



**AGENDA**  
CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARINGS AND REGULAR CITY COUNCIL MEETING  
TUESDAY, DECEMBER 11, 2018 - 5:30 PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, DECEMBER 07, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

1. CALL TO ORDER - MAYOR
2. INVOCATION AND PLEDGE
3. APPROVAL OF MINUTES
  - a. MOTION TO WAIVE READING OF AND APPROVE MINUTES OF NOVEMBER 13, 2018 REGULAR CITY COUNCIL MEETING.
4. PRESENTATIONS
  - a. Dedication of Historical Marker at GSSM - Dr. Hector Flores
  - b. Mayor and Council Comments to Councilmember Shirley
5. MANAGER UPDATE
  - a. Miscellaneous Items from City Manager

CONSENT AGENDA - Received as Information Only

- a. Committee Draft Minutes/Reports  
November 2018 Draft Minutes/Reports
- b. Departmental Reports  
November 2018 Reports

UNFINISHED BUSINESS

6. PUBLIC HEARING AND FINAL READING ORDINANCE 4354: RELATING TO THE APPROVAL OF THE RECOVERY OF COLLECTION COSTS AS A PART OF DELINQUENT DEBTS COLLECTED PURSUANT TO THE SETOFF DEBT COLLECTION ACT.
  - a. Reading by Title and Presentation
  - b. Open/Close Public Hearing (state name and address for record)
  - c. Approval of Final Reading and Waiving of Complete Reading
7. PUBLIC HEARING AND FINAL READING ORDINANCE 4355: TO LEASE THE PROPERTIES AT 145 AND 147 WEST CAROLINA AVENUE TO THE GOVERNORS SCHOOL FOR SCIENCE AND MATHEMATICS.
  - a. Reading by Title and Presentation
  - b. Open/Close Public Hearing (state name and address for record)
  - c. Approval of Final Reading and Waiving of Complete Reading
8. PUBLIC HEARING AND FINAL READING ORDINANCE 4356: AN ORDINANCE TO AMEND HARTSVILLE CITY CODE APPENDIX A. – ZONING, ARTICLE VII. SIGNS AND

ADVERTISING DEVICES, SECTION 13 TO ALLOW MURALS.

- a. Reading by Title and Presentation
- b. Open/Close Public Hearing (state name and address for record)
- c. Approval of Final Reading and Waiving of Complete Reading

NEW BUSINESS

9. FIRST READING ORDINANCE 4357: TO PROVIDE FOR THE ESTABLISHMENT AND AMENDMENT OF FEES AND RATES THAT ARE NECESSARY FOR THE OPERATION OF THE CITY OF HARTSVILLE.
  - a. Reading by Title and Presentation
  - b. Approval of First Reading and Waiving of Complete Reading
10. RESOLUTION 12-18-01: RESOLUTION OF SUPPORT FOR THE PROPOSED BUTLER ACADEMY.
11. RESOLUTION 12-18-02: APPROVAL OF THE HARTSVILLE REGIONAL AIRPORT SIX-YEAR CAPITAL IMPROVEMENT PLAN.
12. RESOLUTION 12-18-03: A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION BY CITY OF HARTSVILLE TO THE STATE OF SOUTH CAROLINA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

EXECUTIVE SESSION

13. MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4-70(a)(1) FOR DISCUSSION OF APPOINTMENT TO ARCHITECTURAL REVIEW BOARD.
14. MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION.
15. UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.
16. RESOLUTION 11-18-02: APPOINTMENT TO ARCHITECTURAL REVIEW BOARD.

INFORMATION ONLY

- a. Calendars and Other Items

ADJOURNMENT

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Please turn off or silence all mobile devices.

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The City of Hartsville located at 100 E. Carolina Avenue, is an accessible facility.  
For assistance call 843-383-3018.



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

November 13, 2018 Regular Meeting Minutes.

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**IMPACT IF DENIED:**

**ATTACHMENTS:**

Description

- ▣ Minutes of November 13, 2018 Council Meeting



## MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA  
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING  
TUESDAY, NOVEMBER 13, 2018 – 5:30 PM  
COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

### Mayor/Council:

Mayor Pennington  
Mayor Pro-Tem Andrews  
Councilmember Braddock  
Councilmember Gammage  
Councilmember Mack  
Councilmember Shirley  
Councilmember Wilson - Absent  
Attorney - None  
Press

### Executive Staff:

City Manager Zeigler  
City Clerk Skipper  
Finance Director Caulder  
Fire Chief Burr  
Police Chief Thompson

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, NOVEMBER 09, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Mayor Pennington called the meeting to order at 5:32pm and asked Councilmember Shirley to lead in the invocation and Pledge of Allegiance.

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF OCTOBER 09, 2018 REGULAR CITY COUNCIL MEETING AND THE OCTOBER 31, 2018 SPECIAL CITY COUNCIL MEETING - APPROVED.  
Motion: Shirley; Second: Gammage; Carried: All ayes.

### PRESENTATIONS

The Hartsville National "O" Zone Baseball Team was introduced by Coaches Trey Gibson, Kirk Askins, and Bruce Douglas. They represented Hartsville extremely well with high character and sportsmanship at the state and national levels. Mayor Pennington and the entire City Council congratulated them on their teamwork and championship efforts.

The Governors School for Science and Mathematics (GSSM) girls volleyball state championship team was introduced by their coach Hugh O'Conner. Each team member stated their name and favorite subject. Mayor Pennington and the entire City Council congratulated them on their teamwork, academics and Championship efforts.

Proposed Charter School - Dr. Jerome Reyes explained that the courses are hosted at the Hartsville High School. He is looking to provide another option than the Darlington County School District for students to enter a year round program. The Charter School would have a 15 – 20 student classroom maximum and hope to open in the fall of 2020. A letter of support from the City would be needed. Mayor Pennington stated that he would assign a task force committee to review and bring back information to the full Council.

### MANAGER UPDATE

Need everyone to attend the downtown tree lighting at 6pm on Thursday 11/16.



CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4353: PROVIDING FOR AND APPROVING ADDITIONAL AMENDMENTS TO AN ORDINANCE ENTITLED, "AN ORDINANCE PROVIDING FOR THE RESTRUCTURING OF THE WATERWORKS AND SEWER SYSTEM BY ADDING THE WATER PARK ENTERPRISE; AUTHORIZING THE ISSUANCE AND SALE OF COMBINED SYSTEM REVENUE BONDS OF THE CITY OF HARTSVILLE, SOUTH CAROLINA, AND OTHER MATTERS RELATING THERETO." APPROVED.

Open/Close Public Hearing: No public input.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Gammage; Carried: with all ayes.

NEW BUSINESS

RESOLUTION 11-18-01: TO AUTHORIZE THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA TO ACT AS CLAIMANT AGENCY FOR THE COLLECTION OF DEBT ON BEHALF OF THE CITY OF HARTSVILLE IN ACCORDANCE WITH THE SETOFF DEBT COLLECTION ACT - APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

FIRST READING ORDINANCE 4354: RELATING TO THE APPROVAL OF THE RECOVERY OF COLLECTION COSTS AS A PART OF DELINQUENT DEBTS COLLECTED PURSUANT TO THE SETOFF DEBT COLLECTION ACT - APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Andrews; Second: Gammage; Carried: with all ayes.

FIRST READING ORDINANCE 4355: TO LEASE THE PROPERTIES AT 145 AND 147 WEST CAROLINA AVENUE TO THE GOVERNORS SCHOOL FOR SCIENCE AND MATHEMATICS – APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Gammage; Second: Shirley; Carried: with all ayes.

FIRST READING ORDINANCE 4356: AN ORDINANCE TO AMEND HARTSVILLE CITY CODE APPENDIX A. – ZONING, ARTICLE VII. SIGNS AND ADVERTISING DEVICES, SECTION 13 TO ALLOW MURALS – APPROVED.

Approval of First Reading and Waiving of Complete Reading: Motion: Gammage; Second: Mack; Carried: with all ayes.

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1) FOR DISCUSSION OF APPOINTMENT TO ARCHITECTURAL REVIEW BOARD AND EX-OFFICIO APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS, AND COMMITTEES - APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

MOTION: TO VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION - APPROVED.

Motion: Andrews; Second: Gammage; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RESOLUTION 11-18-02: APPOINTMENT TO ARCHITECTURAL REVIEW BOARD – TABLED UNTIL NEXT MEETING.

Motion: Pennington to table until the next meeting; Second: Gammage; Carried: All ayes.

RESOLUTION 11-18-03: EX-OFFICIO APPOINTMENTS TO VARIOUS CITY BOARDS, COMMISSIONS AND COMMITTEES - APPROVED.

Motion: Andrews to appoint Braddock to Airport Advisory Board, Mack to Housing Authority of Hartsville Board, and Shirley to Parks Committee; Second: Mack; Carried: All ayes.

ADJOURNMENT: Without objection at 6:35pm.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Invitation to Historical Marker Dedication at GSSM



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Appreciation to Councilmember Shirley for 16 years of service.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Misc Items from City Manager.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Committee Draft Minutes and Reports for November 2018.

**ATTACHMENTS:**

Description

- ▣ Airport Advisory Board
- ▣ Housing Authority of Hartsville
- ▣ Planning Commission
- ▣ Council African American Cemetery
- ▣ Council Finance Committee 9-4-18
- ▣ Council Finance Committee 11-20-18
- ▣ Reports and Minutes Not Submitted



**MINUTES**  
**AIRPORT ADVISORY BOARD SPECIAL MEETING**  
**TUESDAY, OCTOBER 9, 2018 – 10:00am**  
**COACH TB THOMAS SPORTS CENTER**  
**701 WEST WASHINGTON STREET**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, OCTOBER 8, 2018 AND DULY POSTED AT COACH T. B. THOMAS SPORTS CENTER LOCATED AT 701 WEST WASHINGTON STREET, AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV..**

Members Present: Chair, Lee Gardner, Lex West, Bryan Drayton, James Harrell, and Wayne Guttry

Members Absent: None

Staff Present: Hemming Hemmingsen, Russell Slatton, Adam Bedard, Kennedy McGee, Sherron Skipper

Guests: Eddie Owen, Engineering Consultant, Brain Wilson, Architect, Carl Ellington, Engineering Consultant, Judy Elder, Engineering Consultant, Mel Pennington, Mayor

**CALL TO ORDER**

Board Chair Lee Gardner called meeting to order at 10:04 am.

**MINUTES**

No meeting was held in July. Lack of quorum prevented meetings in August and September.

**INTRODUCTION OF MEMBERS**

Board welcomes Wayne Guttry as its' newest member.

**ELECTION OF OFFICERS**

Motion: Lex West; Second: James Harrell for Lee Gardner for Board Chair; Carried: All ayes.

**OATHS OF OFFICE**

Sherron Skipper, City Clerk, administered the Oath of Office for Board Members who had not previously taken their oath.

**SET REGULAR MONTHLY MEETINGS; DATE, TIME, LOCATION(S)**

The board decided to meet the second Monday of every month at 5:30pm with the permanent location undetermined; will be on the November agenda.

**PLANS FOR THE FUTURE**

Carl Ellington and Brian Wilson brought visual aids and provided a lengthy presentation highlighting various options available concerning the design for the future terminal building.

**ADJOURNMENT**

Chair Gardner declared meeting adjourned at 12:02 p.m., with no objections.

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Lee Gardner, Chair

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Date



## MINUTES

### HOUSING AUTHORITY OF HARTSVILLE BOARD OF COMMISSIONERS TUESDAY, NOVEMBER 13, 2018 REGULAR MEETING – 10:00AM SOUTH PARK APARTMENTS - 1301 SOUTH 5TH STREET

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON NOVEMBER 08, 2018 AND DULY POSTED AT HOUSING AUTHORITY OF HARTSVILLE LOCATED AT 1301 SOUTH FIFTH STREET AND ON HARTSVILLESC.GOV.**

**Commissioners Present:** Chair Charles Douglas, Lunella Williams, Ron Johnson, and Kevin Wright.  
**Commissioners Absent:** Vice-Chair Phylanda Thomas, Ted Williams and Francine Bachman  
**Staff Present:** Sylvia McElveen, Executive Director  
**City of Hartsville Representative:** Sherron Skipper  
**City Council Representative:** Teresa Mack  
**Press:** None

Chairman Douglas called the meeting to order at 10:12 a.m.

Motion to waive the reading of and approve the minutes of the September 25, 2018 Regular Board – Approved.

Motion: Williams; Second: Johnson; Carried: All ayes.

Motion to approve that no business was conducted due to not having a quorum on October 16, 2018 Annual Meeting.

Motion: Williams; Second: Johnson; Carried: All ayes.

#### Executive Director's Report:

Report of the Executive Director: Director McElveen informed the Board for information purposes only the Revenue and Expenses vs Budget which included September 2018. The Close Out packet for FYE 09/30/2018 should arrive in a couple of weeks.

#### Unfinished Business:

None.

#### New Business:

Resolution No. 1167: approval of SEMAP Certification for FYE 09/30/2019 – Approved.

Motion: Williams; Second: Johnson; Carried: All ayes.

Resolution No. 1168 approval of Section 8 Payment Standards effective 01/01/2019– Approved.

Motion: Williams; Second: Johnson; Carried: All ayes.

Resolution No. 1169 approval of Tenant Charge Schedule effective 10/01/2018– Approved.

Motion: Williams; Second: Johnson; Carried: All ayes.

#### Voting for Chair:

Motion to open nominations: Johnson; Second: Wright; Carried: All ayes.

Motion to nominate Wright to serve as Chair: Johnson; With no Second the motion failed.

Motion to nominate Douglas to serve as Chair: Williams; With no Second the motion failed.

Without Objection the Chair closed nominations and will carry this item over to next meeting

Voting for Vice Chair

Without Objection the Chair carried this item over to the next meeting.

Motion to adjourn – Approved.

Motion: Williams; Second: Johnson; Carried: All ayes with adjournment at 11:15 am.

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Charles Douglas, Chair

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Sylvia McElveen, Executive Director

STATE OF SOUTH CAROLINA  
COUNTY OF DARLINGTON



MINUTES  
CITY OF HARTSVILLE  
PLANNING COMMISSION MEETING  
MONDAY, NOVEMBER 26, 2018 - 5:30PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, NOVEMBER 21, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.**

**Members present:** Chairman Curtis Lee, Vice Chairman Chris Shirley, Casey Hancock, Rebecca McDonald, Nancy McGee, and Mark Stellingworth. **Members Absent:** Trevor McDonald.

**Staff:** Brenda Kelley and Shannon Munoz.

**Guest:** Willie Phillips and Jerome Reyes.

**Press:** Absent.

**Call to Order**

Chairman Curtis Lee called the meeting to order at 5:33pm. He then welcomed those in attendance.

**Approval of Minutes**

Mark Stellingworth made a motion to approve the October 29, 2018 minutes as submitted; Second: Hancock; Carried: All in favor

**Unfinished Business**

**Comprehensive Plan Updates**

Each commissioner gave an update on his/her element.

**New Business**

**Chamber Economic Development Conference**

Chairman Lee stated that the Chamber hosted the first event last year at the Hartsville Country Club. The second conference will be held on February 1, 2019. Vince Graham has been invited to speak.

**Economic Opportunity Zone**

Capital gains can be invested in the Economic Opportunity Zone. Only things special to Hartsville will be implemented.

**Training**

New Orientation – December 6, 2018, 4:00 – 7:00p.m.

Continuing Education – December 10, 2018, 4:00 – 7:00p.m.

**Butler Academy**

Dr. Jerome Reyes presented his proposal for a charter school. The school would be a K-12 free public school. It would provide another option for learning. There would be two (2) classes per grade level. No more than 20 students per class. The school would have a year round calendar with 180 days of instruction. The application is due February 1, 2019. The capacity hearing would happen in March 2019. The public hearing would happen in April 2019. There is a year of planning. The school would open in fall in 2020.

The next regular meeting is scheduled for Monday, December 31, 2018 at 5:30p.m. in Council Chambers at City Hall.

**Adjournment**

McGee made a motion to adjourn at 6:53pm; Second: Shirley; Carried: All in favor.

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Signature

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Date



## REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA  
COUNCIL AFRICAN-AMERICAN CEMETERY COMMITTEE  
TUESDAY, NOVEMBER 27, 2018 AT 3:00 PM  
COUNCIL CHAMBERS – CITY HALL – 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, NOVEMBER 20, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 E. CAROLINA AVE.

Members Present: Johnny Andrews, Mayor Pro-Tem

Members Absent: Tre Gammage, Chair

Guests Present: Ruth Segars, Adlena Graham, Jennifer Heisel, Patricia Wingate

Staff Present: Lauren Baker, Public Information Officer, Kennedy McGee

The following matters were discussed:

1. November Clean Up
  - a) Clean up day was a success with members of the Middle School Beta Club and American Legion present.
  - b) December's clean up date was moved to Saturday, December 1<sup>st</sup> to avoid coinciding with the Christmas Parade to help maintain attendance.
2. Review of Unmarked Burials List
  - a) Johnny provided two comprehensive spreadsheets that provide information regarding people who could potentially be buried in the cemetery based on the inconclusive information on their birth certificates. This information could be distributed in the hopes that current family members may recognize a late member on the list and be able to confirm their burial location.
3. Martin Luther King Day Marker Dedication
  - a) Lauren Baker will work to draft an invitation for the dedication to send to those who've helped along the way, the press, and other relevant parties. Lauren also offered to create a flyer that could be easily distributed and to post about the dedication on social media.
  - b) The group would like to create a bulletin insert to advertise the event within the churches. Jennifer Heisel has connections with the Butler Heritage Foundation and will work to engage them as well.
  - c) GSSM, HHS, and Coker College will all be notified of the event as well.
  - d) Johnny provided a handout showing the schedule for the event which will begin at 10:00 AM and end at 2:30. The handout also outlines who will have an opportunity to speak at the event as well as who will be acknowledged.

There will be no meeting in December and the January meeting will be moved from January 29, 2019 to January 15, 2019 due to the dedication of the Cemetery Marker on MLK Day. The regularly scheduled meetings on the last Tuesday of each month will resume in February.

Councilman Andrews closed the meeting at 3:55 p.m.

This is our report and recommendations to the full council.

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Tre Gammage, Committee Chair

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Date



## REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA  
COUNCIL FINANCE, AUDIT, BUDGET COMMITTEE  
TUESDAY, SEPTEMBER 4, 2018 – 9:00 AM  
2<sup>ND</sup> FLOOR CONFERENCE ROOM – CITY HALL – 100 EAST CAROLINA AVENUE

### Council Committee Members:

Chairman Andrews - Present  
Mayor Pennington – Present  
Councilmember Wilson – Present

### Executive Staff:

City Manager Zeigler – Present  
Finance Director Caulder – Present

Russell Slatton was also in attendance

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON THURSDAY, AUGUST 30, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE.

Chairman Andrews called the meeting to order at 10:06 AM

## DISCUSSIONS

- **RESIDENTAL SEWER TAP IN – ORDINANCE 4911**

Finance Director Caulder discussed a complaint from Larry Gantt related to charging of sewer rates, although the customer is not connected to the sewer system. The customer requested a change to the ordinance and billing policy. Finance Committee agreed to leave the ordinance as is, and Chairman Andrews would follow up with the customer on the discussion.

- **MASTER FEE SCHEDULE UPDATE- PROPOSED PARKS AND RECREATION FEES**

Russell Slaton presented proposed rates for Parks and Recreation Facilities. The committee decided that additional work needed to be done too complete and would revisit at next meeting.

- **SONOCO UTILITY RATES**

Finance Director Caulder presented the proposed industrial utility rates for Sonoco Products Company and committee approved.

Chair Andrews closed the meeting at 12:00 pm.

This is our report and recommendations to the full Council.

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Johnny Andrews, Chairman

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Date



## REPORT

CITY OF HARTSVILLE, SOUTH CAROLINA  
COUNCIL FINANCE, AUDIT, BUDGET COMMITTEE  
TUESDAY, NOVEMBER 20<sup>TH</sup> 2018 – 9:00 AM  
2<sup>ND</sup> FLOOR CONFERENCE ROOM – CITY HALL – 100 EAST CAROLINA AVENUE

### Council Committee Members:

Chair Andrews - Present  
Mayor Pennington – Present  
Councilmember Wilson – Absent

### Executive Staff:

City Manager Zeigler – Present  
Finance Director Caulder – Present  
Senior Staff Accountant Laughter - Present

Shannon Munoz and Russell Slatton were also in attendance

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, NOVEMBER 13, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE.

Chairman Andrews called the meeting to order at 9:03 AM

## DISCUSSIONS

- NEPTUNE ISLAND DEBRIEF AND UPDATE

Finance Director Caulder reported attendance numbers for summer 2018 with total attendance 64K and overall average daily 805 from opening 06/18/18 until park closing on 9/15/18. The proposed scheduled for summer 2019 was presented. Discussions concerning budget actual numbers and presentation of data to correctly reflect actual activity since city's fiscal budget year and park's operating schedule overlap. The report included discussion of proposed personnel and cost saving changes needed including the addition of a food and beverage manager and reduction of temporary labor cost.

- MASTER FEE SCHEDULE UPDATE - PROPOSED PARKS AND RECREATION FEES

Finance Director Caulder presented the follow-up review of the Master Fee Schedule. The presentation included a review fees from other municipalities and the proposed changes. After extensive discussion the committee decided to complete its review by email address questions and present the final document for approval to council at the December meeting.

- FINANCE DEPARTMENT UPDATES

Finance Director Caulder reported on the personnel changes and initiatives to improve and streamline processes such as documentation of policy and procedures and cross training. Enhancement of customer service by exploring other ways to use technology such as text notifications for customer reminders and plans to add web-based payments for court operations.

Chair Andrews closed the meeting at 12:15pm.

This is our report and recommendations to the full Council.

