



AGENDA
CITY OF HARTSVILLE, SOUTH CAROLINA
REGULAR CITY COUNCIL MEETING
TUESDAY, FEBRUARY 13, 2018 - 5:30 PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, FEBRUARY 9, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE.

1. CALL TO ORDER - MAYOR
2. INVOCATION AND PLEDGE
3. APPROVAL OF MINUTES
 - a. MOTION TO WAIVE READING OF AND APPROVE MINUTES OF JANUARY 09, 2018 REGULAR CITY COUNCIL MEETING.
4. PRESENTATIONS
 - a. Recognition of New Hires/Promotions
 - b. Random Acts of Kindness Proclamation
 - c. African American Cemetery - Coker College Students
5. MANAGER UPDATE
 - a. Miscellaneous Items from City Manager
 - b. Statement of Economic Interests Filing deadline 3/30/18

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports
January 2018 Draft Minutes/Reports
- b. Departmental Reports
January 2018 Reports

NEW BUSINESS

6. FIRST READING ORDINANCE 4324: AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING SEC. 10-38 OF THE CITY'S CODE OF ORDINANCES (AS MOST RECENTLY ENACTED BY ORDINANCE NUMBER 4291 DATED JUNE 13, 2017); AMENDING AND RESTATING SEC. 54-67 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 10-91 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 10-96 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 42-108 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 46-76 OF THE CITY'S CODE OF ORDINANCES; AND OTHER MATTERS RELATED THERETO.
 - a. Reading by Title and Presentation - City Manager
 - b. Approval of First Reading and Waiving of Complete Reading
7. FIRST READING ORDINANCE 4325: APPROVING AND ACCEPTING GRANT MONIES FROM

THE BYERLY FOUNDATION; AUTHORIZING THE CONVEYANCE AND TRANSFER OF CERTAIN REAL PROPERTY; AND OTHER MATTERS RELATING THERETO.

- a. Reading by Title and Presentation - City Manager
- b. Approval of First Reading and Waiving of Complete Reading

8. FIRST READING ORDINANCE 4326: AN ORDINANCE APPROVING AN APPLICATION FOR A SPECIAL PROPERTY TAX ASSESSMENT FOR A HISTORIC PROPERTY, 110 EAST CAROLINA AVENUE (TAX MAP# 056-06-02-018); AND OTHER MATTERS RELATED THERETO.
 - a. Reading by Title and Presentation - City Manager
 - b. Approval of First Reading and Waiving of Complete Reading
9. RESOLUTION 02-18-01: APPROVAL OF BID AWARD FOR THE ACQUISITION AND INSTALLATION OF A SOLAR -POWERED CAMERA SYSTEM TO FULFILL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MATCH REQUIREMENTS.
10. RESOLUTION 02-18-02: TO ADOPT AND APPROVE RENTAL FEES FOR THE EDITION AT THE HARTSVILLE MUSEUM.
11. RESOLUTION 02-18-03: APPROVAL TO APPLY FOR A 2019 HIGHWAY SAFETY GRANT PROGRAM FOR THE CONTINUATION OF IMPAIRED DRIVING COUNTERMEASURE EFFORTS
12. RESOLUTION 02-18-04: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARTSVILLE TO ADOPT AND APPROVE RATES AND CHARGES FOR NEPTUNE ISLAND WATERPARK; AND OTHER MATTERS RELATED THERETO.

EXECUTIVE SESSION

13. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1) FOR DISCUSSION OF COMMITTEE APPOINTMENTS TO FILL VACANCIES ON AIRPORT ADVISORY BOARD, ARCHITECTURAL REVIEW BOARD, BOARD OF APPEALS REGARDING TECHNICAL CODE ENFORCEMENT, PEE DEE REGIONAL TRANSPORTATION AUTHORITY BOARD AND TO FILL TWO NEW APPOINTMENTS ON THE PLANNING COMMISSION.
14. MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.
15. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.
16. RESOLUTION 02-18-05: APPOINTMENTS TO VARIOUS CITY BOARDS, COMMISSIONS AND COMMITTEES.

INFORMATION ONLY

- a. Calendars and Other Items

ADJOURNMENT

Please turn off or silence all mobile devices.

The City of Hartsville located at 100 E. Carolina Avenue, is an accessible facility.
For assistance call 383-3018 between 8:30am and 4:30pm Monday through Friday.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

January 09, 2018 Regular Meeting Minutes.

IMPACT IF DENIED:

ATTACHMENTS:

Description

- January 09, 2018 Regular Meeting Minutes



MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING
TUESDAY, JANUARY 09, 2018 – 5:30 PM
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Pennington
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Gammage
Councilmember Mack
Councilmember Shirley
Councilmember Wilson

Executive Staff:

City Manager Zeigler
Assistant City Manager Farrell
City Clerk Skipper
Police Chief Thompson
HR Manager Ward
Public Service Director Slatton
Fire Chief Burr
Finance Director Caulder

Press

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JANUARY 5, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

Mayor Pennington called the meeting to order at 5:35pm and asked Councilmember Wilson to lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF DECEMBER 12, 2017 REGULAR CITY COUNCIL MEETING AND DECEMBER 27, 2017 SPECIAL CITY COUNCIL MEETING - APPROVED.
Motion: Shirley; Second: Mack; Carried: All ayes.

PRESENTATIONS

Recognition of New Hires/Promotions:

1. Finance Director Caulder introduced Tiffany Kanipe, Finance Manager, who joined us in October. We are very excited to have her on our team. She has experience with Sonoco and Darlington Raceway.
2. Assistant City Manager Farrell introduced Christopher Morgan, Code Enforcement Officer, who joins us from the private sector and David Brock, Chief Building Official, who has experience as a contractor and has good repore with other contractors.
3. City Manager Zeigler stated that the Water Park Manager will be introduced in February.

MANAGER UPDATE

1. Trying to do a better job of noticing residents of pick up day for environmental services.
2. Vision 20/30 meeting went great last night. Would like Council to attend all meetings. Brenda and her team did a great job.
3. Today is Law Enforcement Appreciation Day.
4. Will have a brand name for the waterpark by the end of the week.
5. The February work session is canceled due to Legislative Action Day in Columbia.
6. Statement of Economic Interests Filing deadline 3/30/18 reminder.

CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4315: AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A PURCHASE AND SALE AGREEMENT WITH DUKE ENERGY PROGRESS; AUTHORIZING THE EXECUTION AND DELIVERY OF A SEWER USE AGREEMENT WITH DUKE ENERGY PROGRESS; AND OTHER MATTERS RELATING THERETO - APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Braddock; Second: Shirley;
Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4316: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AUTHORIZING AND IMPLEMENTING AN ENVIRONMENTAL REMEDIATION RATE CLASS FOR CERTAIN INDUSTRIAL USERS OF THE CITY'S SEWER; AND OTHER MATTERS RELATED THERETO – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Shirley;
Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4317: AN ORDINANCE AMENDING AND RESTATING CERTAIN PROVISIONS OF CHAPTER 2, ARTICLE II OF THE CODE OF ORDINANCES OF THE CITY OF HARTSVILLE, SOUTH CAROLINA TO CLARIFY PROVISIONS REGARDING THE SWEARING IN OF ELECTED OFFICIALS OF THE CITY; AND OTHER MATTERS RELATED THERETO – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Mack; Second: Wilson;
Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4318: TO AUTHORIZE THE PURCHASE OF LAND AT TAX MAP PARCEL NUMBER 056-07-01-065; LOCATED AT 316 RESERVOIR STREET CONSISTING OF 0.083 ACRES (+/-) FROM HEYWARD GAINNEY – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Gammage;
Carried: with six ayes; Mack voting nay.

PUBLIC HEARING AND FINAL READING ORDINANCE 4319: AN ORDINANCE TO AMEND HARTSVILLE CITY CODE CHAPTER HISTORIC PRESERVATION SECTION 11-21 "DESIGN REVIEW GUIDELINES FOR CITY'S HISTORIC DISTRICT SUBSECTION (a) CITY'S HISTORIC DISTRICT (1) HISTORIC PROPERTIES BY THE ADDITION OF 110 EAST CAROLINA AVENUE (TAX MAP# 056-06-02-108) A PORTION OF THE FORMER SOUTHERN CANDY KITCHEN AND SUBSECTION (b) GENERAL CRITERIA – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Gammage;
Carried: with all ayes.

PUBLIC HEARING AND FINAL READING ORDINANCE 4320: AN ORDINANCE TO AUTHORIZE THE PURCHASE OF LAND AT TAX MAP PARCEL NUMBER 056-11-01-008 AND 056-11-01-010; LOCATED AT 313 RESERVOIR STREET AND PROPERTY ON COKER AVENUE FROM DANNY L. BYRD AND DAVID C. BYRD – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Gammage; Second: Wilson;
Carried: with six ayes; Mack voting nay.

PUBLIC HEARING AND FINAL READING ORDINANCE 4321: AN ORDINANCE TO AUTHORIZE THE PURCHASE OF LAND AT TAX MAP PARCEL NUMBER 056-11-01-007 AND 056-11-01-006; LOCATED AT 315 CHINABERRY DRIVE AND PROPERTY ON CORNER OF RESERVOIR AND CHINABERRY FROM SHIRLEY G. ANDERSON – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Gammage; Carried: with six ayes; Mack voting nay.

PUBLIC HEARING AND FINAL READING ORDINANCE 4322: AN ORDINANCE TO AUTHORIZE THE PURCHASE OF LAND AT TAX MAP PARCEL NUMBER 056-11-01-051 LOCATED AT 311 RESERVOIR STREET FROM THE ESTATE OF LINDA D. BYRD – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Gammage; Second: Wilson; Carried: with six ayes; Mack voting nay.

PUBLIC HEARING AND FINAL READING ORDINANCE 4323: AN ORDINANCE TO AMEND HARTSVILLE CITY CODE CHAPTER 66 “PLANNING”, ARTICLE II “PLANNING COMMISSION”, SECTION 66-26 CREATION; COMPOSITION; APPOINTMENT OF MEMBERS; EX OFFICIO MEMBERS; CHAIRMAN, TO ALLOW FOR A SEVEN MEMBER PLANNING COMMISSION INSTEAD OF THE CURRENT FIVE MEMBER PLANNING COMMISSION – APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Mack; Second: Gammage; Carried: with all ayes.

NEW BUSINESS

RESOLUTION 01-18-01: APPROVAL TO APPLY FOR A 2018 JUSTICE ASSISTANCE GRANT FOR RECRUITMENT EFFORTS AND THE PURCHASE OF EQUIPMENT FOR THE HARTSVILLE POLICE DEPARTMENT- APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

RESOLUTION 01-18-04: ADOPTING THE 2017 CITY OF HARTSVILLE HAZARD MITIGATION PLAN – APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1)(2) FOR DISCUSSION OF COUNCIL COMMITTEE APPOINTMENTS, VACANCIES ON AIRPORT ADVISORY BOARD, ARCHITECTURAL REVIEW BOARD, PARKS COMMITTEE, PEE DEE REGIONAL TRANSPORTATION AUTHORITY BOARD AND TWO APPOINTMENTS ON THE HARTSVILLE PUBLIC DEVELOPMENT CORPORATION AND FOR THE RECEIPT OF LEGAL ADVICE INVOLVING MATTERS PROTECTED BY ATTORNEY- CLIENT PRIVILEGE FOR ANNEXATION AGREEMENT POLICY AND EMPLOYMENT RELATED ISSUES -APPROVED.

Motion: Mack; Second: Andrews; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION – APPROVED.

Motion: Andrews; Second: Mack; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 12-17-03: APPOINTING MEMBERS TO THE HARTSVILLE CITY COUNCIL COMMITTEES – APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

RESOLUTION 01-18-02: APPOINTMENTS TO VARIOUS CITY BOARDS, COMMISSIONS AND COMMITTEES - APPROVED.

Motion: Andrews to appoint Hannah Stanley to the Parks Committee; Second: Wilson; Carried: All ayes.

RESOLUTION 01-18-03: APPOINTMENTS TO HARTSVILLE PUBLIC DEVELOPMENT CORPORATION – APPROVED.

Motion: Andrews to appoint Mel Pennington and Vince Graham; Second: Braddock; Carried: All ayes.

ADJOURNMENT: Without objection at 8:11pm.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, CMC, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Recognition of new employees and employee promotions.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Proclaiming February as Random Acts of Kindness Month.

ATTACHMENTS:

Description

- ▣ Random Acts of Kindness Proclamation



Proclamation



WHEREAS, kindness is fundamental to human experience and essential to the success of human relationships; and,

WHEREAS, kindness transcends those boundaries we place among ourselves and is one of our most important human tools in connecting with one another, enhancing the emotional climate around us, and bringing good into the world; and,

WHEREAS, "Random Acts of Kindness are those kind, noble and just nice things we do for no reason except that, momentarily, the best of our humanity has sprung into full bloom...you are doing not what life requires of you, but what the best of your human soul invites you to do"; and,

WHEREAS, doing Random Acts of Kindness gives people a measurable boost of happiness; and,

WHEREAS, Random Acts of Kindness are a way to bring about important changes by empowering and uplifting the community; and,

WHEREAS, the goal of Random Acts of Kindness Month is to reverse the tide of anger and violence in our society by increasing self-esteem and deepening our connection with others through the practice of simple, day-to-day kindness to our fellow humankind; and,

WHEREAS, everyone can participate in Random Acts of Kindness Month through an unlimited field of opportunities and activities as reflected through the needs and interests of those persons they come in contact with during the month; and,

WHEREAS, everyone in the Hartsville community should be encouraged to practice Random Acts of Kindness, in the spirit of compassion, kindness, and goodwill toward all persons.

NOW, THEREFORE, I, Carl M. (Mel) Pennington IV, Mayor of the City of Hartsville in the State of South Carolina do hereby proclaim the month of February, 2018 as

"RANDOM ACTS OF KINDNESS MONTH"

in the City of Hartsville, and I urge all citizens to practice acts of kindness, not just this month, but 365 days a year, because any day, week or month is a good time to remind all of us of the need to remember that respect, dignity, compassion and humility are four essential ingredients in the creation and maintenance of a civilized society.



IN WITNESS THEREOF, I hereunto set my hand and cause to be affixed the seal of the City of Hartsville.



Carl M. (Mel) Pennington IV, Mayor

ATTEST: 

Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Jenifer Heusel and Coker College Students created a PR campaign for the Marion Avenue Cemetery.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Misc Items from City Manager.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Reminder of SEI March 30, 2018 filing deadline.

ATTACHMENTS:

Description

- ▣ SEI Filing Reminder for 2018

STATE OF SOUTH CAROLINA **STATE ETHICS COMMISSION**

PLEASE READ ALL INFORMATION CAREFULLY BEFORE FILING ANY REPORTS ONLINE

The **2018** Statement of Economic Interests (SEI) report is **required** to be filed **electronically**. Paper copies of this report are **no longer accepted**. To file this report, please go to our website **<http://ethics.sc.gov>**. Electronic filing is **mandatory** and failure to file the required report electronically will result in a minimum **late filing penalty of \$100.00**. For new filers, please read the User's Guide found on our Home Page for (1) Registering an account and (2) filing the 2018 Statement of Economic Interests report.

1. When is this report filed?

- A. The annual report is filed annually by March 30. Interims and new filers should register an account and file "upon assuming the duties."
- B. **Please note:** This annual report is not required if you are not holding an elected, appointed or employee position on March 30, 2018.
- C. **Please note:** Any person who is added due to promotion, new hire (including interims), change in staff organization, etc., is required to file the Statement of Economic Interests report immediately upon assuming the duties of the new position.

2. Where do you file this report online? Go to our website **<http://ethics.sc.gov>** and click on "electronic filing." (Electronic filing is located on our home page. It is listed above the Director's message).

If this is your first time filing online, you must **first create a user account**. Go to our website **<http://ethics.sc.gov>** and click on "electronic filing." Read the information on that page carefully and click on **"create a user account"**. After you create a username, create a password, and enter a valid e-mail address, then click "next." **There are several steps in creating a user account. Read and follow the instructions carefully.** Please click on **"I am a candidate or elected official"** if you are a candidate or elected. Click on **"I only need to file a Statement of Economic Interests"** if you are an appointed official or government employee.

After you create a user account you will receive this message: "You have successfully completed registration. Please **click here** to login to your account." You are now ready to start filing your first report.

How do you file the Statement of Economic Interests report online?

Go to our website: <http://ethics.sc.gov>.

Click **“electronic filing” in the Quick Links.**

Enter your username and password.

Click on **“login.”**

Note: Candidates and elected officials will have to click on the second dot on the left side for “Statements of Economic Interests”

Note: Appointed Officials and Government Employees will just scroll down.

Click on **“start a new filing” (all elected officials, appointed officials and employees).**

There are several steps in completing this report. Please read and follow the instructions carefully.

Please Note: When you file the 2018 Statement of Economic Interests report you must select the year 2018; however, the information you enter on that report is **from the previous calendar year (2017).**

For example: The **2018** report is due by March 30, 2018. The filing year will be **2018**, but the information you enter on this report is from **January 1 through December 31, 2017.**

Select the filing year and click **“next.”**

Select position status and click **“next.”**

For the next sections, please **read carefully** and enter the information concerning your position status.

Next the system will ask: “How would you like to continue?” Please read carefully, select one of the items listed and click “next.” Clicking the “skip for now” box means you don’t have anything to report for that section.

Additional Information/Contact Us

For more general information about the Statement of Economic Interests Report please go to our website <http://ethics.sc.gov> and click on "**Statement of Economic Interests**" (located on the left side of the computer screen). You can also go to the User Guides for directions on how to file your report electronically (located on the Home Page) or contact our office if you have any questions.

The State Ethics Commission staff members are available to assist you with electronic filing. Please contact our office:

Office Hours:
Monday - Friday
8:30 AM – 5:00 PM
803/253-4192, Ext. 1



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Committee Draft Minutes and Reports for January 2018.

ATTACHMENTS:

Description

- ▣ Airport Advisory Board
- ▣ Architectural Review Board
- ▣ Planning Commission
- ▣ Council African American Cemetery Committee Report



HARTSVILLE REGIONAL AIRPORT

Airport Advisory Board Meeting Minutes DRAFT **Wednesday, January 10, 2018 at 5:30 pm** **Coach TB Thomas Sports Center** **701 West Washington Street**

Members Present: Dr. Lee Gardner, James Harrell, Councilman Bob Braddock, Lex West

Members Absent: Bryan Drayton, Dr. Art Cooler

Staff Present: Hemming Hemmingsen, Beth Tripp, Russell Slatton

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4 80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, JANUARY 8, 2018 AND DULY POSTED AT COACH TB THOMAS SPORTS CENTER, 701 WEST WASHINGTON STREET.

The meeting was called to order at 5:35 p.m. by Board Chair Lee Gardner.

MINUTES

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF THE DECEMBER 13 MEETING—

Approved

Motion: Lex West; Second: Dr. Gardner

FBO REPORT

Hemming reported that fuel sales are normal. Flight operations in December had 238 pistons and 12 turbine jets planes. Sandi Brown continues to work towards her flight instructor certification and has purchased a Redbird flight simulator that is FAA approved. There were no flight students for the month of December. City Council approved the Airport CIP on December 27 and sent revised documentation to the FAA on January 4, 2018. Lex West thanked Edie Owen for his help in getting the CIP completed before the deadline.

REPORT FROM THE CITY

Russell Slatton reported that he will know in a few weeks if it is OK to use dirt at waterpark site to fill the erosion at the Airport. He suggested adding a gravel bed first and then planting grass over sand may prevent future erosion. Fortress Fencing has installed the perimeter fence and committee hopes it will restrict vandalism and wildlife into the airport. Once ongoing projects are completed, Gina Tiller said the City will do a BFP for selecting Airport Consultants/Engineering firm. SCAC has offered to help Gina with BFP ad. With Dr. Coolers' committee resignation, need a City resident to complete an application that can be found on City website. Russell is working with Karen Caulder on revising the hangar land lease. The annual SCAC Aviation conference will be held in February at Isle of Palms and committee members discussed the importance of meeting with FAA representatives during the conference. Committee members are looking into attending another aeronautics conference in Atlanta a few weeks later.

Meeting was adjourned without objection at 6:32 p.m.



Business Navigator Department

Minutes

Architectural Review Board Meeting

City Council Chambers, City Hall

100 East Carolina Avenue

Wednesday, January 24, 2018 5:15p.m.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON JANUARY 23, 2018 AND DULY POSTED IN CITY HALL.

Members present: Chairman Bobby Goodson, Danny Johnson, Deborah Gandy and Daniel Watkins.

Absent: Nic Ison and George Walden. **Guest:** Lawrence Flynn, Kyle Johnson, Cybil Miller, Valerie Miller, Suzy Moyd, and Karine Thomas. **Staff:** Brenda Kelley. **Press:** Absent.

Call to Order/Minutes

Chairman Bobby Goodson called the meeting to order at 5:23pm. He then presented the November 20, 2017 Special Meeting minutes. Danny Johnson made a motion to approve the minutes as submitted. Deborah Gandy seconded. All in favor.

Applications

Second Wind – 153 W. Carolina Ave. – window sign

Cybil Miller was present to participate in the discussion regarding her request for a 1' x 6' sign on each of the two (2) front glass displays. The signs would read, "SECOND WIND FURNITURE SHOPPE." The signs are made of white oracal 951 cut vinyl decals centered on both windows. Danny Johnson made a motion to approve the minutes as submitted. Daniel Watkins seconded. All in favor.

Leadership Hartsville 2017 – Burry Park – little library

Karine Thomas was present to participate in the discussion regarding the erection of a little library at Burry Park. The little library was a Leadership Hartsville 2017 project. The library is placed at Burry Park by the bathrooms. The library is made of plywood and pine. The colors are fire engine red and black for the trim and roof. The library stands approximately five feet tall with an exterior of 21" wide x 23.5" tall x 18.5" deep. Mrs. Thomas stated that she wanted the post painted black but was told that they could not be painted because the posts were made of treated wood. Chairman Goodson said the post could be painted once they aged. Mr. Goodson made a motion to approve the little library as presented. Once the posts have aged, they shall be painted black. Danny Johnson seconded. All in favor.

Spondulits – 106 & 108 E. Carolina Ave./152 & 154 Mantissa – historic designation

Suzy Moyd was present to participate in the discussion regarding her request for a historic designation for 106 & 108 E. Carolina Avenue and 152 & 154 Mantissa Row. Ms. Moyd presented a packet of information that included a completed application, an appraisal, and a narrative that supports her criteria for historic designation, documents from the Darlington County Historical Society, newspaper articles, and pictures. Danny Johnson made a motion to make a recommendation to City Council to approve the historic designation. Deborah Gandy seconded. All in favor.

Spondulits – 110 E. Carolina Ave. – applications to qualify for the Bailey Bill

Suzy Moyd was present to participate in the discussion regarding her request to participate in the special property tax assessment (Bailey Bill). Attorney Lawrence Flynn was also present. Mr. Flynn provided an overview of the Bailey Bill and its purpose, which is to freeze taxes at the pre-rehabilitation cost of a qualifying historic property. The assessment term is for a period of up to 20 years contingent upon the expense percentage of the qualifying property.

Mrs. Moyd's packet included the Bailey Bill Historic Property Rehabilitation Application, Application for Preliminary Certification, and a Certificate of Appropriateness. Detailed information pertaining to the COA is available in the Business Navigator Department).

Bobby Goodson made a motion to approve the Certificate of Appropriateness and the Preliminary Certification as submitted. Danny Johnson seconded. All in favor. (Detailed information pertaining to the applications is available in the Business Navigator Department).

Main Street Update

- The Escape Room coming soon.

Adjournment

Bobby Goodson made a motion to adjourn at 5:52pm. Danny Johnson seconded. The next meeting is scheduled for Wednesday, February 21, 2018 at 5:15PM in Council Chambers at City Hall.

Signature

Date



Planning and Zoning Department

Minutes

Planning Commission Meeting

City Council Chambers, City Hall

100 East Carolina Avenue

Monday, January 29, 2018 5:30p.m.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON JANUARY 25, 2018 AND DULY POSTED IN CITY HALL.

Members present: Chairman Curtis Lee, Vice-Chairman Sandi Brown, Casey Hancock, Chris Shirley, and Mark Stellingworth. **Guest:** Karen Caulder and Tre Gammage **Staff:** Brenda Kelley. **Press:** Absent.

Call to Order/Minutes

Chairman Curtis Lee called the meeting to order at 5:37pm. He then presented the December 18, 2017 Special Meeting minutes for approval. Mark Stellingworth made a motion to approve the minutes as submitted. Casey seconded. All in favor.

New Business

City of Hartsville Budget

Karen Caulder, Finance Director made a presentation to the Planning Commission regarding the City of Hartsville budget. The presentation included the total budget for fiscal year ending June 30, 2018, the types of funds included in the budget, departmental budgets, the breakdown of what's included in a particular type fund, how funds are collected and disbursed, etc.

Grants & Funding Sources

Mary Catherine Farrell, Assistant to the City Manager will make a presentation regarding grants and other funding sources for the City of Hartsville during the February Planning Commission meeting.

Old Business

Ordinance Revision – General Provisions

Brenda Kelley presented the ordinance revision for General Provisions – Off Street Parking & Loading. The Planning Commission reviewed the revisions. Casey Hancock made a motion to approve the revisions and recommended that City Council adopt an ordinance to accept the revisions. Chris Shirley seconded. All in favor.

Vision 20/30 Updates

The core team members for the elements were finalized. This does not mean that others will not be added. It means that all persons submitting an application to this point has been selected as either a core team member or a subject matter expert dependent upon his/her level of interest.

Each commissioner gave an update from the Public Kick-Off Meeting that was held on Monday, January 8, 2018.

The commissioners accepted the 2018 calendar, which included the regular planning commission meetings, team member meetings, quarterly public meetings.

There being no further business, the next meeting is scheduled for Monday, February 26, 2018 at 5:30p.m. in Council Chambers at City Hall.

Signature

Date



REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA
COUNCIL AFRICAN-AMERICAN CEMETERY COMMITTEE
January 30, 2018 AT 3:00 PM
COUNCIL CHAMBERS – CITY HALL – 100 EAST CAROLINA AVENUE

Committee Members Present: Tre Gammage, Chair; Johnny Andrews
Guests Present: Willie Williams, Daniel Moses, Ruth Segars, Patricia Wingate, Jennifer Heusel
Staff Present: Rebecca Edwards, Mary Catherine Farrell

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, JANUARY 23, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 E. CAROLINA AVE.

Councilman Gammage called the meeting to order at 3:00 p.m.

The following matters were discussed:

Staff presented a potential grant opportunity, the African American Cultural Heritage Action Fund Grant which would allow for funding of up to \$150,000 for work done to the Marion Avenue ditch, grave identification, fencing, and stone repairs.

Staff updated that there had been no new donations since November with the total amount of funds to date being \$5,065. Councilman Gammage urged the committee to think about the intent of donations and a prioritization of what funds will be used for.

Mr. Williams suggested that a presentation be made to the ministerial alliance. Councilman Andrews suggested putting together a branded standard presentation for the group to speak at civic organizations

Dr. Heusel updated the committee on the work her Fall visual communications class did on the cemetery. The class created a PR campaign with 3 vignettes and a brochure. Students have volunteered to do more work.

Councilman Andrews suggested scheduling a volunteer day for surveying grave markers. Councilman Gammage suggested utilizing Governor's School and Coker students as volunteers. The first survey day was scheduled for February 17 at 9a.m. Staff will reach out about the possibility of student volunteers.

Councilman Andrews discussed that the application had begun for the cemetery to be placed on the National Register of Historic Places. Councilman Andrews presented the committee with preliminary research on notable burials. Staff will continue working on the application. Staff will also look at placing the site within the City's local historic district.

Staff updated on community engagement on the project through online efforts such as the City's website and social media accounts which has resulted in positive feedback.

The next meeting will be held Tuesday, February 27 at 3:00 p.m. in City Hall Council Chambers.

Councilman Gammage closed the meeting at 4:05 p.m.

This is our report and recommendations to the full Council.

Tre Gammage, Committee Chair



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Departmental Reports for January 2018

ATTACHMENTS:

Description

- ▣ Animal Control
- ▣ Business Navigator
- ▣ Code Enforcement Activity
- ▣ Code Enforcement - Issues Map
- ▣ Development
- ▣ Development - Permit Map
- ▣ Environmental Services
- ▣ Financial
- ▣ Financial Revenue
- ▣ Fire Incidents
- ▣ Fire Incidents by Zone
- ▣ Fire Recovery
- ▣ Grants
- ▣ Human Resources
- ▣ Main Street Hartsville
- ▣ Museum
- ▣ Parks & Recreation
- ▣ Police Statistics
- ▣ Tourism & Events

| Edit diary notes | | | | | | |
|--|------------------------|------------|------|---------|---|---------------|
| For | Date | Completed | Link | Subject | Note | By |
| | | | | | | |
| <input type="checkbox"/> Jack.Mcgovern | 01/31/2018 13:33:00 | 01/31/2018 | | Patrol | Patrol districts 5,6. No strays or violations found. Monitored traps, no activity. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/30/2018 11:11:00 | 01/30/2018 | | Patrol | Patrol districts 3,4. No strays or violations found. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/29/2018 15:00:00 | 01/29/2018 | | Patrol | Patrol districts 1,2. No strays or violation found. Monitored traps for german shepard. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/26/2018 17:00:00 | 01/26/2018 | | Patrol | Patrol all districts. No violations found. Monitored traps for german shepard. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/25/2018 17:00:00 | 01/25/2018 | | Patrol | Patrol all districts. No violations found. Monitored all traps, worked with community to help locate German Shepard running around town. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/24/2018 14:12:00 | 01/24/2018 | | Patrol | Patrol all districts. Placed 4 dog traps throughout city for German Shepard. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/19/2018 17:10:00 | 01/19/2018 | | PATROL | PATROL ALL DISTRICTS. NO STRAYS OR VIOLATION FOUND | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/18/2018 14:59:00 | 01/18/2018 | | Patrol | Patrol district 5,6. No strays or violations found. Court at 12pm for 902 Robinson. | Jack.Mcgovern |

| For | Date | Completed | Link | Subject | Note | By |
|--|------------------------|------------|------|---------|--|---------------|
| | | | | | | |
| <input type="checkbox"/> Jack.Mcgovern | 01/17/2018 13:00:00 | 01/17/2018 | | Patrol | Patrol district 3,4. No strays or violations found. Closed at 1pm due to inclement weather. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/16/2018 17:00:00 | 01/16/2018 | | PATROL | PATROL DISTRICTS 1,2. NO STRAYS OR VIOLATION FOUND | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/12/2018 13:14:00 | 01/12/2018 | | PATROL | PATROL DISTRICTS 4,5,6. NO STRAYS OR VIOLATIONS FOUND. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/11/2018 13:28:00 | 01/11/2018 | | PATROL | PATROL DISTRICTS 1,2,3. NO STRAYS OR VIOLATIONS FOUND. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/10/2018 17:00:00 | 01/10/2018 | | PATROL | PATROL DISTRICTS 5,6. NO STRAYS OR VIOLATION FOUND. AT 3PM ENTERED COURT FOR REMAINDER OF DAY. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/09/2018 15:45:00 | 01/09/2018 | | Patrol | PATROL DISTRICTS 3,4. NO STRAYS OR VIOLATIONS FOUND | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/08/2018 18:00:00 | 01/08/2018 | | PATROL | PATROL DISTRICTS 1,2. NO STRAYS OR VIOLATION FOUND. ASSISTED DARLINGTON COUNTY WITH THE REMOVAL OF 14 DOGS AND TRANSPORT TO DCHS | Jack.Mcgovern |

| For | Date | Completed | Link | Subject | Note | By |
|--|------------------------|------------|------|----------|---|---------------|
| | | | | | | |
| <input type="checkbox"/> Jack.Mcgovern | 01/05/2018 13:29:00 | 01/05/2018 | | PATROL | PATROL ALL DISTRICTS. 4 VIOLATIONS FOUND TODAY. INCIDENTS ARE IN REPORT LOGS | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/04/2018 07:56:00 | 01/04/2018 | | Time Off | Day off due to weather. Stayed on call | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/03/2018 13:00:00 | 01/03/2018 | | Patrol | PATROL ALL DISTRICTS. NO STRAYS OR VIOLATIONS FOUND. OFF AT 1PM DUE TO WEATHER, WENT ON CALL. | Jack.Mcgovern |
| <input type="checkbox"/> Jack.Mcgovern | 01/02/2018 15:10:00 | 01/02/2018 | | Patrol | PATROL ALL DISTRICTS TODAY. NO STRAYS OR VIOLATION FOUND. | Jack.Mcgovern |

Monthly Departmental Report: Navigator 2018



South Hartsville Neighborhood Revitalization Strategy

January 2018: The community meeting was canceled. We plan to meet in February.

Comprehensive Plan

January 2018: During its January 29, 2018 meeting, the Planning Commission finalized the core team members. Each commissioner gave an update from the Public Kick-Off Meeting that was held on Monday, January 8, 2018. The commissioners accepted the 2018 calendar, which included the regular planning commission meeting, team member meetings, and quarterly public meetings.

Ordinance Revision

January 2018: The Planning Commission reviewed the General Provisions section of the Ordinance. They made a motion to make a recommendation to City Council to adopt the amendments.

