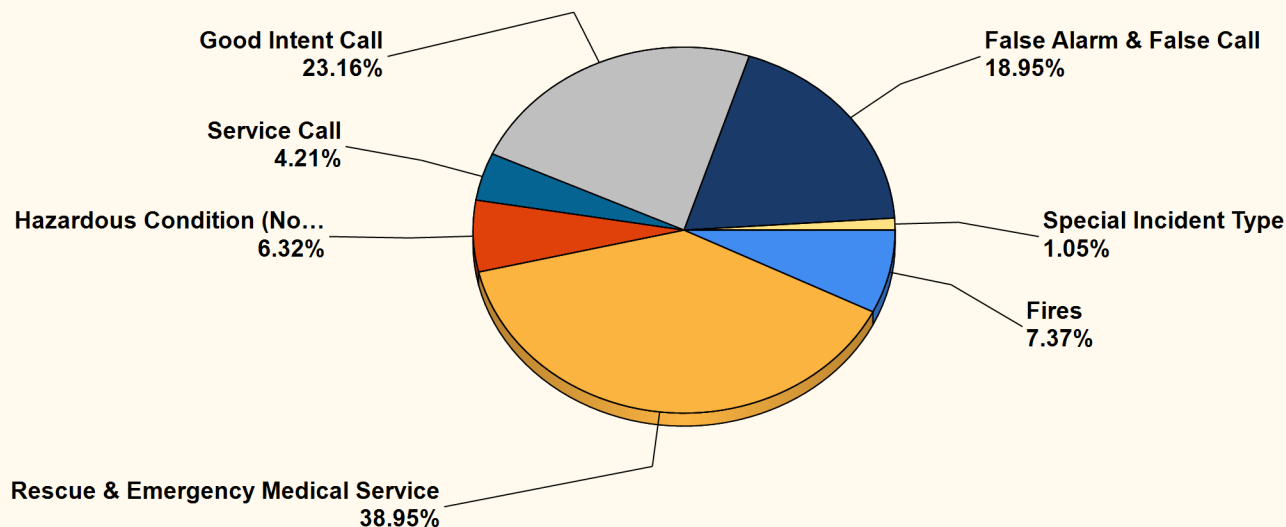
Hartsville, SC

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	7.37%
Rescue & Emergency Medical Service	37	38.95%
Hazardous Condition (No Fire)	6	6.32%
Service Call	4	4.21%
Good Intent Call	22	23.16%
False Alarm & False Call	18	18.95%
Special Incident Type	1	1.05%
<b>TOTAL</b>	<b>95</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	4	4.21%
113 - Cooking fire, confined to container	1	1.05%
118 - Trash or rubbish fire, contained	1	1.05%
143 - Grass fire	1	1.05%
311 - Medical assist, assist EMS crew	18	18.95%
321 - EMS call, excluding vehicle accident with injury	3	3.16%
322 - Motor vehicle accident with injuries	8	8.42%
324 - Motor vehicle accident with no injuries.	7	7.37%
352 - Extrication of victim(s) from vehicle	1	1.05%
440 - Electrical wiring/equipment problem, other	1	1.05%
444 - Power line down	1	1.05%
445 - Arcing, shorted electrical equipment	3	3.16%
460 - Accident, potential accident, other	1	1.05%
500 - Service Call, other	1	1.05%
511 - Lock-out	1	1.05%
522 - Water or steam leak	1	1.05%
531 - Smoke or odor removal	1	1.05%
600 - Good intent call, other	2	2.11%
611 - Dispatched & cancelled en route	15	15.79%
621 - Wrong location	1	1.05%
622 - No incident found on arrival at dispatch address	1	1.05%
651 - Smoke scare, odor of smoke	3	3.16%
714 - Central station, malicious false alarm	1	1.05%
715 - Local alarm system, malicious false alarm	1	1.05%
735 - Alarm system sounded due to malfunction	1	1.05%
743 - Smoke detector activation, no fire - unintentional	11	11.58%
744 - Detector activation, no fire - unintentional	3	3.16%
745 - Alarm system activation, no fire - unintentional	1	1.05%
911 - Citizen complaint	1	1.05%
<b>TOTAL INCIDENTS:</b>	<b>95</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# City of Hartsville Fire Department

Hartsville, SC

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## Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 09/01/2020 | End Date: 09/30/2020

INCIDENT TYPE	Incident Status	# INCIDENTS
<b>Zone: City Limits - City Limits</b>		
113 - Cooking fire, confined to container	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	11
321 - EMS call, excluding vehicle accident with injury	Reviewed	3
322 - Motor vehicle accident with injuries	Reviewed	3
324 - Motor vehicle accident with no injuries.	Reviewed	7
440 - Electrical wiring/equipment problem, other	Reviewed	1
444 - Power line down	Reviewed	1
445 - Arcing, shorted electrical equipment	Reviewed	1
522 - Water or steam leak	Reviewed	1
531 - Smoke or odor removal	Reviewed	1
600 - Good intent call, other	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	11
651 - Smoke scare, odor of smoke	Reviewed	1
714 - Central station, malicious false alarm	Reviewed	1
715 - Local alarm system, malicious false alarm	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	6
744 - Detector activation, no fire - unintentional	Reviewed	2
745 - Alarm system activation, no fire - unintentional	Reviewed	1
911 - Citizen complaint	Reviewed	1

<b>Zone: Darlington Co. - Darlington County</b>		
111 - Building fire	Reviewed	2
118 - Trash or rubbish fire, contained	Reviewed	1
143 - Grass fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	7
322 - Motor vehicle accident with injuries	Reviewed	5
352 - Extrication of victim(s) from vehicle	Reviewed	1
445 - Arcing, shorted electrical equipment	Reviewed	2
460 - Accident, potential accident, other	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



emergencyreporting.com  
Doc Id: 384  
Page # 1 of 2



INCIDENT TYPE	Incident Status	# INCIDENTS
500 - Service Call, other	Reviewed	1
511 - Lock-out	Reviewed	1
600 - Good intent call, other	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	4
622 - No incident found on arrival at dispatch address	Reviewed	1
651 - Smoke scare, odor of smoke	Reviewed	2
743 - Smoke detector activation, no fire - unintentional	Reviewed	5
744 - Detector activation, no fire - unintentional	Reviewed	1
<b>Zone: Out of District - Out of District</b>		
111 - Building fire	Reviewed	2
621 - Wrong location	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



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Doc Id: 384  
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# Fire Recovery for July 2020 - September 2020

Status	Run Date	Run Number	NFIRS	Paid Date	Insurance	Invoiced	Received	FD%
Status	Run Date	Run Number	NFIRS	Paid Date	Insurance	Invoiced	Received	FD%
Payment Received	04/29/2020	20-346	322	07/22/2020	Nationwide	487.00	487.00	389.60
Payment Received	05/23/2020	2020-407	322	07/27/2020	State Farm	890.00	890.00	712.00
Payment Received	07/13/2020	20-568	322	08/02/2020	State Farm	487.00	250.00	200.00
Payment Received	02/09/2019	19-133	111	09/03/2020	TAPCO	2,856.00	2,741.76	2,193.41
Payment Received	06/22/2020	20-495	733	09/16/2020	Coker University	200.00	192.00	153.60
Payment Received	07/02/2020	20-529	743	09/19/2020	Coker University	300.00	288.00	230.40
					<b>Grand Total:</b>	5,220.00	4,848.76	3,879.01

## SEPTEMBER 2020

### COUNCIL GRANT REPORT

#### Active Projects:

- SC PARD – Basketball Court Restrooms & Water Fountain
- FAA Infrastructure & Terminal Construction
- SC Aeronautics Terminal & Access Road – Closing Out
- FAA CARES
- SC Department of Commerce, CDBG South Hartsville Sewer Improvements
- SC Department of Public Safety – Highway Safety 2020 – Closing Out
- SCEMD Recovery/FEMA: South Hartsville Drainage Study
- SCEMD Recovery/FEMA: Generators for Pump Stations & Wells
- The Byerly Foundation Projects:
  1. Façade Program (underway)
  2. Wayfinding Signage (Complete)
  3. Police Youth Academy (ongoing)
  4. Business Builder (on hold)
- SC CARES Phase I for COVID-19 Reimbursement

#### Applications Awarded June 2019 - Present:

- SC Department of Public Safety – Highway Safety 2020/21 - **\$58,789**
- SC PARD – Basketball Court Restrooms & Fountain - **\$36,800**
- FAA Terminal Construction - **\$666,666**
- The Byerly Foundation – All America City “Comeback” Campaign **\$150,000**
- FAA CARES **\$30,000**
- SC PARD – Basketball Court Lighting **\$12,400**
- SC Aeronautics – Terminal & Access Road Construction **\$500,000**
- SC Aeronautics – Infrastructure & Design Matching - **\$8,328**
- SC Department of Public Safety – Highway Safety 2020 - **\$63,594**
- CDBG South Park Neighborhood Sewer Upgrades **\$750,000**
- SCDPS Office of Highway Safety & Justice for Body-Worn Cameras **\$9,428.08**
- Byerly Foundation: HFD Extinguisher Training **\$13,084**
- Byerly Foundation: Main Street Façade Program **\$10,000**

#### Future Applications/Award Notification:

(0 – 6 months lead time & application contingent upon council approval)

- SCEMD/FEMA - Generator for City Hall \$112,682 (October)
- SC PARD Pier Improvements \$31,409
- RIA Well Project \$500,000 (Submitted September)
- SC CARES Phase II (November 15<sup>th</sup>)
- SRF Smith Street Well and Northrup Pump upgrades (November/December)

Should you have any questions regarding this report, please contact me at 843.383.3015 ext. 2010, 843.858.0699, or [shannon.munoz@hartsvillesc.gov](mailto:shannon.munoz@hartsvillesc.gov).

