



Minutes
City of Hartsville South Carolina
Airport Advisory Board Meeting
Monday, September 13, 2021 – 5:30pm

Pursuant to Freedom of Information Act SC Code 30-4-80: Written notice was delivered to the press by email on September 09, 2021, and duly posted at the Terminal Building and on hartsvillesc.gov.

Members Present: Dr. Lee Gardner, Chair, Wayne Guttry, Lex West, Curry Dawkins, Bryan Drayton

Members Absent: None

Guest(s): James Harrell, Paul Werts

Staff: Shannon Munoz, Sherron Skipper, Emily Edwards, FBO Office Manager

Council Ex-Officio: Robert Braddock, absent

Call to Order

Board Chair Gardner called the meeting to order at 5:31PM and welcomed those in attendance.

Approval of Minutes

Motion made by L. West to approve the June 14, 2021 minutes as submitted; Second: W. Guttry; Carried: All ayes

Oath of Office

Sherron Skipper, Clerk to Council, lead the Oath of Office for Chair Gardner and Bryan Drayton.

Election of Officers

Motion made by L. West to appoint L. Gardner Chair; Second C. Dawkins; Carried: All ayes

Motion made by W. Guttry to appoint L. West Vice-Chair; Second C. Dawkins; Carried: All ayes

Hangar Ground Lease Discussion

Due to the potential for litigation, the Hangar Ground Lease was not discussed.

FBO Report for August 2021

Total Flights: 1224; Piston Powered Aircraft, 1122; Jet/Turbine Powered Aircraft, 102

Fuel Sales: 1027 gallons of 100LL; 621 gallons of Jet-A

Current Number of Flight Instructors, 5; Aircraft available for instructional use, 3; Flight School Students, 17

Report from the City

- a. Dates for the new Terminal Ribbon Cutting were discussed for October.
- b. The city updated the Board on the HVS Crisis Communication & Emergency Operation Plan and how County and City first responders were working together to hold a mock table top emergency drill and then in early 2022 a mock live drill. Chair L. Gardner stated that if an emergency occurs, the board should not discuss with the press and that a person would be designated to do so.

Report from Talbert, Bright, & Ellington

Paul updated the Board on the 5-year CIP letter due to FAA by Sept. 30, 2021. The board discussed adding the addition of an apron to the CIP. There was also a discussion on extending the runway.

Adjournment

Motion made by Chair Gardner to adjourn the meeting; Second: C. Dawkins at 6:40PM.

Dr. Lee Gardner, Board Chair

Date