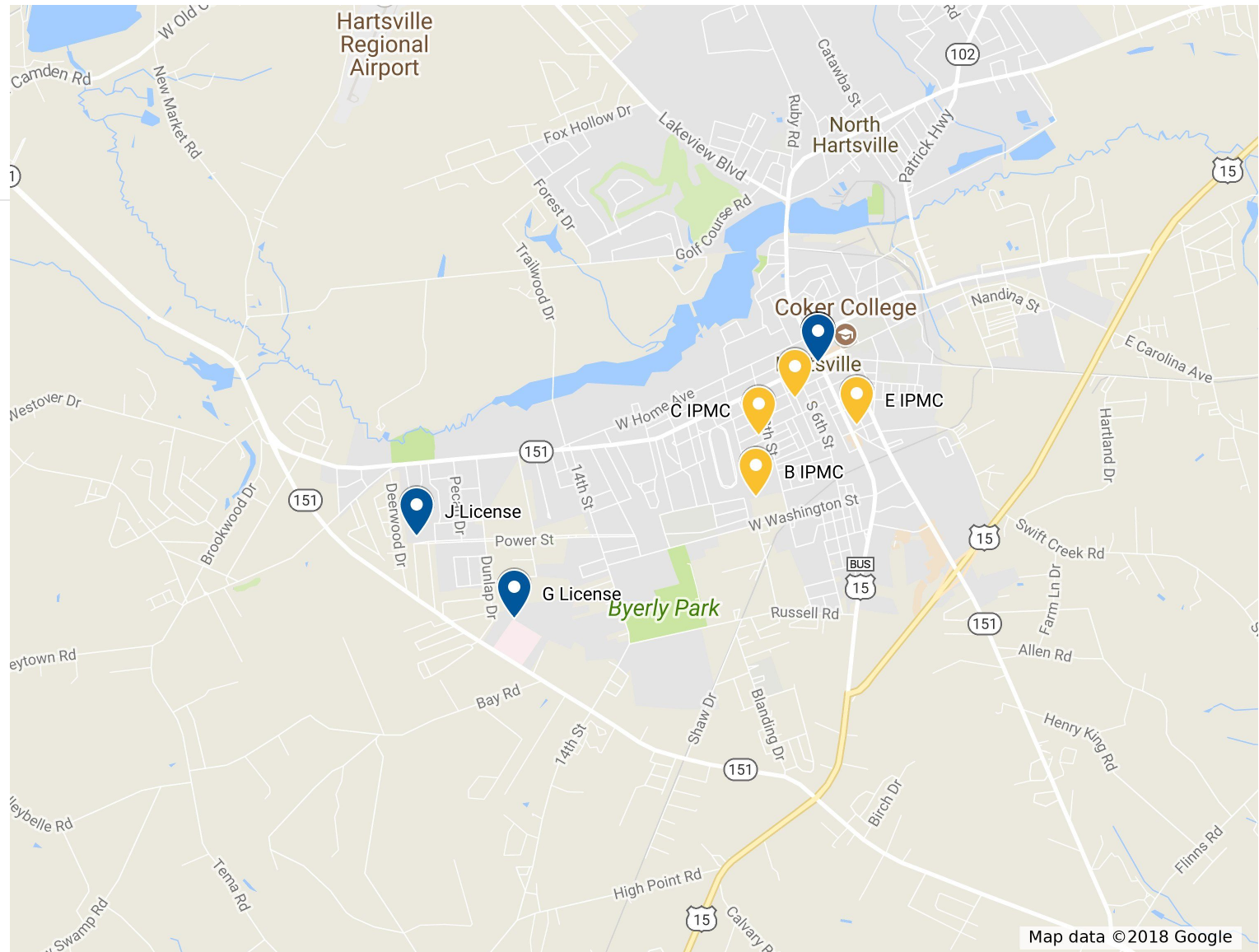
| CODES ENFORCEMENT ACTIVITY | | | | | | | | |
|----------------------------|----------------|---|---------------------|--|---------------|---------------------------|-----------------------|-----------------------------|
| TIME STAMP | TYPE ACTIVITY | SUBJECT PROPERTY | PROPERTY OWNER NAME | OWNER'S ADDRESS | TAX MAP # | Letter/ Report sent? Date | Follow up target date | Disposition: Open or Closed |
| 9-14-17 | IPMC | 418 James | | 18440 w. Surprise Farms Loopo N Surprise, AZ 85388 | 056-13-04-022 | 9-14-14 | 1/26/18 | CLOSED |
| 10/19/17 | IPMC | 810 Butler | Cain, Angel | Brockington, Joseph | 057-02-01-113 | 10-19-17 | | OPEN |
| 10/27/17 | IPMC | 426 S. Sixth | Gogola, Michael | 426 S. Sixth | 056-10-03-057 | 10-27-17 | | OPEN |
| 11/2/17 | IPMC | 318 S. Sixth | Tracey Mouzon | 3935 Savannah Grove Rd., Effingham, SC 29541 | 056-10-04-027 | 11/2/17 | | OPEN |
| 11/2/17 | IPMC | 921 Spring Ct. | Wayne Edwards | 4411 Church Ave. #6H, Brooklyn, NY 11203 | 036-16-01-009 | 11/2/17 | | OPEN |
| 11/22/17 | IPMC | 413 Brewer St. | Nickleson, Benny | 211 Queen St | 056-14-01-064 | | | CLOSED |
| 12/11/17 | License | Viox Emcor | | | | 12/11/17 | 1/31/18 | CLOSED |
| 12/29/17 | IPMC | 1006 Tuskegee | Davis, Whilhemen | 106 Tuskegee | 057-02-02-136 | 12/29/17 | 1/25/18 | CLOSED |
| 12/29/17 | IPMC | 1014 E. Home | Ann Floyd | 1014 E. Home | 056-04-03- | 12/29/17 | 1/5/18 | CLOSED |
| 1/2/18 | Routine Patrol | District 4 & 6 | | | | | | |
| 1/5/18 | Routine Patrol | District 1 & 2 | | | | | | |
| 1/8/18 | Routine Patrol | District 1 | | | | | | |
| 1/9/18 | Routine Patrol | District 3 | | | | | | |
| 1/10/18 | License | Martin's Lawn Care, Landscaping, & Irrigation | | | | 1/10/18 | | OPEN |
| 1/10/18 | Routine Patrol | District 4 | | | | | | |
| 1/11/18 | Routine Patrol | District 5 & 6 | | | | | | |
| 1/12/18 | Sign Patrol | | | | | | | |
| 1/16/18 | IPMC | 430 Lincoln | DCFLC | | 057-01-03- | 1/16/18 | | OPEN |

| | | | | | | | | |
|---------|----------------|-------------------------|-------------------|-------------------|------------------------|---------|---------|--------|
| 1/16/18 | IPMC | 413 Sumter | DCFLC | | 056-14-01- | 1/16/18 | | OPEN |
| 1/16/18 | IPMC | 210 Howard | DCFLC | | 056-10-04- | 1/16/18 | | OPEN |
| 1/17/18 | IPMC | District 4 & 6 | | | | | | |
| 1/18/18 | IPMC | District 1 & 2 | | | | | | |
| 1/19/18 | IPMC | 142 Laurens | Charles Jackson | 513 Rice Street | 056-10-02-048 | 1/19/18 | 1/29/18 | CLOSED |
| 1/19/18 | IPMC | District 3 & 5 | | | | | | |
| 1/19/18 | IPMC | 545 S. Fifth/Darlington | Gregory Alexander | 720 S. Fourth St. | 056-10-03-030/ 056-11- | 1/19/18 | | OPEN |
| 1/22/18 | IPMC | District 4 & 6 | | | | | | |
| 1/23/18 | IPMC | District 1 & 2 | | | | | | |
| 1/24/18 | Sign Patrol | | | | | | | |
| 1/25/18 | IPMC | District 5 | | | | | | |
| 1/26/18 | License | Sam Miller Installation | Mooresville, NC | | | 1/26/18 | 1/26/18 | CLOSED |
| 1/25/18 | License | RFS | Garner, NC | | | 1/26/18 | | OPEN |
| 1/26/18 | IPMC | District 4 | | | | | | |
| 1/29/18 | IPMC | District 4 | | | | | | |
| 1/29/18 | License | Premier Home Builders | 701 Medical Pkwy | | | 1/29/18 | | OPEN |
| 1/29/18 | License | Bella Nails | | | | 1/29/18 | | OPEN |
| 1/30/18 | Routine Patrol | District 5 | | | | | | |
| 1/31/18 | Routine Patrol | District 1 & 3 | | | | | | |
| 1/31/18 | IPMC | District 1 | | | | | | |

City of Hartsville Monthly Codes Enforcement Issues 2018

Code Enforcement Activity Log for Map Jan 2018

- License
- IPMC

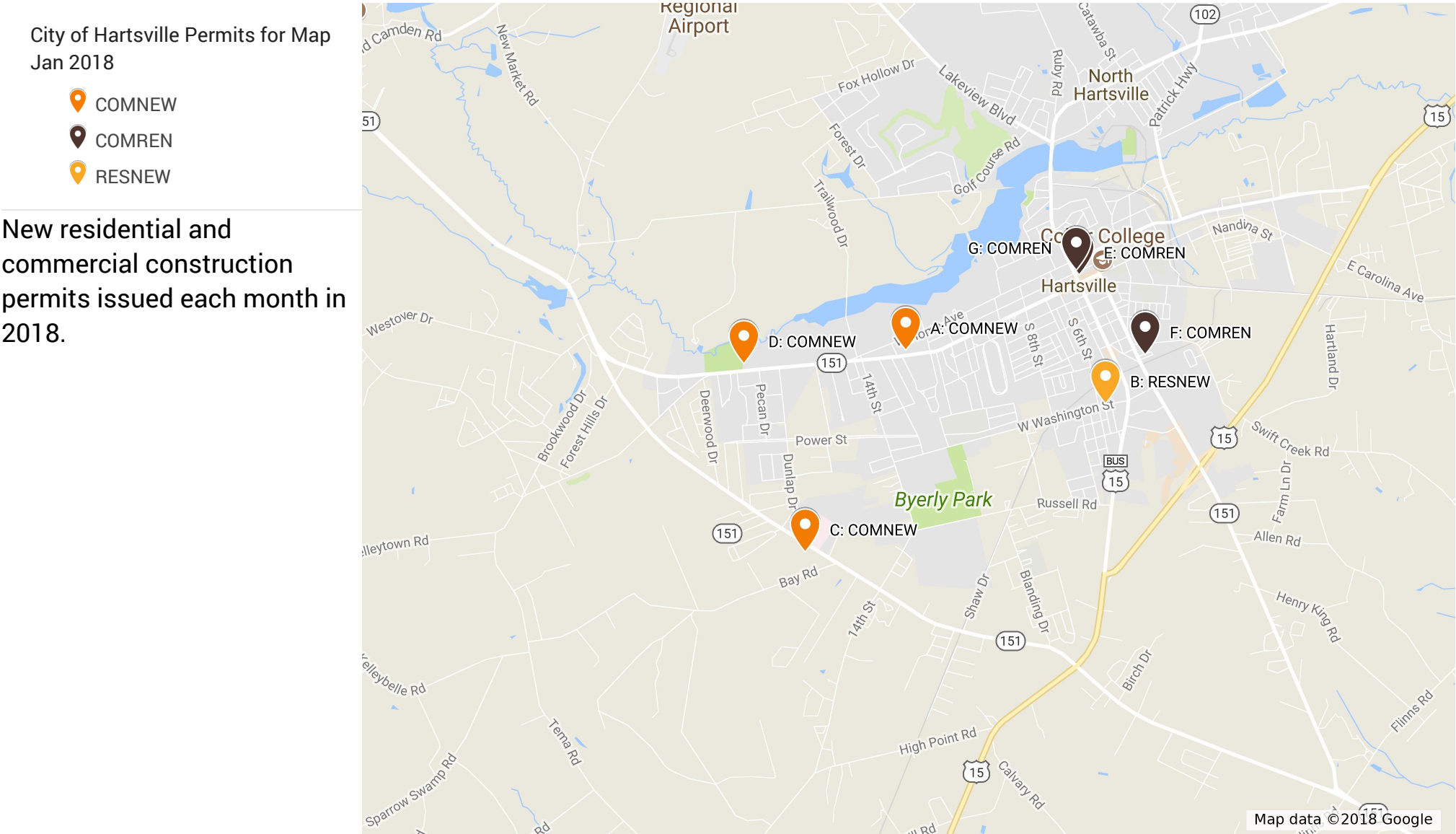




MONTHLY DEVELOPMENT REPORT

| PERMITS ISSUED | | Jan-18 | | | | | |
|---------------------------------|--------------|-------------|------------|------------------------|-------------------------|---------------------|--------------------|
| | | | Number | Est. construction | | Fees | |
| | | | of permits | cost | YTD | paid | YTD |
| | Building | | 10 | \$ 5,980,016.00 | \$ 17,466,129.47 | \$ 14,189.00 | \$ 30,401.00 |
| | Electrical | | 13 | \$ 1,211,562.28 | \$ 1,315,958.28 | \$ 7,420.00 | \$ 9,645.00 |
| | Gas | | 4 | \$ 15,948.75 | \$ 20,910.25 | \$ 320.00 | \$ 560.00 |
| | Mechanical | | 2 | \$ 78,882.00 | \$ 307,929.20 | \$ 860.00 | \$ 3,720.00 |
| | Plumbing | | 2 | \$ 141,500.00 | \$ 195,125.00 | \$ 75.00 | \$ 950.00 |
| | | | | | | | |
| | TOTAL | | 31 | \$ 7,427,909.03 | \$ 19,306,052.20 | \$ 22,864.00 | \$45,276.00 |
| | | | | | | | |
| | | | | | | | |
| PLAN REVIEWS | | | | | | | |
| | Number | 1 | | | | | |
| | Fees paid | \$ 1,540.00 | | | | | |
| | | | | | | | |
| AD ZBOA | Number | 1 | | | | | |
| | Fees paid | 70 | | | | | |
| | | | | | | | |
| ZONING PERMITS (signs) | | 1 | | | | | |
| | Total | \$20.00 | | | | | |
| | | | | | | | |
| | | | | | | | |
| ZONING PERMITS(building) | | 5 | | | | | |
| | Total issued | \$100.00 | | | | | |
| | | | | | | | |
| Demolition | | 2 | \$ 140.00 | | Special Event | \$105.00 | |
| Well | | 0 | | | | | |
| Re-inspection fees | | 1 | \$ 25.00 | | | | |
| Maps | | 0 | \$ - | | | | |

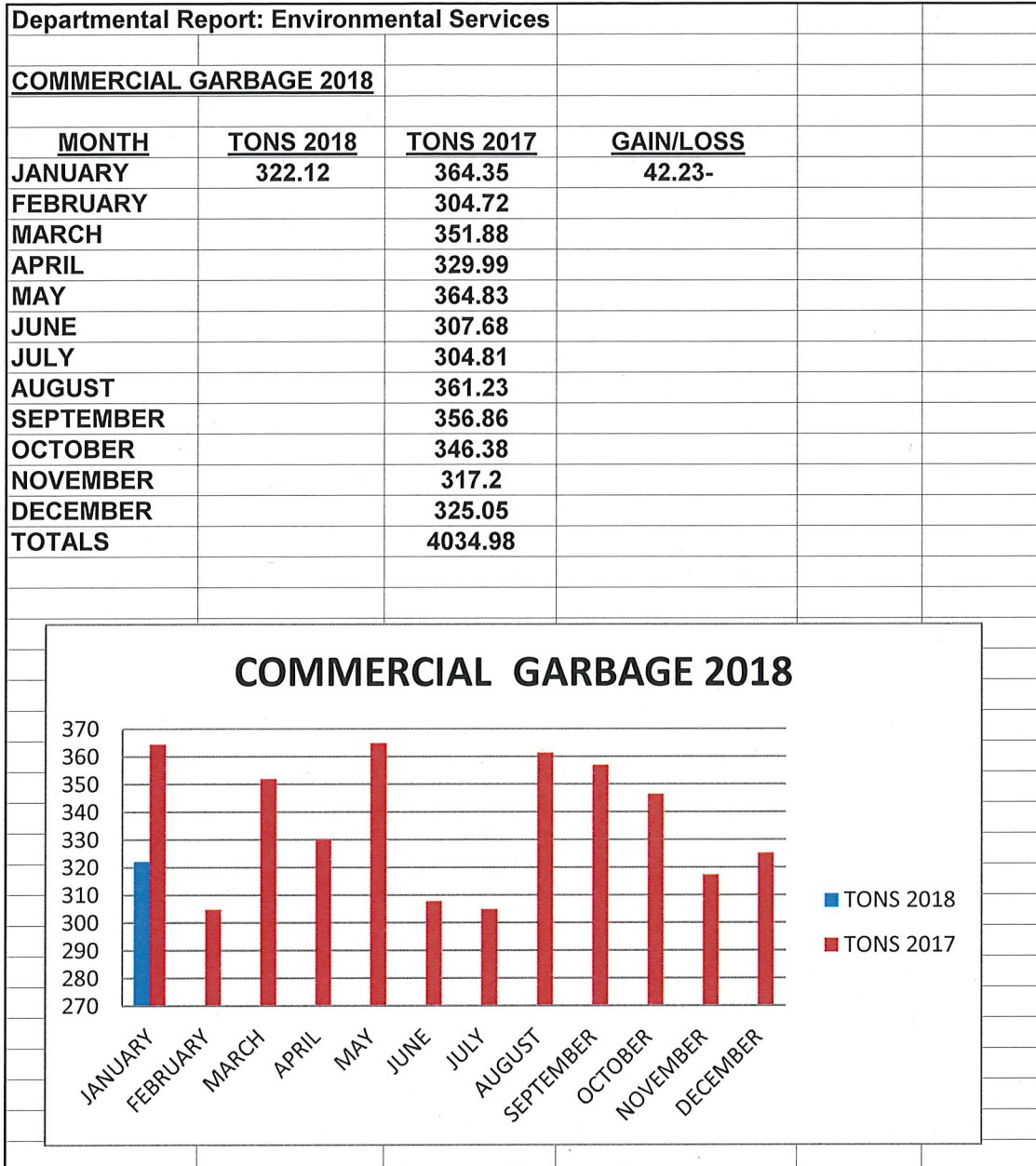
City of Hartsville Monthly New Permits 2018



Monthly Departmental Report: Environmental Services



**JANUARY
2018**

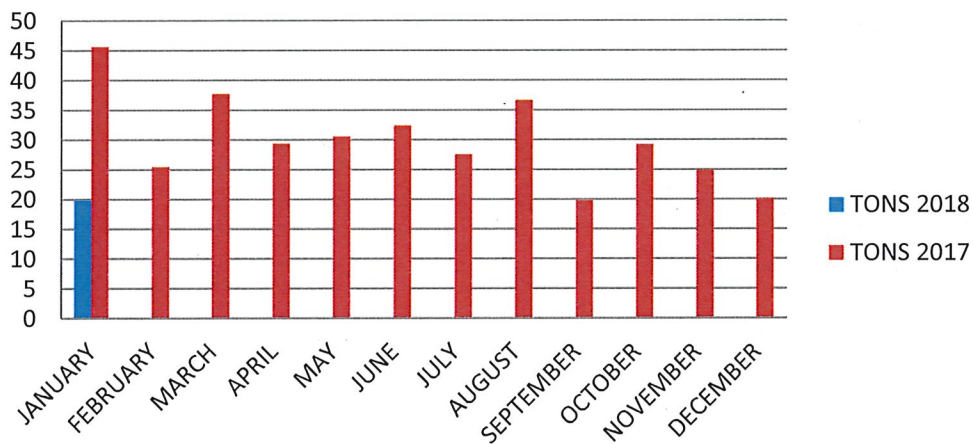


Departmental Report: Environmental Services

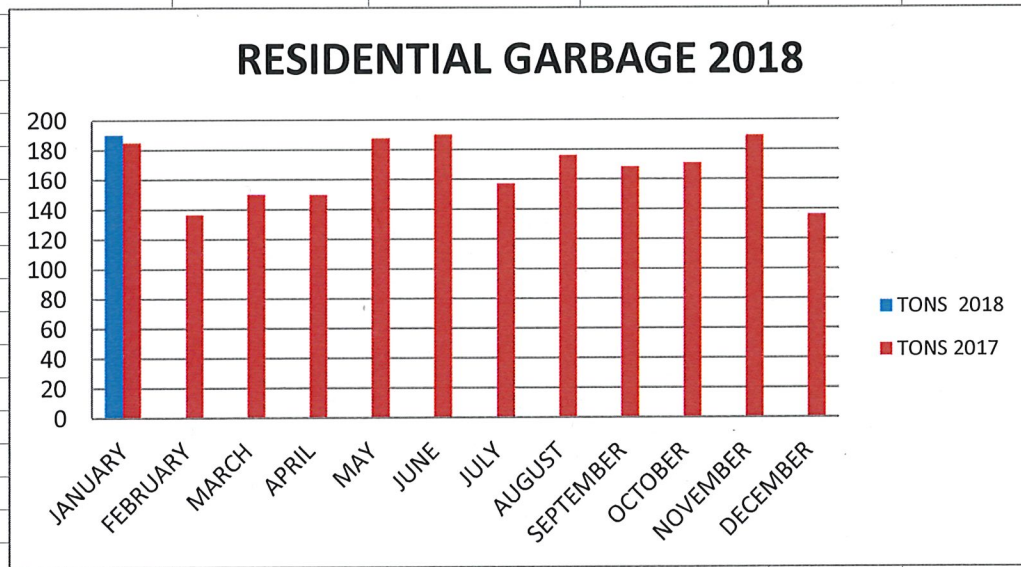
COMMINGLE MRF 2018

| <u>MONTH</u> | <u>TONS 2018</u> | <u>TONS 2017</u> | <u>GAIN/LOSS</u> |
|--------------|------------------|------------------|------------------|
| JANUARY | 19.9 | 45.61 | 25.71- |
| FEBRUARY | | 25.41 | |
| MARCH | | 37.72 | |
| APRIL | | 29.37 | |
| MAY | | 30.54 | |
| JUNE | | 32.36 | |
| JULY | | 27.51 | |
| AUGUST | | 36.65 | |
| SEPTEMBER | | 19.74 | |
| OCTOBER | | 29.2 | |
| NOVEMBER | | 24.82 | |
| DECEMBER | | 20.06 | |
| TOTALS | | 358.99 | |

COMMINGLE MRF 2018



| Departmental Report: Environmental Services | | | |
|---|------------------|------------------|------------------|
| | | | |
| RESIDENTIAL GARBAGE 2018 | | | |
| | | | |
| MONTH | TONS 2018 | TONS 2017 | GAIN/LOSS |
| JANUARY | 190.29 | 184.91 | 5.38+ |
| FEBRUARY | | 136.31 | |
| MARCH | | 149.85 | |
| APRIL | | 149.63 | |
| MAY | | 187.65 | |
| JUNE | | 190.12 | |
| JULY | | 157.09 | |
| AUGUST | | 176.02 | |
| SEPTEMBER | | 168.2 | |
| OCTOBER | | 170.78 | |
| NOVEMBER | | 189.46 | |
| DECEMBER | | 136.1 | |
| TOTALS | | 1996.12 | |
| | | | |

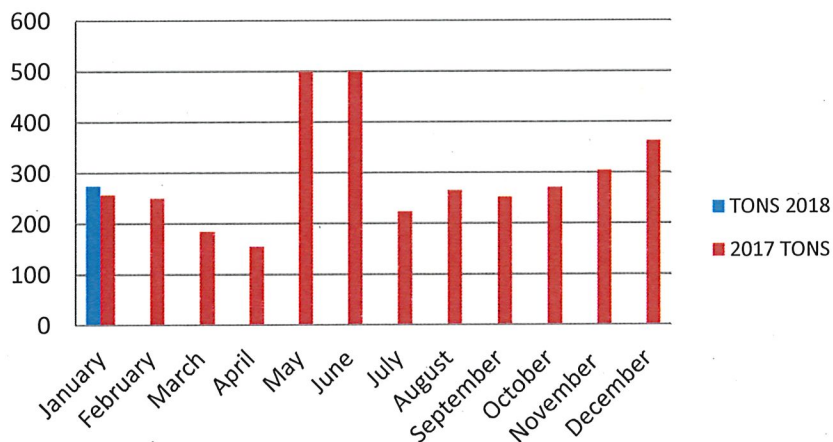


Departmental Report: Environmental Services

Yard Debris 2018

| | | | | | TONNAGE | TRIP |
|--------------|------------------|-------------------|------------------|-------------------|------------------|------------------|
| <u>MONTH</u> | <u>TONS 2018</u> | <u>2018 TRIPS</u> | <u>2017 TONS</u> | <u>2017 TRIPS</u> | <u>GAIN/LOSS</u> | <u>GAIN/LOSS</u> |
| January | 273.97 | 66 | 256.42 | 58 | 17.55+ | 8+ |
| February | | | 249.64 | 61 | 85.23- | |
| March | | | 183.63 | 42 | 154.96- | |
| April | | | 154.19 | 31 | 175.28- | |
| May | | | 498.85 | 110 | 171.84+ | |
| June | | | 498.61 | 107 | 258.57+ | |
| July | | | 222.84 | 52 | 10.19+ | |
| August | | | 264.62 | 72 | 91.43- | |
| September | | | 251.4 | 68 | 17.07- | |
| October | | | 270.45 | 76 | 543.56- | |
| November | | | 304.22 | 86 | 145.02- | |
| December | | | 361.97 | 81 | 47.64+ | |
| TOTALS | 273.97 | 66 | 3516.84 | 844 | | |

YARD DEBRIS 2018



October 2016 included debris from Hurricane Matthew.



Monthly Financial Reports & Update

For the Month Ended January 31, 2018

Council Meeting 02/13/2018

City of Hartsville
General Fund Budget to Actual

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|---------------------|-----------------------|---------------------|---------------------------|
| Revenues | | | | |
| Property Taxes | 986,089.56 | 1,268,458.63 | 2,845,000.00 | 55.41% |
| Payments in Lieu | - | 9,388.35 | 100,000.00 | 90.61% |
| Franchise Fees | - | 181,535.35 | 698,000.00 | 73.99% |
| Penalties & Interest - Taxes | 1,240.19 | 16,274.56 | 25,000.00 | 34.90% |
| Business Licenses | 78,375.76 | 221,841.64 | 1,615,000.00 | 86.26% |
| Permits | 21,975.00 | 61,849.00 | 55,950.00 | -10.54% |
| Tax Revenues - State | 262,049.37 | 1,053,386.89 | 1,441,667.00 | 26.93% |
| Public Safety Fees | 25,069.00 | 129,189.70 | 805,000.00 | 83.95% |
| Parks & Leisure Fees | 4,782.50 | 16,709.12 | 20,000.00 | 16.45% |
| Fines | 24,919.17 | 141,568.65 | 122,500.00 | -15.57% |
| Special Assessments | 10,500.00 | 54,590.00 | 125,000.00 | 56.33% |
| Investment Earnings | - | - | - | 0.00% |
| Rents | 2,900.00 | 15,402.93 | 33,600.00 | -45.83% |
| Contributions & Donations | 13,000.00 | 49,000.00 | 72,000.00 | -366.93% |
| Other Financing Sources | 52,761.16 | 336,190.45 | 25,200.00 | 100.00% |
| Interfund Transfers | - | - | 1,696,290.27 | 100.00% |
| Sale of Assets | 1,086.00 | 394,258.77 | 270,000.00 | -46.02% |
| Extraordinary Items | - | - | - | 0.00% |
| | 1,484,747.71 | 3,949,644.04 | 9,950,207.27 | 60.31% |
| Expenditures | | | | |
| General & Administrative | 413,024.59 | 2,158,300.00 | 1,402,257.15 | -53.92% |
| Mayor & Council | 18,155.80 | 92,280.48 | 201,939.28 | 54.30% |
| Court Operations | 18,411.42 | 130,160.21 | 183,628.67 | 29.12% |
| City Manager | 28,554.43 | 230,757.28 | 297,621.27 | 22.47% |
| Information Technology | 28,313.08 | 176,276.16 | 240,000.00 | 26.55% |
| Finance | 19,905.34 | 185,622.17 | 397,019.43 | 53.25% |
| Legal | 1,884.00 | 38,346.06 | 75,000.00 | 48.87% |
| Administrative Services | 11,967.49 | 102,976.97 | 166,323.03 | 38.09% |
| Mainstreet | 3,617.82 | 30,904.56 | 54,665.17 | 43.47% |
| Business Navigator | 10,526.95 | 182,958.56 | 321,660.77 | 43.12% |
| Police Department | 200,057.35 | 1,881,353.39 | 2,989,210.61 | 37.06% |
| Fire Department | 101,720.98 | 908,775.07 | 1,529,758.58 | 40.59% |
| Victims Advocate | 1,670.28 | 14,876.29 | 29,032.25 | 48.76% |
| Tourism | 10,562.95 | 72,712.50 | 147,681.18 | 50.76% |
| Operations Maintenance | 4,266.63 | 38,499.65 | 69,695.45 | 44.76% |
| Parks & Leisure | 42,839.65 | 444,856.93 | 756,476.25 | 41.19% |
| Streets & Grounds | 46,871.14 | 385,813.38 | 729,191.71 | 47.09% |
| Museum Operations | 9,255.62 | 89,388.08 | 132,631.47 | 32.60% |
| Cemetery Operations | 9,483.42 | 67,386.52 | 105,865.00 | 36.35% |
| Airport Operations | 7,613.59 | 40,220.67 | 120,550.00 | 66.64% |
| School Crossing Guards | 1,469.56 | 20,509.55 | - | 0.00% |
| | 990,172.09 | 7,292,974.48 | 9,950,207.27 | 26.71% |
| Net Revenue (Expenditures) | 494,575.62 | (3,343,330.44) | - | |

**City of Hartsville
Utility Funds**

Water/Sewer Budget to Actual

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|---------------------------|--------------------------|---------------------------|---------------------------|
| Revenues | | | | |
| Charges for Services | 175,441.96 | 1,198,693.59 | 2,091,000.00 | 42.67% |
| Fees | 142,886.50 | 1,070,999.34 | 1,760,000.00 | 39.15% |
| Investment Earnings | - | - | 500.00 | 100.00% |
| Rents | 33,005.07 | 127,812.15 | 125,000.00 | -2.25% |
| Other Financing Sources | - | 18.27 | - | 0.00% |
| Accumulated Surplus | - | - | - | 0.00% |
| | <u>351,333.53</u> | <u>2,397,523.35</u> | <u>3,976,500.00</u> | <u>39.71%</u> |
| Expenditures | | | | |
| Water Expenditures | 179,620.23 | 629,361.51 | 1,982,700.35 | 68.26% |
| Sewer Expenditures | 185,905.92 | 836,069.67 | 2,074,944.01 | 59.71% |
| Waterpark Expenditures | 1,430.83 | 1,430.83 | - | 0.00% |
| | <u>366,956.98</u> | <u>1,466,862.01</u> | <u>4,057,644.36</u> | <u>63.85%</u> |
| Net Revenue (Expenditures) | <u>(15,623.45)</u> | <u>930,661.34</u> | <u>(81,144.36)</u> | |

Stormwater Budget to Actual

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|--------------------------|---------------------------|-------------------|---------------------------|
| Revenues | | | | |
| Stormwater Fees | - | - | 168,756.00 | 100.00% |
| | <u>-</u> | <u>-</u> | <u>168,756.00</u> | <u>100.00%</u> |
| Expenditures | | | | |
| Total Expenditures | 4,926.00 | 47,620.08 | 168,756.00 | 71.78% |
| | <u>4,926.00</u> | <u>47,620.08</u> | <u>168,756.00</u> | <u>71.78%</u> |
| Net Revenue (Expenditures) | <u>(4,926.00)</u> | <u>(47,620.08)</u> | <u>-</u> | |

City of Hartsville
Misc Funds

Environmental Services Budget to Actual

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|-------------------------|----------------------------|-------------------------|---------------------------|
| Revenues | | | | |
| Fees | 105,409.00 | 742,036.95 | 1,265,000.00 | 41.34% |
| Other Financing Sources | - | 88.00 | 7,000.00 | 98.74% |
| Interfund Transfers in | - | - | 165,000.00 | 100.00% |
| Extraordinary Items | - | - | - | 0.00% |
| | <u>105,409.00</u> | <u>742,124.95</u> | <u>1,437,000.00</u> | <u>48.36%</u> |
| Expenditures | | | | |
| Total Expenditures | 69,575.54 | 853,843.01 | 1,422,309.37 | 39.97% |
| | <u>69,575.54</u> | <u>853,843.01</u> | <u>1,422,309.37</u> | <u>39.97%</u> |
| Net Revenue (Expenditures) | <u>35,833.46</u> | <u>(111,718.06)</u> | <u>14,690.63</u> | |

Infrastructure Park Budget to Actual

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|--------------------------|---------------------------|-------------------|---------------------------|
| Revenues | | | | |
| Payments in Lieu of Taxes | 2,795.03 | 2,795.03 | 600,000.00 | 99.53% |
| Investment Earnings | - | - | - | 0.00% |
| Other Financing Sources | 500.00 | 3,500.00 | 54,000.00 | 93.52% |
| Extraordinary Items | - | - | - | 0.00% |
| | <u>3,295.03</u> | <u>6,295.03</u> | <u>654,000.00</u> | <u>99.04%</u> |
| Expenditures | | | | |
| Total Expenditures | 5,222.47 | 54,064.24 | 654,000.00 | 91.73% |
| | <u>5,222.47</u> | <u>54,064.24</u> | <u>654,000.00</u> | <u>91.73%</u> |
| Net Revenue (Expenditures) | <u>(1,927.44)</u> | <u>(47,769.21)</u> | <u>-</u> | |

Debt Service Fund

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|-------------------------|-------------------------|----------------------|---------------------------|
| Revenues | | | | |
| Property Tax Revenues | 37,938.75 | 49,759.68 | 165,000.00 | 69.84% |
| | <u>37,938.75</u> | <u>49,759.68</u> | <u>165,000.00</u> | <u>69.84%</u> |
| Expenditures | | | | |
| Total Expenditures | - | - | 164,549.30 | 100.00% |
| | <u>-</u> | <u>-</u> | <u>164,549.30</u> | <u>100.00%</u> |
| Net Revenue (Expenditures) | <u>37,938.75</u> | <u>49,759.68</u> | <u>450.70</u> | |

