



**MINUTES
CITY OF HARTSVILLE
ARCHITECTURAL REVIEW BOARD MEETING
WEDNESDAY, AUGUST 19, 2020 5:15PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO CITY OF HARTSVILLE EMERGENCY ORDINANCE 4401, DURING THE COVID-19 (CORONAVIRUS) PANDEMIC, THE CITY COUNCIL CHAMBERS MAY BE OPEN, MAINTAINING SOCIAL DISTANCING, WITH FACE COVERINGS REQUIRED, AND FOLLOWING DHEC AND CDC GUIDELINES.

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON MONDAY, AUGUST 17, 2020 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV.

Members present: Chairman Marci Tuten, Vice Chairman Albert Wingfield, Deborah Gandy, Patrick Rogers. **Absent:** Andy Newsom, David Leeth and George Walden **Guest:** Dannyelle Mills, Lauren Baker Linda Weatherford, Maxyne Miller and Neal Patel. **Staff:** Brenda Kelley, Suzy Moyd, Shannon Munoz, Ex-officio Daniel Moore and Karine Thomas. **Press:** Absent.

Call to Order/Welcome

Marci Tuten called the meeting to order at 5:15pm.

Approval of Minutes

Motion made by Gandy to approve the July 15, 2020 minutes as submitted; Second: Wingfield; Carried: All in favor.

New Business

Applications

City of Hartsville – 100 E. Carolina Ave. – kiosks

Lauren Baker was present to participate in the discussion regarding the application. Ms. Baker presented a project that has been in the works for several years. Kiosks will be installed in three (3) locations Downtown for visitors to see a map and find their favorite ways to shop, eat, play, or do business in our Downtown. Ms. Baker provided a drawing of the signs and pictures of the locations for the kiosks. They would be placed on East College Avenue, Centennial Park, and the area between Sam Kendall and The Mantissa. Ms. Baker presented the kiosks for information and awareness. No action was taken.

Risen Assembly – 226 W. Carolina Ave. – wall mounted sign

Dannyelle Mills was present to participate in the discussion regarding the application. Mrs. Mills made a request to place a 32 square foot, metal sign centered on the building above the windows on the West Carolina Avenue elevation. Ms. Mills also proposed a gooseneck light above the sign. The sign would be mounted directly to the building. Vice Chairman Wingfield asked how the sign would be mounted. Staff Brenda Kelley stated that she spoke with the sign contractor. He confirmed that the sign would be mounted with 8 – 10 screws. Wingfield made a motion to approve the sign and the gooseneck light as submitted with the caveat that the screws that mount the sign to the building are stainless steel. Second: Rogers. Carried: All in favor.

SPC Credit Union – 124 N. Fifth St. – awning

Linda Weatherford was present to participate in the discussion regarding the application. Mrs. Weatherford made a request to place an awning on the front of the building. The burgundy, cloth awning would be placed between the two (2) white pillars. The awning would be at least 8 feet above the sidewalk. Wingfield made a motion to approve the awning as submitted; Second: Gandy. Carried: Wingfield, Gandy and Tuten voted in favor of the motion. Rogers recused himself.

Maxyne's – 119 W. Carolina Ave. – window signs

Maxyne Miller was present to participate in the discussion regarding the application. Ms. Miller made a request to place vinyl-lettered signs on each of the front display windows. Ms. Miller proposed a change from the gold letters she originally submitted to white letters. Gandy made a motion to approve the signs as submitted; Second: Wingfield; Carried: All in favor.

Z Mart – 103 E. Home Ave. – wall mounted sign and paint

Rashmi Patel was present to participate in the discussion regarding the application. Mr. Patel made a request to paint the building and reface the existing wall mounted sign. The building would be painted a shade of blue (HGSW1363 – Something Borrowed). The 17.82 square foot sign would be replace the existing sign. It would have a blue background with a black border. The letter Z would be red with a black background. The letters MART would be black. Wingfield made a motion to approve the sign and paint as submitted; Second: Rogers. Carried: All in favor.

Main Street Update**Suzy Moyd reported the following:**

New faith based gift store will go into the former Exscape Room.
Kevin Lear will open a florist shop in the former A Space to Create.

New Orientation and Continuing Education Training

South Carolina Local Government Planning Enabling Act established mandatory training requirements for all appointees and staff involved with local planning and zoning. Members of the board must complete an initial six-hour orientation training followed by at least three hours of continuing education each year to comply with state law. Staff Brenda Kelley reminded the board of the importance of the training. She asked the members to complete the online training and provide certificates of completion as soon as possible.

Adjournment

Rogers made a motion to adjourn at 5:35p.m. Second: Gandy. The next meeting is scheduled for Wednesday, August 19, 2020 at 5:45PM.

Signature Chairman Marci Tuten

Date