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Johnny Andrews, Chair

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Date

Draft Minutes and Reports Not Submitted for City Council Agenda

Museum Commission 11/14/18





**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Departmental Reports for November 2018

**ATTACHMENTS:**

Description

- ▣ Animal Control
- ▣ Business Navigator
- ▣ Code Enforcement Activity
- ▣ Development
- ▣ Environmental Services
- ▣ Financial
- ▣ Financial Revenue
- ▣ Fire Incidents
- ▣ Fire Incidents by Zone
- ▣ Fire Recovery
- ▣ Grants
- ▣ Human Resources
- ▣ Main Street Hartsville - October
- ▣ Main Street Hartsville - November
- ▣ Museum
- ▣ Police Statistics
- ▣ Departmental Reports Not Submitted

## Calls between two dates by type

Criteria:

Enter the from date: 11/01/2018

Enter the to date: 11/30/2018

### Aggression

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
11/16/2018 16:28:47	H: W: C:	11/16/2018 Received two complaint calls about two or three dogs running on Shamrock and Laurel Oak. - Went and investigated and found 415 Shamrock, the fence at residence was broken and when i went to the door the screen porch was also broken, with dogs coming in and out of it. Two of the dogs were extremely aggressive towards me while i was knocking on the door. No one answered the door i left a yellow Animal Control tag hanging on the mail box instead of the door due to the aggressiveness of the dogs. Caller 1: The dogs came in her yard and grabbed her most "prized" chicken and ran with it in its mouth, did not state the condition of the chicken nor if she wanted to press any sort of charge. Caller 2: Stated she has her cat tied up outside while shes outside and the dogs came up and chased the cat into the garage to hide. Stated they seemed like they were trying to hurt the cat. Awaiting a phone call from suspected owner of the dogs to give me a call. If we do not hear from them by Tuesday of next week 11/20/18 I will investigate again attempt to make		McCain, Josh	205 Fairfield Ter For caller 2 caller 1 did not give me an address only cross st. Harsville South Carolina 29550	11/16/2018 15:30:00 Mike.Burdick	11/16/2018 15:35:00	11/19/2018 Spoke with Owner

		contact with home owner. 11/19/18: Spoke with dog owner and land owner he stated that he fixed the fence and screen door. i made him aware that this was his one and only warning, also informed him of what the dogs done while they were loose. End of Report					
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**Total Aggression: 1**

## Neglect/Cruelty

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
11/02/2018 10:25:46	H: W: C:	Neighbor call Hartsville Fire and stated at 118 Rogers Ave there are four (4) dogs chained up and malnourished. Chief Burr responded to location and knocked on the occupant door and no answer. Chief Burr walked in neighbors yard and looked in back yard of 118 Rogers ave and found 3 dogs chained to block with no water or food. Fourth dog was chained on deck with about 12 inch lead to move around no water or food. Chief Burr Call Hartsville Police Department to respond to location. Two Occupants of the house showed up and stated that the dog belonged to her brother Tyrese Smith. Another occupant came out of house and talked with officers Jennings. Ms. Bonnie showed up and stated the dogs belonged to Tyrese Smith. Unable to locate Mr. Smith. Talked with Jenny and Kathy McDonald with Darlington County Humane Society to notify them we have four dogs to bring in. Kathy advise me to carry the dogs to the prison farm to hold.			118 Rogers Ave Hartsville South Carolina 29550	11/02/2018 08:20:00 Mike.Burdick	11/02/2018 09:00:00	11/02/2018 Animal Released to DCHS

		Deliver dogs to prison farms and placed in kennels. White Male dog placed in kennel #8 Brown & White Female placed in Kennel #2 Brown Female placed in Kennel #1 Black and White Female placed in kennel #1 Completed form for Darlington County Sheriff Office.						
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**Total Neglect/Cruelty: 1**

**Number of pets**

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
11/14/2018 17:10:00	H: W: C:	Caller with unknown number called about neighbors having puppies running around one was ran over and killed caller said there was a few more puppies they didn't want the same thing to happen to them. I told the caller I would check on it this evening when I did at 2000 hrs I visually seen one puppy running around. With the neighborhood it was in I decided it wasn't ideal to knock on the owner in questions door at that time of night. I will check back with them tomorrow 11/15/2018 11/15/18: Went to residence knocked on door multiple times no answer, left yellow tag with my name and the number to the station in hopes they would call, i did not see puppies running around as i did on 11/14/18. 11/15/18: Owner called back and informed me they were not technically his: his cousin owned the dogs but moved away and left the dogs there, claimed they were a burden to him. I filled out a owner release paper and had him sign saying he released a			1008 Hampton st Hartsville South Carolina 29550	11/14/2018 17:10:00 Mike.Burdick	11/14/2018 20:00:00	11/15/2018 Animal Released to DCHS

		female adult (Brown) and 3 puppies(black). Dog and puppies were transported to DCHS					
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**Total Number of pets: 1**

**Sick/injured animal**

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
11/07/2018 14:05:00	H: W: C:	11/07/18: Apartment admin called in reference to a cat that seemed ill or injured not moving but alive beside an apartment complex. After Animal control picked up injured cat was then taken to Anderson animal hospital for evaluation. 11/15/18: Anderson Animal Hospital called in reference to the injured cat being ready for pick up on 11/14/18 about 16:30 went today 11/15 to pick the cat up they found a home for the kitten ( I had no dealings with finding a home) the Vet done it on their own. The vet stated the cat had neurological problems.			1212 Myrtle St/ 300 block of security dr Hartsville South Carolina 29550	11/07/2018 14:05:00 Mike.Burdick	11/07/2018 14:15:00	11/15/2018 Animal Released to DCHS

**Total Sick/injured animal: 1**

**Stray**

Date	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
11/01/2018 08:25:00	H: W: C:	Trap caught black cat in ace hardware			935 s 4th st Hartsville South Carolina 29550	11/01/2018 09:30:00 Mike.Burdick	11/01/2018 09:30:00	11/02/2018 Animal Released to DCHS
11/09/2018 09:30:00	H: W: C:	Stray pit (friendly) arrived at residence. Resident held and fed dog awaiting our arrival. Home owner released custody to us then delivered dog to DCHS, also posted picture on our facebook page.			343 Lincoln st Hartsville South Carolina 29550	11/09/2018 09:30:00 Mike.Burdick	11/09/2018 09:35:00	11/09/2018 Animal Released to DCHS
11/14/2018		Cat was getting into			109 S.	11/15/2018	11/15/2018	

17:30:00	H: W: C:	saloon on S.6th st. One of the workers has the hole the cat was getting in through blocked off, I set a trap near the hole in hopes to catch it. We will pull the trap just before 1700 today 11/15/18. Then re set tomorrow if cat hasn't been caught. 11/16/18: Re set trap at 0900 picked up at 1700 cat not caught will start again on the 20th. 11/20/18: Set trap at 0800 no cat trapped pulled out made person aware the cat wasn't caught, to call us back if it becomes a problem again.			6th St. Hartsville South Carolina 29550	10:30:00 Mike.Burdick	10:45:00	
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**Total Stray: 3**

Report: **Animal Control -> Calls between two dates by type**

Generated by Animal Shelter Manager 41u [Tue 4 Dec 16:43:37 GMT 2018] at CITY OF HARTSVILLE FIRE DEPARTMENT ANIMAL CONTROL on 12/05/2018 by Sherry.Griggs

# **Monthly Departmental Report: Navigator 2018**



## **Historic Butler District Neighborhood Revitalization Strategy**

**January 2018:** The community meeting was canceled. We plan to meet in February.

**February 2018:** The community meeting was held on Thursday, February 15, 2018. Councilman Tre Gammage sponsored a nonbiased forum that asked those in attendance four (4) specific questions regarding needs of the Historic Butler District and how the Byerly Foundation can address those needs.

**March 2018:** A community meeting was held on Thursday, March 15, 2018. The conversation surrounded getting back on track. The attendance dwindled and several meetings were cancelled.

**April 2018:** A community meeting was held on Thursday, April 19, 2018. Brenda Kelley presented a report of the accomplishments that had been made as outlined in the South Hartsville Neighborhood Revitalization Strategy. Mary Catherine Farrell prepared the report. Dr. Heatley informed the group that The Rotary Club wanted to partner with the Butler Heritage Foundation to do a project. The group brainstormed ideas for a project. No decision was made. Brenda Kelley announced that the Great American Clean Up was scheduled for Saturday, April 28, 2018.

**May 2018:** The May 17, 2018 meeting was cancelled because of scheduling conflicts.

**June 2018:** No update.

**July 2018:** No update.

**August 2018:** No update.

**September 2018:** No update.

**October 2018:** No update.

**November 2018:** No update.

## **Comprehensive Plan**

**January 2018:** During its January 29, 2018 meeting, the Planning Commission finalized the core team members. Each commissioner gave an update from the Public Kick-Off Meeting that was held on Monday, January 8, 2018. The commissioners accepted the 2018 calendar, which included the regular planning commission meeting, team member meetings, and quarterly public meetings.

**February 2018:** The core team members for each of the elements met on Monday, February 12, 2018 at Coker College Davidson Hall. The team leaders gave an overview of the elements and the type data to be included. Members provided input into the planning process. Some teams have started to develop goals and objectives.

**March 2018:** The core team members for the elements with the exception of Education and Community Facilities met on Monday, March 12, 2018 at Coker College Davidson Hall.

**April 2018:** The core team members for the elements with the exception of Education and Community Facilities met on Monday April 9, 2018 at Coker College Davidson Hall.

**May 2018:** The teams met on Monday, May

**June 2018:** The Planning Commission held a public hearing in Council Chambers at City Hall on Monday, June 25, 2018 to give an update of the comprehensive plan. Fifteen persons signed the sign in sheet. Four persons presented their concerns and provided input.

**July 2018:** The Planning Commission held the Comprehensive Plan meeting on July 9, 2018 at Davidson Hall. The commissioners provided an update of their element at the regular Planning Commission Meeting on July 30, 2018. The plan will be submitted to City Council by October 2018.

**August 2018:** The Planning Commission held the Comprehensive Plan meeting on August 13, 2018 at Davidson Hall. The commissioners provided an update of their element at the regular Planning Commission Meeting on August 27, 2018. The commission is still scheduled to submit the plan to City Council by October 2018.

**September 2018:** No update.

**October 2018:** The Planning Commission continues to refine its narrative in preparation for the final document. Staff is providing statistical data. There has been some discussion about hiring a technical writer; however, no money is budgeted.

**November 2018:** The Planning Commission continues to refine its narrative as the final document is prepared.

## **Ordinance Revision**

**January 2018:** The Planning Commission reviewed the General Provisions section of the Ordinance. They made a motion to make a recommendation to City Council to adopt the amendments.

**February 2018:** No update.

**March 2018:** No update.

**April 2018:** No update.

**May 2018:** CD of Pope Flynn is reviewing the sign ordinance to determine if it is in compliance with the Reed vs. Gilbert case.

**June 2018:** No update.

**July 2018:** The Planning Commission reviewed the sign ordinance that was drafted by attorney Rhodes of Pope Flynn. The commissioners had a difficult time following the ordinance as it was submitted. They tabled the revision and asked Ms. Kelley to redline it and resubmit for the August meeting.

**August 2018:** The Planning Commission reviewed the portion of the sign ordinance in response to the decision by the Supreme Court of the United States in Reed v. Town of Gilbert. The case dealt with Freedom of Speech and content neutrality. The commission voted unanimously to make a recommendation to City Council to adopt the revisions to bring this portion of the ordinance in compliance.

**September 2018:** City Council approved the first reading of the sign ordinance revision that would bring the City of Hartsville into compliance with the Supreme Court case.



**October 2018:** City Council approved the second and final reading of the sign ordinance revision that brought the City of Hartsville into compliance with the Supreme Court case. The Architectural Review Board and the Planning Commission reviewed a mural ordinance. The Planning Commission made a recommendation to the City Council to adopt the ordinance. The ordinance will be submitted to the city attorney prior to submitting to City Council.

**November 2018:** City Council approved the first reading of the mural ordinance during its October 9, 2018 meeting.

## CODES ENFORCEMENT ACTIVITY

TIME STAMP	TYPE ACTIVITY	SUBJECT PROPERTY	PROPERTY OWNER NAME	OWNER'S ADDRESS	TAX MAP #	Letter/ Report sent? Date	Follow up target date	Disposition: Open or
10/19/17	IPMC	810 Butler St., Hartsville, SC	Brockington, Joseph	206 Howard ST., Hartsville, SC	057-02-01-113	10-19-17		OPEN
1/16/18	DEMO	413 Sumter Ave., Hartsville,	DCFLC	413 Sumter Ave., Hartsville,	056-14-01-002	1/16/18		OPEN
1/16/18	DEMO	210 Howard St., Hartsville, SC	DCFLC	1451 Hwy 90, Conway, SC	056-10-04-092	1/16/18		OPEN
2/26/18	IPMC	313 Lincoln ave., Hartsville, SC		1210 Robinson Street, Hartsville,	057-02-01-083	2/26/18		OPEN
2/26/18	IPMC	1010 Myrtle St., Hartsville, SC		880 Boynton Ave. Apt. 3H,	057-06-02-005	2/26/18		OPEN
2/26/18	IPMC	1310 Robinson St., Hartsville,		1310 Robinson St.,	057-06-03-071	2/26/18		OPEN
3/8/18	IPMC	414 Howard St., Hartsville, SC		1307 Martin Luther King	056-10-03-082	6/5/18		OPEN
4/12/18	IPMC	315 Tillotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		OPEN
4/12/18	IPMC	322 Tillotson Ave., Hartsville,	Forfeited Land Commission			4/11/18		OPEN
4/12/18	IPMC	717 Pitt St., Hartsville, SC	Forfeited Land Commission			4/11/18		OPEN
4/13/18	IPMC	206 Sumter Ave., Hartsville,	Forfeited Land Commission			4/12/18		OPEN
4/13/18	IPMC	823 Hampton St., Hartsville,	Forfeited Land Commission			4/12/18		OPEN
4/13/18	IPMC	403 Howard St., Hartsville, SC	Forfeited Land Commission			4/12/18		OPEN
4/13/18	IPMC	411 Howard st., Hartsville, SC	Forfeited Land Commission			4/12/18		OPEN
4/13/18	IPMC	311 Howard St., Hartsville, SC	Forfeited Land Commission			4/12/18		OPEN
5/17/18	IPMC	907 Myrtle St., Hartsville SC	Forfeited Land Commission			5/17/18		OPEN
5/17/18	IPMC	1005 Robinson St., Hartsville,	Forfeited Land Commission			5/17/18		OPEN
5/17/18	IPMC	909 Hampton St., Hartsville,	Forfeited Land Commission			5/17/18		OPEN

5/17/18	IPMC	413 Brewer Ave., Hartsville, SC	Redmond, Evan	185 West St., Weymouth, MA	056-14-01-064	5/17/18		OPEN
5/17/18	IPMC	222 Jasper Ave., Hartsville, SC	Forfeited Land Commission			5/17/18		OPEN
6/25/18	IPMC	702 Hudson St., Hartsville, SC	Mudde, Rene & Laura	136 Wakefield Dr., Hartsville,	056-14-05-027	6/25/18		OPEN
6/29/18	IPMC	Off of Fifth St., Hartsville, SDC	SC Development Properties c/o	100 S. Elm St., Suite 430,	056-14-04-072	6/29/18		OPEN
7/3/18	IPMC	913 Robinson St., Hartsville,	Bradley, Jesse	1244 Flinns Rd., Hartsville, SC	057-02-02-092	10/3/18		CLOSED
7/3/18	IPMC	Robinson St., Hartsville, SC	Henderson, George	1920 Corinna St., Fayetteville,	057-06-03-049, 057-06-03-050,	8/3/18		OPEN
7/3/18	IPMC	1214 Robinson St., Hartsville,	Bradley, Timothy	2068 Una Rd., Hartsville, SC	057-06-03-043	8/3/18	11/30/18	CLOSED
7/3/18	IPMC	1213 Robinson St., Hartsville,	Ham, Robert	104 S. Darlington Ave.,	057-06-03-045	8/3/18		OPEN
7/13/18	IPMC	921 Spring Court, Hartsville,	Edwards, Wayne	4411 Church Ave. #6H,	036-16-01-009	9/19/18		OPEN
7/13/18	IPMC	212 Howard St. & Howard St.,	English, Ronnie, & Wingate, Mary	3247 Samuel Rd, Darlington,	056-10-04-093 & 056-10-04-035	8/16/18	11/9/18	CLOSED
7/24/18	IPMC	326 Marion Ave., Hartsville, SC	Hinson, Mae Canete	3052 Drakeshore Dr.,	056-14-07-039	7/24/18		OPEN
7/24/18	IPMC	322 Marion Ave., Hartsville, SC	Ham, Robert	104 S. Darlington Ave.,	056-14-07-055	7/24/18		OPEN
7/27/18	IPMC	612 Howard St., Hartsville, SC	Liberty Hill Holiness Church	516 Society Avenue,	056-14-03-050	7/27/18		OPEN
8/23/18	IPMC	723 Hudson St., Hartsville, SC	Jackson, Donald and Vanessa	PO Box 14092, Florence, SC	056-14-05-016	8/23/18		OPEN
8/27/18	IPMC	533 E. Home Ave., Hartsville,	Catoe, Elsie	533 E. Home Ave., Hartsville,	056-03-03-050	8/31/18		CLOSED
9/21/18	IPMC	509 E. Howard St., Hartsville,	Mayhew, Edwin	140 Middleboro Circle, Franklin,	056-14-03-019	9/21/18		OPEN
9/25/18	IPMC	Tuskegee St., Hartsville, SC	Coe, William and etal	202 Washington St., Hartsville,	057-02-02-034	9/25/18		CLOSED
9/26/18	IPMC	315 Logan Ave., Hartsville, SC	Capers, Garry c/o Linda Capers	309 Pebble Way, Durham, NC	056-14-02-046	9/26/18		OPEN
10/2/18	IPMC	601 W. Washington St.,	Santee Lynches Affordable	255 Broad St., Sumter, SC	057-05-01-040	10/2/18	11/30/18	CLOSED
#####	IPMC	304 Jasper Ave., Hartsville, SC	Coe, William	141 Forest Dr., Darlington, SC	056-14-03-084	10/23/18		OPEN



#####	IPMC	(413) Jasper Ave., Hartsville,	Hough, Mabel & James Edward	2908 Cherokee Lady St.,	056-14-01-036	10/23/18		CLOSED
10/25/18	IPMC	725 Azalea Circle, Hartsville,	Anderson, Cheryl	725 Azalea Circle, Hartsville,		10/25/18		CLOSED
10/25/18	IPMC	706 Camella Lane, Hartsville,	Blankney, Diane	706 Camella Lane, Hartsville,		10/25/18		OPEN
10/25/18	IPMC	718 Azalea Circle, Hartsville,	Johnson, Gwen	718 Azalea Circle, Hartsville,		10/25/18		OPEN
10/25/18	IPMC	707 Plantation Road, Hartsville,	McCullough, Aldreana	707 Plantation Road, Hartsville,		10/25/18		OPEN
10/25/18	IPMC	712 Jasmine Lane, Hartsville,	Peterson, Octavia	712 Jasmine Lane, Hartsville,		10/25/18		OPEN
10/25/18	IPMC	745 Azalea Circle, Hartsville,	Hickman, Timothy	745 Azalea Circle, Hartsville,		10/25/18		OPEN
10/30/18	License	416 W. College Ave., Hartsville,	Richard's Tree Service			10/30/18		OPEN
11/1/18	IPMC	District 4	Routine Patrol					
11/1/18	IPMC	586 W. Carolina Ave., Hartsville,	Haynes, Pamela Jean	2422 Old Hickory Ln.,	056-09-02-055	11/1/18	10/20/18	CLOSED
11/8/18	IPMC	District 1, 2, 3, 4, 5	Routine Patrol					
11/9/18	IPMC	District 6	Routine Patrol					
11/9/18	License	705 Prestwood Ave., Hartsville,	J. Hudson Construction			11/9/18	11/9/18	CLOSED
11/9/18	IPMC	123 Ridgecrest Ave., Hartsville,	Vanwinkle, Nancy	123 Ridgecrest Ave., Hartsville,	055-10-02-029	11/9/18	11/27/18	CLOSED
11/9/18	IPMC	127 Ridgecrest Ave., Hartsville,	Wallace, Taylor	127 Ridgecrest Ave., Hartsville,	055-10-02-028	11/9/18		OPEN
11/9/18	Permit	805 Highlander, Hartsville, SC	Charles Belangia Construction			11/9/18	11/9/18	CLOSED
11/9/18	Permit	201 Green St., Hartsville, SC	Charles Belangia Construction			11/9/18		
11/14/18	IPMC	District 4, 5	Routine Patrol					
11/15/18	IPMC	District 6	Routine Patrol					
11/16/18	IPMC	District 1, 2, 3	Routine Patrol					





## MONTHLY DEVELOPMENT REPORT

PERMITS ISSUED		Nov-18					
			Number	Est. construction		Fees	
			of permits	cost	YTD	paid	YTD
	Building		15	\$ 198,448.00	\$ 2,298,671.77	\$ 1,410.00	\$ 11,776.00
	Electrical		4	\$ 11,900.00	\$ 134,939.30	\$ 270.00	\$ 2,225.00
	Gas		2	\$ 3,112.00	\$ 3,112.00	\$ 110.00	\$ 110.00
	Mechanical		7	\$ 27,537.66	\$ 1,037,886.66	\$ 665.00	\$ 10,470.00
	Plumbing		3	\$ 25,967.15	\$ 44,136.65	\$ 375.00	\$ 930.00
	<b>TOTAL</b>		<b>31</b>	<b>\$ 266,964.81</b>	<b>\$ 3,518,746.38</b>	<b>\$ 2,830.00</b>	<b>\$25,511.00</b>
<b>PLAN REVIEWS</b>							
	Number						
	Fees paid						
<b>AD ZBOA</b>	Number						
	Fees paid						
<b>ZONING PERMITS (signs)</b>		1					
	Total	\$20.00					
<b>ZONING PERMITS(building)</b>		3					
	Total issued	\$60.00					
<b>Demolition</b>			\$ -		<b>Special Use</b>	\$150.00	
<b>Well</b>		0					
<b>Re-inspection fees</b>		0	\$ -				
<b>Maps</b>		0	\$ -				

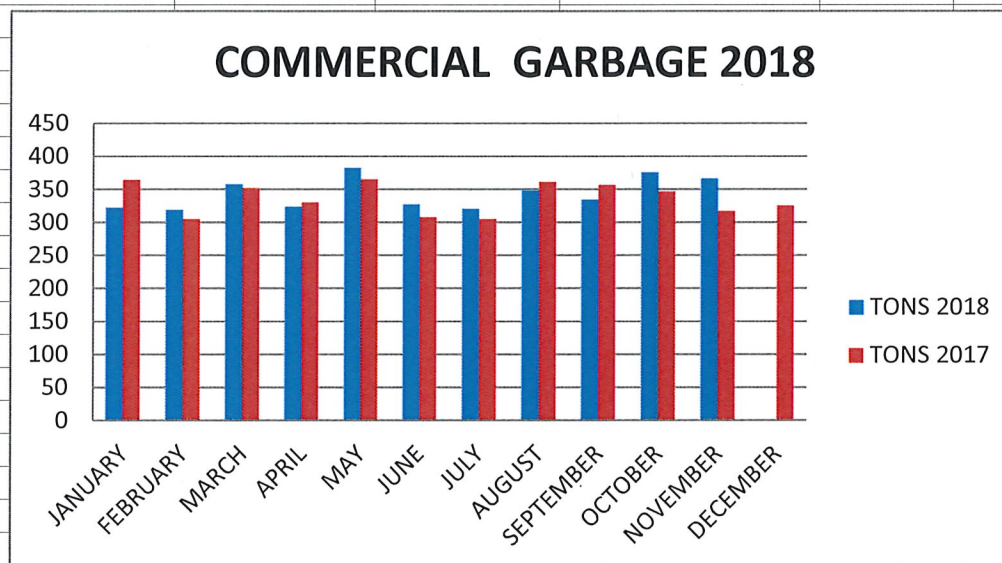
## **Monthly Departmental Report: Environmental Services**



