



**MINUTES  
CITY OF HARTSVILLE  
PLANNING COMMISSION MEETING  
MONDAY, OCTOBER 28, 2019 - 5:30PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

**PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, OCTOBER 25, 2019 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE; AN ACCESSIBLE FACILITY.**

**Members present:** Chairman Curtis Lee, Casey Hancock, Nancy McGee, and Trevor McDonald. **Members Absent:** Vice Chairman Chris Shirley, Dan Askins and Rebecca McDonald. **Staff:** Brenda Kelley, Shannon Munoz and Karine Thomas.  
**Guest:** None.  
**Press:** Absent.

**Call to Order**

Chairman Curtis Lee called the meeting to order at 5:31pm.

**Approval of Minutes**

Casey Hancock made a motion to approve the September 29, 2019 meeting minutes; Second: McGee; Carried: All in favor.

**Old Business**

**Comprehensive Plan/Vision 2030**

Chairman Curtis Lee gave an update of the Priority Investment Element meeting that the Planning Commission had with the City. The city manager, mayor, finance director, community and economic development director and others were present. Mr. Lee described it as an effective meeting with great dialogue.

Mark Stellingworth is working through the outlines. He has met with all the commissioners individually except commissioner Shirley. Mr. Stellingworth is considering an appendix for each element. He will establish the format for the plan.

**Sign Ordinance**

Staff Brenda Kelley presented a Power Point presentation that included pictures of signs in the B-2 and B-3 zoning districts. She also discussed signs in the M-1 & M-2 zoning districts. Ms. Kelley wanted the members to get a good visual of different types of signs within each zoning district. She presented conforming signs and nonconforming signs. Staff will submit revisions at subsequent meetings.

**New Business**

**Form Based Codes**

Staff Kelley shared an introduction to a video on Form Based Codes.

**Adjournment**

McDonald made a motion to adjourn at 6:18pm; Second: Hancock; Carried: All in favor.

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Signature

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Date