



Agenda
City of Hartsville South Carolina
Airport Advisory Board Regular Meeting
Monday, December 10, 2018 – 5:30pm
TB Thomas Sports Center – 701 West Washington Street

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Wednesday, December 5, 2018 and duly posted at TB Thomas Sports Center, and on hartsvillesc.gov.

Members Present: Chair: Lee Gardner, Vice-Chair: Lex West, James Harrell,

Members Absent: Wayne Guttry, Bryan Drayton

Staff Present: Hemming Hemmingsen, Kennedy McGee, Russell Slatton, Councilmember Bob Braddock, Ex-Officio

Guest(s): Eddie Owen, Engineering Consultant

CALL TO ORDER

Board Chair Gardner called meeting to order at 5:40pm.

MINUTES

MOTION TO WAIVE READING OF AND APPROVE MINUTES OF THE NOVEMBER 12 REGULAR MEETING MINUTES-Approved.

Motion: Harrell; Second: West

RESCHEDULING OF 11/11/19 MEETING

The board agreed to move the regularly scheduled 11/11/19 meeting to 11/4/19 so that the meeting will not fall on Veteran's Day.

FLOOR PLAN POSSIBILITIES/ARCHITECTURAL RENDERINGS

Board reviewed potential floor plans and exterior building designs to better establish a visual model of the future terminal.

FBO REPORT

The following reflects data from June through November:

- A. Number of flight operations; **June:** 232 Piston, 39 Jet, Total: 270; **July:** 250 Piston, 46 Jet, Total: 296; **August:** 252 Piston, 46 Jet, Total: 298; **September:** 168 Piston, 26 Jet, Total: 204; **October:** 280 Piston, 24 Jet, Total: 304; **November:** 320 Piston, 18 Jet, Total: 338.
- B. Fuel sales report (gallons); **June:** 420 Unleaded, 650 Jet A; **July:** 1002 Unleaded, 1194 Jet A; **August:** 1123 Unleaded, 2023 Jet A; **September:** 620 Unleaded, 1220 Jet A; **October:** 516 Unleaded, 699 Jet A; **November:** 1264 Unleaded; 427 Jet A.
- C. Flight school numbers; **June:** 4 instructors, 3 students, 2 aircraft; **July:** 4 instructors, 3 students, 2 aircraft; **August:** 4 instructors, 3 students, 2 aircraft; **September:** 4 instructors, 3 students, 2 aircraft; **October:** 4 instructors, 7 students, 2 aircraft; **November:** 4 instructors, 7 students, 2 aircraft.

REPORT FROM THE CITY

- A. First reading of the fee schedule will take place on December 11, 2018; 2 readings must take place before approval is possible.

- B. Repairs to airport: Upgrades to fuel farm complete; waiting on bids for hangar door repair; hangar roof repair will begin soon; hangar shed repair complete; painting will be completed the week following the meeting; hangar insulation is awaiting bids; access road apron design and construction are still on hold.
- C. Review of Airport budget. Roughly 37,000 is available for repairs.
- D. CIP will be presented to council on December 11, 2018.

TALBERT AND BRIGHT AIRPORT CONSULTANTS/ENGINEERS REPORT

- A. Eddie provided a draft of FAA document that will be presented to council December 11, 2018 for the board to review. Eddie further explains options regarding engineering consultancy that are possible for the future.

ADJOURNMENT

Chair Gardner adjourned meeting at 6:40pm.

Lee Gardner, Chair

Date