



MINUTES

CITY OF HARTSVILLE, SOUTH CAROLINA
PUBLIC HEARING AND REGULAR CITY COUNCIL MEETING
TUESDAY, MAY 9, 2023 – 5:30 PM
CITY COUNCIL CHAMBERS – 100 EAST CAROLINA AVENUE

Mayor/Council:

Mayor Hancock
Mayor Pro-Tem Andrews
Councilmember Braddock
Councilmember Caldwell
Councilmember DeLaine
Councilmember Mack
Councilmember McGee

Executive Staff:

City Manager Moore
ACM/CFO Caulder
City Clerk Skipper
Deputy City Clerk Crenshaw
Parks and Recreation Director Bedard
Public Services Director Bethea
Business Services Director Brown
Tourism & Communications Dir Brown
Fire Chief Burr
Planning & Zoning Manager Kelley
Police Chief Snellgrove

Attorney – None

Press – Stephan Drew, News & Press

PURSUANT TO SOUTH CAROLINA FREEDOM OF INFORMATION ACT CODE SECTION 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, MAY 5, 2023, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE CALL 843-383-3018.

Mayor Hancock called the meeting to order at 5:31pm and asked Councilmember Mack to lead in the invocation, Pledge of Allegiance and Civility Pledge.

Mayor Hancock stated as presiding officer he is responsible for maintaining order during Council meetings. He offered his apologies to the public and staff in attendance at the previous meeting for allowing the somewhat unprofessional statements.

MOTION TO WAIVE READING OF AND APPROVE THE MINUTES OF THE APRIL 11, 2023 REGULAR CITY COUNCIL MEETING AND THE APRIL 25, 2023 SPECIAL CITY COUNCIL MEETING – APPROVED.
Motion: Mack; Second: Caldwell; Carried: All ayes.

PRESENTATIONS

Mayor Hancock announced the winners of the Fair Housing Month Poster Contest. First place poster by Terriyon Lucas, second place by sixth grader Alex Robison and third place by eighth grader Milly Long.

SC Women Farmer's Collective (SCWFC) Presentation - Jacqueline Quander founded SCWFC in 2022 after the global pandemic resulted in food shortages and inflation. The SCWFC promotes the importance of locals growing their own fresh food for sustainability with the goal "Growing to Grow". The SCWFC received a \$226,000 grant from the USDA for a community garden and food connection program to establish community gardens, provide raised bed gardens, educate gardeners and open a community market. Currently the program has two community gardens located on Myrtle Street and North Center Road, local partnerships to provide raised beds to elderly/disabled and a master gardener to provide education and follow-up. The new community market will open soon on East Carolina Avenue in an area without a fresh market. Welcomes anyone who wishes to volunteer or partner with SCWFC or to sponsor a grow bed for a member facing financial hardship.

Proclamations

1. National Police Week (May 9-20) & Peace Officer Memorial Day (May 15) presented to Interim Police Chief Byron Snellgrove, Lieutenant Blair, Lieutenant Richardson, First Sergeant Specht and Corporal Sweatt, representing the Police Department. City Manager Moore introduced Interim Police Chief Snellgrove and all in attendance welcomed him.
2. Building Safety Month was presented to Fire Marshal Hayden and Building Official Morgan. Mayor Hancock thanked them for their work to assure the safety of buildings.
3. Water Safety Month was presented to Katie Anderson for Neptune Island Water Park.
4. National Preservation Month was presented to Matt Winburn, Main Street Manager.

MASC Annual Meeting

City Manager Moore reminded Council of the upcoming MASC Annual Meeting on July 27-30 in Greenville, SC. The City Clerk's office will be sending out registration and hotel information for reservations soon.

Public Comments

Marva Serrano addressed Council regarding her sister Mildred Burno, who lives at 222 Wilkes Circle, a lifelong resident of Hartsville helped start the Saint Joseph's School and worked there until it closed. Ms. Burno is viewed in the community as an "Angel Among Us" and her birthday, August 29th, declared as "Mildred G. Burno Day" for the remainder of her life. The family is requesting an event and an "Angel Walk of Fame" in Hartsville, similar to the Hollywood Walk of Fame, with the street named in Ms. Burno's honor. She also addressed the condition of the circle portion of Wilkes Circle and other streets in the South Hartsville area requesting the City repair and fix the streets. The historic marker for St. Joseph's School was also discussed. The marker incorrectly states the school was kindergarten through seventh grade but went through eighth grade. She requested the City pay the fee to correct the marker.

MANAGER UPDATE

None.

CONSENT AGENDA - Received as Information Only

UNFINISHED BUSINESS

PUBLIC HEARING AND FINAL READING ORDINANCE 4451: AN ORDINANCE TO LEASE THE PROPERTY AT 149 WEST CAROLINA AVENUE TO DARLINGTON COUNTY HUMANE SOCIETY – APPROVED.

