



**Minutes**  
**Planning Commission Special Meeting**  
**City Council Chambers, City Hall**  
**100 East Carolina Avenue**  
**Monday, May 21, 2018 5:30p.m.**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MAY 18, 2018 AND DULY POSTED IN CITY HALL.**

**Members present:** Chairman Curtis Lee, Vice Chairman Sandi Brown, Casey Hancock, Trevor McDonald, Nancy McGee, Chris Shirley and Mark Stellingworth. **Staff:** Brenda Kelley and Shannon Munoz. **Press:** Jim Faile.

**Call to Order/Minutes**

Chairman Curtis Lee called the meeting to order at 5:33pm. Chairman Lee presented the April 2018 meeting minutes for approval. Nancy McGee made a motion to approve the minutes as submitted. Mark Stellingworth seconded. All in favor.

Chairman Lee then introduced Shannon Munoz the new Director of Community and Economic Development.

**New Business**

**Coker College – Historic Designation – 217 & 219 E. Carolina Ave.**

Brenda Kelley provided a summary of Coker College's request for historic designation for 217 & 219 East Carolina Avenue. During its May 2018 meeting the Architectural Review Board made a recommendation to City Council to approve the designation. The ordinance requires the Planning Commission to comment prior to City Council's recommendation. The commissioners supported ARB's recommendation.

**Microbrewery Ordinance**

Brenda Kelley presented a draft ordinance. The commissioners discussed hours of operation, overall square footage and the square footage of various portions of a brewery, the proximity to residentially zoned properties, etc. The board wanted the ordinance to provide a degree of flexibility for owners. After much discussion and consideration, Mark Stellingworth made a motion to table the ordinance for additional information.

**Old Business**

**Comprehensive Plan**

Chairman Lee talked about the public meeting scheduled for June 2018. The meeting would inform the public updated information about the process of the plan. The public would also be given an opportunity to provide input. Chairman Lee talked about policy, projects, and programs and high level goals. He also mentioned the big projects such as the Water Park and the Canal District.

Each commissioner provided an overview of the items they discussed during the comprehensive planning team meeting and presented any challenges they may have encountered.

There being no further business, Sandi Brown made a motion to adjourn at 7:11p.m. Trevor McDonald seconded. The next meeting is scheduled for Monday, June 25, 2018 at 5:30p.m. in Council Chambers at City Hall.

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Signature

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Date