



Minutes
City of Hartsville South Carolina
Airport Advisory Board Meeting
Monday, February 8, 2021 – 5:30pm

Electronically:

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Thursday, February 2, 2021 and duly posted at the Public Services Building and on hartsvillesc.gov.

Members Present: Dr. Lee Gardner, Chair, Lex West, Vice-chair, Wayne Guttry, Bryan Drayton, Curry Dawkins
Guest(s): James Harrell, Paul Wertz, Engineering Consultant
Staff: Russell Slatton, Mark DeFields, Alisha Belk
Council Ex-Officio: Robert Braddock, absent

Call to Order

Board Chair Gardner called the meeting to order at 5:34pm.

Minutes

Motion to approve minutes from November 9, 2020 and January 11, 2021 meetings: Guttry; Second, Dawkins.

FBO Report for January 2021

Full report was not available for this meeting.

- a. Total flights: 700+; Aircraft hangar rentals: 4
- b. Private hangar construction-Mark DeFields has a meeting with Private Hangar Construction to discuss location on Thursday, February 11th and he worked with the city on the long term plan.

Report from the City

- a. Russ Slatton advised that the glass was being installed this week in the new terminal building. Roof is on and the scheduled completion date is April 11, 2021. Security system will be installed and will start off with cameras and key fobs for entry for building and gate.
- b. Construction Budget is currently \$11,000 over budget but there are some monies coming back from electrical and other items that will help to offset the overage. Mark DeFields stated that there may be grant monies available to help with security system being installed at the Airport. He will meet with Russ and discuss what needs to be done to apply for the grant.

Discuss and review Hangar Ground Lease Contract

Russ Slatton and Paul Werts with Talbert, Bright & Ellington have been working on the lease. The current lease will be up in April 2022 so have time to still make some changes.

Discuss Private Fund Raising Plan for the Terminal Building Project

Russ working on a tri-fold pamphlet to use for any fundraising efforts. This will be discussed further when group is all together so they can discuss in better detail.

Adjournment

Board Chair-Gardner adjourned the meeting at 5:47pm.

Lee Gardner, Board Chair

Date