



**MINUTES  
CITY OF HARTSVILLE  
PLANNING COMMISSION MEETING  
MONDAY, JULY 31, 2023 - 5:30PM  
CITY COUNCIL CHAMBERS - 100 EAST CAROLINA AVENUE**

PURSUANT TO FREEDOM OF INFORMATION ACT SC CODE 30-4-80: WRITTEN NOTICE WAS DELIVERED TO THE PRESS BY EMAIL ON FRIDAY, JULY 27, 2023, AND DULY POSTED AT CITY HALL LOCATED AT 100 EAST CAROLINA AVENUE AND ON HARTSVILLESC.GOV. CITY HALL IS AN ACCESSIBLE FACILITY, FOR ASSISTANCE, CALL 843-383-3018.

**Members present:** Vice Chairman Curtis Lee, Dan Askins, Jennifer Dunleavy, Warren Felkel, Scottie Hill, and Trevor McDonald. **Absent:** Mallory Hankins. **Staff:** Brenda Kelley, Ex-Officio Daniel Moore, and Matt Winburn. **Press:** Absent. **Guests:** None

**Call to Order/Welcome**

Vice Chairman Lee called the meeting to order at 5:33p.m.

**Approval of Minutes**

McDonald made a motion to approve the June 26, 2023, minutes as submitted; Second: Askins. Carried: All in favor.

**Introduction – New Member, Existing Members, Staff**

Jennifer Dunleavy was recently appointed to the Planning Commission. She introduced herself and provided a brief history of her background and professional career. The rest of the planning commissioners and staff introduced themselves as well.

**Oath of Office**

Jennifer Dunleavy took the Oath of Office.

**Election of Officers**

Vice Chairman Curtis Lee opened the floor for nominations. Lee nominated Mallory Hankins, Chairman. There were no other nominations. Lee made a motion to approve the nomination; Second: McDonald. Carried: All in favor. Warren Felkel self-nominated, Vice Chairman. McDonald made a motion to approve the nomination; Second: Lee. Carried: All in favor. In the new chairman's absence, Felkel presided over the rest of the meeting.

**Old Business**

**Short-term Rental Ordinance**

Moore introduced the Bluffton Short Term Rental Ordinance. The ordinance was much more succinct than the MASC Model Ordinance that was presented at the June meeting. Moore stated that the Bluffton Ordinance is doable for the City of Hartsville and not cumbersome to owners. The push to approve the ordinance is to not lose the right to regulate short-term rentals. Some commissioners spoke in favor of the ordinance. Others spoke in opposition to the ordinance. Moore stated that the short-term rental ordinance was on Council's work session agenda on Tuesday, August 1, 2023. Staff will compile the Council's and Planning Commission comments for discussion and a recommendation at the August Planning Commission Meeting.

**Electronic Reader Board Signs**

Two requests for reader board signs were submitted at the June meeting. One was for Sonic, the other for Mt. Olive Church. The current ordinance allows this type of sign for public schools, government agencies and campuses with ten (10) or more acres. Kelley stated that the decision to amend the ordinance to allow additional uses of the reader board sign would be determined by allowing them for specific types of business and/or organizations, allowing them on specific thoroughfares, and/or allowing them for specific zoning districts. No action was taken. The board needs additional information. The item will be on the August agenda for a recommendation to the City Council.

**Adjournment**

McDonald made a motion to adjourn at 7:15p.m. Dunleavy seconded. The next meeting is scheduled for Monday, August 28, 2023, at 5:30p.m. in Council Chambers at City Hall.

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Chairman Mallory Hankins

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Date