**NOVEMBER**

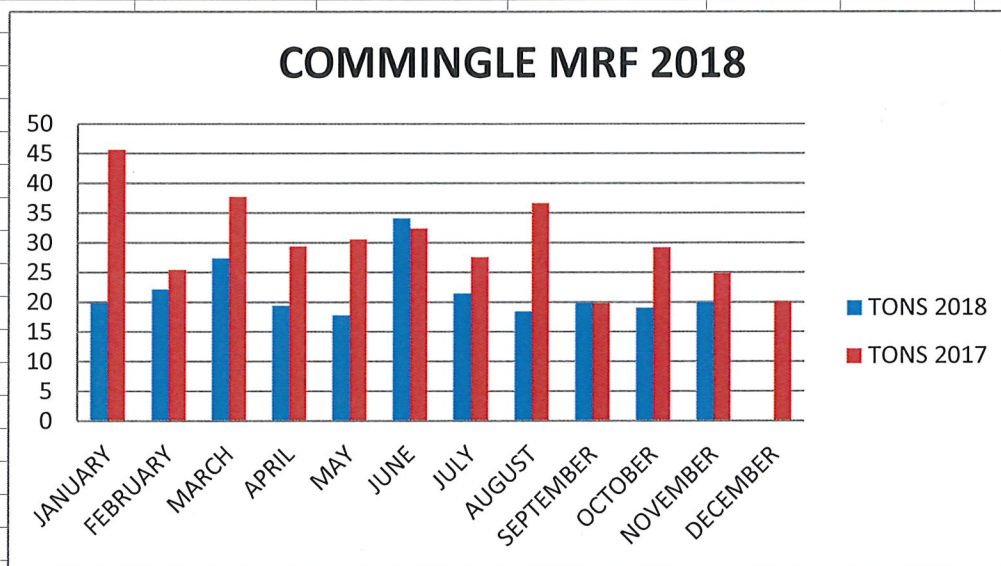
**2018**

Departmental Report: Environmental Services			
COMMERCIAL GARBAGE 2018			
MONTH	TONS 2018	TONS 2017	GAIN/LOSS
JANUARY	322.12	364.35	42.23-
FEBRUARY	319.14	304.72	14.42+
MARCH	357.85	351.88	5.97+
APRIL	324.04	329.99	5.95-
MAY	382.45	364.83	17.62+
JUNE	327.02	307.68	19.34+
JULY	320.62	304.81	15.81+
AUGUST	348.76	361.23	12.47-
SEPTEMBER	334.49	356.86	22.37-
OCTOBER	375.63	346.38	29.25+
NOVEMBER	366.45	317.2	49.25+
DECEMBER		325.05	
TOTALS	3778.57	4034.98	

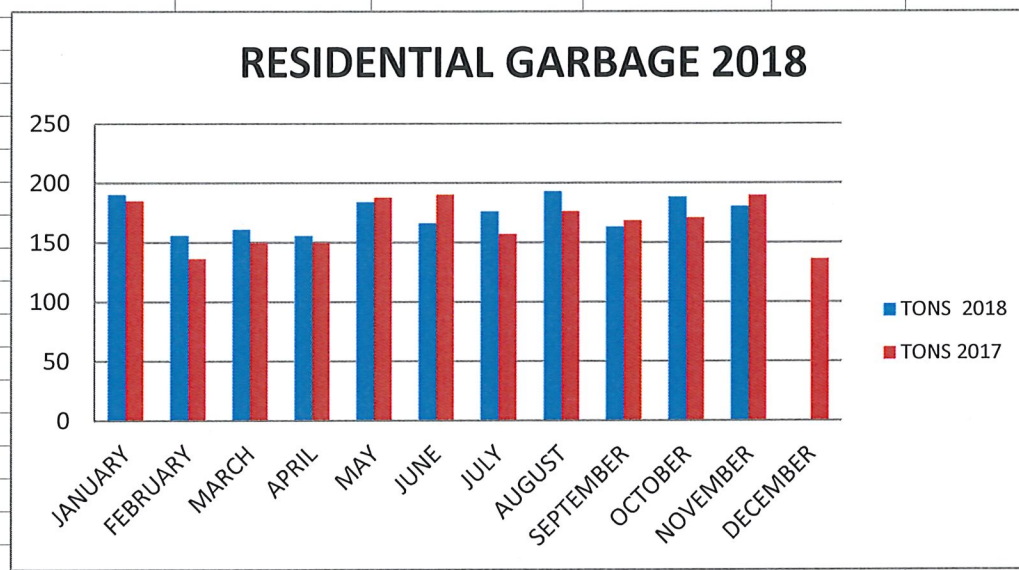


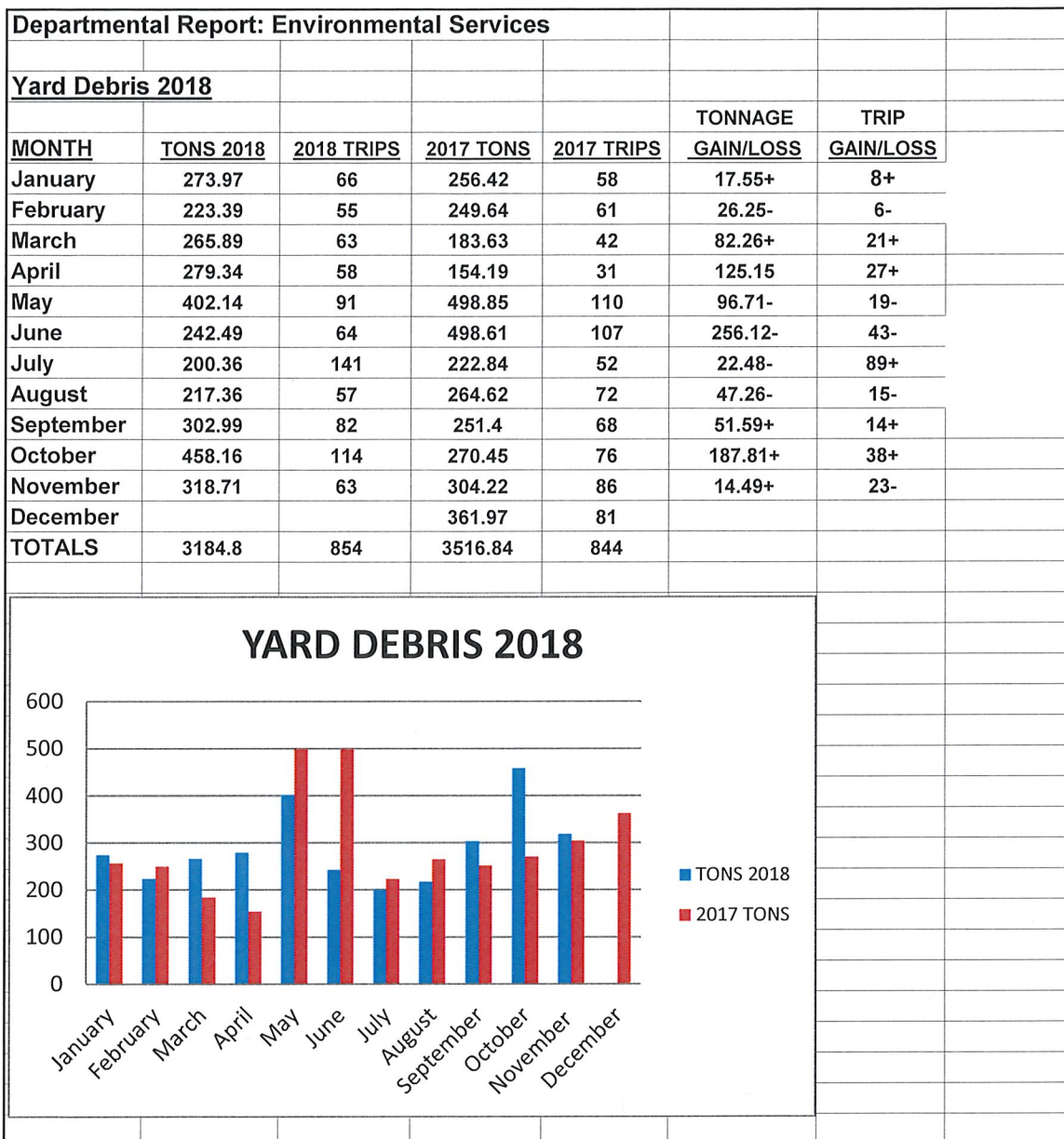


Departmental Report: Environmental Services						
COMMINGLE MRF 2018						
MONTH	TONS 2018	TONS 2017	GAIN/LOSS			
JANUARY	19.9	45.61	25.71-			
FEBRUARY	22.13	25.41	3.28-			
MARCH	27.37	37.72	10.35-			
APRIL	19.38	29.37	9.99-			
MAY	17.79	30.54	12.75-			
JUNE	34.11	32.36	1.75			
JULY	21.44	27.51	6.07-			
AUGUST	18.43	36.65	18.22-			
SEPTEMBER	19.88	19.74	.14+			
OCTOBER	19.00	29.2	10.2-			
NOVEMBER	19.96	24.82	4.86-			
DECEMBER		20.06				
TOTALS	239.39	358.99				



Departmental Report: Environmental Services			
RESIDENTIAL GARBAGE 2018			
MONTH	TONS 2018	TONS 2017	GAIN/LOSS
JANUARY	190.29	184.91	5.38+
FEBRUARY	155.85	136.31	19.54+
MARCH	160.95	149.85	11.1+
APRIL	155.62	149.63	5.99+
MAY	183.93	187.65	3.72-
JUNE	166.19	190.12	23.93-
JULY	176.06	157.09	18.97+
AUGUST	193.2	176.02	17.18-
SEPTEMBER	163.17	168.2	5.03-
OCTOBER	188.22	170.78	17.44+
NOVEMBER	180.45	189.46	9.01-
DECEMBER		136.1	
TOTALS	1913.93	1996.12	







# Monthly Financial Reports & Update

For the Month Ended November 30, 2018

Council Meeting 12/11/2018

**City of Hartsville**  
**General Fund Budget to Actual**

	<i>Nov-18</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
<b>Revenues</b>				
Property Taxes	37,044.65	176,821.63	2,936,000.00	93.98%
Payments in Lieu	6,272.39	6,272.39	90,000.00	93.03%
Franchise Fees	212,223.54	457,166.26	638,500.00	28.40%
Penalties & Interest - Taxes	1,082.58	7,967.09	30,000.00	73.44%
Business Licenses	12,260.05	81,493.71	1,699,600.00	95.21%
Permits	3,220.00	30,749.50	78,700.00	60.93%
Tax Revenues - State	298,367.09	716,600.30	1,566,157.00	54.24%
Public Safety Fees	10,784.50	210,376.71	790,100.00	73.37%
Parks & Recreation Fees	3,157.00	10,825.50	21,500.00	49.65%
Fines	3,877.19	32,073.98	140,000.00	77.09%
Special Assessments	12,000.00	57,425.00	115,000.00	50.07%
Investment Earnings	-	96.40	-	0.00%
Rents	2,000.00	12,850.00	30,600.00	-9.48%
Contributions & Donations	2,500.00	33,500.00	72,000.00	92.24%
Other Financing Sources	1,341.72	5,583.91	185,200.00	100.00%
Interfund Transfers	-	-	1,621,439.51	100.00%
Sale of Assets	-	8,251.93	15,000.00	44.99%
Extraordinary Items	-	-	-	0.00%
	<b>606,130.71</b>	<b>1,848,054.31</b>	<b>10,029,796.51</b>	<b>81.57%</b>
<b>Expenditures</b>				
General & Administrative	56,432.48	569,800.46	1,209,471.03	52.89%
Mayor & Council	16,152.38	78,337.91	206,737.48	62.11%
Court Operations	21,064.57	93,528.67	196,521.97	52.41%
City Manager	28,016.08	134,358.91	330,875.25	59.39%
Information Technology	3,906.52	121,006.41	240,000.00	49.58%
Finance	27,876.33	134,322.75	381,067.09	64.75%
Legal	800.00	27,535.44	75,000.00	63.29%
Human Resources	14,709.86	74,215.07	184,439.65	59.76%
Mainstreet	5,076.09	27,291.67	56,441.95	51.65%
Business Navigator	31,995.08	216,641.36	458,585.18	52.76%
Police Department	254,860.12	1,391,940.70	2,939,177.17	52.64%
Fire Department	163,354.32	770,484.91	1,621,929.34	52.50%
Victims Advocate	4,531.96	18,469.04	44,583.01	58.57%
Marketing/Tourism	17,142.12	72,298.37	162,638.10	55.55%
Operations Maintenance	6,430.66	31,183.35	70,916.14	56.03%
Parks & Recreation	54,417.15	299,955.40	728,441.15	58.82%
Streets & Grounds	68,775.51	355,581.99	772,004.18	53.94%
Museum Operations	11,309.33	56,869.91	135,817.82	58.13%
Cemetery Operations	19,175.02	49,636.55	104,400.00	52.46%
Airport Operations	15,304.08	57,436.69	110,750.00	48.14%
School Crossing Guards	4,460.67	12,265.24	-	0.00%
	<b>825,790.33</b>	<b>4,593,160.80</b>	<b>10,029,796.51</b>	<b>54.20%</b>
<b>Net Revenue (Expenditures)</b>	<b>(219,659.62)</b>	<b>(2,745,106.49)</b>	<b>-</b>	

**City of Hartsville  
Utility Funds**

**Water/Sewer Budget to Actual**

	<i><b>Nov-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Charges for Services	160,084.63	1,056,375.21	2,186,059.00	51.68%
Fees	183,748.05	907,792.44	2,321,198.00	60.89%
Investment Earnings	-	12,170.63	-	0.00%
Rents	-	101,787.08	125,000.00	18.57%
Waterpark Services	244.46	902,433.63	1,811,600.00	0.00%
Other Financing Sources	-	1,554.49	-	0.00%
Accumulated Surplus	-	-	-	0.00%
	<u>344,077.14</u>	<u>2,982,113.48</u>	<u>6,443,857.00</u>	<u>53.72%</u>
<b>Expenditures</b>				
Water Expenditures	516,973.44	1,573,420.02	1,985,268.98	20.75%
Sewer Expenditures	84,360.96	927,838.32	2,214,924.15	58.11%
Waterpark Expenditures	37,725.10	842,384.44	1,811,600.00	0.00%
	<u>639,059.50</u>	<u>3,343,642.78</u>	<u>6,011,793.13</u>	<u>44.38%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(294,982.36)</b></u>	<u><b>(361,529.30)</b></u>	<u><b>432,063.87</b></u>	

**Stormwater Budget to Actual**

	<i><b>Nov-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Stormwater Fees and Interfund transfers	4.00	20.00	106,255.43	99.98%
	<u>4.00</u>	<u>20.00</u>	<u>106,255.43</u>	<u>99.98%</u>
<b>Expenditures</b>				
Total Expenditures	6,050.56	30,356.27	105,796.87	71.31%
	<u>6,050.56</u>	<u>30,356.27</u>	<u>105,796.87</u>	<u>71.31%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(6,046.56)</b></u>	<u><b>(30,336.27)</b></u>	<u><b>458.56</b></u>	

**City of Hartsville  
Misc Funds**

**Environmental Services Budget to Actual**

	<i>Nov-18</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
<b>Revenues</b>				
Fees	114,187.52	563,423.65	1,344,800.00	58.10%
Investment Earnings	-	390.45	-	0.00%
Other Financing Sources	-	-	-	0.00%
Interfund Transfers in	-	-	-	0.00%
Extraordinary Items	-	-	-	0.00%
	<u>114,187.52</u>	<u>563,814.10</u>	<u>1,344,800.00</u>	<u>58.07%</u>
<b>Expenditures</b>				
Total Expenditures	105,621.86	579,581.90	1,340,315.81	56.76%
	<u>105,621.86</u>	<u>579,581.90</u>	<u>1,340,315.81</u>	<u>56.76%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>8,565.66</b></u>	<u><b>(15,767.80)</b></u>	<u><b>4,484.19</b></u>	

**Infrastructure Park Budget to Actual**

	<i>Nov-18</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
<b>Revenues</b>				
Payments in Lieu of Taxes	-	-	515,000.00	100.00%
Investment Earnings	-	-	-	0.00%
Other Financing Sources	500.00	2,500.00	5,500.00	54.55%
Extraordinary Items	-	-	-	0.00%
	<u>500.00</u>	<u>2,500.00</u>	<u>520,500.00</u>	<u>99.52%</u>
<b>Expenditures</b>				
Total Expenditures	5,722.20	19,105.55	507,416.72	96.23%
	<u>5,722.20</u>	<u>19,105.55</u>	<u>507,416.72</u>	<u>96.23%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>(5,222.20)</b></u>	<u><b>(16,605.55)</b></u>	<u><b>13,083.28</b></u>	

**Debt Service Fund**

	<i>Nov-18</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
<b>Revenues</b>				
Property Tax Revenues	724.31	3,306.00	165,000.00	98.00%
	<u>724.31</u>	<u>3,306.00</u>	<u>165,000.00</u>	<u>98.00%</u>
<b>Expenditures</b>				
Total Expenditures	-	-	164,621.11	100.00%
	<u>-</u>	<u>-</u>	<u>164,621.11</u>	<u>100.00%</u>
<b>Net Revenue (Expenditures)</b>	<u><b>724.31</b></u>	<u><b>3,306.00</b></u>	<u><b>378.89</b></u>	

**City of Hartsville  
Special Revenue Funds**

**Hospitality Taxes Budget to Actual**

	<i>Nov-18</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
<b>Revenues</b>				
Taxes	74,771.52	383,978.20	900,000.00	57.34%
Penalties & Interest - Taxes	317.22	3,000.31	2,600.00	-15.40%
Investment Earnings	-	-	-	0.00%
Interfund Transfers	-	-	92,500.00	100.00%
	<u>75,088.74</u>	<u>386,978.51</u>	<u>995,100.00</u>	<u>61.11%</u>
<b>Expenditures</b>				
Total Expenditures	(13,659.66)	81,106.17	995,100.00	91.85%
	<u>(13,659.66)</u>	<u>81,106.17</u>	<u>995,100.00</u>	<u>91.85%</u>
				0%
<b>Net Revenue (Expenditures)</b>	<b><u>88,748.40</u></b>	<b><u>305,872.34</u></b>	<b><u>-</u></b>	

**Accommodations Taxes Budget to Actual**

	<i>Nov-18</i>	<i>YTD</i>	<i>Budgeted</i>	<i>% Budget Remaining</i>
<b>Revenues</b>				
Taxes	26,351.51	106,102.74	185,000.00	42.65%
Investment Earnings	-	-	-	0.00%
	<u>26,351.51</u>	<u>106,102.74</u>	<u>185,000.00</u>	<u>42.65%</u>
<b>Expenditures</b>				
Total Expenditures	456.67	2,283.35	185,000.00	98.77%
	<u>456.67</u>	<u>2,283.35</u>	<u>185,000.00</u>	<u>98.77%</u>
<b>Net Revenue (Expenditures)</b>	<b><u>25,894.84</u></b>	<b><u>103,819.39</u></b>	<b><u>-</u></b>	



**City of Hartsville  
Recreation Enterprise Funds**

**Recreation Concessions Budget to Actual**

	<i><b>Nov-18</b></i>	<i><b>YTD</b></i>	<i><b>Budgeted</b></i>	<i><b>% Budget Remaining</b></i>
<b>Revenues</b>				
Concessions Revenue	10,140.13	26,288.91	92,000.00	71.43%
Extraordinary Items			13,000.00	0.00%
	10,140.13	26,288.91	105,000.00	74.96%
<b>Expenditures</b>				
Total Expenditures	4,445.62	23,290.41	105,000.00	77.82%
	4,445.62	23,290.41	105,000.00	77.82%
<b>Net Revenue (Expenditures)</b>	<b>5,694.51</b>	<b>2,998.50</b>	<b>-</b>	

# Monthly Departmental Report: Finance



## Monthly Revenue Report

Month of: November 2018

Hospitality taxes collected:	\$73,827.18
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Accommodation taxes collected:	\$26,351.50
(taxes are collected on the revenue of the previous month and are due on the 20th of the next month)	
Revenue collected for Cemetery Lots:	\$11,100.00

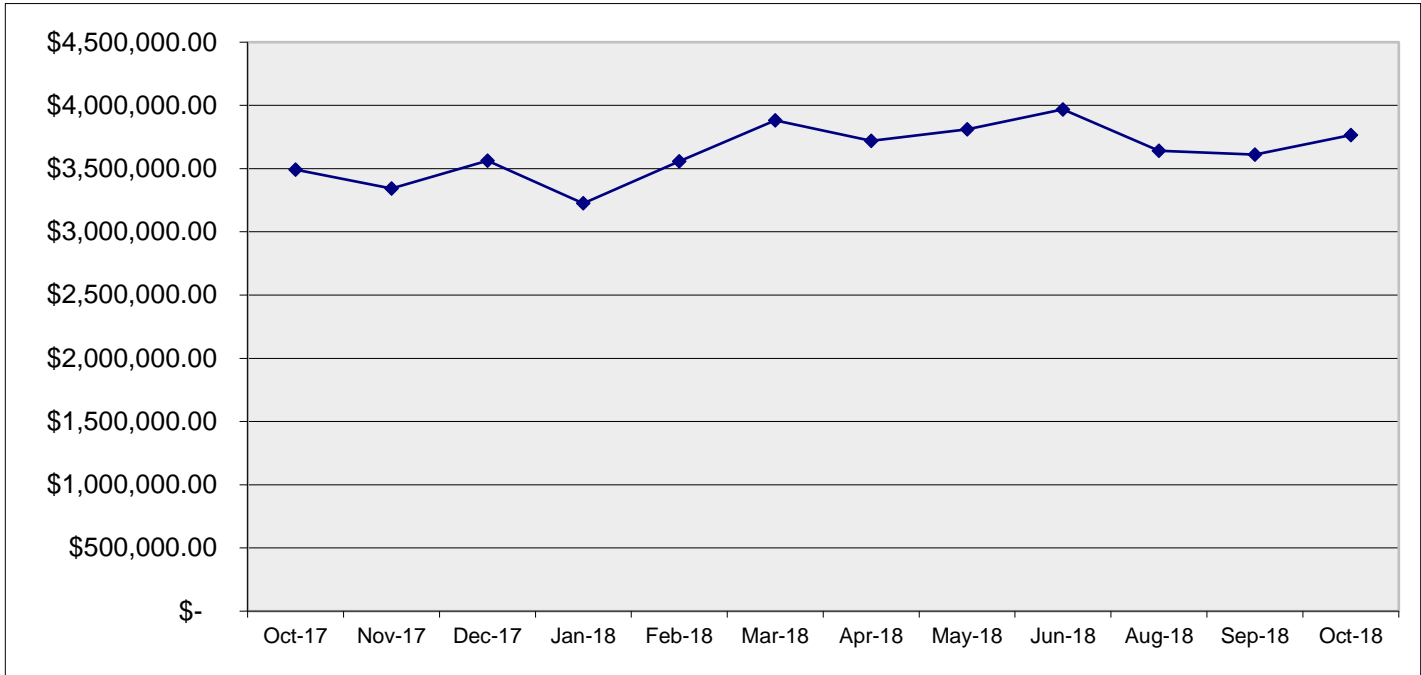
### Hospitality Tax Recap

	Net Taxable Sales	X .02	Discount	Penalty	Total Paid
Oct-17	\$ 3,492,137.67	\$ 69,842.75	\$ (1,354.01)	\$ 78.48	\$ 68,533.87
Nov-17	\$ 3,342,422.27	\$ 66,848.31	\$ (1,171.23)	\$ 14.36	\$ 65,691.44
Dec-17	\$ 3,562,056.88	\$ 71,307.74	\$ (1,302.15)	\$ 459.91	\$ 70,465.50
Jan-18	\$ 3,225,202.63	\$ 64,504.05	\$ (1,257.30)	\$ 47.85	\$ 63,294.60
Feb-18	\$ 3,556,735.77	\$ 71,134.72	\$ (1,400.43)	\$ 47.29	\$ 69,781.58
Mar-18	\$ 3,881,018.48	\$ 77,620.88	\$ (1,512.90)	\$ 43.16	\$ 76,151.14
Apr-18	\$ 3,719,631.64	\$ 74,392.32	\$ (1,447.86)	\$ 135.73	\$ 73,080.19
May-18	\$ 3,810,078.02	\$ 76,196.60	\$ (1,508.66)	\$ -	\$ 74,687.94
Jun-18	\$ 3,968,752.03	\$ 79,374.80	\$ (1,555.06)	\$ 104.71	\$ 77,924.45
Aug-18	\$ 3,642,022.58	\$ 72,849.53	\$ (1,439.58)	\$ 30.66	\$ 71,440.61
Sep-18	\$ 3,610,683.34	\$ 72,213.95	\$ (1,362.32)	\$ 265.26	\$ 71,116.89
Oct-18	\$ 3,765,121.35	\$ 75,302.40	\$ (1,518.44)	\$ 43.22	\$ 73,827.18
<b>TOTAL</b>	<b>\$43,575,862.66</b>	<b>\$ 871,588.05</b>	<b>(\$16,829.94)</b>	<b>\$1,270.63</b>	<b>\$ 855,995.39</b>