Shannon J. Munoz, Director of Community & Economic Development

## Human Resources Monthly Report - September 2020

Home Department**	August Headcount	September Hires / Transfers In	September Terms	September Transfers Out	September Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	0	4	0
000413 / City Manager	1	0	0	0	1	0	0	0	1	0
000415 / Finance	6	0	0	0	6	0	1	1	4	0
000417 / Human Resources	3	0	0	0	3	0	1	0	2	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	4	0	0	0	4	0	2	1	1	0
000421 / Police Department	41	0	1	0	40	0	4	0	36	0
000422 / Fire Department	33	0	0	1	32	0	3	0	29	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	2	0	0	0	2	0	0	0	2	0
000431 / Maintenance	2	0	0	0	2	0	0	0	2	0
000432 / Sanitation Dept.	12	1	1	0	12	0	7	1	4	0
000452 / Parks & Recreation	7	0	0	0	7	0	2	0	5	0
000453 / Streets & Grounds	11	2	0	0	13	0	9	0	4	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	7	0	0	0	7	0	1	0	6	0
000600 / Sewer Utilities	4	0	0	0	4	0	2	0	2	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	3	0	0	0	3	0	0	0	3	0
<b>Totals:</b>	<b>163</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>163</b>	<b>0</b>	<b>41</b>	<b>3</b>	<b>119</b>	<b>0</b>

\*\*Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns

### Completed Events/Campaigns

September  
First Amendment Audit Training  
Fire Demonstration

### Upcoming Events

October  
Continued monitoring of COVID-19 & maintenance of precautionary guidelines  
Open Enrollment  
Wellness Challenge  
Flu Shots



Date: October 2, 2020  
To: City of Hartsville  
From: Suzy Moyd,  
Executive Director,  
Main Street Hartsville  
Re: **Monthly Status Report for September**

Status Report & Updates

*Calendar:*

September 4<sup>th</sup>: "I Wear A Mask Because" video  
September 16<sup>th</sup>: ARB, socially distanced in Council Chambers  
September 17<sup>th</sup>: Grand Opening & Ribbon Cutting for Maxyne's Café  
September 22<sup>nd</sup>: Mandatory City Training  
September 25<sup>th</sup>: Grand Opening & Ribbon Cutting for Southern Sercie  
September 30<sup>th</sup>: MSSC Small-Scale Manufacturing Training GoToMeeting

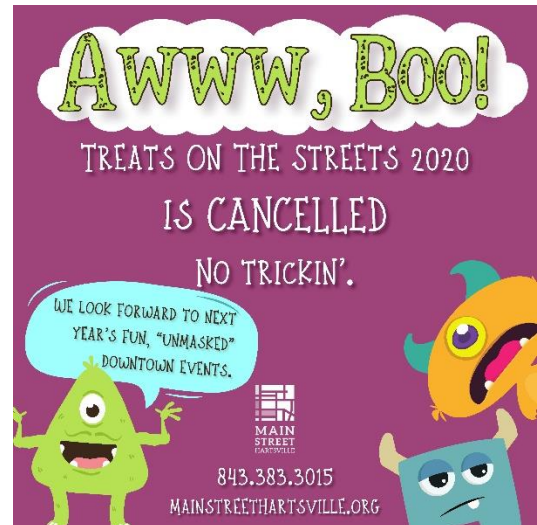
Current Social Media Stats:



Facebook: 5317 Followers  
Twitter: 1350 Followers  
Instagram: 1632 Followers  
MailChimp: 851 Subscribers

New businesses opening and Ribbon Cuttings soon:

The Sweet Shoppe  
Sully Blair State Farm  
Shear Hairapy  
Down South Sugar expansion  
Wild Heart Brewing  
Train/Passenger "The Station"  
Kevin Lear Florist  
A Peace Of Heaven





### Working on:

Participant in Byerly Foundation COVID-19 Tuesday Task Force Zoom calls

Scarecrow Contest

Processing MSH Vibrancy and Beautification Grants

Assisting PBBIC on paving and trash enclosure project estimates

Assessing online marketing needs and digital footprint audit for downtown businesses

Show Some Local Love: discounted gift certificate promotion, thanks to generous Sponsorship from North Industrial Machine.

Calling, texting, and emailing merchants during shutdowns. Counseling and listening. Planning what re-opening will look like.

Touring new business hopefuls around town, and connecting the community

Processing Main Street Hartsville Gift Certificates.

Updates to Main Street's brochures, website, and social media.

New Partnerships, current Partnership Renewals & Thank You's.

Staycation ideas with Tourism

MASC Stabilization Grant Award logistics and Accreditation Signage







## Monthly Departmental Report – SEPTEMBER 2020

### Visitor Demographics 2020

MONTH	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total	Website	Facebook
January	8	14	8	21	24	7	82	357	1,743
February	18	10	11	6	70	21	136	350	1,744
March	3	11	6	63	12	7	102	261	1,746
April	0	0	0	0	0	0	0	261	1,804
May	0	0	0	0	0	0	0	194	1,748
June	10	16	4	17	2	closed	49	226	1,766
July	6	10	19	8	8	closed	51	211	1,842
August	7	5	10	7	13	closed	42	276	1,856
<b>September</b>	<b>3</b>	<b>10</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>closed</b>	<b>22</b>	<b>363</b>	<b>1,877</b>
October									
November									
December									
<b>YEAR TO DATE</b>	<b>52</b>	<b>66</b>	<b>58</b>	<b>122</b>	<b>129</b>	<b>35</b>	<b>462</b>		

\*Sunday

#### Visitors Signing Guest Book came from:

Following Social Distancing principles the Guest Registration book is not available for visitors to sign at this time. Visitors shared they were from the following areas: McBee, Florence and Hartsville.

#### Museum News:

- **New Lecture Series** - The Lecture Series is presented to support the mission of the Hartsville Museum and to celebrate the museum's 40<sup>th</sup> Anniversary 1980 – 2020. Each month the museum will invite a guest lecturer to speak via Facebook Live where viewers will have an opportunity to ask questions at the end of the lecture. Afterwards the video will be made available to view on Facebook and the Hartsville Museum website along with any supporting material. September featured guest lecturer Cherish Thomas, Registrar with the Florence County Museum, who spoke on the history and significance of the 'Negro Motorist Green Book: A Historical Snapshot,' as it related to the Hartsville and Pee Dee areas.
- **New Exhibit on display** "The Doctor is In" featuring artifacts from Hartsville Dentist, Dr. Williamson whose practice spanned from 1935-1971.
- **Recent Donations:** Jane Truett donated a child's wooden toy ironing board, circa 1920 and several articles of clothing, circa 1930.
- **Visitor traffic** still remains low due the spread of the virus. However, visitor traffic to our website and Facebook page have improved.



**September 2020**

## **Monthly Departmental Report**

### **Coach TB Thomas Sports Center**

- TB Thomas is currently averaging 15 people per day.
- Zumba is averaging 9 participates per class
- Cardio Step is averaging 2 participates per class
- Pickleball is averaging 10 participates per day
- Girls University started back on September 14<sup>th</sup> with 4 girls.

### **Byerly Park**

- Cancelled Top Gun baseball tournament on September 12 and 13.
- Cancelled USSSA tournament on September 19<sup>th</sup> and 20<sup>th</sup>.
- Cancelled Top Gun baseball tournament on September 26 & 27.
- HUSL (Hartsville United Soccer League) started their season on September 8<sup>th</sup>.
- Darlington County Parks, Recreation and Tourism started flag football practice on September 21<sup>st</sup>.

### **Covid-19 Precautions:**

- Cleaning the building daily to help prevent the spread of Covid- 19 in the facility.
- Staff are always wearing mask while facility is open or in close proximity.



