



# HARTSVILLE

REGIONAL AIRPORT

**Minutes**  
**City of Hartsville South Carolina**  
**Airport Advisory Board Meeting**  
**Monday, July 8, 2024 - 5:30pm**  
**Hartsville Regional Airport**  
**1083 Airport Road**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON WEDNESDAY, JULY 3, 2024, AND DULY POSTED AT THE HARTSVILLE REGIONAL AIRPORT AT 1083 HARTSVILLE AIRPORT ROAD AND ON HARTSVILLESC.GOV. HARTSVILLE REGIONAL AIRPORT IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.**

Members Present: Dr. Lee Gardner (Chair), Veda Jones, Leo Rondeau

Members Absent: Wayne Guttry

Guest(s): Paul Werts

Staff: City Airport Staff Brandon Brown, FBO Staff Emily Edwards

Council Ex-Officio: Robert Braddock (absent)

### **Call to Order**

Board Chair Gardner called the meeting to order at 5:48 pm, welcomed those in attendance.

New board member Leo Rondeau was given the oath of office. Gardner advised that the board acts in an advisory capacity only.

Vote on minutes from May 13, 2024, meeting: Motion by Jones. Second by Rondeau. Passed with all ayes.

### **FBO Report for May and June 2024** – Emily Edwards- refer to reports to City Council.

- Status of Flight Training, Aircraft, Flight School Numbers
  - Two new students in June
- Number of flights for March and April
- Fuel Sales for February
- Shade Hangar occupancy, rental receipts
- Enclosed T-hangar occupancy, rental receipts
- Fuel truck utilization
  - Going well. Currently being used.
- Letter on terminal building were reattached. Another letter has fallen and needs to be reattached.
- RiseAero is constantly fielding calls for hangar availability. Sen. Malloy has been by as well. He has offered his assistance in building hangars at HVS. Needs a proposal.
- RiseAero feels it would be good to refurbish the fuel tanks during the proposed shutdown due to the runway rehab. Quotes are needed. Werts stated that FAA and SC Aeronautics would not be able to provide funding. Also, we also need to evaluate the location of the fuel farm.

### **Report from the City Airport Manager** – Brandon Brown

- The city needs to provide justification to move ramp rehab/expansion up on the CIP. Could use pavement index report. Werts offered to help.

- City ready to initiate conversations with Mr. Windham regarding land swap. Werts stated that we need to check to see if the properties were purchased with federal funds. If so, we would need FAA ADO concurrence for the land swap.
- Bidding for the runway ended on June 20<sup>th</sup>. Palmetto Corp: \$5,281,255.00. Truerock Construction: \$5,501,301.00.

**Report from Talbert & Bright** - Paul Werts

- Grant application package for runway rehab is being prepared for the city manager's signature and will be sent to FAA afterwards for approval.

**Adjournment**

Without objection, the meeting was adjourned at 6:33 pm.

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Dr. Lee Gardner, Board Chair

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Date

DRAFT