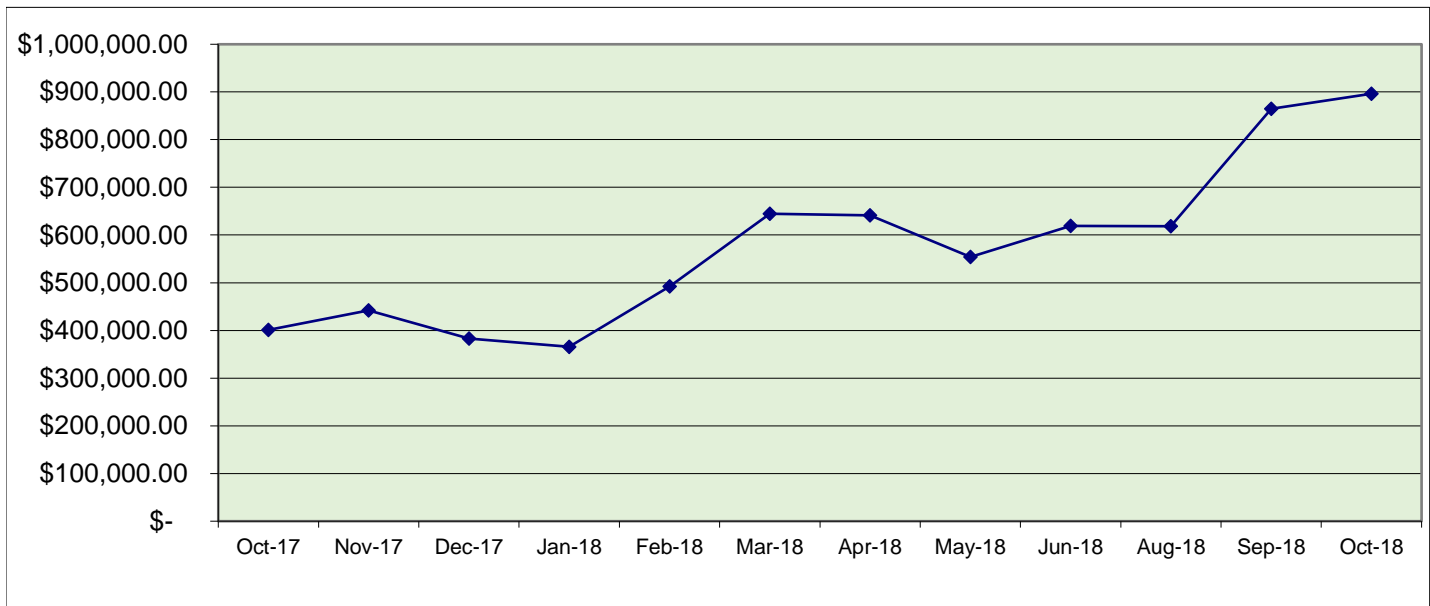
### Accommodations Tax Recap

	Net Taxable Sales	X .03	Discount	Penalty	Total Paid
Oct-17	\$ 401,381.81	\$ 12,041.45	\$ (236.75)	\$ 2.37	\$ 11,807.07
Nov-17	\$ 442,303.84	\$ 13,269.11	\$ (262.89)	\$ -	\$ 13,006.22
Dec-17	\$ 382,704.91	\$ 11,481.15	\$ (228.06)	\$ -	\$ 11,253.09
Jan-18	\$ 365,716.04	\$ 10,971.47	\$ (216.72)	\$ -	\$ 10,754.75
Feb-18	\$ 492,246.04	\$ 14,767.38	\$ (293.64)	\$ -	\$ 14,473.74
Mar-18	\$ 644,602.41	\$ 19,337.79	\$ (383.62)	\$ -	\$ 18,954.17
Apr-18	\$ 641,184.56	\$ 19,235.53	\$ (382.00)	\$ -	\$ 18,853.53
May-18	\$ 554,234.14	\$ 16,627.02	\$ (330.90)	\$ -	\$ 16,296.12
Jun-18	\$ 618,913.22	\$ 18,567.40	\$ (367.25)	\$ -	\$ 18,200.15
Aug-18	\$ 618,635.90	\$ 18,559.09	\$ (366.71)	\$ -	\$ 18,192.38
Sep-18	\$ 864,652.12	\$ 25,939.58	\$ (516.82)	\$ -	\$ 25,422.76
Oct-18	\$ 896,252.81	\$ 26,887.58	\$ (536.08)	\$ -	\$ 26,351.50
<b>TOTAL</b>	<b>\$6,922,827.80</b>	<b>\$207,684.55</b>	<b>(\$4,121.44)</b>	<b>\$2.37</b>	<b>\$115,398.69</b>

Hospitality Tax Chart for past 12 months



Accommodation Tax Chart for past 12 months



# City of Hartsville Fire Department

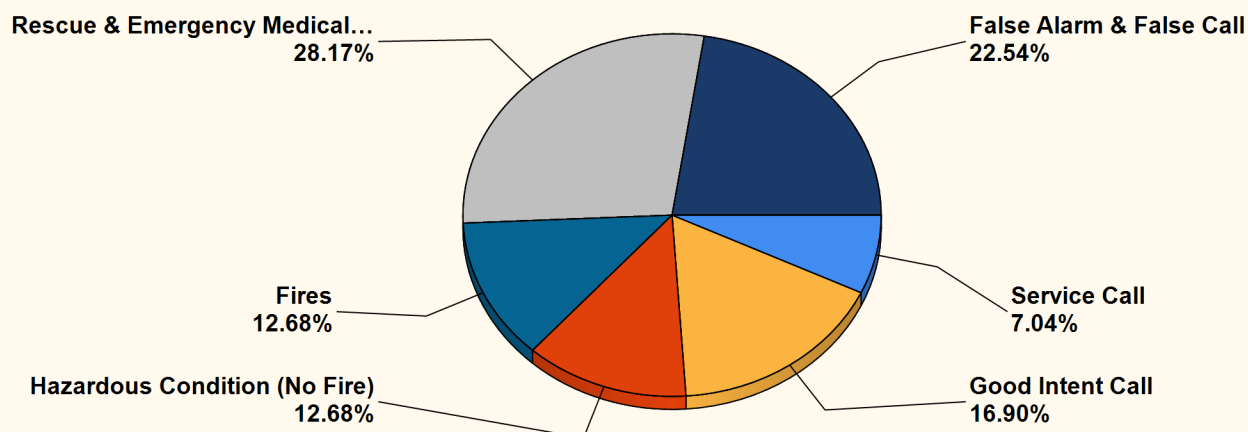
Hartsville, SC

This report was generated on 12/5/2018 8:01:03 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2018 | End Date: 11/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	12.68%
Rescue & Emergency Medical Service	20	28.17%
Hazardous Condition (No Fire)	9	12.68%
Service Call	5	7.04%
Good Intent Call	12	16.90%
False Alarm & False Call	16	22.54%
<b>TOTAL</b>	<b>71</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

### Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.41%
112 - Fires in structure other than in a building	1	1.41%
113 - Cooking fire, confined to container	1	1.41%
114 - Chimney or flue fire, confined to chimney or flue	1	1.41%
116 - Fuel burner/boiler malfunction, fire confined	1	1.41%
143 - Grass fire	1	1.41%
151 - Outside rubbish, trash or waste fire	1	1.41%
161 - Outside storage fire	1	1.41%
162 - Outside equipment fire	1	1.41%
311 - Medical assist, assist EMS crew	10	14.08%
322 - Motor vehicle accident with injuries	6	8.45%
324 - Motor vehicle accident with no injuries.	2	2.82%
331 - Lock-in (if lock out , use 511 )	1	1.41%
353 - Removal of victim(s) from stalled elevator	1	1.41%
412 - Gas leak (natural gas or LPG)	1	1.41%
440 - Electrical wiring/equipment problem, other	2	2.82%
442 - Overheated motor	1	1.41%
444 - Power line down	1	1.41%
445 - Arcing, shorted electrical equipment	1	1.41%
463 - Vehicle accident, general cleanup	2	2.82%
481 - Attempt to burn	1	1.41%
510 - Person in distress, other	1	1.41%
531 - Smoke or odor removal	1	1.41%
551 - Assist police or other governmental agency	2	2.82%
553 - Public service	1	1.41%
600 - Good intent call, other	1	1.41%
611 - Dispatched & cancelled en route	9	12.68%
622 - No incident found on arrival at dispatch address	2	2.82%
700 - False alarm or false call, other	4	5.63%
711 - Municipal alarm system, malicious false alarm	1	1.41%
733 - Smoke detector activation due to malfunction	1	1.41%
735 - Alarm system sounded due to malfunction	3	4.23%
740 - Unintentional transmission of alarm, other	1	1.41%
741 - Sprinkler activation, no fire - unintentional	1	1.41%
743 - Smoke detector activation, no fire - unintentional	2	2.82%
744 - Detector activation, no fire - unintentional	1	1.41%
745 - Alarm system activation, no fire - unintentional	2	2.82%
<b>TOTAL INCIDENTS:</b>	<b>71</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

# City of Hartsville Fire Department

Hartsville, SC

This report was generated on 12/5/2018 8:02:42 AM



## Incident Type per Zone for Incident Status for Date Range

Incident Status(s): All Incident Statuses | Start Date: 11/01/2018 | End Date: 11/30/2018

INCIDENT TYPE	Incident Status	# INCIDENTS
<b>Zone: City Limits - City Limits</b>		
112 - Fires in structure other than in a building	Reviewed	1
113 - Cooking fire, confined to container	Reviewed	1
114 - Chimney or flue fire, confined to chimney or flue	Reviewed	1
116 - Fuel burner/boiler malfunction, fire confined	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	3
322 - Motor vehicle accident with injuries	Reviewed	5
324 - Motor vehicle accident with no injuries.	Reviewed	2
353 - Removal of victim(s) from stalled elevator	Reviewed	1
412 - Gas leak (natural gas or LPG)	Reviewed	1
440 - Electrical wiring/equipment problem, other	Reviewed	2
442 - Overheated motor	Reviewed	1
444 - Power line down	Reviewed	1
445 - Arcing, shorted electrical equipment	Reviewed	1
463 - Vehicle accident, general cleanup	Reviewed	1
481 - Attempt to burn	Reviewed	1
551 - Assist police or other governmental agency	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	4
622 - No incident found on arrival at dispatch address	Reviewed	1
700 - False alarm or false call, other	Reviewed	3
711 - Municipal alarm system, malicious false alarm	Reviewed	1
733 - Smoke detector activation due to malfunction	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	1
740 - Unintentional transmission of alarm, other	Reviewed	1
741 - Sprinkler activation, no fire - unintentional	Reviewed	1
743 - Smoke detector activation, no fire - unintentional	Reviewed	2
744 - Detector activation, no fire - unintentional	Reviewed	1
<b>Zone: Darlington Co. - Darlington County</b>		
111 - Building fire	Reviewed	1
143 - Grass fire	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



**EMERGENCY REPORTING**

emergencyreporting.com

Doc Id: 384

Page # 1 of 2

INCIDENT TYPE	Incident Status	# INCIDENTS
151 - Outside rubbish, trash or waste fire	Reviewed	1
161 - Outside storage fire	Reviewed	1
162 - Outside equipment fire	Reviewed	1
311 - Medical assist, assist EMS crew	Reviewed	7
322 - Motor vehicle accident with injuries	Reviewed	1
331 - Lock-in (if lock out , use 511 )	Reviewed	1
463 - Vehicle accident, general cleanup	Reviewed	1
510 - Person in distress, other	Reviewed	1
531 - Smoke or odor removal	Reviewed	1
553 - Public service	Reviewed	1
600 - Good intent call, other	Reviewed	1
611 - Dispatched & cancelled en route	Reviewed	5
622 - No incident found on arrival at dispatch address	Reviewed	1
700 - False alarm or false call, other	Reviewed	1
735 - Alarm system sounded due to malfunction	Reviewed	2
745 - Alarm system activation, no fire - unintentional	Reviewed	2
<b>Zone: Out of District - Out of District</b>		
551 - Assist police or other governmental agency	Reviewed	1

This report gives a count of each incident type for the Incident Status or Statuses selected.



# Monthly Totals For City of Hartsville Fire Department

**November, 2018**

Dear Jeff Burr,

This monthly status report gives you a quick snapshot (as of 2018-12-01) of the claims which have been submitted and paid in the previous month.

	Last Month (Nov)		All Year (2018)	
	# Claims	\$ Amount	# Claims	\$ Amount
<b>Claims Submitted</b>	12	\$4,192.00	66	\$39,972.00
<b>Payments Received By FRUSA</b>	4	\$1,372.00	34	\$17,704.00
<b>Claims Denied</b>	0	\$0.00	14	\$8,672.00
<b>Non-Billable (Other)</b>	0	-	7	-
<b>In Progress</b>	8	-	18	-





## DECEMBER 2018 COUNCIL GRANT REPORT

### Active Projects:

- COPS Hiring Grant
- SC Housing NIP Award-Property Maintenance (closeout phase)
- Byerly Foundation Projects:
  1. Outdoor Basketball Court
  2. Wayfinding Signage
  3. Police Youth Academy
  4. Business Builder
- DOJ Bullet Proof Vests
- Land & Water Conservation Fund (LWCF)
- Palmetto Pride Community
- SC Department of Public Safety – Highway Safety 2018 (closeout phase)
- SC Department of Public Safety – Highway Safety 2019

### Applications Awarded in September 2018:

- SC Department of Public Safety – Highway Safety 2019 (\$58,950)
- USDA Community Facilities (\$29,100)
- Bullet Proof Vest – 2018 (\$1,289)

### Future Applications & Expected Awards (2 – 6 months lead time):

- SC Recovery/FEMA - S. Hartsville Drainage Improvements
- SC Recovery/FEMA – Generators for Pump Stations & Wells
- FEMA PMD - Generator for City Hall
- February 2019 – Highway Safety
- March/April 2019 – CDBG Sewer Infrastructure
- March 2019 - SC Dept. Archives & History – Cemetery

Should you have any questions regarding this report, please contact me at 843.383.3015 ext. 2010, 843.858.0699, or [shannon.munoz@hartsvillesc.gov](mailto:shannon.munoz@hartsvillesc.gov).

Shannon J. Munoz  
Director of Community & Economic Development

## Human Resources Monthly Report - November 2018

Home Department**	October Headcount	November Hires / Transfers In	November Terms	November Transfers Out	November Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	1	3	0
000413 / City Manager	2	0	0	0	2	0	0	0	2	0
000415 / Finance	5	0	0	0	5	0	2	0	3	0
000417 / Human Resources	2	0	0	0	2	0	0	1	1	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	6	0	1	0	5	0	2	1	2	0
000421 / Police Department	45	0	0	0	45	0	5	0	40	0
000422 / Fire Department	31	0	0	0	31	0	2	0	29	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	3	0	0	0	3	0	0	0	3	0
000431 / Maintenance	1	0	0	0	1	0	0	0	1	0
000432 / Sanitation Dept.	13	2	1	0	14	0	7	0	7	0
000452 / Parks & Recreation	7	0	0	0	7	0	2	0	5	0
000453 / Streets & Grounds	12	0	1	0	11	0	7	0	4	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	6	0	0	0	6	0	0	0	6	0
000600 / Sewer Utilities	2	0	0	0	2	0	1	0	1	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	1	0	0	0	1	0	0	0	0	1
<b>Totals:</b>	<b>163</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>162</b>	<b>0</b>	<b>37</b>	<b>3</b>	<b>121</b>	<b>1</b>

\*\*Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421

### Completed Events/Campaigns

November \*None\*

### Upcoming Events

December Annual Employee Luncheon 12/5  
City Training / ADA Notice - Departmental Distribution

January PEBA PERKS - Prevention Partners Employee Screenings 1/18/19  
Performance Appraisals - HR Rollout



Date: November 20, 2018  
To: City of Hartsville  
From: Suzy Moyd,  
Executive Director,  
Main Street Hartsville  
Re: **Monthly Status Report for October**



### Status Report & Updates

#### Calendar:

October 1<sup>st</sup>, Trick or Treat Yo' Self Discounted Gift Certificate Promotion  
October 9<sup>th</sup>, City Council  
October 13<sup>th</sup>, Hartsville Farmers Market  
October 17<sup>th</sup>, Meeting with Marion Main Street Director  
October 17<sup>th</sup>, Architectural Review Board  
October 22<sup>nd</sup>, Meeting with Charleston Design Center Representatives  
October 25<sup>th</sup>, Treats On The Streets

#### Current Social Media Stats:



Facebook: 4278 Followers  
Twitter: 1316 Followers  
Instagram: 1237 Followers  
MailChimp: 511 Subscribers

#### New businesses opening and Ribbon Cuttings soon:

Hoof & Hound  
Tommi Mack's new ownership  
Wooden Pineapple Boutique



#### Working on:

Coordinating Treats Event & Costume Contest Judging with SPC Sponsor  
Hartsville For The Holidays Planning Meetings  
Touring new businesses, developers, and visitors around our downtown.

## Organizing Hartsville Farmers Market moving to Cargill Way due to Christmas Parade!



## Updating Gift Certificate Inserts.

  
**DECEMBER MARKET**  
*on* **CARGILL WAY**

HARTSVILLE'S DECEMBER FARMERS MARKET WILL  
BE MOVING.

ON DECEMBER 8TH, THE HARTSVILLE FARMERS  
MARKET WILL BE ON CARGILL WAY FROM 9 AM TO 1  
PM.

TACO THE TOWN WILL BE SERVING FOOD THERE AS  
WELL AS THE HARTSVILLE CHRISTMAS PARADE  
WILL BE HAPPENING THAT MORNING.



If you have any questions or concerns please  
email [info@mainstreethartsville.org](mailto:info@mainstreethartsville.org) or call  
843.383.3015

  
**MAIN  
STREET**  
HARTSVILLE



# Trick OR Treat

## YO'SELF

With Main Street Gift Certificates

»————— **ON SALE NOW** —————«

\$25 Gift Certificates are now only \$20!

*Limit: \$200*

Fall fashion and pumpkin spice is in the air, and it's time to treat-yo-self to all of your favorite downtown shops! Available at:  
[www.mainstreethartsville.org/programs/gift-certificates/](http://www.mainstreethartsville.org/programs/gift-certificates/)

**REDEEMABLE AT THESE MAINSTREET PARTNER LOCATIONS:**

1000 Lives Gaming	Frets & Necks Lutherie	Minnie's Giftique
Alexander's	Griggs Circle Bakery	Mitchell's Florist
Alleyway Printing	The Grooming Lounge	Project Escape
Arthug Studio	Groucha's Deli	Pita Pit
Bizzell's Food & Spirits	Hampton Inn & Suites	Raised Down South
Black Creek Arts Council	Hartsville Furniture	ReTail Therapy
Blush - Merle Norman	Hartsville Army-Navy	Retridit slip-n-seat
Brandi's on College	Hakuna Matuna	Sam Kendall's
Burru Bookstore	Hoof & Hound	Second Wind Furniture Shoppe
Coast on Carolina	Incigo Salon & Day Spa	Seersucker Gypsy
Colours: an elite salon	The Key To Your Hartsville	Sophia's Pizzeria
Crema Coffee Bar	Madison Avenue Jewelers	Spa Soleil
De Baz	Mahala Reese	Tommi Mack
DeVane's Fashions	The Mantissa Executive Suites & Spa	Totally Paws
Fairfield Inn	The Midnight Rooster	Wild Child
Frame Music		Wooden Pineapple



*The Key, 106 E. Carolina Avenue*  
 8 4 3 . 3 8 3 . 3 0 1 5 x 1 0 0 3





Date: December 3, 2018  
To: City of Hartsville  
From: Suzy Moyd,  
Executive Director,  
Main Street Hartsville  
Re: **Monthly Status Report for November**

Status Report & Updates

*Calendar:*

November 8<sup>th</sup>, Downtown Block Party with Dylan Sneed  
November 10<sup>th</sup>, Hartsville Farmers Market  
November 15<sup>th</sup>, Downtown Holiday Open House & Centennial Tree Lighting  
November 16<sup>th</sup>, Tommi Mack Ribbon Cutting for New Owners  
November 24<sup>th</sup>, American Express Shop Small Saturday  
November 29<sup>th</sup>, Christmas on Carolinas Extended Shopping Hours Event

Current Social Media Stats:



Facebook: 4283 Followers  
Twitter: 1317 Followers  
Instagram: 1251 Followers  
MailChimp: 518 Subscribers

New businesses opening and Ribbon Cuttings soon:

Hoof & Hound  
Wooden Pineapple Boutique

Working on:

Promotions Committee Meetings for Downtown Businesses.  
Touring new businesses, developers, and visitors around our downtown.  
Scheduling and coordinating Ribbon Cuttings.  
Processing Main Street Hartsville Gift Certificates.  
Updates to Main Street's website and social media.



New Partnerships, current Partnership Renewals & Thank Yous.

Weekly MailChimp Newsletters.

Making deposits and processing payments for farmers, vendors and sponsors.

Organizing Hartsville Farmers Market moving to Cargill Way due to Christmas Parade!

Processing Façade Grant Applications.

Updating Gift Certificate Inserts.





Monthly Departmental Report: Museum  
November 2018

The Museum staff is preparing for The Simply Christmas Exhibit and Santa’s visit on December 8<sup>th</sup>.