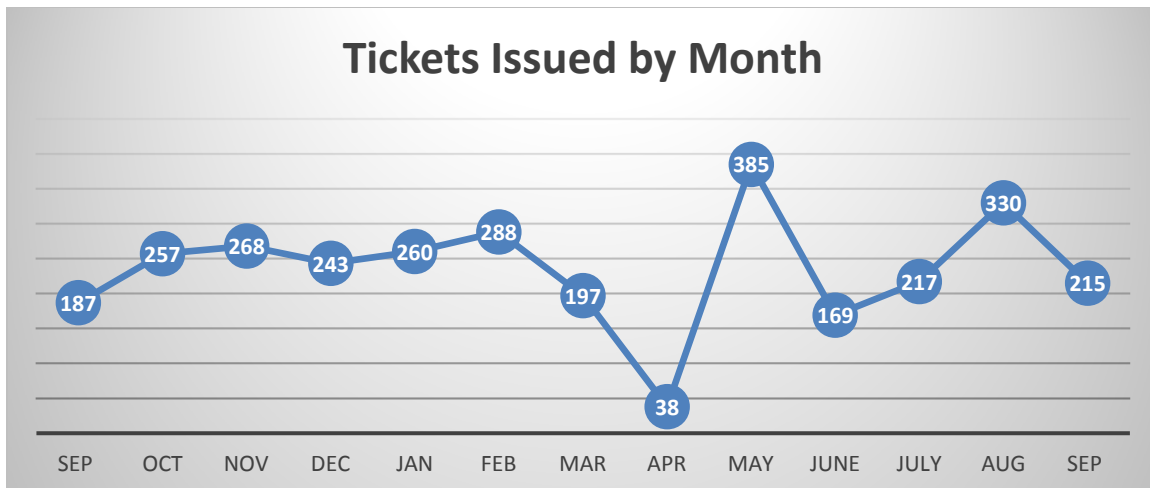
# Hartsville Police Department



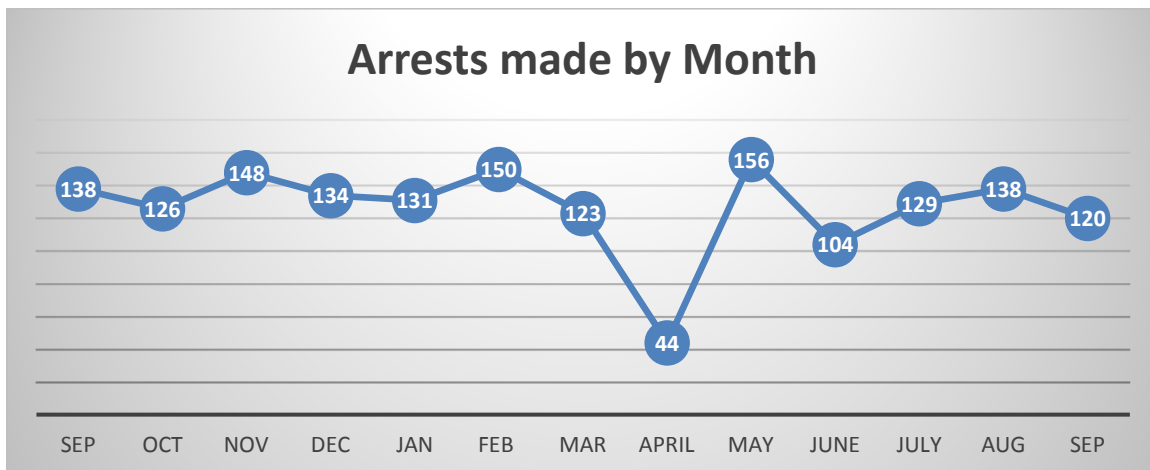
## Monthly Report

September 2020

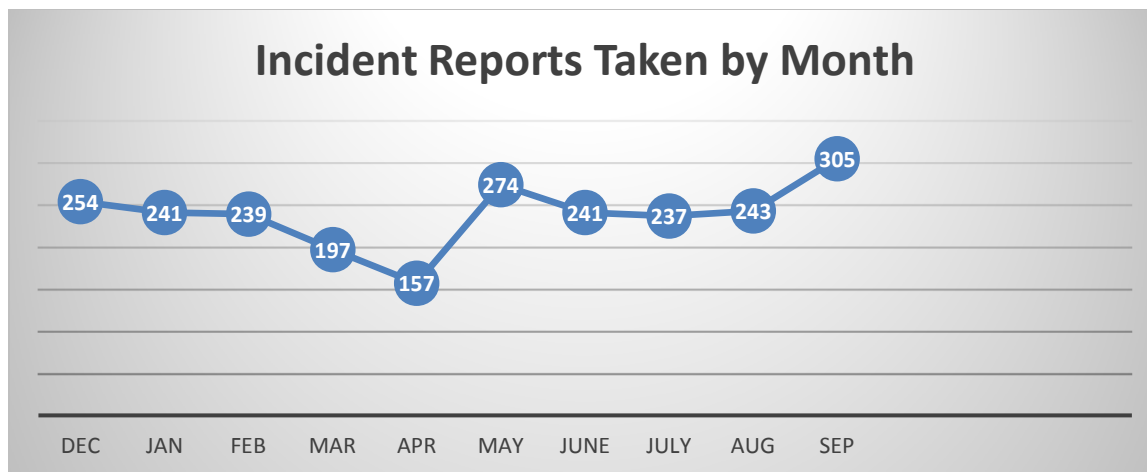
Prepared by Mark Blair



Although March looked like a mild slump, the COVID Pandemic had a severe impact on citations in late March and most of April. The first half of March was active, the last two weeks in March account for only 30% of tickets. April showed a severe drop in numbers as officers were ordered to limit traffic stops. May showed a rebound above and beyond what was expected. The cause for the slump in June numbers is unknown, but July and August showed an increase.



Arrests plummeted in April 2020 due to fewer people being out, businesses being closed, and stores taking aggressive distancing measures. Officers also issued more summons in lieu of arrest, due to orders from the Court Administration and precautionary measures to avoid COVID-19. May showed a return to normal, and after a brief slump in June, arrest numbers seem to be stabilizing to more normal levels in July-September



Incident Reports taken are a reflection of reports actually written. A report is not written for every call. This chart is new for 2020. Calls for service data is directly related to arrests and citations. March showed a slump due to the COVID-19 Emergency, with more incidents during the first half of the month. April continued the decrease in reports, due to people being home, less stores open, fewer traffic stops. May and onward has shown a drastic rebound above previous incidents.

#### Arrestees and Victims

On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In September there were 120 arrests, including 5 Juveniles.

#### Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

Shopliftings –	8	(88% from outside city)
Assaults –	7	(14% from outside city)
Robbery -	2	(100% from outside city)
Thefts -	4	(100% from outside city)
Fraud/Forgery	5	(20% from outside city)
Drug Offenses –	19	(95% from outside city)
Weapons Laws	3	(100% from outside city)
DUI/Drunkeness-	14	(78% from outside city)
Non-Reported State	42	(88% from outside City)*

\*Non-Reported to State offenses are generally offenses like Driving Under Suspension, Operating Uninsured, Possession of Controlled Substance, and other crimes that are outside the typical violent/property crime classifications

Totals for all arrests (including those not listed above)  
94 of 120 people arrested (78%) live outside the city limits.



Date: October 7, 2020  
To: City of Hartsville  
From: Samantha Altman, Special Events Coordinator  
Re: Tourism and Events Report- September

## **Status Report & Updates**

### **Current Projects**

Purchased an additional 500 masks and will be distributing those soon.

Wayfinding Signs and parking signs have been installed. Will be working on the downtown kiosk project.

Moving forward with plans for Downtown Holiday Open House, Centennial Tree Lighting, and the Hartsville Christmas Parade to meet new regulations.

Special event permits are being approved and requiring COVID procedures.

### **2020 City of Hartsville Events:**

- Downtown Holiday Open House & Centennial Tree Lighting
  - Thursday, November 19, 2020 from 6:00-9:00 pm
- 2020 Hartsville Christmas Parade
  - Saturday, December 12, 2020 at 3:00pm

### **Current Social Media & Website Stats**

Visit Hartsville, SC  
Facebook- 3,197  
Instagram (@visithartsvillesc) - 1,265 followers  
Twitter (@visithartsville) - 333 followers  
VisitHartsvilleSC.com- 3712 views

### **Current Key Sales**

#### **September 2020**

Net Sales: \$453.40  
Tax Collected: \$30.25  
Total: \$483.65

#### **Top Selling Items:**

1. Gillespie's Salted Peanuts Singles – Gillespie's Peanuts
2. Small Town, Big Heart T-shirt Pocket – City of Hartsville
3. Gillespie's Salted Peanuts Honey Roasted – Gillespie's Peanuts

### Future Projects

Adding new items to the gift shop at The Key.

Working with Parks and Recreation to put together Tourism packets for tournament attendees.

Creating and distributing Hartsville field trip opportunities with local schools.

Create a Hartsville brochure to distribute at welcome centers.



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
10/13/2020

To: City Council  
From: City Manager

Ordinance Number: 4402 Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

To lease 231 West Carolina Avenue to Divine Destiny Ministries.

---

**IMPACT IF DENIED:**

Continued loss of monthly revenue

---

**IMPACT IF APPROVED:**

Monthly revenue and occupied leased building rather than appearing vacant and overgrown.

---

**FINANCIAL IMPACT:**

Guaranteed monthly revenue of \$500

**ATTACHMENTS:**

Description

- ▣ Ordinance 4402
- ▣ Ordinance 4402 Lease Agreement

**ORDINANCE 4402**

**TO LEASE THE PROPERTY AT 231 WEST CAROLINA AVENUE TO DIVINE DESTINY MINISTRIES.**

**WHEREAS**, the City of Hartsville owns the building at 231 West Carolina Avenue; and,

**WHEREAS**, Divine Destiny Ministries wishes to lease the property for use as a church attendance space.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the City of Hartsville that the City does hereby lease the building at 231 West Carolina Avenue to Divine Destiny Ministries, for six months to one year beginning November 1, 2020 for five hundred dollars (\$ 500.00) monthly.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to negotiate and execute the lease agreement document.

**NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the 13th day of October 2020 and to become effective upon final reading.

---

Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading: September 8, 2020  
Public Hearing: October 13, 2020  
Final Reading: October 13, 2020

**THIS AGREEMENT** is made and entered by and between **THE CITY OF HARTSVILLE**, hereafter the **LANDLORD**, as owner of the leasehold property described and identified here below, and **DIVINE DESTINY MINISTRIES**, hereafter the **TENANT**.

**WITNESSETH:**

**LEASEHOLD PROPERTY:** The LANDLORD agrees to lease unto the TENANT the Building located at 231 West Carolina Ave. The said building is located in the City of Hartsville, County of Darlington, and State of South Carolina.

**TERM OF LEASE:** This lease shall run for a period of six (6) months, from the 1<sup>st</sup> day of November, 2020, to the 1<sup>st</sup> day of May, 2021.

**RENTAL PAYMENTS:** TENANT agrees to pay monthly amounts of five hundred dollars (\$500) rent for the said leasehold premises due on the first day of each month. In the event such payment is not made within ten (10) days after it is due, the TENANT shall pay the LANDLORD a late charge of \$100.00.

**OTHER CONSIDERATION:** TENANT agrees to pay any ad valorem property taxes related to the leasehold premises during the term of this lease or any extensions hereof which the LANDLORD may be held responsible for.

**FORFEITURE:** notwithstanding the foregoing, if any monthly payment is more than thirty (30) days late, the LANDLORD shall have the option to declare all the TENANT'S rights hereunder forfeited, and the LANDLORD, may proceed without notice to eject the TENANT and enforce the collection of rents that are in arrears in any manner provided by law, together with all costs and attorney's fees incurred by the LANDLORD in so doing.

**LIEN CREATED IN FAVOR OF LANDLORD:** TENANT stipulates and covenants that all property, motor vehicles, goods, and merchandise and all other property placed in and upon the rental premises is owned by the TENANT in its own right, and shall become subject to the statutory lien for unpaid rents, arrearages, and late rent payments.

**ALTERATIONS TO LEASEHOLD PROPERTY:** TENANT shall not be permitted to make any changes to the leasehold property without advance written approval from the LANDLORD and all such changes to the leasehold premises shall become the property of the LANDLORD.

**RIGHTS AND RESPONSIBILITIES:**

TENANT shall be responsible for the payment of any utility bills related to the TENANT'S occupancy and use of the leasehold premises. The TENANT will be responsible for all building maintenance including plumbing and roof. The LANDLORD will be responsible for the maintenance of the HVAC unit.



**TENANT** shall be responsible for any damages done on the premises either by the TENANT, its agents, servants, or employees, and the TENANT shall, at TENANT'S own expense, make all repairs of such damage.

**TENANT** shall surrender the leasehold property back to the LANDLORD at the end of the term of this lease agreement in broom clean, good order and condition, reasonable wear and tear excepted.

**LANDLORD** shall not be responsible to the TENANT, its agents, servants, or employees for any damages which may be caused by water, storm, sleet, snow or for any other damages whatsoever in any manner caused by the occupancy of the said leasehold premises.

**TENANT** shall be responsible to maintain renter's insurance during the term of this agreement and any extensions thereof, including casualty or theft insurance, on all personal property which the TENANT maintains within the leasehold premises.

**TENANT** shall, at TENANT'S expense, obtain and maintain in force for the mutual benefit of TENANT and the LANDLORD a commercial general liability insurance policy with a combined minimum limit of \$1,000,000.00 and list the City of Hartsville as an additional insured.

**LANDLORD** shall maintain casualty insurance coverage on the improvements on the leasehold premises to protect the LANDLORD'S interest, but LANDLORD shall not be responsible for any loss of the TENANT'S personal property through casualty or theft during the occupancy of the premises.

