



**MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, SEPTEMBER 26, 2018 - 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON TUESDAY, SEPTEMBER 25, 2018 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.

Members present: Chairman Bobby Goodson, Deborah Gandy, Danny Johnson, George Walden, and Albert Wingfield.

Members Absent: Marci Tuten.

Guest: Frida Brown, Austin Wheeling-Goodson, Debbie Jenkins, Sonya Teal, and Allison Revisky.

Staff: Brenda Kelley, Shannon Munoz and Karine Thomas.

Press: Absent.

Call to Order

Chairman Goodson called the meeting to order at 5:20pm.

Approval of Minutes

Motion made by Gandy to approve the August 15, 2018 minutes as submitted; Second: Gandy; Carried: all in favor.

**New Business
Applications**

The Citizens Bank – 206 S. Fifth St. – freestanding, wall mounted ATM & entrance and exit signs

Debbie Jenkins was present to participate in the discussion regarding The Citizens Bank's proposal to erect an eight (8) square foot, monument style freestanding sign, two (2) 6.44 square foot wall mounted sign, a rework of the existing ATM's, and four (4) 4.68 square foot directional signs. The symbol on the freestanding sign would have halo glow. The sign would be aluminum with acrylic push through letters. Goodson stated that the letters ATM seems to distract from the freestanding sign. The front and rear entrance would have new individual cut dimensional letters with the bank's name and logo. The entire stucco area would be capped and covered with plate aluminum. The aluminum directional signs would be non-illuminated with reflective vinyl letters. The ATM surround would display the new name with the red, white, and black color scheme. Vinyl letters would be placed on the doors. Chairman Goodson made a motion omit the letters ATM on the freestanding sign, the remainder of the proposal as submitted; Second: Wingfield; Carried: All in favor.

Hartsville Army-Navy – 122 W. Carolina Ave. – rear door

Derek Sellers was present to participate in the discussion regarding a proposal to install a steel door with a wooden frame and steel panels indented into the door. The original door was wider than the door being proposed. Mr. Sellers proposed filling in each side with concrete lap siding. Goodson stated that the infill would be matching brick and painted the same color as the painted wall. He requested that the option he proposed be an option in addition to the option of a solid metal door that was approved during the July 18, 2018 meeting. Wingfield made a motion to approve the proposal as a second option with a 6/0 steel door with metal frame, filling the sides with brick and painted the same color as the building; Second: Walden; Carried: All in favor.

Burrry Bookstore – 130 W. Carolina Ave. – wall mounted sign/mural

Austin Wheeling-Goodson was present to participate in the discussion regarding a proposal to place a wall-mounted sign/mural on the rear of the building. Chairman Goodson stated that a mural ordinance is not in place currently. Currently murals are defined as signs and would have to meet the same requirements. The mural could be approved but would be much smaller than what was being proposed. The proposal exceeds what is allowed under the current ordinance. A mural ordinance is proposed in the ordinance revisions. The board would review the ordinance in October. Planning Commission would review in October. City Council would review in November and December. If approved, the board could review the application again in December 2019. Goodson made a motion to table until December 19, 2018; Second: Johnson; Carried: All in favor.

Tommi Mack – 207 N. Fifth St. – wall mounted sign

Sonya Teal was present to participate in the discussion regarding her proposal to install a 37.50 square foot sign on the building above the front entrance door. The sign would have a white background, burnt orange letters, and a gray palm tree. The sign would be made of PVC on ACM with 3D cut outs. Mrs. Teal also proposed two (2) light fixtures similar to or equal to Alleyway Printing. The light would shine down on the sign. Gandy made a motion to approve the proposal as submitted; Second: Wingfield; Goodson and Walden voted in favor. Johnson recused himself because he is the owner of the building.

Main Street Update – Frida Brown

- Farmer's Market will remain on West Carolina Avenue at least through the remainder of the season because preprinted material lists East Carolina Avenue as the location. In addition, the Key is Main Street's storefront. Logistically it works better.
- Downtown Block Party, Thursday, September 27, 2018 Wet Nose Dog (Band), North Industrial Machine sponsor
- Taste of Coker, October 1, 2018
- Ladies Night Out, October 4, 2018
- Wooden Pineapple doors installed September 25, 2018
- Treats on the Street, October 25, 2018, 4:30 – 6:30p.m. – Scarecrow Contest with Prizes
- Coker College Gala
- Construction on Mantissa Alley almost complete
- Downtown Block Party, October 11, 2018, Dillon Sneed (Band), Integrated Systems sponsor
- Downtown businesses to participate in Halloween window displays

Presentations

The Comprehensive Planning Act requires mandatory orientation and continuing educational requirements for Architectural Review Board members. The educational requirements consist of a minimum of six (6) hours of orientation training, and a minimum of three (3) hours of annual training after the first year of service or employment. Training dates are available during October and November. Weekday training sessions will begin at 6:00p.m. Saturday sessions will begin at 9:30a.m. Staff provided a calendar with the available dates throughout October and November 2018.

Unfinished Business

A vacancy exists on the board. The vacancy is for a design professional. The board could vote to revise the makeup of the committee by one of the current members filling the position for the design professional. The vacancy would be an at large position. That way, the new member would not have to have a special interest or profession. The board voted unanimously to revise the committee by electing Albert Wingfield as the design professional. The new member would fill the at large position.

Adjournment

Chairman Goodson made a motion to adjourn at 6:36pm; Second: Johnson; Carried: All in favor.

The next meeting is scheduled for Wednesday, October 17, 2018 at 5:15PM in Council Chambers at City Hall.

Signature

Date

DRAFT