**City of Hartsville
Special Revenue Funds**

Hospitality Taxes Budget to Actual

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|-------------------------|--------------------------|-------------------|---------------------------|
| Revenues | | | | |
| Taxes | 73,421.29 | 513,145.69 | 900,000.00 | 42.98% |
| Penalties & Interest - Taxes | 446.04 | 2,186.54 | 2,000.00 | -9.33% |
| Investment Earnings | - | - | - | 0.00% |
| Interfund Transfers | - | - | 92,500.00 | 100.00% |
| | <u>73,867.33</u> | <u>515,332.23</u> | <u>994,500.00</u> | <u>48.18%</u> |
| Expenditures | | | | |
| Total Expenditures | 1,227.50 | 38,081.43 | 994,500.00 | 96.17% |
| | <u>1,227.50</u> | <u>38,081.43</u> | <u>994,500.00</u> | <u>96.17%</u> |
| | | | | 0% |
| Net Revenue (Expenditures) | <u>72,639.83</u> | <u>477,250.80</u> | <u>-</u> | |

Accommodations Taxes Budget to Actual

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|-------------------------|-------------------------|-------------------|---------------------------|
| Revenues | | | | |
| Taxes | 11,146.26 | 95,807.55 | 185,000.00 | 48.21% |
| Investment Earnings | - | - | - | 0.00% |
| | <u>11,146.26</u> | <u>95,807.55</u> | <u>185,000.00</u> | <u>48.21%</u> |
| Expenditures | | | | |
| Total Expenditures | 456.67 | 13,196.69 | 185,000.00 | 92.87% |
| | <u>456.67</u> | <u>13,196.69</u> | <u>185,000.00</u> | <u>92.87%</u> |
| Net Revenue (Expenditures) | <u>10,689.59</u> | <u>82,610.86</u> | <u>-</u> | |

**City of Hartsville
Recreation Enterprise Funds**

Recreation Concessions Budget to Actual

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|------------------------|-------------------------|------------------|-------------------------------|
| Revenues | | | | |
| Concessions Revenue | (142.26) | 63,291.85 | 83,000.00 | 23.74% |
| Extraordinary Items | - | - | - | 0.00% |
| | <u>(142.26)</u> | <u>63,291.85</u> | <u>83,000.00</u> | <u>23.74%</u> |
| Expenditures | | | | |
| Total Expenditures | 519.15 | 51,744.90 | 83,000.00 | 37.66% |
| | <u>519.15</u> | <u>51,744.90</u> | <u>83,000.00</u> | <u>37.66%</u> |
| Net Revenue (Expenditures) | <u>(661.41)</u> | <u>11,546.95</u> | <u>-</u> | |

Splash Pad Budget to Actual

| | <i>Jan-18</i> | <i>YTD</i> | <i>Budgeted</i> | <i>% Budget Remaining</i> |
|-----------------------------------|------------------------|--------------------------|-------------------------|-------------------------------|
| Revenues | | | | |
| Splash Pad Revenue | - | 50,807.11 | 147,000.00 | 65.44% |
| Extraordinary Items | - | - | - | 0.00% |
| | <u>-</u> | <u>50,807.11</u> | <u>147,000.00</u> | <u>65.44%</u> |
| Expenditures | | | | |
| Total Expenditures | 494.99 | 55,814.43 | 119,000.00 | 53.10% |
| | <u>494.99</u> | <u>55,814.43</u> | <u>119,000.00</u> | <u>53.10%</u> |
| Net Revenue (Expenditures) | <u>(494.99)</u> | <u>(5,007.32)</u> | <u>28,000.00</u> | |

Monthly Departmental Report: Finance



Monthly Revenue Report

Month of: JANUARY 2018

| | |
|--|-------------|
| Hospitality taxes collected: | \$70,465.50 |
| (taxes are collected on the revenue of the previous month and are due on the 20th of the next month) | |
| Accommodation taxes collected: | \$11,253.09 |
| (taxes are collected on the revenue of the previous month and are due on the 20th of the next month) | |
| Revenue collected for Cemetery Lots: | \$3,700.00 |

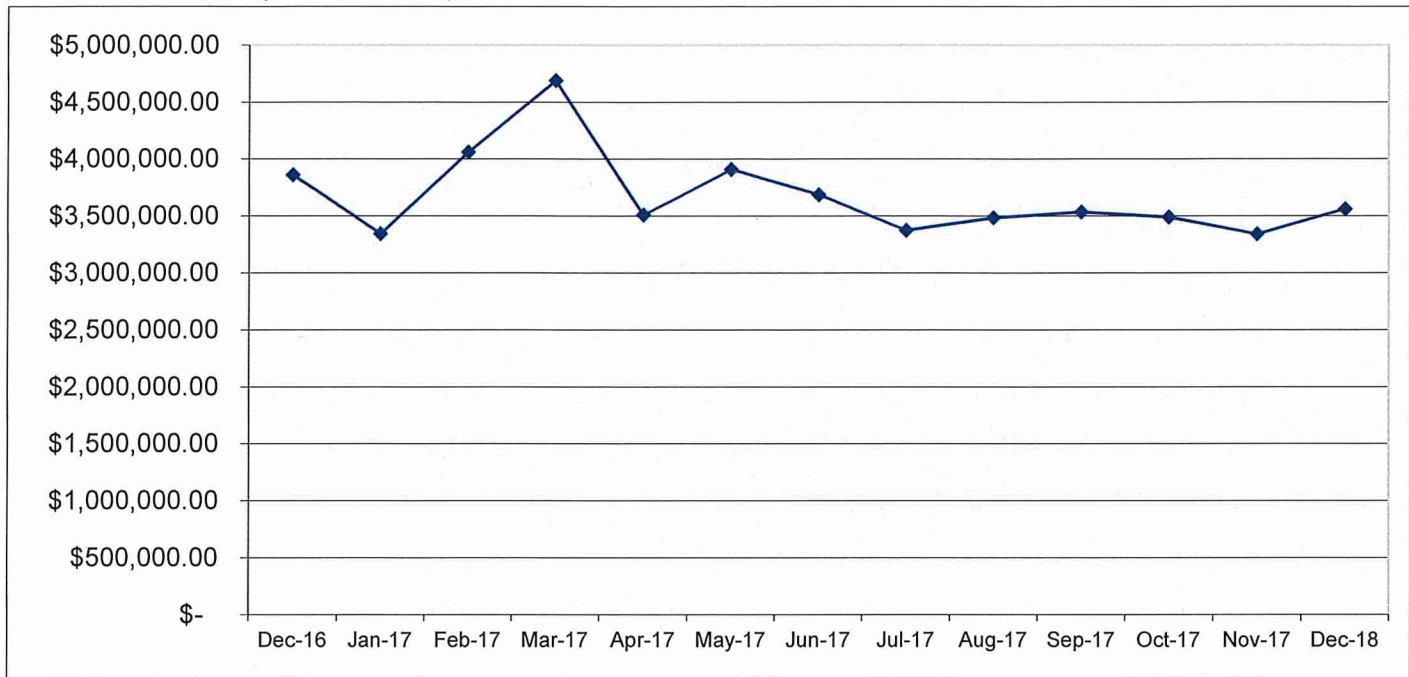
Hospitality Tax Recap

| | Net Taxable Sales | X .02 | Discount | Penalty | Total Paid |
|--------------|------------------------|----------------------|----------------------|-------------------|----------------------|
| Dec-16 | \$ 3,864,465.75 | \$ 77,300.91 | \$ (1,451.45) | \$ 151.90 | \$ 76,001.36 |
| Jan-17 | \$ 3,345,520.51 | \$ 66,910.81 | \$ (1,238.64) | \$ 151.54 | \$ 65,829.75 |
| Feb-17 | \$ 4,064,255.23 | \$ 81,285.10 | \$ (1,497.76) | \$ 162.17 | \$ 79,949.51 |
| Mar-17 | \$ 4,690,455.22 | \$ 93,809.10 | \$ (1,788.72) | \$ 365.08 | \$ 92,185.60 |
| Apr-17 | \$ 3,512,617.37 | \$ 70,051.94 | \$ (1,381.90) | \$ 56.54 | \$ 68,726.58 |
| May-17 | \$ 3,910,747.17 | \$ 78,214.56 | \$ (1,564.29) | \$ 324.40 | \$ 77,097.29 |
| Jun-17 | \$ 3,689,958.57 | \$ 73,799.17 | \$ (1,426.04) | \$ 11.71 | \$ 72,384.84 |
| Jul-17 | \$ 3,376,397.91 | \$ 67,528.07 | \$ (1,322.42) | \$ 79.16 | \$ 66,284.81 |
| Aug-17 | \$ 3,486,940.55 | \$ 69,738.48 | \$ (1,351.80) | \$ 147.91 | \$ 69,534.59 |
| Sep-17 | \$ 3,538,281.04 | \$ 70,766.00 | \$ (1,258.54) | \$ 58.13 | \$ 69,565.59 |
| Oct-17 | \$ 3,492,137.67 | \$ 69,842.75 | \$ (1,354.01) | \$ 78.48 | \$ 68,533.87 |
| Nov-17 | \$ 3,342,422.27 | \$ 66,848.31 | \$ (1,171.23) | \$ 14.36 | \$ 65,691.44 |
| Dec-18 | \$ 3,562,056.88 | \$ 71,307.74 | \$ (1,302.15) | \$ 459.91 | \$ 70,465.50 |
| TOTAL | \$47,876,256.14 | \$ 957,402.94 | (\$18,108.95) | \$2,061.29 | \$ 942,250.73 |

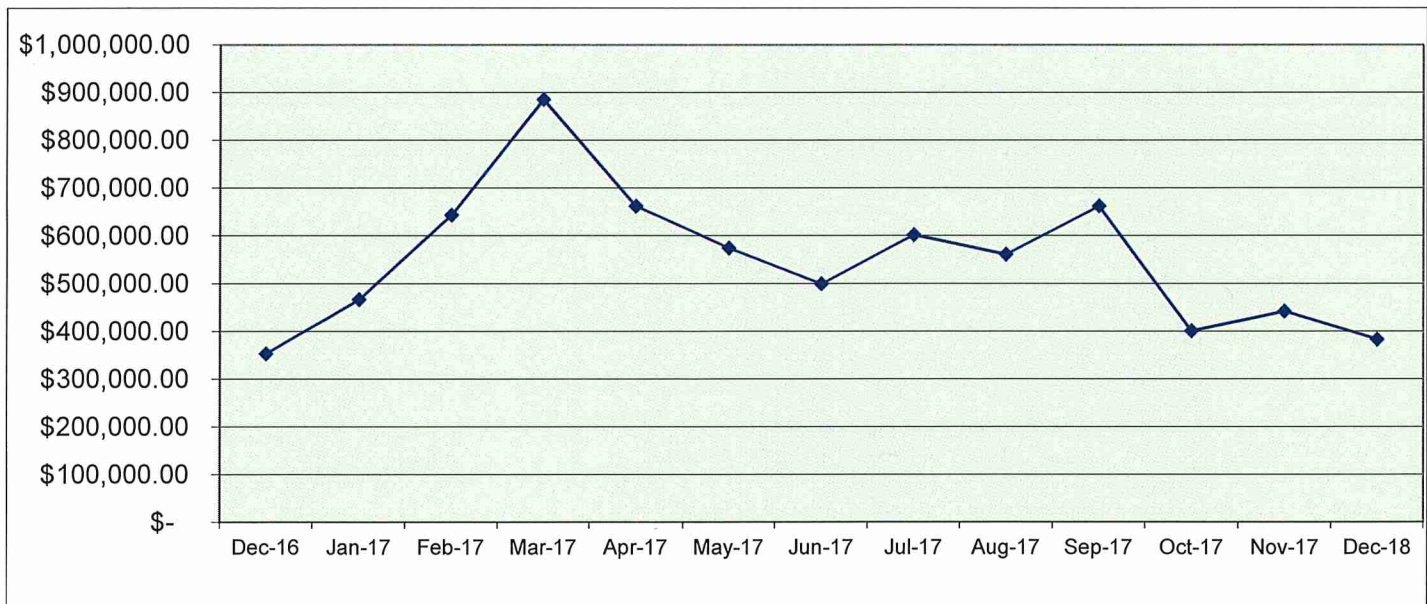
Accommodations Tax Recap

| | Net Taxable Sales | X .03 | Discount | Penalty | Total Paid |
|--------------|-----------------------|---------------------|---------------------|-----------------|---------------------|
| Dec-16 | \$ 353,479.11 | \$ 10,604.39 | \$ (189.42) | \$ 110.41 | \$ 10,525.38 |
| Jan-17 | \$ 467,048.94 | \$ 14,011.47 | \$ (245.01) | \$ - | \$ 13,766.46 |
| Feb-17 | \$ 643,767.12 | \$ 19,313.01 | \$ (384.61) | \$ - | \$ 18,928.41 |
| Mar-17 | \$ 886,420.21 | \$ 25,592.61 | \$ (527.74) | \$ - | \$ 26,064.87 |
| Apr-17 | \$ 662,875.00 | \$ 19,886.25 | \$ (393.26) | \$ - | \$ 19,492.99 |
| May-17 | \$ 574,601.07 | \$ 17,238.03 | \$ (340.98) | \$ - | \$ 16,897.05 |
| Jun-17 | \$ 499,700.91 | \$ 14,991.03 | \$ (261.27) | \$ 178.23 | \$ 14,907.98 |
| Jul-17 | \$ 602,370.40 | \$ 18,071.11 | \$ (355.67) | \$ - | \$ 17,714.44 |
| Aug-17 | \$ 561,102.74 | \$ 16,833.08 | \$ (298.05) | \$ 173.53 | \$ 16,708.56 |
| Sep-17 | \$ 662,518.46 | \$ 19,875.55 | \$ (394.61) | \$ - | \$ 19,480.94 |
| Oct-17 | \$ 401,381.81 | \$ 12,041.45 | \$ (236.75) | \$ 2.37 | \$ 11,807.07 |
| Nov-17 | \$ 442,303.84 | \$ 13,269.11 | \$ (262.89) | \$ - | \$ 13,006.22 |
| Dec-18 | \$ 382,704.91 | \$ 11,481.15 | \$ (228.06) | \$ - | \$ 11,253.09 |
| TOTAL | \$7,140,274.52 | \$213,208.24 | (\$4,118.32) | \$464.54 | \$210,553.46 |

Hospitality Tax Chart for past 13 months



Accommodation Tax Chart for past 13 months



Hartsville (City of) FD

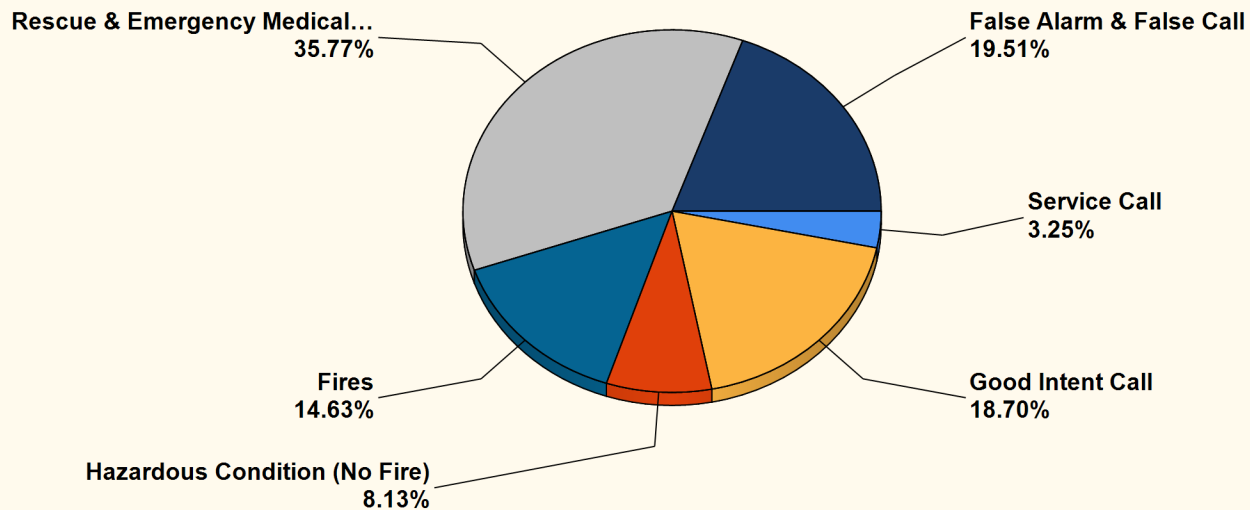
Hartsville, SC

This report was generated on 2/7/2018 11:05:31 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2018 | End Date: 01/31/2018



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|----------------|
| Fires | 18 | 14.63% |
| Rescue & Emergency Medical Service | 44 | 35.77% |
| Hazardous Condition (No Fire) | 10 | 8.13% |
| Service Call | 4 | 3.25% |
| Good Intent Call | 23 | 18.70% |
| False Alarm & False Call | 24 | 19.51% |
| TOTAL | 123 | 100.00% |

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

| INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|--|-------------|----------------|
| 100 - Fire, other | 2 | 1.63% |
| 111 - Building fire | 2 | 1.63% |
| 112 - Fires in structure other than in a building | 1 | 0.81% |
| 118 - Trash or rubbish fire, contained | 1 | 0.81% |
| 131 - Passenger vehicle fire | 1 | 0.81% |
| 141 - Forest, woods or wildland fire | 1 | 0.81% |
| 142 - Brush or brush-and-grass mixture fire | 1 | 0.81% |
| 143 - Grass fire | 6 | 4.88% |
| 150 - Outside rubbish fire, other | 1 | 0.81% |
| 151 - Outside rubbish, trash or waste fire | 2 | 1.63% |
| 300 - Rescue, EMS incident, other | 1 | 0.81% |
| 311 - Medical assist, assist EMS crew | 33 | 26.83% |
| 320 - Emergency medical service, other | 1 | 0.81% |
| 321 - EMS call, excluding vehicle accident with injury | 1 | 0.81% |
| 322 - Motor vehicle accident with injuries | 2 | 1.63% |
| 324 - Motor vehicle accident with no injuries. | 6 | 4.88% |
| 400 - Hazardous condition, other | 2 | 1.63% |
| 412 - Gas leak (natural gas or LPG) | 3 | 2.44% |
| 440 - Electrical wiring/equipment problem, other | 1 | 0.81% |
| 441 - Heat from short circuit (wiring), defective/worn | 1 | 0.81% |
| 444 - Power line down | 1 | 0.81% |
| 445 - Arcing, shorted electrical equipment | 1 | 0.81% |
| 460 - Accident, potential accident, other | 1 | 0.81% |
| 511 - Lock-out | 1 | 0.81% |
| 522 - Water or steam leak | 2 | 1.63% |
| 551 - Assist police or other governmental agency | 1 | 0.81% |
| 600 - Good intent call, other | 2 | 1.63% |
| 611 - Dispatched & cancelled en route | 14 | 11.38% |
| 622 - No incident found on arrival at dispatch address | 2 | 1.63% |
| 631 - Authorized controlled burning | 1 | 0.81% |
| 651 - Smoke scare, odor of smoke | 4 | 3.25% |
| 700 - False alarm or false call, other | 3 | 2.44% |
| 710 - Malicious, mischievous false call, other | 1 | 0.81% |
| 730 - System malfunction, other | 1 | 0.81% |
| 731 - Sprinkler activation due to malfunction | 4 | 3.25% |
| 735 - Alarm system sounded due to malfunction | 2 | 1.63% |
| 741 - Sprinkler activation, no fire - unintentional | 1 | 0.81% |
| 743 - Smoke detector activation, no fire - unintentional | 7 | 5.69% |
| 745 - Alarm system activation, no fire - unintentional | 5 | 4.07% |
| TOTAL INCIDENTS: | 123 | 100.00% |

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Hartsville (City of) FD

Hartsville, SC

This report was generated on 2/7/2018 11:12:13 AM



Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 01/01/2018 | End Date: 01/31/2018

| INCIDENT TYPE | Incident Status | # INCIDENTS |
|--|-----------------|-------------|
| Zone: City Limits - City Limits | | |
| 100 - Fire, other | Reviewed | 2 |
| 131 - Passenger vehicle fire | Reviewed | 1 |
| 150 - Outside rubbish fire, other | Reviewed | 1 |
| 300 - Rescue, EMS incident, other | Reviewed | 1 |
| 311 - Medical assist, assist EMS crew | Reviewed | 19 |
| 320 - Emergency medical service, other | Reviewed | 1 |
| 321 - EMS call, excluding vehicle accident with injury | Reviewed | 1 |
| 322 - Motor vehicle accident with injuries | Reviewed | 1 |
| 324 - Motor vehicle accident with no injuries. | Reviewed | 2 |
| 412 - Gas leak (natural gas or LPG) | Reviewed | 3 |
| 441 - Heat from short circuit (wiring), defective/worn | Reviewed | 1 |
| 444 - Power line down | Reviewed | 1 |
| 445 - Arcing, shorted electrical equipment | Reviewed | 1 |
| 522 - Water or steam leak | Reviewed | 1 |
| 551 - Assist police or other governmental agency | Reviewed | 1 |
| 600 - Good intent call, other | Reviewed | 2 |
| 611 - Dispatched & cancelled en route | Reviewed | 6 |
| 622 - No incident found on arrival at dispatch address | Reviewed | 2 |
| 651 - Smoke scare, odor of smoke | Reviewed | 2 |
| 700 - False alarm or false call, other | Reviewed | 2 |
| 710 - Malicious, mischievous false call, other | Reviewed | 1 |
| 730 - System malfunction, other | Reviewed | 1 |
| 731 - Sprinkler activation due to malfunction | Reviewed | 3 |
| 735 - Alarm system sounded due to malfunction | Reviewed | 2 |
| 741 - Sprinkler activation, no fire - unintentional | Reviewed | 1 |
| 743 - Smoke detector activation, no fire - unintentional | Reviewed | 6 |
| 745 - Alarm system activation, no fire - unintentional | Reviewed | 2 |
| Zone: Darlington Co. - Darlington County | | |
| 112 - Fires in structure other than in a building | Reviewed | 1 |

This report gives a count of each incident type for the Incident Status or Statuses selected.



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 384

Page # 1 of 2

| INCIDENT TYPE | Incident Status | # INCIDENTS |
|--|-----------------|-------------|
| 118 - Trash or rubbish fire, contained | Reviewed | 1 |
| 141 - Forest, woods or wildland fire | Reviewed | 1 |
| 142 - Brush or brush-and-grass mixture fire | Reviewed | 1 |
| 143 - Grass fire | Reviewed | 6 |
| 151 - Outside rubbish, trash or waste fire | Reviewed | 2 |
| 311 - Medical assist, assist EMS crew | Reviewed | 12 |
| 322 - Motor vehicle accident with injuries | Reviewed | 1 |
| 324 - Motor vehicle accident with no injuries. | Reviewed | 3 |
| 400 - Hazardous condition, other | Reviewed | 2 |
| 440 - Electrical wiring/equipment problem, other | Reviewed | 1 |
| 460 - Accident, potential accident, other | Reviewed | 1 |
| 511 - Lock-out | Reviewed | 1 |
| 522 - Water or steam leak | Reviewed | 1 |
| 611 - Dispatched & cancelled en route | Reviewed | 7 |
| 631 - Authorized controlled burning | Reviewed | 1 |
| 651 - Smoke scare, odor of smoke | Reviewed | 2 |
| 700 - False alarm or false call, other | Reviewed | 1 |
| 731 - Sprinkler activation due to malfunction | Reviewed | 1 |
| 743 - Smoke detector activation, no fire - unintentional | Reviewed | 1 |
| 745 - Alarm system activation, no fire - unintentional | Reviewed | 3 |

| | | |
|--|----------|---|
| Zone: Out of District - Out of District | | |
| 111 - Building fire | Reviewed | 2 |
| 311 - Medical assist, assist EMS crew | Reviewed | 2 |
| 324 - Motor vehicle accident with no injuries. | Reviewed | 1 |
| 611 - Dispatched & cancelled en route | Reviewed | 1 |

This report gives a count of each incident type for the Incident Status or Statuses selected.



Monthly Totals For City of Hartsville Fire Department

January, 2018

Dear Jeff Burr,

This monthly status report gives you a quick snapshot (as of 2018-02-01) of the claims which have been submitted and paid in the previous month.

| | Last Month (Jan) | | All Year (2018) | |
|----------------------------|------------------|------------|-----------------|------------|
| | # Claims | \$ Amount | # Claims | \$ Amount |
| Claims Submitted | 4 | \$1,576.00 | 4 | \$1,576.00 |
| Payments Received By FRUSA | 2 | \$792.00 | 2 | \$792.00 |
| Claims Denied | 2 | \$832.00 | 2 | \$832.00 |
| Non-Billable (Other) | 0 | - | 0 | - |
| In Progress | 2 | - | 2 | - |



January 2018 Council Grant Report

Submitted in January:

- Justice Assistance Grant – equipment for Hartsville Police Department VICE Unit
- Letter of Intent for Cultural Heritage Action Fund

Open grant projects (see staff for detailed project status):

- CDBG South Hartsville Phase 1
- COPS Hiring Grant
- USDA FMPP
- SC Housing NIP (*award, not grant)
- Safe Routes to School
- DOT Transportation Alternatives Grant
- Byerly Foundation
 - Outdoor basketball/volleyball
 - Wayfinding signage
 - Police Youth Academy
 - Business Builder
- Department of Justice Bullet Proof Vest
- Land and Water Conservation Fund
- Palmetto Pride Community
- Palmetto Pride Enforcement
- Rural Infrastructure Authority
- Paul Coverdell Forensic Science Grant
- SC DHEC Local Mosquito Control Grant Program
- SC Department of Public Safety, Highway Safety

Applications in progress:

- EDA
- USDA Community Facilities
- DOT TAP
- ASPCA
- Firefighters Support Foundation Equipment
- African American Cultural Heritage Action Fund
- SCDPS Highway Safety Grant

Submitted by:

Rebecca Edwards

Mary Catherine Farrell

Human Resources Monthly Report - January 2018

| Home Department | December Headcount | January Hires | January Terms | January Transfers | January Headcount | DIVERSITY | | | | |
|---------------------------------|--------------------|---------------|---------------|-------------------|-------------------|-----------|------------------|--------------------|------------|-----------------|
| | | | | | | Asian | African American | Hispanic or Latino | White | 2 or More Races |
| 000411 / Mayor Council Clerk | 8 | 0 | 0 | 0 | 8 | 0 | 3 | 0 | 5 | 0 |
| 000412 / Court Operations | 5 | 0 | 0 | 0 | 5 | 0 | 1 | 1 | 3 | 0 |
| 000413 / City Manager | 3 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 3 | 0 |
| 000415 / Finance | 5 | 0 | 0 | 0 | 5 | 0 | 1 | 0 | 4 | 0 |
| 000417 / Human Resources | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 |
| 000418 / Main Street Hartsville | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 |
| 000419 / Business Navigator | 4 | 1 | 0 | 0 | 5 | 0 | 2 | 1 | 2 | 0 |
| 000421 / Police Department | 41 | 0 | 0 | 0 | 41 | 0 | 5 | 0 | 36 | 0 |
| 000422 / Fire Department | 32 | 1 | 0 | 0 | 33 | 0 | 1 | 0 | 32 | 0 |
| 000423 / Victim's Advocate | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 |
| 000426 / Tourism | 2 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 2 | 0 |
| 000431 / Maintenance | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 |
| 000432 / Sanitation Dept. | 14 | 0 | 1 | 0 | 13 | 0 | 5 | 0 | 8 | 0 |
| 000452 / Parks & Recreation | 6 | 0 | 0 | 0 | 6 | 0 | 1 | 0 | 5 | 0 |
| 000453 / Streets & Grounds | 12 | 0 | 0 | 0 | 12 | 0 | 5 | 0 | 7 | 0 |
| 000454 / Museum Operations | 3 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 3 | 0 |
| 000500 / Water Utilities | 6 | 0 | 0 | 0 | 6 | 0 | 0 | 0 | 6 | 0 |
| 000600 / Sewer Utilities | 3 | 0 | 0 | 0 | 3 | 0 | 2 | 0 | 1 | 0 |
| 000700 / School Crossing Guards | 9 | 0 | 0 | 0 | 9 | 0 | 5 | 0 | 4 | 0 |
| 000800 / Storm Water Utilities | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 |
| 000900 / Water Park | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| Totals: | 158 | 3 | 1 | 0 | 160 | 0 | 31 | 3 | 125 | 1 |

**Based on Home Departments/does not reflect employees with dual departments

Completed Events/Campaigns

January

Employee Training - VC3 Security Awareness Training 1/24
PEBA PERKS - Prevention Partners Employee Screenings 1/19/18
Performance Appraisals - HR Rollout

Upcoming Events

February

Wellness Challenge - Weight Loss Battle of the Sexes REVENGE [TBA]
Take Your Student to Work Day [2/16/18]
Performance Appraisal - Supervisor Completion
SDS/Hazcom Refresher Training 2/21 - 2/23

March

Customer Service Training [TBA]
Performance Appraisal - Employee Meetings



Date: February 2, 2018
To: City of Hartsville
From: Suzy Moyd,
Executive Director,
Main Street Hartsville
Re: **Monthly Status Report for January**

Status Report & Updates

Calendar:

January 8th, Merchants First Monday Breakfast
January 9th, City Council Meeting
January 16th, Grand Opening & Ribbon Cutting for Second Wind Furniture Shoppe
January 17th, ARB
January 18th, Promotions Committee Meeting
January 21-23rd, SC Festival & Events Meeting
January 31st, Chamber's Economic Development Luncheon

Current Social Media Stats:



Facebook: 3753 Followers
Twitter: 1245 Followers
Instagram: 1163 Followers
MailChimp: 497 Subscribers



New businesses opening soon:

The Edition
EdVenture
eXcape Room

Ribbon Cuttings Soon:

Mahala Reese
MezzoForte
Sam Kendall's
Wild Child



Working on:

ValenTastic Promotion

Scheduling talent and sponsors for Spring Downtown Block Parties.

Planning for Hartsville Farmers Market in April.

Touring new businesses, developers, and visitors around our downtown.

Scheduling and coordinating Ribbon Cuttings.

Processing Main Street Hartsville Gift Certificates.

Updates to Main Street's website and social media.

New Partnerships, current Partnership Renewals & Thank Yous.

Weekly MailChimp Newsletters.

Making deposits and processing payments for farmers, vendors and sponsors.





Monthly Departmental Report: Museum
January 2018

Museum staff cleaned and organized the office and exhibit supply storage work area in The Edition in preparation for opening the building to the public.

Hartsville Museum Visitor Demographics:

| <u>Month</u> | <u>Walk-In Count</u> | <u>Web Site</u> | <u>Facebook</u> |
|--------------|----------------------|-----------------|-----------------|
| January | 443 | 3273 | 4152 |

Total Visitors YTD: 7868

Visitors (Walk-In) by Day of Week

| Mon. | Tues. | Wed. | Thurs. | Fri. | Sat. | . |
|------|-------|------|--------|------|------|---|
| 21 | 26 | 49 | 137 | 140 | 70 | |

Visitors signing guest book came from:
States: NC AL NY MS CO Countries: South America



HARTSVILLE
PARKS & REC
FEBRUARY 2018
MONTHLY DEPARTMENTAL REPORT

COACH TB THOMAS SPORTS CENTER

- Basketball practice games have started in the basketball gym and will continue through February.
- Cypress Adventures hosted their term graduation of students on January 12 Carolina Thunder season begins with an inter-squad scrimmage Feb. 17th complete with giveaways, music, concessions and a special meet and greet with the players.
- Currently, we are negotiating contract details with the Eastern Carolina Basketball Semi-Pro league to host conference playoff games and finals.

BYERLY PARK

- Staff has completed the Byerly Park dog-park and are awaiting signage.
- The batting cages at the baseball/softball pods are near completion with funding coming from the City of Hartsville and Darlington County Parks, Recreation, & Tourism department.
- With extreme cold temperatures, there were two water line breaks. One break was located in the attic space of the soccer field restroom facility and one in a he exterior wall of the football field restroom facility. Both of these areas have been repaired.
- Pod 2 has been undergoing improvements to the infields. The transition from the infields and outfields have been measured and recut to allow for a safe area around the bases and to create a true arc. Irrigation heads along the transition areas required relocation out of the infields. The addition and incorporation of infield clay is ongoing on pod 2.
- Repairs have been completed to the tennis court restrooms as well as a thorough cleaning to all restrooms on the property.
- Footings for batting cages were dug and concrete poured with ground sleeves installed.
- The broken concrete slab at pod 2 building has been removed and replaced.
- One of the long jump pits at the outdoor track has been reconstructed to meet the NCAA guidelines.
- Soccer goals have been moved from soccer fields to football fields.

LAWTON PARK

- Coordinated 4 rentals and 6 tours for the Lawton Park pavilion.
- The facility experienced two maintenance issues that have been corrected. First, was a pipe burst and second was with the ice machine.
- Naturally Outdoors will offer free Paddleboard Demos beginning in March at Lawton Park.
- Staff has begun planning a two-day Spring Kayak Festival.