**TENANT SHALL HOLD LANDLORD HARMLESS.** Notwithstanding any other provision of this agreement, the TENANT agrees to hold the LANDLORD harmless from any and all claims for damages or injuries that may be made against the LANDLORD arising from the TENANT'S use of the leasehold premises during the term of this lease or any extensions hereof.

**PEACEFUL OCCUPATION OF LEASEHOLD PREMISES.** Subject to the other conditions of this agreement, LANDLORD guarantees TENANT'S peaceful occupation of the leasehold premises during the term of this agreement or any extensions thereof, PROVIDED HOWEVER, the LANDLORD shall have the right to enter the leasehold premises for the purpose of viewing the premises to see that no waste or damage is being committed and for purposes of showing the leasehold premises to prospective purchasers.

**LEASE NOT ASSIGNABLE.** This lease is not assignable and the TENANT shall not sublet any portion of the leasehold premises without the written consent of the LANDLORD.

**EARLY TERMINATION OF LEASE.** The TENANT shall opt out of this lease agreement with three (3) months advanced written notice to LANDLORD.

**LANDLORD'S RESERVATION OF RIGHT TO TERMINATE.** Notwithstanding any other provision herein, the Landlord specifically reserves the right to terminate this lease upon delivery to the TENANT at the said Leasehold Premises of sixty (60) days written Notice of Termination if for any reason City Council, in its sole discretion, determines that the Leasehold Premises should be vacated by the TENANT.

**RECITALS.** This lease agreement supersedes all prior written or oral agreements and can be amended only through a written agreement signed by both parties; this lease agreement

is entered into for good and valuable consideration, which the parties hereby acknowledge; this lease agreement is binding upon both parties, their successors and assigns; and this lease agreement is entered by the parties of their own free will and accord.

This lease agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Daniel P. Moore  
City Manager  
City of Hartsville  
PO Drawer 2497  
Hartsville, SC 29551

\_\_\_\_\_  
Deedra Samuel McLeod  
Overseer  
Divine Destiny Ministries  
1824 Whippoorwill Rd.  
Hartsville, SC 29550

WITNESSES:

WITNESSES:

\_\_\_\_\_  
Attest:

Sherron L. Skipper, City Clerk

{Seal}



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
10/13/2020

To: City Council  
From: City Manager

Ordinance Number: 4403 Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Due to the COVID-19 pandemic and in accordance with orders from Governor McMasters, the city council emergency ordinance enacted in August needs to be extended/reauthorized. This ordinance extends/reauthorizes the previous Ordinance for electronic meetings and face coverings requirement in certain circumstances. This ordinance will expire in 61 days or such time as the state of emergency expires.

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**BACKGROUND SUMMARY:**

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**IMPACT IF DENIED:**

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**IMPACT IF APPROVED:**

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**FINANCIAL IMPACT:**

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**ATTACHMENTS:**

Description

- ▣ Emergency Ordinance 4403
- ▣ Emergency Ordinance 4403 - Email Comments

## EMERGENCY ORDINANCE 4403

### **AN EMERGENCY ORDINANCE TO REAUTHORIZE THE REQUIREMENTS OF FACE COVERINGS IN CERTAIN CIRCUMSTANCES; TO REAUTHORIZE THE AUTHORIZATION FOR ELECTRONIC MEETINGS; AND OTHER MATTERS RELATED THERETO.**

**WHEREAS**, on March 13, 2020, Governor Henry McMaster issued Executive Order No. 2020-08, as extended by Executive Order 2020-40 dated June 11, 2020, related to 2019 Novel Coronavirus (“**COVID-19**”) and declared that a state of emergency exists in the State of South Carolina (the “**State**”); and

**WHEREAS**, on March 17, 2020, Governor Henry McMaster issued Executive Order No. 2020-10 directing local governing bodies to “utilize any available technology or other reasonable procedures to conduct such meeting and accommodate public participation via virtual or other remote or alternate means”; and

**WHEREAS**, on August 11, 2020, the City Council of the City of Hartsville (the “City Council”), as the governing body of the City of Hartsville, South Carolina (the “City”) enacted Emergency Ordinance No. 4401 (the “Prior Emergency Ordinance”) to temporarily authorize electronic meetings and to suspend other local procedural rules and to require face coverings in certain circumstances; and

**WHEREAS**, the South Carolina Freedom of Information Act, which is codified at Title 30, Chapter 4 of the Code of Laws of South Carolina 1976, as amended, defines a “Meeting” as “the convening of a quorum of the constituent membership of a public body, whether corporal *or by means of electronic equipment*, to discuss or act upon a matter over which the public body has supervision, control, jurisdiction or advisory power” (emphasis added); and

**WHEREAS**, South Carolina law provides that an emergency ordinance shall expire automatically on the sixty-first day following its enactment, and, therefore, the Prior Emergency Ordinance expired on October 11, 2020; and

**WHEREAS**, as the number of COVID-19 cases continues to grow in the State, the South Carolina Department of Health and Environmental Control (“**DHEC**”) continues to warn of the risk of localized person-to-person spread of COVID–19, creating an extreme public health risk; and

**WHEREAS**, the Governing Body finds it vitally important that individuals work together to decrease the widespread proliferation of COVID-19 among citizens of the City; and

**WHEREAS**, due to the continuation of the public health threat posed by COVID-19, the Governing Body finds that it is additionally necessary to reauthorize and extend the Prior

Emergency Ordinance to continue the authorization to conduct public meetings and hearings using electronic means and requiring face coverings in certain circumstances; and

**WHEREAS**, it is hereby determined that the continuation and spread of COVID-19 represents a public emergency affecting life, health, and safety, and therefore, it is proper, necessary, and essential to enact this Ordinance as an emergency ordinance.

**NOW THEREFORE**, be it hereby ordained in this meeting of the Governing Body, as follows:

**Section 1. Reauthorization of the Prior Emergency Ordinance.** While the Prior Emergency Ordinance expired on October 11, 2020, the Governing Body hereby reauthorizes and extends the provisions of the Prior Emergency Ordinance No. 4401 during such time as the state of emergency with respect to COVID-19 continues or this Ordinance expires pursuant to Section 3 hereof.

**Section 2. Suspension of Local Provisions.** During the period of effectiveness of this Ordinance, any ordinance, resolution, policy, or bylaw of the Governing Body that conflicts with the provisions hereof is suspended and shall be superseded hereby.

**Section 3. Effective Date; Expiration.** The provisions hereof shall be effective upon a single hearing and two-thirds vote of the Governing Body and shall expire on the sixty-first day following the effective date hereof.

[Remainder of Page Left Blank]

**DONE AS AN EMERGENCY ORDINANCE** and approved at a meeting duly assembled by no less than an affirmative vote of two-thirds of the members of the Governing Body present, this 13th day of October 2020.

**CITY OF HARTSVILLE, SOUTH  
CAROLINA**

(SEAL)

---

Carl M. (Mel) Pennington IV, Mayor

ATTEST:

---

Sherron L. Skipper, City Clerk

## City.Clerk

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**Subject:** FW: Mask Mandate

**From:** Daniel Moore <daniel.moore@hartsvillesc.gov>

**Sent:** Thursday, October 1, 2020 12:06 PM

**To:** City.Clerk <City.Clerk@hartsvillesc.gov>; Bobby McGee <Bobby.mcgee@hartsvillesc.gov>

**Subject:** Fwd: Mask Mandate

Sherron,

Please include these comments for the renewal of the mask mandate at our next Council meeting.

Thanks,

Daniel

Get [Outlook for iOS](#)

---

**From:** Bobby McGee <Bobby.mcgee@hartsvillesc.gov>

**Sent:** Thursday, October 1, 2020 12:03:02 PM

**To:** Elise Boyd <pilgrimp3@gmail.com>

**Cc:** Daniel Moore <daniel.moore@hartsvillesc.gov>

**Subject:** RE: Mask Mandate

Good morning Ms. Boyd,

Thank you for your comments. I will share them with Council at our October meeting. You should know that I was one of the leading proponents of the mask ordinance as I believe wearing a mask, while inconvenient, is something we do out of love for others, and is exactly the type of sacrifice we as Americans have made many times throughout our history.

I am copying Mr. Daniel Moore, our City Manager, so he will be aware of your concerns, and my answer.

Take care. Stay safe.

Bobby

---

**From:** Elise Boyd <pilgrimp3@gmail.com>

**Sent:** Thursday, October 1, 2020 11:48 AM

**To:** Bobby McGee <Bobby.mcgee@hartsvillesc.gov>

**Subject:** Mask Mandate

**CAUTION: This email originated from outside the City of Hartsville. Maintain caution when opening external links/attachments**

Hello Bobby,

I'm writing to request that the Hartsville City Council not renew the "mask mandate" instituted this summer. I have no problem with "mask wearing" as an individual choice, but I consider it government overreach when it comes to mandates regarding the same.

Thank you,

Mrs. Elise Boyd

536 Bedford Avenue

Hartsville, SC 29550

[Pilgrimp3@gmail.com](mailto:Pilgrimp3@gmail.com)



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
10/13/2020

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 10-20-01 - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Approval to commit additional match funds for South Park Pump Station and sewer upgrades CDBG project & award the bid for South Park Sewer System Upgrade.

---

**BACKGROUND SUMMARY:**

In 2019, the city received a \$750,000 CDBG grant to make upgrades to the South Park sewer system (pump & lines) in S. Hartsville. Res. 07-19-02 (7-9-19) committed \$132,500 to the project. On 9-24-20, the project received bids. The base bid plus alt. 4 & 5 was \$76,638.05 over budget in the sewer facilities line.

To allow this project to move forward, council would need to commit these additional funds and award the base bid plus alt 4&5.

---

**IMPACT IF DENIED:**

If denied, the much needed pump station and sewer line upgrades project for that area would be unable to move forward. The \$750,000 grant would be returned to SC Dept. of Commerce, which would have a negative impact on future CDBG grant awards in addition to sewer system failures by not making the necessary improvements.

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**IMPACT IF APPROVED:**

Necessary sewer improvements will be made to South Hartsville area.

---

**FINANCIAL IMPACT:**

An additional \$76,638.05 will be needed for this project.