Hartsville Museum Visitor Demographics:

<u>Month</u>	<u>Walk-In Count</u>	<u>Web Site</u>	<u>Facebook</u>
January	443	3273	4152
February	389	3851	4006
March	526	4772	3998
April	474	5006	4198
May	468	4996	4385
June	587	N/A	5107
July	626	N/A	5089
August	712	N/A	4906
September	388	N/A	N/A
October	581	N/A	N/A
November	402	N/A	N/A

Total Visitors YTD: 63,206

Visitors (Walk-In) by Day of Week

Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	.
47	36	74	141	81	23	

Visitors signing guest book came from:  
States: CA, NC, KY, PA Countries: Africa, South America, Mexico

# Hartsville Police Department



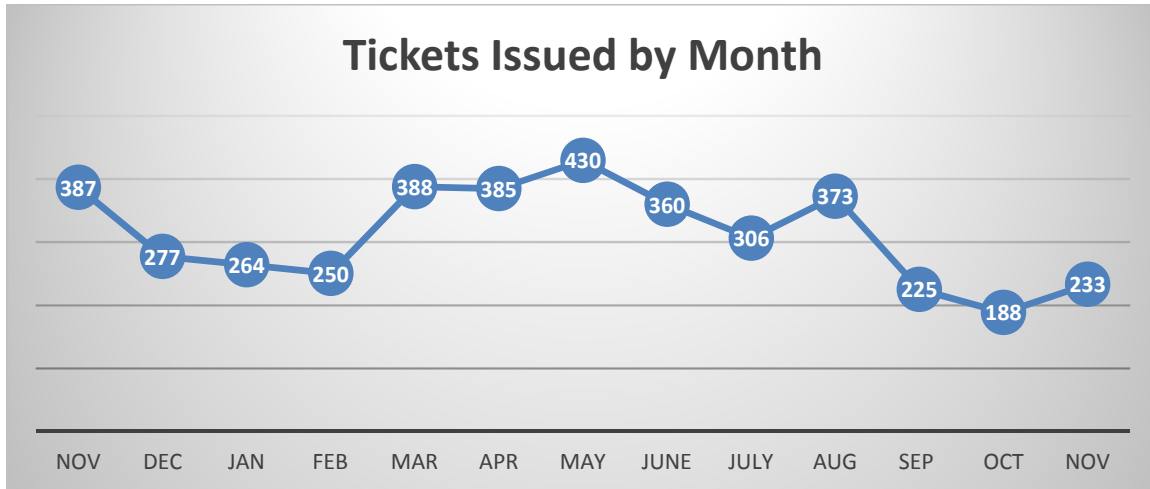
## Monthly Report

November 2018

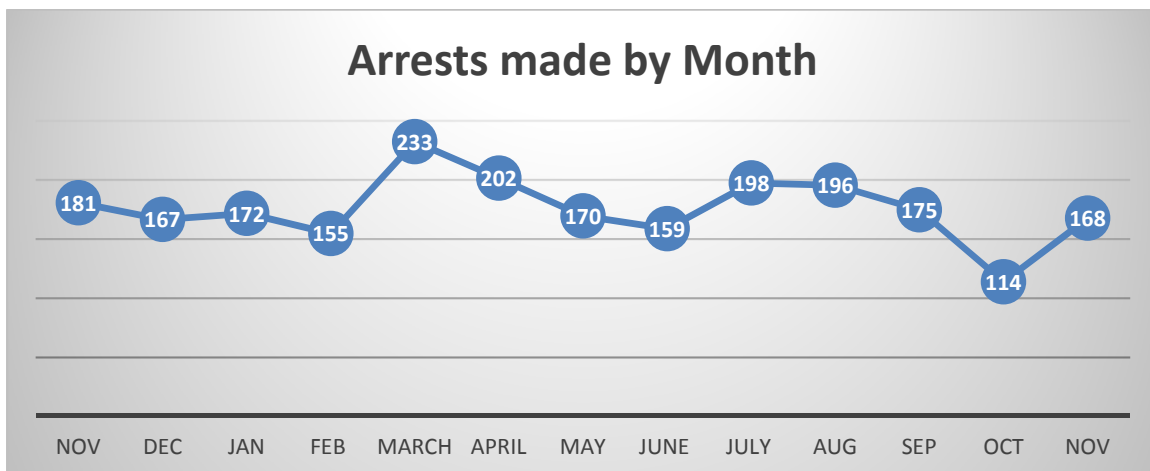
Prepared by Mark Blair



The Hartsville Police department employs 36 sworn positions, 3 civilians, and 8 crossing guards



January and February showed a slump in Citations, as is usual for Winter, however Spring and Summer showed a marked increase. May showed our highest rates of ticket issuance for the previous 12 months. Our DUI officer is responsible for 24% of the tickets issued this month. Hurricanes had a drastic impact on citations in September and October. Officers were involved with Hurricane preparation and flood mitigation, and wrote fewer tickets. November Citations showed an increase.



March had a huge spike in arrests, due in large part to Operation Spring Freeze. April-June had shown a gradual drop towards average, with a large percentage of offenders being from outside the City limits. Hurricane Florence did not impact arrests as much as citations, because even right up until the Hurricane arrived, people were still getting arrested. October had a marked decrease in arrests, however Arrests began returning to more of a normal level.

## Arrestees and Victims

On average, between 50-65% of arrested persons come from outside the city limits, showing that we serve many more people than our in-town population.

In November there were 168 arrests, including 7 Juveniles.

## Crime Types

Arrests consisted of the following: (Major categories, not inclusive of all arrests):

Shopliftings –	25	(64% from outside city)
Assaults –	6	(50% from outside city)
Robbery -	4	(25% from outside city)
Burglary -	3	(0% from outside city)
Thefts -	6	(50% from outside city)
Forgery/Fraud –	12	(58% from outside city)
Drug Offenses –	42	(64% from outside city)
DUI/Drunkeness-	18	(94% from outside city)
Weapons Violations-	2	(50% from outside city)
Indecent Exposure -	1	(100% from inside city)

Totals for all arrests (including those not listed above)

106 of 168 people arrested (63%) live outside the city limits.

## Departmental Reports Not Submitted for City Council Agenda

Parks & Recreation

Tourism & Events



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: 4354 Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

To approve recovery of collection costs pursuant to set-off debt collection.

**ATTACHMENTS:**

Description

- ▣ Ordinance 4354

## **ORDINANCE 4354**

### **RELATING TO THE APPROVAL OF THE RECOVERY OF COLLECTION COSTS AS A PART OF DELINQUENT DEBTS COLLECTED PURSUANT TO THE SETOFF DEBT COLLECTION ACT.**

**WHEREAS**, the City of Hartsville is a claimant agency as defined in the Setoff Debt Collection Act, S.C. Code Ann. § 12-56-10, et seq. (the Act) and is therefore entitled to utilize the procedures set out in the Act to collect delinquent debts owed to the City of Hartsville; and,

**WHEREAS**, “delinquent debt” is defined in the Act to include “collection costs, court costs, fines, penalties, and interest which have accrued through contract, subrogation, tort, operation of law, or any other legal theory regardless of whether there is an outstanding judgment for that sum which is legally collectible and for which a collection effort has been or is being made;” and,

**WHEREAS**, the City of Hartsville has contracted with the Municipal Association of South Carolina to submit claims on its behalf to the SC Department of Revenue pursuant to the Act; and,

**WHEREAS**, the Municipal Association of South Carolina charges an administrative fee for the services it provides pursuant to the Act; and,

**WHEREAS**, the administrative fee charged by the Municipal Association of South Carolina is a cost of collection incurred by the City of Hartsville that arises through contract, and is therefore properly considered as a part of the delinquent debt owed to the City of Hartsville as that term is defined in the Act; and,

**WHEREAS**, the City of Hartsville also incurs internal costs in preparing and transmitting information to the Municipal Association, which costs are also collection costs that are a part of the delinquent debt owed to the City of Hartsville; and,

**WHEREAS**, the City of Hartsville may desire to recover its internal costs of collection by adding such costs to the delinquent debt.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the City of Hartsville as follows:

1. The City of Hartsville may impose a collection cost of up to \$25.00 to defray its internal costs of collection for any delinquent debts that are sought to be collected pursuant to the provisions of the Setoff Debt Collection Act, S.C. Code Ann. § 12-5610 et. seq. This cost is hereby declared

to be a collection cost that arises by operation of law and shall be added to the delinquent debt and recovered from the debtor.

2. The City of Hartsville hereby declares that the administrative fee charged by the Municipal Association of South Carolina is also a collection cost to the City/Town, which shall also be added to the delinquent debt and recovered from the debtor.

3. All Ordinances in conflict with this Ordinance are hereby repealed.

4. This Ordinance shall be effective on the date of final reading, provided however, that this ordinance is declared to be consistent with prior law and practice and shall not be construed to mean that any fees previously charged to debtors as costs of collection under the Act were not properly authorized or properly charged to the debtor.

**NOW, THEREFORE BE IT ORDAINED,** in meeting duly advertised and assembled on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

---

Carl M. (Mel) Pennington IV, Mayor

Attest: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading Approval:        November 13, 2018  
Public Hearing:  
Final Reading Approval:



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: 4355 Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

To lease property to GSSM at 145 and 147 W Carolina Ave

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**BACKGROUND SUMMARY:**

Property is currently leased by the GSSM Foundation and they have submitted a term letter for the end of year and GSSM would like to have the lease. Draft contract is still being worked on for the language between parties.

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**FINANCIAL IMPACT:**

Lease term is in draft contract

**ATTACHMENTS:**

Description

- ▣ Ordinance 4355
- ▣ contract draft
- ▣ Foundation term letter

**ORDINANCE 4355**

**TO LEASE THE PROPERTIES AT 145 AND 147 WEST CAROLINA AVENUE TO THE GOVERNORS SCHOOL FOR SCIENCE AND MATHEMATICS.**

**WHEREAS**, the City of Hartsville owns the buildings at 145 and 147 West Carolina Avenue; and,

**WHEREAS**, The Governors School for Science and Mathematics (GSSM) wishes to lease the properties listed as 145 and 147 West Carolina Ave for use as office space; and,

**WHEREAS**, the City of Hartsville wishes to lease the properties at 145 and 147 West Carolina Avenue.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the City of Hartsville that leasing the properties located at 145 and 147 West Carolina Avenue to the Governors School for Science and Mathematics for three a (3) year term beginning January 01, 2019 and ending December 31, 2022, per the terms of the negotiated lease, is hereby approved.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute the negotiated lease agreement document.

**NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_th day of \_\_\_\_\_, 2018 and to become effective upon final reading.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading: 11/13/2018  
Public Hearing: 12/11/2018  
Final Reading: 12/11/2018



STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF DARLINGTON )

**LEASE AGREEMENT**

THIS AGREEMENT, is entered by and between THE CITY OF HARTSVILLE, ("LANDLORD") and GOVERNOR'S SCHOOL FOR SCIENCE AND MATHEMATICS, ("TENANT").

**WITNESSETH:**

**1. LEASEHOLD PREMISES.**

The LANDLORD agrees to lease to TENANT the office spaces as described below and located on Carolina Avenue in Hartsville, South Carolina for purposes of maintaining offices and conducting matters pertinent to TENANT'S purpose and activities.

- Front offices at 145 West Carolina Ave
- Back offices at 145 West Carolina Ave- as soon as available-tentative date is December 31<sup>st</sup>, 2018
- 147 W Carolina Ave

**2. TERM OF LEASE.**

The term of this Agreement is January 1, 2019 through December 31, 2022. At the end of the initial term, TENANT shall have the right to renew this Agreement for a \_\_\_\_\_ year term on agreed terms and conditions. TENANT must notify LANDLORD, in writing, of its intent to exercise this option no later than November 30, 2021.

**3. RIGHT TO TERMINATE AGREEMENT WITHOUT CAUSE. TERMINATION.**

Notwithstanding any other provision herein, the LANDLORD specifically reserves the right to terminate this lease without cause upon delivery to the TENANT at the said Leasehold Premises of a one hundred twenty (120) day written Notice of Termination, if for any reason City Council, in its sole discretion, determines that the Leasehold Premises should be vacated by the TENANT. Additionally, TENANT may terminate this Agreement for any reason by giving one hundred twenty (120) days written notice to the LANDLORD.

**4. RENTAL.**

TENANT agrees to pay the LANDLORD the sum as listed below per month as rent due on the first day of each month for TENANTS use of the said leasehold premises. In the event such payment is not made within ten (10) days after it is due, the TENANT shall pay the LANDLORD a late charge of \$100.00.

- In year one of lease-Front offices at 145 West Carolina Ave for One and no/100ths (\$1.00) per year as rent. The back office space will be added to this lease once LANDLORD has moved out which is tentatively December 31<sup>st</sup>. In case of a delay, the LANDLORD and the TENANT will communicate on a monthly basis to determine the availability date.

In year two, the lease will be three hundred and no/100ths (\$300.00) per month.

In year three, the lease will be six hundred and no/100ths (\$600.00) per month.

- 147 W Carolina Ave-Twelve hundred dollars and no/100ths (\$1200.00) per month.

**5. NO WARRANTIES BY LANDLORD.**

TENANT shall be provided the right to inspect the Property and accept the Property in the condition it is in at the time of commencement of the term of this Agreement.

Thereafter, , the leasehold premises are leased to TENANT “as is” with no representations or warranties made by LANDLORD regarding the condition, suitability, or habitability of the leasehold premises for any purpose TENANT intends to use the leasehold premises. TENANT acknowledges that at the time the lease agreement is executed there were no known defects with the leasehold premises and that the leasehold premises have been surrendered by the LANDLORD to the TENANT in good condition.

**6. LANDLORD’S RIGHT TO ENTER LEASEHOLD PREMISES.**

LANDLORD guarantees, TENANT’S peaceful occupation and enjoyment of the leasehold premises during the term of this rental agreement, and any extensions thereof, provided; however, the LANDLORD shall have the right to enter the leasehold premises at anytime it may see fit to view the leasehold premises, and to see that no waste or damage is being committed. LANDLORD shall also have the right and privilege, to enter the leasehold premises and show it to prospective purchasers.

**7. NOTICE OF ENTRY.**

LANDLORD will call TENANT and give notice before entering the leasehold premises, but retains the right to enter the leasehold premises if it is determined by LANDLORD necessary to do so, and if TENANT is not available to give permission.

**8. UTILITY BILLS (PHONE, POWER, SEWER, WATER, CABLE TV/INTERNET, ETC.).**

All utility bills of any kind and nature are the sole responsibility of TENANT.

**9. PARKING.**

TENANT’S employees, agents, and contractors shall have the right to park on the gravel and asphalt areas surrounding the leasehold property which are not reserved for other businesses. The LANDLORD may specify parking to be used by the TENANT in the future. TENANT will be responsible for paying all applicable Parking and Beautification fees.

**10. OTHER CONSIDERATION.**

TENANT agrees to pay any ad valorem property taxes related to the leasehold premises during the term of this lease or any extensions hereof which the LANDLORD may be held responsible for.

**11. MAINTENANCE OF LEASEHOLD PREMISES.**

LANDLORD agrees to be responsible for all maintenance of the interior and exterior of the leasehold premises during the term of the lease, including the maintenance of any equipment (fixtures, heating and air conditioning) during the term of the lease, and agrees to keep the leasehold premises and equipment in a good, operating, and desirable condition, subject only to ordinary wear and tear, at all times throughout the term of this lease or any extensions thereof.

**12. REPAIRS.**

TENANT agrees to be fully responsible for making repairs for any damages done beyond ordinary wear and tear to the leasehold premises by TENANT, members of TENANTS organization, its guest, patrons, or invitees; and TENANT agrees, at its own expense, to make all repairs of such damage during the term of this lease, and any succeeding terms.

**13. OWNERSHIP OF PERSONAL PROPERTY MAINTAINED BY TENANT.**

TENANT stipulates, warrants, and covenants that all personal property (furnishings, equipment, office supplies) placed or maintained within the leasehold premises, is owned by the TENANT, in its own right.

**14. CASUALTY LOSS TO TENANT'S PROPERTY**

LANDLORD shall maintain casualty insurance coverage on the Leasehold structure for the sole protection of LANDLORD. LANDLORD shall not be responsible for any loss of TENANT'S said personal property located in the leasehold premises. LANDLORD shall not be responsible for providing any casualty or liability insurance insuring the property and liabilities of the TENANT. TENANT is responsible for determining its own insurance needs and, if appropriate, shall obtain and maintain such casualty insurance on its personal property placed and maintained within the leasehold premises as it deems appropriate.

**15. HOLD HARMLESS.**

LANDLORD shall not be responsible to TENANT, its agents, employees, and guests for any personal injuries or property damage caused to TENANT, its agents, employees, and guests arising from TENANT'S occupancy of the leasehold premises

TENANT agrees to indemnify and hold LANDLORD harmless from any such claims from any of TENANT'S agents, employees, guests, or others who may claim damages on account of TENANT'S use and occupation of the leasehold premises.

TENANT hereby releases LANDLORD from liability for loss or damage occurring on or to the Property or to the contents thereof caused by fire or other hazards ordinarily covered by fire and extended coverage insurance policies. Willful misconduct attributable to LANDLORD which is in whole or in part a contributing cause of the loss or damage, shall not be excused under the foregoing release and waiver.

## **16. LIABILITY INSURANCE REQUIRED BY TENANT.**

. TENANT, at TENANTS expense, agrees to maintain in force, with a company or companies acceptable to LANDLORD, during the Term: (a) Commercial General Liability Insurance on a primary basis and without any right of contribution from any insurance carried by LANDLORD covering the Premises on an occurrence basis against all claims for personal injury, bodily injury, death and property damage, including contractual liability covering the indemnification provisions in this Lease. Such insurance shall be for such limits that are reasonably required by LANDLORD from time to time but not less than a combined single limit of One Million and No/100 Dollars (\$1,000,000.00); (b) Workers Compensation and Employers Liability Insurance to the extent required by and in accordance with the Laws of the State of South Carolina; (c) All Risks property insurance in an amount adequate to cover the full replacement cost of all the Premises, equipment, installations, fixtures and contents of the Premises in the event of loss.

**Proof of Insurance.** Each policy of insurance required of TENANT by this Lease shall be a primary policy, issued by an insurance company licensed in the state of South Carolina and as may be reasonably satisfactory to LANDLORD. TENANT shall not do or permit to be done anything which invalidates the required insurance policies. TENANT shall, prior to the Commencement Date, deliver to LANDLORD certified copies of policies of such insurance or certificates evidencing the existence and amounts of the required insurance. TENANT shall, at least thirty (30) days prior to the expiration of such policies, furnish LANDLORD with evidence of renewals or insurance binders evidencing renewal thereof.

## **17. LEASE NON-ASSIGNABLE.**

This lease is not assignable, and TENANT shall not sublet the leasehold premises or any part thereof, or use the leasehold premises for any commercial purposes, without written consent of the LANDLORD.

## **18. FIRST RIGHT OF REFUSAL.**

If at anytime during the term of the lease the LANDLORD receives an offer of purchase or decides to sell 145, 147, and/or 149 W Carolina Ave. the LANDLORD hereby agrees that TENANT shall have a first right of refusal to purchase. The LANDLORD will give the TENANT written notice and TENANT will have sixty (60) days to respond from date of notice. The Purchase price of the property will be determined by an appraisal at exercise of this option following the TENANT'S purchasing guidelines as dictated by state law.

## **19. TENANT NOT LANDLORD'S EMPLOYEE OR AGENT.**

The TENANT and the LANDLORD agree that at all pertinent times, and for the duration of this Agreement, the TENANT, as well as its officers, employees, and agents, shall be considered independent entities and parties, separate and distinct from the LANDLORD; and neither the TENANT, as well as its officers, employees, and agents, or the LANDLORD, as well as its officers, employees, and agents, shall be considered to be in

an employer-employee relationship with each other and neither shall be considered to be in any form of agency relationship with each other.

**20. RECITATIONS.**

This lease agreement is entered into in good faith and by parties as to the above, and represents the entire agreement between the parties; this agreement is binding upon the parties, their assigns and successors; this agreement is entered for good and valuable consideration, the receipt of which is acknowledged; and this agreement is entered by parties of their own free will and accord.

**22. NOTICES**

It is agreed that the legal address of the parties for all notices required or permitted to be given hereunder, or for all purposes of billing, process, correspondence, and any other legal purposes whatsoever, shall be deemed sufficient, if given by a communication in writing by United States mail, postage prepaid and certified, and addressed as follows:

To the Landlord at the following address:

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To the Tenant at the following address:

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**23. AMENDMENTS**

This Lease Agreement is the final and complete agreement between the Landlord and Tenant. A modification to this Agreement must be in writing and signed by the parties.

**24. AMERICANS WITH DISABILITIES ACT COMPLIANCE**

To the best of LANDLORD'S knowledge, the Property is in compliance with the Americans with Disabilities Act ("ADA"). LANDORD, however, shall be liable for any future alteration and cost required to comply with the ADA.

**21. DATE OF EXECUTION.**

This Lease Agreement is entered by the parties in duplicate originals hereto on this \_\_\_\_ day of \_\_\_\_\_, 2018.

**TENANT:**  
**Governors School for Science & Math**  
**(GSSM)**  
**Hartsville, SC 29550**

**LANDLORD:**  
**City of Hartsville**  
**PO Drawer 2497**  
**Hartsville, SC 29551**

\_\_\_\_\_

\_\_\_\_\_  
**Natalie M. Zeigler, City Manager**

**Witnesses as to GSSM:**

**Witnesses as to City of Hartsville:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ATTEST:** \_\_\_\_\_  
**Sherron L. Skipper, City Clerk**  
**{SEAL}**

July 12th, 2018

City of Hartsville  
Natalie Zeigler  
City Manager  
100 E Carolina Ave  
Hartsville, SC 29550

Subject: Governor School for Science and Math Foundation (GSSMF) Lease Termination

Ms. Zeigler,

Please be advise that the GSSMF would like to terminate the current lease, dated October 16th, 2017 at 145 West Carolina Avenue, Hartsville SC on December 31st, 2018. GSSMF will vacate the current space in good standing with no additional expenses.

Please advise if you have any questions.



Ravi G. Sastry  
President  
Governor School for Science and Math Foundation



July 12th, 2018

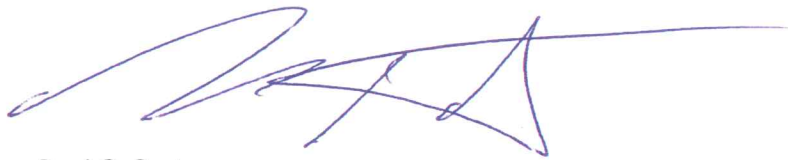
City of Hartsville  
Natalie Zeigler  
City Manager  
100 E Carolina Ave  
Hartsville, SC 29550

Subject: Governor School for Science and Math Foundation (GSSMF) Lease Termination

Ms. Zeigler,

Please be advise that the GSSMF would like to terminate the current lease, dated June 4th, 2018 at 147 West Carolina Avenue, Hartsville SC on December 31st, 2018. GSSMF will vacate the current space in good standing with no additional expenses.

Please advise if you have any questions.



Ravi G. Sastry  
President  
Governor School for Science and Math Foundation







REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: 4356 Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

To promote history and culture through displays of public art including murals through zoning definitions and processes.

**ATTACHMENTS:**

Description

- ▣ Ordinance 4356

## ORDINANCE 4356

### AN ORDINANCE TO AMEND HARTSVILLE CITY CODE APPENDIX A. – ZONING, ARTICLE VII. SIGNS AND ADVERTISING DEVICES, SECTION 13 TO ALLOW MURALS.

**WHEREAS**, murals encourage local artists to create sanctioned public art, increase the public's access to art, and beautify the community; and,

**WHEREAS**, the City of Hartsville would like to promote its history and culture through the display of public art, including Murals; and,

**WHEREAS**, the Architectural Review Board reviewed the mural ordinance during its October 17, 2018 meeting and made a recommendation to the Planning Commission to approve; and,

**WHEREAS**, the Planning Commission reviewed the Mural Ordinance during its October 26, 2018 meeting and made a recommendation to City Council to adopt the ordinance.

**NOW, THEREFORE BE IT ORDAINED** by the Mayor and Council of the City of Hartsville that the City of Hartsville City Code is hereby amended to read as follows:

#### **Appendix A. – Zoning Article VII. Signs and Advertising Devices Section 13. Murals**

##### **Sec. 13 - Murals**

###### **(A) Goal**

The City of Hartsville would like to promote its history and culture through the display of public art, including Murals.

###### **(B) Definitions**

*Graffiti.* Any unsanctioned material posted/painted on public or private property.

*Mural.* An image, such as a painting or enlarged photograph, applied directly to an external surface of a building or building attachment, that is a one-of-a-kind, hand-painted, printed or hand-tiled two-dimensional image that does not contain any commercial message and does not project more than four (4) inches from the surface of the building or building attachment.

*Commercial Message.* Any message that advertises a business conducted, services rendered, or goods produced or sold. Any proposed mural that contains a commercial message would follow the sign ordinance.

*Property.* Any public or private property, which is observable from the public right of way or from a public space.

###### **(C) Regulations**

(1) Murals are allowed with a mural permit. Graffiti is not allowed.

(2) Murals are purely artistic forms of expression. While basic content is free from evaluation, obscenity shall not be allowed.

(3) No person shall apply a Mural on the exterior of any building or building attachment or change any existing Mural a building or building attachment prior to the issuance of a mural permit. The following design criteria shall apply to any Mural commissioned.