Hartsville Police Department

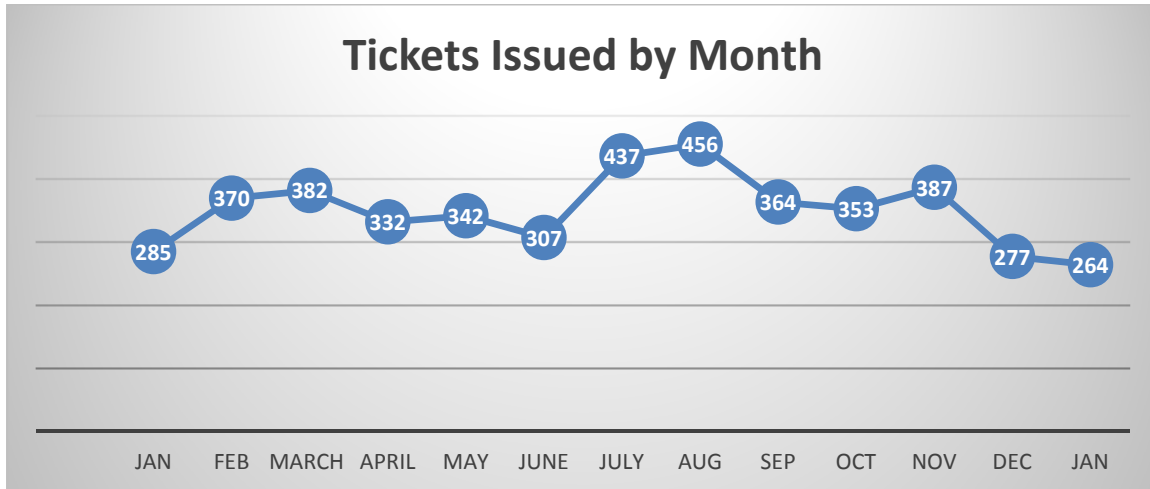


Monthly Report

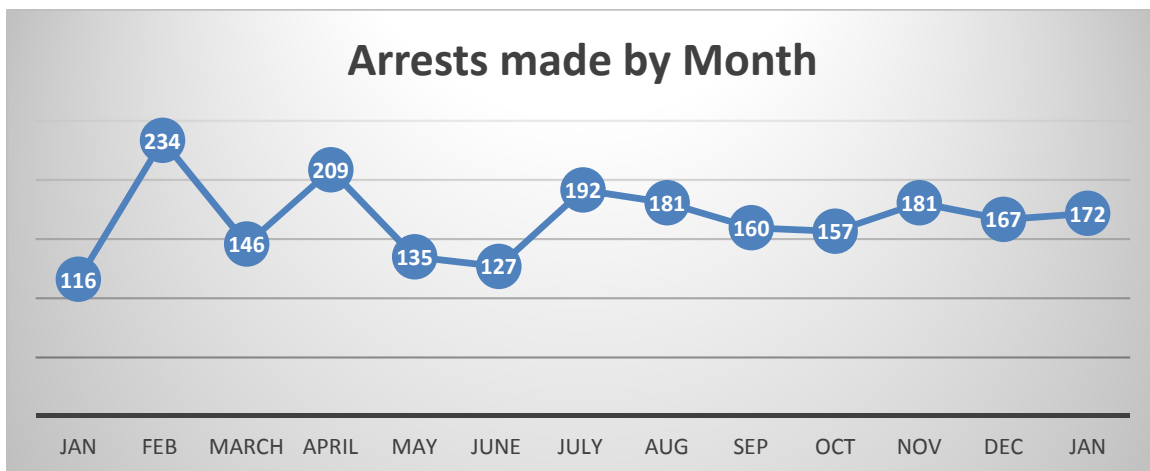
January 2018

Prepared by Mark Blair

The Hartsville Police department employs 35 sworn positions, 3 civilians, and 8 crossing guards



Since last December tickets had shown a gradual upward trend overall, despite some peaks. November continued to show improvement over the previous November, by about 30%, much as October did the month before it. December showed an improvement over the previous December by 42 citations, but there was a drop in January by 11 citations. January showed a slump in Citations, possibly because of several snow days.



Arrests on average are around 165 persons per month for the last 4 months. Despite some peaks and drops, for the most parts arrests are pretty stable. Arrests have been spiking and dropping with events and arrests with multiple charges on single persons, however the average remains about 165.

Arrestees and Victims

On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In January, there were 172 arrests, including 8 Juveniles.

Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

| | | |
|-----------------|----|--------------------------|
| Shopliftings – | 22 | (91% from outside city) |
| Burglary – | 10 | (100% from outside city) |
| Thefts - | 5 | (100% from outside City) |
| Forgery/Fraud – | 1 | (100% from outside city) |
| Drug Offenses – | 50 | (64% from outside city) |
| DUI/Drunkeness- | 24 | (54% from outside city) |
| Assaults- | 5 | (80% from outside city) |

Totals for all arrests (including those not listed above)

115 of 172 people arrested (67%) live outside the city limits.



Date: January 3, 2018
To: City of Hartsville
From: Jordan Braddock, Marketing & Events Coordinator
Re: Tourism and Events Report- December 2017

Status Report & Updates

Current Projects

Working with Black Creek Arts Council to designate Hartsville as an official South Carolina Cultural District through S.C. Arts Commission.

Marketing plan implementation to increase awareness of Hartsville through SCPRT TAG funding. Billboards, online marketing, print and television ads will be utilized over the next fiscal year to increase the number of visitors to Hartsville. I am currently working on ordering and generating content for advertisements. Our first television commercial with Darlington Raceway began its flight on July 1st. As of August 1st, we have purchased a ¼ page ad in *Discover*, South Carolina's Official Visitors Guide, enrolled in SCPRT's Co-Op Marketing Program, and acquired a 1 year lease for an out-of-home unit on HWY 151. The unit was posted on October 4, 2017. We completed our first of 2 SCPRT boosted Facebook posts in November and received the results of the campaign in December (Total impressions: 51,829, Total reach: 32,543, Total reactions: 2,425, Total shares: 184, Total comments: 43, Total link clicks: 143). We have purchased 2 out-of-home units on Interstate 20 in Columbia and will see those go up in the coming months.

Working on new geofilters that users on SnapChat can use when they are in a certain geographical locations of Hartsville. Currently there is one geofilter for Hartsville that is not owned by the City of Hartsville, but since its creation on July 29, 2016 the filter has been used over 100,000 times and viewed over 3 million times.

Continuing to build www.visithartsvillesc.com into a one-stop shop of information for Hartsville on the Internet. We are hoping to add more features, blog posts and information over the next few months as we push visitors to this website during the #ExperienceHartsville campaign.

Finalizing the 2018 City of Hartsville events calendar to create a master list for scheduling events. Dates have been selected for the 2018 Screen on the Green Movie Series, Easter Eggstravaganza, National Night Out, 2018 Downtown Holiday Open House & Centennial Tree Lighting and 2018 Hartsville Christmas Parade. Our new Marketing & Events Assistant, Tilly Wright, started on December 9, 2017. She will be responsible for coordinating the Community Easter Eggstravaganza, Screen on the Green, and National Night Out.

Completed our 2017 Hartsville for the Holidays season with exceptional attendance at the Downtown Holiday Open House & Centennial Tree Lighting, Christmas on Carolina, Pictures with Santa at the Simply Christmas Exhibit, and 2017 Hartsville Christmas Parade. We are already making plans for 2018 including a change to the current parade route.

Developing the marketing plan for 2018 and preparing budget recommendations for the 2018-2019 fiscal year.

Working on marketing plans & designs for the new waterpark that is set to open in summer 2018.

Evaluating communication platforms for visitors and residents. We are terminating the City of Hartsville mobile app as of November 1, 2017 and will be focusing on social media and our tourism website to communicate with visitors. All marketing materials are directing visitors to www.visithartsvillesc.com.

Working with the Hartsville Museum to market current programs and the new event facility set to open in spring 2018

Preparing for the 2018 SCPRT grant application period to apply for Tourism Advertising Grant funds

Starting an employee campaign to push our #ExperienceHartsville campaign to our residents and visitors through our frontline employees.

Current Social Media & Website Stats

Visit Hartsville, SC

Facebook- 1,384

Instagram (@visithartsvillesc)- 784 followers

Twitter (@visithartsville)- 285followers

VisitHartsvilleSC.com- 2,420 views

Hartsville for the Holidays

Facebook- 955

Downtown Holiday Open House & Centennial Tree Lighting- 396 went, 1,293 interested, 147 shares

2017 Hartsville Christmas Parade- 487 went, 1,089 interested, 216 shares

Christmas on Carolina- 195 went, 2,120 interested, 225 shares

Current Key Sales

December 2017

Net Sales: \$1,543.32

Tax Collected: \$123.53

Total: \$1,666.85

Top Selling Items:

1. Gillespie's 2 oz. Salted Singles- Gillespie's Peanuts
2. Gillespie's Chocolate Covered Peanuts- Gillespie's Peanuts
3. Gillespie's Trio Box- Gillespie's Peanuts

Future Projects

Creating new marketing materials and brochures for Hartsville Museum and Center Theater

Developing trips and vacation packages for out-of-town tourists and "staycationers" to be featured on VisitHartsvilleSC.com

Developing programming and events for fall 2018 and winter 2018

Creating more marketing campaigns geared towards retirees and millennials

Working with Carolina Sandhills NWR to develop more nature tourism opportunities

Developing a visitor demographics collection system to be utilized by all hospitality and accommodations entities



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: 4324 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING SEC. 10-38 OF THE CITY'S CODE OF ORDINANCES (AS MOST RECENTLY ENACTED BY ORDINANCE NUMBER 4291 DATED JUNE 13, 2017); AMENDING AND RESTATING SEC. 54-67 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 10-91 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 10-96 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 42-108 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 46-76 OF THE CITY'S CODE OF ORDINANCES; AND OTHER MATTERS RELATED THERETO.

BACKGROUND SUMMARY:

Updates the appeals board to be more generically appropriate for all technical code appeals. Makes conforming changes based on other areas of the code dealing with the appeals board.
Explicitly acknowledges and approves of the State Unfit Dwellings Act. Provides for both the Unfit Dwellings Act and the IPMC to be a basis for enforcement of property violations;
Amends certain provisions governing application of the IPMC to historic properties;
Designates the Building Official (instead of Fire Chief) as the chief code officer;
Provides that violations of the code are applied as statutory liens against the offending properties – the liens must be satisfied prior to any transfer of property;
Clears up inconsistencies in the application of the preliminary notice process;
Changes the date for administrative due process hearings with the code official; and
Authorizes additional notice procedures and expedited placarding for out-of-state offenders.

IMPACT IF DENIED:

Status quo remains, leading to inefficiencies in code enforcement.

IMPACT IF APPROVED:

Code enforcement process is improved.

FINANCIAL IMPACT:

None

ATTACHMENTS:

| | Description |
|---|----------------|
| ▣ | Ordinance 4324 |

ORDINANCE NO. 4324

AN ORDINANCE OF THE CITY OF HARTSVILLE, SOUTH CAROLINA AMENDING AND RESTATING SEC. 10-38 OF THE CITY'S CODE OF ORDINANCES (AS MOST RECENTLY ENACTED BY ORDINANCE NUMBER 4291 DATED JUNE 13, 2017); AMENDING AND RESTATING SEC. 54-67 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 10-91 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 10-96 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 42-108 OF THE CITY'S CODE OF ORDINANCES; AMENDING AND RESTATING SEC. 46-76 OF THE CITY'S CODE OF ORDINANCES; AND OTHER MATTERS RELATED THERETO.

WHEREAS, the City of Hartsville, South Carolina (the "City") is a municipal corporation created under the laws of the State of South Carolina;

WHEREAS, it is the responsibility of the City to ensure the general safety and welfare of the public, which includes the responsibility to identify and abate public nuisances;

WHEREAS, Section 5-7-80 of the Code of Laws of South Carolina 1976, as amended ("Section 5-7-80"), authorizes the City to provide by ordinance that owners of real property within the municipality keep such property clean and free of rubbish, debris and other unhealthy and unsightly material or conditions that constitute a public nuisance;

WHEREAS, Section 5-7-80 further provides that the City may provide by ordinance for notification to owners of real property of conditions needing correction, requiring the correction of the offensive conditions, providing the terms and conditions under which the City or persons employed by the City may go upon the property to correct the conditions, and providing that the cost to the City of correcting such conditions shall become a lien upon such real property and shall be collectable in the same manner as municipal taxes;

WHEREAS, the International Property Maintenance Code (the "IPMC") provides standards and regulations that govern the conditions and maintenance of all real property, buildings and structures;

WHEREAS, the IPMC provides the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use;

WHEREAS, the IPMC further provides procedures for the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures;

WHEREAS, the first edition of the IPMC was published in 1998 and new editions are generally promulgated every three years;

WHEREAS, the most current edition of the IPMC was promulgated in 2015;

WHEREAS, the City recently enacted Ordinance 4291 dated June 13, 2017 (“Ordinance 4291”), the provisions of which codified the 2015 edition of the IPMC, subject to certain amended procedures regarding violations, corrections, abatements, fines, fees, penalties and other corrective actions;

WHEREAS, subsequent to the enactment of Ordinance 4291, the City discovered certain administrative inconsistencies in the application of Ordinance 4291 and has therefore determined to amend and restate Ordinance 4291 in its entirety by the terms of this Ordinance;

WHEREAS, the implementation of the IPMC does not abolish, diminish or impair other remedies available to the City, including the provisions of Title 31, Chapter 15, Article 1 of the Code of Laws of South Carolina 1976, as amended (the “Unfit Dwellings Act”);

WHEREAS, the City, by and through the provisions of Ordinance 4047 dated April 21, 2011, as amended by Ordinance 4291, implemented Chapter 54 “Nuisances”, Article III “General Property Grounds Maintenance” of its Code of Ordinances (the “General Property Maintenance Code”);

WHEREAS, by and through the provisions of the IPMC enacted under this Ordinance, the enforcement procedures of the General Property Maintenance Code shall be amended and enforced through the provisions applicable to the IPMC enacted under this Ordinance;

WHEREAS, by and through the provisions of Ordinance 4046 dated April 21, 2011, as amended by Ordinance 4119 dated May 7, 2013, the City implemented Chapter 10 “Buildings and Building Regulations”, Article IV “Board of Appeals Regarding Technical Code Enforcement”, Section 10-91 “Application for Appeal” of its Code of Ordinances (the “Appellate Authorization”);

WHEREAS, by and through the provisions of the IPMC as ratified and enacted under this Ordinance as well as other technical code enforcement procedures, the application for appeals under the Appellate Authorization shall be amended and restated as provided by this Ordinance;

WHEREAS, changes and amendments to the Appellate Authorization affect other provisions of the City’s code of ordinances and therefore, certain other affected provisions of the code of ordinances shall be updated and amended to reflect the changes in the Appellate Authorization; and

WHEREAS, the City desires to utilize certain procedures and administrative resources under the Home Rule Amendments to the South Carolina Constitution, Section 5-7-80, the Unfit Dwellings Act (as applicable) and related statutory provisions, the IPMC and other available remedies and resources in order to permit the City, by and through law enforcement officials and code enforcement officials, to take all action necessary to abate, remediate and demolish public nuisances and charge the cost of corrective action back to the offending property owner as a direct charge or lien upon the offender’s real property.

NOW, THEREFORE BE IT ORDAINED, by the City Council of the City of Hartsville, the governing body of the City, as follows:

Section 1. *Adoption of the 2015 Edition of the IPMC; Revisions Thereto.*

(a) Pursuant to Section 6-9-60 of the Code of Laws of South Carolina 1976, as amended, the City may only adopt the latest edition of certain national codes, including the IPMC. As a result, there is hereby enacted by the City, for the purposes discussed above and generally to prescribe minimum standards to the use, occupancy and maintenance of all existing real property, real property improvements, any other existing premises within the City, the International Property Maintenance Code, 2015 Edition (previously defined above as the IPMC). Amendments, modifications and succeeding editions of IPMC or succeeding amendments or modifications to IPMC shall become effective in conformance with State law; however, in no event shall any subsequent edition of the IPMC affect the administrative and enforcement provisions established herein. Except as amended by the provisions of Section 1(b) hereof, each of and all of the model regulations, provisions, penalties, conditions and terms of the IPMC are hereby enacted by the City. The provisions of the IPMC shall be available for review in the office of the City Clerk.

(b) While the City has generally enacted the entirety of the IPMC, there are certain provisions of the IPMC that have been amended and restated by the City as set forth on Exhibit A hereto. When applying the provisions of the IPMC, specific reference shall be made to the provisions of Exhibit A to the extent such provisions may amend, modify or otherwise restate provisions of the IPMC. Such amendments and revisions to the IPMC shall be available for review in the office of the City Clerk.

(c) The City further enacts and authorizes the implementation of the Unfit Dwellings Act; however, to the extent the administrative provisions of this Ordinance conflict with the Unfit Dwellings Act, the provisions of the Unfit Dwellings Act are deemed to be permissive, and the provisions of this Ordinance shall control in all cases.

Section 2. *Amendment of Section 10-38.* Chapter 10 “Buildings and Building Regulations,” Article II “Technical Codes,” Section 10-38 “International Property Maintenance Code, 2015 Edition,” as previously enacted by the provisions of Ordinance 4291, is hereby amended and restated in its entirety to now read as follows:

Chapter 10 – BUILDINGS AND BUILDING REGULATIONS

ARTICLE II – TECHNICAL CODES

Sec. 10-38. - International Property Maintenance Code, 2015 Edition.

(a) *Adoption of the International Property Maintenance Code (IPMC).* This section is to be known and referred to as the Property Maintenance Code of the City of Hartsville. There is hereby adopted by the city the 2015 edition of the IPMC, a copy of which, along with applicable amendments, is to be kept permanently on file in the administrative office at city hall as part of the general ordinances of the city, with same being incorporated herein by reference, as amended pursuant to Section 10-38(b), without the necessity of setting out and copying in its entirety the applicable IPMC, 2015 Edition.

(b) *Amendments and Revisions.* In implementing the provisions of the IPMC, the City has determined to implement certain amendments and modifications to the provisions of the IPMC. In keeping therewith, the City has determined to amend, modify or restate the following provisions of the IPMC: **CHAPTER 1 – ADMINISTRATION; Section 3.02.4 Weeds; Section 3.04.14 Insect Screens; Section 6.02.2 Residential Occupancies; Section 6.02.3 Heat Supply; and Section 6.02.4 Occupiable Workspaces.** To the extent a section of the IPMC is not amended and restated by the provisions hereof, the original provisions of the IPMC shall be applicable. The applicable amendments and revisions to the IPMC referenced herein are to be kept permanently on file in the administrative office at city hall as part of the general ordinances of the city, with same being incorporated herein by reference without the necessity of setting out and copying the entirety of such amendments and revisions herein.

Section 3. *Amendment of Section 54-67.* By and through the authorizations herein, Chapter 54 “Nuisances,” Article III “General Property Grounds Maintenance,” Sec. 54-67 “Procedure for the abatement of public nuisances” in the City’s Code of Ordinances shall be amended and restated as follows:

Chapter 54 – NUISANCES

ARTICLE III. – GENERAL PROPERTY GROUNDS MAINTENANCE

Sec. 54-67. – Procedure for the abatement of public nuisances.

Whenever the code official determines that a nuisance has occurred or is occurring under the provisions of Sec. 54-66, the violation, including notice, service, orders and appeals, shall be enforced under the provisions of International Property Maintenance Code, as adopted by Sec. 10-38 of this Code of Ordinances.

Section 4. *Amendment of Section 10-91.* By and through the authorizations herein, Chapter 10 “Buildings and Building Codes,” Article IV “Board of Appeals Regarding Technical Code Enforcement,” Sec. 10-91 “Application for Appeal” in the City’s Code of Ordinances shall be amended and restated as follows:

Chapter 10 – BUILDINGS AND BUILDING REGULATIONS

ARTICLE IV. – BOARD OF APPEALS REGARDING TECHNICAL CODE ENFORCEMENT

Sec. 10-91. – Application for Appeal.

Except for those persons who are charged with ordinance violations in the jurisdiction of the city's municipal court, any person directly affected by a decision of the building official, other code official or the fire chief (generally, the “code official” for purposes of this Chapter 10, Article IV) shall have the right to appeal to the City’s board of appeals for code enforcement (the “appeals board”), provided that a written application for appeal

is filed within 20 days after the day the notice or order was served. An application for appeal may be based on grounds that an alleged code violation is based on an erroneous finding of fact, that the true intent of the code or the rules thereunder have been arbitrarily, capriciously, or incorrectly interpreted or applied, the provisions of code do not fully apply to the situation, or that the requirements of the code are adequately satisfied by other means. In such cases the appeals board may hear witnesses, receive evidence, view the premises, receive arguments; thereafter, the appeals board shall make a *de novo* decision, without being bound in any way by the decision of the code official or any other intermediate appellate official. The decision of the appeals board shall be reduced to writing and delivered to the all parties to the appeal.

Section 5. *Amendment of Section 10-96.* By and through the authorizations herein, Chapter 10 “Buildings and Building Codes,” Article IV “Board of Appeals Regarding Technical Code Enforcement,” Sec. 10-96 “Board Decision” in the City’s Code of Ordinances shall be amended and restated as follows:

Chapter 10 – BUILDINGS AND BUILDING REGULATIONS

ARTICLE IV. – BOARD OF APPEALS REGARDING TECHNICAL CODE ENFORCEMENT

Sec. 10-96. – Board Decision.

- (a) The appeals board can vote to modify, affirm or reverse the decision of the code official only by a positive vote of a majority of a quorum present.
- (b) In the event of a tie vote, the decision of the code official is affirmed.
- (c) When making a decision, in no event may the appeals board waive the requirements of a technical code.

Section 6. *Amendment of Section 42-108.* By and through the authorizations herein, Chapter 42 “Fire Prevention and Protection,” Article III “Fire Prevention Code,” Sec. 42-108 “Appeals” in the City’s Code of Ordinances shall be amended and restated as follows:

Chapter 42 – FIRE PREVENTION AND PROTECTION

ARTICLE III. – FIRE PREVENTION CODE

Sec. 42-108. – Appeals.

- (a) The board of appeals as established by Chapter 10, Article IV of this Code shall hear and decide requests for variances from the requirements of this Chapter
- (b) The owner of a building, structure or service system, or a duly authorized agent, may appeal a decision hereunder to the board of appeals.

Section 7. *Amendment of Section 46-76.* By and through the authorizations herein, Chapter 46 “Floods,” Article IV “Variance Procedures,” Sec. 46-76 “Establishment of Appeals Board” in the City’s Code of Ordinances shall be amended and restated as follows:

Chapter 46 – FLOODS

ARTICLE IV. – VARIANCE PROCEDURES

Sec. 46-76. – Appeals Board.

The board of appeals as established by Chapter 10, Article IV of this Code shall hear and decide requests for variances from the requirements of this Chapter.

Section 8. The implementation of the IPMC does not abolish, diminish or impair remedies otherwise available to the City. To the extent the provisions of this Ordinance conflict with the Unfit Dwellings Act, the provisions of such act have been deemed by the City to be permissive and the provisions of this Ordinance shall control.

Section 9. The amendments to the Appellate Authorization are intended to apply to all sections of the City’s code of ordinances governing technical code enforcement. Any prior or existing references to the construction board of appeals or a similar body are intended by the City to mean the appeals board established in Chapter 10, Article IV of the City’s code of ordinances.

Section 10. If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, is held or determined to be invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

Section 11. That nothing in this Ordinance or in the IPMC hereby enacted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause of causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 12. All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict or inconsistency. This ordinance shall take effect immediately upon its enactment by the City Council of the City of Hartsville.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

DONE AND ENACTED BY COUNCIL ASSEMBLED, this ____ day of _____, 2018.

CITY OF HARTSVILLE,
SOUTH CAROLINA

(SEAL)

Carl M. (Mel) Pennington, Mayor

ATTEST

Sherron L. Skipper, City Clerk

First Reading: February 13, 2018
Public Hearing: _____, 2018
Second Reading: _____, 2018

Exhibit A

Amendments to the International Property Maintenance Code, 2015 Edition

By the terms of Ordinance No. _____ dated _____, 2018, the City of Hartsville, South Carolina (the “City”), by and through the City Council of the City, as the governing body thereof, did codify the International Property Maintenance Code, 2015 Edition (the “IPMC”). In implementing the provisions of the IPMC, the City has determined to implement certain amendments and modifications to the provisions of the IPMC. In keeping therewith, the City has determined to amend, modify or restate the following provisions of the IPMC: **CHAPTER 1 – ADMINISTRATION; Section 3.02.4 Weeds; Section 3.04.14 Insect Screens; Section 6.02.2 Residential Occupancies; Section 6.02.3 Heat Supply; and Section 6.02.4 Occupiable Workspaces.** To the extent a section of the IPMC is not amended and restated by the provisions hereof, the original provisions of the IPMC shall be applicable.

CHAPTER 1
ADMINISTRATION

SECTION 101
GENERAL

101.1 Title. These regulations shall be known as the *Property Maintenance Code of the City of Hartsville, South Carolina* (the “*City*”), and hereinafter referred to as “*this code*” or the “*IPMC*”.

101.2 Scope. The provisions of this code shall apply to all existing residential and nonresidential structures and all existing premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety from fire and other hazards, and for safe and sanitary maintenance; the responsibility of owners, an owner’s authorized agent, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.

101.3 Intent. This code shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare in so far as they are affected by the continued occupancy and maintenance of structures and premises. Existing structures and premises that do not comply with these provisions shall be altered, repaired or demolished to provide a minimum level of health and safety as required herein.

101.4 Severability. If a section, subsection, sentence, clause or phrase of this code is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

SECTION 102
APPLICABILITY

102.1 General. The provisions of this code shall apply to all matters affecting or relating to structures and premises, as set forth in Section 101. Where, in a specific case, different sections of this code specify different requirements, the most restrictive provisions compatible with the other provisions of the City’s Code of Ordinances and pertinent provisions of the Code of Laws of South Carolina 1976, as amended, shall govern. However, to the extent the provisions of the code conflict in any way with Title 31, Chapter 15, Article 1 of the Code of Laws of South Carolina 1976, as amended, the provisions of this code shall apply. Words of the masculine gender shall be deemed and construed to include correlative words of the feminine and neuter genders. Words importing the singular number shall include the plural number and vice versa, and words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations, or other legal entities, including public bodies, as well as natural persons.

102.2 Maintenance. Equipment, systems, devices and safe-guards required by this code or a previous regulation or code under which the structure or premises was construed, altered or repaired shall be maintained in good working order. No owner, owner’s authorized agent, operator or occupant shall continue any service, facility, equipment or utility which is required under this section to be removed from or shut off from or discontinued for any occupied dwelling, except for such temporary interruption as necessary while repairs or alterations are in progress. The requirements of this code are not intended to provide the basis for removal or abrogation of fire protection and safety systems and devices in existing structures.

Except as otherwise specified herein, the owner or the owner's designated agent shall be responsible for the maintenance of buildings, structures and premises.

102.3 Application of other codes. Repairs, additions or alterations to a structure, or changes of occupancy, and all other work required under the IPMC shall be done in accordance with the procedures and provisions of the *International Building Code, International Energy Conservation Code, International Fire Code, International Fuel Gas Code, International Mechanical Code, International Residential Code, International Plumbing Code* and *National Electrical Code*, to the extent lawfully enacted and in effect in the City. Nothing in this code shall be construed to cancel, modify or set aside any provision of the *International Zoning Code*, to the extent it has any application in the City.

102.4 Existing remedies. The provisions in this code shall not be construed to abolish or impair existing remedies of the jurisdiction or its officers or agencies relating to the removal or demolition of any structure which is dangerous, unsafe or unsanitary, or otherwise in violation of applicable law.

102.5 Workmanship. Repairs, maintenance work, alterations or installations which are caused directly or indirectly by the enforcement of this code shall be executed and installed in a workmanlike manner and installed in accordance with the manufacturer's installation instructions.

102.6 Historic buildings. Absent exigent circumstances that affect public health, safety or welfare determined in the sole discretion of the Chief Building Official, the provisions of this code shall not be mandatory for any existing building or structure listed as a

"historic property" under Sec. 11-6 of the City's Code of Ordinances.

102.7 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter 8 of the IMPC and considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and the referenced standards, the provisions of any State-mandated Standard Code reference in Chapter 8 shall apply.

102.8 Requirements not covered by code. Requirements necessary for the strength, stability or proper operation of an existing fixture, structure or equipment, or for the public safety, health and general welfare, not specifically covered by this code, shall be determined by the code official, based on compliance with the intent of this IPMC and reasonable, objective standards as expressed by that official.

SECTION 103 DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION

103.1 General. The code enforcement officer or officers, also referred to herein as the "code official," work(s) in the Business Navigator Department under the direct supervision of the Chief Building Official and the indirect supervision of the City Manager. The code official is in charge of property maintenance inspection, as well as code enforcement. He is specifically authorized to issue ordinance summonses for violations, as well as notices and appropriate regulatory orders as part of his official duties.

103.2 Appointment. As provided in South Carolina law, the code official shall be appointed by the City, acting through the City Manager, and shall be required to comply

with the standards governing the conduct of all City employees; the code official is an “at will” employee as are all other City employees, but if the code official is terminated and believes that such termination is in retaliation for a job-related decision or activity, then the code official must follow the City’s grievance procedure and take all necessary steps to seek an administrative remedy. Any failure to implement the City’s grievance procedure shall be deemed a waiver of the code official’s right to object to his termination and the code official shall be barred from instituting litigation to contest his discharge. In pursuing his administrative remedies, the code official shall be given a full opportunity to be heard on specific and relevant issues raised by him or relied on by the City Manager or the Chief Building Official in making a termination decision.

103.3 Deputies. In accordance with the prescribed procedures of the City and with the written concurrence of the City Manager, the code official shall have the authority to appoint a deputy code official, other related technical officers, inspectors and other employees.

103.4 Liability. The code official, officer or employee charged with the enforcement of this code, while acting in an official capacity for the City, is subject to the limitations on personal and official liability set forth in the South Carolina Tort Claims Act, S.C. Code Ann. § 15-78-10, et seq. (the “S.C. Tort Claims Act”).

In the event any suit is instituted against any code official, officer or employee (hereafter “City Employee”) because of an act performed, or alleged to have been performed by that City Employee in the lawful discharge of such person’s official duties, then under the provisions of this code and under the provisions of the S.C. Tort Claims Act and

other applicable law, such City Employee shall be defended by the insurance carrier for the City; if insurance coverage and/or insurance defense is denied, and the City determines that a legal defense is warranted for the City Employee under the facts and circumstances alleged, and if the City has been given prompt, timely notice of the occurrence leading to the claim, and of the assertion of any claim against the City Employee or the City, and has been given prompt notice of the service of any suit papers on the City Employee, all of which are duties imposed on the City Employee to act in good faith, then legal representation may be provided by the City until any insurance coverage issue is resolved or until the final termination of the proceedings. Depending on the nature of the allegations, or the facts and circumstances discovered and developed in the course of the litigation, the City may accept the financial responsibility of providing a defense, but if the City’s investigation reveals that the City Employee did not act within the scope and authority of his official duties in the matter from which the litigation arose, or if he failed to cooperate with the City in notifying it of the claim or in its investigation of the claim, then the City shall be under no duty or obligation whatsoever to provide a legal defense to the City Employee, and shall not be liable for any adverse outcome of such suit, if the City has not been directly made a party to the suit. Any exemption from personal responsibility for the official actions of a City Employee in enforcing this code arises by reason of the nature of his official duties, and from the S.C. Tort Claims Act and any federal laws governing such matters. This code does not expand any exemptions from personal liability provided by South Carolina or federal law.

Furthermore, this code shall not be construed to relieve from or lessen the responsibility of

any non-City agent, employee, builder, contractor, agent or employee of any builder or contractor, or any person owning, operating or controlling any building, structure or premises, for any damages to persons or property caused by defects therein or from other violations of this code, nor shall the code enforcement officer, his deputy or agent, or the City be held as assuming any liability by reason of the inspections authorized by this code or any permits or certificates issued under this code, or by reason of the absence of any such inspections.

103.5 Fees. The fees for activities and services performed by the City in carrying out its responsibilities under this code shall be as indicated in a schedule adopted by the City from time to time, either by ordinance or in the annual budget ordinance.

SECTION 104 DUTIES AND POWERS OF THE CODE OFFICIAL

104.1 General. The code official shall enforce the provisions of this code. If requested by the City Manager or by the code official, commissioned officers from the City's police department or other law enforcement agencies may directly enforce this code or assist the code official in enforcing it.

104.2 Rule-making authority. The code official shall have authority as necessary in the interest of public health, safety and general welfare, to recommend to the City Manager and to City Council the adoption and promulgation of rules and procedures, including necessary amendments to this code; to interpret and implement the provisions of this code and of any duly adopted regulations, rules or procedures; to secure the intent thereof; and to designate

requirements applicable because of local climatic or other conditions. Such rules shall not have the effect of waiving structural or fire performance requirements specifically provided for in this code, or of violating accepted engineering methods involving public safety.

104.3 Inspection. The code official shall make all of the required inspections, or shall accept reports of inspection by approved agencies or individuals. All reports of such inspections shall be in writing and be certified by a responsible officer of such approved agency or by the responsible individual. The code official is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that arise, subject to the written approval of the City Manager and the availability of sufficient funds in the City budget for such matters.

104.4 Right of entry. The code official is authorized to request entry into any structure or premises at reasonable times to inspect, subject to constitutional restrictions on unreasonable searches and seizures. By the terms of the City's business license ordinance, holders of City business licenses are deemed to have consented to a search. If a structure appears to be unoccupied, and is disconnected from City utility services or electric power, then entry is authorized for the purpose of inspection of the premises for compliance with this code. However, if the premises appear to be occupied, or if there also appears to be an IPMC violation visible to the code official from a place where he has a right to be, the code official may request entrance from the owner, the owner's authorized agent or other person in charge of the property. If entry is refused or otherwise cannot be obtained, the code official is authorized to pursue recourse as provided by law, including seeking assistance of the

police department or City Attorney in obtaining an administrative search warrant pursuant to Sec. 26-37 of the City's Code of Ordinances or a court order permitting inspection. If a violation is open, obvious, and poses an immediate threat to human or animal health and/or safety, the code official has the right to demand entrance, or to make entrance if no one is present or in charge of the premises, and may seek the assistance of the police department, fire department, health department and/or public works department, as necessary, to accomplish this purpose. Within 48 hours, the code official will file an incident report with City Manager, and keep a copy in the records of his office, detailing the events and facts justifying the actions taken by him.

104.5 Identification. The code official shall wear a City uniform with proper insignia, carry proper identification and a badge of his office when carrying out his duties, and shall present them for inspection when requesting entrance into structures or premises for purposes of inspection in the performance of those duties under this code.

104.6 Notices and orders. The code official shall issue all necessary notices or orders to ensure compliance with this code.

104.7 Department records. The code official shall keep the City's official records of all business and activities of the department specified in the provisions of this code. Such records should be retained in the official records as long as the building or structure to which such records relate remains in existence, unless otherwise provided for by other regulations or City record-retention policies. This subsection does not create any private right of action in any individual if a particular record is not maintained for any particular period of time,

or if any particular information is not recorded.

SECTION 105 APPROVAL

105.1 Modifications. Whenever there are practical difficulties involved in carrying out the provisions of this code, the code official shall have the authority to grant modifications for individual cases, provided the code official shall determine and articulate in writing:

1. the special individual reason that makes application of the strict letter of this code impractical;
2. the extent to which the modification is in compliance with the intent and purpose of this code;
3. that the modification is consistent with the intent of prior modifications, if any;
4. that such modification does not materially lessen health, life and fire safety requirements; and
5. the details of action granting modifications.