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**ATTACHMENTS:**

Description

- ▣ Resolution 10-20-01
- ▣ Bid Tabulation for South Park Project



**RESOLUTION 10-20-01**

**RESOLUTION TO COMMIT ADDITIONAL MATCH FUNDS FOR CONSTRUCTION OF THE SOUTH PARK PUMP STATION AND SEWER UPGRADES AND APPROVAL OF BID AWARD CONTINGENT UPON APPROVAL BY SOUTH CAROLINA DEPARTMENT OF COMMERCE (GRANTS ADMINISTRATION) .**

**WHEREAS**, the City was awarded \$750,000 in 2019, for the purpose of providing sewer improvements to South Hartsville; and the City committed matching funds in Resolution 07-19-02, with the acknowledged potential for incurring additional non-CDBG eligible costs, and

**WHEREAS**, the City advertised and received bids for the project on September 24, 2020, and after receiving bids, the sewer upgrades were discovered to be \$76,638.05 more than budgeted for, and

**WHEREAS**, the recommended successful bidder, Driggers Construction, LLC of Hamer, South Carolina submitted a Base Bid in the amount of Eight Hundred Thirty Four thousand, Six Hundred Ninety Eight dollars and five cents (\$834,698.05), along with five alternates for a total of Eight hundred eighty thousand, four hundred and eighty eight dollars and five cents (\$880,488.05), and

**WHEREAS**, Driggers Construction, LLC of Hamer, South Carolina is considered to have appropriate technical experience, adequate equipment, personnel, liability and workers' compensation insurance, and suitable financial resources to perform the work properly and expeditiously.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the Base bid from Driggers Construction, LLC in the amount of Eight Hundred Thirty Four Thousand, Six Hundred Ninety Eight dollars and five cents (\$834,698.05), plus alternate four in the amount of Three Thousand, Five Hundred dollars (\$3,500.00), and alternate five in the amount of One Thousand, Five hundred Forty dollars (\$1,540.00), for a total bid of Eight Hundred Thirty Nine Thousand, Seven Hundred and Thirty-Eight dollars and Five cents (\$839,738.05) hereby be awarded contingent upon approval by the South Carolina Department of Commerce, Grants Administration.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the City of Hartsville that the City of Hartsville hereby commits from the Utilities Fund an additional \$76,638.05 in grant matching funds (totaling \$209,138.05) and the City Manager is authorized to execute all necessary documents.

**NOW, THEREFORE BE IT FINALLY RESOLVED**, in meeting duly advertised and assembled the 13<sup>th</sup> day of October, 2020.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



October 2, 2020

Russell Slatton  
City of Hartsville  
P.O. Box 2497  
Hartsville, SC 29550

Reference: South Park Sewer System  
Upgrade  
Project No.: 19172  
CDBG No.: 4-CI-19-008

Dear Mr. Slatton,

On September 24, 2020, bids were received from three (3) contractors for the referenced project. All bids have been tabulated, checked for accuracy, and certified. The results of the bids are as follows and a detailed Bid Tabulation is attached:

Bidder	Base Bid	Base Bid + Alternate 1	Base Bid + Alternates 1-2	Base Bid + Alternates 1-3	Base Bid + Alternates 1-4	Base Bid + Alternates 1-5
Driggers Construction	<b>\$834,698.05</b>	+\$19,850.00 = <b>\$854,548.05</b>	+\$3,600.00 = <b>\$858,148.05</b>	+\$17,300.00 = <b>\$875,448.05</b>	+\$3,500.00 = <b>\$878,948.05</b>	+\$1,540.00 = <b>\$880,488.05</b>
McClam & Associates	\$941,996.00	+\$20,125.00 = \$962,121.00	+\$3,570.00 = \$965,691.00	+\$16,100.00 = \$981,791.00	+\$1,725.00 = \$983,516.00	+\$2,456.00 = \$985,972.00
MJL, Inc.	\$1,155,882.00	+\$20,500.00 = \$1,176,382.00	+\$4,600.00 = \$1,180,982.00	+\$17,000.00 = \$1,197,982.00	+\$5,000.00 = \$1,202,982.00	+\$2,396.00 = \$1,205,378.00

This project was bid with several alternates to give the City choices after the bids were received. Below is a brief description of the base bid project and each of the alternates, along with the bid price of each for your consideration.

**Base Bid (Cost of Base Bid - \$834,698.05):** This includes the South Park pump station upgrade and the rehabilitation of approximately 2,200 linear feet of gravity sewer lines and 16 manholes within the areas of Mingo Street, Robinson Street and Wilkes Circle.

**Alternate 1 (Cost of Alternate 1 - \$19,850.00 for a Total of \$854,548.05):** This alternate includes the addition of corrosion protection on the interior of the new South Park pump station wetwell.

**Alternate 2 (Cost of Alternate 2 - \$3,600.00 for a Total of \$858,148.05):** This alternate includes the rehabilitation of the interior of manhole #26 within the intersection of South 5<sup>th</sup> and South 6<sup>th</sup> Streets.

**Alternate 3 (Cost of Alternate 3 - \$17,300.00 for a Total of \$875,448.05):** This alternate includes the addition of corrosion protection on the interior of the new manhole being installed beside the wetwell on the South Park pump station site.

**Alternate 4 (Cost of Alternate 4 - \$3,500.00 for a Total of \$878,948.05):** This alternate includes the removal of a large hardwood tree near the South Park pump station site.

**Alternate 5 (Cost of Alternate 5 - \$1,540.00 for a Total of \$880,488.05):** This alternate includes the reconnection of a sewer service for a vacant house at 1310 Robinson Street.

This project is being funded through a \$750,000 Community Development Block Grant and a City match of \$132,500 for a total of \$882,500. Of that City match, \$13,100 is allocated for construction. Please see attached project cost recap for details. Based on these numbers, additional funds will be needed, but we would like to offer the following recommendation options to consider:

**Recommendation Option 1:** Award the Base Bid plus Alternates 4 and 5 for a total of **\$839,738.05**. The low bidder based on this approach would be **Driggers Construction, LLC**. The total construction cost of \$839,738.05 is made up of \$750,000.00 (CDBG Funds) and \$89,738.05 (City Funds). This would require the City to secure an additional \$76,638.05.

**Recommendation Option 2:** Award the Base Bid for a total of **\$834,698.05**. The low bidder based on this approach would be **Driggers Construction, LLC**. The total construction cost of \$834,698.05 is made up of \$750,000.00 (CDBG Funds) and \$84,698.05 (City Funds). This would require the City to secure an additional \$71,598.05.

**Recommendation Option 3:** Award the Base Bid plus Alternate 1 for a total of **\$854,548.05**. The low bidder based on this approach would be **Driggers Construction, LLC**. The total construction cost of \$854,548.05 is made up of \$750,000.00 (CDBG Funds) and \$104,548.05 (City Funds). This would require the City to secure an additional \$91,448.05.

**Recommendation Option 4:** Award the Base Bid plus Alternates 1 and 2 for a total of **\$858,148.05**. The low bidder based on this approach would be **Driggers Construction, LLC**. The total construction cost of \$858,148.05 is made up of \$750,000.00 (CDBG Funds) and \$108,148.05 (City Funds). This would require the City to secure an additional \$95,048.05.

**Recommendation Option 5:** Award the Base Bid plus Alternates 1, 2 and 3 for a total of **\$875,448.05**. The low bidder based on this approach would be **Driggers Construction, LLC**. The total construction cost of \$875,448.05 is made up of \$750,000.00 (CDBG Funds) and \$125,448.05 (City Funds). This would require the City to secure an additional \$112,348.05.

We would like to recommend **Option 1** that awards the Base Bid plus Alternates 4 and 5 to Driggers Construction, LLC in the amount of **\$839,738.05**. We are of the opinion that all bids were responsive and that the low bidders' prices were reasonable with respect to this type of work. If you concur with our recommendation of awarding the project to Driggers Construction, LLC, please execute a copy of the enclosed Notice of Intent to Award by signing in the space provided. You will then need to post a copy of the signed Notice of Intent to Award in the City Hall and return the original to our office. Once we receive this document, we will proceed with submitting all required documents to the Department of Commerce for approval to award a contract.

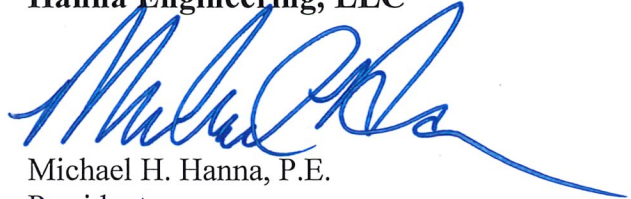
Mr. Slatton  
October 2, 2020  
Page 3

If you would like to consider any other combination of alternates to add to the base bid project, please let us know and we will update a Notice of Intent to Award document accordingly for your signature.

Thank you for your cooperation and if we can be of any further assistance, please let me know.

Sincerely,

**Hanna Engineering, LLC**

A handwritten signature in blue ink, appearing to read 'Michael Hanna', with a long horizontal flourish extending to the right.

Michael H. Hanna, P.E.  
President

Enclosures

## **NOTICE OF INTENT TO AWARD**

OWNER: City of Hartsville  
(Name)

PROJECT: 4-CI-19-008 South Park Sewer System Upgrade  
(Number) (Name)

### TO ALL BIDDERS

**This is to notify all bidders that it is the intent of the owner to award a contract as follows:**

NAME OF BIDDER: Driggers Construction, LLC

DATES BIDS WERE RECEIVED: September 24, 2020

AMOUNT OF BASE BID: \$ \$834,698.05

ALTERNATE(S) ACCEPTED: #4 & 5 \$ \$5,040.00

TOTAL AMOUNT OF BASE BID WITH ALTERNATE(S): \$ \$839,738.05

**The owner has determined that the above named bidder is responsible and has submitted the lowest responsive bid. The owner may enter into a contract with this bidder subject to the contract review by Department of Commerce, Grants Administration.**

Russell Slatton Public Services Director  
(PRINT OR TYPE NAME) (AWARD AUTHORITY TITLE)

\_\_\_\_\_  
(SIGNATURE) (DATE POSTED)

