



Planning and Zoning Department

Minutes

Planning Commission Meeting

City Council Chambers, City Hall

100 East Carolina Avenue

Monday, January 29, 2018 5:30p.m.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON JANUARY 25, 2018 AND DULY POSTED IN CITY HALL.

Members present: Chairman Curtis Lee, Vice-Chairman Sandi Brown, Casey Hancock, Chris Shirley, and Mark Stellingworth. **Guest:** Karen Caulder and Tre Gammage **Staff:** Brenda Kelley. **Press:** Absent.

Call to Order/Minutes

Chairman Curtis Lee called the meeting to order at 5:37pm. He then presented the December 18, 2017 Special Meeting minutes for approval. Mark Stellingworth made a motion to approve the minutes as submitted. Casey seconded. All in favor.

New Business

City of Hartsville Budget

Karen Caulder, Finance Director made a presentation to the Planning Commission regarding the City of Hartsville budget. The presentation included the total budget for fiscal year ending June 30, 2018, the types of funds included in the budget, departmental budgets, the breakdown of what's included in a particular type fund, how funds are collected and disbursed, etc.

Grants & Funding Sources

Mary Catherine Farrell, Assistant to the City Manager will make a presentation regarding grants and other funding sources for the City of Hartsville during the February Planning Commission meeting.

Old Business

Ordinance Revision – General Provisions

Brenda Kelley presented the ordinance revision for General Provisions – Off Street Parking & Loading. The Planning Commission reviewed the revisions. Casey Hancock made a motion to approve the revisions and recommended that City Council adopt an ordinance to accept the revisions. Chris Shirley seconded. All in favor.

Vision 20/30 Updates

The core team members for the elements were finalized. This does not mean that others will not be added. It means that all persons submitting an application to this point has been selected as either a core team member or a subject matter expert dependent upon his/her level of interest.

Each commissioner gave an update from the Public Kick-Off Meeting that was held on Monday, January 8, 2018.

The commissioners accepted the 2018 calendar, which included the regular planning commission meetings, team member meetings, quarterly public meetings.

There being no further business, the next meeting is scheduled for Monday, February 26, 2018 at 5:30p.m. in Council Chambers at City Hall.

Signature

Date