The written statement shall be filed with the City Clerk and a copy shall be provided to the City Manager.

105.2 Alternative materials, methods and equipment. The provisions of this code are not intended to prevent the installation of any material or to prohibit any method of construction not specifically prescribed by this code, provided that any such alternative has been approved. An alternative material or method of construction shall be approved where the code official finds that the

proposed design is satisfactory and complies with the intent of the provisions of this code, and that the material, method or work offered is, for the purpose intended, at least the equivalent of that prescribed in this code in quality, strength, effectiveness, fire resistance, durability and safety, or has been recognized as such by experts in the area. Where the alternative material, design or method of construction is not approved, the code official shall respond in writing, stating the reason the alternative was not approved.

105.3 Required testing. Whenever there is insufficient evidence of compliance with the provisions of this code, or evidence that a material or method does not conform to the requirements of this code, or in order to substantiate claims for alternative materials or methods, the code official shall have the authority to require reasonable tests to be made as evidence of compliance at no expense to the jurisdiction, or to rely on the results of tests of similar materials or methods made in other jurisdictions or by recognized testing agencies.

105.3.1 Test methods. Test methods shall be as specified in this code or by other recognized and accepted test methods, the code official shall be permitted to approve appropriate testing procedures performed by an approved agency.

105.3.2 Test reports. Reports of tests shall be retained by the code official for the period required for retention of public records.

105.4 Material and equipment reuse. To encourage recycling and the conservation of resources, materials, equipment and devices may be reused when such elements are in good repair or have been reconditioned and tested when necessary, placed in good and

proper working condition and approved. Wood boards, composite materials, hardware and other elements, which are not load-bearing, generally would not be required to meet the same tests as re-used load-bearing timbers, posts and similar elements.

105.5 Approved materials. Materials, equipment and devices approved by the code official shall be constructed and installed in accordance with such approval.

SECTION 106 VIOLATIONS

7

106.1 Unlawful acts. It shall be unlawful for a person or other legal entity to do any act or maintain any structure or keep any premises which is in conflict with or in violation of any of the provisions of this code.

106.2 Notice of violation. A preliminary notice of violation, a notice of violation or order shall be issued by the code official in accordance with Section 107.

106.3 Violations. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed guilty of a misdemeanor or civil infraction as determined by the local municipality, and the violation shall be deemed a *strict liability offense*.

106.4 Enforcement

106.4.1 Enforcement of Lien. Any action taken by the City resulting in the imposition of a monetary penalty or the incurrence of demolition and/or other costs by the City shall be statutory liens against the real property upon which the structure or premises is located and such sums shall be recovered by adding such costs as a lien on the real property tax bills next issued by the City, or its agent,

upon such real property, and collected in the same manner and at the same time as ad valorem property taxes are collected.

106.4.2 Lien Against Title. If the lien on the offender's real property tax bill is not collectible for any reason, the lien may be recorded against the land records of the property. The owner or owners of the real property, and their successors in interest, are responsible for such lien and may be sued in a court of competent jurisdiction in Darlington County, South Carolina, to recover the amount of the lien, plus all court costs and accrued pre-judgment interest, as well as the City's attorney's fees incurred in the prosecution of the case, all of which are recoverable jointly and severally against the owner or owners of record of the property on the date the lien is imposed, and their successors in interest, and the lien runs with the property. Any lien filed on a property shall be considered a cloud against title that must be satisfied prior to any subsequent transfer of the property in question.

106.4.3 Prosecution. Any person failing to comply with a notice of violation or order served in accordance with Section 107 may further be charged with a misdemeanor or with a civil infraction, depending on the severity of the conduct and whether the property has been the subject of prior complaints, whether formal or informal, and the degree to which the property owner or other responsible person has cooperated with the City in resolving the issues presented. Persons charged are entitled to a trial in municipal court, and if found guilty of a misdemeanor or of a breach of the law constituting a civil infraction, punishment to the extent provided by law may be imposed by the judge.

106.4.4 Separate Offenses. Except as otherwise provided by South Carolina law, each day that a violation continues after due notice has been given shall be deemed a separate offense.

106.5 Abatement of violation. The imposition of the penalties herein shall not preclude the City Attorney from instituting appropriate action, including, but not limited to, requesting intervention by the City's police department to restrain, correct or abate a continuing violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building, structure or premises.

SECTION 107 NOTICES AND ORDERS

107.1 Notice to person responsible. Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred notice shall be provided.

107.1.1 Preliminary Notice. Prior to the delivery of a formal notice, a preliminary notice of violation may be given. A preliminary notice is not required prior to the submission of a formal notice.

107.1.2 Formal Notice. If the problem cannot be resolved with a preliminary notice or informally, the code official may give a formal notice of compliance or correction in the manner prescribed in Sections 107.2.2 and 107.3 to the property owner and to any other person identified as a being responsible for the violation as specified in this code. In the sole discretion of the code official, no preliminary or informal notice is required

prior to the initiation and delivery of a formal notice.

107.2 Form. Notices shall be presented in the following forms:

107.2.1 Preliminary Notice. A preliminary notice prescribed in Section 107.1.1 shall be in accordance with all of the following:

1. Be in writing.
2. Describe the location of the violation, the date of the notice and the person served.
3. Identify the violation of the IPMC.
4. Inform the property owner of the date by which to fix the violation.
5. Provide contact information to dispute the violation.

107.2.2 Formal Notice. Formal notice prescribed in Section 107.1.2 shall be in accordance with all of the following:

1. Be in writing.
2. Identify the property owner based on the City's tax or other records, and identify, to the extent possible, any other persons who may be lawfully responsible for the premises, such as a tenant, renter, lessee or permissive user.
3. Include a description of the real property sufficient for identification, which may include, but is not limited to, street address, tax map number, plat reference or a deed description.

4. Include a statement of the violation or violations, with specific reference to the section of this code which is being violated, and state why the notice is being issued.

5. Include a description of necessary correction or compliance, specifying exactly what action is required to bring the property into conformance with this code (including costs and fees associated therewith), specifying any building or other permits that must first be obtained, and stating a reasonable time to make the repairs and improvements required to bring the dwelling unit, other structure or premises into compliance with the provisions of this code.

6. Inform the property owner of:

(a) the right to an informal hearing or discussion with a hearing officer before the order is implemented;

(b) his right to appeal any adverse decision of the hearing officer; and

(c) the time limits and procedure for filing an appeal.

Informal hearings or discussions with the hearing officer shall be scheduled within 10 days of informing the violator of their violation. The code officer has the burden of proof of a violation. For purposes herein, the "hearing officer" shall be the code official or his designee.

7. Include a statement of the right of the City to file a lien in accordance with Section 106.4 "Enforcement" for

unpaid monetary penalties and costs of abatement.

8. In the alternative, notice of prosecution in the City's municipal court may be given by service of a Municipal Ordinance Summons (as provided by Sec. 1-13 of the City's Code of Ordinances) in a proper case, or by institution of the Courtesy Summons (pursuant to Sec. 26-36 of the City's Code of Ordinances).

107.3 Methods of service.

107.3.1 Preliminary Notice. To the extent legally permissible, a preliminary notice under 107.2.1 shall be served in any manner determined by the code official.

107.3.2 Formal Notice. Formal notice under 107.2.2, except as described in Subparagraph 8 above (which shall be served personally on a defendant under South Carolina law), shall be deemed to be properly served under any of the following methods:

1. If a copy of the notice is delivered personally to each property owner of record or of whom the code official has actual knowledge, and to any other person who is found on the property and/or who appears to have a right as tenant, lessee, renter or permissive user to be on or in control of the property;
2. If a copy of the notice is sent by certified or first-class mail addressed to the last known property owner or owners at the best address available to the City for such person, with a return receipt requested included therewith; or

3. If the letter and notice submitted under Section 107.3.2(2) above was not delivered, or if the return receipt is not properly signed, a copy of the notice shall be posted or door-tagged in a conspicuous place in or about the front door of the structure, and the owner of such affected property shall be deemed to have been duly notified of the notice on the seventh day after the posting thereof. The provisions hereof are not required in the event the City complies with the provisions of 107.3.3 below regarding the posting of the structure.

4. If delivered in accordance with Section 31-15-60 of the Code of Laws of South Carolina 1976, as amended. It is expressly stated that the provisions of Title 31, Chapter 15, Article 1 are permissive and the City need not comply with such provisions when exercising the rights and privileges granted under the IPMC.

107.3.3 Posting. In order to expedite the process for compliance and abatement of nuisances, the City shall additionally be permitted to post or door-tag a copy of the notice in a conspicuous place in or about the front door of the offending structure on or prior to the submission of the formal notice under Section 107.3.2(2). So long as the structure is properly posted on or before the formal notice is mailed under Section 107.3.2(2) above, then in the event the notice under 107.3.2(2) was not delivered, or if the return receipt is not properly signed, the owner of such affected property shall be deemed to have been duly notified of the notice on the 30th day after the posting thereof.

107.4 Penalties. Penalties for noncompliance with orders and notices, or for violations prosecuted in the City's municipal court, shall be as set forth in Section 106.4.

107.5 Transfer of ownership. It shall be unlawful for the owner of any dwelling unit or structure who has received a compliance order, or upon whom a notice of violation has been served, to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner or the owner's authorized agent shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the code official and shall furnish to the code official a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation, after any and all rights to appeal have been exhausted.

SECTION 108 UNSAFE STRUCTURES AND EQUIPMENT

108.1 General. When a structure or equipment, including a mobile home or travel trailer, whether with or without wheels, is found by the code official to be unsafe (unsafe structure or unsafe equipment), is a structure unfit for human habitation, is an unlawful structure or is a dangerous structure or premises, such structure or equipment may be condemned and boarded or demolished and removed pursuant to the provisions of this code or pursuant to other applicable

provisions of the City's Code of Ordinances or of State law.

108.1.1 Unsafe structures. An "unsafe structure" is one that is found to be dangerous to the life, health, property or safety of the public or the occupants of the structure by not providing minimum safeguards to protect or warn occupants in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is imminently foreseeable unless repairs are immediately undertaken.

108.1.2 Unsafe equipment. "Unsafe equipment" includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the premises or within the structure which is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or occupants of the premises or structure. It also includes unsafe mobile equipment units used for human habitation, including mobile homes, travel trailers, shipping containers, old buses, old truck bodies and the like, whether currently on wheels or not.

108.1.3 Structure unfit for human habitation. A "structure unit for human habitation" is found whenever the code official finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin infested, contains filth and contamination, or lacks ventilation, illumination, sanitary or heating facilities or other essential equipment required by

this code, or because the location of the structure constitutes a hazard to the occupants of the structure or to the public.

108.1.4 Unlawful structure. An “unlawful structure” is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered or occupied contrary to law. The term “unlawful structure” includes “unsafe equipment” used for human occupancy in violation of this code.

108.1.5 Dangerous Structure or premises. A “dangerous structure” or “dangerous premises” is any structure or premises that has any or all of the conditions or defects described below:

1. Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the approved building or fire code of the City as related to the requirements for existing buildings.
2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.
3. Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.
4. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so

anchored, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.

5. The building or structure, or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.

6. The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.

7. The building or structure is neglected, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.

8. Any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the approved building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.

9. A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or

arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.

10. Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the code official to be a threat to life or health.

11. Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.

108.2 Vacant structures. If the structure is vacant and unfit for human habitation, and is not in danger of structural collapse, the code official is authorized to post a placard of condemnation on the premises and order the structure closed up so as not to be an attractive nuisance. Upon failure of the owner or the owner's authorized agent to close up the premises or to request a hearing with the hearing officer within the time specified in the order, the code official shall cause the premises to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real property upon which the structure is located and shall be a lien upon such real property and may be collected by any legal resource.

108.2.1 Disconnect Utility Services. The code official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section 102.7 in case of emergency where necessary to eliminate an immediate hazard to life or property or where such utility connection has been made without approval or is otherwise unauthorized. The code official shall notify the serving utility and, whenever possible, the owner or owner's authorized agent and occupant of the building, structure or premises of the decision to disconnect prior to taking such action. If not notified prior to disconnection the owner, owner's authorized agent or occupant shall be notified in writing as soon as practical thereafter.

108.2.2 Enforcement and Remedies for Violation. A structure that is boarded or vacant in violation of this section is a public nuisance. In addition to the provisions in this section the City is authorized to use the remedies set forth in Section 106 of this code, State law and the City's Code of Ordinances. The remedies, procedures and penalties provided by this section are cumulative to each other and to any others available under state law or other city ordinances.

108.2.3 Owner Responsibilities. No person shall allow a structure to stand vacant for more than thirty (30) days unless the owner establishes by substantial evidence, to the reasonable satisfaction of the code official, one or more of the following conditions apply:

108.2.3.1 Permits. The structure is the subject of an active building permit for repair or rehabilitation and

the owner is progressing diligently to complete the repair or rehabilitation.

108.2.3.2 Sale or Lease. The structure meets all applicable codes, does not contribute to blight, is ready for occupancy and is actively being offered for sale, lease or rent.

108.2.3.3 Maintained. The structure does not contribute to and is not likely to contribute to blight because the owner is actively maintaining and monitoring the structure so that it does not contribute to blight. Active maintenance and monitoring shall include:

1. Maintenance of landscaping and plant material in good condition;
2. Maintenance of the exterior of the structure including but not limited to paint and finishes in good condition;
3. Prompt and regular removal of all exterior trash, debris and graffiti;
4. Maintenance of the structure in continuing compliance with all applicable codes and regulations; and/or
5. Prevention of criminal activity on the premises including but not limited to use and sale of controlled substances, prostitution, criminal street gang activity, loitering, or trespassing.

108.2.3.4 Natural Disasters. If the structure is vacant due to fire, flood, earthquake, or other form of natural disaster and the owner is actively pursuing assistance for demolition, rehabilitation, or restoration of the structure and/or premises from local,

state or federal assistance programs or from insurance agencies.

108.2.4 Standards for Boarding a Vacant Structure. The boarding of a vacant structure shall be according to the specifications provided as Appendix A to this code.

108.2.5 Rehabilitation of Boarded Structure. The owner of any boarded structure, whether boarded by voluntary action of the owner or the owner's authorized agent or as a result of enforcement activity by the City, shall cause the boarded structure to be rehabilitated for occupancy within six (6) months after the building is boarded and shall comply with Section 108.2.3. On or before the end of the six month term, the code official may grant an extension, in writing, for rehabilitation upon a showing that substantive rehabilitation is in progress and ongoing. Any such extension shall be initially granted for a period of not exceeding 30 days and subject to further 30 day extensions in the discretion of the code official.

108.2.6 Continuing Nuisance. When the owner of a boarded or vacant structure fails to maintain the property in accordance with this section or when repeated violations of this section occur for the same property, the code official may seek remedies as provided by this code, local ordinances or state law including, but not limited to, demolition and removal of the structure.

108.3 Notice. Whenever the code official has condemned a structure or equipment under the provisions of this section, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the owner, the owner's authorized agent or the person or persons responsible for the structure or equipment in accordance with

Section 107.3. If the notice pertains to equipment, it shall also be placed on the condemned equipment. The notice shall be in the form prescribed in Section 107.2.

108.3.1 Trespass Notice. The code official may also require the owner of the property to post “No Trespassing” signs on the property and sign a letter with the City’s policy department authorizing the department to enforce no trespassing on the premises.

108.4 Placarding. Upon failure of the owner or person responsible to comply with the notice provisions or to request a hearing within the time given, the code official shall post on the premises or on defective equipment a placard bearing the word “Condemned” (or similar verbiage) and a statement of the penalties provided for occupying the premises, operating the equipment or removing the placard. To the extent a code official is acting in his official capacity under this code, the provisions of Sec. 58-33 of the City’s Code of Ordinances shall not be applicable.

108.4.1 Placard removal. The code official shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated or the hearing officer or appeals board (see Section 111 herein) overturn the determination of the code official. Any person who defaces or removes a condemnation placard without the approval of the code official shall be guilty of a misdemeanor and subject to the penalties provided by this code.

108.5 Prohibited occupancy. Any occupied structure condemned and placarded by the code official shall be vacated as ordered by the code official, unless a hearing has been requested, except in cases where imminent

danger exists, as defined in Section 109.1. Any person who shall occupy a placarded premises or shall operate placarded equipment, and any owner or any person responsible for the premises who shall let anyone occupy a placarded premises or operate placarded equipment shall be liable for the penalties provided by this code.

108.6 Abatement methods. The owner, owner’s authorized agent, operator or occupant of a building, premises or equipment deemed unsafe by the code official shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other approved corrective action.

SECTION 109 EMERGENCY MEASURES

109.1 Imminent danger. When, in the opinion of the code official, there is imminent danger of failure or collapse of a building or structure which endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building occupants or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment, the code official is hereby authorized and empowered to order and require the occupants to vacate the premises forthwith. The code official shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure Is Unsafe and Its Occupancy Has Been Prohibited by the Code Official." It shall be unlawful for any person to enter such structure, except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same. In certain cases, the code official may seek the assistance of the City police department, the fire department, the public works department, and any other department of the City in enforcing his orders to vacate the premises.

109.2 Temporary safeguards. Notwithstanding other provisions of this code, whenever, in the opinion of the code official, there is imminent danger due to an unsafe condition, the code official shall order the necessary work to be done, including the boarding up of openings, to render such structure temporarily safe whether or not the legal procedure herein described has been instituted. Additionally the code official shall cause such other action to be taken as he, in

his discretion, deems necessary to meet such emergency.

109.3 Closing streets. When necessary for public safety, the code official shall temporarily close structures and close, or request the City Manager or Police Chief to close sidewalks, streets, public ways and places adjacent to unsafe structures, and prohibit the same from being utilized, until the situation is stabilized and the danger abated.

109.4 Emergency repairs. For the purposes of this section, after consulting with and getting the approval of the City Manager, the code official may employ the necessary labor and materials to perform the required emergency repairs as expeditiously as possible.

109.5 Costs of emergency repairs. Costs incurred in the performance of emergency repairs shall be paid by the City, if prior approval has been given by the City Manager or his duly authorized agent. The City Attorney or other counsel retained by the City may institute appropriate action against the owner of the premises where the unsafe structure is or was located for the recovery of such costs.

109.6 Hearing. Any persons ordered to take emergency measures shall comply with such order forthwith. Any affected person shall thereafter, upon petition directed to the appeals board, be afforded a hearing as described in this code.

SECTION 110 DEMOLITION

110.1 General. If a structure is not a historic building, as governed by the provisions of Section 102.6 of this code, the code official may order the owner, or the owner's

authorized agent, of any other premises upon which is located any structure, which in the code official's judgment is so old, dilapidated or has become so out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the structure, to demolish and remove such structure; or if such structure is capable of being made safe by repairs, to repair and make safe and sanitary or to demolish and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, the code official shall order the owner or the owner's agent to demolish and remove such structure.

110.2 Notices and orders. All notices and orders shall comply with Section 107.

110.3 Failure to comply. If the owner, or the owner's authorized agent, of a premises (as provided in Section 110.1) fails to comply with a demolition order within the time prescribed, after failing to timely request a hearing or after requesting a hearing, and if not successful in having the code officer's demolition order modified or abated, and thereafter fails to exhaust his right to appeal, the code official shall thereafter cause the structure to be demolished and removed, either through an available public agency or by contract or arrangement with private persons, and the cost of such demolition and removal shall be charged against the real property upon which the structure is located and shall be a lien upon such real property, and, if unpaid, shall be collected in the same manner and at the same time as the City's real property taxes, including delinquent city property taxes, or using any other legal recourse available to the City.

110.4 Salvage materials. When any structure has been ordered demolished and

removed, the City Manager or other designated officer under said contract or arrangement aforesaid shall have the right to sell the salvage and valuable materials at the highest price obtainable. The net proceeds of such sale, after deducting the expenses of such demolition and removal, shall be promptly remitted with a report of such sale or transaction, including the items of expense and the amounts deducted, to the person who is entitled thereto, subject to any order of a court. If there is no surplus remaining to be turned over, the report shall so state.

SECTION 111 APPEALS PROCEDURE

111.1 Appeals Process. Any person affected by a decision of the code official or a notice issued under the provisions of this code shall have the right to appeal to the appeals board in accordance with the provisions of Chapter 10 "Buildings and Building Regulations", Article IV "Board of Appeals Regarding Technical Code Enforcement" of the City's Code of Ordinances.

SECTION 112 STOP WORK ORDER

112.1 Authority. Whenever the code official finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the code official is authorized to issue a stop work order.

112.2 Issuance. A stop work order shall be in writing and shall be given to the owner of the property, to the owner's authorized agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order and the conditions under which the cited work is authorized to resume.

112.3 Emergencies. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping the work.

112.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$100 or more than \$500 for each offense.

CHAPTER 3 GENERAL REQUIREMENTS

SECTION 302 EXTERIOR PROPERTY AREAS

Section 302.4 Weeds. All premises and exterior property shall be maintained free from weeds or plant growth in excess of 12 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plant and vegetation, other than trees or shrubs provided. While this definition includes natural and planted weeds or plant growth, this term shall not include cultivated flowers or gardens.

Upon failure of the owner or agent having charge of the property to cut and destroy weeds are service of a notice violation, they shall be subject to prosecution in accordance with Section 106.3 of this code and/or as otherwise provided by State law or the City's Code of Ordinances. Upon failure to comply with the notice of violation, any duly authorized employee of the City or a contractor hired by the City shall be authorized to enter upon the property in violation and cut and destroy weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property. An owner is permitted one notice per calendar year with an opportunity

to abate the weed violation within the time parameters set forth in the notice without further penalty. Each subsequent violation within the calendar year will be subject to an automatic court summons and fees associated therewith.

SECTION 304 EXTERIOR PROPERTY AREAS

Section 304.14 Insect Screens. During the period from January 1 to December 31, every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25mm), and every screen door used for insect control shall have a self-closing device in good working condition.

Exception. Screens shall not be required where other approved means, such as air curtains or insect repellent fans are employed.

CHAPTER 6 MECHANICAL AND ELECTRICAL REQUIREMENTS

SECTION 602 HEATING FACILITIES

Section 602.2 Residential Occupancies. Dwellings shall be provided with heating facilities capable of maintaining a room temperature of 68°F (20°C) in all habitable rooms, bathrooms and toilet rooms based on the winter outdoor design temperature for the locality indicated in Appendix D of the *International Plumbing Code*. Said heating facilities shall be permanent in nature and

shall be installed in compliance with the provisions of the ICC International Residential Code and ICC International Mechanical Code. All heating facilities shall be maintained in a safe working condition and shall be capable of performing the intended function as outlined in Section 602. Cooking appliances shall not be used to provide space heating to meet the requirements of this section.

602.3 Heat supply. Every owner and operator of any building who rents, leases or lets one or more dwelling unit, rooming unit, dormitory or guestroom on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from October 1 to May 1 to maintain a temperature of not less than 68°F (20°C) in all habitable rooms, bathrooms, and toilet rooms.

Exceptions:

1. When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor design temperature for the locality shall be as indicated in Appendix D of the *International Plumbing Code*.

2. In areas where the average monthly temperature is above 30° F (-1°C) a minimum temperature of 65°F (18°C) shall be maintained.

602.4 Occupiable work spaces. Indoor occupiable work spaces shall be supplied with heat during the period from October 1 to May 1 to maintain a temperature of not less than 65°F (18°C) during the period the spaces are occupied.

Exceptions:

1. Processing, storage and operation areas that require cooling or special temperature conditions.

2. Areas in which persons are primarily engaged in vigorous physical activities.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: 4325 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

APPROVING AND ACCEPTING GRANT MONIES FROM THE BYERLY FOUNDATION;
AUTHORIZING THE CONVEYANCE AND TRANSFER OF CERTAIN REAL PROPERTY;
AND OTHER MATTERS RELATING THERETO.

ATTACHMENTS:

Description

- ▣ Ordinance 4325

AN ORDINANCE 4325

APPROVING AND ACCEPTING GRANT MONIES FROM THE BYERLY FOUNDATION; AUTHORIZING THE CONVEYANCE AND TRANSFER OF CERTAIN REAL PROPERTY; AND OTHER MATTERS RELATING THERETO.

BE IT ORDAINED by the Mayor and City Council of the City of Hartsville in a meeting duly assembled:

Section 1. Findings of Fact

The City Council of the City of Hartsville (the “**City Council**”), the governing body of the City of Hartsville, South Carolina (the “**City**”), has made the following findings of fact:

(A) The City is a municipal corporation of the State of South Carolina (the “**State**”) located in Darlington County, South Carolina, and as such possesses all general powers granted by the Constitution and statutes of the State of South Carolina to such public entities.

(B) The Hartsville Public Development Corporation (the “**Corporation**”) is a South Carolina nonprofit corporation, incorporated, organized and existing under the laws of the State of South Carolina.

(C) The Corporation has been formed to assist in the development of public facilities and other projects which benefit the City.

(D) The Corporation is controlled by the City Council as two of its three directors are appointed by the City Council.

(E) By the terms of its Articles of Incorporation and its Bylaws, the Corporation is authorized “to acquire, by gift, lease or purchase...any property, real or tangible personal, incidental to carrying out” projects located in and for the benefit of the City.

(F) The City is authorized by the laws of the State to sell, alien, convey, lease or otherwise dispose of real property.

(G) The City has acquired certain properties (the “**City Parcels**”) as listed on Exhibit A hereto.

(H) In addition to the City Parcels, there are other parcels (the “**Other Parcels**” and together with the City Parcels, the “**Parcels**”), as listed on Exhibit A hereto, that are anticipated to be acquired by the Corporation.

(I) Upon the acquisition of all necessary Parcels (as determined by the Corporation), the Corporation, acting in concert with the City, has stated its intent to develop or arrange for the development of a mixed-use commercial and residential development, currently known as

the “Canalside Project” (the “**Project**”), which is intended to benefit the City by further developing and improving its downtown corridor and adding multi-family housing options, which are needed in the City.

(J) By the terms of this Ordinance, the City intends to convey the City Parcels to the Corporation. In making such conveyance, the City is cognizant that its authority to dispose of real property is limited by a fiduciary duty to act in the best interest of the public.¹ The City has a fiduciary duty to receive consideration of “reasonably equivalent value” in exchange for its sale or conveyance of real property.² In determining what constitutes “reasonably equivalent value,” a municipality is not limited to considering the monetary value received for the property but may also “consider indirect benefits resulting to the public in determining what is a fair and reasonable return for disposition of its properties....”³

(K) The City is mindful of and has considered the requirements of *Nichols v. South Carolina Research Authority*, 290 S.C. 415, 351 S.E.2d 155 (1986) and *WDW Properties v. City of Sumter*, 342 S.C. 6, 535 S.E.2d 631 (2000) (the “**Byrd Test**”), wherein public purpose of the proposed incentives is determined by the following four-part test: (1) what is the ultimate goal or benefit to the public intended by the project; (2) are public parties or private parties the primary beneficiaries; (3) is the benefit to the public speculative; and (4) what is the probability that public interest shall be served and to what degree.

(L) The Byerly Foundation (the “**Byerly**”) has agreed to provide a grant to the City (the “**Grant**”) and a loan to the Corporation (the “**Loan**”) in order to finance the costs of acquiring the Other Parcels, reimbursing the City for certain of the City Parcels and paying certain due diligence and other costs associated with the Project.

(M) The Grant in the amount of \$500,000 is to be made directly to the City to acquire certain of the Other Parcels (the “**Other City Parcels**”) and pay for other approved costs.

(N) The Loan in the amount of up to \$1,500,000 is to be made and secured pursuant to a line of credit agreement between the Corporation and Byerly, a promissory note executed and delivered by the Corporation, registered in the name of Byerly, and secured by a mortgage and security agreement on each Parcel acquired with the proceeds of the Loan as such amounts are drawn upon by the Corporation.

(O) The City Council is enacting this Ordinance in order to:

- (1) authorize the conveyance of the City Parcels and the Other City Parcels (by grant or below-market sale) to the Corporation;
- (2) evidence the City’s approval of the Project and the acceptance of the Grant;
- (3) accept and receive the proceeds of the Grant from Byerly; and

¹ *Haesloop v. City Council of Charleston*, 115 S.E. 596, 600 (S.C. 1923).

² *Id.*

³ Quoting *McKinney v. City of Greenville*, 203 S.E.2d 680, 688 (S.C. 1974).

(4) authorize the execution and delivery by, and on behalf of, the City of such other agreements and certificates and the taking of such other action by the City (acting through the City Manager) as shall be necessary or desirable in connection with the acquisition of the Other City Parcels and the financing of the Project.

Section 2. Ratification of the Byrd Test; Recital of Indirect Benefits

(A) The City reaffirms the criteria set forth by the South Carolina Supreme Court in the Byrd Test. The City, in conveying the City Parcels and the Other City Parcels to the Corporation as an incentive for the future development of the Project, complies with the objective provisions of Byrd Test as described in Section 2(B).

(B) With regard to the Byrd Test recited above, the City believes that:

(1) the development of the Project is integral to the growth of the City's downtown and the Project shall serve as a catalyst for future redevelopment in the area; further, there is a significant shortage of good quality multi-family housing options in the City and the Project will address such shortage;

(2) although some benefits inure to the Corporation (as well as future third-party developers), the City is the primary beneficiary because the Project shall provide a direct economic impact to the City through increased tax and fee levies, wide-spread growth in property valuations, and the creation of jobs, and shall provide indirect economic impacts by attracting businesses, investment and patronage into its downtown and enhancing quality of life and enjoyment for City residents by developing/restoring blighted or vacant areas in the community, increasing property tax revenues within the areas surrounding the Project and increased demand in property and property values in the vicinity of the Project;

(3) while the Project is in its introductory phase, the Corporation's stated corporate purpose is to serve the City's best-interests and through the City Council's control of the Corporation it can ensure that the Project is developed in a manner best benefiting the City; and

(4) the public interest shall be greatly served, as the Project is expected to generate capital investment of at least \$10,000,000 and the creation of 3 jobs. The direct investment of capital and the creation of jobs are vital to the success of the City and its general welfare.

Section 3. Authorization to Convey Property

In order to incentivize and induce the success of the Project, the City may convey the City Parcels and the Other City Parcels, by grant, sale or otherwise to the Corporation; in the event of a sale, the amount of the sale may be for amounts less than the appraised value of any the City Parcels or the Other City Parcels and the specific sales price may be determined by the City

Manager based on her estimate of best value at the time of conveyance.

Section 4. Authorization for Grant; Approval of the Grant Agreement

(A) The City Council hereby authorizes the City's acceptance of the Grant from Byerly in an amount of \$500,000, or such other amount as Byerly may determine.

(B) In connection with the delivery of the Grant, the City Manager is additionally authorized to prepare, review, negotiate, execute, deliver, and agree to such additional agreements, certifications, documents, closing proofs, and undertakings as she shall deem necessary or advisable.

DONE AND ORDAINED IN COUNCIL ASSEMBLED, this ____ day of ____, 2018.

CITY OF HARTSVILLE, SOUTH
CAROLINA

(SEAL)

Carl M. (Mel) Pennington IV, Mayor

Attest

Sherron L. Skipper, City Clerk

First Reading: February 13, 2018
Public Hearing: _____, 2018
Final Reading: _____, 2018

List of City Parcels

056-11-01-021
056-00-01-020
056-11-01-048
056-07-01-065
056-11-02-051
056-11-01-007
056-11-01-006
056-11-01-008
056-11-01-010
056-06-02-052
056-06-02-109
056-06-02-084
056-06-02-051
056-06-02-085
056-06-02-056
056-06-02-086
056-06-02-055
056-11-01-022

List of Other Parcels

056-06-02-057
056-11-01-019
056-11-01-045
056-11-01-014
056-11-01-047
056-11-01-003
056-11-01-002
056-11-01-001
056-06-02-054
056-06-02-053
056-11-01-004
056-11-01-005
056-11-01-046
056-11-02-018
056-07-01-039
056-07-01-040



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: 4326 Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Approving Historic Property Special Tax Assessment at 110 East Carolina Ave.

ATTACHMENTS:

Description

- ▣ Ordinance 4326
- ▣ Bailey Bill Ordinance Attachments

ORDINANCE 4326

AN ORDINANCE APPROVING AN APPLICATION FOR A SPECIAL PROPERTY TAX ASSESSMENT FOR A HISTORIC PROPERTY, 110 EAST CAROLINA AVENUE (TAX MAP# 056-06-02-018); AND OTHER MATTERS RELATED THERETO.

WHEREAS, the City of Hartsville, South Carolina (the “City”) approved April 12, 2016 to grant special property tax assessments to real property that qualifies as a “rehabilitated historic property;” as authorized pursuant to Sections 5-21-140 and 4-9-15 of the Code of Laws of South Carolina 1976, as amended (collectively, the “Bailey Bill”), and

WHEREAS, the owner of the property located at 110 East Carolina Avenue has applied to receive the special property tax assessment; and

WHEREAS, the application was reviewed by the Hartsville Architectural Review Board (the “Commission”) and determined that the proposed rehabilitation work adheres to the City’s Design Guidelines and the Secretary of the Interior Standards for Rehabilitation as required by Section 11-21 of the City’s Code of Ordinances; and

WHEREAS, the Hartsville Architectural Review Board determined that the project meets the minimum expenditure of twenty percent (20%) of the fair market value of the structure as required by Section 2-703 of the City’s Code of Ordinances; and

WHEREAS, on January 24, 2018 the Architectural Review Board voted unanimously to recommend City Council approve the application for 110 East Carolina Avenue.

NOW, THEREFORE, BEING DULY ASSEMBLED, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF HARTSVILLE AS FOLLOWS:

Section 1. The application for rehabilitation work proposed for 110 East Carolina Avenue is hereby approved. This approval shall constitute Preliminary Certification of the rehabilitation work as required by Section 2-708 (c)(d) of the City’s Code of Ordinance.

Section 2. If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held or determined to be invalid, such decision shall not affect the validity of the remaining portions of the Bailey Bill Program and/or this Ordinance.