(a) The proposed Mural shall be well integrated with the building and neighboring structures and is harmonious with the surrounding environment. The proposed Mural, by its design, scale, construction and location, shall not have a substantial adverse effect on abutting property or the permitted use, and will contribute to Hartsville's character and quality of life.

(b) The proposed Mural shall exhibit exceptional design quality that enhances the overall development and appearance of Hartsville. The paint and/or materials to be used and applied on the structure shall be appropriate for use in an outdoor locale for an artistic rendition and shall be of a permanent or long lasting variety.

(c) No Mural may consist of, or contain, electrical or mechanical components, changing images (moving structural elements, flashing or sequential lights, lighting elements, or other automated methods that result in movement, the appearance of movement, or change of Mural image.

(d) No Mural shall be placed over the exterior surface of any building opening, including, but not limited to, windows, doors, and vents.

(4) Maintenance of the Mural is the responsibility of the property owner. It shall be the property owner's responsibility to remove the Mural if it is not maintained as required. While naturally occurring changes to the Mural caused by exposure to the elements or the passage of time is acceptable, Murals that are not maintained sufficiently may be considered a public nuisance.

(5) A mural permit application shall be completed by the building owner or their applicants' assign and submitted to the Zoning Administrator. Review and approval must be obtained from the Architectural Review Board. The application shall include, at a minimum, the intended location of the Mural, size, subject matter, medium and a summary of the general color palette to be used. A visual representation of the Mural shall also be included in the application.

#### **(D) Evaluation**

Murals shall be approved for a five (5) year period. The Architectural Review Board shall reevaluate the Mural five (5) years after approval.

#### **(E) Expiration**

The Mural permit shall expire two (2) years after issuance if the approved Mural has not been installed, or 180 days from issuance if the work permitted has not begun. The permit shall also expire if it is deemed that the work authorized by the permit has been suspended, discontinued or abandoned for a continuous period of 180 days.

#### **(F) Fees**

#### **(G) Appeal**

An applicant who has been denied a permit under this section may appeal to the Zoning Board of Appeals of the City of Hartsville.

**NOW, THEREFORE BE IT ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_\_\_\_ day  
of \_\_\_\_\_ 2018 and to become effective upon final reading.

\_\_\_\_\_  
Carl M. (Mel) Pennington IV, Mayor

Attest: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading: November 13, 2018

Public Hearing:

Final Reading:



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: 4357 Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

To establish a Master Fee - Rate Schedule for all city operations.

**ATTACHMENTS:**

Description

- ▣ Ordinance 4357
- ▣ Ordinance 4357 - Master Fee - Rate Schedule Reference

**ORDINANCE 4357**

**TO PROVIDE FOR THE ESTABLISHMENT AND AMENDMENT OF FEES AND RATES THAT ARE NECESSARY FOR THE OPERATION OF THE CITY OF HARTSVILLE.**

**WHEREAS**, the City of Hartsville charges certain fees and rates as part of its normal operations; and,

**WHEREAS**, the fees and rates offset the costs of providing city services; and,

**WHEREAS**, Section 2-107 (a)(1) of the Hartsville City Code requires that service fees and service rates be established/amended by Ordinance; and,

**WHEREAS**, Section 2-107 (b) of the Hartsville City Code requires fees for use of city owned properties/facilities to be established/amended by resolution; and,

**WHEREAS**, the establishment and amendment of city fees and rates will be by reference and on file in the City Clerk's office.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and City Council of the City Hartsville that the following master fee/rate schedule is hereby approved and adopted by reference.

**NOW, THEREFORE BE IT ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the \_\_\_\_\_th day of \_\_\_\_\_, 201\_\_ and upon final reading shall become effective as shown on the master fee/rate schedule attached to this Ordinance.

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Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

First Reading: December 11, 2018  
Public Hearing: January 08, 2019  
Final Reading:



Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Navigator	Building/Repair Permit	\$0-\$500	\$0.00	\$0.00	\$0.00	0%	No permit required
		\$501-\$1000	\$35.00	\$35.00	\$0.00	0%	
		\$1001-\$50,000	\$35.00 for the first \$1,000 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.		\$0.00	0%	
		\$50,001-\$100,000	\$280.00 for the first \$50,000 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000		\$0.00	0%	
		\$100,001 to \$500,000	\$480.00 for the first \$100,000 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.		\$0.00	0%	
		\$500,001 and up	\$1680.00 for the first \$500,000 plus \$2.00 for each additional thousand or fraction thereof.		\$0.00	0%	
Navigator	Building Inspection	Work \$500 & Under (if needed) & \$501 or greater - EACH	\$0.00	\$25.00	\$25.00		Per Inspection / Reinspection as needed.
Navigator	Plan Review	Construction Review	1/2 building permit expenditure				Shall be equal to one half of the building permit fee as shown in the fee schedule.
		\$0-\$500	\$0.00	\$0.00	\$0.00	0%	
		\$501-\$1000	\$17.50	\$17.50	\$0.00	0%	
		\$1001-\$50,000	\$17.50 for the first \$1,000 plus \$2.50 for each additional thousand or fraction thereof, to and including \$50,000.		\$0.00	0%	
		\$50,001-\$100,000	\$140.00 for the first \$50,000 plus \$2.00 for each additional thousand or fraction thereof, to and including \$100,000		\$0.00	0%	
		\$100,001 to \$500,000	\$240.00 for the first \$100,000 plus \$1.50 for each additional thousand or fraction thereof, to and including \$500,000.		\$0.00	0%	
		\$500,001 and up	\$840.00 for the first \$500,000 plus \$1.00 for each additional thousand or fraction thereof.		\$0.00	0%	
Navigator	Demolition	Permit	\$70.00	\$70.00	\$0.00	0%	per structure and would not decrease valuation on building permit
Navigator	Electrical, Plumbing, Gas	Permit	\$35.00 for the permit and \$10.00 per \$1,000 in total valuation or fraction thereof.		\$0.00	0%	New Residential project will not require electrical, plumbing, mechanical, or gas permits.
Navigator	Mechanical	Permit	\$35.00 for the permit and \$8.00 per \$1,000 in total valuation or fraction thereof.			-19%	breakout from Elect., Plumb, Gas
Navigator	Penalty	No permit acquired	Double fee on first offense and tripled for the second offense and every offense thereafter.		\$0.00	0%	
Navigator	Technical Board Appeal	Building Construction Appeal	\$0.00	Residential \$100 and Commercial \$300	\$0.00		Two Tiers
Navigator	Home Occupation Permit	Zoning Permit	\$0.00	\$25.00	\$25.00		
Navigator	Zoning	Zoning	\$20.00	\$25.00	\$5.00	25%	
Navigator	Sign Permit	Zoning	\$20.00	\$25.00	\$5.00	25%	per sign
Navigator	Mural Permit	Zoning	\$0.00	\$25.00	\$25.00		per mural
Navigator	Preliminary Plat Review	Zoning	\$25.00	\$100.00	\$75.00	300%	per plat
Navigator	Preliminary Plat Revision	Zoning	\$0.00	\$50.00	\$50.00		per plat revision
Navigator	Final Plat Review	Zoning	\$0.00	\$50.00	\$50.00		per plat
Navigator	Plat Stamp	Zoning	\$0.00	\$25.00	\$25.00		
Navigator	PUD & Plat Amendments	Zoning	\$0.00	\$100.00	\$100.00		per request
Navigator	Annexation	Zoning	\$0.00	\$0.00	\$0.00	0%	No charge
Navigator	Rezoning	Zoning	\$70.00	Single Family \$100, Multi-family \$200, and Commercial \$300.	\$30, \$130, \$230	43%, 186%, 329%	3 Tiers
Navigator	ZBOA	Zoning Appeal Variance	\$70.00	Residential \$100 and Commercial \$200	\$30, \$130	43%, 186%	2 Tiers
Navigator	Administrative Appeal	Zoning	\$70.00	Residential \$100 and Commercial \$200	\$30, \$130	43%, 186%	2 Tiers

Navigator	Special Exception	Zoning	\$70.00	Residential \$100 and Commercial \$200	\$30, \$130	43%, 186%	2 Tiers
Navigator	Development Land Variance	Zoning	\$0.00	\$100.00	\$100.00		
Navigator	Planning Commission Request	Zoning	\$0.00	\$25.00	\$25.00		per request
Navigator	Architectural Review Board Request	Zoning	\$0.00	\$25.00	\$25.00		
Navigator	PUD Developments	Zoning	\$25.00	\$100.00	\$75.00	300%	\$250 plus attorney's fees
Navigator	Zoning Verification Letter	Zoning	\$0.00	\$25.00	\$25.00		
Navigator	Food Truck Permit	Zoning	\$300/year + prorated per month + business license	\$300/year + prorated per month + business license	\$0.00	0%	Prorated per month plus business license
Navigator	Side Walk Vending	Zoning	\$100/year + business license	\$100/year + business license	\$0.00	0%	plus business license
Navigator	Special Use Permit	Zoning	\$75.00	\$75.00	\$0.00	0%	
Navigator	Demolition	Nuisance Abatement	Per Basis	15% of Corrective Action or \$100 whichever is greater	\$0.00		
Navigator	Lot clearing	Nuisance Abatement	Per Basis	15% of Corrective Action or \$100 whichever is greater	\$0.00		
Navigator	Mowing	Nuisance Abatement	Per Basis	15% of Corrective Action or \$100 whichever is greater	\$0.00		
Navigator	Small Wireless Facility Application Fee	Permit	\$0.00	\$100 (1-5 SWF) \$50 (each to 20 SWF)	\$0.00		Per Ordinance 3141
Navigator	Taxi Application/Permit	Business	\$0.00	\$5.00	\$5.00		per vehicle
Navigator	Taxi Vehicle Decal fee	Business	\$0.00	\$5.00	\$5.00		per vehicle
Navigator	Taxi Rates - Driver	Business	\$6.00	\$6.00	\$0.00	0%	
Navigator	Business License	Rate 1	Minimum on \$2,000 Inside- \$40 Outside- \$80 and per \$1,000 thereafter Inside- \$1.10 Outside- \$2.20		\$0.00	0%	
		Rate 2	Min on \$2,000 Inside- \$46.00 Outside- \$92.00 and per \$1,000 thereafter Inside- \$1.25 Outside- \$2.50		\$0.00	0%	
		Rate 3	Min on \$2,000 Inside- \$52.00 Outside- \$104.00 and per \$1,000 thereafter Inside- \$1.40 Outside- \$2.80		\$0.00	0%	
		Rate 4	Min on \$2,000 Inside- \$58.00 Outside- \$116.00 and per \$1,000 thereafter Inside- \$1.55 Outside- \$3.10		\$0.00	0%	
		Rate 5	Min on \$2,000 Inside- \$64.00 Outside- \$128.00 and per \$1,000 thereafter Inside- \$1.70 Outside- \$3.40		\$0.00	0%	
		Rate 6	Min on \$2,000 Inside- \$70.00 Outside- \$140.00 and per \$1,000 thereafter Inside- \$1.85 Outside- \$3.70		\$0.00	0%	
		Rate 7	Min on \$2,000 Inside- \$76.00 Outside- \$152.00 and per \$1,000 thereafter Inside- \$2.00 Outside- \$4.00		\$0.00	0%	
		Rate 8.1	Min on \$2,000 Inside- \$72.50 Outside- \$145.00 and per \$1,000 thereafter Inside- \$1.35 Outside- \$2.70		\$0.00	0%	
		Rate 8.2railroad	\$25 for first 1000 and \$30 for each additional 1000 according to census.		\$0.00	0%	
Navigator	Business License	8.3MASC Telecommunications					
		8.4B	First \$2,000- \$66.00 and \$1.35 per thousand thereafter- double for non-residents		\$0.00	0%	
		8.4C	First \$2,000- \$264.00 and \$1.35 per thousand thereafter- double for non-residents		\$0.00	0%	
		8.5	First \$2,000-\$33.00 and \$1.00 per thousand thereafter-double for non-residents		\$0.00	0%	
		8.6	First \$2,000-\$39.50 and \$1.15 per thousand thereafter-double for non-residents		\$0.00	0%	
Navigator	Business License	8.7MASC Insurance					
		8.8A and 8.8c	First \$2,000-\$46.20 + \$12.50 per machine and \$1.35 for thousand thereafter-double for non-residents		\$0.00	0%	
		8.9B	First\$2,000- \$264.00 and \$2.65 per thousand thereafter-double for non-residents		\$0.00	0%	
		8.9C	First \$2,000-\$132.00 \$1.35 for thousand thereafter-double for non-residents		\$0.00	0%	
		8.10A	First \$2,000- \$132.00 + \$5.00 per table and \$2.65 per thousand thereafter- double for non residents		\$0.00	0%	
Navigator	Business License	declining rates 0-1 \$millions	100%		\$0.00	0%	
		declining rates 1-4 \$millions	90%		\$0.00	0%	
		declining rates 4-7 \$millions	80%		\$0.00	0%	
		declining rates over 7	55%		\$0.00	0%	



Department	Fee Title	Description	Current Rate	Suggest Rate	Notes:
Mayor/Council/Clerk	Chamber Use	User Fee	City Resident \$25 per hr with a max of \$125	\$25 per hr w/max of \$125	Ordinance 4167 - 9-9-14
			County Resident \$50 per hr with a max of \$250	\$50 per hr w/max of \$250	
			Additional Fees may be incurred depending on type of event as prescribed by City Manager	Add'l fees at discretion of City Manager	
Mayor/Council/Clerk	FOIA	Public Records Production Fees	Charge per page for hard copy of records - \$0.25 per copy	\$0.25 per copy	Resolution 081701 - 8-1-17
			Charge for staff time to search, retrieve, or redact records - \$15.00 per hr	\$15.00 per hour	
			DVD - \$15.00	\$15.00	
			Charge for other media used to provide records - Actual Cost of media	Actual Cost of media	
			Fire and Police Incident/Accident/Criminal Background Checks Reports - \$5.00 (exception: owner/victim/fire or police scene investigator – first copy free)	\$5.00	
			Standard Map/Plats up to 11X17 B/W - \$3.00	\$3.00	
			Standard Map/Plats up to 11X17 Color - \$4.00	\$4.00	
			Standard Map/Plats Over 11X17 B/W - \$5.00	\$5.00	
			Standard Map /Plat Over 11X17 Color - \$10.00	\$10.00	
			Code Supplements – Purchase through Municode.com	Purchase through Municode.com	
			City Budget/Financial Reports – Available at hartsvillesc.gov	Available at hartsvillesc.gov	
			To review records: Actual cost for making records available for review @ hourly rate for staff time for researching/providing and attendance during the review of records.	at hourly rate of staffer providing review of records	
			Deposit for anticipated or apparent staff time exceeding 5 hours - 1/4 of estimated costs	deposit of ¼ of estimated costs	
			At the discretion of the City Manager, any portion of the rate may be waived	Waiver at discretion of City Manager	
Mayor/Council/Clerk	Election	Filing Fees	Mayor - \$324.48	\$324.48	City Code Sec. 2-32 Fee = 1% of total salary for the term (SxTx1%=F)
			Councilmember - \$203.84	\$203.84	City Code Sec. 2-32 Fee = 1% of total salary for the term (SxTx1%=F)

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Police	Fingerprinting	Fingerprinting Service	\$5.00	\$5.00	\$0.00	0.00%	Per Person
Police	Fingerprint Cards	Blue Fingerprint Card	\$2.00	\$2.00	\$0.00	0.00%	Per Card
Police	Record Check	Local Criminal Background Check	\$5.00	\$5.00	\$0.00	0.00%	Per Person
Police	Accident Report	Accident Reports	\$5.00	\$5.00	\$0.00	0.00%	Per Report
Police	Incident Report	Incident Reports	\$5.00	\$5.00	\$0.00	0.00%	Per Report
Police	Precious Metals	Precious Metal Permit	\$50.00	\$50.00	\$0.00	0.00%	Per Permit Allowed by State Law

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Fire	Fire Recovery	False Alarm - 1st alarm in 12 month calendar year	\$ -	\$ -	\$ -	100%	
Fire	Fire Recovery	False Alarm - 2nd alarm in 12 month calendar year	\$ -	\$ 100.00	\$ 100.00	100%	
Fire	Fire Recovery	False Alarm - 3rd alarm In 12 month calendar year	\$ -	\$ 200.00	\$ 200.00	100%	
Fire	Fire Recovery	False Alarm - 4th - 6th alarm in 12 month calendar year	\$ -	\$ 300.00	\$ 300.00	100%	
Fire	Fire Recovery	First Responder (No Transport)	\$ -	\$ 350.00	\$ 350.00	100%	per incident
Fire	Fire Recovery	Fire Investigation	\$275 per hour	\$308.00 per hour	\$ 33.00	12%	Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, Fire Report
Fire	Fire Recovery	Fires	\$400/hour per engine \$500/hour per truck	\$448/hour per engine \$560/hour per truck	\$48 \$60	12%	Includes: Scene Safety, Investigation, Fire/Hazard Control
Fire	Fire Recovery	Illegal Fires	\$ -	\$448/hour per engine \$560/hour per truck	\$448 \$560	100%	
Fire	Fire Recovery	Water Incidents - Level 1	\$400 plus \$50/hour per rescue person	\$448 plus \$56/hour per rescue person	\$48 + \$6	12%	
Fire	Fire Recovery	Water Incidents - Level 2	\$800 plus \$50/hour per rescue person	\$896 plus \$56/hour per rescue person	\$96 + \$6	12%	
Fire	Fire Recovery	Water Incidents - Level 3	\$2,000 plus \$50/hour per rescue person plus \$100/hr per Hazmat team member	\$2,240 plus \$56/hour per rescue person plus \$112/hr per Hazmat team member	\$240 + \$6 + \$12	12%	
Fire	Fire Recovery	Back Country or Special Rescue	\$400 first response vehicle plus \$50 per rescue person Additional rate of \$400/hour per response vehicle and \$50/hour per rescue person	\$448 first response vehicle plus \$56 per rescue person Additional rate of \$448/hour per response vehicle and \$56/hour per rescue person	\$48 + \$6 +48+\$6	12%	

Fire	Fire Recovery	Chief Response	\$250/hour	\$280/hour	\$ 30	12%	
Fire	Fire Marshal	Kitchen Hood Extinguishing System Plan Review	\$ -	\$ 75.00	\$ 75.00	100%	Each Plan
Fire	Fire Marshal	Fire Alarm Systems Plan Review	\$ -	\$ 25.00	\$ 25.00	100%	≤ 20 devices - Each plan
		Fire Alarm Systems Plan Review	\$ -	\$ 50.00	\$ 50.00	100%	21-50 devices - Each plan
		Fire Alarm Systems Plan Review	\$ -	\$ 75.00	\$ 75.00	100%	76-100 devices - Each plan
		Fire Alarm Systems Plan Review	\$ -	\$ 100.00	\$ 100.00	100%	> 100 devices (add \$25.00 for each additional 50 devices or fraction thereof)
		Fire Alarm Systems Plan Review	\$ -	\$ 25.00	\$ 25.00	100%	Each device above 100 (\$300.00 max)
		Fire Alarm Systems Plan Review	\$ -	\$ 75.00	\$ 75.00	100%	Other plans not specifically listed
Fire	Fire Marshal	New Alarm System Permit Fees	\$ -	\$ 100.00	\$ 100.00	100%	1-10 devices
		New Alarm System Permit Fees	\$ -	\$ 165.00	\$ 165.00	100%	11-25 devices
		New Alarm System Permit Fees	\$ -	\$ 220.00	\$ 220.00	100%	26-200 devices
		New Alarm System Permit Fees	\$ -	\$ 220.00	\$ 220.00	100%	>200 devices
		New Alarm System Permit Fees	\$ -	\$ 0.50	\$ 0.50	100%	each device above 200
		New Alarm System Permit Fees	\$ -	\$ 1,000.00	\$ 1,000.00	100%	Max
Fire	Fire Marshal	Fire Alarm System Remodel Permit Fees	\$ -	\$ 35.00	\$ 35.00	100%	1-5 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 75.00	\$ 75.00	100%	6-25 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 150.00	\$ 150.00	100%	26-100 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 220.00	\$ 220.00	100%	101-200 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 220.00	\$ 220.00	100%	>200 devices
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 0.50	\$ 0.50	100%	each device above 200
		Fire Alarm System Remodel Permit Fees	\$ -	\$ 1,000.00	\$ 1,000.00	100%	Max
Fire	Fire Marshal	Clean Agent Extinguishing System Permit Fees	\$ -	\$ 150.00	\$ 150.00	100%	1-50 heads

		Clean Agent Extinguishing System Permit Fees	\$ -	\$ 150.00	\$ 150.00	100%	>50 heads
		Clean Agent Extinguishing System Permit Fees	\$ -	\$ 0.50	\$ 0.50	100%	each head above .50
		Clean Agent Extinguishing System Permit Fees	\$ -	\$ 2,000.00	\$ 2,000.00	100%	max
Fire	Fire Marshal	Misc Fire Permit Fees			\$ -	100%	
		Dry & Wet Chemical Systems	\$ -	\$ 75.00	\$ 75.00	100%	each permit
		Standpipe Systems	\$ -	\$ 75.00	\$ 75.00	100%	each permit
		Radio Repeaters (BDA's)	\$ -	\$ 150.00	\$ 150.00	100%	each permit
		Carbon Dioxide Tanks (100 lbs or more)	\$ -	\$ 75.00	\$ 75.00	100%	each permit
		Re-inspection (New construction, remodel, no show/missed appointments)	\$ -	\$ 50.00	\$ 50.00	100%	each permit (per building)
		All other permits per IFC Section 105	\$ -	\$ 75.00	\$ 75.00	100%	each permit
Fire	Fire Marshal	<b>Fire Mashall Fees</b>			\$ -	100%	
		Fire Pump Test	\$ -	\$ 150.00	\$ 150.00	100%	per test
		Standpipe Flow Test	\$ -	\$ 100.00	\$ 100.00	100%	per test
		(additional test at same location)	\$ -	\$ 50.00	\$ 50.00	100%	per test
		Spray Paint Booth	\$ -	\$ 200.00	\$ 200.00	100%	per inspection
		Kitchen Hood Extinguishing System Test	\$ -	\$ 150.00	\$ 150.00	100%	per test
		Occupancy Card Request	\$ -	\$ 30.00	\$ 30.00	100%	per card
		Duplicate Occupancy Card	\$ -	\$ 10.00	\$ 10.00	100%	per card
		Property or Insurance Request	\$ -	\$ 15.00	\$ 15.00	100%	each request
		Special Duty Rate for Fire Marshal	\$ -	\$ 42.50	\$ 42.50	100%	per hour

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Animal Control	Pickup Fee	Charge if dog/cat is found roaming	\$ 20.00	\$40.00 - 1st offense \$80.00 - 2nd offense \$160.00 - 3rd offense	\$20 \$60 \$140	100% 300% 700%	
Animal Control	Kennel Fee	Per day cost	\$ 10.00	\$ 10.00	\$ -	0%	
Animal Control	Chicken	Chicken Permits	\$ 10.00	\$ 10.00	\$ -	0%	annual

