

MINUTES

PARKING, BEAUTIFICATION, AND BUSINESS IMPROVEMENT COMMISSION
TUESDAY, OCTOBER 20, 2020 AT 5:15 PM
1st FLOOR COUNCIL CHAMBERS - CITY HALL - 100 EAST CAROLINA AVENUE

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, OCTOBER 16, 2020, AND DULY POSTED AT CITY HALL LOCATED AT 100 E. CAROLINA AVE, AN ACCESSIBLE FACILITY, AND ON HARTSVILLESC.GOV.

Commission Members Present: Chairman Carol Godwin, Emily Phillips, Richard Porter, Steve Fagan

Members of the Public Present: None

City of Hartsville Staff: Shannon Munoz, Sherron Skipper

City Council Member: Bobby McGee

1. Chairman Godwin called the meeting to order at 5:22 PM.
2. MOTION TO APPROVE THE MINUTES OF THE AUGUST 27, 2020, COMMISSION MEETING – APPROVED.
Motion: Porter; Second: Fagan; Carried: All Ayes

OLD BUSINESS

1. Audit Update - We are using the City of Hartsville's auditors Sheheen, Hancock, and Godwin. They will be doing our audit this year for \$3750.00.
2. Maintenance on Parking Lots – Received a quote from Dempsey to reseal and stripe the Cargill parking lot. Our portion is \$2074.00. MOTION MADE FOR PBBIC TO PAY \$2074.00 FOR THE RESEALING AND STRIPING OF THE CARGILL PARKING LOT. Motion: Fagan; Second; Porter; Carried: All Ayes
3. Repairs of Trash Dumpsters – We approved \$2000.00 for that but the bid came in at \$2190.00. This amount includes the concrete but does not include the cost of the equipment that must be rented to complete the project. MOTION MADE FOR PBBIC TO PAY UP TO AN ADDITIONAL \$500 TO COMPLETE THIS PROJECT. Motion: Porter; Second: Fagan; Carried: All Ayes

NEW BUSINESS

3. Trash issues in the Applebee's parking lot were brought to our attention by Greg Alexander. The City Code Enforcement Officer Christopher Morgan will go by and speak with the Applebee's manager to let the manager know there have been complaints.
4. Discussed the cost of wrapping the trunks of trees in two blocks on Carolina Avenue with lighting. The lights would be purchased along with the strips where they would be hung. MOTION MADE FOR PBBIC TO PAY UP TO \$2000 FOR WARM WHITE LIGHTS AND THE TREEZ WRAPS. Motion: Fagan; Second: Porter; Carried: All Ayes.
5. Discussion followed about including Fifth Street. MOTION MADE FOR PBBIC TO APPROVE AN EXPENDITURE NOT TO EXCEED \$2000 TO INCLUDE FIFTH STREET BETWEEN HOME AVENUE AND CAROLINA AVENUE. Motion: Porter; Second; Porter; Carried: All Ayes
6. MOTION MADE TO ADJOURN THE MEETING at 5:57 PM. Motion: Fagan; Second: Porter; Carried: All Ayes

This is our report to the full Council.

Carol Ann Godwin Commission Chair

Date