



**Minutes**  
**City of Hartsville South Carolina**  
**Airport Advisory Board Meeting**  
**Monday, January 13, 2020 – 5:30pm**  
**Public Services Conference Room – 402 S Leesburg Street**

**Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Wednesday, January 8, 2020 and duly posted at the Public Services Building, and on hartsvillesc.gov.**

Members Present: Lee Gardner, Chair, Lex West, Vice-Chair, Wayne Guttry,  
Members Absent: Bryan Drayton  
Guest(s) Present: Judy Elder, Engineering Consultant  
Staff Present: Kennedy McGee, Russell Slatton, Hemming Hemmingsen

**Call to Order**

Board Chair Gardner called meeting to order at 5:36pm

**Minutes**

Motion to approve November 20, 2019 special meeting minutes; West; Second, Guttry

**Review from the Middleton Group**

Site plan has been reviewed and there are no immediate issues. Group is needing 60% of the plan submitted to FAA by February 15, 2020.

**Talbert and Bright Airport Consultants/Engineers Report**

Capital improvement plan and pre-application have been submitted to the FAA. Completed grant application with city manager's signature must be submitted to FAA by July 1. Group would like bid process to begin May 1, 2020 and have a proposal to present to council by June 9, 2020.

**FBO Report for November and December**

- A) November
  1. Flight Operations; 420 Piston Aircraft; 62 Jet Turbine; Total: 482
  2. Fuel Sales; 1,485gal 100-low lead; 6,806gal jet-A
  3. Flight School Numbers; 5 instructors; 2 aircraft; 6 students
- B) December
  1. Flight Operations; 264 Piston Aircraft; 52 Jet Turbine; Total: 316
  2. Fuel Sales; 459gal 100-low lead; 4,208gal jet-A
  3. Flight School Numbers; 5 instructors; 2 aircraft; 5 students (prior student graduated)

**Report from the City**

6 shade hangar spaces are currently occupied leaving 2 available for rent. The DNR removed 5 deer from the airport campus and spotted a few other animals while there and will be returning to remove the others.

**Adjournment**

Chair Gardner adjourned meeting at 6:09pm.

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Lee Gardner, Board Chair

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Date