



MINUTES
CITY OF HARTSVILLE, SOUTH CAROLINA
SPECIAL CITY COUNCIL MEETING
TUESDAY, JULY 23, 2024 – 10:00 AM
CITY COUNCIL CHAMBERS – 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Hancock
Mayor Pro-Tem Caldwell – 10:18am
Councilmember Braddock
Councilmember DeLaine
Councilmember Hungerpiller - Absent
Councilmember Mack
Councilmember Meadows

Attorney – None

Press – None

Executive Staff:

City Manager Moore
City Clerk Crenshaw
Public Services Director Bethea
Business Services Director Brown
Dir of Tourism & Communications Brown
HR Director Jones
Planning & Zoning Manager Kelley
Parks & Recreation Director Robinson
Special Projects Director Skipper
Police Chief Snellgrove

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, JULY 16, 2024, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Hancock called the meeting to order at 10:06am and asked Councilmember Mack to lead in the invocation, Pledge of Allegiance and Civility Pledge.

NEW BUSINESS

RESOLUTION 07-24-06: APPROVAL OF BID AWARD FOR IMPROVEMENTS TO THE HISTORIC MARION AVENUE CEMETERY – APPROVED.

City Manager Moore explained on May 16, 2024 the City advertised for bids due on June 6, 2024 for construction work for improvements to the Marion Avenue Cemetery. Two bids were received, opened and read on June 6, 2024 at 4pm. The City was awarded funding by the state for improvements to the historic Marion Avenue Cemetery. Staff worked to get the costs within the money awarded by the state.

Motion: Mack; Second: Meadows; Carried: All ayes.

Councilmember Braddock asked about future perpetual care costs.

City Manager Moore explained there is no perpetual care fund set up yet. Currently volunteer groups help with clean-up of the cemetery while the City picks up debris from volunteer clean-up days, pays \$15,800 annually for vegetation control work at the cemetery and staff maintains the grounds. The grant funds are for enclosure and protection of the site.

RESOLUTION 07-24-07: APPROVAL OF BID AWARD FOR IMPROVEMENTS TO GREENLAWN CEMETERY – APPROVED.

City Manager Moore explained on May 16, 2024 the City advertised for bids due on June 6, 2024 for improvements to the Greenlawn Cemetery. One bid was received, opened and read on June 6, 2024 at 4pm. The state awarded grant funds for improvements and aesthetics at this active cemetery. A vegetative wall will be added around the cemetery.

Motion: Mack; Second: DeLaine; Carried: All ayes.

Councilmember Braddock asked about repairs to Campbell Street which provides access to the cemetery.

City Manager Moore explained the City owns Campbell Street from the railroad tracks up to the gate where school buses go to the school. We are looking at patching it now and repaving it at a future date.

RESOLUTION 07-24-08: APPROVAL FOR COLLABORATIVE AGREEMENT BETWEEN THE CITY OF HARTSVILLE AND THE DARLINGTON COUNTY HUMANE SOCIETY FOR ANIMAL SHELTER SERVICES – APPROVED.

City Manager Moore explained this is a procedural item. Funds were allocated from ARPA funds by Council for the Darlington County Humane Society. This resolution approves an agreement to reimburse a portion of the cost of kennels for the new animal shelter located in Hartsville. This is a one-time agreement for one year with funds designated for purchase of kennels specifically.

Motion: Caldwell; Second: Mack; Carried: All ayes.

ADJOURNMENT without objection at 10:25am.

Casey Hancock, Mayor

ATTEST: _____
Andrea D. Crenshaw, CMC, City Clerk