



**MINUTES
CITY OF HARTSVILLE
PLANNING COMMISSION PUBLIC HEARING
MONDAY, MARCH 28, 2022 - 5:30PM
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, MARCH 25, 2022 AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE, CALL 843-383-3018.

Members present: Chairman Curtis Lee, Vice Chairman Chris Shirley, Warren Felkel, Mallory Hankins and Trevor McDonald. **Absent:** Dan Askins and Scottie Hill. **Staff:** Sherron Skipper, Lauren Baker, and Karine Thomas. **Press:** Absent. **Guest:** None.

Call to Order/Welcome

Chairman Lee called the meeting to order at 5:31p.m.

Approval of Minutes

Trevor McDonald made a motion to approve the February 28, 2022 minutes as submitted; Second: Felkel. Carried: All in favor.

New Business

Discussion to Hold Planning Commission Meetings at Different Locations Around the City

The Planning Commission wants to explore alternative locations to hold monthly meetings. Sherron Skipper explained the challenges associated with meeting in locations other than the council chambers. The alternative locations need to meet the following requirements:

- Must not charge a fee.
- Must be ADA compliant and meet all other regulations for a public meeting space.
- Must have the capacity for at least 30 persons and a suitable area for presentation.
- Must have audiovisual capability required for presentations.
- Must be held in the city limits and accessible to all city residents – not on the geographical fringes of the city limits or presenting any perceived barriers to entry.

The commissioners named a few locations such as The Middle School, Butler Heritage, and the Prestwood Country Club. Mrs. Skipper stated that if the Planning Commission wants to proceed with holding the meetings at different locations the commissioners must vote on the change and amend the annual notice that is submitted to the press to satisfy the Freedom of Information Act (FOIA). Chairman Lee asked the commissioners to bring one or two places they would like to consider to the next meeting. He asked staff to put this item back on the agenda for next meeting as well.

Chairman Lee asked staff to add the comprehensive plan review to all of the future meetings. He also requested that a zoning map be presented at the next meeting.

The commission discussed their involvement in the future development of the city. Chairman Lee stated that the Planning Commission should play a greater role partnering with elected officials and staff to advise and help shape the future of the city.

Update from City Manager on Planning and Zoning Department

The city manager was unable to attend the meeting. Sherron Skipper informed the commissioners that Shannon Munoz was no longer with the City. The City will hire a Planning and Zoning Director as her replacement.

Adjournment

Chairman Lee adjourned the meeting at 5:52p.m. Second; McDonald. The next meeting is scheduled on Monday, April 25, 2022 at 5:30p.m. in Council Chambers at City Hall.

Chairman Curtis Lee

Date

DRAFT