



Human Resources Monthly Report - September 2018

Home Department**	August Headcount	September Hires / Transfers In	September Terms	September Transfers Out	September Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	8	0	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	1	3	0
000413 / City Manager	2	0	0	0	2	0	0	0	2	0
000415 / Finance	4	1	0	0	5	0	2	0	3	0
000417 / Human Resources	2	0	0	0	2	0	0	1	1	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	6	0	0	0	6	0	2	1	3	0
000421 / Police Department	45	0	0	0	45	0	5	0	40	0
000422 / Fire Department	32	2	4	0	30	0	2	0	28	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	3	0	0	0	3	0	0	0	3	0
000431 / Maintenance	1	0	0	0	1	0	0	0	1	0
000432 / Sanitation Dept.	12	1	0	0	13	0	7	0	6	0
000452 / Parks & Recreation	7	0	0	0	7	0	2	0	5	0
000453 / Streets & Grounds	12	0	0	0	12	0	7	0	5	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	7	0	1	0	6	0	0	0	6	0
000600 / Sewer Utilities	2	0	0	0	2	0	1	0	1	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	1	0	0	0	1	0	0	0	0	1
Totals:	163	4	5	0	162	0	37	3	121	1

**Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421

Completed Events/Campaigns

September BBP + Refresher Training MOVED TO OCTOBER due to Hurricane Florence
 Benefit Open Enrollment Meetings 9/26-9/28

Upcoming Events

October Benefit Open Enrollment Month
 Quarterly Health & Wellness Series [Parks & Recreation] / Basketball October 29th
 CPR Training Class #1 [TBA]
 Flu Clinic 10/15

November Employee Training - EAP & City Policies [TENTATIVE]
 HR Policy Training [Team Meetings] Driver's License