



## Human Resources Monthly Report - March 2019

Home Department**	February Headcount	March Hires / Transfers In	March Terms	March Transfers Out	March Headcount	DIVERSITY				
						Asian	Black or African American	Hispanic or Latino	White	2 or More Races
000411 / Mayor Council Clerk	7	1	0	0	8	0	3	0	5	0
000412 / Court Operations	5	0	0	0	5	0	1	1	3	0
000413 / City Manager	2	0	1	0	1	0	0	0	1	0
000415 / Finance	5	0	0	0	5	0	2	0	3	0
000417 / Human Resources	2	0	0	0	2	0	0	1	1	0
000418 / Main Street Hartsville	1	0	0	0	1	0	0	0	1	0
000419 / Business Navigator	4	0	0	0	4	0	2	1	1	0
000421 / Police Department	44	0	2	0	42	0	4	0	38	0
000422 / Fire Department	33	1	1	0	33	0	3	0	30	0
000423 / Victim's Advocate**	0	0	0	0	0	0	0	0	0	0
000426 / Tourism	3	0	0	0	3	0	0	0	3	0
000431 / Maintenance	1	0	0	0	1	0	0	0	1	0
000432 / Sanitation Dept.	13	0	0	0	13	0	8	0	5	0
000452 / Parks & Recreation	8	0	0	0	8	0	2	0	6	0
000453 / Streets & Grounds	11	0	1	0	10	0	7	0	3	0
000454 / Museum Operations	3	0	0	0	3	0	0	0	3	0
000500 / Water Utilities	7	0	1	0	6	0	1	0	5	0
000600 / Sewer Utilities	3	0	0	0	3	0	1	0	2	0
000700 / School Crossing Guards	9	0	0	0	9	0	5	0	4	0
000800 / Storm Water Utilities	1	0	0	0	1	0	0	0	1	0
000900 / Water Park	1	1	0	0	2	0	0	0	1	1
<b>Totals:</b>	<b>163</b>	<b>3</b>	<b>6</b>	<b>0</b>	<b>160</b>	<b>0</b>	<b>39</b>	<b>3</b>	<b>117</b>	<b>1</b>

\*\*Based on Home Departments/does not reflect employees with dual departments; Victim's Advocate headcount reflected in 421 / No seasonal or interns

### Completed Events/Campaigns

March  
 3/1 National Employee Appreciation Day  
 3/4 Parks & Recreation Quarterly Event - Bowling  
 3/11 & 3/21 CPR Training  
 3/13 DCSD Key to Career Interns - 1st Day  
 Performance Appraisal - Employee Meetings

*\*\*Water Park Seasonal Recruitment/Hiring  
 March - May*

### Upcoming Events

April  
 4/10 CPR Training  
 4/23, 4/25, 4/26 City Employee Training - Confidentiality & Cyber Security  
 4/24 Administrative Professionals Day  
 Find Your Fire Wellness Challenge Activity [TBD]

May  
 5/1 PORS Retirement Workshops  
 National Hurricane Preparedness Week Email Campaign 5/5-5/10  
 5/20 Parks & Recreation Quarterly Event - Kickball  
 Find Your Fire Wellness Challenge Activity [TBD]