



**Minutes**  
**City of Hartsville South Carolina**  
**Airport Advisory Board Meeting**  
**Monday, April 12, 2021 – 5:30pm**  
**Public Services Conference Room – 402 Leesburg Street**

**Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on Thursday, April 8, 2021 and duly posted at the Public Services Building and on hartsvillesc.gov.**

Members Present: Dr. Lee Gardner, Chair, Wayne Guttry, Bryan Drayton

Members Absent: Lex West, Curry Dawkins

Guest(s): Paul Wertz, Engineering Consultant

Staff: Shannon Munoz, Mark DeFields, Alisha Belk

Council Ex-Officio: Robert Braddock, absent

**Call to Order**

Board Chair Gardner called the meeting to order at 5:28pm.

**Minutes**

Motion to approve minutes from February meeting: Guttry; Second, Drayton. Approved with all ayes.

**FBO Report for March 2021**

Total Flights: 712; Piston Powered Aircraft, 658; Jet/Turbine Powered Aircraft, 54

Fuel Sales: 1103.66 of 100LL; 659.14 gal of Jet-A

Current Number of Flight Instructors, 4; Aircraft available for instructional use, 3; Flight School Students, 15

**Report from the City**

- a. On March 19, 2021, SC Aeronautics Commission awarded the City a grant in the amount of \$56,573, which will be used to cover things we had to take out of the original construction money pack and will cover things like signage, landscaping, cameras, fencing and upgrade on the asphalt and earthwork.
- b. Security cameras and switches are to be installed April 13, landscaping and the gate should be up later in the week as well.
- c. To date, we have drawn down \$600,000 of the \$666,666 FAA Grant and have \$500,000 in the bank from the SC Aeronautics Senate Appropriation. The remaining balance is \$31,600 and there are a few outstanding invoices yet to be received. Mashburn issued a \$15,000 credit due to the incorrect color of panels being installed if the city accepted, which we did.
- d. No date has been set for the Grand Opening/Ribbon cutting at this time.

**Discuss and review Hangar Ground Lease Contract**

The board discussed setting up a workshop outside of their regular meeting time to review the lease. This would allow ample time to review and make any recommended changes that are needed.

**Discuss Private Fund Raising Plan for the Terminal Building Project**

The board discussed holding off on any fundraising until it can be determined what funds they will actually need.

**Adjournment**

Board Chair-Gardner adjourned the meeting at 6:30pm.

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Dr. Lee Gardner, Board Chair

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Date