.....  
POST A COPY OF THIS FORM AT THE LOCATION ANNOUNCED AT BID OPENING



BID TABULATION SHEET				Hanna Engineering, LLC				SHEET			
PROJECT NAME: SOUTH PARK SEWER SYSTEM UPGRADE				2412 Pisgah Road				1 of 1			
PROJECT NO. 19172				Florence, SC 29501				BID DATE			
								September 24, 2020			
September 24, 2020				Driggers Construction, LLC		McClam & Associates, Inc.		McClam & Associates, Inc.		MJL, Inc.	
CERTIFIED AS CORRECT				DATE		Original Bid		Adjusted by Engineer			
BASE BID: DIVISION 1: SOUTH PARK PUMP STATION											
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Compost Filter Sock	230	LF	6.00	1,380.00	8.00	1,840.00	8.00	1,840.00	15.00	3,450.00
2.	Construction Entrance	1	EA	3,500.00	3,500.00	2,950.00	2,950.00	2,950.00	2,950.00	4,500.00	4,500.00
3.	Clearing	800	SF	5.25	4,200.00	4.00	3,200.00	4.00	3,200.00	15.00	12,000.00
4.	Temporary Bypass Pumping	1	EA	14,500.00	14,500.00	15,950.00	15,950.00	15,950.00	15,950.00	21,000.00	21,000.00
5.	Wetwell	1	EA	81,835.00	81,835.00	124,675.00	124,675.00	124,675.00	124,675.00	145,950.00	145,950.00
6.	Drop Sewer Manhole (16'-18')	1	EA	8,250.00	8,250.00	15,000.00	15,000.00	15,000.00	15,000.00	15,870.00	15,870.00
7.	8" Gravity Sewer PVC DR-18 (12'-14')	10	LF	1,205.00	12,050.00	586.00	5,860.00	586.00	5,860.00	325.00	3,250.00
8.	Tie Into Existing 8" Gravity Sewer	1	EA	4,700.00	4,700.00	9,470.00	9,470.00	9,470.00	9,470.00	3,350.00	3,350.00
9.	10" Gravity Sewer PVC DR-18 (16'-18')	34	LF	175.00	5,950.00	525.00	17,850.00	525.00	17,850.00	382.00	12,988.00
10.	Core Drill & Tie to Existing Wetwell	1	EA	4,950.00	4,950.00	5,480.00	5,480.00	5,480.00	5,480.00	9,600.00	9,600.00
11.	Pump Station	1	EA	165,741.00	165,741.00	149,560.00	149,560.00	149,560.00	149,560.00	160,500.00	160,500.00
12.	Permanent Bypass Connection	1	EA	3,318.00	3,318.00	4,250.00	4,250.00	4,250.00	4,250.00	5,500.00	5,500.00
13.	6" HDPE Site Piping/Fittings	26	LF	69.00	1,794.00	236.00	6,136.00	236.00	6,136.00	145.00	3,770.00
14.	6" RJ PVC Pipe	29	LF	49.00	1,421.00	427.00	12,383.00	427.00	12,383.00	120.00	3,480.00
15.	6" Plug Valve	2	EA	3,100.00	6,200.00	4,660.00	9,320.00	4,660.00	9,320.00	2,420.00	4,840.00
16.	4" Gate Valve	1	EA	1,100.00	1,100.00	1,000.00	1,000.00	1,000.00	1,000.00	1,235.00	1,235.00
17.	Tie Into Existing Force Main	1	EA	2,800.00	2,800.00	3,020.00	3,020.00	3,020.00	3,020.00	6,300.00	6,300.00
18.	Abandon Existing Force Main	2	EA	2,800.00	5,600.00	985.00	1,970.00	985.00	1,970.00	875.00	1,750.00
19.	Ductile Iron Fittings	245	LBS	14.75	3,613.75	10.00	2,450.00	10.00	2,450.00	13.00	3,185.00
20.	Water Service	1	EA	3,845.00	3,845.00	6,665.00	6,665.00	6,665.00	6,665.00	8,250.00	8,250.00
21.	Site Grading	1	EA	8,050.00	8,050.00	12,360.00	12,625.00	12,360.00	12,360.00	9,000.00	9,000.00
22.	Electrical	1	EA	50,125.00	50,125.00	78,200.00	78,200.00	78,200.00	78,200.00	93,000.00	93,000.00
23.	Concrete Slab	1	EA	10,465.00	10,465.00	12,625.00	12,625.00	12,625.00	12,625.00	30,560.00	30,560.00
24.	Ex. Wetwell Modifications	1	EA	12,305.00	12,305.00	14,280.00	14,280.00	14,280.00	14,280.00	19,300.00	19,300.00
25.	Asphalt Driveway	1,058	SF	12.85	13,595.30	10.00	10,580.00	10.00	10,580.00	28.00	29,624.00
26.	Demolition	1	EA	10,925.00	10,925.00	21,815.00	21,815.00	21,815.00	21,815.00	18,640.00	18,640.00
27.	Pump Station Monitor	1	EA	38,015.00	38,015.00	20,040.00	20,040.00	20,040.00	20,040.00	20,000.00	20,000.00
28.	Fencing	108	LF	65.00	7,020.00	35.00	3,780.00	35.00	3,780.00	95.00	10,260.00
TOTAL BID: DIVISION 1				\$487,248.05		\$572,709.00		\$572,709.00		\$661,152.00	
BASE BID: DIVISION 2: GRAVITY SEWER REHABILITATION											
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Pipe Burst 6" Sewer Using 8" HDPE (0'-6')	230	LF	61.00	14,030.00	58.00	13,340.00	58.00	13,340.00	80.00	18,400.00
2.	Pipe Burst 8" Sewer (0'-6')	721	LF	65.00	46,865.00	58.00	41,818.00	58.00	41,818.00	80.00	57,680.00
3.	Pipe Burst 8" Sewer (6'-8')	979	LF	65.00	63,635.00	58.00	56,782.00	58.00	56,782.00	85.00	83,215.00
4.	Pipe Burst 8" Sewer (8'-10')	118	LF	75.00	8,850.00	58.00	6,844.00	58.00	6,844.00	95.00	11,210.00
5.	Pipe Burst 8" Sewer (10'-12')	53	LF	100.00	5,300.00	58.00	3,074.00	58.00	3,074.00	105.00	5,565.00
6.	Pipe Burst 8" Sewer (12'-14')	80	LF	100.00	8,000.00	58.00	4,640.00	58.00	4,640.00	118.00	9,440.00
7.	Reconnect to Main Line	39	EA	1,300.00	50,700.00	1,700.00	66,300.00	1,700.00	66,300.00	2,000.00	78,000.00
8.	Service Lateral (Pipe Burst)	720	LF	52.00	37,440.00	40.00	28,800.00	40.00	28,800.00	55.00	39,600.00
9.	Service Lateral (Open Cut)	150	LF	90.00	13,500.00	40.50	6,075.00	40.50	6,075.00	70.00	10,500.00
10.	Cleanout	34	EA	425.00	14,450.00	1,165.00	39,610.00	1,165.00	39,610.00	750.00	25,500.00
11.	Upgrade Interior of Existing Manhole	122	VF	360.00	43,920.00	404.00	49,288.00	404.00	49,288.00	460.00	56,120.00
12.	Replace Manhole Frame and Cover	16	EA	1,000.00	16,000.00	1,227.00	19,632.00	1,227.00	19,632.00	2,600.00	41,600.00
13.	Raise Manhole Frame and Cover	3	EA	1,000.00	3,000.00	585.00	1,755.00	585.00	1,755.00	2,150.00	6,450.00
14.	Point Repair	30	LF	100.00	3,000.00	425.00	12,750.00	425.00	12,750.00	325.00	9,750.00
15.	Cut and Replace Curb and Gutter	48	LF	50.00	2,400.00	32.00	1,536.00	32.00	1,536.00	90.00	4,320.00
16.	Cut and Replace Concrete Sidewalk	50	LF	40.00	2,000.00	83.50	4,175.00	83.50	4,175.00	90.00	4,500.00
17.	Cut and Replace Asphalt Roadway	368	SF	20.00	7,360.00	11.00	4,048.00	11.00	4,048.00	30.00	11,040.00
18.	Cut and Replace Asphalt Roadway	140	LF	50.00	7,000.00	63.00	8,820.00	63.00	8,820.00	156.00	21,840.00
TOTAL BID: DIVISION 2				\$347,450.00		\$369,287.00		\$369,287.00		\$494,730.00	
TOTAL BASE BID - DIVISIONS 1 & 2				\$834,698.05		\$941,996.00		\$941,996.00		\$1,155,882.00	
ALTERNATE 1: WETWELL CORROSION PROTECTION											
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Wetwell Lining System	1	EA	19,850.00	19,850.00	20,125.00	20,125.00	20,125.00	20,125.00	20,500.00	20,500.00
TOTAL BID: ALTERNATE 1				\$19,850.00		\$20,125.00		\$20,125.00		\$20,500.00	
TOTAL BASE BID + ALTERNATE 1				\$854,548.05		\$962,121.00		\$962,121.00		\$1,176,382.00	
ALTERNATE 2: MANHOLE #26 REHABILITATION											
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Upgrade Interior of Existing Manhole	10	VF	360.00	3,600.00	357.00	3,570.00	357.00	3,570.00	460.00	4,600.00
TOTAL BID: ALTERNATE 2				\$3,600.00		\$3,570.00		\$3,570.00		\$4,600.00	
TOTAL BASE BID + ALTERNATES 1 & 2				\$858,148.05		\$965,691.00		\$965,691.00		\$1,180,982.00	
ALTERNATE 3: DROP MANHOLE CORROSION PROTECTION											
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Manhole Lining System	1	EA	17,300.00	17,300.00	16,100.00	16,100.00	16,100.00	16,100.00	17,000.00	17,000.00
TOTAL BID: ALTERNATE 3				\$17,300.00		\$16,100.00		\$16,100.00		\$17,000.00	
TOTAL BASE BID + ALTERNATES 1 - 3				\$875,448.05		\$981,791.00		\$981,791.00		\$1,197,982.00	
ALTERNATE 4: REMOVE TREE											
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Remove Tree	1	EA	3,500.00	3,500.00	1,725.00	1,725.00	1,725.00	1,725.00	5,000.00	5,000.00
TOTAL BID: ALTERNATE 4				\$3,500.00		\$1,725.00		\$1,725.00		\$5,000.00	
TOTAL BASE BID + ALTERNATES 1 - 4				\$878,948.05		\$983,516.00		\$983,516.00		\$1,202,982.00	
ALTERNATE 5: ITEMS INELIGIBLE FOR CDBG FUNDING (VACANT HOUSE)											
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Reconnect to Main Line	1	EA	1,300.00	1,300.00	1,700.00	1,700.00	1,700.00	1,700.00	2,000.00	2,000.00
2.	Cut and Replace Asphalt Roadway	12	SF	20.00	240.00	63.00	756.00	63.00	756.00	33.00	396.00
TOTAL BID: ALTERNATE 5				\$1,540.00		\$2,456.00		\$2,456.00		\$2,396.00	
TOTAL BASE BID + ALTERNATES 1 - 5				\$880,488.05		\$985,972.00		\$985,972.00		\$1,205,378.00	
BOLD DENOTES AN ERROR IN BID SUBMITTED											



