



## Planning and Zoning Department

### Minutes

**Planning Commission Meeting**  
**City Council Chambers, City Hall**  
**100 East Carolina Avenue**  
**Tuesday, June 20, 2017 5:30p.m.**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON JUNE 19, 2017 AND DULY POSTED IN CITY HALL.**

**Members present:** Chairman Curtis Lee, Sandi Brown, Glenn Chappell, Chris Shirley and Mark Stellingworth. **Guest:** Casey Hancock. **Staff:** Brenda Kelley. **Press:** Absent.

### **Call to Order/Minutes**

Chairman Curtis Lee called the meeting to order at 5:32pm and welcomed those in attendance. Chairman Lee then presented the May 30, 2017 meeting minutes for approval. Sandi Brown made a motion to approve the minutes as submitted. Glenn Chappell seconded. All in favor.

### **Hail and Farewell**

Chairman Lee thanked Dr. Glenn Chappell for his years of service and thanked him for agreeing to help with assignments and duties related to the comprehensive plan. Dr. Chappell said he enjoyed working with the commissioners. He also said he is impressed with the direction the board is taking under Chairman Lee's leadership and look forward to continue working with the board in a different capacity. Chairman Lee then introduced Casey Hancock, the newly elected member to the Planning Commission and welcomed him to the team.

### **Old Business**

#### **Food Truck Ordinance**

Chairman Lee provided a brief overview of the joint meeting with City Council. He felt that the planning commission achieved the objectives they were trying to accomplish through the joint meeting. During the joint meeting, the following were listed as potential locations: the gas station that the city owns, the vacant lot adjacent to Gardner's and the rear of the public parking lot on South Fifth Street. The city manager reached out to the owners of Mezzo Forte and they were not opposed to a food truck in the public parking lot as long as it was in the rear, closer to the bank. The commissioners reviewed the draft ordinance and made several

revisions. Sandi Brown made a motion to make a recommendation to City Council to adopt the Food Truck Ordinance. Mark Stellingworth seconded. All in favor.

**Hartsville Vision 20/30**

Chairman Lee provided a PowerPoint presentation that covered the strengths, weaknesses, opportunities and threats, the planning hierarchy, the comprehensive plan timeline, the focus of efforts, the goals and strategic objectives, and the proposed element assignments.

Chairman Lee said he had talked with Dick Puffer and Bill Perry to be facilitators. He also suggested a joint session with the county.

There being no further business, Sandi Brown made a motion to adjourn. Chris Shirley seconded. The next meeting is scheduled for Tuesday, July 25, 2017 at 5:30p.m.

---

Signature

---

Date

DRAFT