



Minutes
City of Hartsville South Carolina
Airport Advisory Board Regular Meeting
Monday, March 11, 2019 – 5:30pm
TB Thomas Sports Center – 701 West Washington Street

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Monday, March 4, 2019 and duly posted at TB Thomas Sports Center, and on hartsvillesc.gov.

Members Present: Lee Gardner, Chair, James Harrell, Wayne Guttry

Members Absent: Lex West, Vice-Chair, Bryan Drayton

Staff Present: Adam Bedard, Hemming Hemmingsen, Kennedy McGee

Guest(s): Sandi Brown, Eddie Owen, Engineering Consultant

Call to Order

Board Chair Gardner called meeting to order at 5:36pm.

Minutes

Motion to waive reading and approve minutes from January 14 and February 11 minutes-
Approved.

Motion: Harrell; Guttry

Funding of Architects Fees, Timeline for Receipt of Airport Entitlement Funds

City put out RFQ and has received 4-5 submissions. The deadline for RFQ submissions is April 5, 2019. Group intends to have architect selection request ready for submission to council at May 14 meeting. Group intends to have all the facets of the grant request completed so that if approval is given, submission to the FAA can take place as soon as possible. The terminal building and new access road will have grants submitted individually, respectively.

FBO Report

- A) Number of Flight Operations: 216 total, 198 Piston/8 Jet Turbine.
- B) Fuel Sales: 445gal Low Lead, 400gal Jet A
- C) Flight School Numbers: 4 instructors, 2 aircraft, 9 students. Seven aviation students from Hartsville High School have been using airport on Fridays.

Report from the City

- A) The airport elevation sign was delivered to Hemming on March 1 for installation.
- B) Finance conducted an audit and found \$25,384.97 marked "airport upgrades" that City Manager has approved for use, will go before council soon. Currently there is \$10,626 in the yearly budget.
- C) City match for RFQ would be \$7,500.
- D) Russ Slatton visited Woodward Field in Camden to get a feel for a modern terminal.

Young Eagles/Flight Fest Event Update

Facebook event now live. Military will be bringing drones instead of a Black Hawk due to liability reasons. Press release will take place the week of March 11. Papa Johns will be on site; Sandi thanked all sponsors for their generous contributions. Ages 8-17 are eligible to fly at the event. Approval is being requested for Governor's School Students to serve as volunteers at the event. Sandi provided a copy of the flyer to the group which advertises all the sponsors and event details. Kim Bost, a former pilot, has agreed to be a speaker at the event.

Adjournment

Chair Gardner adjourned meeting at 6:13pm.

Lee Gardner, Chair

Date