**CITY OF HARTSVILLE**  
**SOUTH PARK SEWER SYSTEM UPGRADE**  
**September 2020**

ITEM DESCRIPTION	City Funding	CDBG Funding	Project Costs
<b>CONSTRUCTION</b>			
Base Bid: Division 1: South Park Pump Station	\$0	\$487,248	\$487,248
Base Bid: Division 2: Gravity Sewer Rehabilitation	\$84,698	\$262,752	\$347,450
Alternate 1: Wetwell Corrosion Protection	\$19,850	\$0	\$19,850
Alternate 2: Manhole #26 Rehabilitation	\$3,600	\$0	\$3,600
Alternate 3: Drop MH Corrosion Protection	\$17,300	\$0	\$17,300
Alternate 4: Remove Tree	\$3,500	\$0	\$3,500
Alternate 5: Vacant House Service	\$1,540	\$0	\$1,540
<b>TOTAL CONSTRUCTION COST</b>	<b>\$130,488</b>	<b>\$750,000</b>	<b>\$880,488</b>
<b>ENGINEERING</b>			
Engineering Design	\$68,700	\$0	\$68,700
Construction Observation	\$42,000	\$0	\$42,000
<b>TOTAL ENGINEERING COST</b>	<b>\$110,700</b>	<b>\$0</b>	<b>\$110,700</b>
<b>ADDITIONAL SERVICES</b>			
Wetlands Determination	\$1,715	\$0	\$1,715
Easements Preparation	\$8,181	\$0	\$8,181
Permitting Fees	\$393	\$0	\$393
Advertisement Fees	\$1,245	\$0	\$1,245
<b>TOTAL ADDITIONAL SERVICES</b>	<b>\$11,534</b>	<b>\$0</b>	<b>\$11,534</b>
<b>CONTINGENCIES</b>	<b>\$0</b>	<b>\$0.00</b>	<b>\$0.00</b>
Percent Contingencies			0.0%
<b>TOTAL PROJECT COST</b>	<b>\$252,722</b>	<b>\$750,000</b>	<b>\$1,002,722</b>

<b>FUNDING RECAP</b>		
CITY FUNDING	13.2%	\$132,500
CDBG FUNDING	74.8%	\$750,000
ADDITIONAL FUNDING NEEDED		\$120,222
<b>TOTAL FUNDING</b>		<b>\$1,002,722</b>

Prepared by Hanna Engineering  
 Job Number: 19172  
 Date: September 24 2020





**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
10/13/2020

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 10-20-02 - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Approval of bid award for emergency generators for well sites

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**BACKGROUND SUMMARY:**

Applied for a Hazard Mitigation grant to place generators at our well sites and completed bidding out the project.

**ATTACHMENTS:**

Description

- ▣ Resolution 10-20-02
- ▣ Bid Tabulation for Well Generators



## RESOLUTION 10-20-02

### APPROVAL OF BID AWARD FOR EMERGENCY GENERATORS FOR WELL SITES.

**WHEREAS**, the City advertised and received bids for Emergency Generators for Well Sites on September 24, 2020 and,

**WHEREAS**, the recommended successful bidder is Southern Energy Resources, LLC of Lexington, South Carolina for Base Bid in the amount of Eighty eight thousand dollars (\$88,000.00), Alternate one in the amount of One hundred and seven thousand, four hundred dollars (\$107,400.00), Alternate two in the amount of Ninety five thousand dollars (\$95,000.00), for a total bid of Two hundred ninety thousand, four hundred dollars (\$290,400.00), and

**WHEREAS**, The Southern Energy Resources, LLC is considered to have appropriate technical experience, adequate equipment and personnel, adequate liability and workers' compensation insurance coverage, and suitable financial resources to perform the work properly and expeditiously.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the bid for the above service from Southern Energy Resources, LLC of Lexington, South Carolina for Base Bid in the amount of Eighty eight thousand dollars (\$88,000.00), Alternate one in the amount of One hundred and seven thousand, four hundred dollars (\$107,400.00), Alternate two in the amount of Ninety five thousand dollars (\$95,000.00), for a total bid of Two hundred ninety thousand, four hundred dollars (\$290,400.00) is hereby awarded.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all required documents.

**NOW, THEREFORE BE IT FINALLY RESOLVED**, in meeting duly advertised and assembled the 13<sup>th</sup> day of October, 2020.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



October 2, 2020

Russell Slatton  
City of Hartsville  
P.O. Box 2497  
Hartsville, SC 29550

Reference: Emergency Generators for Well Sites  
Project No.: 19141

Dear Mr. Slatton,

On September 24, 2020, bids were received from four (4) contractors for the referenced project. All bids have been tabulated, checked for accuracy, and certified. The results of the bids are as follows and a detailed Bid Tabulation is attached:

Bidder	Base Bid	Base Bid + Alternate 1	Base Bid + Alternates 1-2
Southern Energy Resources, LLC	<b>\$88,000.00</b>	+\$107,400.00= <b>\$195,400.00</b>	+\$95,000.00= <b>\$290,400.00</b>
Industrial TurnAround Corporation (ITAC)	\$102,347.00	+\$135,404.00= \$237,751.00	+\$98,992.00= \$336,743.00
Kelly's Electrical Service, LLC	\$106,732.17	+\$127,779.32= \$234,511.49	+\$105,224.30= \$339,735.79
Page Power Systems, Inc.	\$124,866.00	+\$130,526.00= \$255,392.00	+\$116,019.00= \$371,411.00

This project was bid with several alternates to give the City choices after the bids were received. Below is a brief description of the base bid project and each of the alternates, along with the bid price of each for your consideration.

**Base Bid (Cost of Base Bid - \$88,000.00):** This includes the Fifth Street Well Generator.

**Alternate 1 (Cost of Alternate 1 - \$107,400.00 for a Total of \$195,400.00):** This alternate includes the Cemetery Well Generator.

**Alternate 2 (Cost of Alternate 2 - \$95,000.00 for a Total of \$290,400.00):** This alternate includes the Hanes Well Generator.

This project is being funded through a \$361,275 SCEMD Grant with a City contribution of \$120,425 for a total of \$481,700. Please see attached project cost recap for details. Based on these numbers we would like to offer the following recommendation options to consider:

**Recommendation Option 1:** Award the Base Bid for a total of \$88,000.00. The low bidder based on this approach would be Southern Energy Resources. The total construction cost of \$88,000.00 would be covered by SCEMD Funds (75%) and prior committed City Funds (25%). This would leave \$309,199 in contingencies that could be used if needed during construction.

**Recommendation Option 2:** Award the Base Bid plus Alternate 1 for a total of \$195,400.00. The low bidder based on this approach would be Southern Energy Resources. The total construction cost of \$195,400.00 would be covered by SCEMD Funds (75%) and prior committed City Funds (25%). This would leave \$201,799 in contingencies that could be used if needed during construction.

**Recommendation Option 3:** Award the Base Bid plus Alternates 1 and 2 for a total of \$290,400.00. The low bidder based on this approach would be Southern Energy Resources. The total construction cost of \$290,400.00 would be covered by SCEMD Funds (75%) and prior committed City Funds (25%). This would leave \$106,799 in contingencies that could be used if needed during construction.

Since we have never worked with this contractor before, we can request qualifications/references if the City would like to take that step. We did confirm that Southern Energy Resources, LLC has a valid general contractor's license (Number G120782).

Pending the results of the contractor's qualifications/references check, and based on the available funding for construction of this project, we would like to recommend Option 3 that awards the Base Bid plus Alternates 1 & 2 to **Southern Energy Resources, LLC** in the amount of **\$290,400.00**.

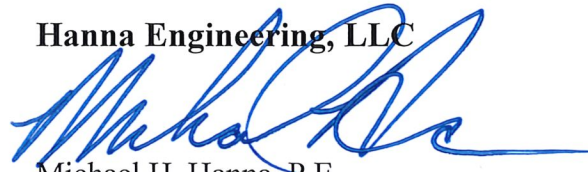
We are of the opinion that all bids were responsive and that the low bidder's prices were reasonable with respect to this type of work. If you concur with our recommendation, please execute a copy of the enclosed Notice of Award by signing in the space provided. Once we receive this executed form, we will forward the Notice of Award to the contractor along with the other contract documents for his execution. Once we receive the executed contract documents back from the contractor, we can then schedule a preconstruction conference and begin construction.

If you would like to award any other combination of alternates with the base bid project, please let us know and we will update a Notice of Award document accordingly for your signature to proceed with the selected project scope.

Thank you for your cooperation and if we can be of any further assistance, please let me know.

Sincerely,

**Hanna Engineering, LLC**



Michael H. Hanna, P.E.  
President

Enclosures

**DIVISION 00 - SECTION 0510**  
**NOTICE OF AWARD**

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Owner:	City of Hartsville	Project:	Emergency Generators for Well Sites
Engineer:	Hanna Engineering, LLC	Project No.:	19141
Bidder:	Southern Energy Resources, LLC	Bidder's Address:	281 Timbermill Drive Lexington, SC 29073

Date of Issuance:

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**TO BIDDER:**

You are notified that Owner has accepted your Bid dated September 24, 2020 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for the Emergency Generators for Well Sites.

The Contract Price of the awarded Contract is: \$290,400.00

Four unexecuted counterparts of the Agreement accompany this Notice of Award along with one copy of the Contract Documents.

You must comply with the following conditions within 15 days of the date of receipt of this Notice of Award:

1. Deliver to the Owner four counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreements the Performance and Payment Bonds and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

The Owner will return to you one fully executed counterpart of the Agreement.

