



Minutes
City of Hartsville South Carolina
Airport Advisory Board Regular Meeting
Tuesday, April 8, 2019 – 4:00pm
TB Thomas Sports Center – 701 West Washington Street

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Thursday, April 4, 2019 and duly posted at TB Thomas Sports Center, and on hartsvillesc.gov.

Members Present: Lee Gardner, Chair, Lex West, Vice-Chair, James Harrell, Bryan Drayton

Members Absent: Wayne Guttry

Staff Present: Russell Slatton, Adam Bedard, Kennedy McGee, Hemming Hemmingsen

Guest(s): Eddie Owen, Engineering Consultant

Call to Order

Chair Gardner called meeting to order at 5:33pm.

Minutes

Approval of March 11, 2019 regular meeting minutes.

Motion: Harrell; Second: Drayton

Review RFQ's

Slatton prepared a package containing 9 RFQ's that were received and distributed to the group. The group spent a fair amount of time reviewing and discussing all available options presented. Owen offered opinions and explanations that highlighted which firms he believed had submitted a cost efficient packet with agreeable construction outlines that could meet the needs of the future terminal building the group has been planning. Group agreed to review all packets in further detail then reconvene at a special meeting to select a firm to present to council after in depth comparisons were complete.

FAA Requirements and Timelines

Owen suggests moving forward with Architectural Firm selection as soon as possible. Once firm selection is approved by council, after discussions with the firm and additional approval from council, FAA submissions will be possible.

FBO Report for March

- A) Number of Flight Operations: 306 Total, 282 Piston, 24 Jet
- B) Fuel Sales: 861gal low lead, 952gal Jet A
- C) Flight School Numbers: 4 instructors, 2 aircraft, 9 students

Report from the City

Roughly \$28,000 is available for use in the airport's maintenance budget. Three quotes have currently been received for Hangar door repair. One will be selected soon and the repair will begin.

Young Eagles Flight Fest Results

Event went well. Over 30 participants flew and Chair Gardner remarked that the airport terminal looked great thanks to all the hard work and maintenance that has been completed. Crafts that were provided by Seersucker Gypsy seemed to garner lots of attention and thanks to Vice Chair West and other sponsors there was plenty of pizza and donuts for everyone to enjoy.

Adjournment

Chair Gardner adjourned meeting at 6:30pm.

Lee Gardner, Chair

Date