Section 3. Nothing in this Ordinance hereby enacted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause of causes of action acquired or existing, under any act or ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this ordinance are hereby repealed the extent of the conflict or inconsistency. This Ordinance shall take effect immediately upon its enactment by the Council.

DONE AND ORDAINED IN COUNCIL ASSEMBLED, this ____ day of _____, 2018.

CITY OF HARTSVILLE, SOUTH CAROLINA

(SEAL)

By: _____
Carl M. (Mel) Pennington IV, Mayor

Attest

By: _____
Sherron L. Skipper, City Clerk

First Reading: February 13, 2018
Public Hearing: _____, 2018
Final Reading: _____, 2018

ORDINANCE 4319

AN ORDINANCE TO AMEND HARTSVILLE CITY CODE CHAPTER HISTORIC PRESERVATION SECTION 11-21 "DESIGN REVIEW GUIDELINES FOR CITY'S HISTORIC DISTRICT SUBSECTION (a) CITY'S HISTORIC DISTRICT (1) HISTORIC PROPERTIES BY THE ADDITION OF 110 EAST CAROLINA AVENUE (TAX MAP# 056-06-02-108) A PORTION OF THE FORMER SOUTHERN CANDY KITCHEN AND SUBSECTION (b) GENERAL CRITERIA.

WHEREAS, Suzy Moyd of Spondulits, owner of the building, self-nominated the portion of the Southern Candy Kitchen at 110 East Carolina Avenue (Tax Map# 056-06-02-108) for historic designation, and;

WHEREAS, the Architectural Review Board made a recommendation to City Council that the aforementioned property be considered for local historic designation during its November 15, 2017 meeting, and;

WHEREAS, the Planning Commission reviewed the request and supported the Architectural Review Board's recommendation during its November 26, 2017 meeting.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Council of the City of Hartsville that the City of Hartsville City Code is hereby amended to read as follows:

Chapter 11. Historic Preservation
Section 11-21 Design Review Guidelines for City's Historic District
(a). City's Historic District Historic properties
(b). General criteria

Sec. 11-21. Design review guidelines for city's historic district.

(a). City's historic district.

(1) Historic properties.

- a. The Hartsville Museum
- b. The Hartsville Rail Passenger Station
- c. The Hart Cottage
- d. Lawton Park and Pavilion
- e. Coker Experimental Farms
- f. Belk Building, East Carolina Avenue
- g. Portion of the Southern Candy Kitchen, 110 East Carolina Avenue

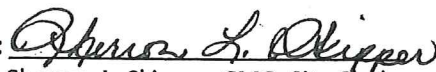
Note: These properties are the only historical properties currently assigned to the oversight of the ARB by city council.

(b). General criteria: The City's historic district is composed of the structures in Section 11-21

(a)(1) of which the majority were built before 1939 and have significant architectural and historical character.

NOW, THEREFORE BE IT ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED on the 9th day of January, 2018 and to become effective upon final reading.


Carl M. (Mel) Pennington IV, Mayor

ATTEST: 
Sherron L. Skipper, CMC, City Clerk

First Reading: December 12, 2017
Public Hearing: January 09, 2018
Final Reading: January 09, 2018



Hartsville Architectural Review Board

BAILEY BILL HISTORIC PROPERTY REHABILITATION APPLICATION

Property Address: 110 E. Carolina Avenue
Property Owner: Spondulits, LLC Phone Number: 843-230-5837
Property Owner's Email Address: suzy.moyd@aol.com
Applicant: Susan G. Moyd Phone Number: 843-230-5837
Applicant's Mailing Address: 1420 Flinns Rd Hartsville, SC 29550
Applicant's Email Address: suzy.moyd@aol.com
Estimated Project Start Date: 1/22/18 Estimated Completion Date: 2/22/19
Fair Market Value of Property: \$ 45,000 (Please attach appraisal or other proof of value)
Estimated Project Cost \$ 12,000 (Must meet or exceed 20% of the fair market value)

Historic Designation Status

The property must have been granted a "historic designation by the Hartsville City Council. Check all that apply:

- ☐ The property is listed on the National Register of Historic Places
☐ The property has been designated as an historic property by the City Council
☒ The property is located within an area that has been designated as a historic district by the City Council

Attachments

The following information must be submitted along with a completed application:

- ☒ An original signed and completed application
☒ An application fee of \$ _____

_____ Plan detailing the proposed Historic Rehabilitation including the following: the areas of the structure or property that are to be rehabilitated; the scope of work to be done; and detailed information on the materials and techniques to be used to comply with the Rehabilitation Standards of the City.

Applicant's Signature: Susan G. Moyd Date: 1/16/18

Owner's Signature (if not Applicant): _____

Co-Owner's Signature (if not Applicant): _____

The above signatures certify that the information in this application is accurate and complete, that the City may copy any drawings and materials necessary for review, and that pursuant to S.C. Code Ann. Section 6-29-1145 this property is not subject to a recorded covenant that is contrary to, conflicts with, or prohibits this activity.

FOR STAFF USE

Application #: _____ Tax Map #: _____ Zoning District: _____

_____ The work as described in this application and attachments appears to meet the Rehabilitation Standards and would likely receive final approval if completed as described.

_____ The work as described in this application and attachments would meet the Rehabilitation Standards if the Special Conditions on the attached sheet are met.

_____ The work as described in this application and attachments does not appear to meet the Rehabilitation Standards and is not approved for this property. The attached sheet describes the specific problems with the proposed work.

Authorized Signature _____ Date: _____



City of Hartsville
Special Tax Assessment for Rehabilitated Historic Properties
Application for PRELIMINARY Certification

The City of Hartsville Code of Ordinances, Chapter __, Sections ____, authorizes a Special Tax Assessment for Rehabilitated Historic Properties that meet the criteria for eligibility. Upon **Final** Certification, eligible properties will receive an assessment equal to the assessed value at the time of preliminary certification. The special assessment period shall not exceed twenty (20) years in length. A separate application is required for Final Certification once the rehabilitation work has been completed. Completed applications, including all required attachments, should be mailed to: **City of Hartsville Planning Department, Attn: Brenda Kelley, PO Box 2497, Hartsville, SC 29551.**

1. Property Information

| | | |
|--|--|------------------------|
| Name of Historic Property: <u>Eli's Southern Candy Kitchen</u> | | |
| Street Address: <u>110 E Carolina Ave</u> | | |
| City: <u>Hartsville</u> | South Carolina | Zip Code: <u>29551</u> |
| TMS #: <u>056-06-02-108</u> | Fair Market Value: | |
| How did you determine the fair market value of the building? (Attach documentation) | <input checked="" type="checkbox"/> Property appraisal completed by a real estate appraiser licensed by the State of South Carolina OR Sale price as delineated in a bona fide contract of sale within twelve months of the time the application is submitted OR Most recent appraised value published by the Darlington County Tax Assessor | |
| | | |

2. Applicant Information

| | | |
|---|--------------------------------|------------------------|
| Name of Property Owner: <u>Susan Moyd</u> | | |
| Mailing Address: <u>1420 Flinns Rd</u> | | |
| City: <u>Hartsville</u> | State: <u>SC</u> | Zip Code: <u>29550</u> |
| Phone: <u>843 230 5837</u> | Email: <u>sozymoyd@aol.com</u> | |

3. Historic Designation

| | |
|--|---|
| Eligibility Requirements (Attach documentation) (Circle the eligibility requirement/s that apply.) | Listed on the National Register of Historic Places individually or as a contributing property in a district OR Determined eligible for the National Register by SC Dept. of Archives and History OR <u>Designated a historic property by the City of Hartsville</u> |
|--|---|

Provide a brief overview of the historical significance of the building. When was the primary structure built? Include dates and description of any major alterations.

Built c. 1910 as Eli's Southern Candy Kitchen. Eli Saleeby immigrated here from Lebanon in 1906 and started a business in downtown Hartsville that popped popcorn, roasted peanuts & tempered caramels. They also had a soda fountain.

| 4. Project Information | |
|--|--|
| Project start date (month/year): <u>2/2018</u> | Estimated Completion Date (month/year): <u>2/2019</u> |
| Total Estimated Project Cost: <u>\$12,000</u> | |
| How will this property be used once completed? <input type="checkbox"/> Owner-occupied <input checked="" type="checkbox"/> Income-producing | |
| What types of improvements will be undertaken as part of this project? (Select all that apply) | <input checked="" type="checkbox"/> Repairs to the exterior of the building <input checked="" type="checkbox"/> Alterations to the exterior <input type="checkbox"/> New construction on the property including site work <input type="checkbox"/> Alterations to interior primary public spaces, as defined by the reviewing authority <input checked="" type="checkbox"/> Any remaining work where the expenditures for such work are being used to satisfy the minimum expenditures for rehabilitation, including, but not limited to alterations made to mechanical, plumbing and electrical systems |
| 5. Description of Rehabilitation | |
| Has an application for federal or state Historic Rehabilitation Tax Credits been filed for this property? <input type="checkbox"/> Yes Attach: One (1) copy of Historic Preservation Certification Application Part 2 - Description of Rehabilitation; required documentation (photos, plans, etc.) and approval letter OR Attach: One (1) copy of Certified Rehabilitation Application S2 - Description of Rehabilitation; required documentation (photos, plans etc.) and approval letter <input checked="" type="checkbox"/> No Attach: Two (2) copies of Rehabilitated Historic Property Application Part A, Preliminary Review Form and required documentation (photos, plans, etc.) | |
| 6. Required Attachments | |
| Applications will not be reviewed until all required attachments have been submitted. | |
| <input checked="" type="checkbox"/> A map showing the location of the property <input checked="" type="checkbox"/> Documentation of fair market value <input checked="" type="checkbox"/> Documentation of historic eligibility <input checked="" type="checkbox"/> Application and required documentation for description of rehabilitation | |

Under penalty of perjury, I certify that all information included in this application is true and correct. I understand this property shall not be eligible for the Special Tax Assessment for Rehabilitated Historic Properties until final certification has been granted by the City of Hartsville pursuant to Chapter _____, Sections _____, of the City of Hartsville Code of Ordinances, and Section 4-9-195 of the South Carolina Code of Laws, 1976, as amended.

Susang Muzyl
Applicant's Signature

1/16/18
Date



City of Hartsville Planning and Zoning Department

Certificate of Appropriateness

Applicant Information

All correspondence with regards to the Certificate of Appropriateness will be sent to the party identified in this section.

Full Name: Moyd, Susan G.
Last First M.I.

Address: 1420 Flinns Rd
Street Address

Hartsville SC 29550
City State ZIP Code

Home Phone: (843) 230-5837 Fax Number: _____

Email Address: szzymoyd@aol.com

I understand that all applications that require review by the Architectural Review Board must be submitted by 5:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. Completion of the application means all required information has been provided, all fees have been paid, and submittal requirements have been met. An incomplete application will not be accepted.

Property Information

Property Owner: Spondulits, LLC
Last First M.I.

Address of Subject Property: 110 E. Carolina Ave
Street Address

Hartsville SC 29550
City State ZIP Code

Historic District: Downtown Zoning District: _____

Check all that apply:

- ☒ Building ☐ Archaeological Site ☐ Object
☐ Landscape Feature

Project Description (describe all work proposed):

- ☐ Alteration ☐ Demolition ☐ New Construction
☐ Reconstruction ☒ Rehabilitation ☐ Relocation



City of Hartsville Planning and Zoning Department

Certificate of Appropriateness

Submittal Requirements

| | |
|---|--|
| | Full plans and specifications. |
| ✓ | Site plan. |
| ✓ | Samples of materials if needed to fully describe the proposed appearance, color, feature, materials, or design of the building(s), structure(s), and any outbuilding, wall, courtyard, fence, landscape feature, paving, storage or exterior lighting. |
| ✓ | Adequate information to enable the Historic Preservation Board to visualize the effect of the proposed action of adjacent building and streetscape within a historic district. |
| | Demolition applications only: Provide plans for the reuse of the property. |
| | Moving applications only: Provide reason for the proposed move, and a description of the new location and settings. |

Darlington County

Assessor's Office

| | | | | |
|--|---|--------------------------------|--|---------------------------------|
| Recent Sales in Area | Previous Parcel | Next Parcel | Return to Main Search Page | Darlington Home |
| Owner and Parcel Information | | | | |
| Owner Name | REHMAN AENUR | Today's Date | January 16, 2018 | |
| Mailing Address | 110 E CAROLINA AV | Parcel Number | 056-06-02-108 | |
| | P O BOX 842 HARTSVILLE SC 29551 | Tax District | County (District 32-1) | |
| Location Address | 110 E CAROLINA AV | | | |
| Class Code (NOTE: Not Zoning Info) | C-Commercial | Acres | .00 | |
| Description | 110 E CAROLINA AV | Parcel Map | Show Parcel Map | |
| Legal Information | SPLIT FROM 056-06-02-060 15 X 69 PB 207/696 | Record Type | Commercial | |
| Town Code / Neighborhood | | Owner Occupied | | |
| Generate Owner List By Radius | | | | |

| | | | | |
|----------------------------|-----------------------------------|-----------------------------|-------------------------------|----------------------------------|
| Value Information | | | | Online Taxes |
| Land Value | Improvement Value | Total Value | Taxable Value | Total Assessment |
| \$ 5,000 | \$ 27,000 | \$ 32,000 | \$ 32,000 | \$ 1,920 |

| | | | |
|--|---|---------------------------------------|----------------------------|
| Building Information | | | |
| First Floor Square Footage | Second Floor Square Footage | Garage Square Footage | Year Built |
| 1,032 | 0 | 0 | 0000 |

| | | | |
|--|----------------------|----------------------|-----------------------|
| Lot Size Information (Dimensions in Feet) | | | |
| Front | Back | Left | Right |
| 15 | 15 | 69 | 69 |

| | | | | |
|---------------------------|-----------------------|---------------------------|---------------------------|-------------------------|
| Sale Information | | | | |
| Sale Date | Price | Deed Book | Plat Book | Grantor |
| 07-18-2012 | \$ 32,000 | 468 540 | 207 696 | CARL SALEEBY ETAL |

| | | | | |
|--|---------------------------------|-----------------------------|--|---------------------------------|
| Recent Sales in Area | Previous Parcel | Next Parcel | Return to Main Search Page | Darlington Home |
| The Darlington County Tax Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. Website Updated: March 9, 2017 | | | | |

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Controls

Available Layers

- ☒ Parcels
- ☒ Yearly Sales
- ☐ Address #
- ☒ Parcel Numbers
- ☒ Roads
- ☐ Railroads
- ☐ Lakes & Rivers
- ☐ Wetlands
- ☐ Flood Hazard Zones
- ☐ Flood Panel
- ☐ 2004 Aerial Photos
- ☒ 2013 Aerial Photos



[Show Scale](#)

Copyright © 2010 qPublic.net



lat: 34°22'29" lon: -80°04'21"

Darlington County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the taxroll. For all mapping questions please contact. Don Dixon, Darlington County Mapper and GIS Coordinator, Room 303, (843)398-4180, ddixon@d

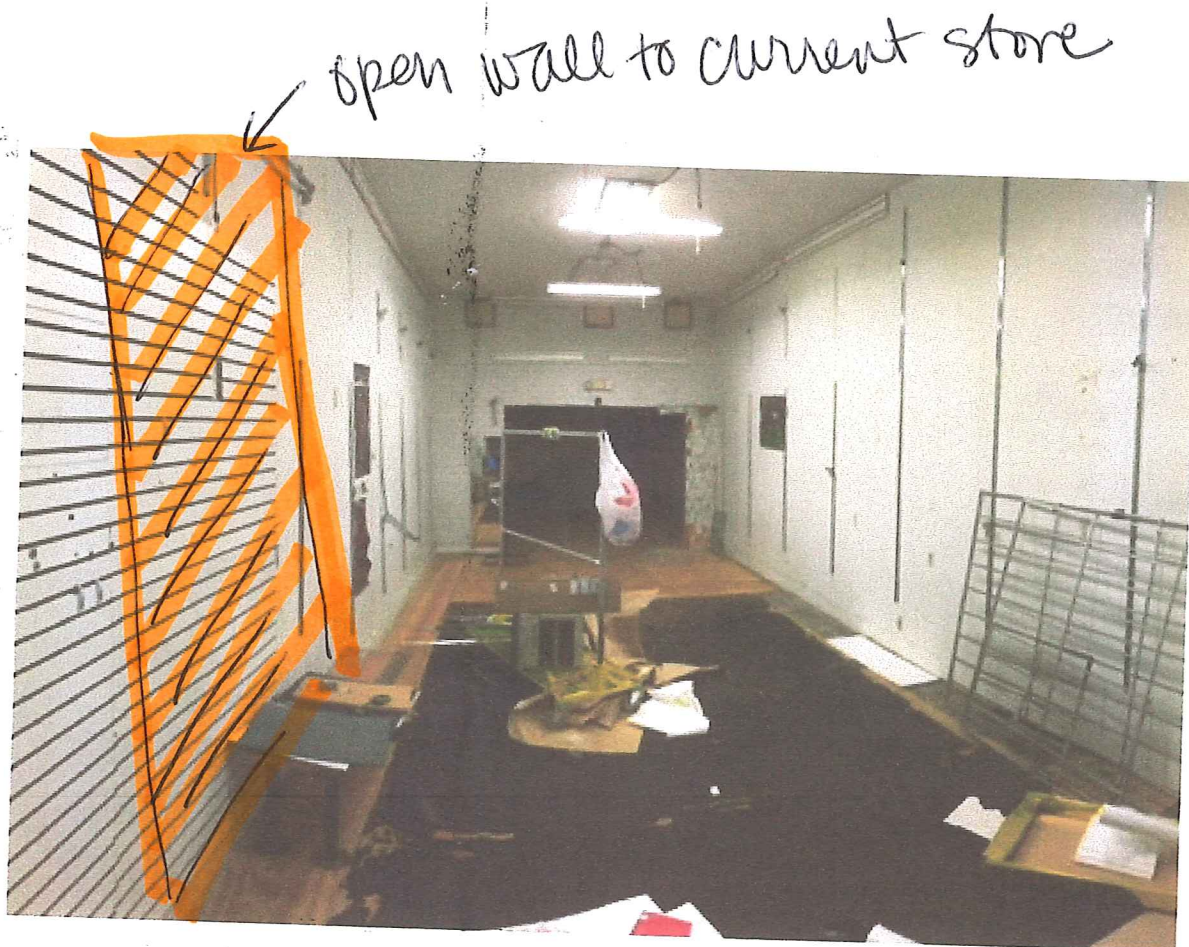


Current interior right
wall @ 108 E. Carolina Ave,
inside De Baz.

Current plans are to remove this wall
& open up the floor plan to include
the 110 space.



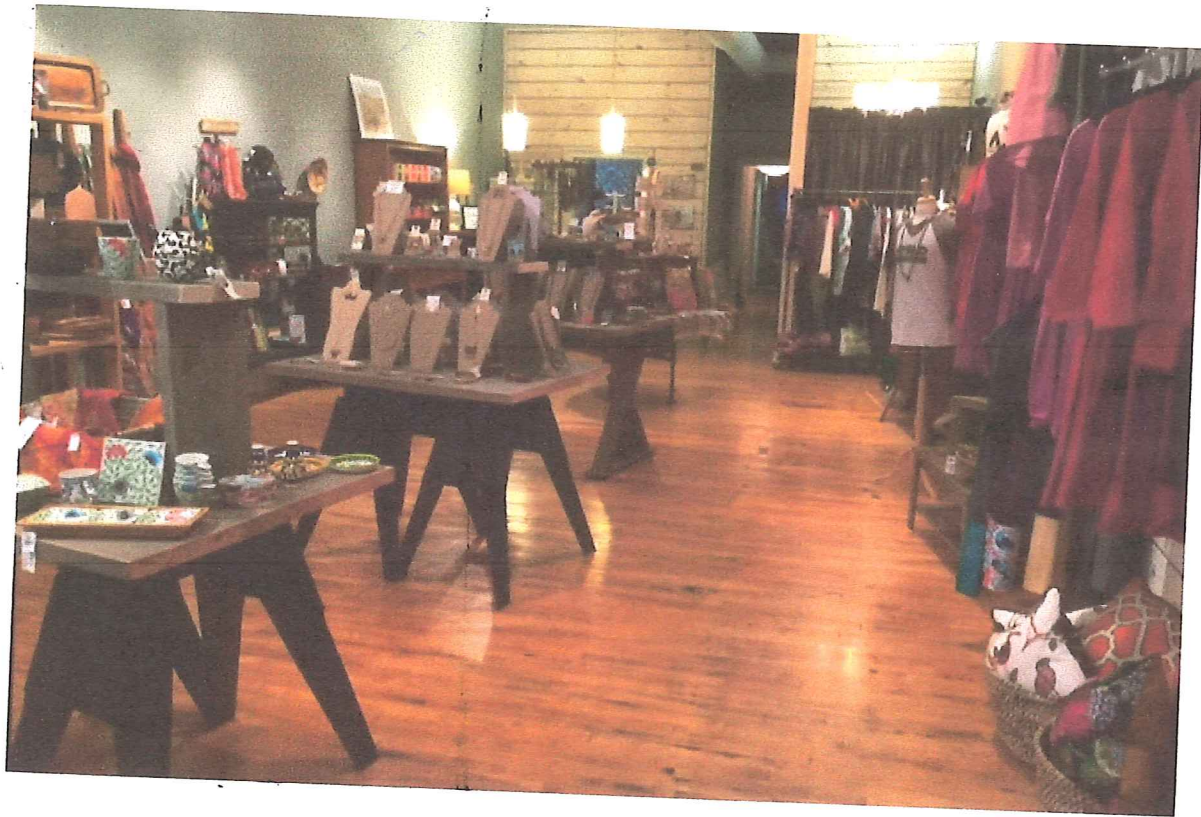
Our initial plans are that the increased space may not need a new HVAC unit, is current unit from 108 can hold the load, and to not include a restroom / plumbing because there is an existing one at 108.



110 E. Carolina on 7/16/18.

Currently, DeBaz would like to expand their retail footprint to include homewares. We can't get estimates for the work until we pull a Demo Permit. We can't pull a Permit until paperwork for Historic Designation / Bailey Bill gets processed & approved.

-Szymozd



Examples of walls & flooring
& offerings in De Baz currently.
Mostly clothing, jewelry, gifts &
Coffee.



Examples of
lighting &
other appointments.



Exterior of DeBaz@ 108.

Blue paint has been approved
we would also like to add
2 gooseneck lights to match
@ 110.



Hartsville

Architectural Review Board

DESCRIPTION OF PROPOSED WORK

Use the spaces below to describe the proposed work. Architectural features would include items such as: roof; exterior brick or siding; windows; doors; site/landscape features; entrance hall; main stair; parlors; fireplaces/mantles; floors/walls/ceilings; mechanical/ electrical/plumbing; etc. Please feel free to make copies of this sheet. Use as many spaces as necessary to fully describe your project.

| | |
|---|--|
| Architectural feature_ Approximate date of feature _____ Describe feature and its condition Photograph No. _____ Drawing No. ____ | Describe work and impact on feature <i>We will open up walls to what we believe was original layout & match current construction & design</i> |
| Architectural feature_ Approximate date of feature _____ Describe feature and its condition Photograph No. _____ Drawing No. ____ | Describe work and impact on feature <i>(see attached)</i> |
| Architectural feature_ Approximate date of feature _____ Describe feature and its condition Photograph No. _____ Drawing No. ____ | Describe work and impact on feature |
| Architectural feature_ Approximate date of feature _____ Describe feature and its condition Photograph No. _____ Drawing No. ____ | Describe work and impact on feature |

Brenda Kelley

From: Suzy Moyd <suzymoyd@aol.com>
Sent: Tuesday, November 14, 2017 4:44 PM
To: Brenda Kelley
Subject: Narrative for the Bailey Bill Application for Eli's Southern Candy Kitchen Historical Designation

November 14, 2017

Narrative with regard to Eli's Southern Candy Kitchen:

On the significant inherent character and interest or value as part of the development of the community:

Owner Eli Saleeby moved here as an immigrant from Lebanon and opened his business in the core of our downtown c. 1910. For a long time, it was the oldest business still operating in our downtown. From Mr. Saleeby's obituary in The Messenger, 1961: Mr. Saleeby was born in Lebanon and came to the United States as a small boy. He lived in Brooklyn, N.Y. and then Salisbury, NC, before coming to Hartsville in 1910, just as Model T Fords were launching the automobile revolution. Mr. Saleeby, who at 73 was Hartsville's oldest merchant, and at the time of his death was still operating the business he had founded, seven days a week, manufacturing and selling candies and other confections, such as peanut brittle, bon bons and coconut candy in huge copper pots, stirred with wooden paddles. Eli A. Saleeby was an immigrant candy maker who was one of the few men ever to have two sons serve in the SC General Assembly.

On its cultural or historic heritage of the community:

Today, many Hartsville residents have fond memories of buying frozen bananas, cherry Cokes pulled and hand-stirred by a soda jerk, and fireworks. And who could forget their peanuts roasting out on the sidewalk in their 82-year-old roaster? They had a small, vintage soda fountain bar area in front of the 12-foot carved mahogany bar back, with mirrors, lights, and stained glass, where you could stop for a quick sandwich, too, or a milkshake made from farm-fresh milk. In an article written in 2002, it was the "oldest business in Hartsville." The bar back was sold in 2014 to Antique Archaeology aka., American Pickers. With a loading dock in the rear, on what is now called Mantissa Alley, it also represented trade and commerce for the entire region, delivering to six counties. It was across from Coker's Department Store, and part of the hustle and bustle of daily living in Hartsville.

On being part of or related to a "square," or other distinctive element of community planning:

Eli's Southern Candy Kitchen is in the heart of Hartsville's downtown, adjacent to what was once the Bank of Hartsville building, and part of the 100 block of East Carolina Avenue. Ads from the Darlington County Historical Commission for the Southern Candy Kitchen date back to 1922. Verbiage from 1924 states "Among other distinctions, Hartsville can boast of one of the best confectionary and ice cream parlors in this part of the State. It is known as the Southern Candy Kitchen and is located in the "heart of the business section." The store is well-appointed...with a display of candies in a variety in which the firm manufactures. It is headquarters for the candy trade for the City as well as ice cream. A stock of cigars, cigarettes and tobacco is also carried.

From The Hartsville Messenger, 1924: Mr. Eli Saleeby, the proprietor, deserves much credit for giving to the City an enterprise of this kind. The fact that he located here and started his business 12 years ago (1912) proves that he must have given a service appreciated by the public. Mr. Saleeby has always taken a keen interest in the affairs of his adopted city and has boosted for its progress in every way possible. He is a man of pleasant personality and has made countless friends throughout the territory since coming

here. The Southern Candy Kitchen brings up many pleasant memories of good, sweet things to eat and its hundreds of regular patrons will attest to the fact that this store gives general satisfaction in quality confections and service.

Sincerely submitted,

Suzy Moyd
843.230.5837

RESTRICTED APPRAISAL REPORT

OF

**COMMERCIAL PROPERTY
110 EAST CAROLINA AVENUE
HARTSVILLE
DARLINGTON COUNTY
SOUTH CAROLINA 29550**

FOR

**JAMIE MORHPIS
CAROLINA BANK
POST OFFICE BOX 1028
DARLINGTON
SOUTH CAROLINA 29540**

PREPARED BY

**pennington + meadows, llc
REAL ESTATE SOLUTIONS
221-B WEST COLLEGE AVENUE
HARTSVILLE, SOUTH CAROLINA 29550**

AS OF

OCTOBER 16, 2017

pennington + meadows, llc

**Real Estate Solutions
221-B West College Avenue
Hartsville, SC 29550**

Fax: (843) 332-7292

**G. Brian Meadows
SCREA # CG-1419**

**Phone: (843) 332-7235
E-mail: Brian@AppraiserSC.com**

October 16, 2017

Jamie Morphis
Carolina Bank
PO Box 1028
Darlington, SC 29540

Dear Jamie,

Pursuant to your request, I have inspected and completed a restricted appraisal report of the property located at 110 E Carolina Avenue, Hartsville, Darlington County, South Carolina. The property consists of one parcel totaling 1,035 square feet, and is improved with a commercial building totaling 1,035 square feet.

This restricted appraisal report is intended to comply with the reporting requirements set forth under Standards Rule 2-2(c) of the Uniform Standards of Professional Appraisal Practice for a Restricted Appraisal Report. As such, it does not present discussions of the data, reasoning and analyses that were used in the appraisal process to develop our opinion of value. Supporting documentation is retained in our files, and is available upon request for an additional fee. The depth of discussion contained in this report is specific to your needs and for the intended use as indicated below. The appraiser is not responsible for unauthorized use of this report.

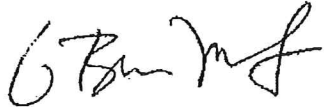
Sufficient information was available to complete the sales comparison approach to value. Due to the age of the subject's improvements and the difficulties associated with accurately measuring physical depreciation, the cost approach is omitted. Also, the lack of comparable rental data in the area reduces the

reliability of the income approach; therefore, this approach to value is not included, herein.

It is my opinion that the market value "as is" of the fee simple interest in the subject property located at 110 E Carolina Avenue, Hartsville, Darlington County, South Carolina, as of October 16, 2017 is:

FORTY FIVE THOUSAND DOLLARS
(\$45,000)

Respectfully submitted,

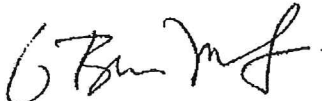
A handwritten signature in black ink, appearing to read "G. Brian Meadows". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

G. Brian Meadows
SCREA # CG-1419

CERTIFICATION

I certify that, to the best of my knowledge and belief:

- ... The statements of fact contained in this report are true and correct.
- ... No one provided significant professional assistance to the person(s) signing this report.
- ... I have performed within the context of the competency provision of the Uniform Standards of Professional Appraisal Practice.
- ... The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, professional analyses, opinions and conclusions.
- ... This appraisal was not based on a requested minimum valuation, a specific valuation, or the approval of a loan.
- ... I have no present or prospective interest in the property that is the subject of this report, and I have no personal interest or bias with respect to the parties involved. Also, I have not performed any services relative to the subject property, within three years of acceptance of this assignment, unless detailed on page 6, herein.
- ... My compensation is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result or the occurrence of a subsequent event.
- ... My analyses, opinions and conclusions were developed, and this report has been prepared in conformity with the requirements of the Uniform Standards of Professional Appraisal Practice, Code of Professional Ethics and the Standards of Professional Practice of the Appraisal Institute.
- ... I have made a personal inspection of the property that is the subject of this report.
- ... The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- ... As of the date of this report, I have completed the requirements of the continuing education program of the South Carolina Real Estate Appraiser's Board. The undersigned appraiser(s) currently hold appropriate state certifications allowing the performance of real estate appraisals in connection with federally related transactions in the state in which the subject property is located.



G. Brian Meadows
SCREA # CG-1419

October 16, 2017

Subject: 110 E Carolina Avenue, Hartsville, SC

Purpose of Appraisal: To estimate the market value "as is" of the fee simple estate of the subject property (see Definitions in Exhibits for market value)

Intended Use of Report: For the sole purpose of estimating market value "as is" of the fee simple estate for the **Intended User of the report, Carolina Bank**, for mortgage loan purposes. No other intended users are recognized.

Prior Service: No additional services relative to the subject property have been provided by this appraiser, within 3 years of acceptance of this assignment.

Interest Valued: Fee Simple

Effective Date of Value: January 16, 2017

Date of Report: January 17, 2017

Legal Description: Deed Book 468, Page 540

Tax Identification: Tax Map #056-06-02-108

Ownership: Aenur Rehman

**Appraisal
Development
and Reporting
Processes:**

In preparing this appraisal, we inspected the subject site and improvements. The subject neighborhood and similar neighborhoods in the general Pee Dee region of South Carolina were considered in the collection of comparable sales and lease information and confirmed with representatives of the involved parties. This information was applied in the sales and/or income approaches.

As indicated in the letter of transmittal above, the cost and income approaches to value have been omitted. It is typical for appraisers to include these approaches when estimating values of properties similar to the subject; however, it is the opinion of this appraiser that the sales comparison approach provides sufficient support to render a credible value conclusion.

This restricted appraisal report sets forth only our conclusions arising from the research performed during the course of this appraisal assignment. Supporting documentation has been retained in our files, and is available upon request for an additional fee.

Real Estate**Appraised:**

Site: 1,035 Square Feet, with 15' of frontage along
E Carolina Avenue.

Improvements: Commercial "Row Type" building
totaling 1,035 square feet. The structure appears to be in
overall, average condition.

Property**Type/Use:**

Commercial

Current**Tax Appraisal:**

\$32,000

Current Real**Estate Taxes:**

\$939

Zoning**Classification:**

B-1, Business; Hartsville, Darlington County

Highest and**Best Use:**

Highest and best use "as though vacant" – commercial
development (see definitions for highest and best use)

Highest and best use "as improved" – commercial

**Comparable
Sales:**

| Address | Sales Price | Date | Price/SqFt |
|--------------------|-------------|---------|------------|
| 113 N Fifth St | \$117,500 | 05/2016 | \$43.52 |
| 217 N Fifth St | \$180,000 | 09/2015 | \$27.97 |
| 149 E Carolina Ave | \$400,000 | 09/2016 | \$50.58 |
| 133 W Carolina Ave | \$100,000 | 05/2014 | \$14.03 |

After adjustment, these sales reasonably support a value estimate for the subject of \$43.00 per square foot, or \$45,000 (rounded).

Value Conclusion: \$45,000

**Indicated
Exposure Time:** 12 to 24 months

**Estimated
Marketing Time:** 12 to 24 months

**Three Years
Sales History:** Subject is currently under a contract of sale for a reported consideration of \$45,000. No additional transfers of the subject were noted, within three years of the effective date of this report.

**Scope of
Work:** The scope of the appraisal encompasses the appropriate range of data collection, confirmation, and analysis necessary for the preparation of this report, in accordance with its objective. The format for this report is designed to conform to the guidelines set forth in the Uniform Standards of Professional Appraisal Practice regarding restricted appraisal reports.