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Owner:	City of Hartsville
	Authorized Signature

By: \_\_\_\_\_

Title: Russell Slatton, Public Services Director

Copy: Engineer



BID TABULATION SHEET PROJECT NAME: EMERGENCY GENERATORS FOR WELL SITES PROJECT NO. 19141				Hanna Engineering, LLC 2412 Pisgah Road Florence, SC 29501				SHEET 1 of 1 BID DATE September 24, 2020			
September 24, 2020				Southern Energy Resources, LLC		Industrial TurnAround Corporation (ITAC)		Kelly's Electrical Service, LLC		Page Power Systems, Inc.	
CERTIFIED AS CORRECT				DATE							
BASE BID: FIFTH STREET WELL GENERATOR											
ITEM NO. DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Demolition	1	LS	2,000.00	2,000.00	1,650.00	1,650.00	2,880.00	2,880.00	1,500.00	1,500.00
2.	Overall Concrete	1	LS	4,500.00	4,500.00	350.00	350.00	3,750.00	3,750.00	1,500.00	1,500.00
3.	Concrete Generator Pad	1	LS	5,000.00	5,000.00	500.00	500.00	1,800.00	1,800.00	7,500.00	7,500.00
4.	Permanent Generator	1	LS	25,000.00	25,000.00	38,800.00	38,800.00	45,680.98	45,680.98	51,733.00	51,733.00
5.	Automatic Transfer Switch	1	LS	8,000.00	8,000.00	6,400.00	6,400.00	5,951.88	5,951.88	8,205.00	8,205.00
6.	Service Disconnect	1	LS	3,500.00	3,500.00	2,930.00	2,930.00	4,523.04	4,523.04	5,000.00	5,000.00
7.	Surge Protection Device	2	EA	2,500.00	5,000.00	2,265.00	4,530.00	5,171.04	10,342.08	4,500.00	9,000.00
8.	Electrical	1	LS	32,000.00	32,000.00	45,687.00	45,687.00	30,604.19	30,604.19	38,928.00	38,928.00
9.	Light Clearing	1	LS	3,000.00	3,000.00	1,500.00	1,500.00	1,200.00	1,200.00	1,500.00	1,500.00
TOTAL BID: BASE BID				\$88,000.00		\$102,347.00		\$106,732.17		\$124,866.00	
ALTERNATE 1: CEMETERY WELL GENERATOR											
ITEM NO. DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Demolition	1	LS	4,500.00	4,500.00	1,650.00	1,650.00	2,880.00	2,880.00	1,500.00	1,500.00
2.	Remove & Replace Crushed Stone Surface	12	LF	200.00	2,400.00	1,500.00	18,000.00	1,200.00	14,400.00	50.00	600.00
3.	Overall Concrete	1	LS	4,000.00	4,000.00	0.00	0.00	4,500.00	4,500.00	1,500.00	1,500.00
4.	Concrete Generator Pad	1	LS	5,000.00	5,000.00	500.00	500.00	1,800.00	1,800.00	7,500.00	7,500.00
5.	Permanent Generator	1	LS	25,000.00	25,000.00	39,400.00	39,400.00	45,155.88	45,155.88	50,513.00	50,513.00
6.	Automatic Transfer Switch	1	LS	7,200.00	7,200.00	6,000.00	6,000.00	4,547.66	4,547.66	7,692.00	7,692.00
7.	Service Disconnect	1	LS	2,800.00	2,800.00	3,487.00	3,487.00	3,188.16	3,188.16	5,000.00	5,000.00
8.	Surge Protection Device	2	EA	2,500.00	5,000.00	2,265.00	4,530.00	5,171.04	10,342.08	4,500.00	9,000.00
9.	Electrical	1	LS	40,500.00	40,500.00	50,837.00	50,837.00	29,965.54	29,965.54	36,221.00	36,221.00
10.	Electrical Service Upgrade Fees	1	LS	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
TOTAL BID: ALTERNATE 1				\$107,400.00		\$135,404.00		\$127,779.32		\$130,526.00	
TOTAL BASE BID + ALTERNATE 1				\$195,400.00		\$237,751.00		\$234,511.49		\$255,392.00	
ALTERNATE 2: HANES WELL GENERATOR											
ITEM NO. DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1.	Demolition	1	LS	3,500.00	3,500.00	1,650.00	1,650.00	2,880.00	2,880.00	1,500.00	1,500.00
2.	Overall Concrete	1	LS	4,500.00	4,500.00	2,700.00	2,700.00	5,700.00	5,700.00	1,500.00	1,500.00
3.	Concrete Generator Pad	1	LS	6,000.00	6,000.00	500.00	500.00	1,800.00	1,800.00	7,500.00	7,500.00
4.	Permanent Generator	1	LS	31,000.00	31,000.00	36,900.00	36,900.00	50,210.82	50,210.82	47,308.00	47,308.00
5.	Automatic Transfer Switch	1	LS	8,000.00	8,000.00	6,400.00	6,400.00	5,951.88	5,951.88	8,205.00	8,205.00
6.	Low Voltage Panel	1	LS	5,000.00	5,000.00	1,900.00	1,900.00	5,482.08	5,482.08	1,500.00	1,500.00
7.	Surge Protection Device	2	EA	2,500.00	5,000.00	2,265.00	4,530.00	4,153.68	8,307.36	2,500.00	5,000.00
8.	Electrical	1	LS	32,000.00	32,000.00	44,412.00	44,412.00	24,892.16	24,892.16	43,506.00	43,506.00
TOTAL BID: ALTERNATE 2				\$95,000.00		\$98,992.00		\$105,224.30		\$116,019.00	
TOTAL BASE BID + ALTERNATES 1 - 2				\$290,400.00		\$336,743.00		\$339,735.79		\$371,411.00	

BOLD DENOTES AN ERROR IN BID SUBMITTED

**CITY OF HARTSVILLE**  
**EMERGENCY GENERATORS FOR WELL SITES**  
**September 2020**

ITEM DESCRIPTION	City Funding	Grant Funding	Project Costs
<b>CONSTRUCTION</b>			
South Fifth Street Well Generator	\$22,000	\$66,000	\$88,000
Cemetery Well Generator	\$26,850	\$80,550	\$107,400
Hanes Well Generator	\$23,750	\$71,250	\$95,000
<b>TOTAL CONSTRUCTION COST</b>	<b>\$72,600</b>	<b>\$217,800</b>	<b>\$290,400</b>
<b>ENGINEERING</b>			
Engineering Design	\$10,050	\$30,150	\$40,200
Construction Observation	\$6,375	\$19,125	\$25,500
<b>TOTAL ENGINEERING COST</b>	<b>\$16,425</b>	<b>\$49,275</b>	<b>\$65,700</b>
<b>ADDITIONAL SERVICES</b>			
Project Scope Definition	\$4,376	\$13,125	\$17,501
Advertisement Fees	\$325	\$975	\$1,300
<b>TOTAL ADDITIONAL SERVICES</b>	<b>\$4,701</b>	<b>\$14,100</b>	<b>\$18,801</b>
<b>CONTINGENCIES</b>	<b>\$26,699</b>	<b>\$80,100</b>	<b>\$106,799</b>
Percent Contingencies			30.0%
<b>TOTAL PROJECT COST</b>	<b>\$120,425</b>	<b>\$361,275</b>	<b>\$481,700</b>

<b>FUNDING RECAP</b>	
CITY FUNDING	\$120,425
GRANT FUNDING	\$361,275
<b>TOTAL FUNDING</b>	<b>\$481,700</b>

Prepared by Hanna Engineering  
Job Number: 19141  
Date: September 24, 2020





**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
10/13/2020

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 10-20-03 - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

APPROVAL TO APPLY FOR A SOUTH CAROLINA PARKS AND RECREATION DEVELOPMENT (PARD) GRANT.

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**BACKGROUND SUMMARY:**

The pier at Lawton Park is currently closed to the public because it is in need of critical improvements and is unsafe. This grant will enable the city to make the necessary repairs and open the pier back up to the public. If awarded, this grant will fund 80% of project costs.

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**IMPACT IF DENIED:**

If denied, the pier would continue to remain closed to the public and the city would need to fund 100% of improvements at a future date.

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**IMPACT IF APPROVED:**

If approved, this grant will enable the city to open the pier back up to the public.

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**FINANCIAL IMPACT:**

Total project costs are estimated to be \$39,261. If awarded, PARD funds would be \$31,409 (80%) and city funds would be \$7,852 (20%).

**ATTACHMENTS:**

Description

- Resolution 10-20-03

**RESOLUTION 10-20-03**

**APPROVAL TO APPLY FOR A SOUTH CAROLINA PARKS AND RECREATION DEVELOPMENT (PARD) GRANT.**

**WHEREAS**, the City of Hartsville desires to apply for South Carolina Department of Parks, Recreation & Tourism Program grant funds in order to provide for critical pier improvements at Lawton Park, and

**WHEREAS**, the city seeks a grant in the amount of approximately thirty one thousand four hundred nine dollars and no/100 (\$31,409), and will provide a 20% match.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the application for the PARD Grant Program as shown above is hereby approved.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, that the City Manager is hereby authorized to execute all required documents.

**NOW, THEREFORE BE IT FINALLY RESOLVED**, in meeting duly advertised and assembled this 13th day of October, 2020.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk





**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
10/13/2020

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

City Council and Hartsville Events Calendars.  
<https://www.hartsvillesc.gov/calendar>

**ATTACHMENTS:**

Description

- ❑ October Council Calendar
- ❑ November Council Calendar

# October 2020

October 2020

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2020

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 27	28	29	30	Oct 1	2	3
4	5	6 5:30pm Council Worksession - Chambers	7	8	9	10
11	12 5:30pm Airport Advisory Bd - PS Conf Rm - City Council	13 5:30pm Council Regular Mtg - Chambers	14 5:00pm Parks Comm Mtg - PS Conf Rm	15	16	17
18	19	20	21 5:15pm ARB Mtg - Chambers	22	23	24
25	26 5:30pm Planning Comm - Chambers	27 3:00pm Cemetery Comm - Chambers 4:00pm Community Engagement Comm - Chambers	28	29	30	31

Sherron Skipper

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10/6/2020 4:19 PM

# November 2020

November 2020

December 2020

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 1	2	3 Election Day - Offices Closed	4	5	6	7
8	9 5:30pm Airport Advisory Bd - PS Conf Rm - City Council	10 5:30pm Council Regular Mtg - Chambers	11 Veteran's Day - Offices Closed	12	13	14
15	16	17	18 5:15pm ARB Mtg - Chambers 6:30pm Museum Comm - Museum	19	20	21
22	23	24 10:00am HHA - S. Park Apts 3:00pm Cemetery Comm - Chambers 4:00pm Community	25	26 Thanksgiving - Offices Closed	27	28
29	30 5:30pm Planning Comm - Chambers	Dec 1	2	3	4	5