Reading by Title and Presentation – City Manager

Open/Close Public Hearing (state name and address for record) – None.

Approval of Final Reading and Waiving of Complete Reading: Motion: Andrews; Second: Mack; Carried: All ayes.

NEW BUSINESS

RESOLUTION 05-23-01: CITY ATTORNEY APPOINTMENT – APPROVED.

City Manager Moore explained this resolution approves a renewal of the current City Attorney's contract for a three-year term.

Motion: DeLaine; Second: Caldwell; Carried: All ayes.

RESOLUTION 05-23-02: CITY JUDGE APPOINTMENT – APPROVED.

Mayor Hancock explained this resolution approves a renewal of current City Judge York's appointment for a three-year term.

Motion: Andrews; Second: Caldwell; Carried: All ayes.

FIRST READING ORDINANCE ORINANCE 4452: TO LEASE A PORTION OF ALLEYWAY AT 120 SOUTH FIFTH STREET FROM TRUST COMPANY– APPROVED.

Reading by Title and Presentation - City Manager Moore explained this is a technicality lease for the use of a portion of the alleyway where the property line falls in the middle of the street.

Approval of First Reading and Waiving of Complete Reading: Motion: Mack; Second: Caldwell; Carried: All ayes.

FIRST READING ORDINANCE ORINANCE 4453 - AMENDING THE 2022-2023 FISCAL YEAR BUDGETS – APPROVED.

Reading by Title and Presentation - City Manager Moore explained this amends the current fiscal year budget for anything that came up that was unbudgeted in order to balance the budget.

Approval of First Reading and Waiving of Complete Reading: Motion: Andrews; Second: Mack; Carried: All ayes.

FIRST READING ORDINANCE ORINANCE 4454 - TO AMEND THE WATER AND SEWER RATE STRUCTURE IN ACCORDANCE WITH SECTION 82-176(A) OF THE HARTSVILLE CITY CODE – APPROVED.

Reading by Title and Presentation – Assistant City Manager Caulder explained the 2018 rate study restructured rates with a three percent inflation increase each year for five years to cover the costs. Staff confirmed with Raftelis continuing the three percent increase each year will be sufficient for the next five years.

Approval of First Reading and Waiving of Complete Reading: Motion: Andrews; Second: McGee; Carried: All ayes.

FIRST READING ORDINANCE ORINANCE 4455 - AN ORDINANCE TO ADOPT A BUDGET FOR THE CITY OF HARTSVILLE, SOUTH CAROLINA, FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024 – APPROVED.

Reading by Title and Presentation - City Manager Moore highlighted a balanced budget that includes no tax increases, revenues up eighteen percent, includes five percent cost of living adjustment for employees and the proposed salary increases after the compensation study brings all employees up to a livable wage. The combined twenty-seven-million-dollar budget includes two-million four-hundred-thousand dollars in capital improvements with police vehicles, a fire truck and a garbage truck.

Approval of First Reading and Waiving of Complete Reading: Motion: Caldwell; Second: Mack; Carried: All ayes.

Mayor Pro Tem Andrews noted the increases in the budget were paid for by economic development, not a tax increase. Appreciates all staff's work and thanked City Manager Moore and Assistant City Manager Caulder for their vigilance and stewardship over the City's finances.

Councilmember Mack thanked all the staff for their good work. Our City is doing well.

Mayor Hancock thanked the staff.

EXECUTIVE SESSION

MOTION: TO ENTER EXECUTIVE SESSION PURSUANT TO SC CODE FOIA SECTION 30-4- 70(a)(1) FOR DISCUSSION OF APPOINTMENTS ON BOARDS, COMMISSIONS, AND COMMITTEES – APPROVED.

Motion: Mack; Second: Caldwell; Carried: All ayes.

MOTION: TO EXIT AND VERIFY THAT ONLY THE ITEMS STATED IN THE MOTION TO ENTER EXECUTIVE SESSION WERE DISCUSSED DURING EXECUTIVE SESSION - APPROVED.

Motion: Mack; Second: DeLaine; Carried: All ayes.

UPON RETURNING TO OPEN SESSION, COUNCIL MAY TAKE ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION.

RES 05-23-03 - APPOINTMENTS TO THE LOCAL ACCOMMODATION TAX ADVISORY COMMITTEE – APPROVED.

Motion to appoint William Seth Lowe and David Hubert: Andrews; Second: Mack; Carried: All ayes.

INFORMATION ONLY

a. Calendars and Other Items

ADJOURNMENT without objection at 6:45m.

Casey Hancock, Mayor

ATTEST: _____
Sherron L. Skipper, City Clerk