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Parks & Rec	Multipurpose fields (Football and Soccer)		\$0.00	\$25.00	\$25.00	New	
	Tournament/Special event		\$0.00	\$300.00	\$300.00	New	
	One field per day		\$0.00	\$100.00	\$100.00	New	
	One field per hour (2hr minimum)		\$0.00	\$25.00	\$25.00	New	
	Lights per hour		\$0.00	\$50.00	\$50.00	New	
	Security fee (refundable)		\$0.00	\$50.00	\$50.00	New	
Parks & Rec	Baseball/Softball fields						
	Tournament/Special event (Per complex)		\$0.00	\$400.00	\$400.00	New	
	One field per day		\$0.00	\$100.00	\$100.00	New	
	One field per hour (2hr minimum)		\$0.00	\$35.00	\$35.00	New	
	Lights per hour		\$0.00	\$50.00	\$50.00	New	
	Security fee (refundable)		\$0.00	\$50.00	\$50.00	New	
Parks & Rec	T. B. Thomas Gym						
	Gym per day (8 hrs)		\$400.00	\$400.00	\$0.00	0.00%	At in city rate.
	Gym half day (4hrs)		\$200.00	\$200.00	\$0.00	0.00%	At in city rate.
	Gym per hour (2hr minimum)		\$50.00	\$50.00	\$0.00	0.00%	At in city rate.
	Outside normal Hours (Per hour)		\$0.00	\$25.00	\$25.00	0.00%	Cover cost of employee salary.
	Multipurpose/Conference Room (Per hour)		\$25.00	\$25.00	\$0.00	0.00%	At in city rate.
	Security fee (refundable)		\$0.00	\$50.00	\$50.00	0.00%	At in city rate.
Parks & Rec	T. B. Thomas membership						
	Seniors (Ages 65 and up) Monthly		\$5.00	\$5.00	\$0.00	0.00%	
	Seniors (Ages 65 and up) Yearly		\$50.00	\$50.00	\$0.00	0.00%	
	Adults (Ages 22 to 64) Monthly		\$15.00	\$15.00	\$0.00	0.00%	
	Adults (Ages 22 to 64) Yearly		\$150.00	\$150.00	\$0.00	0.00%	
	Students (Ages 13 to 21) Monthly		\$10.00	\$5.00	-\$5.00	-50.00%	
	Students (Ages 13 to 21) Yearly		\$50.00	\$50.00	-\$50.00	-50.00%	
	Yearly Family Rate		\$0.00	\$250.00	\$100.00	100.00%	New rate
Parks & Rec	Lawton Park						
	Per hour (2hr minimum)		\$37.50	\$100.00	\$62.50	166.67%	
	All Day Rental (8hrs) Weekday Rate		\$300.00	\$300.00	N/A	N/A	New rate for weekday usage.
	All Day Rental (8hrs) Weekend Rate		\$300.00	\$600.00	\$300.00	100.00%	
	Security fee (refundable)		\$200.00	\$200.00	\$0.00	0.00%	

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Sponsorships, Movie Screen & Stage Rental	Screen on the Green Sponsorship		\$800.00	\$800.00	\$0.00	0%	Sponsorship for one movie screening date during the Screen on the Green summer movie series
Sponsorships, Movie Screen & Stage Rental	Community Easter Eggstravaganza	Presenting Partner Sponsorship	\$1,000.00	\$1,000.00	\$0.00	0%	Sponsorship paid by Coker College each year for partnered Community Easter Eggstravaganza
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental Fee	Individuals- In City Limits	\$600.00	\$600.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental Fee	Individuals-Out of City Limits	\$800.00	\$800.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental Fee	Businesses-In City Limits	\$800.00	\$800.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental Fee	Businesses- Out of City Limits	\$1,000.00	\$1,000.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental	Travel & personnel fee (applied to all renters)	\$25/hour	\$25/hour	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Mobile Movie Screen Rental	Non-profit organizations	\$600.00	\$600.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Individuals- In City Limits - FIRST DAY	\$300.00	\$300.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Individuals-Out of City Limits - FIRST DAY	\$600.00	\$600.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Individuals- In City Limits - EACH ADDITIONAL DAY	\$150.00	\$150.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Individuals-Out of City Limits - EACH ADDITIONAL DAY	\$300.00	\$300.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Businesses- In City Limits - FIRST DAY	\$500.00	\$500.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Businesses-Out of City Limits - FIRST DAY	\$1,000.00	\$1,000.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Businesses- In City Limits - EACH ADDITIONAL DAY	\$250.00	\$250.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Businesses-Out of City Limits - EACH ADDITIONAL DAY	\$500.00	\$500.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Non-profit Organization- FIRST DAY	\$300.00	\$300.00	\$0.00	0%	
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Non-profit Organization- EACH ADDITIONAL DAY	\$150.00	\$150.00	\$0.00	0%	No more than 3 consecutive days per rental
Sponsorships, Movie Screen & Stage Rental	Showmobile Stage Rental Fee	Travel & personnel fee (applied to all renters)	\$25/hour	\$25/hour	\$0.00	0%	



**RESOLUTION 02-18-02**

**TO ADOPT AND APPROVE RENTAL FEES FOR THE EDITION AT THE HARTSVILLE MUSEUM.**

**WHEREAS**, the City of Hartsville needs to adopt and approve rental fees for the utilization of The Edition at the Hartsville Museum; and,

**WHEREAS**, the proposed fees for The Edition at the Hartsville Museum have been researched and adequately reflects the current market.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the rental fees for The Edition at the Hartsville Museum are hereby adopted and approved as follows:

**The Edition at the Hartsville Museum Rental Fees:**

The Edition Conference Room space: \$50.00 deposit, \$75.00 per hour to rent.

The Edition Entire Space: \$200.00 deposit, \$150.00 per hour to rent with a two (2) hour minimum

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all necessary documents and the City Manager has sole discretion to waive Rental Fees for Non-Profit Groups.

**NOW, THEREFORE BE IT FINALLY RESOLVED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the 13th day of February, 2018.

  
Carl M. (Mel) Pennington IV, Mayor

ATTEST:   
Sherron L. Skipper, CMC, City Clerk

Edition

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Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Airport	Ramp Fee for any aircraft over 12,500 lbs		\$0.00	\$25.00	\$25.00	100%	
Airport	Overnight Fee		\$0.00	\$15.00	\$15.00	100%	
Airport	Tie Down Fee		\$0.00	\$50.00	\$50.00	100%	Monthly Fee
Airport	Hangar Fee		\$0.00	\$85.00	\$85.00	100%	Monthly Fee

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Cemetery	Weekday burial opening and closing		\$800.00	\$800.00	\$0.00	0%	
Cemetery	Weekend burial opening and closing		\$900.00	\$900.00	\$0.00	0%	
Cemetery	Flat section lot		\$1,000.00	\$1,000.00	\$0.00	0%	
Cemetery	Upright section lot		\$1,100.00	\$1,100.00	\$0.00	0%	

Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Utilities	Water Turn on After Business Hours		\$0.00	\$50.00	\$50.00	100%	Have to call in on call personnel to turn on. It is almost always OT.
Utilities	Water Disconnect Fee		\$25.00	\$25.00	\$0.00	0%	
Utilities	Water/Sewer Engineering Review		\$0.00	TBD	TBD	TBD	100% of expenditures billed by City Engineer
Utilities	3/4 " Water Tap Fee - City performs		\$850.00	\$971.00	\$121.00	14%	Price of water meter and labor.
Utilities	1" Water Tap Fee - City performs		\$1,050.00	\$1,050.00	\$0.00	0%	Price of water meter and labor.
Utilities	2" Water Tap Fee (Compound) - City performs		\$2,700.00	\$2,700.00	\$0.00	0%	Price of water meter and labor.
Utilities	2" Water Tap Fee (Turbo) - City performs		\$2,500.00	\$2,500.00	\$0.00	0%	Price of water meter and labor.
Utilities	4" Water Tap Fee - City performs		\$0.00	\$4,269.00	\$4,269.00	100%	Price of water meter and labor.
Utilities	6" Water Tap Fee - City performs		\$0.00	\$6,328.00	\$6,328.00	100%	Price of water meter and labor.
Utilities	8" Water Tap Fee - City performs		\$0.00	\$9,421.00	\$9,421.00	100%	Price of water meter and labor.
Utilities	4" Sewer Tap Fee - City performs		\$950.00	\$1,045.00	\$95.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	6" Sewer Tap Fee - City performs		\$1,100.00	\$1,210.00	\$110.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	8" Sewer Tap Fee - City preforms		\$1,300.00	\$1,430.00	\$130.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	3/4 " Water Tap Fee - Developer performs		\$250.00	\$275.00	\$25.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	1" Water Tap Fee - Developer performs		\$300.00	\$330.00	\$30.00	10%	Fee for Water Meter.
Utilities	2" Water Tap Fee - Developer performs		\$800.00	\$880.00	\$80.00	10%	Fee for Water Meter.
Utilities	4" Water Tap Fee - Developer performs		\$0.00	\$3,760.00	\$3,760.00	100%	Fee for Water Meter.
Utilities	6" Water Tap Fee - Developer performs		\$0.00	\$5,778.00	\$5,778.00	100%	Fee for Water Meter.
Utilities	8" Water Tap Fee - Developer performs		\$0.00	\$8,871.00	\$8,871.00	100%	Fee for Water Meter.
Utilities	4" Sewer Tap Fee - Developer performs		\$300.00	\$385.00	\$85.00	28%	Added 10% for inflation over last 5 years of no increase
Utilities	6" Sewer Tap Fee - Developer performs		\$350.00	\$385.00	\$35.00	10%	Added 10% for inflation over last 5 years of no increase
Utilities	8" Sewer Tap Fee - Developer performs		\$400.00	\$440.00	\$40.00	10%	Added 10% for inflation over last 5 years of no increase

**Schedule A: Water Residential Charges - 3/4" Meter**

**Water In Town**

Minimum bill, includes first 2,244 gallons

Volumetric rate per 1000 gallons over 2,244-gallon minimum

*\*Note: these volumetric rates apply to all customers, regardless of cus*

**Water Out of Town**

Minimum bill, includes first 2,244 gallons

Volumetric rate per 1000 gallons over 2,244-gallon minimum

*\*Note: these volumetric rates apply to all customers, regardless of cus*

**Schedule B: Sewer Residential Charges - 3/4" Meter**

**Sewer In Town**

Monthly fixed Charge, no usage included

Volumetric rate per 1000 gallons

*\*Note: these volumetric rates apply to all customers, regardless of cus*

**Sewer Out of Town**

Monthly fixed Charge, no usage included

Volumetric rate per 1000 gallons

*\*Note: these volumetric rates apply to all customers, regardless of cus*

**Schedule C: Residential Water Minimum Charges based on Meter Size**

**Gallons Included in Minimum:**

3/4 Inch or less	2,244
1 Inch	4,862
1.5 Inch	11,220
2 Inch	18,700
3 Inch	44,880
4 Inch	112,200
6 Inch	149,600
8 Inch	239,360
10 Inch	465,422
12 Inch	587,319

**Schedule D: Non-Residential Water Minimum Charges based on Meter Size**

Gallons Included in Minimum:

3/4 Inch or less	2,244
1 Inch	4,862
1.5 Inch	11,220
2 Inch	18,700
3 Inch	44,880
4 Inch	112,200
6 Inch	149,600
8 Inch	239,360
10 Inch	465,422
12 Inch	587,319

Schedule E: Residential Sewer Minimum Charges based on Meter Size

3/4 Inch or less	No usage included
1 Inch	No usage included
1.5 Inch	No usage included
2 Inch	No usage included
3 Inch	No usage included
4 Inch	No usage included
6 Inch	No usage included
8 Inch	No usage included
10 Inch	No usage included
12 Inch	No usage included

Schedule F: Non-Residential Sewer Minimum Charges based on Meter Size

3/4 Inch or less	No usage included
1 Inch	No usage included
1.5 Inch	No usage included
2 Inch	No usage included
3 Inch	No usage included
4 Inch	No usage included
6 Inch	No usage included
8 Inch	No usage included
10 Inch	No usage included
12 Inch	No usage included

**y Council in June 2018.**

FY 2018/2019   FY 2019/2020   FY 2020/2021   FY 2021/2022   FY 2022/2023

\$ 18.82   \$ 19.38   \$ 19.96   \$ 20.56   \$ 21.18  
 \$ 3.48   \$ 3.58   \$ 3.69   \$ 3.80   \$ 3.91

tomor class or meter size.

\$ 34.44   \$ 35.47   \$ 36.53   \$ 37.63   \$ 38.76  
 \$ 6.37   \$ 6.55   \$ 6.75   \$ 6.95   \$ 7.16

tomor class or meter size.

FY 2018/2019   FY 2019/2020   FY 2020/2021   FY 2021/2022   FY 2022/2023

\$ 17.37   \$ 17.89   \$ 18.43   \$ 18.98   \$ 19.55  
 \$ 3.54   \$ 3.65   \$ 3.76   \$ 3.87   \$ 3.99

tomor class or meter size.

\$ 31.79   \$ 32.74   \$ 33.72   \$ 34.73   \$ 35.77  
 \$ 6.48   \$ 6.68   \$ 6.88   \$ 7.08   \$ 7.30

tomor class or meter size.

<u>FY 2018/2019</u>		<u>FY 2019/2020</u>		<u>FY 2020/2021</u>		<u>FY 2021/2022</u>
In	Out	In	Out	In	Out	In
\$ 18.82	\$ 34.44	\$ 19.38	\$ 35.47	\$ 19.96	\$ 36.53	\$ 20.56
\$ 28.19	\$ 51.59	\$ 29.04	\$ 53.14	\$ 29.91	\$ 54.74	\$ 30.81
\$ 69.73	\$ 127.61	\$ 71.82	\$ 131.43	\$ 73.97	\$ 135.37	\$ 76.19
\$ 109.00	\$ 199.47	\$ 142.53	\$ 260.83	\$ 146.81	\$ 268.65	\$ 151.21
\$ 238.13	\$ 435.78	\$ 309.79	\$ 566.92	\$ 319.08	\$ 583.92	\$ 328.65
\$ 517.00	\$ 946.10	\$ 633.52	\$ 1,159.34	\$ 652.53	\$ 1,194.12	\$ 672.11
\$ 844.25	\$ 1,544.98	\$ 1,158.03	\$ 2,119.19	\$ 1,192.77	\$ 2,182.77	\$ 1,228.55
\$ 1,338.10	\$ 2,448.71	\$ 2,145.72	\$ 3,926.67	\$ 2,210.09	\$ 4,044.47	\$ 2,276.39
\$ 2,064.45	\$ 3,777.93	\$ 3,598.42	\$ 6,585.11	\$ 3,706.37	\$ 6,782.66	\$ 3,817.56
\$ 2,535.39	\$ 4,639.76	\$ 4,540.31	\$ 8,308.77	\$ 4,676.52	\$ 8,558.03	\$ 4,816.82

<u>FY 2018/2019</u>	<u>FY 2019/2020</u>	<u>FY 2020/2021</u>	<u>FY 2021/2022</u>
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In	Out	In	Out	In	Out	In
\$ 18.82	\$ 34.44	\$ 19.38	\$ 35.47	\$ 19.96	\$ 36.53	\$ 20.56
\$ 41.21	\$ 75.41	\$ 42.45	\$ 77.68	\$ 43.72	\$ 80.01	\$ 45.03
\$ 85.61	\$ 156.67	\$ 88.18	\$ 161.37	\$ 90.83	\$ 166.21	\$ 93.55
\$ 109.00	\$ 199.47	\$ 142.53	\$ 260.83	\$ 146.81	\$ 268.65	\$ 151.21
\$ 238.13	\$ 435.78	\$ 309.79	\$ 566.92	\$ 319.08	\$ 583.92	\$ 328.65
\$ 517.00	\$ 946.10	\$ 633.52	\$ 1,159.34	\$ 652.53	\$ 1,194.12	\$ 672.11
\$ 844.25	\$ 1,544.98	\$ 1,158.03	\$ 2,119.19	\$ 1,192.77	\$ 2,182.77	\$ 1,228.55
\$ 1,338.10	\$ 2,448.71	\$ 2,145.72	\$ 3,926.67	\$ 2,210.09	\$ 4,044.47	\$ 2,276.39
\$ 2,064.45	\$ 3,777.93	\$ 3,598.42	\$ 6,585.11	\$ 3,706.37	\$ 6,782.66	\$ 3,817.56
\$ 2,535.39	\$ 4,639.76	\$ 4,540.31	\$ 8,308.77	\$ 4,676.52	\$ 8,558.03	\$ 4,816.82

FY 2018/2019		FY 2019/2020		FY 2020/2021		FY 2021/2022
In	Out	In	Out	In	Out	In
\$ 17.37	\$ 31.79	\$ 17.89	\$ 32.74	\$ 18.43	\$ 33.72	\$ 18.98
\$ 17.37	\$ 31.79	\$ 17.89	\$ 32.74	\$ 18.43	\$ 33.72	\$ 18.98
\$ 51.14	\$ 93.59	\$ 52.68	\$ 96.40	\$ 54.26	\$ 99.29	\$ 55.89
\$ 71.35	\$ 130.56	\$ 127.81	\$ 233.89	\$ 131.64	\$ 240.91	\$ 135.59
\$ 134.23	\$ 245.63	\$ 253.57	\$ 464.03	\$ 261.18	\$ 477.95	\$ 269.02
\$ 204.96	\$ 375.08	\$ 395.04	\$ 722.92	\$ 406.89	\$ 744.61	\$ 419.10
\$ 539.00	\$ 986.36	\$ 1,063.11	\$ 1,945.49	\$ 1,095.00	\$ 2,003.85	\$ 1,127.85
\$ 1,108.82	\$ 2,029.14	\$ 2,202.76	\$ 4,031.05	\$ 2,268.84	\$ 4,151.98	\$ 2,336.91
\$ 1,659.00	\$ 3,035.97	\$ 3,303.12	\$ 6,044.71	\$ 3,402.21	\$ 6,226.05	\$ 3,504.28
\$ 2,091.28	\$ 3,827.04	\$ 4,167.68	\$ 7,626.85	\$ 4,292.71	\$ 7,855.66	\$ 4,421.49

FY 2018/2019		FY 2019/2020		FY 2020/2021		FY 2021/2022
In	Out	In	Out	In	Out	In
\$ 17.37	\$ 31.79	\$ 17.89	\$ 32.74	\$ 18.43	\$ 33.72	\$ 18.98
\$ 40.15	\$ 73.48	\$ 41.36	\$ 75.69	\$ 42.60	\$ 77.96	\$ 43.88
\$ 78.31	\$ 143.30	\$ 80.66	\$ 147.61	\$ 83.08	\$ 152.04	\$ 85.57
\$ 71.35	\$ 130.56	\$ 127.81	\$ 233.89	\$ 131.64	\$ 240.91	\$ 135.59
\$ 134.23	\$ 245.63	\$ 253.57	\$ 464.03	\$ 261.18	\$ 477.95	\$ 269.02
\$ 204.96	\$ 375.08	\$ 395.04	\$ 722.92	\$ 406.89	\$ 744.61	\$ 419.10
\$ 539.00	\$ 986.36	\$ 1,063.11	\$ 1,945.49	\$ 1,095.00	\$ 2,003.85	\$ 1,127.85
\$ 1,108.82	\$ 2,029.14	\$ 2,202.76	\$ 4,031.05	\$ 2,268.84	\$ 4,151.98	\$ 2,336.91
\$ 1,659.00	\$ 3,035.97	\$ 3,303.12	\$ 6,044.71	\$ 3,402.21	\$ 6,226.05	\$ 3,504.28
\$ 2,091.28	\$ 3,827.04	\$ 4,167.68	\$ 7,626.85	\$ 4,292.71	\$ 7,855.66	\$ 4,421.49

<u>1/2022</u>	<u>FY 2022/2023</u>	
Out	In	Out
\$ 37.63	\$ 21.18	\$ 38.76
\$ 56.38	\$ 31.73	\$ 58.07
\$ 139.43	\$ 78.48	\$ 143.61
\$ 276.71	\$ 155.75	\$ 285.01
\$ 601.44	\$ 338.51	\$ 619.48
\$ 1,229.94	\$ 692.27	\$ 1,266.84
\$ 2,248.25	\$ 1,265.41	\$ 2,315.70
\$ 4,165.80	\$ 2,344.68	\$ 4,290.77
\$ 6,986.14	\$ 3,932.09	\$ 7,195.72
\$ 8,814.77	\$ 4,961.32	\$ 9,079.21

<u>1/2022</u>	<u>FY 2022/2023</u>
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Out	In	Out
\$ 37.63	\$ 21.18	\$ 38.76
\$ 82.41	\$ 46.38	\$ 84.88
\$ 171.20	\$ 96.36	\$ 176.34
\$ 276.71	\$ 155.75	\$ 285.01
\$ 601.44	\$ 338.51	\$ 619.48
\$ 1,229.94	\$ 692.27	\$ 1,266.84
\$ 2,248.25	\$ 1,265.41	\$ 2,315.70
\$ 4,165.80	\$ 2,344.68	\$ 4,290.77
\$ 6,986.14	\$ 3,932.09	\$ 7,195.72
\$ 8,814.77	\$ 4,961.32	\$ 9,079.21

<u>1/2022</u>	<u>FY 2022/2023</u>	
Out	In	Out
\$ 34.73	\$ 19.55	\$ 35.77
\$ 34.73	\$ 19.55	\$ 35.77
\$ 102.27	\$ 57.57	\$ 105.34
\$ 248.14	\$ 139.66	\$ 255.58
\$ 492.29	\$ 277.09	\$ 507.06
\$ 766.95	\$ 431.67	\$ 789.96
\$ 2,063.97	\$ 1,161.69	\$ 2,125.89
\$ 4,276.54	\$ 2,407.02	\$ 4,404.84
\$ 6,412.83	\$ 3,609.41	\$ 6,605.21
\$ 8,091.33	\$ 4,554.13	\$ 8,334.07

<u>1/2022</u>	<u>FY 2022/2023</u>	
Out	In	Out
\$ 34.73	\$ 19.55	\$ 35.77
\$ 80.30	\$ 45.20	\$ 82.71
\$ 156.60	\$ 88.14	\$ 161.30
\$ 248.14	\$ 139.66	\$ 255.58
\$ 492.29	\$ 277.09	\$ 507.06
\$ 766.95	\$ 431.67	\$ 789.96
\$ 2,063.97	\$ 1,161.69	\$ 2,125.89
\$ 4,276.54	\$ 2,407.02	\$ 4,404.84
\$ 6,412.83	\$ 3,609.41	\$ 6,605.21
\$ 8,091.33	\$ 4,554.13	\$ 8,334.07

**ORDINANCE 4350**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HARTSVILLE, CAROLINA AUTHORIZING AND IMPLEMENTING A LARGE USER INDUSTRIAL RATE CLASS APPLICABLE TO THE CITY'S WATER AND SEWER SYSTEM AND OTHER MATTERS RELATED THERETO.**

**WHEREAS**, the City of Hartsville, South Carolina (the "**City**") is a municipal corporation of the State of South Carolina (the "**State**") located in Darlington County, South Carolina and such possesses all general powers granted by the Constitution and statutes of the State to public entities, including the power to operate utility systems and to furnish water and sewer operations both within and without the corporate limits of the City.

**WHEREAS**, the City currently operates a water and sewer utility system<sup>1</sup> (collectively the "**System**").

**WHEREAS**, Section 82-176 of the City's Code of Ordinances provides that the City is authorized to prescribe monthly rates and charges of service for customers being served by the System.

**WHEREAS**, the population in and around the City is static or declining and the economic opportunities for the System are limited.

**WHEREAS**, the City is actively trying to engage, promote and maintain industrial customers of the System since large industrial customers contribute to increased economies of scale and more efficient use of the System.

**WHEREAS**, large industrial customers are often high-volume water and sewer users with high usage and load factors, which makes such customers less costly to serve than other customers.

**WHEREAS**, so long as large industrial user rates are priced to cover the variable costs of providing water treatment/distribution and wastewater treatment/disposal services and to provide a reasonable contribution to the fixed cost of operating the System, the cost for water and sewer services to all customers is reduced.