ASSUMPTIONS AND LIMITING CONDITIONS

Restricted Appraisal Report

As agreed upon prior to the preparation of this appraisal, this is a restricted appraisal report. As such, information pertinent to the valuation process has been excluded and/or the full valuation process has not been applied. Depending on the type and degree of limitations, the reliability of the value conclusion provided herein may be reduced.

This is a restricted report, which is intended to comply with the reporting requirements set forth under Standard Rule 2-2(c) of the Uniform Standards of Professional Appraisal Practice for a restricted appraisal report. As such, it does not include discussions of the data, reasoning and analyses that were used in the appraisal process to develop the opinion of value. Supporting documentation concerning the data, reasoning and analyses is retained in our office files, and is available upon request for an additional fee.

Legal Matters

The legal description used in this report is assumed to be correct, but it may not necessarily have been confirmed by survey. No responsibility is assumed in connection with a survey or for encroachments or overlapping or other discrepancies that might be revealed thereby. Any sketches included in the report are only for the purpose of aiding the reader in visualizing the property and are not necessarily the result of a survey.

No responsibility is assumed for an opinion of legal nature, such as to ownership of the property or condition of title.

The appraiser(s) assume the title to the property to be marketable; that, unless stated to the contrary, the property is appraised as an unencumbered fee, which is not used in violation of acceptable ordinances, statutes, or other governmental regulations.

Unapparent Conditions

The appraiser(s) assume that there are no hidden or unapparent conditions of the property, subsoil, or structures, which would render it more or less valuable than otherwise comparable property. The appraisers are not experts in determining the presence or absence of hazardous substance, defined as all hazardous or toxic materials, waste, pollutants or contaminants (including, but not limited to asbestos, PCB, UFFI, or other raw materials or chemicals) used in construction or otherwise present on the property.

The appraiser(s) assume no responsibility for the studies or analyses which would be required to conclude the presence or absence of such substances or for loss as a result of the presence of such substances. The client is urged to retain an expert in this field, if desired. The value estimate is based on the assumption that the subject property is not so affected.

Information and Data

The information and data, supplied to the appraiser(s) by others and considered in the valuation, is from sources believed to be reliable, but no further responsibility is assumed for its accuracy. All mortgages, liens, encumbrances and servitudes have been disregarded unless so specified within the appraisal report. The subject property is appraised as though under responsible ownership and competent management.

Zoning and Licenses

It is assumed that all applicable zoning and use regulations and restriction have been complied with, unless a non-conforming use has been stated, defined and considered in the valuation.

It is assumed that the subject property complies with all applicable federal, state and local environmental regulations and laws unless noncompliance is stated, defined and considered in the valuation.

It is assumed that the information relating to the location of or existence of public utilities that has been obtained through a verbal inquiry from the appropriate utility authority, or has been ascertained from visual evidence, is correct. No warranty has been made regarding the exact location or capacities of public utility systems.

It is assumed that all licenses, consents or other legislative or administrative authority from local, state or national governmental or private entity or organization have been, or can be obtained or renewed for any use on which the value estimate contained in the valuation report is based.

General Limiting Conditions

The appraiser(s) will not be required to give testimony or appear in court because of having made the appraisal with reference to the subject property in question unless arrangements have been previously made.

Possession of the report does not carry with it the right of publication. Out-of-context quoting from or partial reprinting of this appraisal report is not authorized. Further, neither all nor any part of this appraisal report shall be disseminated to the general public by the use of media for public communication without the prior written consent of the appraiser(s) signing this appraisal report.

The authentic copies of this report are signed in blue ink. Any copy that does not have this original signature of the appraiser(s) is unauthorized and may have been altered, and is considered invalid.

Disclosure of the contents of this report is governed by the By-Laws and Regulations of the Appraisal Institute. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser(s) or the firm with which they are connected, or any reference to the Appraisal Institute or the SRA designation) shall be disseminated to the public through advertising media, public relations media, news media, sales media or any other public means of communication without the prior written consent and approval of the author.

The distribution of the total valuation in this report, between land and improvements, is applicable only as a part of the whole property. The land value, or the separate value of the improvements, must not be used in conjunction with any other appraisal or estimate and is invalid if so used.

No environmental impact studies were either requested or made in conjunction with this appraisal report. The appraiser(s), thereby, reserve the right to alter, amend, revise or rescind any of the value opinions based upon any subsequent environmental impact studies, research or investigation.

The Americans with Disabilities Act ("ADA") became effective January 26, 1992. The appraisers have not made a specific compliance survey and analysis of this property to determine whether or not it is in compliance with one or more of the requirements of the Act. If so, this fact could have a negative effect upon the value of the property. Since the appraiser(s) have no direct evidence relating to this issue, possible noncompliance with the requirements of ADA in estimating the value of the property has not been considered.

An appraisal related to an estate in land that is less than the whole fee simple estate applies only to the fractional interest involved. The value of this fractional interest plus the value of all other fractional interests may or may not equal the value of the entire fee simple estate considered as a whole.

The appraisal report related to a geographical portion of a larger parcel is applied only to such geographical portion and should not be considered as applying with equal validity to other portions of the larger parcel or tract. The value for such geographical portions plus the value of all other geographical portions may or may not equal the value of the entire parcel or tract considered as an entity.

This appraisal is subject to any proposed improvements or additions being completed as set forth in the plans, specifications and representations referred to in the report, and all work being performed in a good and workmanlike manner. The appraisal is further subject to the proposed improvements or additions being constructed in accordance with the regulation of the local, county and state authorities. The plans, specifications and representations referred to are an integral part of the appraisal report when new construction or new additions, renovations, refurbishing or remodeling applies.

Important definitions are attached.

QUALIFICATIONS

G. BRIAN MEADOWS
REAL ESTATE APPRAISER
221-A WEST COLLEGE AVENUE
HARTSVILLE, SC 29550

Education

| | |
|---|--------------|
| Francis Marion College, BBA – Management | 1986-1990 |
| Appraisal Institute, Basic Income Capitalization | 2000 |
| Appraisal Institute, Advanced Income Capitalization | 2000 |
| Appraisal Institute, Highest and Best Use Analysis | 2003 |
| McKissock School, USPAP Update | 2014 |
| Various Seminars | 2003-Present |

Work Experience

| | |
|---|--------------|
| Office of the Tax Assessor, Darlington County, SC | 1990-1992 |
| Leon C. Pennington, Jr. SRA, Hartsville, SC | 1992-2001 |
| Pennington & Meadows Real Estate Appraisers, Hartsville, SC | 2001-Present |
| Property Management, Hartsville, SC | 1993-Present |

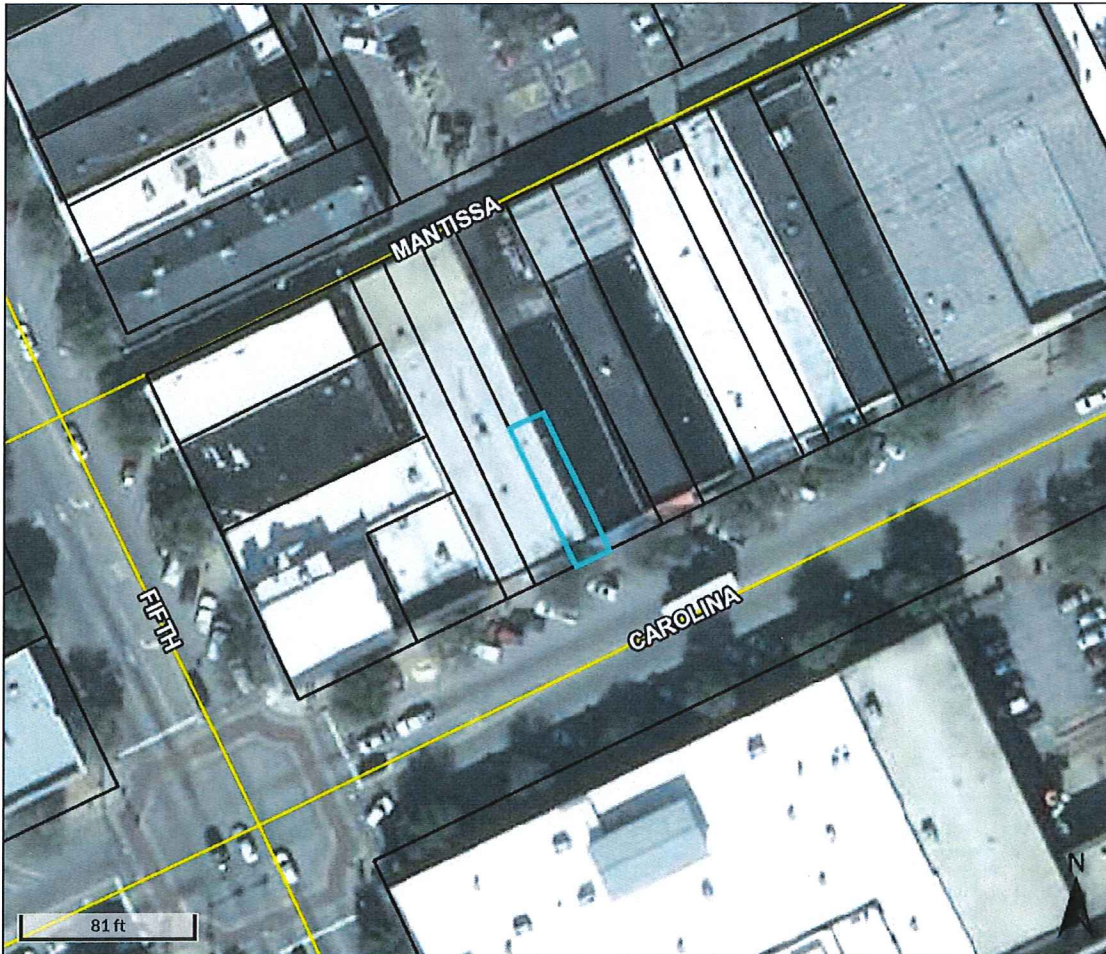
Professional Affiliations

South Carolina Real Estate Appraisers Board; State Certification #CG-1419
Realtor Association of the Greater Pee Dee – Member
Greater Hartsville Chamber of Commerce – Member

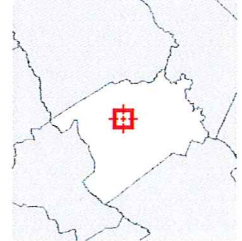
Partial List of Clients

| | |
|---------------------|-------------------------|
| Bank of America | Mutual Savings Bank |
| Carolina Bank | Progress Energy |
| First Citizens Bank | First Reliance Bank |
| SPC Credit Union | Heritage Community Bank |
| BB&T | First Federal |

Addenda



Overview



Legend

- Parcels
- Roads

| | | | | | |
|-----------------------|---|--------------|---------------|---------------|---------------------|
| Parcel ID | 056-06-02-108 | Alternate ID | 056-06-02-108 | Owner Address | REHMAN AENUR |
| Sec/Twp/Rng | n/a | Class | Commercial | | P O BOX 842 |
| Property Address | 110 E CAROLINA AV | Acreage | n/a | | HARTSVILLE SC 29551 |
| District | 32-1 | | | | |
| Brief Tax Description | 110 E CAROLINA AV | | | | |
| | (Note: Not to be used on legal documents) | | | | |

Date created: 1/12/2018
Last Data Uploaded: 1/12/2018 12:04:35 PM



Developed by
The Schneider Corporation



Front View of Subject



Street View



Darlington County

Assessor's Office

| | | | | |
|--|---|--------------------------------|--|---------------------------------|
| Recent Sales in Area | Previous Parcel | Next Parcel | Return to Main Search Page | Darlington Home |
| Owner and Parcel Information | | | | |
| Owner Name | REHMAN AENUR | Today's Date | November 2, 2017 | |
| Mailing Address | 110 E CAROLINA AV | Parcel Number | 056-06-02-108 | |
| | P O BOX 842 HARTSVILLE SC 29551 | Tax District | County (District 32-1) | |
| Location Address | 110 E CAROLINA AV | | | |
| Class Code (NOTE: Not Zoning Info) | C-Commercial | Acres | .00 | |
| Description | 110 E CAROLINA AV | Parcel Map | Show Parcel Map | |
| Legal Information | SPLIT FROM 056-06-02-060 15 X 69 PB 207/696 | Record Type | Commercial | |
| Town Code / Neighborhood | | Owner Occupied | | |
| Generate Owner List By Radius | | | | |

| | | | | |
|----------------------------|-----------------------------------|-----------------------------|-------------------------------|----------------------------------|
| Value Information | | | | Online Taxes |
| Land Value | Improvement Value | Total Value | Taxable Value | Total Assessment |
| \$ 5,000 | \$ 27,000 | \$ 32,000 | \$ 32,000 | \$ 1,920 |

| | | | |
|--|---|---------------------------------------|----------------------------|
| Building Information | | | |
| First Floor Square Footage | Second Floor Square Footage | Garage Square Footage | Year Built |
| 1,032 | 0 | 0 | 0000 |

| | | | |
|--|----------------------|----------------------|-----------------------|
| Lot Size Information (Dimensions in Feet) | | | |
| Front | Back | Left | Right |
| 15 | 15 | 69 | 69 |

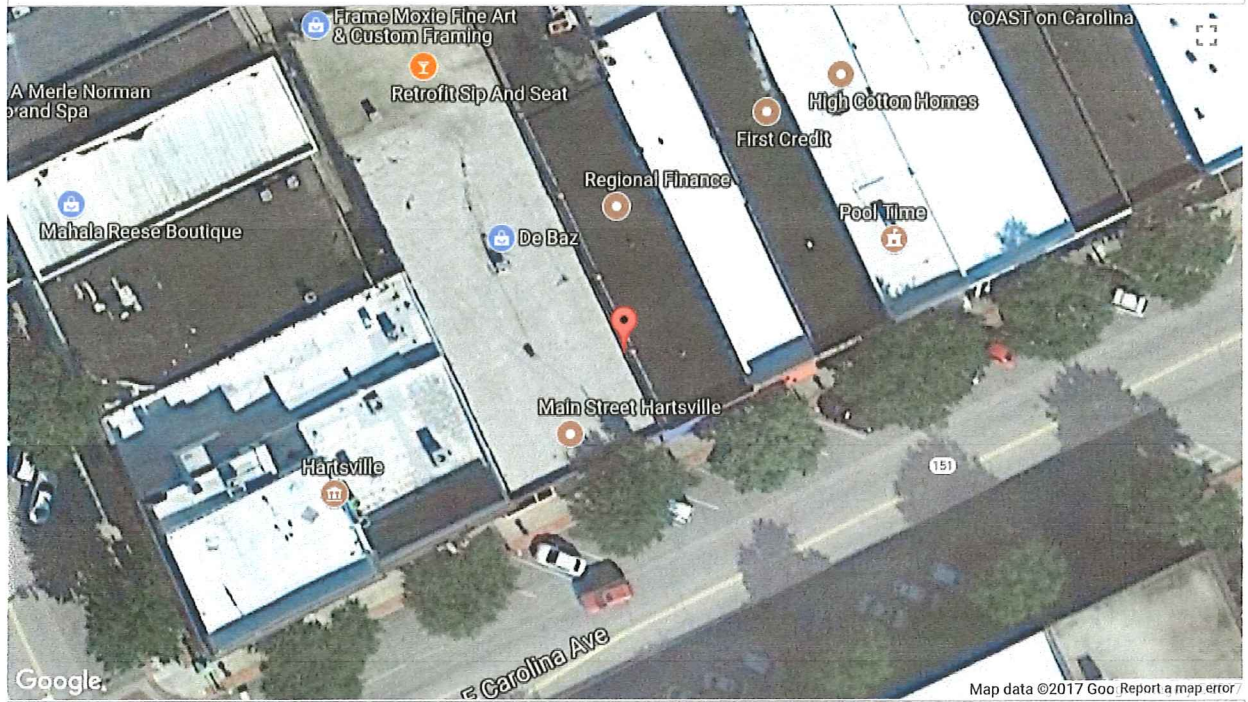
| | | | | |
|---------------------------|-----------------------|---------------------------|---------------------------|-------------------------|
| Sale Information | | | | |
| Sale Date | Price | Deed Book | Plat Book | Grantor |
| 07-18-2012 | \$ 32,000 | 468 540 | 207 696 | CARL SALEEBY ETAL |

| | | | | |
|--|---------------------------------|-----------------------------|--|---------------------------------|
| Recent Sales in Area | Previous Parcel | Next Parcel | Return to Main Search Page | Darlington Home |
| <p>The Darlington County Tax Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. Website Updated: March 9, 2017</p> <p>© 2008 by the Darlington County Tax Assessor's Office Website design by gpublic.net</p> | | | | |

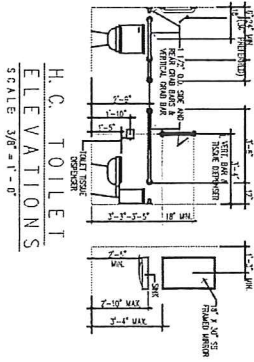
Darlington County

Assessor's Office

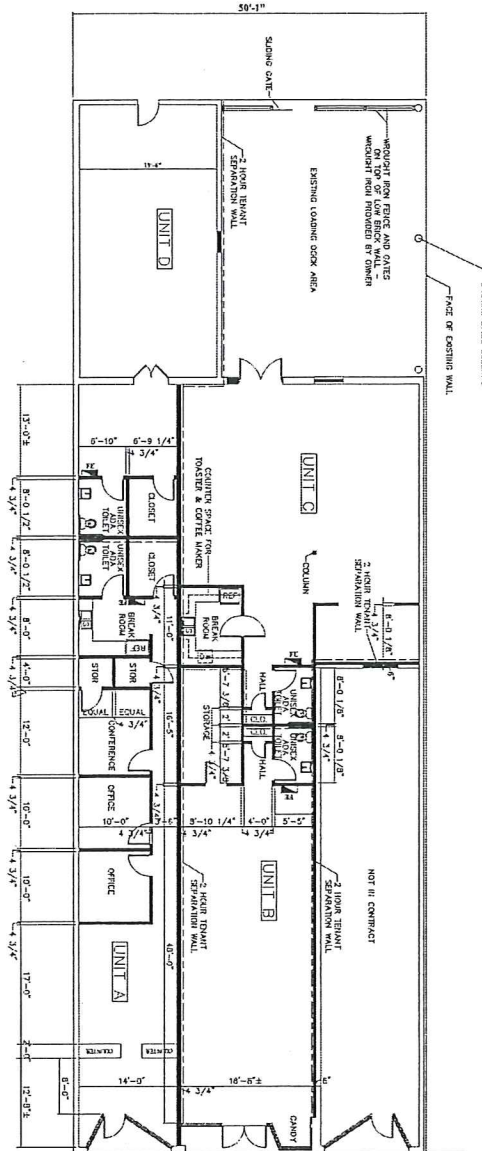
[Darlington Home](#) [Return To Starting Point](#) [Street View\(If available\)](#)



Website design and integration by & [qPublic.net](#)



ARCHITECTURAL FLOOR PLAN
SCALE: 1/8" = 1'-0"



WALL LEGEND
 EXISTING WALL TO REMAIN
 2X4 WOOD STUDS AT 16" O.C.
 5/8" DTP, BOND ON EACH SIDE
 2 HOUR TYPE FIRE WALL
 (UL LIST)
 NOTE: ALL BATTED WALLS TO BE CONTIGUOUS FROM
 TOP OF FLOOR SLAB TO UNFINISHED CEILING
 PER BUILDING CODE. FIRE RATED WALL, PROJECT
 ALL INFORMATION

DATE: 5/6/13
 SHEET
 A1
 OF 1

MOYD PROPERTIES
 (FORMER ELI'S CANDY KITCHEN)
 EAST CAROLINA AVENUE
 HARTSVILLE, S.C.



ROBERT GOODSON A.I.A.
 ARCHITECTURE-PLANNING-DESIGN
 P.O. BOX 448 527 E. CAROLINA AVE.
 HARTSVILLE, S.C. (843)-383-5212



Business Navigator Department

Minutes

**Architectural Review Board Special Meeting
City Council Chambers, City Hall
100 East Carolina Avenue
Monday, November 20, 2017 5:15p.m.**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON NOVEMBER 17, 2017 AND DULY POSTED IN CITY HALL.

Members present: Chairman Bobby Goodson, Danny Johnson, George Walden, and Daniel Watkins.

Absent: Fletcher Bateman, Deborah Gandy and Nic Ison. **Guest:** Suzy Moyd **Staff:** Brenda Kelley. **Press:** Absent.

Call to Order/Minutes

Chairman Bobby Goodson called the meeting to order at 5:25pm. He then presented the October 18, 2017 meeting minutes for approval. George Walden made a motion to approve the minutes as submitted. Danny Johnson seconded. All in favor.

Applications

Spondulits – 110 E. Carolina Ave. – historic designation and paint color

Suzy Moyd of Spondulits was present to participate in the discussion regarding her request for a historic designation for 110 East Carolina Avenue. The building was a portion of the original Southern Candy Kitchen. Mrs. Moyd was seeking the designation in order to apply for the special property tax assessment known as the Bailey Bill. The Bailey Bill allows local governments to offer a property tax abatement to encourage the rehabilitation of historic properties. For a period of no more than 20 years, the local government can lock in a special property tax assessment based on the property's fair market value prior to rehabilitation.

Mrs. Moyd presented a packet of information that included an application, an appraisal, a narrative that supports her criteria for historic designation, documents from the Historical Society, newspaper articles, and pictures of the building. Chairman Bobby Goodson shared a story about his experience at Eli's (Southern Candy Kitchen). Danny Johnson made a motion to make a recommendation to City Council to approve the historic designation. George Walden seconded. All in favor.

Mrs. Moyd also made a request to paint the building in the same blue color scheme as the remainder of the original building, which currently houses The Key and DeBaz once it receives the historic designation.

Danny Johnson made a motion to approve the blue color scheme as submitted. George Walden seconded. All in favor.

Main Street Update

- Second Wind – an antique store opening soon.
- Tommi Mack has opened.

Adjournment

Danny Johnson made a motion to adjourn at 5:52pm. George Walden seconded. The next meeting is scheduled for Wednesday, December 20, 2017 at 5:15PM in Council Chambers at City Hall.

Signature

Date



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 02-18-01 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

APPROVAL OF BID AWARD FOR THE ACQUISITION AND INSTALLATION OF A SOLAR -POWERED CAMERA SYSTEM TO FULFILL COMMUNITY DEVELOPMENT BLOCK GRANT MATCH REQUIREMENTS.

BACKGROUND SUMMARY:

Bids were open 2/5/2018 at 4:00pm

ATTACHMENTS:

Description

- ▣ Resolution 02-18-01
- ▣ back up documentation

RESOLUTION 02-18-01

APPROVAL OF BID AWARD FOR THE ACQUISITION AND INSTALLATION OF A SOLAR -POWERED CAMERA SYSTEM TO FULFILL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) MATCH REQUIREMENTS.

WHEREAS, the City advertised and received sealed bids for the installation and acquisition of a solar-powered camera system to be located within the designated CDBG target area; and,

WHEREAS, sealed bids were opened and read aloud on February 5, 2018 at 4:00pm and the recommended successful bidder is Southern Computer Systems, Inc. of Lake City, South Carolina in the amount of up to Twenty-Six Thousand Seven Hundred Eighty Four Dollars (\$26,784.00); and,

WHEREAS, Southern Computer Systems, Inc. is considered to have appropriate technical experience, adequate equipment and personnel, adequate liability and worker's compensation insurance coverage, and suitable financial resources to perform the work properly and expeditiously.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the above service is hereby awarded to Southern Computer Systems, Inc. of Lake City, South Carolina in the amount of up to Twenty-Six Thousand Seven Hundred Eighty Four Dollars (\$26,784.00).

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Mayor and Council of the City of Hartsville that the City Manager is authorized to execute all necessary documents.

NOW, THEREFORE BE IT FINALLY RESOLVED, in meeting duly advertised and assembled the 13th day of February, 2018.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, CMC, City Clerk

**CITY OF HARTSVILLE
BID TABULATION FORM**

PROJECT NAME: S. Hartsville Cameras
 LOCATION FOR BID OPENING: City Hall 2nd floor
 BID OR PROJECT NUMBER: "S. Hartsville Cameras"
 BID DUE DATE AND TIME: 2-5-18 4:00pm -

| BIDDER NAME AND ADDRESS | DATE/TIME | TOTAL BID AMOUNT | |
|----------------------------------|--------------------|------------------|---------------------------|
| <u>Southern Computer Systems</u> | <u>2-5-18 4:01</u> | <u>26,784.00</u> | <u>LV</u> <u>(yes)</u> |
| <u>IET Systems</u> | <u>2-5-18 4:02</u> | <u>59,771.80</u> | <u>(no)</u> |
| _____ | _____ | _____ | |
| _____ | _____ | _____ | |
| _____ | _____ | _____ | |
| _____ | _____ | _____ | |

All bids were received in the Purchasing Agent's Office, logged with date and time, opened and read aloud at
2-5-18 4:01 pm

ATTEST: Anna Dille 2-5-18
 Purchasing Office Representative Date

Staff Recommendation to City Manager By: Southern Computer

Explanation of Recommendation:

Lowest bid

City Manager's Recommendation to Council/City Manager's Approval: Southern Computer

Natalie M Zugler 2/6/18
 Signature Date

Bid tabulations will be furnished upon written request with a self-addressed, stamped envelope. Bid tabulations will not be furnished until such time as an award has been made. Bid tabulations will not be provided via telephone or fax.

CITY CLERK'S OFFICE
☐ Place on _____ Agenda for City Council approval.
☐ cc: Department Head

Quotation Submitted by:

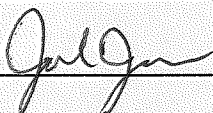
Company Name: Southern Computer Systems, Inc.

Company Address: 205 N. Ron McNair Blvd.

City: Lake City State: SC Zip: 29560

Company Telephone: 394-5560 Fax: _____ Email: joeljones67@gmail.com

Name of person submitting quotation: Joel Jones

Signature of person submitting quotation: 

Telephone number of person submitting quotation: 843-687-5665

Email address of person submitting quotation: joeljones67@gmail.com

Attachment A- Request for Bids

| Description | Qty | Price per unit | Total |
|--|-----|----------------|-----------|
| Stationary cameras (2 per location) | 12 | \$400 | \$4800.00 |
| Weatherproof box and electronics | 6 | \$200 | 1200.00 |
| Wifi antennas | 6 | \$200 | 1200.00 |
| Labor to install and go live | 6 | \$100 | 600.00 |
| Solar panel system per location (including poles, solar panels, electronics and labor) | 6 | \$2000 | 12000.00 |
| 50ft self-supporting tower, including labor, concrete and all electronics | 1 | | 3000.00 |
| Solar power system to power tower, with labor | 1 | | 2000.00 |
| Subtotal | | | |

Tax 1984.00

Freight 0.00

Total \$26,784.00



Attachment A-Request for Bids

| Description | Qty | Price per unit | Total |
|--|-----|----------------|--------|
| Stationary cameras (2 per location) | 12 | \$416 | \$4992 |
| Weatherproof box and electronics | 6 | 770 | 4620 |
| Wifi antennas | 6 | 445 | 2670 |
| Labor to install and go live | 6 | 1000 | 6000 |
| Solar panel system per location (including poles, solar panels, electronics and labor) | 6 | 3900 | 23400 |
| 50ft self-supporting tower, including labor, concrete and all electronics | 1 | 11500 | 11500 |
| Solar power system to power tower, with labor | 1 | 4800 | 3900 |
| Subtotal | | | 57082 |

Tax \$2689.80
Freight Included
Total \$59771.80

One year parts and labor warranty



Quotation Submitted by:

Company Name: IET Systems, Inc.

Company Address: 4324 Midmost Drive

City: Mobile State: AL Zip: 36609

Company Telephone: 251-662-3174 Fax: _____ Email: thoward@ietsystems.com

Name of person submitting quotation: Terry Howard

Signature of person submitting quotation: _____


Telephone number of person submitting quotation: 850-341-8353

Email address of person submitting quotation: thoward@ietsystems.com



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 02-18-02 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

To approve the rental fees for The Edition at the Hartsville Museum.

ATTACHMENTS:

Description

- ▣ Resolution 02-18-02

RESOLUTION 02-18-02

TO ADOPT AND APPROVE RENTAL FEES FOR THE EDITION AT THE HARTSVILLE MUSEUM.

WHEREAS, the City of Hartsville needs to adopt and approve rental fees for the utilization of The Edition at the Hartsville Museum; and,

WHEREAS, the proposed fees for The Edition at the Hartsville Museum have been researched and adequately reflects the current market.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the rental fees for The Edition at the Hartsville Museum are hereby adopted and approved as follows:

The Edition at the Hartsville Museum Rental Fees:

The Edition Conference Room space: \$50.00 deposit, \$75.00 per hour to rent.

The Edition Entire Space: \$200.00 deposit, \$150.00 per hour to rent with a two (2) hour minimum.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all necessary documents and the City Manager has the sole discretion to waive Rental Fees for Non-Profit Groups.

NOW, THEREFORE BE IT FINALLY RESOLVED IN MEETING DULY ADVERTISED AND ASSEMBLED on the 13th day of February, 2018.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, CMC, City Clerk



**REQUEST FOR
COUNCIL AGENDA**
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 02-18-03 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

RESOLUTION: APPROVAL TO APPLY FOR A 2019 HIGHWAY SAFETY GRANT PROGRAM FOR THE CONTINUATION OF IMPAIRED DRIVING COUNTERMEASURE EFFORTS.

BACKGROUND SUMMARY:

In 2017, the City of Hartsville Police Department was awarded a 2018 Highway Safety Grant Program for impaired driving countermeasures. Through the award, the department was able to 100% fund the hiring of a DUI Officer who solely patrols for those purposes and a police vehicle and accompanying equipment for the officer. Through this application, the department will continue these enforcement efforts.

IMPACT IF DENIED:

If denied, the department will be unable to continue funding the program and the DUI Officer position.

IMPACT IF APPROVED:

If approved, the department will continue the grant funded program and can continue focused efforts towards impaired driving countermeasures.

FINANCIAL IMPACT:

This program allows the department to increase patrol on weekends through a dedicated impaired driving countermeasures officer while also having a full patrol shift.

ATTACHMENTS:

Description

- ▣ Resolution 02-18-03

RESOLUTION 02-18-03

APPROVAL TO APPLY FOR A 2019 HIGHWAY SAFETY GRANT PROGRAM FOR THE CONTINUATION OF IMPAIRED DRIVING COUNTERMEASURE EFFORTS

WHEREAS, the City of Hartsville desires to apply for a 2019 SC Department of Public Safety Highway Safety Grant for the continuation of current impaired driving countermeasure efforts through the Hartsville Police Department; and,

WHEREAS, these activities shall cost approximately Seventy Seven Thousand Two Hundred Eighty Six Dollars (\$77,286), we are applying for a grant in the amount of approximately Seventy Seven Thousand Two Hundred Eighty Six Dollars (\$77,286).

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that application for the Justice Assistance Grant program is hereby approved.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to execute all required documents.

NOW, THEREFORE BE IT FINALLY RESOLVED, in meeting duly advertised and assembled the 13th day of February, 2018.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, CMC, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 02-18-04 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

To adopt rates and charges for Neptune Island Waterpark.

ATTACHMENTS:

Description

- ▣ Resolution 02-18-04

RESOLUTION 02-18-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARTSVILLE TO ADOPT AND APPROVE RATES AND CHARGES FOR NEPTUNE ISLAND WATERPARK; AND OTHER MATTERS RELATED THERETO.

WHEREAS, the City of Hartsville, South Carolina (the “City”) owns, operates and maintains the Neptune Island Waterpark (the “Park”);

WHEREAS, the City is currently undertaking a renovation and expansion of the Park, which improvements are anticipated to be completed in the late Spring of 2018;

WHEREAS, in anticipation of the new improvements to the Park, the City needs to authorize and approve a schedule of rates and charges for the Park;

WHEREAS, the City has hired consultants to review the Park and make suggestions as to operating considerations for the Park; and

WHEREAS, in consideration of the reports of its consultants and independent market research performed by City staff, the City Council of the City of Hartsville, the governing body of the City (the “City Council”) has determined to establish certain rates and charges for the use of the Park.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council, as set forth below:

Section 1. Findings. The City Council finds and determines that the findings above are in all respects true and correct.

Section 2. Adoption of Fees and Charges. In consideration of the foregoing, the City Council has determined that certain rates and charges shall be established, implemented and maintained for the Park to support its operations. Future or supplemental rate increases may be necessary in order to meet certain debt service coverage requirements and other covenants associated with the issuance of bonds under the City’s Master Bond Ordinance dated October 10, 2017, the provisions of which govern the issuance of combined system revenue bonds (water, sewer and waterpark enterprises); as needed and subject to future ratification by the City Council, adjustments may be made on a percentage basis (not exceeding 20%) across all rate categories provided in the tables below:

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

GENERAL ADMISSION FEES:

The following shall be the rate schedule for single day admission at the Park. All rates are listed on a per person basis.

| | |
|----------------------|-----------------------------------|
| Persons 48" and over | \$17.99 |
| Persons under 48" | \$15.99 |
| Seniors (65+) | \$15.99 |
| Military* | \$15.99 |
| Children 2 and under | Free with Swim Diaper (\$9.99) |

*Military patrons must be current active duty or retired military personnel with valid ID. This discount will only be available in-person in order to verify military status.

GROUP ADMISSION FEES:

The following shall be the rate schedule for single day admission applicable to a Group* at the Park. Group rates will not be honored at the gate without prior reservation. All rates are listed on a per person basis.

| | |
|--------------|---------|
| 15-99 guests | \$13.99 |
| 100+ guests | \$12.99 |
| 200+ guests | \$11.99 |

* "Group" is defined as a party of 15 or more persons, which must be scheduled in writing with the Park a minimum of 72 hours in advance of the planned admission date for the Group.

