

MINUTES

PARKING, BEAUTIFICATION, AND BUSINESS IMPROVEMENT COMMISSION
MONDAY, AUGUST 5, 2019 AT 5:30 PM
COUNCIL CHAMBERS – CITY HALL 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON AUGUST 2, 2019, AND DULY POSTED AT CITY HALL LOCATED AT 100 E. CAROLINA AVE, AN ACCESSIBLE FACILITY.

Commission Members Present: Chairman Carol Godwin, Emily Phillips, Gregory Alexander, Richard Porter

Commission Members Absent: Steve Fagan

Members of the Public Present: None

City of Hartsville Staff: Shannon Munoz

Main Street Hartsville Staff: Suzy Moyd

City Council Member: Bobby McGee

Ex Officio: Mayor Mel Pennington

1. Chairman Godwin called the meeting to order at 5:30 PM.
2. MOTION TO APPROVE THE MINUTES OF THE MONDAY, JUNE 10, 2019, COMMISSION MEETING – APPROVED. Motion: Alexander; Second: Porter; Carried: All Ayes

NEW BUSINESS

3. Shannon Munoz presented Oath of Office. Porter and Alexander signed Oath of Office.
4. Election of Officers – MOTION MADE TO CONTINUE WITH CURRENT OFFICERS – APPROVED. Motion: Alexander; Second: Porter; All Ayes. Those offices are: Chairman Carol Godwin, Vice Chairman Richard Porter, Recorder Emily Phillips.
5. Future meeting dates – decided to continue meeting as needed
6. Warren Arthur spoke with Ziegler and wants to sell property in the PBBIC district on the corner of Marlboro and Sixth for \$79,000.00. City presented map and is asking PBBIC to pay for half of the \$79,000.00. Discussion followed. MOTION MADE FOR PBBIC TO PAY FOR HALF AND ALLOW THE PARTIES TO WORK TOGETHER TO CRAFT VERBIAGE EXPRESSING PBBIC'S OPTION TO RECEIVE BACK OR DEFER THEIR INVESTMENT DEPENDING ON WHETHER OR NOT THE COMMITTEE AGREES WITH WHAT IS EVENTUALLY DONE WITH THE PROPERTY. Motion: Porter; Second: Alexander; All Ayes.

OLD BUSINESS

7. Outside Dining cost estimate from Lowe's presented by Munoz - \$15,777.15. Would take two weeks for tables, chairs and umbrellas/stands to come in. Home Depot has volume pricing and Shannon will check with them on pricing. Will also check on two seaters for some areas. Will make sure all seating meets ADA requirements. Suzy Moyd reports that restaurants are in favor of having table/chairs/umbrellas provided. Restaurant owners who utilize outside dining have to sign an outdoor dining permit which includes the requirement that restaurants have to have insurance on tables placed on public property. Discussed the need to have a uniform policy stating where tables/chairs/umbrellas can be placed if they are to be used. City will store these items during off season. City will come up

with a “menu” of other items such as outdoor planters, joggling boards, etc. for non-dining establishments to choose from. This will be done via an application process with Main Street Hartsville. MOTION MADE TO SPEND \$15,777.15 ON TABLES, CHAIRS, AND UMBRELLAS/STANDS. Motion: Porter; Second: Alexander; All Ayes. SECOND MOTION MADE TO EARMARK \$15,000.00 FOR BEAUTIFICATION GRANTS OTHER ESTABLISHMENTS MAY APPLY FOR. MAIN STREET HARTSVILLE WILL CREATE AN APPLICATION PROCESS ON A PER DIEM BASIS. APPLICATIONS WILL BE BROUGHT TO PBBIC TO APPROVE. Motion: Porter; Second: Alexander; All ayes.

8. Related to beautification the subject of Christmas decorations was brought up. Suzy Moyd and Shannon Munoz will check on estimate for LED lighting to wrap trees in downtown.
9. Discussion related to spending decisions on NEW BUSINESS purchase of property and OLD BUSINESS outside dining occurred in regard to parking beside Dr. Quaye’s office and apartments between College Avenue and Mantissa Alley. There is no handicapped parking. This area needs to be marked one way. It has been requested that there be a 10-15 minute unloading area. This parking area needs to be redesigned, restriped, and have new bumpers installed. Mel Pennington will make sure it’s being cleaned. PBBIC acknowledges in making other spending decisions that the commission will also have some expense with this.
10. MOTION MADE TO APPROVE RESOLUTION CLARIFYING QUALITIFICATION FOR COMMISSION MEMBERS. Motion: Alexander; Second: Porter; All Ayes.
11. Decided to postpone proposal of Clean Up Hartsville Campaign at this time. Perhaps will re-address at a later time.
12. MOTION MADE TO ADJOURN THE MEETING at 6:50 PM. Motion: Alexander; Second: Porter; Carried: All Ayes

This is our report to the full Council.

Carol Ann Godwin Commission Chair

Date