**NOW THEREFORE, BE IT ORDAINED**, by the Mayor and City Council of the City of Hartsville, South Carolina, in a meeting duly assembled, as follows:

Section 1      Recitals

Each finding or statement of fact set forth in the recitals hereto has been carefully reviewed and has been found to be in all respects true and correct.

<sup>1</sup> Pursuant to Ordinance No. 4307 dated October 10, 2017, the System was recently combined with the City's wastewater enterprise.

Section 2      Large Water User Industrial Rate Class

A.      The City hereby creates a water rate class to be known as the "Large Water User Industrial Rate Class" to be applied to all customers within the City limits who are classified as large industrial users.

A. The City hereby creates a water rate class to be known as the "Large Water Industrial Rate Class," which shall apply to any industrial customer of the System that maintains an account with average monthly water usage in excess of 3,000,000 gallons. Average monthly usage shall be calculated at the end of each fiscal year by dividing the aggregate annual water (per account) by twelve. No industrial user shall be eligible for the Large Water User Industrial Rate Class until they have been connected to the System for at least one-full fiscal year.

B. The Large Water User Industrial Rate shall consist of (1) a minimum charge and (2) a volume charge. The minimum charge is structured to cover the City's fixed costs and includes an allocation of 3,000,000 gallons of monthly water usage. Volume charges are per 1,000-gallons of water used.<sup>2</sup>

C. The Large Water User Industrial Rate Class for fiscal year 2018/19 shall be effective as of November 1, 2018 and the rates for fiscal years 2019/20 through 2022/23 shall become effective on July 1 of each year; the Large Water User Industrial Rate shall be implemented as follows:

	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>
<u>Minimum Charge</u> <sup>3</sup>	\$7,613.05	\$9,530.10	\$10,731.51	\$11,934.86	\$13,137.21
<u>Volume Charge</u> <sup>4</sup>	\$3.48	\$3.58	\$3.69	\$3.80	\$3.91

### Section 3 Large Sewer User Industrial Rate Class

A. The City hereby creates a sewer rate class to be known as the "Large Sewer Industrial Rate Class," which shall apply to any industrial customer of the System with (i) average monthly water usage in excess of 3,000,000 gallons (ii) a discharge point not associated with a water meter, and (iii) no permanent sewer flow meter. Average monthly water usage shall be calculated at the end of each fiscal year by dividing the industry's aggregate annual water usage by twelve. No industrial user shall be eligible for the Large Sewer User Industrial Rate Class until they have been connected to the System for at least one-full fiscal year.

B. The Large Sewer User Industrial Rate Class shall be structured as follows:

Each Large Sewer User shall be charged a flat fee of \$4,155 per month.

### Section 4 Termination of Existing Agreements; Ratification

A. To the extent the City has individual agreements with customers of the System regarding rates or charges that do not conform to the City's standard water and sewer rates for the System (including the rates established under the terms of this Ordinance), the City Council hereby ratifies and approves such agreements.

<sup>2</sup> Volumetric rate is consistently applied to all water customers regardless of meter size or customer class. See Ordinance No. 4337 dated June 28, 2018.

<sup>3</sup> Minimum bill; includes first 3,000,000 gallons of water used.

<sup>4</sup> Volume per 1,000 gallons over 3,000,000 gallon minimum.

City of Hartsville, the governing body of the City (the "**Council**") authorizes the City Manager (the "**Manager**"), in consultation with the City's legal counsel, to take all actions necessary to terminate such agreements. In connection with the execution and delivery of any termination documents, the Manager is additionally authorized to prepare, review, negotiate, execute, and agree to such additional agreements (to include any necessary amendments or extensions), certifications, documents, closing proofs, and undertakings as she shall deem necessary and advisable.

B. All prior actions of the Council, the Manager and any other officers of the City are hereby ratified and approved.

All prior actions of the Council, the Manager and any other officers of the furtherance of the purposes of this Ordinance are hereby ratified, approved and confirmed. All other ordinances (or parts thereof) in conflict with this Ordinance are hereby repealed to the extent of the conflict.

#### Section 5      Adjustments

The rates established in Sections 2 and 3 above shall not be static but rather shall be subject to the rate adjustments applicable to City users as they may be amended by the Council from time to time.

#### Section 6      Severability

If any one or more of the provisions of this Ordinance should be contrary to law, that provision shall be deemed severable from the remaining provisions, and shall in no way affect the validity of the other provisions of this Ordinance.

#### Section 7      Repealer

Nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired or liability incurred, or any cause of action acquired or existing under any act or Ordinance hereby repealed; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

#### Section 8      Inconsistency.

All ordinances, resolutions or parts of any ordinances or resolutions inconsistent with the provisions of this Ordinance are hereby repealed to the extent of the conflict or inconsistency.

#### Section 9      Effect

This Ordinance, which includes the rate schedules and other authorizations hereunder, shall be enacted and binding upon second reading by the Council.

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Department	Fee Title	Description	Current Rate	Suggest Rate	\$ Change	% Change	Notes:
Sanitation	Roll Car P/U In Town (Residential)		\$21.19	\$21.19	\$0.00	0%	
Sanitation	Each additional Roll Cart In Town (Residential)		\$8.50	\$8.50	\$0.00	0%	
Sanitation	Roll Car P/U Out of Town (Residential)		\$0.00	\$0.00	N/A	N/A	Not a service at this time
Sanitation	Each additional Roll Cart Out of Town (Residential)		\$0.00	\$0.00	N/A	N/A	Not a service at this time
Sanitation	Shared Container (Commerical)		\$60.97	\$60.97	\$0.00	0%	
Sanitation	Roll Car P/U (Commercial)		\$44.04	\$44.04	\$0.00	0%	
Sanitation	Each additional Roll Cart		\$19.87	\$19.87	\$0.00	0%	
Sanitation	4 yard Container		\$87.40	\$87.40	\$0.00	0%	
Sanitation	4 yard Container (2 dumps per week)		\$174.78	\$174.78	\$0.00	0%	
Sanitation	4 yard Container (3 dumps per week)		\$262.18	\$262.18	\$0.00	0%	
Sanitation	4 yard Container (4 dumps per week)		\$341.63	\$341.63	\$0.00	0%	
Sanitation	4 yard Container (5 dumps per week)		\$433.00	\$433.00	\$0.00	0%	
Sanitation	4 yard Container (6 dumps per week)		\$518.40	\$518.40	\$0.00	0%	
Sanitation	6 Yard Container		\$130.10	\$130.10	\$0.00	0%	
Sanitation	6 Yard Container (2 dumps per week)		\$260.19	\$260.19	\$0.00	0%	
Sanitation	6 Yard Container (3 dumps per week)		\$389.30	\$389.30	\$0.00	0%	
Sanitation	6 Yard Container (4 dumps per week)		\$500.53	\$500.53	\$0.00	0%	
Sanitation	6 Yard Container (5 dumps per week)		\$589.90	\$589.90	\$0.00	0%	
Sanitation	6 Yard Container (6 dumps per week)		\$689.22	\$689.22	\$0.00	0%	
Sanitation	8 Yard Container		\$172.81	\$172.81	\$0.00	0%	
Sanitation	8 Yard Container (2 dumps per week)		\$329.72	\$329.72	\$0.00	0%	
Sanitation	8 Yard Container (3 dumps per week)		\$474.70	\$474.70	\$0.00	0%	
Sanitation	8 Yard Container (4 dumps per week)		\$616.93	\$616.93	\$0.00	0%	
Sanitation	8 Yard Container (5 dumps per week)		\$757.94	\$757.94	\$0.00	0%	
Sanitation	8 Yard Container (6 dumps per week)		\$902.52	\$902.52	\$0.00	0%	
Sanitation	8 Yard Container (7 dumps per week)		\$1,040.67	\$1,040.67	\$0.00	0%	
Sanitation	8 Yard Container (8 dumps per week)		\$1,179.80	\$1,179.80	\$0.00	0%	
Sanitation	8 Yard Container (9 dumps per week)		\$1,315.65	\$1,315.65	\$0.00	0%	
Sanitation	8 Yard Container (10 dumps per week)		\$1,446.16	\$1,446.16	\$0.00	0%	
Sanitation	Single Item pick up (Special)		\$17.19	\$17.19	\$0.00	0%	
Sanitation	Single Item (Probibited)		\$60.44	\$60.44	\$0.00	0%	
Sanitation	1/4 truckload 5 cu yards (Special)		\$60.44	\$60.44	\$0.00	0%	
Sanitation	1/4 truckload 5 cu yards (Prohibited)		\$129.53	\$129.53	\$0.00	0%	
Sanitation	1/2 truckload 10 cu yards (Special)		\$103.63	\$103.63	\$0.00	0%	
Sanitation	1/2 truckload 10 cu yards (Prohibited)		\$215.89	\$215.89	\$0.00	0%	

Sanitation	3/4 truckload 15 cu yards (Special)		\$138.17	\$138.17	\$0.00	0%	
Sanitation	3/4 truckload 15 cu yards (Prohibited)		\$302.25	\$302.25	\$0.00	0%	
Sanitation	Full truckload (Special)		\$172.72	\$172.72	\$0.00	0%	
Sanitation	Full truckload (Prohibited)		\$388.61	\$388.61	\$0.00	0%	
Sanitation	Deceased Animal		\$17.27	\$17.27	\$0.00	0%	



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 12-18-01 - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Resolution of support for the proposed Butler Academy Charter School.

**ATTACHMENTS:**

Description

- ▣ Resolution 12-18-01

## **RESOLUTION 12-18-01**

### **RESOLUTION OF SUPPORT FOR THE PROPOSED BUTLER ACADEMY.**

**WHEREAS**, the South Carolina General Assembly in SC Code Sections 59-40-10 and 59-40-20 has enacted the South Carolina Charter Schools Act for certain purposes; and,

**WHEREAS**, it is the intent of the General Assembly that creation of charter schools encourages cultural diversity, educational improvement, and academic excellence; and,

**WHEREAS**, charter schools must adhere to the same health, safety, civil rights, and disability rights requirements as are applied to public schools; and,

**WHEREAS**, an educated community is the hallmark of a prosperous and free society; and,

**WHEREAS**, the formation of the proposed Butler Academy in Hartsville would serve these ideals and additionally provide the opportunity for rehabilitation of an underutilized property; and,

**WHEREAS**, the proposed Butler Academy would also support the social and emotional education of its students and family partnerships in a K-12 educational environment.

**NOW, THEREFORE BE IT HEREBY RESOLVED** by the Mayor and Council of the City of Hartsville that in recognition of the foregoing, support for the proposed Butler Academy is hereby approved.

**NOW, THEREFORE BE IT HEREBY FINALLY RESOLVED**, in meeting duly advertised and assembled the 11th day of December, 2018.

---

Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 12-18-02 - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Approval for the 2019 - 2024 Airport Capital Improvement Plan

---

**BACKGROUND SUMMARY:**

In order to be come eligible for grants from state and federal FAA organizations, a capital improvement plan (CIP) must be submitted yearly.

---

**IMPACT IF DENIED:**

Will be unable to apply for any grants from the state and federal FAA agencies.

**ATTACHMENTS:**

Description

- ▣ Resolution 12-18-02
- ▣ Resolution 12-18-02 - Plan

**RESOLUTION 12-18-02**

**APPROVAL OF THE HARTSVILLE REGIONAL AIRPORT SIX-YEAR CAPITAL IMPROVEMENT PLAN.**

**WHEREAS**, the Federal Aeronautics Association requires that the City Airport Capital Improvement Plan be approved by December 31, 2018; and,

**WHEREAS**, the Hartsville Regional Airport Six-Year Capital Improvement Plan (2019 - 2024) will aid the City, Airport Advisory Board, and Federal Aeronautics Association in planning funding for future projects; and,

**WHEREAS**, any funding of capital improvements at the Hartsville Regional Airport will be contingent upon approval through the city fiscal year budget process; and,

**WHEREAS**, each project, individually, will be reviewed and approved by City Council through the city's normal processes before any project can begin.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the Hartsville Regional Airport Six-Year Capital Improvement Plan dated December 06, 2018, contingent upon individual project review by city council and funding approval through the city fiscal year budget process, is hereby approved.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, by the Mayor and Council of the City of Hartsville that the City Manager is hereby authorized to execute all required documents.

**NOW, THEREFORE BE IT FINALLY RESOLVED**, in meeting duly advertised and assembled on the 11th day of December, 2018.

---

Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk

NPIAS 45-0039 COUNTY: Hartsville, South Carolina		HARTSVILLE REGIONAL AIRPORT (HVS)					
CAPITAL IMPROVEMENT PROGRAM (CIP) FUNDING SCENARIO (FY '19 to '24)							
FISCAL YEAR	PROJECT DESCRIPTION	TOTAL EST. COST	FAA SHARE	ENTITLEMENT FUNDS	DISCRETIONARY FUNDS	STATE SHARE	LOCAL SHARE
19	Entitlement Carryover	\$0	\$0	\$473,282	\$0	\$0	\$0
	2019 NPE Funding	\$0	\$0	\$150,000	\$0	\$0	\$0
	Terminal (Local Architect/Civil Design)	\$150,000	\$135,000	\$135,000	\$0	\$7,500	\$7,500
	Access Road (Design)	\$110,515	\$99,464	\$99,464	\$0	\$5,526	\$5,526
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$260,515	\$234,464	\$234,464	\$0	\$13,026	\$13,026
20	Entitlement Carryover	\$0	\$0	\$388,818	\$0	\$0	\$0
	2020 NPE Funding	\$0	\$0	\$150,000	\$0	\$0	\$0
	Terminal (Construction)	\$1,200,000	\$0	\$500,000	\$0	\$500,000	\$200,000
	Terminal Apron (Design)	\$102,819	\$92,537	\$0	\$92,537	\$5,141	\$5,141
	Access Road (Construction)	\$980,000	\$882,000	\$0	\$882,000	\$49,000	\$49,000
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$2,282,819	\$974,537	\$500,000	\$974,537	\$554,141	\$254,141
21	Entitlement Carryover	\$0	\$0	\$38,818	\$0	\$0	\$0
	2021 NPE Funding	\$0	\$0	\$150,000	\$0	\$0	\$0
	Terminal Apron (Construction)	\$920,000	\$828,000	\$150,000	\$678,000	\$46,000	\$46,000
	Environmental Documentation	\$200,000	\$180,000	\$0	\$180,000	\$10,000	\$10,000
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$1,120,000	\$1,008,000	\$150,000	\$858,000	\$56,000	\$56,000
22	Entitlement Carryover	\$0	\$0	\$38,818	\$0	\$0	\$0
	2022 NPE Funding	\$0	\$0	\$150,000	\$0	\$0	\$0
	Airport Layout Plan (ALP)	\$250,000	\$225,000	\$150,000	\$75,000	\$12,500	\$12,500
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$250,000	\$225,000	\$150,000	\$75,000	\$12,500	\$12,500
23	Entitlement Carryover	\$0	\$0	\$38,818	\$0	\$0	\$0
	2023 NPE Funding	\$0	\$0	\$150,000	\$0	\$0	\$0
	Runway/Taxiway Rehabilitation, Full Parallel Taxiway (Design)	\$238,150	\$214,335	\$150,000	\$64,335	\$11,908	\$11,908
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$238,150	\$214,335	\$150,000	\$64,335	\$11,908	\$11,908
24	Entitlement Carryover	\$0	\$0	\$38,818	\$0	\$0	\$0
	2024 NPE Funding	\$0	\$0	\$150,000	\$0	\$0	\$0
	Runway/Taxiway Rehabilitation, Full Parallel Taxiway (Construction)	\$4,400,000	\$3,960,000	\$150,000	\$3,810,000	\$220,000	\$220,000
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$4,400,000	\$3,960,000	\$150,000	\$3,810,000	\$220,000	\$220,000
GRAND TOTAL		\$8,551,484	\$6,616,336	\$1,334,464	\$5,781,872	\$867,575	\$567,575





**REQUEST FOR  
COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 12-18-03 - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Resolution Authorizing the Submission of an Application to the State of South Carolina Community Development Block Grant Program (CDBG).

---

**BACKGROUND SUMMARY:**

The proposed CDBG grant (\$750,000) will provide sewer improvements to the South Park area of the city through upgrading sewer lines and the pump station that have outlived their useful life. A 10% match is required and it will benefit the Hartsville Housing Authority and surrounding neighborhood which is predominantly low and moderate income (LMI).

---

**IMPACT IF DENIED:**

The pump station is at risk of a total system failure resulting in sewerage back flows to occur and lines will continue to deteriorate. Additionally, the city would have to fund the project in its entirety in the near future instead of utilizing grant funds to help offset costs.

---

**IMPACT IF APPROVED:**

The city can make application to the state and implement an important project that benefits low and moderate income residents through a grant that would pay for approximately 90% of costs.

---

**FINANCIAL IMPACT:**

This grant requires a 10% match from the city which can be cash or in-kind. The grant funding proposed would be approximately 90% of costs.

---

**ATTACHMENTS:**

Description

- ▣ Resolution 12-18-03

## RESOLUTION 12-18-03

### A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION BY CITY OF HARTSVILLE TO THE STATE OF SOUTH CAROLINA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

**WHEREAS**, the State of South Carolina is authorized to make CDBG Grants to local governments with identified community and economic development needs/priorities, and

**WHEREAS**, the City of Hartsville has identified such needs and priorities, and

**WHEREAS**, one of the needs involves undertaking a sewer upgrades grant for the South Park neighborhood community which consists of sewer line and pump station upgrades, and all related appurtenances, and

**WHEREAS**, total CDBG project costs are **\$750,000**

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville, South Carolina duly assembled this 11<sup>th</sup> day of December 2018:

- |              |  |
|--------------|--|
| Section I.   | That the City of Hartsville make application for a Community Development Block Grant in the amount of \$750,000, for sewer upgrades benefitting low and moderate income residents. |
| Section II.  | That the City of Hartsville shall provide a local match of not less than 10% of the CDBG funds awarded.  |
| Section III. | That the City of Hartsville shall provide funds for all non-CDBG eligible costs as deemed such by Grants Administration.   |
| Section IV.  | That any cost savings occurring will be shared with Grants Administration on a pro-rata basis.   |
| Section V.   | That the City Manager be authorized to execute documents in conjunction with said application and to submit any and all necessary information in accordance with normal policy.    |
| Section VI.  | That this Resolution shall be in full force and effect from and after its adoption.  |

---

Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Motion to enter Executive Session.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Verifying Executive Session Items discussed.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

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**ORDINANCE/RESOLUTION CAPTION:**

Council may take action on matters discussed in Executive Session.



REQUEST FOR  
COUNCIL AGENDA  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: 11-18-02 - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

Appointment to fill a vacancy of the Architectural Review Board with term ending 6/30/19.

**ATTACHMENTS:**

Description

- ▣ ARB List with Vacancy Highlighted
- ▣ Resolution 11-18-02

Architectural Review Board - At-Large	MEM	Tuten	Marcia	06/30/2019	2yrsx3+7	I
Architectural Review Board - At-Large	MEM	Gandy	Deborah	06/30/2019	2yrsx3+7	I
Architectural Review Board - Historian	CHAIR	Goodson, Jr.	Robert	06/30/2020	2yrsx3+7	I
Architectural Review Board - At-Large	Resigned	Watkins	Daniel	06/30/2019	2yrsx3+7	I
Architectural Review Board - Design	MEM	Wingfield	Albert	06/30/2020	2yrsx3+7	I
Architectural Review Board - Historic Property	V CHAIR	Johnson	Danny	06/30/2020	2yrsx3+7	O
Architectural Review Board - At-Large	MEM	Walden	George	06/30/2019	2yrsx3+7	I

**RESOLUTION 11-18-02**

**APPOINTMENT TO ARCHITECTURAL REVIEW BOARD.**

**WHEREAS**, a vacancy currently exists on the Architectural Review Board and has been advertised.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the City of Hartsville that the following appointment is hereby made to fill an unexpired term ending June 30, 2019.

<u>Committee</u>	<u>Appointed/Position</u>	<u>Term Ends</u>
Architectural Review Board		06/30/2019

**NOW, THEREFORE BE IT HEREBY RESOLVED**, in meeting duly advertised and assembled on the \_\_\_\_th day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Carl M. (Mel) Pennington IV, Mayor

ATTEST: \_\_\_\_\_  
Sherron L. Skipper, City Clerk





**REQUEST FOR**  
**COUNCIL AGENDA**  
The City of Hartsville

Agenda Date:  
12/11/2018

To: City Council  
From: City Manager

Ordinance Number: Resolution Number: - REGULAR MEETING

---

**ORDINANCE/RESOLUTION CAPTION:**

City Council and Hartsville Events Calendars.  
<https://www.hartsvillesc.gov/calendar/month>

**ATTACHMENTS:**

Description

- ▣ December City Council Calendar
- ▣ December Events Calendar
- ▣ January City Council Calendar
- ▣ January Events Calendar
- ▣ Billy Shirley's Letter of Resignation from City Council

# December 2018

December 2018

January 2019

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 25	26	27	28	29	30	Dec 1
2	3	4 5:30pm Council Worksession - Chambers	5	6	7 10:00am Arbor Day Ceremony (East End of The Vista) - City Clerk	8
9	10 5:30pm Airport Advisory Bd - Sports Ctr	11 5:30pm Council Regular Mtg - Chambers 6:30pm Reception for Councilmember	12	13	14 11:00am TB Thomas Sports Ctr 10th Anniversary	15
16	17	18	19 5:15pm ARB Mtg - Chambers	20	21	22
23	24 City Offices Closed - Christmas Holiday	25	26	27	28	29
30	31 5:30pm Planning Comm - Chambers	Jan 1, 19	2	3	4	5

# Events for December 2018

EVENTS IN

Date

SEARCH

Keyword

FIND EVENTS

VIEW AS

Month ▼

Show Filters

« November

January »

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26 Colter College Band Tribute to Leonard Bernstein	27	28	29 Grant Writing Boot Camp	30 Festival of Trees	1 Festival of Trees
2 Festival of Trees  A Night of Country Music and Comedy	3	4	5 Informal Dance Concert	6	7 First Friday Concert Series	8 Hartsville Farmers Market
9	10	11 City Council Meeting	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

# January 2019

January 2019							February 2019						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 30	31	Jan 1, 19 City Offices Closed - New Years Day 5:30pm Council Worksession - Chambers	2	3	4	5
6	7	8 5:30pm Council Regular Mtg - Chambers	9	10	11	12
13	14 5:30pm Airport Advisory Bd - Sports Ctr	15 3:00pm Cemetery Comm - Chambers 4:00pm Council Community Engagement	16 4:00pm Parks Comm - Public Serv Conf Rm 5:15pm ARB Mtg - Chambers	17	18	19
20	21 11:00am Dedication of Marion Ave Cemetery Historical Marker	22	23	24	25	26
27	28 5:30pm Planning Comm - Chambers	29 10:00am Environmental Comm - City Hall 10:00am HHA - S. Park	30	31	Feb 1	2

## Events for January 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6
7	8	9 City Council Meeting	10	11	12 Live Music w Noah Stanley	13
14	15 Annie Sloan Chalk Paint Advanced Class	16	17	18	19 Live Music by Matt Bateman	20
21	22	23	24	25	26 Just Plain Folk w Jim Money	27
28	29	30	31	1	2	3

November 26, 2018

Mrs. Sherron Skipper  
City Clerk  
City of Hartsville  
Hartsville, SC 29550

Dear Sherron,

It is with a sad heart that I must resign my position as Council Member for the City of Hartsville. My last meeting will be December 11, 2018. It has been an honor to serve my community in this position for so many years.

Johnna has accepted a position at Anderson University which will allow us to be closer to our children and grandchildren. Anderson will be our new address, but being a Hartsville native, Hartsville will always be my home.

Kindest regards,  
*Billy*  
William A. Shirley