SEASON PASS ADMISSION FEES:

The following shall be the rate schedule for season passes to be used throughout the open season at Neptune Island Waterpark. All rates are listed on a per person basis.

| | |
|---|---------|
| General Season Pass | \$54.99 |
| In-City Resident/City Employees* Season Pass | \$44.99 |

* "In-City Resident" means someone who lives and resides within the municipal limits of the City. "City Employees" are defined as persons who are full-time employees of the City. This special rate will only be available for purchase in-person with proof of residency or proof of employment as defined by City Manager.

Section 3. Special Considerations. All fees and charges may be waived or reduced as approved by the City Manager in her sole discretion depending on the review of the circumstances, with particular reference to the following considerations: for special events or programs that are designed and determined (or expected) to increase attendance at the Park.

Section 4. Other Instruments and Actions. In order to implement the fees and charges for the Park described above and give full effect to the intent and meaning of this Resolution, the City Manager is hereby authorized to execute and deliver such certificates, showings, instruments and agreements and to take such further action as she shall deem necessary or desirable to effect the implementation of the rates and charges.

Section 5. Invalidity. If any section, subsection, sentence, clause or phrase of this Resolution is, for any reason, held or determined to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution.

Section 6. General Repeal. All resolutions or parts of resolutions inconsistent or in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict or inconsistency.

Section 7. Effective Date. This Resolution shall take effect immediately upon its enactment by the City Council.

DONE AND ADOPTED ON THE 13TH DAY OF FEBRUARY, 2018.

CITY OF HARTSVILLE, SOUTH CAROLINA

(SEAL)

Carl M. (Mel) Pennington IV, Mayor

ATTEST:

Sherron L. Skipper, City Clerk



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Motion to enter Executive Session.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - SPECIAL MEETING

ORDINANCE/RESOLUTION CAPTION:

Verifying Executive Session Items discussed.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - SPECIAL MEETING

ORDINANCE/RESOLUTION CAPTION:

Council may take action on matters discussed in Executive Session.



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: 02-18-05 - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

Appointments to fill vacancies for unexpired terms for members who have resigned.
Current vacancies are highlighted in yellow on listing.

ATTACHMENTS:

Description

- ▣ Resolution 02-18-05
- ▣ Committee Vacancies 1-18
- ▣ Committees Applications 2-13-18

RESOLUTION 02-18-05

APPOINTMENTS TO VARIOUS CITY BOARDS, COMMISSIONS AND COMMITTEES.

WHEREAS, appointments are needed and have been advertised to fill vacancies for unexpired terms on various city boards, committees, and commissions; and,

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the City of Hartsville that the following appointments are made for the terms as indicated below:

| <u>Committee</u> | <u>Appointed/Position</u> | <u>Term Ends</u> |
|------------------|---------------------------|------------------|
|------------------|---------------------------|------------------|

BE IT HEREBY RESOLVED, in meeting duly advertised and assembled on the 13th day of February, 2018.

Carl M. (Mel) Pennington IV, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk

Appointed Committees

| COMMITTEE | POSITION | LAST NAME | FIRST NAME | TERM EXPIRATION | TERM | I/O | STREET ADDRESS | EXOFFICIO | STAFF LIAISON | CITY CODE SECTION |
|--|----------|---------------|------------|-----------------|----------|-----|---------------------------|-----------|---------------|---------------------------|
| Airport Advisory Board | MEM | Cooler | Arthur | 06/30/2019 | 4 yrs | I | 1411 Seneca Trail | Braddock | Goodman | Chp 2, Art IV, Div 2 |
| Airport Advisory Board | MEM | Drayton | Bryan | 06/30/2021 | 4 yrs | O | 1558 Whippoorwill Road | Braddock | Goodman | Chp 2, Art IV, Div 2 |
| Airport Advisory Board | CHAIR | Gardner, Jr. | Lee | 06/30/2021 | 4 yrs | O | 509 East Lydia Highway | Braddock | Goodman | Chp 2, Art IV, Div 2 |
| Airport Advisory Board | MEM | Harrell | James | 06/30/2019 | 4 yrs | I | 1318 West Carolina Avenue | Braddock | Goodman | Chp 2, Art IV, Div 2 |
| Airport Advisory Board | MEM | West | Alexander | 06/30/2019 | 4 yrs | I | 910 Prestwood Drive | Braddock | Goodman | Chp 2, Art IV, Div 2 |
| Architectural Review Board - At-Large | MEM | Bateman | Fletcher | 06/30/2019 | 2yrsx3+7 | I | 118 Ferndale Drive | Zeigler | Kelley | Chp 11, Sec 11-4 |
| Architectural Review Board - At-Large | MEM | Gandy | Deborah | 06/30/2019 | 2yrsx3+7 | I | 146B East Carolina Avenue | Zeigler | Kelley | Chp 11, Sec 11-4 |
| Architectural Review Board - Historian | CHAIR | Goodson, Jr. | Robert | 06/30/2018 | 2yrsx3+7 | I | 708 Prestwood Drive | Zeigler | Kelley | Chp 11, Sec 11-4 |
| Architectural Review Board - Design | MEM | Watkins | Daniel | 06/30/2019 | 2yrsx3+7 | I | 214 West College Avenue | Zeigler | Kelley | Chp 11, Sec 11-4 |
| Architectural Review Board - At-Large | MEM | Ison | Nic | 06/30/2018 | 2yrsx3+7 | I | 307 Richardson Circle | Zeigler | Kelley | Chp 11, Sec 11-4 |
| Architectural Review Board - Historic Property | MEM | Johnson | Danny | 06/30/2018 | 2yrsx3+7 | O | 1110 John Street | Zeigler | Kelley | Chp 11, Sec 11-4 |
| Architectural Review Board - At-Large | MEM | Walden | George | 06/30/2019 | 2yrsx3+7 | I | 307 N. 3rd Street | Zeigler | Kelley | Chp 11, Sec 11-4 |
| Board of Appeals Regarding Technical Enforcement | MEM | Acosta | Jose | 06/30/2018 | 5 yrs | O | 1117 Deermoss Drive | None | K. Thomas | Chp 10, Art IV, Sec 10-92 |
| Board of Appeals Regarding Technical Enforcement | MEM | Hines | Dorothy | 06/30/2019 | 5 yrs | O | 1566 Winding Ridge Road | None | K. Thomas | Chp 10, Art IV, Sec 10-92 |
| Board of Appeals Regarding Technical Enforcement | CHAIR | Kirkley | Timothy | 06/30/2018 | 5 yrs | O | 10905 Hwy 265 | None | K. Thomas | Chp 10, Art IV, Sec 10-92 |
| Board of Appeals Regarding Technical Enforcement | SEC | Tucker | Howard | 06/30/2019 | 5 yrs | I | 405 Laurel Oak | None | K. Thomas | Chp 10, Art IV, Sec 10-92 |
| Board of Appeals Regarding Technical Enforcement | V CHAIR | Wilkes | Todd | 06/30/2018 | 5 yrs | O | 414 Ashland Road | None | K. Thomas | Chp 10, Art IV, Sec 10-92 |
| Housing Authority of Hartsville Board | MEM | Bachman | Francine | 10/09/2018 | 5 yrs | I | 316 Warner Dr | Mack | Skipper | SC Code, Sec 31-3-10 |
| Housing Authority of Hartsville Board | CHAIR | Douglas | Charles | 10/09/2021 | 5 yrs | O | 418 Russell Road | Mack | Skipper | SC Code, Sec 31-3-10 |
| Housing Authority of Hartsville Board | MEM | Thomas | Phylanda | 10/09/2019 | 5 yrs | O | 1203 Flynns Rd | Mack | Skipper | SC Code, Sec 31-3-10 |
| Housing Authority of Hartsville Board | MEM | Williams | Ted | 10/09/2022 | 5 yrs | I | 212 Marion Avenue | Mack | Skipper | SC Code, Sec 31-3-10 |
| Housing Authority of Hartsville Board | MEM | Williams | Lunella | 10/09/2020 | 5 yrs | O | 917 C St | Mack | Skipper | SC Code, Sec 31-3-10 |
| Local Hospitality Tax Advisory Committee - Hospitality | MEM | Atkins | George | 06/30/2018 | 1 yr | O | 308 Kalber Drive | Zeigler | Kanipe | Chp 2, Art IV, Div 5 |
| Local Hospitality Tax Advisory Committee - At-Large | MEM | Coker | Dick | 06/30/2018 | 1 yr | I | 508 S. Fifth Street | Zeigler | Kanipe | Chp 2, Art IV, Div 5 |
| Local Hospitality Tax Advisory Committee - Cultural | MEM | Heatley | Alvin | 06/30/2018 | 1 yr | I | 1413 Heatley Drive | Zeigler | Kanipe | Chp 2, Art IV, Div 5 |
| Local Hospitality Tax Advisory Committee - Lodging | CHAIR | Patel | Kanti | 06/30/2018 | 1 yr | I | 200 South Fourth Street | Zeigler | Kanipe | Chp 2, Art IV, Div 5 |
| Local Hospitality Tax Advisory Committee - Hospitality | MEM | Stellingworth | Brandy | 06/30/2018 | 1 yr | I | 555 Redfearn Drive | Zeigler | Kanipe | Chp 2, Art IV, Div 5 |
| Local Hospitality Tax Advisory Committee - Lodging | MEM | Tinney | Steve | 06/30/2018 | 1 yr | I | 314 East Home Avenue | Zeigler | Kanipe | Chp 2, Art IV, Div 5 |
| Local Hospitality Tax Advisory Committee - At-Large | MEM | Shirley | Johnna | 06/30/2018 | 1 yr | I | 311 Church Street | Zeigler | Kanipe | Chp 2, Art IV, Div 5 |
| Museum Commission | MEM | Brand | Sue | 06/30/2019 | 3 yrs | I | 544 West Home Avenue | Mayor | Dunlap | Chp 2, Art IV, Div 3 |
| Museum Commission | CHAIR | Chapman | Dr. Mac | 06/30/2019 | 3 yrs | O | 1745 Antioch Road | Mayor | Dunlap | Chp 2, Art IV, Div 3 |
| Museum Commission | MEM | Culbertson | Hilary | 06/30/2018 | 3 yrs | I | 502 E. Richardson Circle | Mayor | Dunlap | Chp 2, Art IV, Div 3 |
| Museum Commission | MEM | Elvington | Judi | 06/30/2020 | 3 yrs | O | 1509 Ballentine Avenue | Mayor | Dunlap | Chp 2, Art IV, Div 3 |
| Museum Commission | MEM | Fields | Phyllis | 06/30/2018 | 3 yrs | I | 131 West Home Avenue | Mayor | Dunlap | Chp 2, Art IV, Div 3 |
| Museum Commission | MEM | Holley | Patty | 06/30/2020 | 3 yrs | O | 141 Golf Course Road | Mayor | Dunlap | Chp 2, Art IV, Div 3 |
| Museum Commission | MEM | Hungerpiller | Colin | 06/30/2019 | 3 yrs | I | 900 Prestwood Drive | Mayor | Dunlap | Chp 2, Art IV, Div 3 |

Appointed Committees

| COMMITTEE | POSITION | LAST NAME | FIRST NAME | TERM EXPIRATION | TERM | I/O | STREET ADDRESS | EXOFFICIO | STAFF LIAISON | CITY CODE SECTION |
|--|----------|---------------|------------|-----------------|-------|-----|--------------------------|---------------|---------------|------------------------------|
| Museum Commission | MEM | Nichols, Jr. | John | 06/30/2018 | 3 yrs | O | 130 Kalber Drive | Mayor | Dunlap | Chp 2, Art IV, Div 3 |
| Museum Commission | MEM | Tinney | Steve | 06/30/2020 | 3 yrs | I | 314 E. Home Avenue | Mayor | Dunlap | Chp 2, Art IV, Div 3 |
| Parking & Beautification Commission | MEM | Alexander | Gregory | 06/30/2019 | 4 yrs | I | 305 Loring Drive | Mayor | Caulder | Legislative Act 1797 of 1972 |
| Parking & Beautification Commission | MEM | Fagan | Steve | 06/30/2018 | 4 yrs | I | 133 East College Avenue | Mayor | Caulder | Legislative Act 1797 of 1972 |
| Parking & Beautification Commission | CHAIR | Godwin | Carol | 06/30/2020 | 4 yrs | I | 398 E. Richardson Cir. | Mayor | Caulder | Legislative Act 1797 of 1972 |
| Parking & Beautification Commission | MEM | Phillips | Emily | 06/30/2019 | 4 yrs | I | 202 Dahoon Lane | Mayor | Caulder | Legislative Act 1797 of 1972 |
| Parking & Beautification Commission | MEM | Porter | Richard | 06/30/2019 | 4 yrs | I | 321 Kings Place | Mayor | Caulder | Legislative Act 1797 of 1972 |
| Parks | MEM | Klimek | Julia | 06/30/2018 | 2 yrs | I | 521 W. College Ave. | Shirley | Goodman | Chp 2, Art IV, Div 4 |
| Parks | MEM | Lawton | Tru | 06/30/2019 | 2 yrs | I | 510 Pressley Drive | Shirley | Goodman | Chp 2, Art IV, Div 4 |
| Parks | MEM | McFarland | David | 06/30/2018 | 2 yrs | I | 1215 Fourteenth Street | Shirley | Goodman | Chp 2, Art IV, Div 4 |
| Parks | CHAIR | McGee | Nancy | 06/30/2019 | 2 yrs | I | 115 West Lanier Drive | Shirley | Goodman | Chp 2, Art IV, Div 4 |
| Parks | MEM | Williams | Rose | 06/30/2018 | 2 yrs | I | 212 Marion Avenue | Shirley | Goodman | Chp 2, Art IV, Div 4 |
| PDRTA | Resigned | Scott | Tillette | 06/30/2019 | 3 yrs | O | 617 Flicker Lane | None | Kelley | |
| Planning Commission | MEM | Brown | Sandra | 06/30/2018 | 3 yrs | I | 107 Gardner Dr., Apt A | Mayor/Manager | Kelley | Chp 66, Art II |
| Planning Commission | MEM | Hancock | Casey | 06/30/2020 | 3 yrs | I | 119 North Fifth St AptB | Mayor/Manager | Kelley | Chp 66, Art II |
| Planning Commission | MEM | Lee | Curtis | 06/30/2018 | 3 yrs | I | 1407 Wateree Trail | Mayor/Manager | Kelley | Chp 66, Art II |
| Planning Commission | MEM | Shirley | Chris | 06/30/2019 | 3 yrs | I | 206 Russell Road | Mayor/Manager | Kelley | Chp 66, Art II |
| Planning Commission | MEM | Stellingworth | Mark | 06/30/2019 | 3 yrs | I | 555 Redfearn Lane | Mayor/Manager | Kelley | Chp 66, Art II |
| Local Accommodation Tax Advisory Com - Hospitality | CHAIR | Bizzell | Leigh | 06/30/2018 | 1 yr | I | 137 East Carolina Avenue | Zeigler | Kanipe | SC Code, Sec 6-4-25 |
| Local Accommodation Tax Advisory Com - At-Large | MEM | Coker | Dick | 06/30/2018 | 1 yr | I | 508 South Fifth Street | Zeigler | Kanipe | SC Code, Sec 6-4-25 |
| Local Accommodation Tax Advisory Com - Lodging | MEM | Eagle | Barry | 06/30/2018 | 1 yr | O | 203 E. Carolina Avenue | Zeigler | Kanipe | SC Code, Sec 6-4-25 |
| Local Accommodation Tax Advisory Com - Cultural | MEM | Heatley | Alvin | 06/30/2018 | 1 yr | I | 1413 Heatley Drive | Zeigler | Kanipe | SC Code, Sec 6-4-25 |
| Local Accommodation Tax Advisory Com - Hospitality | MEM | Moan | Tiffany | 06/30/2018 | 1 yr | O | 1751 Ruby Road | Zeigler | Kanipe | SC Code, Sec 6-4-25 |
| Local Accommodation Tax Advisory Com - Lodging | MEM | Patel | Kanti | 06/30/2018 | 1 yr | I | 200 South Fourth Street | Zeigler | Kanipe | SC Code, Sec 6-4-25 |
| Local Accommodation Tax Advisory Com - At-Large | MEM | Wilson | Mary | 06/30/2018 | 1 yr | I | 127 Sumter Avenue | Zeigler | Kanipe | SC Code, Sec 6-4-25 |
| Zoning Board of Appeals | MEM | Askins | Kirk | 06/30/2018 | 3 yrs | I | 529 Woodland Drive | None | Kelley | Zoning App (A), Art XII |
| Zoning Board of Appeals | MEM | Davis | Thomasena | 06/30/2019 | 3 yrs | I | 308 1/2 Eighth Street | None | Kelley | Zoning App (A), Art XII |
| Zoning Board of Appeals | CHAIR | Goodson | Thomas | 06/30/2019 | 3 yrs | I | 406 Goodson Road | None | Kelley | Zoning App (A), Art XII |
| Zoning Board of Appeals | MEM | Jeffords | LuAnn | 06/30/2020 | 3 yrs | I | 516 West College Avenue | None | Kelley | Zoning App (A), Art XII |
| Zoning Board of Appeals | MEM | Meadows | Brian | 06/30/2018 | 3 yrs | I | 328 Churchill Road | None | Kelley | Zoning App (A), Art XII |



APPLICATION FOR BOARDS, COMMITTEES, AND COMMISSIONS
CITY OF HARTSVILLE, SOUTH CAROLINA

| | | | |
|---|--|--------------------------------|-----------------------------------|
| Board, Committee, or Commission for which you are applying: ARB | | | |
| Your Name: First Albert | | Middle Initial W | Last Wingfield |
| Residential Address 101 Holly Dr | City Hartsville | State South Carolina | Zip Code 29550 |
| Mailing Address | City | State South Carolina | Zip Code |
| Your Occupation - Title Owner of Amis Structures | Business Phone 843-858-222 | Residence Phone | Cell Phone 843-624-1192 |
| Employer Name Amis Structures LLC | Email Address Amis4homes@gmail.com | | |
| Employer Address P.O. Box 1984 | City Hartsville | State South Carolina | Zip Code 29551 |

General Qualifications

Do you live inside the city limits of Hartsville? ☒ Yes ☐ No Council District # _____

Why would you like to serve:

Giving back to the community should be the responsibility of all. Serving in this capacity I feel I would be a great asset!

Do you presently serve on any Boards/Committees/Commissions of the City/County/State? If so, please list:

No

Have you formerly served on any Boards/Committees/Commissions of the City/County/State? If so, please list

No

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Hartsville? If so, list the position and date:

No

Are you involved in any Community Activities? If so, please list:

Embark Lay Ministries, where we partner with Harvest Hope Food Bank, feed the children and many other organizations in feeding the hungry here in Hartsville.

What are your goals and objectives if appointed to a Board/Committee/Commission?

My goal is to maintain the integrity of the ARB and to ensure the public keeps with the building codes to protect, beautify, and restore our historic properties.

I certify that the information above is true and correct. Information on this form will be considered public information.

Signature

Albert Klingfield

Date

11-21-17

Print your name

Return completed form to:
Office of the City Clerk
City of Hartsville, PO Drawer 2497
Hartsville, SC 29551
Fax: 843-639-4196
City.clerk@hartsvillesc.gov

FOR OFFICE USE ONLY

| | |
|---------------|-----------------|
| Received: | 11/21/17 |
| Appointed to: | |
| Date: | |



**APPLICATION FOR BOARDS, COMMITTEES, AND COMMISSIONS
CITY OF HARTSVILLE, SOUTH CAROLINA**

| | | | |
|---|---|--------------------------------|-----------------------------------|
| Board, Committee, or Commission for which you are applying: <u>Board of Appeals Regarding Technical Architectural Review Board, Planning Commission, Code Enforcement</u> | | | |
| Your Name: First <u>Marcia</u> | Middle Initial <u>C</u> | Last <u>Tuten</u> | |
| Residential Address <u>1800 W. Carolina</u> | City <u>Hartsville</u> | State <u>South Carolina</u> | Zip Code <u>29550</u> |
| Mailing Address <u>Same</u> | City | State <u>South Carolina</u> | Zip Code |
| Your Occupation - Title <u>Corporate IP Attorney</u> | Business Phone <u>843-383-7148</u> | Residence Phone <u>N/A</u> | Cell Phone <u>704-796-0970</u> |
| Employer Name <u>Sonoco</u> | Email Address <u>marci.tuten@gmail.com</u> | | |
| Employer Address <u>1 N. 2nd St</u> | City <u>Hartsville</u> | State <u>South Carolina</u> | Zip Code <u>29550</u> |

General Qualifications

Do you live inside the city limits of Hartsville? ☒ Yes ☐ No Council District # 4

Why would you like to serve:

I have lived in Hartsville for 2 1/2 years and want to get more involved in the community

Do you presently serve on any Boards/Committees/Commissions of the City/County/State? If so, please list:

no

Have you formerly served on any Boards/Committees/Commissions of the City/County/State? If so, please list

no

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Hartsville? If so, list the position and date:

no

Are you involved in any Community Activities? If so, please list:

I have been involved in several charitable groups in previous residences, but am new to Hartsville and am not yet involved to any degree in this area

What are your goals and objectives if appointed to a Board/Committee/Commission?

More familiarity and involvement in the community

I certify that the information above is true and correct. Information on this form will be considered public information.

Signature

Marcia C. Tuten

Print your name

Date

2/7/18

Return completed form to:
Office of the City Clerk
City of Hartsville, PO Drawer 2497
Hartsville, SC 29551
Fax: 843-639-4196
City.clerk@hartsvillesc.gov

FOR OFFICE USE ONLY

| | |
|---------------|---------------|
| Received: | <u>2/7/18</u> |
| Appointed to: | |
| Date: | |



APPLICATION FOR BOARDS, COMMITTEES, AND COMMISSIONS
CITY OF HARTSVILLE, SOUTH CAROLINA

| | | | |
|---|--|--------------------------------|-----------------------------------|
| Board, Committee, or Commission for which you are applying: <u>Planning Commission</u> | | | |
| Your Name: First <u>Chad</u> | Middle Initial <u>E</u> | Last <u>Casey</u> | |
| Residential Address <u>308 Magnolia Lane</u> | City <u>Hartsville</u> | State <u>South Carolina</u> | Zip Code <u>29550</u> |
| Mailing Address <u>308 Magnolia Lane</u> | City <u>Hartsville</u> | State <u>South Carolina</u> | Zip Code <u>29550</u> |
| Your Occupation - Title <u>Store Manager</u> | Business Phone <u>843-339-2501</u> | Residence Phone | Cell Phone <u>606-477-1521</u> |
| Employer Name <u>Lowe's of Hartsville</u> | Email Address <u>chadecasey@gmail.com</u> | | |
| Employer Address <u>819 S 4th Street</u> | City <u>Hartsville</u> | State <u>South Carolina</u> | Zip Code <u>29550</u> |

General Qualifications

Do you live inside the city limits of Hartsville?

☒ Yes

☐ No

Council District # _____

Why would you like to serve: Great communities don't just happen. The work of the Planning Commission reflects the economic health & well being of a city. I would be honored to be a steward of that vital work, contributing to the discussion & review of projects important to individual citizens, developers, and the community as a whole.

Do you presently serve on any Boards/Committees/Commissions of the City/County/State? If so, please list:

no

Have you formerly served on any Boards/Committees/Commissions of the City/County/State? If so, please list

no

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Hartsville? If so, list the position and date:

no

Are you involved in any Community Activities? If so, please list:

Chamber of Commerce

What are your goals and objectives if appointed to a Board/Committee/Commission?

I am interested in helping bring economic development to the forefront, better understood and be instrumental in meeting the challenges of managing our growth and further developing our business center.

I certify that the information above is true and correct. Information on this form will be considered public information.

Signature
Chad Casey
Print your name

Date
2/5/18

Return completed form to:
Office of the City Clerk
City of Hartsville, PO Drawer 2497
Hartsville, SC 29551
Fax: 843-639-4196
City.clerk@hartsvillesc.gov

FOR OFFICE USE ONLY

| | |
|---------------|---------------|
| Received: | <u>2/6/18</u> |
| Appointed to: | |
| Date: | |

APPLICATION FOR BOARDS, COMMITTEES, AND COMMISSIONS
CITY OF HARTSVILLE, SOUTH CAROLINA

| | | | |
|--|--|--------------------------------------|---|
| Board, Committee, or Commission for which you are applying: <i>Hartsville Planning Commission</i> | | | |
| Your Name: First Trevor | | Middle Initial D | Last McDonald |
| Residential Address 1006 Bentwood Rd | | City Hartsville | State South Carolina Zip Code 29550 |
| Mailing Address same | | City Hartsville | State South Carolina Zip Code 29550 |
| Your Occupation – Title Duke(Superintendent), DeVane's (owner) | | Business Phone 843-951-2209 | Residence Phone Cell Phone 843-992-5883 |
| Employer Name Duke Energy | | Email Address Trevortmc@yahoo.com | |
| Employer Address 112 W Carolina Avenue | | City Hartsville | State South Carolina Zip Code 29550 |

General Qualifications

Do you live inside the city limits of Hartsville?

☒ Yes

☐ No

Council District # _____

Why would you like to serve:

Do you presently serve on any Boards/Committees/Commissions of the City/County/State? If so, please list:

Pea Dee Math, Science & Technology Academy board member

Have you formerly served on any Boards/Committees/Commissions of the City/County/State? If so, please list

more yes, Butler Heritage 1998, Hartsville Chamber of Commerce Business Task Force

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Hartsville? If so, list the position and date:

no

Are you involved in any Community Activities? If so, please list:

highly involved in the church community and downtown business sector as a business owner

What are your goals and objectives if appointed to a Board/Committee/Commission?

To progressively assist in the advancement of our Hartsville. I believe we can position our city to be the best in the state's special in the areas of business, community, and unity.

I certify that the information above is true and correct. Information on this form will be considered public information.

Signature

Trevor McDonald

Date

1-26-18

Print your name

Return completed form to:
Office of the City Clerk
City of Hartsville, PO Drawer 2497
Hartsville, SC 29551
Fax: 843-639-4196
City.clerk@hartsvillesc.gov

FOR OFFICE USE ONLY

| | |
|---------------|--|
| Received: | |
| Appointed to: | |
| Date: | |



**APPLICATION FOR BOARDS, COMMITTEES, AND COMMISSIONS
CITY OF HARTSVILLE, SOUTH CAROLINA**

| | | | |
|---|--|--|--------------------------------------|
| Board, Committee, or Commission for which you are applying: <i>Planning Commission</i> | | | |
| Your Name: First <i>Nancy</i> | | Middle Initial | Last <i>McGee</i> |
| Residential Address <i>115 W. Lanier Dr.</i> | | City <i>Hartsville</i> | State <i>SC</i> South Carolina |
| Mailing Address <i>Same</i> | | City | State South Carolina |
| Your Occupation - Title <i>Registered Sales Assistant</i> | | Business Phone <i>843-583-4497</i> | Residence Phone — |
| Employer Name <i>McGee Financial Group</i> | | Email Address <i>newmcgee@bellsouth.net</i> | |
| Employer Address <i>546 W. Carolina Ave.</i> | | City <i>Hartsville</i> | State <i>SC</i> South Carolina |
| | | | Zip Code <i>29550</i> |

General Qualifications

Do you live inside the city limits of Hartsville? ☒ Yes ☐ No Council District # _____

Why would you like to serve?
To facilitate orderly transitions and positive change in Hartsville.

Do you presently serve on any Boards/Committees/Commissions of the City/County/State? If so, please list:
Parks Committee. If appointed to Planning, I will resign from Parks.

Have you formerly served on any Boards/Committees/Commissions of the City/County/State? If so, please list:
Darlington County Development Board

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Hartsville? If so, list the position and date:
no

Are you involved in any Community Activities? If so, please list:
Beryl Foundation

What are your goals and objectives if appointed to a Board/Committee/Commission?
Facilitate a realistic and comprehensive 2030 plan and work toward framework to put it into action.

I certify that the information above is true and correct. Information on this form will be considered public information.

Signature *Nancy McGee*
Print your name *Nancy McGee*

Date *1/16/2018*

Return completed form to:
Office of the City Clerk
City of Hartsville, PO Drawer 2497
Hartsville, SC 29551
Fax: 843-639-4196
City.clerk@hartsvillesc.gov

FOR OFFICE USE ONLY

| | |
|---------------|----------------|
| Received: | <i>1/16/18</i> |
| Appointed to: | |
| Date: | |



APPLICATION FOR BOARDS, COMMITTEES, AND COMMISSIONS CITY OF HARTSVILLE, SOUTH CAROLINA

| | | | |
|---|--|---|------------------------------------|
| Board, Committee, or Commission for which you are applying: Planning Commission | | | |
| Your Name: First John "Mac" | | Middle Initial M | Last Williams III |
| Residential Address 213 Kenwood Ave | | City Hartsville | State South Carolina |
| Mailing Address 213 Kenwood Ave | | City Hartsville | Zip Code 29550 |
| Your Occupation - Title Associate Professor of Spanish | | Business Phone 383-8117 | Residence Phone 639-4125 |
| Employer Name Coker College | | Cell Phone 1-843-991-3879 | |
| Employer Address 300 E. College Ave. | | Email Address jwilliams@coker.edu | |
| City Hartsville | | State South Carolina | Zip Code 29550 |

General Qualifications

Do you live inside the city limits of Hartsville?

☒ Yes

☐ No

Council District # **6**

Why would you like to serve:

I have lived in Hartsville for almost 11 years now, and I have always wanted to serve, but didn't feel I knew the place well enough. Dick Puffer convinced me that 11 years is long enough.

Do you presently serve on any Boards/Committees/Commissions of the City/County/State? If so, please list:

No, I do not.

Have you formerly served on any Boards/Committees/Commissions of the City/County/State? If so, please list

No, I have not.

Are you currently in a position of responsibility with an organization or board that has received or is seeking funding from the City of Hartsville?

If so, list the position and date:

No, I am not.

Are you involved in any Community Activities? If so, please list:

Board Member of Friends of Carolina Sandhills National Wildlife Refuge - McBee

What are your goals and objectives if appointed to a Board/Committee/Commission?

Strengthen the cultural, educational, and economic opportunities of the citizens of Hartsville in a sustainable way.

I certify that the information above is true and correct. Information on this form will be considered public information.

Signature

John M. Williams III

Date

1-23-18

Print your name

AKA Mac Williams

Return completed form to:
Office of the City Clerk
City of Hartsville, PO Drawer 2497
Hartsville, SC 29551
Fax: 843-639-4196
City.clerk@hartsvillesc.gov

FOR OFFICE USE ONLY

| | |
|---------------|----------------|
| Received: | 1/29/18 |
| Appointed to: | |
| Date: | |



REQUEST FOR
COUNCIL AGENDA
The City of Hartsville

Agenda Date:
2/13/2018

To: City Council
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

ORDINANCE/RESOLUTION CAPTION:

City Council and Hartsville Events Calendars.
<https://www.hartsvillesc.gov/calendar/month>

ATTACHMENTS:

Description

- ▣ February City Council Calendar
- ▣ February Events Calendar
- ▣ March City Council Calendar
- ▣ March Events Calendar

February 2018

| February 2018 | | | | | | | March 2018 | | | | | | |
|---------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa | Su | Mo | Tu | We | Th | Fr | Sa |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | | | | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--|--|--|--|--------|----------|
| Jan 28 | 29 | 30 | 31 | Feb 1 | 2 | 3 |
| 4 | 5 | 6 5:30pm Council Worksession - Chambers | 7 | 8 | 9 | 10 |
| 11 | 12 6:00pm Hartsville 2030 Comp Plan Meeting (Davidson Hall at Coker College) - City Clerk | 13 5:30pm Council Regular Mtg - Chambers | 14 5:30pm Airport Advisory Bd - Sports Ctr | 15 2:00pm Parks Comm - Lawton Park | 16 | 17 |
| 18 | 19 | 20 6:30pm Museum Comm - Museum | 21 5:15pm ARB Mtg - Chambers | 22 | 23 | 24 |
| 25 | 26 5:30pm Chamber Banquet - DeLoach Ctr 5:30pm Planning Comm - Chambers | 27 | 28 | Mar 1 | 2 | 3 |

| | | | | | | |
|----|--|---|----|--|---|--|
| 1 | 2 Live Music w Andy Preston & Jason Poore | 3 | | | | |
| 4 | 5 | 6 | 7 | 8 | 9 Live Music by Te'Quan Coe | 10 |
| 11 | 12 | 13 Mardi Gras Specials @ Retrofit City Council Meeting | 14 | 15 | 16 Pardi Gras | 17 Carolina Thunder Basketball Game |
| 18 | 19 | 20 | 21 | 22 Coker College Faculty and Guest Artist Dance Concert | 23 Coker College Faculty and Guest Artist Dance Concert A Night of Big Laughs! Presented by Hartsville Community Players Coker College Faculty and Guest Artist Dance Concert View All 4 Events» | 24 Coker College Faculty and Guest Artist Dance Concert A Night of Big Laughs! Presented by Hartsville Community Players Trivia Night! |
| 25 | 26 | 27 | 28 | | | |

March 2018

| March 2018 | | | | | | | April 2018 | | | | | | |
|------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa | Su | Mo | Tu | We | Th | Fr | Sa |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | | | | | | | 29 | 30 | | | | | |

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--|--|--|----------|--------|----------|
| Feb 25 | 26 | 27 | 28 | Mar 1 | 2 | 3 |
| 4 | 5 | 6 5:30pm Council Worksession - Chambers | 7 | 8 | 9 | 10 |
| 11 | 12 6:00pm Hartsville 2030 Comp Plan Meeting (Davidson Hall at Coker College) - City Clerk | 13 5:30pm Council Regular Mtg - Chambers | 14 5:30pm Airport Advisory Bd - Sports Ctr | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 5:15pm ARB Mtg - Chambers | 22 | 23 | 24 |
| 25 | 26 5:30pm Planning Comm - Chambers | 27 10:00am HHA - S. Park Apts | 28 | 29 | 30 | 31 |

| | | | | | | |
|----|----|--|----|----|----|--|
| 1 | 2 | 3 | | | | |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | Carolina Thunder Basketball Game City Council Meeting | 14 | 15 | 16 | 17 Community Easter Eggstravaganz |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 Children's Theatre: Stone Soup the Musical Carolina Thunder Basketball Game |